

Affidavit and Revenue Certification

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Douglas Manship Sr. Theater Complex Holding Inc.
East Baton Rouge Parish
Baton Rouge, Louisiana

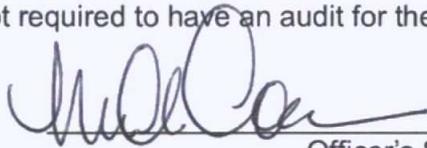
**ANNUAL SWORN FINANCIAL STATEMENTS AND
CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)**

The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, Melanie Couvillon, Executive Director, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Douglas Manship Sr. Theater Complex Holding Inc. as of June 30, 2019, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

(Complete if applicable)

In addition, Melanie Couvillon, Executive Director, who, duly sworn, deposes and says that Douglas Manship Sr. Theater Complex Holding Inc. received \$75,000 or less in revenues and other sources for the year ended June 30, 2019, and accordingly, is not required to have an audit for the previously mentioned year.



Officer's Signature

Sworn to and subscribed before me this 6th day of September, 2019.



NOTARY PUBLIC SIGNATURE & SEAL

Amy Burleigh
Notary Public #61141
State of Louisiana
Parish of Ascension
My Commission is for Life

For Office Use Only
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.
Release Date <u>9/18/19</u>

Please Complete This Section
Officer's Name <u>Melanie Couvillon</u>
Officer's Title <u>Executive Director</u>
Address <u>100 Lafayette St.</u>
City, Zip <u>Baton Rouge, LA 70801</u>
Ph: Cell/Land <u>225-389-7233</u>
E-mail <u>mcouvillon@manshiptheatre.org</u>

Douglas Manship Sr. Theater Complex Holding, Inc.
(Agency Name)

Statement of Cash Receipts and Disbursements
For the Year Ended June 30, 2019

	General Fund	Other Fund	Total
RECEIPTS (Provide Brief Description):			
1. Louisiana Division of the Arts Stabilization Grant	\$12,000	\$	\$12,000
2.			
3.			
4.			
5.			
6. Total receipts (add lines 1 - 5)	\$12,000	\$	\$12,000
DISBURSEMENTS (Provide Brief Description):			
7. Artist Fees – Frankenstein	\$2,400	\$	\$2,400
8. Artist Fees – Kris Kristofferson	4,000		4,000
9. Artist Fees – Ron K Brown	3,600		3,600
10. Artist Fees – Sleeping Beauty	2,000		2,000
11.			
12.			
13. Total Disbursements (add lines 7 - 12)	\$12,000	\$	\$12,000
14. Change in fund balance (Lines 6 minus 13)	\$0	\$	\$0
15. Fund Balance at beginning of year	\$0	\$	\$0
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	\$0	\$	\$0

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Douglas Manship Sr. Theater Complex Holding, Inc.
(Agency Name)

Balance Sheet, on June 30, 2019

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
ASSETS (balances at year-end) -Give brief description:			
1. Cash and cash equivalents on hand	\$0	\$	\$0
2. Investments (fair value) on hand			
3. Office furnishings (Cost of desks, etc)			
4. Equipment (Cost of fax machine, etc)			
5. Other (brief description)			
6. Total Assets (add lines 1 - 5)	<u>\$0</u>	<u>\$</u>	<u>\$0</u>
LIABILITIES AND FUND BALANCE (at year-end):			
7. Liabilities (give brief description):			
8.	\$0	\$	\$0
9.			
10.			
11. Total Liabilities (add lines 7 - 10)			
12. Fund balance (amount from Line 16 on Statement A)			
13. Other			
14. Total Liabilities and Fund Balance (add lines 11 - 13)	<u>\$0</u>	<u>\$</u>	<u>\$0</u>

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Douglas Manship Sr. Theater Complex Holding, Inc. (Agency Name)

Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)

For the Year Ended June, 30 2019

Agency Head Name and Title: Melanie Couvillon, Executive Director

Purpose	Dollar Amount
1. Salary	1.
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10.
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of line 1-17)	18.

Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16