

**LIVINGSTON PARISH FIRE PROTECTION DISTRICT No. 1  
ALBANY, LOUISIANA**

**ANNUAL FINANCIAL STATEMENTS**

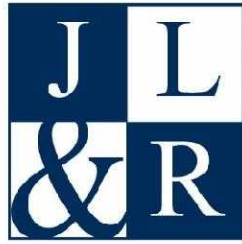
**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2020**

**Livingston Parish Fire Protection District No. 1**  
**Albany, Louisiana**  
Table of Contents  
As of and for the Year Ended December 31, 2020

	Statement	Schedule	Page
Independent Auditor's Report	-		1
Basic Financial Statements:			
Government-Wide Financial Statements:			
Statement of Net Position	A		5
Statement of Activities	B		6
Fund Financial Statements:			
Governmental Fund Balance Sheet	C		8
Reconciliation of the Governmental Fund Balance Sheet to the Government-Wide Statement of Net Position	D		9
Statement of Governmental Fund Revenues, Expenditures, and Change in Fund Balance	E		10
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Government-Wide Statement of Activities	F		11
Notes to the Financial Statements	-		12
Required Supplemental Information (Part II):			
Schedule of Revenues, Expenditures, and Changes in Fund Balance Budget and Actual Governmental Funds - General Fund	-	1	23
Other Supplemental Information:			
Schedule of Compensation Paid to Board Members	-	2	25
Schedule of Compensation, Benefits and Other Payments to Agency Head	-	3	26
Other Independent Auditor's Reports and Findings and Recommendations			
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	-		28
Schedule of Findings, Recommendations, and Responses	-		30

Dennis E. James, CPA  
Lyle E. Lambert, CPA  
Paul M. Riggs, Jr., CPA  
J. Bryan Ehricht, CPA

Megan E. Lynch, CPA  
B. Jacob Steib, CPA  
Brody A. Howes, CPA  
Christie J. Barado  
Connor J. Collura  
Sharon B. Bravata  
Krystal L. Waddell  
Debbie G. Faust, EA



**JAMES  
LAMBERT RIGGS  
& ASSOCIATES, INC.**  
CERTIFIED PUBLIC ACCOUNTANTS  
www.jlrcpafirm.com

  
Member of  
American Institute of CPAs  
Society of Louisiana CPAs

## Independent Auditor's Report

To the Board of Commissioners  
Livingston Parish Fire Protection District No. 1  
Albany, Louisiana

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities and the general fund of the Livingston Parish Fire Protection District No. 1, a component unit of the Livingston Parish Council, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Livingston Parish Fire Protection District No. 1's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the general fund of the Livingston Parish Fire Protection District No. 1, as of December 31, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on page 23 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

***Other Information***

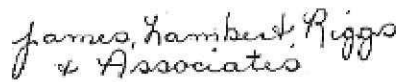
Our audit was conducted for the purpose of forming opinions of the financial statements that collectively comprise the Livingston Parish Fire Protection District No. 1's basic financial statements. The schedule of compensation paid to board members and the schedule of compensation, benefits, and other payments to agency head are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The schedule of compensation paid to board members and the schedule of compensation, benefits, and other payments to agency head are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of compensation paid to board members and the schedule of compensation, benefits, and other payments to agency head are fairly stated in all material respects in relation the basic financial statements as a whole.

Livingston Parish Fire Protection District No. 1  
Albany, Louisiana

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated May 27, 2021, on our consideration of the Livingston Parish Fire Protection District No. 1's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Livingston Parish Fire Protection District No. 1's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Livingston Parish Fire Protection District No. 1's internal control over financial reporting and compliance.



James Lambert Riggs & Associates, Inc.  
Hammond, Louisiana

May 27, 2021

# Basic Financial Statements

## Government – Wide Financial Statements

**Livingston Parish Fire Protection District No. 1  
Albany, Louisiana**

**Statement A**

**Statement of Net Position  
December 31, 2020**

	<u>Governmental Activities</u>
<b>Assets</b>	
Current Assets:	
Cash and Cash Equivalents	\$ 277,183
Investments	101,411
Ad Valorem Taxes Receivable, Net of Uncollectible Allowance	273,343
State Revenue Sharing Receivable	24,474
Prepaid Insurance	9,933
Total Current Assets	<u>686,344</u>
Capital Assets	
Land	17,000
Capital Assets, Net	<u>1,307,177</u>
Total Capital Assets	<u>1,324,177</u>
<b>Total Assets</b>	<u>2,010,521</u>
<b>Liabilities</b>	
Current Liabilities	
Accounts Payable	2,542
Intergovernmental Payable	11,004
Payroll Liabilities	546
Accrued Interest	3,566
Capital Lease, Current Portion	40,489
Total Current Liabilities	<u>58,147</u>
Long-Term Liabilities	
Capital Lease, Long-Term Portion	259,511
Total Long-Term Liabilities	<u>259,511</u>
<b>Total Liabilities</b>	<u>317,658</u>
<b>Net Position</b>	
Net Investment in Capital Assets	1,024,177
Unrestricted	668,686
Total Net Position	<u>\$ 1,692,863</u>

The accompanying notes are an integral part of these financial statements.

**Livingston Parish Fire Protection District No. 1**  
**Albany, Louisiana**

**Statement B**

**Statement of Activities**  
**For the Year Ended December 31, 2020**

	<u>General Expenses</u>	<u>Program Revenues</u>	<u>Operating Grants &amp; Contributions</u>	Net (Expense) Revenue and Change in Net Position <u>Governmental Activities</u>
		Charges for Services		
<b>Governmental Activities</b>				
General Government				
Public Safety	\$ 341,042	\$ -	\$ 6,000	\$ (335,042)
Interest on Long-Term Debt	3,566	-	-	(3,566)
Total Governmental Activities	<u>\$ 344,608</u>	<u>\$ -</u>	<u>\$ 6,000</u>	<u>(338,608)</u>
<b>General Revenues</b>				
Ad Valorem Tax Revenue				279,970
State Revenue Sharing				24,474
Fire Insurance Premium Rebate				47,067
Donations				23,698
Insurance Reimbursement				18,941
Interest Income				937
<b>Total General Revenues</b>				<u>395,087</u>
<b>Change in Net Position</b>				56,479
<b>Net Position - Beginning of the Year</b>				<u>1,636,384</u>
<b>Net Position - End of the Year</b>				<u>\$ 1,692,863</u>

The accompanying notes are an integral part of these financial statements.



# Basic Financial Statement

## Fund Financial Statements

**Livingston Parish Fire Protection District No. 1  
Albany, Louisiana**

**Statement C**

**Governmental Fund – Balance Sheet  
December 31, 2020**

	General Fund	Total
<b>Assets</b>		
Cash and Cash Equivalents	\$ 277,183	\$ 277,183
Investments	101,411	101,411
Ad Valorem Taxes Receivable, Net of Uncollectible Allowances	273,343	273,343
State Revenue Sharing Receivable	24,474	24,474
Total Assets	\$ 676,411	\$ 676,411
 <b>Liabilities and Fund Balance</b>		
Liabilities:		
Accounts Payable	\$ 2,542	\$ 2,542
Pension Payable	11,004	11,004
Payroll Liabilities	546	546
Total Liabilities	14,092	14,092
 Fund Balance:		
Unassigned	662,319	662,319
Total Fund Balance	662,319	662,319
 <b>Total Liabilities and Fund Balance</b>	 \$ 676,411	 \$ 676,411

The accompanying notes are an integral part of these financial statements.

**Livingston Parish Fire Protection District No. 1  
Albany, Louisiana**

**Statement D**

**Reconciliation of the Governmental Fund Balance Sheet to the  
Government-Wide Statement of Net Position  
For the Year Ended December 31, 2020**

<b>Total Fund Balance, Governmental Fund (Statement C)</b>	\$	662,319
--	----	---------

Amounts reported for Governmental Activities in the Statement of Net Position are different because:

Capital assets used in Governmental Activities are not financial resources and therefore are not reported in the funds. These assets consist of:

Governmental Capital Assets, Net of Depreciation		1,324,177
--	--	-----------

Prepaid insurance is not available to pay for current-period expenditures and, therefore, is not reported in the funds.		9,933
---	--	-------

Long-term liabilities are not due and payable in the current period, and therefore, are not reported in the governmental funds:

Capital Lease, Current Portion		(40,489)
Capital Lease, Long-Term Portion		(259,511)
Accrued Interest		(3,566)

<b>Net Position of Governmental Activities (Statement A)</b>	\$	<u><u>1,692,863</u></u>
--	----	-------------------------

The accompanying notes are an integral part of these financial statements.

**Livingston Parish Fire Protection District No. 1  
Albany, Louisiana**

**Statement E**

**Statement of Governmental Fund Revenues, Expenditures and  
Changes in Fund Balance  
For the Year Ended December 31, 2020**

	General Fund	Total
<b>Revenues</b>		
Ad Valorem Tax Revenue	\$ 279,970	\$ 279,970
State Revenue Sharing	24,474	24,474
Fire Insurance Premium Rebate	47,067	47,067
Supplemental Pay Income	6,000	6,000
Donations	23,698	23,698
Insurance Reimbursement	18,941	18,941
Interest Income	937	937
<b>Total Revenues</b>	401,087	401,087
<b>Expenditures</b>		
Public Safety		
Administrative	8,281	8,281
Insurance	45,318	45,318
Payroll Taxes	6,656	6,656
Pension Expense	11,004	11,004
Professional Services	12,597	12,597
Repairs and Maintenance	40,773	40,773
Salaries	80,693	80,693
Salaries, Supplemental Pay	6,000	6,000
Supplies	11,506	11,506
Training	4,368	4,368
Telephone and Utilities	12,571	12,571
Uniforms	2,878	2,878
Capital Outlay	347,233	347,233
<b>Total Expenditures</b>	589,878	589,878
Excess (Deficiency) of Revenues over Expenditures	(188,791)	(188,791)
<b>Other Financing Sources (Uses)</b>		
Capital Lease Proceeds	300,000	300,000
<b>Total Other Financing Sources (Uses)</b>	300,000	300,000
<b>Net Change in Fund Balance</b>	111,209	111,209
<b>Fund Balance - Beginning of the Year</b>	551,110	551,110
<b>Fund Balance - End of the Year</b>	\$ 662,319	\$ 662,319

The accompanying notes are an integral part of these financial statements.

**Livingston Parish Fire Protection District No. 1**  
**Albany, Louisiana**

**Statement F**

**Reconciliation of the Governmental Fund Statement of Revenues, Expenditures, and  
Change in Fund Balance of Governmental Funds  
To the Statement of Activities  
For the Year Ended December 31, 2020**

<b>Net Change in Fund Balance, Governmental Fund (Statement E)</b>	\$	111,209
--	----	---------

Amounts reported for Governmental Activities in the Statement of Activities are different because:

Governmental Funds report capital outlays as expenditures. However, in the Statement of Activities the cost of these assets are allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Expenditures for Capital Assets:		
Capital Outlay		347,233
Less:		
Current Year Depreciation		(99,398)

Government Funds expense insurance payments when paid. In the Statement of Activities, only the portion applicable to the current year is expensed and the remaining is recorded as prepaid expense.

Prior Year Prepaid Insurance		(8,932)
Current Year Prepaid Insurance		9,933

Lease proceeds provide current financial resources to the governmental funds, but issuing debt increases long-term liabilities in the statement of net position.

Capital Lease Proceeds		(300,000)
------------------------	--	-----------

Accrued interest expense on long-term debt is reported in the government-wide statements of activities and changes in net position, but does not require the use of current financial resources; therefore, accrued interest is not reported as expenditures in government funds.

Change in Accrued Interest Payable		(3,566)
------------------------------------	--	---------

<b>Change in Net Position of Governmental Activities (Statement B)</b>	\$	<u>56,479</u>
--	----	---------------

The accompanying notes are an integral part of these financial statements.

**Livingston Parish Fire Protection District No. 1**  
**Notes to the Financial Statements**  
**As of and for the Year Ended December 31, 2020**

**Introduction**

Livingston Parish Fire Protection District No. 1, (“the District”), was created by an ordinance of the Livingston Parish Council for the purpose of acquiring, maintaining, and operating buildings, machinery, water tanks, water hydrants, water lines, and any other things necessary to provide proper fire prevention and control of the property within the District. The District operates under the direction of a five-member board appointed - 2 members appointed by the Livingston Parish Council, 2 members appointed by the Town of Albany and 1 member appointed by the four board members.

The financial statements of the District have been prepared in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the standard setting body for governmental accounting and financial reporting.

Governmental Accounting Standards Board (GASB) Statement No. 14, as amended, establishes criteria for determining the reporting entity and component units that should be included within the reporting entity. Under provisions of this statement, the Livingston Parish Fire Protection District No. 1 is considered a component unit of the Livingston Parish Council. As a component unit, the accompanying financial statements are to be included within the reporting of the primary government, either blended within those financial statements or separately reported as a discrete component unit. Under provisions of this statement, there are no component units of the District.

**1. Summary of Significant Accounting Policies**

**A. Basis of Presentation**

The accompanying basic financial statements of the Livingston Parish Fire Protection District No. 1 have been prepared in conformity with governmental accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. These financial statements are presented in accordance with GASB Statement No. 34, *Basic Financial Statements, Management’s Discussion and Analysis, for State and Local Governments*, as amended. Statement No. 34 established standards for financial reporting, with presentation requirements originally including a statement of net position (or balance sheet), and a statement of activities. The definition and composition of these statements, as originally defined in GASB Statement No. 34, are as amended by GASB Statements included in the following paragraphs. The District has also adopted the provisions of GASB Statement No. 33, *Accounting and Financially Reporting for Nonexchange Transactions*, that requires capital contributions to the District to be presented as a change in net position. Management has elected to omit the Management’s Discussion and Analysis.

GASB Statement No. 63, *Financially Reporting of Deferred Outflows, Deferred Inflows of Resources, and Net Position*, effective for financial statement periods ending after December 15, 2012, provides guidance for reporting deferred outflows of resources, deferred inflows of resources, and net position in a statement of financial position and related disclosures. Concepts Statement No. 4, *Elements of Financial Statements*, introduced and defined *Deferred Outflows of Resources* as a consumption of net position by the government that is applicable to a future reporting period, and *Deferred Inflows of Resources* as an acquisition of net position by the government that is applicable to a future reporting

**Livingston Parish Fire Protection District No. 1**  
**Notes to the Financial Statements (Continued)**  
**As of and for the Year Ended December 31, 2020**

period, respectively. Previous financial reporting standards do not include guidance for reporting those financial statement elements, which are distinct from assets and liabilities. GASB Concepts Statement 4 identifies net position as the residual of all other elements presented in a statement of financial position.

This statement amends the net asset reporting requirements in Statement No. 34, *Basic Financial Statements—and Management’s Discussion and Analysis—for State and Local Governments*, and other pronouncements by incorporating deferred outflows of resources and deferred inflows of resources into the definitions of the required components of the residual measure and by renaming that measure as net position, rather than net assets. The definition and reporting of net position is further described in *Note 1K – Net Position and Fund Balance*.

GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, establishes accounting and financial reporting standards that reclassify, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognized, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities.

The District did not have any deferred outflows or deferred inflows of resources at December 31, 2020.

**B. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all nonfiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, a primary government is reported separately from certain legally separate component units for which the primary government is financially accountable. The District does not have any business-type activities and reports only governmental activities. The District has no component units.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grant contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are presented as separate columns in the fund financial statements. The District reports one governmental fund – the general fund.

**Livingston Parish Fire Protection District No. 1**  
**Notes to the Financial Statements (Continued)**  
**As of and for the Year Ended December 31, 2020**

**C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days at the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period if they are measurable and available. Only the portion of special assessment receivable, if any, due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. Substantially all other revenue items are considered to be measurable and available only when cash is received by the government.

The District reports the following major governmental fund:

The *General Fund* is the District's primary operating fund. It accounts for and reports all financial resources of the general government, except those required to be accounted for in another fund (none in the current year).

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided; 2) program-specific operating grants and contributions; and, 3) program-specific capital grants and contributions. Internally dedicated resources, if any, are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

When restricted, committed, assigned, or unassigned fund balances are available for use, the District considers amounts to have been spent first out of restricted funds, then committed funds, then assigned funds, and finally unassigned funds as needed, unless it has been provided for otherwise in the restriction, commitment, or assignment action.



**Livingston Parish Fire Protection District No. 1**  
**Notes to the Financial Statements (Continued)**  
**As of and for the Year Ended December 31, 2020**

**D. Budgets and Budgetary Accounting**

Budgetary procedures applicable to the District are defined in state law, Louisiana Revised Statutes 39:1301-15. The budget is adopted on the modified accrual basis of accounting consistent with generally accepted accounting principles (GAAP). The major requirements of the Local Government Budget Act are summarized as follows:

1. The District adopts a budget each year for the general fund.
2. The District's Fire Chief prepares a proposed budget and submits it to the Board of Commissioners for consideration no later than fifteen days prior to the beginning of each fiscal year. At the same time, if total proposed expenditures are \$500,000 or more, a notice of public hearing on the proposed budget must be published in the official journal.
3. All action necessary to adopt and implement the budget must be completed prior to the beginning of the fiscal year. The budget was adopted on December 2, 2019.
4. Budgetary amendments involving the transfer of funds from one program or function to another or involving increases in expenditures resulting from revenues exceeding amounts estimated require the approval of the Board of Commissioners. The budget was amended on December 7, 2020.
5. Formal budgetary integration is employed as a management control device.

**E. Cash, Cash Equivalents, and Investments**

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Under State law, the District may deposit funds in demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. In addition, the District may invest in United States bonds, treasury notes, or certificates.

In accordance with state law, the District limits its investments to those allowed under R.S. 33:2955. Certificates of deposit are classified as investments if their original maturities exceed 90 days. Investments are reported at fair market. The District does not have a formal investment policy.

**F. Inventory**

Inventories for supplies are immaterial and are recorded as expenditures when purchased. The District did not have inventory at year end December 31, 2020.

**Livingston Parish Fire Protection District No. 1  
Notes to the Financial Statements (Continued)  
As of and for the Year Ended December 31, 2020**

**G. Prepaid Items**

The District recognizes expenditures for insurance and similar services extending over more than one accounting period when paid in the fund financial statements.

**H. Capital Assets**

Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The District maintains a threshold level of \$500 or more capitalizing capital assets.

Capital assets are recorded in the Statement of Net Position and Statement of Activities. All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Buildings and Improvements	20 - 40 Years
Equipment	5 - 20 Years
Vehicles	5 - 15 Years

**I. Pension Plans**

The District is not a member of any retirement system, but is a member of the social security system.

**J. Compensated Absences**

The District does not pay for vacation or sick leave, and, as a result, has no liability for compensated absences at December 31, 2020.

**K. Net Position and Fund Balance**

GASB Statement No. 34, *Basic Financial Statements, Management's Discussion and Analysis, for State and Local Governments*, required classification of net assets into three separate components. GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, revised the terminology by incorporating deferred outflows of resources and deferred inflows of resources into the definitions of the required components of the residual measure and by renaming that measure as net position, rather than net assets. GASB Statement No. 63 requires the following components of net position:

- **Net Investment in Capital Assets Component of Net Position** – The *net investment in capital assets* component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisitions, construction, or improvement of those assets or related debt also should be included in this

**Livingston Parish Fire Protection District No. 1**  
**Notes to the Financial Statements (Continued)**  
**As of and for the Year Ended December 31, 2020**

component of net position. If there are significant unspent related debt proceeds or deferred inflows of resources at the end of the reporting period, the portion of the debt or deferred inflows of resources attributable to the unspent amount should not be included in the calculation of net investment in capital assets. Instead, that portion of the debt or deferred inflows of resources should be included in the same net position component (restricted or unrestricted) as the unspent amount.

- **Restricted Component of Net Position** – The *restricted* component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Generally, a liability relates to restricted assets if the asset results from a resource flow that also results in the recognition of a liability or if the liability will be liquidated with the restricted assets reported.
- **Unrestricted Component of Net Position** – The *unrestricted* of net position is the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

In the fund statements, governmental fund equity is classified as fund balance. The District adopted GASB 54 for the year ended December 31, 2011. As such, fund balances of governmental funds are classified as follows:

- **Nonspendable.** These are amounts that cannot be spent either, because they are in a nonspendable form or because they are legally or contractually required to be maintained intact.
- **Restricted.** These are amounts that can be spent only for specific purposes because of constitutional provisions, enabling legislation, or constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.
- **Committed.** These are amounts that can be used only for the specific purposes determined by a formal vote of the Board, which is the highest level of decision making authority for the District.
- **Assigned.** These are amounts that do not meet the criteria to be classified as restricted or committed, but are intended to be used for specific purposes based on the discretion of the Board.
- **Unassigned.** These are amounts that have not been assigned to other funds and amounts that have not been restricted, committed, or assigned to specific purposes within the general fund. Also within other governmental funds, these include expenditure amounts incurred for specific purposes which exceed the amounts restricted, committed or assigned for those purposes.

**L. Extraordinary and Special Items**

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events within the control of the District, which are either unusual in nature or infrequent in occurrence.

**Livingston Parish Fire Protection District No. 1  
Notes to the Financial Statements (Continued)  
As of and for the Year Ended December 31, 2020**

**M. Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make various estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

**N. Reconciliation of Government-Wide and Fund Financial Statements**

Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net position is presented in Statement D of the basic financial statements. Explanation of certain differences between the governmental fund statement of revenues, expenses, and changes in fund balance and the government-wide statement of activities presented in Statement F of the basic financial statements.

**2. Levied Taxes**

The following is a summary of authorized and levied ad valorem taxes:

	<u>Authorized Millage</u>	<u>Levied Millage</u>
General Fund	9.790 Mills	\$ 281,543

Ad valorem taxes attach as an enforceable lien on property on January 1 each year. Taxes are levied by the District during the year, are billed to taxpayers, and become due in November. Billed taxes become delinquent on December 31 of each year. Revenues from ad valorem taxes are budgeted in the year billed and recognized as revenue when billed. The Livingston Parish Sheriff's Office bills and collects the property taxes using the assessed value determined by the Livingston Parish Tax Assessor. The taxes are generally collected in December of the current year and January and February of the ensuing year. For 2020, the District levied 9.790 mills for a total tax levy of \$281,543 on taxable property valuation totaling \$28,758,230.

**3. Cash and Cash Equivalents**

At December 31, 2020, the District has deposits (book balances) as follows:

Interest Bearing Demand Deposits	\$ 277,183
Total Cash and Cash Equivalents	<u>\$ 277,183</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the Federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name

**Livingston Parish Fire Protection District No. 1**  
**Notes to the Financial Statements (Continued)**  
**As of and for the Year Ended December 31, 2020**

of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Custodial credit risk as it relates to cash deposits is the risk that in the event of bank failure, the government's deposits may not be returned. At December 31, 2020, the District has \$380,988 in interest bearing demand and time deposits (collected bank balances). The demand and time deposits are secured from risk by \$250,000 of federal deposit insurance and the remaining \$130,988 is secured by pledged securities. The \$130,988 in demand and time deposits are exposed to custodial credit risk because while the amount is secured by pledged securities, such securities are held by the custodial bank in the name of the fiscal agent bank (GASB Category 3). The District does not have a custodial credit risk policy.

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the government that the fiscal agent has failed to pay deposited funds upon demand.

**4. Investments**

Investments are categorized into these three categories of credit risk:

1. Insured or registered, or securities held by the District or its agent in the District's name
2. Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the District's name
3. Uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the District's name

In the current year the District held \$101,411 in a certificate of deposit and is considered a category 1 type of investment.

**5. Receivables**

The governmental funds receivables are all current at December 31, 2020 and consist of the following:

	<b>General Fund</b>	<b>Total</b>
Ad Valorem Taxes	\$ 281,543	\$ 281,543
State Revenue Sharing	24,474	24,474
Subtotal	306,017	306,017
Allowance for Uncollectible Accounts	(8,200)	(8,200)
<b>Accounts Receivable, Net</b>	\$ 297,817	\$ 297,817

**Livingston Parish Fire Protection District No. 1**  
**Notes to the Financial Statements (Continued)**  
**As of and for the Year Ended December 31, 2020**

**6. Capital Assets**

Capital assets and depreciation activity as of and for the year ended December 31, 2020 for governmental activities are as follows:

<b>Governmental Activities Capital Assets:</b>	<u><b>Beginning Balance</b></u>	<u><b>Increases</b></u>	<u><b>Decreases</b></u>	<u><b>Ending Balance</b></u>
Capital Assets Not Depreciated:				
Land	\$ 17,000	\$ -	\$ -	\$ 17,000
Total Capital Assets Not Being Depreciated:	<u>17,000</u>	<u>-</u>	<u>-</u>	<u>17,000</u>
Capital Assets Being Depreciated				
Buildings	866,810	4,300	-	871,110
Equipment	289,709	9,235	-	298,944
Vehicles	937,844	333,698	-	1,271,542
Total Other Capital Assets	<u>2,094,363</u>	<u>347,233</u>	<u>-</u>	<u>2,441,596</u>
Less: Accumulated Depreciation for:				
Buildings and Improvements	(304,195)	(21,981)	-	(326,176)
Equipment	(228,208)	(13,535)	-	(241,743)
Vehicles	(502,618)	(63,882)	-	(566,500)
Total Accumulated Depreciation	<u>(1,035,021)</u>	<u>(99,398)</u>	<u>-</u>	<u>(1,134,419)</u>
Total Capital Assets Being Depreciated, Net	<u>1,059,342</u>	<u>247,835</u>	<u>-</u>	<u>1,307,177</u>
<b>Total Governmental Activities Capital Assets, Net</b>	<u>\$ 1,076,342</u>	<u>\$ 247,835</u>	<u>\$ -</u>	<u>\$ 1,324,177</u>

Depreciation expense is charged to public safety for \$99,398.

**7. Leases**

The District records items under capital leases as an asset and obligation in the financial statements. The District purchased a freightliner tanker pumper for \$300,000 under a capital lease with \$5,000 of accumulated depreciation. The following is a summary of long-term debt transactions of the District for the year ended December 31, 2020:

<u><b>Description</b></u>	<u><b>Beginning Balance</b></u>	<u><b>Additions</b></u>	<u><b>Deletions</b></u>	<u><b>Ending Balance</b></u>	<u><b>Due Within One Year</b></u>
\$300,000 Capital Lease	\$ -	\$ 300,000	\$ -	\$ 300,000	\$ 40,489
	<u>\$ -</u>	<u>\$ 300,000</u>	<u>\$ -</u>	<u>\$ 300,000</u>	<u>\$ 40,489</u>

**Livingston Parish Fire Protection District No. 1**  
**Notes to the Financial Statements (Continued)**  
**As of and for the Year Ended December 31, 2020**

\$300,000 lease obligation dated July 6, 2020, with Republic First National Corporation, with interest at 2.918%, payable in annual installments of principal and interest totaling \$47,801 through May 01, 2027.

\$ 300,000

The following is a schedule by years of the future minimum lease payments under the capital lease with the present value of the net minimum lease payments as of December 31, 2020:

Year Ending December 31,		
2021	\$	47,801
2022		47,801
2023		47,801
2024		47,801
2025		47,801
2026-2027		95,602
		334,607
Less: Interest Portion		34,607
		\$ 300,000

**8. Risk Management**

The District is exposed to various risks of loss related to theft, damage, or destruction of assets, torts, injuries, natural disasters, and many other unforeseeable events. The District maintains commercial insurance policies for the claims related to the aforementioned risks. The District's payment of the insurance policy deductible is the only liability associated with these policies.

**9. Contingent Liabilities**

The District was not involved in any outstanding litigation or claims at December 31, 2020.

**10. On-Behalf Payments for Fringe Benefits and Salaries**

For the fiscal year ended December 31, 2020 the State of Louisiana made on behalf payments in the form of supplemental pay to the District's firemen. In accordance with GASB 24, the Town recorded \$6,000 of on-behalf payments as revenue and as an expenditure in the General Fund.

**11. Subsequent Events**

Subsequent events have been evaluated by management through February 5, 2020, the date financial statements were available for issuance. No events require disclosure in the financial statements for the year ending December 31, 2020.

**Required Supplemental Information:**  
**Budgetary Comparison Schedule**



**Livingston Parish Fire Protection District No. 1**  
**Albany, Louisiana**

**Schedule 1**

**Schedule of Revenues, Expenditures, and Changes in Fund Balance**  
**Budget and Actual Governmental Funds – General Fund**  
**For the Year Ended December 31, 2020**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Amounts GAAP Basis</u>	<u>Var. Favorable (Unfavorable)</u>
<b>Revenues</b>				
Ad Valorem Tax Revenue	\$ 235,000	\$ 240,000	\$ 279,970	\$ 39,970
State Revenue Sharing	24,000	24,400	24,474	74
Fire Insurance Premium Rebate	45,000	47,000	47,067	67
Supplemental Pay Income	6,000	6,000	6,000	-
Donations	5,000	23,600	23,698	98
Insurance Reimbursement	-	18,900	18,941	41
Interest Income	50	925	937	12
Total Revenues	<u>315,050</u>	<u>360,825</u>	<u>401,087</u>	<u>40,262</u>
<b>Expenditures</b>				
Public Safety				
Administrative	9,150	9,000	8,281	719
Insurance	44,000	46,000	45,318	682
Payroll Taxes	7,000	7,000	6,656	344
Pension Expense	8,000	8,000	11,004	(3,004)
Professional Services	13,500	13,100	12,597	503
Repairs & Maintenance	22,100	46,500	40,773	5,727
Salaries	85,000	85,000	80,693	4,307
Salaries, Supplemental Pay	6,000	6,000	6,000	-
Supplies	15,700	14,200	11,506	2,694
Training	4,500	5,800	4,368	1,432
Telephone and Utilities	12,500	12,500	12,571	(71)
Uniforms	8,000	8,000	2,878	5,122
Capital Outlay	300,000	351,000	347,233	3,767
Total Expenditures	<u>535,450</u>	<u>612,100</u>	<u>589,878</u>	<u>22,222</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(220,400)</u>	<u>(251,275)</u>	<u>(188,791)</u>	<u>62,484</u>
<b>Other Financing Sources (Uses):</b>				
Capital Lease Proceeds	240,000	300,000	300,000	-
Total Other Financing Sources (Uses)	<u>240,000</u>	<u>300,000</u>	<u>300,000</u>	<u>-</u>
<b>Net Change in Fund Balance</b>	19,600	48,725	111,209	62,484
<b>Fund Balance:</b>				
<b>Beginning of the Year</b>	558,229	669,179	551,110	-
<b>End of the Year</b>	<u>\$ 577,829</u>	<u>\$ 717,904</u>	<u>\$ 662,319</u>	<u>\$ 62,484</u>

See independent auditor's report.

## **Other Supplemental Information**

**Livingston Parish Fire Protection District No. 1  
Albany, Louisiana**

**Schedule 2**

**Schedule of Compensation Paid to Board Members  
For the Year Ended December 31, 2020**

<u>Name and Title</u>	<u>Address</u>	<u>Compensation Received</u>
Benton Morgan, President (Parish Appointment)	35395 Ernest Stilley Road Independence, LA 70443	\$ -
Rodney Russell, Board Member (Board Appointment)	Post Office Box 454 Albany, LA 70711	-
Darren Cunningham, Board Member (Town of Albany Appointment)	Post Office Box 504 Albany, LA 70711	-
Derwin Miley, Board Member (Town of Albany Appointment)	Post Office Box 582 Albany, LA 70711	-
Alesia Stilley Vicari, Board Member (Parish Appointment)	Post Office Box 1054 Albany, LA 70711	-
		<u>\$ -</u>

See independent auditor's report.

**Livingston Parish Fire Protection District No. 1  
Albany, Louisiana**

**Schedule 3**

**Schedule of Compensation, Benefits and Other Payments to Agency Head  
For the Year Ended December 31, 2020**

**Agency Head Name: Joe Foster, Fire Chief**

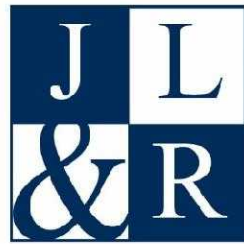
<u>Purpose</u>	<u>Amount</u>
Salary	\$ 24,570
State Supplemental Pay	6,000
Travel	1,352
Dues	275
Registration Fees	100
	<u>\$ 32,297</u>

See independent auditor's report.

**Other Independent Auditor's Reports and  
Findings and Recommendations**

Dennis E. James, CPA  
Lyle E. Lambert, CPA  
Paul M. Riggs, Jr., CPA  
J. Bryan Ehricht, CPA

Megan E. Lynch, CPA  
B. Jacob Steib, CPA  
Brody A. Howes, CPA  
Christie J. Barado  
Connor J. Collura  
Sharon B. Bravata  
Krystal L. Waddell  
Debbie G. Faust, EA



**JAMES  
LAMBERT RIGGS  
& ASSOCIATES, INC.**  
CERTIFIED PUBLIC ACCOUNTANTS  
www.jlrcpafirm.com

  
Member of  
American Institute of CPAs  
Society of Louisiana CPAs

Independent Auditor's Report on Internal Control over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards*

To the Board of Commissioners  
Livingston Parish Fire Protection District No. 1  
Albany, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the general fund of the Livingston Parish Fire Protection District No. 1, as of for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Livingston Parish Fire Protection District No. 1's basic financial statements, and have issued our report thereon dated May 27, 2021.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Livingston Parish Fire Protection District No. 1's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Livingston Parish Fire Protection District No. 1's internal control. Accordingly, we do not express an opinion on the effectiveness of the Livingston Parish Fire Protection District No. 1's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

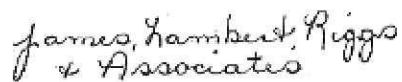
As part of obtaining reasonable assurance about whether the Livingston Parish Fire Protection District No. 1's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective

Livingston Parish Fire Protection District No. 1  
Albany, Louisiana

of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "James Lambert Riggs & Associates".

James Lambert Riggs & Associates, Inc.  
Hammond, Louisiana

May 27, 2021

**Livingston Parish Fire Protection District No. 1  
Albany, Louisiana**

Schedule of Findings, Recommendations, and Responses  
For the Year Ended December 31, 2020

We have audited, in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the governmental activities and the general fund of the Livingston Parish Fire Protection District No. 1 as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Livingston Parish Fire Protection District No. 1's basic financial statements, and have issued our report thereon dated May 27, 2021. Our audit of the basic financial statements resulted in an unmodified opinion.

Section I – Summary of Auditor's Reports

1. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control:

Material Weakness	___	Yes	_X_	No
Significant Deficiencies	___	Yes	_X_	No

Compliance:

Compliance Material to the Financial Statements	___	Yes	_X_	No
---	-----	-----	-----	----

2. Management Letter

Was a management letter issued?	___	Yes	_X_	No
---------------------------------	-----	-----	-----	----

Section II Financial Statement Findings

**Internal Control over Financial Reporting**

None

**Compliance and Other Matters**

None