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**Affidavit and Revenue Certification**

Union Parish Tourist Commission ENTITY NAME

Union Parish

Bernice, LA (City), State

**ANNUAL SWORN FINANCIAL STATEMENTS AND CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)**

The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 *to be filed with the Legislative Auditor within 90 days after the close of the fiscal year.* The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, Minor Patton (enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Union Parish Tourist Commission (enter entity name) as of December 31, 2018 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

**(Complete if applicable)**

In addition, Minor Patton, (officer name), who, duly sworn, deposes and says that Union Parish Tourist Commission(entity name) received \$75,000 or less in revenues and other sources for the year ended December 31, 2018, and accordingly, is not required to have an audit for the previously mentioned year.

  
\_\_\_\_\_  
Officer's Signature

Sworn to and subscribed before me this 28th day of February, 2019.

  
\_\_\_\_\_  
NOTARY PUBLIC SIGNATURE & SEAL  
Lana Patton, Notary No. 8184

For Office Use Only
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.
Release Date <u>MAR 27 2019</u>

Please Complete This Section
Officer's Name Minor Patton
Officer's Title Executive Director
Address P. O. Box 86
City, Zip Bernice 71222
Ph: Cell/Land 318-243-5556/318-285-9071
E-mail unionparishtourist@att.com

**Union Parish Tourist Commission**

(Agency Name)

**Statement of Cash Receipts and Disbursements****For the Year Ended December 31, 2018**

(Year-End)

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
<b>RECEIPTS (Provide Brief Description):</b>			
1. Occupancy Tax	\$ 14623.15	\$	\$ 14623.15
2. State Tourism Tax	27232.00		27232.00
3. State Grant	6802.89		6802.89
4. Louisiana State Crappie Tournament	19200.00		19200.00
5. Miscellaneous Reimbursement	189.76		189.76
6. <b>Total receipts</b> (add lines 1 - 5)	<u>\$ 68047.80</u>	<u>\$</u>	<u>\$68047.80</u>
<b>DISBURSEMENTS (Provide Brief Description):</b>			
7. Advertising	\$24900.50	\$	\$24900.50
8. Education	4547.86		4547.86
9. Office Expense	6966.86		6966.86
10. Dues and Subscriptions	1108.99		1108.99
11. Contract Labor	12000.00		12000.00
12. Fishing Tournament Sponsorships	15810.46		15810.46
13. <b>Total Disbursements</b> (add lines 7 - 12)	<u>\$65334.69</u>	<u>\$</u>	<u>\$65334.69</u>
14. Change in fund balance ( Lines 6 minus 13)	\$ 2713.11	\$	\$ 2713.11
15. Fund Balance at beginning of year	\$45440.65	\$	\$45440.65
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	<u>\$ 48153.76</u>	<u>\$</u>	<u>\$ 48153.76</u>

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

**Union Parish Tourist Commission**

(Agency Name)

**Balance Sheet, on December 31, 2018**  
(Year-End)

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
<b>ASSETS</b> (balances at year-end) -Give brief description:			
1. Cash and cash equivalents on hand	\$ 48153.76	\$	\$ 48153.76
2. Investments (fair value) on hand	0.00		0.00
3. Office furnishings (Cost of desks, etc)	0.00		0.00
4. Equipment (Cost of fax machine, etc)	0.00		0.00
5. Other (brief description)			
6. <b>Total Assets</b> (add lines 1 - 5)	<u>\$ 48153.76</u>	<u>\$</u>	<u>\$ 48153.76</u>
<b>LIABILITIES AND FUND BALANCE</b> (at year-end):			
7. Liabilities (give brief description):			
8.	\$	\$	\$
9.			
10.			
11. <b>Total Liabilities</b> (add lines 7 - 10)	0.00		0.00
12. Fund balance (amount from Line 16 on Statement A)	48153.76		48153.76
13. Other			
14. <b>Total Liabilities and Fund Balance</b> (add lines 11 - 13)	<u>\$ 48153.76</u>	<u>\$</u>	<u>\$ 48153.76</u>

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Union Parish Tourist Commission (Agency Name)

**Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)**

For the Year Ended December 31, 2018 (Year-End)

**Agency Head Name and Title:** Joseph Cusimano

Purpose	Dollar Amount
1. Salary	1.
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10. 176.40
11. Travel	11.
12. Registration fees	12.325.00
13. Conference travel	13.746.33
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of line 1-17)	18. 1247.73

\_\_\_\_\_ Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS