

Louisiana Clerks of Court Association  
Baton Rouge, East Baton Rouge Parish, Louisiana

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS

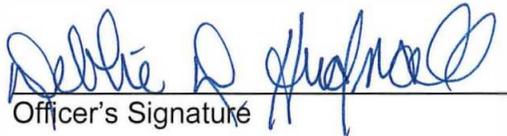
September 22, 2020

Ms. Gayle Fransen  
Engagement Manager  
Louisiana Legislative Auditor  
1600 North Third Street  
Baton Rouge, LA 70802

Dear Ms. Fransen:

In accordance with Louisiana Revised Statute 24:513, enclosed are the Affidavit and Revenue Certification Form and the annual financial statements for my entity, as of and for the year ended June 30, 2020 (entity's year-end). The statements include all funds under the control of this entity. The accompanying financial statements have been prepared on the accrual basis of accounting.

Sincerely,

  
Officer's Signature

Debbie D. Hudnall  
Officer's Name

Enclosures

**PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENT FOR YOUR RECORDS**

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor –  
Local Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16

**Affidavit and Revenue Certification**

Louisiana Clerks of Court Association  
East Baton Rouge Parish  
Baton Rouge, Louisiana

**ANNUAL SWORN FINANCIAL STATEMENTS AND  
CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)**

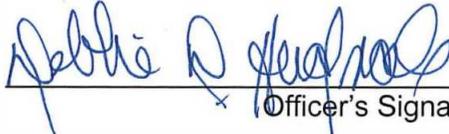
The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 *to be filed with the Legislative Auditor within 90 days after the close of the fiscal year.* The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

\*\*\*\*\*

Personally came and appeared before the undersigned authority, Debbie D. Hudnall (enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Louisiana Clerks of Court Association (enter entity name) as of June 30, 2020 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

**(Complete if applicable)**

In addition, Debbie D. Hudnall, (officer name), who, duly sworn, deposes and says that Louisiana Clerks of Court Association(entity name) received \$75,000 or less in revenues and other sources for the year ended June 30, 2020, and accordingly, is not required to have an audit for the previously mentioned year.

  
\_\_\_\_\_  
Officer's Signature

Sworn to and subscribed before me this 22nd day of September, 2020.



**L. DAVIS SILK**  
Notary Public  
Notary ID No. 77060  
East Baton Rouge Parish  
Louisiana

  
\_\_\_\_\_  
NOTARY PUBLIC SIGNATURE & SEAL

**For Office Use Only**

Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 09-30-2020

**Please Complete This Section**

Officer's Name Debbie D. Hudnall  
Officer's Title Executive Director  
Address 10202 Jefferson Hwy., Bldg. A  
City, Zip Baton Rouge, LA 70809  
Ph: Cell/Land (225) 293-1162  
E-mail debbie@laclerksofcourt.org

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**Louisiana Clerks of Court Association**  
(Agency Name)

**Statement of Cash Receipts and Disbursements**  
**For the Year Ended June 30, 2020**  
(Year-End)

	<b>General Fund</b>	<b>Grants Other Fund</b>	<b>Total</b>
<b>RECEIPTS (Provide Brief Description):</b>			
1. Grants – through LA Supreme Court	\$	\$ 34,200	\$ 34,200
2. All Other	809,844		809,844
3.			
4.			
5.			
<b>6. Total receipts</b> (add lines 1 - 5)	<b>\$ 809,844</b>	<b>\$ 34,200</b>	<b>\$ 844,044</b>
<b>DISBURSEMENTS (Provide Brief Description):</b>			
7. Grant Expenses – Salary	\$	\$ 24,288	\$ 24,288
8. Grant Expenses - FICA		1,858	1,858
9.			
10.			
11. All Other	913,619		913,619
12.			
<b>13. Total Disbursements</b> (add lines 7 - 12)	<b>\$ 913,619</b>	<b>\$ 26,146</b>	<b>\$ 939,765</b>
14. Change in fund balance ( Lines 6 minus 13)	\$ (103,775)	\$ 8,054	\$ (95,721)
15. Fund Balance at beginning of year	\$ 694,585	\$ 0	\$ 694,585
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	\$ 590,810	\$ 8,054	\$ 598,864

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Louisiana Clerks of Court Association (Agency Name)

**Balance Sheet, on June 30, 2020**  
(Year-End)

	<u>General Fund</u>	<u>Grants Other Fund</u>	<u>Total</u>
<b>ASSETS</b> (balances at year-end) -Give brief description:			
1. Cash and cash equivalents on hand	\$ 2,302	\$ 8,054	\$ 10,356
2. Investments (fair value) on hand	510,037		510,037
3. Office furnishings (Cost of desks, etc)	11,283		11,283
4. Equipment (Cost of fax machine, etc)			
5. Other (brief description): All Other	79,406		79,406
6. <b>Total Assets</b> (add lines 1 - 5)	<u>\$ 603,028</u>	<u>\$ 8,054</u>	<u>\$ 611,082</u>
<b>LIABILITIES AND FUND BALANCE</b> (at year-end):			
7. Liabilities (give brief description):			
8. Accounts Payable	\$ 6,672	\$	\$ 6,672
9. Payroll Related Withholdings	5,546		5,546
10.			
11. <b>Total Liabilities</b> (add lines 7 - 10)	12,218		12,218
12. Fund balance (amount from Line 16 on Statement A)	590,810	8,054	598,864
13. Other			
14. <b>Total Liabilities and Fund Balance</b> (add lines 11 - 13)	<u>\$ 603,028</u>	<u>\$ 8,054</u>	<u>\$ 611,082</u>

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Louisiana Clerks of Court Association (Agency Name)

**Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)**

For the Year Ended June 30, 2020 (Year-End)

**Agency Head Name and Title:** Debbie D. Hudnall, Executive Director

Purpose	Dollar Amount
1. Salary	1.
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10.
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other:	17.
18. TOTAL (enter total of line 1-17)	18. None

Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

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