

**Affidavit and Revenue Certification**

DeSoto Parish Chamber of Commerce, Inc.

DeSoto Parish

Mansfield, Louisiana

**ANNUAL SWORN FINANCIAL STATEMENTS AND  
CERTIFICATION OF REVENUES \$75,000 OR LESS**

The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 to be filed with the *Legislative Auditor within 90 days after the close of the fiscal year*. The certification of governmental funds revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

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\*\*\*\*\*

Personally came and appeared before the undersigned authority, Brenda Hall, Executive Director, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the DeSoto Parish Chamber of Commerce, Inc. as of March 31, 2018, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

In addition, Brenda Hall, Executive Director, who, duly sworn, deposes and says that DeSoto Parish Chamber of Commerce, Inc. received \$75,000 or less in governmental funds revenues and other sources for the year ended March 31, 2018, and accordingly, is not required to have an audit for the previously mentioned year.

Brenda Hall  
Brenda Hall, Executive Director

Sworn to and subscribed before me this 10 day of September, 2018.

Missy Lawrence  
MISSY LAWRENCE, NOTARY PUBLIC  
NOTARY PUBLIC, DESOTO PARISH, LOUISIANA  
MY COMMISSION IS FOR LIFE  
NOTARY ID # 53245



<b>For Office Use Only</b>
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.
Release Date _____

<b>Please Complete This Section</b>
Officer's Name <u>Brenda Hall</u>
Officer's Title <u>Executive Director</u>
Address <u>115 N. Washington Ave</u>
City, Zip <u>Mansfield, LA 71052</u>
Ph: Cell/Land <u>318-872-1310</u>
E-mail <u>desotochamber75@gmail.com</u>

DeSoto Parish Chamber of Commerce, Inc.  
Mansfield, DeSoto Parish, Louisiana

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS

August 30, 2018

Ms. Gayle Fransen  
Engagement Manager  
Office of Legislative Auditor  
1600 North Third Street  
Baton Rouge, LA 70802

Dear Ms. Fransen:

In accordance with Louisiana Revised Statute 24:513, enclosed are the Affidavit and Revenue Certification Form and the annual financial statements for my entity, as of and for the year ended March 31, 2018. The statements include all funds under the control of this entity. The accompanying financial statements have been prepared on the cash basis of accounting.

Sincerely,

  
\_\_\_\_\_  
Officer's Signature

BRENDA H HALL  
\_\_\_\_\_  
Officer's Name

Enclosures

**PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENT FOR YOUR RECORDS**



## Dees Gardner, Certified Public Accountants, LLC

Deborah D. Dees, CPA/CFF

Maura Dees Gardner, CPA, CFE

Phone No. 318-872-3007

122 Jefferson Street

Mansfield, Louisiana

Fax No. 318-872-1357

Board of Directors for the  
DeSoto Parish Chamber of Commerce, Inc.  
Mansfield, Louisiana

Management is responsible for the accompanying financial statements of the DeSoto Parish Chamber of Commerce, Inc. (a nonprofit organization), which comprise the balance sheet as of March 31, 2018, and the related statement of cash receipts and disbursements for the year then ended, included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

### **Other Matters**

The financial statements included in the accompanying prescribed form are intended to comply with the requirements of Louisiana Revised Statute 24:514, and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

The schedule of compensation, benefits and other payments to agency head or chief executive officer is presented for purposes of additional analysis and is not a required part of the basic financial statement. The information is the representation of management. The information was subject to our compilation engagement; however, we have not audited or reviewed the schedule and accordingly, do not express an opinion, a conclusion, nor provide any assurance on such supplementary information.

*Dees Gardner, Certified Public Accountants, LLC*

Mansfield, Louisiana  
August 30, 2018

DeSoto Parish Chamber of Commerce, Inc.Statement of Cash Receipts and Disbursements  
For the Year Ended March 31, 2018

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
<b>RECEIPTS (Provide Brief Description):</b>			
1. Tourism Tax Receipts	\$ 51,910		
2. Rental of Meeting Room	14,150		
3. Membership Dues	28,002		
4. Fundraising Activities	45,370		
5. Interest	153		
6. Other	1,219		
7. <b>Total receipts</b> (add lines 1 - 5)	<b>\$ 140,804</b>	<b>\$</b>	<b>\$</b>
<b>DISBURSEMENTS (Provide Brief Description):</b>			
8. Operating	\$ 21,647	\$	\$
9. Occupancy	14,310		
10. Personnel and Related Costs	48,608		
11. Fundraising/ Promotional	14,937		
12. Economic Development/ Public Relations	39,485		
13. Depreciation	13,933		
14. <b>Total Disbursements</b> (add lines 7 - 12)	<b>\$ 152,920</b>	<b>\$</b>	<b>\$</b>
15. Change in fund balance ( Lines 6 minus 13)	\$ (12,116)	\$	\$
16. Fund Balance at beginning of year	\$ 568,862	\$	\$
17. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	\$ 556,746	\$	\$

See Independent Accountant's compilation report.

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

**Please return the completed form within 90 days of your entity's year-end to Office of Legislative auditor – Local Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397**

**DeSoto Parish Chamber of Commerce, Inc.**Balance Sheet, on March 31, 2018

	<b>General Fund</b>	<b>Other Fund</b>	<b>Total</b>
<b>ASSETS</b> (balances at year-end) –Give brief description:			
1. Cash and cash equivalents on hand	\$ 138,342	\$	\$
2. Investments (fair value) on hand			
3. Office furnishings (Cost of desks, etc)			
4. Equipment (Cost of fax machine, etc)	555,384		
5. Other (brief description) –Accumulated Depreciation	(135,610)		
6. <b>Total Assets</b> (add lines 1 – 5)	<b>\$ 558,116</b>	<b>\$</b>	<b>\$</b>
<b>LIABILITIES AND FUND BALANCE</b> (at year-end):			
7. Liabilities (give brief description):			
8. Payroll liabilities	\$ 1,370	\$	\$
9.			
10.			
11. <b>Total Liabilities</b> (add lines 7 – 10)	1,370		
12. Investment in capital assets	419,774		
13. Unrestricted fund balance	136,972		
14. <b>Total fund balance</b> (amount from Line 16 on Statement A)	556,746		
15. <b>Total Liabilities and Fund Balance</b> (add lines 11 – 13)	<b>\$ 558,116</b>	<b>\$</b>	<b>\$</b>

See Independent Accountant's compilation report.

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DeSoto Parish Chamber of Commerce, Inc.

Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer

For the Year Ended March 31, 2018

Agency Head Name/Title: Brenda Hall, Executive Director

Purpose	Amount
Salary	
Benefits-insurance	
Benefits-retirement	
Benefits-other (FICA)	
Benefits-other (describe)	
Benefits-other (describe)	
Car allowance	
Vehicle provided by government (enter amount reported on W-2)	
Per diem	
Reimbursements	
Travel	
Registration fees	
Conference travel	
Housing	
Unvouchered expenses (example: travel advances, etc.)	
Special meals	
Other	

Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

See independent Accountant's compilation report.