

Pointe Coupee Parish Constable  
Ward or District 11  
Fardoche (City, Parish) Louisiana

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS


(Date) 6/2/2020

Ms. Gayle Fransen  
Engagement Manager  
Office of Legislative Auditor  
1600 North Third Street (70802)  
P.O. Box 94397  
Baton Rouge, LA 70804-9397

Dear Ms. Fransen:

In accordance with Louisiana Revised Statute 24:513, enclosed are my notarized affidavit, and financial statements as of and for the year ended December 31, 2019, or for the partial year beginning on \_\_\_\_\_ and ending on \_\_\_\_\_. The financial statements include all funds under the control and oversight of the court and have been prepared on the cash basis of accounting.

Sincerely,

  
Constable

Enclosures

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENT FOR YOUR RECORDS

Please return the completed form by March 31 to Louisiana Legislative Auditor – Local Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397

Pointe Coupee Parish Constable  
of Ward or District 11  
Fordoche (City) Louisiana

Financial Statements  
As of and for the Year December 31, 2019

Required by Louisiana Revised Statutes 24:513 and 24:514 to  
be filed with the Legislative Auditor  
Within 90 days after the close of the fiscal year.

**AFFIDAVIT**

Personally came and appeared before the undersigned authority, Constable (your name) Shane Pickett, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of Pointe Coupee Parish, Louisiana, as of December 31, 2019 and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Shane Pickett, who duly sworn, deposes, and says that the Constable of Ward or District 11 and Pointe Coupee Parish received \$200,000 or less in revenues and other sources for the year ended December 31, 2019, and accordingly, is required to provide a sworn financial statement and affidavit and is not required to provide for an audit, review/attestation, or compilation report for the previously mentioned fiscal year.

Shane Pickett  
Signature of Constable

Sworn to and subscribed before me, this 2 day of June, 2020

Beth LaCombe #50565  
NOTARY PUBLIC SIGNATURE & SEAL

For Office Use Only:	Please Complete this Section:
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.	Constable's Name <u>Shane Pickett</u>
	Address <u>5903 Fordoche Rd. Box 153</u>
Release Date <u>7/29/2020</u>	City, Zip Code <u>Fordoche, LA 70322</u>
	Email Address <u>Shane.Pickett77@yahoo.com</u>
	Cell Phone <u>225-718-2811</u>
	Land/Fax No. <u>225-637-2238</u>

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**Statement A**  
**(Required)**  
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Shane Pickett (Constable Name)  
Parish Constable  
of Ward or District 11  
Fordoche (City) Louisiana

**Statement of Cash Receipts and Disbursements**  
**For the Year Ended December 31, 2019**

**CASH RECEIPTS:**

- 1. State & Parish salary (See Constable W-2 Form, Box 1)
- 2. Fees collected (if collected) (Include litter court fees)
- 3. Garnishments collected (If applicable)
- 4. Other \_\_\_\_\_
- 5. **Total cash receipts.** Add lines 1 through 4

General Fund	Garnishment Fund Activity
1. <u>3,250<sup>00</sup></u>	
2. <u>150<sup>00</sup></u>	
4. _____	3. _____
5. <u>3,400<sup>00</sup></u>	

**CASH DISBURSEMENTS:**

- 6. Cost of equipment purchased (fax machine, etc.)
- 7. Materials and supplies (stationery, postage, etc.)
- 8. Travel and other charges
  - 8a. For yourself
  - 8b. For employees (If applicable)
- 9. Other operating expenses (rent, utilities, phone/fax line, etc.)
- 10. Garnishments paid to others [From total collections on Line 3]
- 11. **Total disbursements** (add lines 6-10)
- 12. Balance Available (loss) for payment of salaries  
(General Fund: Line 5 less Line 11;  
Garnishment Fund Activity: Line 3 less Line 10)

6. _____	
7. _____	
8a. _____	
8b. _____	
9. _____	
	10. _____
11. _____	
12. <u>3,400<sup>00</sup></u>	12. _____

Salary and related benefits:

- 13. Amount retained by yourself from line 12 (copy to line 1, Statement C)
- 14. Amount paid to employees (if applicable)
- 15. **Total salaries paid** (add lines 13 and 14)

13. <u>3,400<sup>00</sup></u>	13. _____
14. _____	14. _____
15. <u>3,400<sup>00</sup></u>	15. _____

**FUND BALANCE\*\***

- 16. Increase (decrease) in fund balance, may be \$0  
(line 12 less line 15)
- 17. Fund Balance at beginning of the year, may be \$0  
(Ending Fund balance from last year's report)
- 18. Fund balance (deficit) at end of the year, may be \$0  
(Add lines 16 and 17)

16. <u>0</u>	16. _____
17. <u>0</u>	17. _____
18. <u>0</u>	18. _____

\*\*Fund Balance = Amount Received minus Amount Spent. If lines 16 - 18 are zero, go to statement C, page 5.

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**Statement B**

Page 4

Shane Pickett (Constable Name)  
Frank Couper Parish Constable  
 of Ward or District 11  
Fordoche (City) Louisiana

Balance Sheet, on December 31, 2019

	General Fund	Garnishment Fund (If applicable)	Total
<b>ASSETS:</b>			
1. Cash	1.		1.
2. Investments	2.		2.
3. Office furnishings (Cost of desks, etc.)	3.		3.
4. Equipment (Cost of fax machine, etc.)	4.		4.
5. <b>Total Assets</b> (add lines 1 - 4)	5.	5.	5.
<b>LIABILITIES AND FUND BALANCE:</b>			
Liabilities:			
6. Cash overdraft	6.		6.
7. Garnishments due to others		7.	7.
8. Other liabilities	8.		8.
9. <b>Total Liabilities</b> (add lines 6 - 8)	9.	9.	9.
Fund Balances:			
10. Ending Fund balance (from line 18, Statement A)	10. <u>0</u>	10.	10.
11. Other -	11.		11.
12. <b>Total Liabilities and Fund Balance</b> (add lines 9 - 11)	12.	12.	12.

**Note: Line 5 (Total Assets) should equal Line 12 (Total Liabilities and Fund Balance) Statement B Is Completed If You Have a Balance Remaining On Line 18 Of Statement A**

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Revised: 2/5/2018

Statement C  
(Required)  
Page 5

Shane Pickett (Constable Name)  
Pointe Coupee Parish Constable  
of Ward or District 11  
Fordoche (City) Louisiana

**Schedule of Compensation, Benefits and Other Payments to the Constable  
For the 12 Months Ended December 31, 2019**

Purpose	Dollar Amount
1. Salary (Enter total of both columns from line 13, Statement A)	1. 3,400 <sup>00</sup>
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on form W-2)	8.
9. Per diem	9.
10. Reimbursements**	10.
11. Travel	11.
12. Registration fees**	12. 185.00
13. Conference travel	13. 182.70
14. Housing	14.
15. Unvouchered expenses	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of lines 1-17)	18. 3,767.70

\*\*Line 10: If you attended JPC Training Conference during the year being reported, add total reimbursements paid by your parish for hotel, meals, mileage, etc.

Line 12: Registration fees for the conference paid by your parish.

Lines 10 and 12 will be zero if you did NOT attend the conference.

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Revised: 2/5/2018