

ANNUAL FINANCIAL REPORT  
OF THE  
VILLAGE OF MAURICE, LOUISIANA  
FOR THE YEAR ENDED JUNE 30, 2019

## TABLE OF CONTENTS

	<u>PAGE</u>
<u>INDEPENDENT AUDITOR'S REPORT</u>	1-3
<u>BASIC FINANCIAL STATEMENTS</u>	
Government-wide Financial Statements (GWFS)	
Statement of Net Position	4
Statement of Activities	5
Fund Financial Statements	
Major Fund Descriptions	6
Balance Sheet - Governmental Funds	7
Reconciliation of the Governmental Funds' Balance Sheet to the Statement of Net Position	8
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	9
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	10
Statement of Net Position - Proprietary Fund	11-12
Statement of Revenues, Expenses, and Changes in Net Position - Proprietary Fund	13
Statement of Cash Flows - Proprietary Fund	14
Notes to Basic Financial Statements	15-34
<u>REQUIRED SUPPLEMENTARY INFORMATION</u>	
<u>BUDGETARY COMPARISON SCHEDULES</u>	
General Fund	35
1975 Sales Tax Fund Sewer and Water	36
1975 Sales Tax Capital Improvements	37
1989 Sales Tax Fund	38
<u>PENSION PLAN SCHEDULES</u>	
Schedule of Employer's Share of Net Pension Liability	39
Schedule of Employer Contributions	40
Notes to Required Supplementary Information	41
<u>OTHER SUPPLEMENTARY INFORMATION</u>	
<u>MAJOR GOVERNMENTAL FUNDS</u>	
General Fund -	42
Comparative Balance Sheets	43
Comparative Statements of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual	44
Comparative Detailed Schedules of Revenues – Budget and Actual	45
Comparative Detailed Schedules of Expenditures - Budget and Actual	46-47
Special Revenue Funds -	48
Combining Balance Sheets	49
Combining Statements of Revenues, Expenditures, and Changes in Fund Balances	50
Comparative Statements of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual	
1975 Sales Tax Sewer and Water	51
1975 Sales Tax Capital Improvements	52
1989 Sales Tax Fund	53

TABLE OF CONTENTS (CONTINUED)

PAGE

RELATED REPORTS

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with <u>Government Auditing Standards</u>	54-55
Independent Auditor's Report on Compliance for each Major Program and on Internal Control over Compliance required by the Uniform Guidance	56-57
Schedule of Expenditures of Federal Awards	58
Notes to the Schedule of Expenditures of Federal Awards	59
Schedule of Findings and Questioned Costs	60-62
Schedule of Prior Year Findings	63

OTHER SUPPLEMENTARY SCHEDULES

Enterprise Fund - Comparative Statements of Net Position - Proprietary Fund	64-65
Comparative Statements of Revenues, Expenses, and Changes in Net Position - Proprietary Fund	66-67
Schedule of Compensation Paid to Governing Body	68
Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer	69
Schedule of Investments - All Funds	70
Schedule of Insurance in Force (Unaudited)	71
INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES	72-81
Management's Response to Statewide Agreed-upon Procedures Exceptions	82

James L. Nicholson, Jr., CPA  
G. Kenneth Pavy, II, CPA  
Michael A. Roy, CPA  
Lisa Trouille Manuel, CPA  
Dana D. Quebedeaux, CPA



**JOHN S. DOWLING & COMPANY**  
A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS  
www.jsdc-cpas.com

John S. Dowling, CPA  
1904-1984  
John Newton Stout, CPA  
1936-2005  
Chizal S. Fontenot, CPA  
1955-2012

Van L. Auld, CPA

Retired

Harold Dupre, CPA  
1996  
Dwight Ledoux, CPA  
1998  
Joel Lanclos, Jr., CPA  
2003  
Russell J. Stelly, CPA  
2005

**INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and Board of Aldermen/Alderwoman  
of the Village of Maurice  
Maurice, Louisiana

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the Village of Maurice as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is enough and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the Village of Maurice, as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison schedules on pages 35-38 and the schedule of employer's share of net pension liability and employer contributions on pages 39-40 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Maurice's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, statistical section and the other supplementary information on pages 42-53 and pages 64-70 are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost principles and Audit Requirements for federal Awards, and is also not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements, the schedule of expenditures of federal awards, and the other supplementary information on pages 42-53 and pages 64-70 are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements, the schedule of expenditures of federal awards and the other supplementary information are fairly stated in all material respects in the relation to the basis financial statements as a whole.

The Honorable Mayor and Board of Aldermen/Alderwoman  
of the Village of Maurice  
Page 3

The schedule of insurance in force on page 71 is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and related directly to the underlying accounting and other records used to prepare the financial statements. The schedule of insurance in force and the introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

#### **Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report dated December 11, 2019 on our consideration of the Village of Maurice's internal control over financial reporting and on our test of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of the Village of Maurice's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Village of Maurice's internal control over financial reporting and compliance.

#### **Report on Other Legal and Regulatory Requirements**

In accordance with the requirements of the Louisiana Legislative Auditor, we have issued a report, dated December 11, 2019 on the results of our state wide agreed-upon procedures performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in Government Auditing Standards. The purpose of that report is solely to describe the scope of testing performed on those control and compliance areas identified in the Louisiana Legislative Auditor's statewide agreed-upon procedures, and the results of that testing, and not to provide an opinion on control or compliance.



Opelousas, Louisiana  
December 11, 2019

**BASIC FINANCIAL STATEMENTS**

GOVERNMENT-WIDE FINANCIAL STATEMENTS

VILLAGE OF MAURICE, LOUISIANA  
STATEMENT OF NET POSITION  
JUNE 30, 2019

	<u>GOVERNMENTAL ACTIVITIES</u>	<u>BUSINESS-TYPE ACTIVITIES</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash and cash equivalents	\$ 559,639	\$ 38,182	\$ 597,821
Investments	328,518	13,394	341,912
Grant receivable	-	64,308	64,308
Receivables (net of allowances for uncollectibles)	225,873	55,926	281,799
Restricted assets	-	391,557	391,557
Prepaid insurance	10,598	-	10,598
Capital assets (net)	2,932,104	7,454,294	10,386,398
Construction in process	-	2,446,595	2,446,595
<u>Total assets</u>	<u>4,056,732</u>	<u>10,464,256</u>	<u>14,520,988</u>
<u>DEFERRED OUTFLOWS OF RESOURCES</u>			
Pension related	200,564	66,018	266,582
<u>LIABILITIES</u>			
Accounts payable and accrued expenses	27,866	10,651	38,517
Construction payable	-	669,739	669,739
Sales tax payable	-	472	472
Retainage payable	-	40,520	40,520
Payable from restricted assets	-	65,859	65,859
Bonds payable			
Due within one year	-	40,015	40,015
Due in more than one year	-	1,228,452	1,228,452
Net pension liability	710,367	184,908	895,275
Notes payable	-	626,418	626,418
<u>Total liabilities</u>	<u>738,233</u>	<u>2,867,034</u>	<u>3,605,267</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>			
Pension related	41,733	19,416	61,149
<u>NET POSITION</u>			
Net investment in capital assets	2,932,104	7,295,745	10,227,849
Restricted for			
Debt service	-	197,124	197,124
Sales tax dedications	881,914	-	881,914
Unrestricted (deficit)	(336,688)	150,955	(185,733)
<u>Total net position</u>	<u>3,477,330</u>	<u>7,643,824</u>	<u>11,121,154</u>

The accompanying notes are an integral part of the basic financial statements.

VILLAGE OF MAURICE, LOUISIANA  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2019

FUNCTIONS/PROGRAMS	EXPENSES	PROGRAM REVENUES			NET (EXPENSES) REVENUES AND CHANGES IN NET POSITION		
		FEES, FINES AND CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL
<b>Governmental Activities</b>							
General government	\$ 550,980	\$ 260,993	\$ 17,464	\$ 1,956,011	\$ 1,683,488	\$ -	\$ 1,683,488
Public safety	475,517	211,230	-	-	(264,287)	-	(264,287)
<u>Total governmental activities</u>	<u>1,026,497</u>	<u>472,223</u>	<u>17,464</u>	<u>1,956,011</u>	<u>1,419,201</u>	<u>-</u>	<u>1,419,201</u>
<b>Business-type Activities</b>							
Water and sewer	849,952	550,174	-	1,762,008	-	1,462,230	1,462,230
<u>Total business-type activities</u>	<u>849,952</u>	<u>550,174</u>	<u>-</u>	<u>1,762,008</u>	<u>-</u>	<u>1,462,230</u>	<u>1,462,230</u>
<u>Total primary government</u>	<u>1,876,449</u>	<u>1,022,397</u>	<u>17,464</u>	<u>3,718,019</u>	<u>1,419,201</u>	<u>1,462,230</u>	<u>2,881,431</u>
	<b>General Revenues</b>						
	<b>Taxes</b>						
	Sales taxes, levied for general purposes				686,828	-	686,828
	Franchise taxes				76,778	-	76,778
	Property taxes				30,882	-	30,882
	Non-employer pension revenue				17,181	5,489	22,670
	Interest and investment earnings				5,649	1,723	7,372
	State beer tax				3,902	-	3,902
	Gain (Loss) on disposal of assets				(17,454)	-	(17,454)
	Miscellaneous				14,208	-	14,208
	Transfers				(755,241)	755,241	-
	<u>Total general revenues and transfers</u>				<u>62,733</u>	<u>762,453</u>	<u>825,186</u>
	Change in net position				1,481,934	2,224,683	3,706,617
	Net position - July 1, 2018				1,995,396	5,419,141	7,414,537
	Net position - June 30, 2019				<u>3,477,330</u>	<u>7,643,824</u>	<u>11,121,154</u>

The accompanying notes are an integral part of the basic financial statements.

FUND FINANCIAL STATEMENTS

## MAJOR FUND DESCRIPTIONS

### GENERAL FUND

The General Fund is used to account for resources traditionally associated with governments which are not required to be accounted for in another fund. The General Fund has a greater number and variety of revenue sources than any other fund, and its resources normally finance a wider range of activities. The resources of the General Fund are ordinarily largely expended and replenished on an annual basis.

### 1975 SALES TAX FUND-SEWER AND WATER

To account for proceeds of the 1/2% sales and use tax levied by the Village. These proceeds are dedicated to the construction and maintenance of the sewer and water system as well as the payment of principal and interest on bonds incurred for the sewer system.

### 1975 SALES TAX FUND-CAPITAL IMPROVEMENTS

To account for proceeds of the 1/2% sales and use tax levied by the Village. These proceeds are dedicated to capital improvements.

### 1989 SALES TAX FUND

To account for proceeds of the 1/2% sales and use tax levied by the Village. These proceeds are dedicated to public safety law enforcement.

### ENTERPRISE FUND

The Utility Fund is used to account for operations that are financed and operated in a manner where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

VILLAGE OF MAURICE, LOUISIANA  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2019

	<u>GENERAL</u>	<u>1975 SALES TAX FUND SEWER AND WATER</u>	<u>1975 SALES TAX FUND CAPITAL IMPROVEMENTS</u>	<u>1989 SALES TAX FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>					
Cash	\$ 145,053	\$ 144,042	\$ 265,957	\$ 4,587	\$ 559,639
Investments	-	328,518	-	-	328,518
Receivables, net of allowance for uncollectibles					
Taxes	19,904	46,148	46,145	46,147	158,344
Prepaid insurance	10,598				10,598
Interest receivable	-	1,122	-	-	1,122
	<u>175,555</u>	<u>519,830</u>	<u>312,102</u>	<u>50,734</u>	<u>1,058,221</u>
<u>LIABILITIES AND FUND EQUITY</u>					
<u>LIABILITIES</u>					
Accounts payable	\$ 19,983	\$ 752	\$ -	\$ -	\$ 20,735
Due to LA Law Enforcement Commission	1,041	-	-	-	1,041
Payroll taxes payable	6,090	-	-	-	6,090
<u>Total liabilities</u>	<u>27,114</u>	<u>752</u>	<u>-</u>	<u>-</u>	<u>27,866</u>
<u>FUND BALANCES</u>					
Fund balances					
Restricted					
Sales tax dedications	-	519,078	312,102	50,734	881,914
Nonspendable	10,598				10,598
Unassigned	137,843	-	-	-	137,843
<u>Total fund balances</u>	<u>148,441</u>	<u>519,078</u>	<u>312,102</u>	<u>50,734</u>	<u>1,030,355</u>
<u>Total liabilities and fund balances</u>	<u>175,555</u>	<u>519,830</u>	<u>312,102</u>	<u>50,734</u>	<u>1,058,221</u>

VILLAGE OF MAURICE, LOUISIANA  
RECONCILIATION OF THE GOVERNMENTAL FUNDS' BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
JUNE 30, 2019

Total fund balances for governmental funds at June 30, 2019		\$ 1,030,355
Grant receivable that does not provide current financial resources are unavailable in the funds		66,407
Deferred outflows		200,564
Cost of capital assets at June 30, 2019	\$ 3,356,600	
Less: Accumulated depreciation as of June 30, 2019	<u>(424,496)</u>	2,932,104
Net pension liability		(710,367)
Deferred inflows		<u>(41,733)</u>
Net position at June 30, 2019		<u><u>3,477,330</u></u>

The accompanying notes are an integral part of the basic financial statements.

VILLAGE OF MAURICE, LOUISIANA  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2019

	GENERAL	1975 SALES TAX FUND SEWER AND WATER	1975 SALES TAX FUND CAPITAL IMPROVEMENTS	1989 SALES TAX FUND	TOTAL
<u>REVENUES</u>					
Taxes	\$ 107,660	\$ 228,943	\$ 228,942	\$ 228,943	\$ 794,488
Licenses and permits	260,993	-	-	-	260,993
Intergovernmental	99,936	-	-	-	99,936
Fines and forfeits	211,230	-	-	-	211,230
Investment income	309	4,398	901	41	5,649
Miscellaneous	14,622	-	-	-	14,622
<u>Total revenues</u>	<u>694,750</u>	<u>233,341</u>	<u>229,843</u>	<u>228,984</u>	<u>1,386,918</u>
<u>EXPENDITURES</u>					
Current					
General and administrative	487,100	13,470	-	-	500,570
Public safety	382,509	-	-	10	382,519
Capital outlay	77,274	-	-	-	77,274
<u>Total expenditures</u>	<u>946,883</u>	<u>13,470</u>	<u>-</u>	<u>10</u>	<u>960,363</u>
<u>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</u>					
	(252,133)	219,871	229,843	228,974	426,555
<u>OTHER FINANCING SOURCES (USES)</u>					
Operating transfers in	295,208	-	-	-	295,208
Operating transfers out	-	(682,628)	(148,321)	(219,500)	(1,050,449)
Sale of capital assets	200	-	-	-	200
<u>Total other financing sources (uses)</u>	<u>295,408</u>	<u>(682,628)</u>	<u>(148,321)</u>	<u>(219,500)</u>	<u>(755,041)</u>
<u>NET CHANGE IN FUND BALANCES</u>	43,275	(462,757)	81,522	9,474	(328,486)
<u>FUND BALANCES, beginning of year, as restated</u>	<u>105,166</u>	<u>981,835</u>	<u>230,580</u>	<u>41,260</u>	<u>1,358,841</u>
<u>FUND BALANCES, end of year</u>	<u>148,441</u>	<u>519,078</u>	<u>312,102</u>	<u>50,734</u>	<u>1,030,355</u>

The accompanying notes are an integral part of the basic financial statements.

VILLAGE OF MAURICE, LOUISIANA  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2019

Total net change in fund balances for the year ended June 30, 2019 per Statement of Revenues, Expenditures, and Changes in Fund Balances		\$ (328,486)
Revenues using a current financial resources basis, which generally means revenue is recognized when collected, or is expected to be collected, within 90 days of year end.		65,993
The net effect of miscellaneous transactions involving capital assets (i.e sales and disposals) is a decrease to the net position.		(17,654)
Capital outlay which is considered expenditures on Statement of Revenues, Expenditures and Changes in Fund Balances.	\$ 77,274	
Depreciation expense for year ended June 30, 2019.	<u>(71,718)</u>	5,556
Donated Capital contributions are not reported in the governmental funds. However, in the statement of activities, the fair market value of those assets is recognized as revenue.		1,811,034
Pension expense is based on employer contributions in the government funds Statement of Revenues, Expenditures, and Changes in Fund Balances, but is an actuarially calculated expense on the Statement of Activities.		(71,690)
Non-employer contributions to retirement systems for the benefit of the Village employees.		<u>17,181</u>
Total change in net position for the year ended June 30, 2019 per Statement of Activities		<u><u>1,481,934</u></u>

The accompanying notes are an integral part of the basic financial statements.

VILLAGE OF MAURICE, LOUISIANA  
STATEMENT OF NET POSITION  
PROPRIETARY FUND  
JUNE 30, 2019

BUSINESS-TYPE ACTIVITY  
ENTERPRISE FUND

ASSETS

CURRENT ASSETS

Cash	\$ 38,182
Investments - Certificate of deposit	13,394
Grant receivable	64,308
Interest receivable	108
Receivables net of allowance for uncollectibles accounts	55,818
<u>Total current assets</u>	<u>171,810</u>

RESTRICTED ASSETS

Cash-Utility deposits	65,928
Cash Sewer System Improvements	108,516
Cash Water System Improvements	4,006
Cash-Debt Reserve	45,496
Cash-Water Payment Reserve	50
Cash-Water Short Lived Asset Reserve	50
Revenue Bond Sinking Fund Series 2008	10,930
Revenue Bond Sinking Fund Series 2011	5,053
Sewer Operational and Maintenance Contingency	32,167
Sewer Short-Lived Assets Fund Series 2011	119,361
<u>Total restricted assets</u>	<u>391,557</u>

PROPERTY, PLANT, AND EQUIPMENT

Utility plant and depreciable assets (net of accumulated depreciation)	7,454,294
Construction in process	2,446,595
<u>Total property, plant, and equipment</u>	<u>9,900,889</u>

Total assets

10,464,256

DEFERRED OUTFLOWS OF RESOURCES

66,018

LIABILITIES AND NET POSITION

CURRENT LIABILITIES (from current assets)

Accounts payable	8,767
Sales tax payable	472
State safe drinking water fee	1,884
Bonds payable within one year	24,082
<u>Total</u>	<u>35,205</u>

CURRENT LIABILITIES (from restricted assets)

Construction payable	669,739
Retainage payable	40,520
Customers' deposits	65,859
Bonds payable within one year	15,933
<u>Total</u>	<u>792,051</u>

Total current liabilities

827,256

Continued on next page.

The accompanying notes are an integral part of the basic financial statements.

VILLAGE OF MAURICE, LOUISIANA  
STATEMENT OF NET POSITION  
PROPRIETARY FUND – (CONTINUED)  
JUNE 30, 2019

	<u>BUSINESS-TYPE ACTIVITY ENTERPRISE FUND</u>
<u>LONG-TERM LIABILITIES</u>	
Bond payable	\$ 1,228,452
Net pension liability	184,908
Notes Payable	<u>626,418</u>
<u>Total long-term liabilities</u>	<u>2,039,778</u>
<u>Total liabilities</u>	<u>2,867,034</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>	<u>19,416</u>
<u>NET POSITION</u>	
Net Investment in capital assets	7,295,745
Restricted for debt service	197,124
Unrestricted	<u>150,955</u>
<u>Total net position</u>	<u><u>7,643,824</u></u>

The accompanying notes are an integral part of the basic financial statements.

VILLAGE OF MAURICE, LOUISIANA  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION  
PROPRIETARY FUND  
FOR THE YEAR ENDED JUNE 30, 2019

	<u>BUSINESS-TYPE ACTIVITY</u> <u>ENTERPRISE FUND</u>
<u>OPERATING REVENUES</u>	
Charges for services	
Water services	\$ 262,262
Sewer services	200,007
Miscellaneous income	
Water and sewer connection fees	69,750
State safe drinking water fee	7,459
Other	10,696
<u>Total operating revenues</u>	<u>550,174</u>
<u>OPERATING EXPENSES</u>	
Personal service	249,170
Supplies	60,264
Other expenses	209,000
Depreciation and amortization	286,691
<u>Total operating expenses</u>	<u>805,125</u>
<u>OPERATING LOSS</u>	<u>(254,951)</u>
<u>NONOPERATING REVENUES (EXPENSES)</u>	
Interest income	1,723
Grant proceeds	250,000
Non-employer pension revenue	5,489
Interest expense	(44,827)
<u>Total nonoperating revenues (expenses)</u>	<u>212,385</u>
<u>LOSS BEFORE OPERATING TRANSFERS</u>	<u>(42,566)</u>
<u>CAPITAL CONTRIBUTIONS AND OPERATING TRANSFERS IN (OUT)</u>	
Capital contributions	1,512,008
Operating transfers in	755,241
<u>Total operating transfers in (out)</u>	<u>2,267,249</u>
<u>INCREASE IN NET POSITION</u>	2,224,683
<u>NET POSITION</u> , beginning of year	<u>5,419,141</u>
<u>NET POSITION</u> , end of year	<u>7,643,824</u>

The accompanying notes are an integral part of the basic financial statements.

VILLAGE OF MAURICE, LOUISIANA  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUND  
FOR THE YEAR ENDED JUNE 30, 2019

BUSINESS-TYPE ACTIVITY  
ENTERPRISE FUND

<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>	
Cash received from customers	\$ 547,480
Cash paid to suppliers	(364,446)
Cash paid to employees	(242,050)
<u>Net cash provided in operating activities</u>	<u>(59,016)</u>
<u>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</u>	
Operating transfers to/from other funds	755,241
<u>Net cash provided by noncapital financing activities</u>	<u>755,241</u>
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</u>	
Acquisition of plant and equipment	(1,259,814)
Principal paid on bonds	(38,321)
Proceeds from capital related debt	626,418
Interest paid	(44,827)
Cash received from grant	185,692
<u>Net cash used by capital and related financing activities</u>	<u>(530,852)</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>	
Interest collected	1,685
Acquisition of investments	(100)
<u>Net cash provided by investing activities</u>	<u>1,585</u>
<u>NET INCREASE IN CASH AND CASH EQUIVALENTS</u>	166,958
<u>CASH AND CASH EQUIVALENTS, beginning of year</u>	<u>262,781</u>
<u>CASH AND CASH EQUIVALENTS, end of year</u>	<u>429,739</u>
<u>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</u>	
Operating loss	\$ (254,951)
Adjustments to reconcile net loss to net cash provided (used) by operating activities	
Depreciation	286,691
(Increase) decrease in accounts receivable	(17,969)
(Increase) decrease in prepaid insurance	19,929
Increase (decrease) in accounts payable	(116,318)
Increase (decrease) in sales tax payable	(322)
Increase (decrease) in state safe drinking water payable	214
Increase (decrease) in customer's deposits	16,590
Increase (decrease) in net pension liability	7,120
<u>Total adjustments</u>	<u>195,935</u>
<u>Net cash provided by operating activities</u>	<u>(59,016)</u>
<u>NONCASH TRANSACTIONS</u>	
Capital contributions for donated infrastructure	\$ 1,512,008

The accompanying notes are an integral part of the basic financial statements.

NOTES TO BASIC FINANCIAL STATEMENTS

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

**NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Village of Maurice, Louisiana was incorporated on December 27, 1911 and operates under a mayor-council form of government.

The accompanying financial statements of the Village of Maurice, Louisiana have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in the subsequent subsection of this note.

The following is a summary of certain significant accounting policies and practices of the Village of Maurice, Louisiana.

**A. FINANCIAL REPORTING ENTITY**

The Village of Maurice is a primary government and has no component units. The accompanying basic financial statements present information only on the funds maintained by the Village and do not present information on any other governmental unit.

**B. BASIS OF PRESENTATION**

**GOVERNMENT-WIDE FINANCIAL STATEMENTS(GWFS).**

The Statement of Net Position and the Statement of Activities display information on all of the nonfiduciary activities of the Village of Maurice, the primary government, as a whole. They include all funds of the reporting entity. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Fiduciary funds are not included in the GWFS. Fiduciary funds are reported only in the Statement of Net Position at the fund financial statement level.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are specifically associated with a program or function and; therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

**FUND FINANCIAL STATEMENTS**

The accounts of the Village are organized and operated on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. BASIS OF PRESENTATION (CONTINUED)

The Village reports the following major governmental funds:

Governmental Funds

General Fund. The General Fund is the general operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds. Special Revenue funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

1975 Sales Tax Fund Sewer and Water. To account for proceeds of the 1/2% sales and use tax levied by the Village. These proceeds are dedicated to the construction and maintenance of the sewer and water system as well as the payment of principal and interest on bonds incurred for the sewer system.

1975 Sales Tax Fund Capital Improvements. To account for proceeds of the 1/2% sales and use tax levied by the Village. These proceeds are dedicated to capital improvements.

1989 Sales Tax Fund. To account for proceeds of the 1/2% sales and use tax levied by the Village. These proceeds are dedicated to public safety law enforcement.

The Village reports the following major proprietary fund:

Enterprise Fund

Utility Fund. The Utility Fund accounts for water and sewer services to residents of the Village of Maurice. All activities necessary to provide such services are accounted for in this fund including, but not limited to, operations, construction, administration, maintenance, financing and related debt service, and billing and collection.

C. MEASUREMENT FOCUS/BASIS OF ACCOUNTING

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

MEASUREMENT FOCUS

On the government-wide Statement of Net Position and the Statement of Activities, both governmental and business-type activities are presented using the economic resources measurement focus as defined in item b. below. In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate:

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. MEASUREMENT FOCUS/BASIS OF ACCOUNTING (CONTINUED)

MEASUREMENT FOCUS (CONTINUED)

- a. All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- b. The proprietary fund utilizes an "economic resources" measurement focus. The accounting objective of this measurement focus is the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Proprietary fund equity is classified as net position.

BASIS OF ACCOUNTING

The governmental-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures (including capital outlay) generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Property tax, sales tax, franchise tax, intergovernmental revenue, and investment earnings are considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available when cash is received.

The proprietary fund utilizes the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred, or economic asset used.

Services for water are recorded as revenue when billed to the customers on a monthly route reading cycle. At the end of the year, utility services which have been rendered from the latest date of each route reading cycle to the year-end which are unbilled are not recorded due to the immateriality at June 30, 2019.

PROGRAM REVENUES

Program revenues included in the Statement of Activities are derived directly from the program itself or from parties outside the Village's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the Village's general revenues.

ALLOCATION OF INDIRECT EXPENSES

The Village reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Indirect expenses of other functions are not allocated to those functions but are reported separately in the Statement of Activities. Depreciation expense is specifically identified by function and is included in the direct expense of each function. Interest on general long-term debt is considered an indirect expense and is reported separately in the Statement of Activities.

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. MEASUREMENT FOCUS/BASIS OF ACCOUNTING (CONTINUED)

CASH AND INVESTMENTS

Louisiana statutes authorize the Village to invest in United States Treasury obligations, bonds, debentures, notes, or other evidence of indebtedness issued or guaranteed by federal agencies and backed by the United States; bonds, debentures, notes, or other evidence of indebtedness issued or guaranteed by United States government instrumentalities, which are federally sponsored; and certificates of deposit.

Bank deposits must be secured by federal depository insurance or the pledge of securities owned by the bank. The market value of the pledged securities must at all times equal or exceed 100% of the uninsured amount on deposit with the bank.

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the Village's deposits may not be recovered or will not be able to recover the collateral securities that are in the possession of an outside party. These deposits are stated at cost, which approximates market. Under state law, these deposits, (or the resulting balances) must be secured by federal deposit insurance or similar federal security or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the Village or the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At year-end, the carrying amount of the Village's cash and investments was \$1,331,290. The bank balance of cash was \$1,045,152 and of investments was \$341,912. Investments are stated at cost or amortized cost, which approximates market. At June 30, 2019, approximately \$583,220 of the bank balance was covered by FDIC insurance. Deposits in the amount of \$803,844 were exposed to custodial credit risk. These deposits are uninsured and collateralized with securities held by the pledging institution's trust department or agent, but not in the Village's name. The Village does not have a policy for custodial credit risk.

CASH AND CASH EQUIVALENTS

For purposes of the Statement of Cash Flows, the Village considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

INTERFUND RECEIVABLES AND PAYABLES

During the course of operations numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds." Short-term interfund loans are reported as "interfund receivables and payables." Interfund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Position.

INVENTORY

The Village practices the policy of recording materials and supplies as expenditures or expenses when acquired. The Village does not record any of these items as inventory because the amount of the items in stock is insignificant.

CAPITAL ASSETS

The accounting treatment over property, plant and equipment (capital assets) depends on whether they are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. MEASUREMENT FOCUS/BASIS OF ACCOUNTING (CONTINUED)

CAPITAL ASSETS (CONTINUED)

Prior to GASB No. 34, governments were not required to report general infrastructure assets. The Village of Maurice will capitalize infrastructure expenditures as incurred.

In the government-wide financial statements, capital assets are capitalized at historical cost, or estimated historical cost if actual is unavailable, except for donated assets, which are recorded at their estimated fair value at the date of donation. The Village maintains a threshold level of \$300 or more for capitalizing capital assets.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings and improvements	10 - 40 years
Furniture and equipment	3 - 25 years
Vehicles	5 - 20 years
Water and sewer system	7 - 40 years

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

It is the policy of the Village to capitalize material amounts of interest resulting from borrowings in the course of the construction of fixed assets. The total amount of interest expense for the year end June 30, 2019 was \$47,850 of which \$3,023 was capitalized.

In the fund financial statements, capital assets used in governmental fund operations are accounted for as facilities acquisition and construction expenditures of the governmental fund upon acquisition.

ALLOWANCE FOR DOUBTFUL ACCOUNTS

Uncollectible amounts due for ad valorem taxes and customers' utility receivables are recognized as bad debt through the establishment of an allowance account at the time information available indicates the uncollectibility of the particular receivables.

ENCUMBRANCES

The Village does not employ the encumbrance system of accounting.

COMPENSATED ABSENCES

Employees of the Village of Maurice earn vacation and sick leave on a calendar year basis. Accrued unused sick leave, earned by an employee can be carried forward to succeeding calendar years, not to exceed 90 days. Unused vacation cannot be carried forward to the next calendar year. Upon termination, unused vacation and sick leave is forfeited. Therefore, there is no provision for compensated absences at year-end.

BUDGETS AND BUDGETARY ACCOUNTING

The Village follows these procedures in establishing the budgetary data reflected in these financial statements:

1. Prior to the beginning of the fiscal year the Mayor submits to the Village Council an operating and capital budget for the succeeding year.

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. MEASUREMENT FOCUS/BASIS OF ACCOUNTING (CONTINUED)

BUDGETS AND BUDGETARY ACCOUNTING (CONTINUED)

2. A public meeting is scheduled by the Village Council after allowing for at least 10 days notice to the public at the time the budget is initially submitted to the Village Council.
3. The budget must be finally adopted by the Council no later than the last day of the preceding fiscal year.
4. The Mayor and Village Council may authorize transfers of budgetary amounts within departments and revisions requiring alteration of levels of expenditures or transfers between departments.
5. Operating appropriations, to the extent not expended or encumbered, lapse at year-end. Capital appropriations continue in force until the project is completed or deemed abandoned.
6. Formal budgetary integration is employed as a management control device during the year for the General Fund and Special Revenue Funds. Budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP).

The budgeted amounts shown in these financial statements as of June 30, 2019, were properly amended during a public meeting held on June 5, 2019.

RESTRICTED ASSETS

Restricted assets include cash and interest-bearing deposits of the proprietary fund that are legally restricted as to their use. The restricted assets include utility meter deposits from customers and the revenue bond sinking fund for debt service.

LONG-TERM DEBT

The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental and business-type resources are reported as liabilities in the government-wide statements.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The accounting for proprietary fund long-term debt is the same in the fund statements as it is in the government-wide statements.

REVENUES, EXPENDITURES, AND EXPENSES

Operating Revenues and Expenses

Operating revenues and expenses for proprietary funds are those that result from providing services and producing and delivering goods and/or services. It also includes all revenues and expenses not related to capital and related financing, noncapital financing or investing activities.

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. MEASUREMENT FOCUS/BASIS OF ACCOUNTING (CONTINUED)

REVENUES, EXPENDITURES, AND EXPENSES (CONTINUED)

Expenditures/Expenses

In the government-wide financial statements, expenses are classified by function for both governmental and business-type activities.

In the fund financial statements, expenditures are classified as follows:

Governmental Funds - By Character  
 Proprietary Fund - By Operating and Nonoperating

In the fund financial statements, governmental funds report expenditures of financial resources. Proprietary funds report expenses relating to use of economic resources.

Interfund Transfers

Permanent reallocations of resources between funds of the reporting entity are classified as interfund transfers. For the purposes of the Statement of Activities, all interfund transfers between individual governmental funds have been eliminated.

EQUITY CLASSIFICATIONS

In the government-wide statements, equity is classified as net position and displayed in three components:

1. Net investment in capital assets - Consist of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those assets.
2. Restricted net position - Consist of net position with constraints placed on the use either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
3. Unrestricted net position - All other net position that do not meet the definition of "restricted" or "net investment in capital assets."

In the fund financial statements, governmental fund equity is classified as fund balance. Fund balance reports aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. Proprietary fund equity is classified the same as in the government-wide statements.

The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form – prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned and unassigned.

- a) Restricted fund balance – This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions for enabling legislation.

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. MEASUREMENT FOCUS/BASIS OF ACCOUNTING (CONTINUED)

EQUITY CLASSIFICATIONS (CONTINUED)

2. Committed fund balance – These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the Board of Aldermen – the government's highest level of decision-making authority. Those committed amounts cannot be used for any other purpose unless the Board of Aldermen removes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.
3. Assigned fund balance – This classification reflects the amounts constrained by the Village's "intent" to be used for specific purposes but are neither restricted nor committed. The Board of Aldermen, Mayor and Village Clerk have the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.
4. Unassigned fund balance – This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, it is the Village's policy to use externally restricted resources first, then unrestricted resources – committed, assigned and unassigned – in order as needed.

ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

COMPARATIVE DATA

Comparative total data for the prior year has been presented in the accompanying financial statements in order to provide an understanding of changes in the individual fund financial statements. However, comparative data has not been presented in all statements because their inclusion would make certain statements unduly complex and difficult to understand.

NOTE (2) – RECEIVABLES

Receivables at June 30, 2019 consist of the following:

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
Accounts	\$ -	\$ 55,818	\$ 55,818
From other governments	66,407	-	66,407
Taxes	158,344	-	158,344
Interest	1,122	108	1,230
<u>Total</u>	<u>225,873</u>	<u>55,926</u>	<u>281,799</u>

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE (2) – RECEIVABLES (CONTINUED)

The accounts receivable of the Village of Maurice's Utility Fund consisted of billed utility services. An aging schedule is as follows:

<u>Days</u>	<u>Sewer June 30, 2019</u>		<u>Water June 30, 2019</u>	
	<u>Amounts</u>	<u>Approximate Number of Accounts</u>	<u>Amounts</u>	<u>Approximate Number of Accounts</u>
Current	\$ 23,019	648	\$ 30,513	648
31-60	983	19	1,303	19
61-90	-	-	-	-
91 and older	3,252	49	4,311	49
Less: Allowance for Doubtful accounts	<u>(3,252)</u>	<u>      </u>	<u>(4,311)</u>	<u>      </u>
<u>Total</u>	<u>24,002</u>	<u>716</u>	<u>31,816</u>	<u>716</u>

The total number of current sewer users at June 30, 2019 is 638. At June 30, 2019, there were 557 residential and 81 commercial users.

The total number of current water users at June 30, 2019 is 665 at June 30, 2019 there were 572 residential and 93 commercial users.

The sewer rates at June 30, 2019 were as follows:

Residential users at 06/30/19:

Flat \$10.00 per 2,000 gallons or less  
Over 2,000 gallons, \$5.23 per 1,000 gallons

Commercial users at 06/30/19:

Flat \$10.00 per 2,000 gallons or less  
Over 2,000 gallons, \$5.23 per 1,000 gallons

The water rates at June 30, 2019 were as follows:

Residential users at 06/30/19:

Flat \$14.00 per 2,000 gallons or less  
Over 2,000 gallons, \$4.55 per 1,000 gallons

Commercial users at 06/30/19:

Flat \$19.00 per 2,000 gallons or less  
Over 2,000 gallons, \$4.80 per 1,000 gallons

Sewer rates for residents outside Village limits are \$44.75 flat monthly rate.

NOTE (3) – PENSION PLANS

The Village participates in two cost-sharing, multiple-employer defined benefit plans, each administered by separate public employee retirement systems. Article X, Section 29(F) of the Louisiana Constitution of 1974 assigns the authority to establish and amend benefit provisions of all plans administered by these public employee retirement systems to the State Legislature. These plans are not closed to new entrants. Substantially all Village employees participate in one of the following retirement systems:

PLAN DESCRIPTIONS

Municipal Employees' Retirement System (MERS) provides retirement, disability, and survivor benefits to eligible employees and their beneficiaries as defined in LRS 11:1731 and 11:1781. The Village participates in Plan B.

State of Louisiana - Municipal Police Employees' Retirement System (MPERS) provides retirement, disability, and survivor benefits to eligible employees and their beneficiaries as defined in the LRS 11:2211 and 11:2220.

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE (3) – PENSION PLANS (CONTINUED)

PLAN DESCRIPTIONS (CONTINUED)

The system's financial statements are prepared using the accrual basis of accounting. Employer and employee contributions are recognized in the period in which the employee is compensated for services performed. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan. Interest income is recognized when earned. Ad valorem taxes and revenue sharing monies are recognized in the year collected by the tax collector. A brief summary of eligibility and benefits of the plans are provided in the following table:

	<u>MERS</u>	<u>MPERS</u>
Final average salary	Highest 60 months	Highest 36 months (1) or highest 60 months (2)
Years of service required and/or age eligible for benefits	30 years at any age 10 years at age 60	25 years at any age 20 years at age 50 12 years at age 55 20 years at any age (3) 30 years at any age (4) 25 years at age 55 (4) 10 years at age 60 (4)
Benefit percent per years of service	2.00%	2.50% - 3.33% (5)

(1) Membership prior to January 1, 2013

(2) Membership commencing January 1, 2013

(3) With actuarial reduced benefits

(4) Under Non Hazardous Duty sub plan commencing January 1, 2013

(5) As of January 1, 2013, Non Hazardous Duty Plan rate is 2.50% and Hazardous Duty Plan rate is 3.00%; Prior to January 1, 2013, rate is 3.33%

CONTRIBUTIONS

Article X, Section 29(E)(2)(a) of the Louisiana Constitution of 1974 assigns the Legislature the authority to determine employee contributions. Employer contributions are actuarially determined using statutorily established methods on an annual basis and are constitutionally required to cover the employer's portion of the normal cost and provide for the amortization of the unfunded accrued liability. Employer contributions are adopted by the Legislature annually upon recommendation of the Public Retirement Systems' Actuarial Committee. In addition, MERS receives a percentage of ad valorem taxes collected by parishes and MPERS receives a percentage of insurance premium taxes from the state. These entities are not participating employers in the pension systems and are considered to be non-employer contributing entities. Contributions of employees, employers, and non-employer contributing entities effective for the year ended June 30, 2019 for the plans in which the Village is a participating employer were as follows:

<u>Plan</u>	<u>Active Member Contribution Percentage</u>	<u>Employer Contribution Percentage</u>	<u>Amount from Non-employer Contributing Entities</u>	<u>Employer Contributions</u>	<u>Employee Contributions</u>
MERS	5.00%	14.00%	\$ 8,296	\$ 40,701	\$ 12,484
MPERS	10.00%	32.25%	14,374	53,360	16,546
			<u>22,670</u>	<u>94,061</u>	<u>29,030</u>

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE (3) – PENSION PLANS (CONTINUED)

NET PENSION LIABILITY

At June 30, 2019, the Village's net pension liability is comprised of its proportionate share of the net pension liability relating to each of the cost-sharing, multiple-employer plans in which the Village is a participating employer. The Village's net pension liability for each plan was measured as of the plan's measurement date, June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Village's proportionate share of the net pension liability for each of the plans in which it participates was based on the Village's required contributions in proportion to total required contributions for all employers. As of the most recent measurement date, the Village's proportion for each plan and the change in proportion from the prior measurement date were as follows:

<u>Plan</u>	<u>Proportionate Share of Net Pension Liability</u>	<u>Proportionate Share (%) of Net Pension Liability</u>	<u>Increase/(Decrease) from Prior Measurement Date</u>
MERS	\$ 279,464	0.330401%	-0.032657%
MPERS	615,811	0.072842%	0.000186%
	<u>895,275</u>		

Since the measurement date of the net pension liability was June 30, 2018, the net pension liability is based upon fiduciary net position for each of the plans as of those dates. Detailed information about each pension plan's assets, deferred outflows, deferred inflows, and fiduciary net position that was used in the measurement of the Village's net pension liability is available in the separately issued plan financial reports for those fiscal years. The financial report for each plan may be accessed on their website as follows:

MERS – <http://www.mersla.com/>

MPERS – <http://www.lampers.org/>

ACTUARIAL ASSUMPTIONS

The following table provides information concerning actuarial assumptions used in the determination of the total net pension liability for each of the retirement plans in which the Village is a participating employer:

	<u>MERS</u>	<u>MPERS</u>
Date of experience study on which significant assumptions are based	7/1/2009 - 6/30/2014	7/1/2009 - 6/30/2014
Expected remaining service lives	3	4
Inflation rate	2.60%	2.60%
Projected salary increases	5.00%	4.25% - 9.75%
Projected benefit changes including COLAs	None	None
Source of mortality assumptions	(1), (2), (3)	(3), (4), (5)

(1) RP-2000 Healthy Annuitant Sex Distinct Mortality Tables set forward 2 years for males and set forward 1 year for females projected to 2028 using scale AA.

(2) RP-2000 Employees Sex Distinct Table set back 2 years for both males and females.

(3) RP-2000 Disabled Lives Mortality Table set back 5 years for males and set back 3 years for females.

(4) RP-2000 Combined Healthy with Blue Collar Adjustment Sex Distinct Tables projected to 2029 by Scale AA (set back 1 year for females) for healthy annuitants and beneficiaries.

(5) RP-2000 Employee Table set back 4 years for males and 3 years for females for active members.

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

**NOTE (3) – PENSION PLANS (CONTINUED)**

**COST OF LIVING ADJUSTMENTS**

The pension plans in which the Village participates have the authority to grant cost-of-living adjustments (COLAs) on an ad hoc basis. Pursuant to LRS 11:242(B), the power of the Board of Trustees of the statewide systems (MERS and MPERS) to grant a COLA if effective in calendar years that the legislature fails to grant a COLA, unless in the legislation granting a COLA, the legislature authorizes the Board of Trustees to provide an additional COLA. The authority to grant a COLA by the Board is subject to the funded status and interest earnings. The effects of the benefit changes made as a result of the COLAs is included in the measurement of the total pension liability as of the measurement date at which the ad hoc COLA was granted and the amount is known and reasonable estimable.

**DISCOUNT RATE**

The discount rates used to measure the Village's total pension liability for each plan and the significant assumptions used in the determination of the discount rate for each plan are as follows:

	<u>MERS</u>	<u>MPERS</u>
Discount rate	7.275%	7.20%
Change in discount rate from prior valuation	-0.125%	-0.125%
Plan cash flow assumptions	(1)	(1)
Rates incorporated in the discount rate:		
Long-term rate of return	7.275%	7.20%
Periods applied	All	All
Municipal bond rate	N/A	N/A

(1) Plan member contributions will be made at the current contribution rates and sponsor contributions will be made at the actuarially determined rates

The discount rates used to determine the Village's total pension liability for each plan is equal to the long-term expected rate of return on pension plan investments that are expected to be used to finance the payment of benefits. For MERS and MPERS, the long-term expected rate of return for each plan was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future rates of return by the target asset allocation percentage and by added expected inflation and an adjustment for the effect of rebalancing/diversification.

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE (3) – PENSION PLANS (CONTINUED)

DISCOUNT RATE (CONTINUED)

The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized for each plan in the following tables:

<u>Asset Class</u>	<u>MERS</u>		<u>MPERS</u>	
	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Equity	50.00%	2.20%	52.00%	3.58%
Fixed Income	35.00%	1.50%	22.00%	0.46%
Alternative	15.00%	0.60%	20.00%	1.07%
Other	-	-	6.00%	0.17%
Total	<u>100.00%</u>	<u>4.30%</u>	<u>100.00%</u>	<u>5.28%</u>
Inflation		<u>2.70%</u>		<u>2.75%</u>
Expected Nominal Return		<u>7.00%</u>		<u>8.03%</u>

PENSION EXPENSE, DEFERRED OUTFLOWS OF RESOURCES AND DEFERRED INFLOWS OF RESOURCES RELATED TO PENSIONS

Changes in the net pension liability may either be reported in pension expense in the year the change occurred or recognized as a deferred outflow of resources or a deferred inflow of resources in the year the change occurred and amortized into pension expense over a number of years. For the year ended June 30, 2019, the Village recognized \$78,809 in pension expense related to all retirement plans in which it participates. MERS and MPERS recognized revenues in the amount of \$20,670 in ad valorem taxes and insurance premiums collected from non-employer contributing entities. The pension expense and revenues are summarized by plan in the following table:

<u>Plan</u>	<u>Pension Expense</u>	<u>Revenues</u>
MERS	\$ 11,629	\$ 8,296
MPERS	<u>67,180</u>	<u>14,374</u>
	<u>78,809</u>	<u>22,670</u>

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE (3) – PENSION PLANS (CONTINUED)

PENSION EXPENSE, DEFERRED OUTFLOWS OF RESOURCES AND DEFERRED INFLOWS OF RESOURCES RELATED TO PENSIONS (CONTINUED)

At June 30, 2019, the Village reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>		
	<u>MERS</u>	<u>MPERS</u>	<u>Total</u>
Differences between expected and actual experience	\$ 748	\$ 2,776	\$ 3,524
Changes of assumptions	10,458	40,243	50,701
Net difference between projected and actual earnings on pension plan investments	45,422	29,521	74,943
Changes in proportion and differences between actual contributions and proportionate share of contributions	2,448	40,905	43,353
Employer contributions subsequent to the measurement date	40,701	53,360	94,061
Total	<u>99,777</u>	<u>166,805</u>	<u>266,582</u>

	<u>Deferred Inflows of Resources</u>		
	<u>MERS</u>	<u>MPERS</u>	<u>Total</u>
Differences between expected and actual experience	\$ 12,587	\$ 31,469	\$ 44,056
Changes of assumptions	-	-	-
Net difference between projected and actual earnings on pension plan investments	-	-	-
Changes in proportion and differences between actual contributions and proportionate share of contributions	16,758	335	17,093
Employer contributions subsequent to the measurement date	-	-	-
Total	<u>29,345</u>	<u>31,804</u>	<u>61,149</u>

Deferred outflows of resources of \$266,582 resulting from the employer contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability during the year ending June 30, 2019. Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions to be recognized in pension expense are as follows:

Year ended <u>June 30</u>	<u>MERS</u>	<u>MPERS</u>	<u>Total</u>
2019	\$ 16,967	\$ 62,347	\$ 79,314
2020	7,236	34,643	41,879
2021	4,119	(16,419)	(12,300)
2022	1,408	1,070	2,478
Total	<u>29,730</u>	<u>81,641</u>	<u>111,371</u>

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE (3) – PENSION PLANS (CONTINUED)

SENSITIVITY TO CHANGES IN THE DISCOUNT RATE

The following presents the Village's proportionate shares of the net pension liabilities of the plans, calculated using their respective discount rates, as well as what the Village's proportionate shares of the net pension liabilities would be if they were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

<u>Plan</u>	<u>Current Discount Rate</u>	<u>Net Pension Liability</u>		
		<u>1% Decrease</u>	<u>Current Discount Rate</u>	<u>1% Increase</u>
MERS	7.275%	\$ 366,762	\$ 279,464	\$ 205,253
MPERS	7.200%	865,385	615,811	406,428
Total		<u>1,232,147</u>	<u>895,275</u>	<u>611,681</u>

PAYABLES TO THE PENSION PLAN

At June 30, 2019, the Village did not have a payable to the Municipal Employees' Retirement System (MERS) or the Municipal Police Employees' Retirement System (MPERS) for the employer's portion of contractually required contributions to the pension plans for the month of June.

ESTIMATES

The process of preparing the schedule of employer allocations and schedule of pension amounts in conformity with accounting principles generally accepted in the United States of America requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues and expenses. Accordingly, actual results may differ from estimated amounts.

NOTE (4) - AD VALOREM TAXES

Each taxing district in the parish sets its own millage based on election results and various guidelines. The tax roll is then prepared by the Parish Assessor, who submits the information to the Village. The Village then bills and collects its own property taxes. The ad valorem tax is due on or before December 31 and becomes delinquent on January 1. The Village levied 2.39 mills general alimony tax for the year ended June 30, 2019 on property with assessed valuation totaling \$13,151,888. Total tax levied was \$31,433. Ad valorem tax receivable at June 30, 2019 was \$2,060 net of an allowance for uncollectable accounts of \$3,091.

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

**NOTE (5) - CAPITAL ASSETS**

Capital assets and depreciation, as of and for the year ended June 30, 2019, for the Village of Maurice is as follows:

	<u>Balances</u> <u>July 1, 2018</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balances</u> <u>June 30, 2019</u>
<b>Governmental activities</b>				
Land	\$ 1,200	\$ -	\$ -	\$ 1,200
Buildings and improvements	410,117	829	6,400	404,546
Equipment	117,730	25,809	21,369	122,170
Furniture and fixtures	92,852	6,955	22,626	77,181
Vehicles	328,697	30,580	206,072	153,205
Other structures and improvements	792,976	1,824,135	18,813	2,598,298
<u>Totals at historical cost</u>	<u>1,743,572</u>	<u>1,888,308</u>	<u>275,280</u>	<u>3,356,600</u>
<b>Less accumulated depreciation</b>				
Buildings and improvements	86,791	11,036	2,267	95,560
Equipment	83,529	3,585	20,032	67,082
Furniture and fixtures	70,748	5,608	22,369	53,987
Vehicles	294,026	14,464	203,905	104,585
Other structures and improvements	75,310	37,025	9,053	103,282
<u>Total accumulated depreciation</u>	<u>610,404</u>	<u>71,718</u>	<u>257,626</u>	<u>424,496</u>
<b>Governmental activities</b>				
Capital assets, net	<u>1,133,168</u>	<u>1,816,590</u>	<u>17,654</u>	<u>2,932,104</u>

Depreciation expense was charged to governmental activities as follows:

General government	\$ 45,900
Public safety	<u>25,818</u>
<u>Total</u>	<u>71,718</u>

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE (5) - CAPITAL ASSETS (CONTINUED)

	Balances July 1, 2018	Additions	Disposals	Balances June 30, 2019
Business-type activities				
Land	\$ 433,432	\$ -	\$ -	\$ 433,432
Sewer system	4,770,561	773,766	-	5,544,327
Water system	3,241,102	750,285	-	3,991,387
Vehicles	56,330	-	-	56,330
Machinery and equipment	206,459	1,656	1,797	206,318
Buildings	82,786	-	-	82,786
<u>Total at historical cost</u>	<u>8,790,670</u>	<u>1,525,707</u>	<u>1,797</u>	<u>10,314,580</u>
Less accumulated depreciation				
Sewer system	942,252	147,319	-	1,089,571
Water system	1,429,177	119,013	-	1,548,190
Vehicles	17,266	7,367	-	24,633
Machinery and equipment	148,784	10,560	1,797	157,547
Buildings	37,915	2,430	-	40,345
<u>Total accumulated depreciation</u>	<u>2,575,394</u>	<u>286,689</u>	<u>1,797</u>	<u>2,860,286</u>
Business-type, activities				
Capital assets, net	<u>6,215,276</u>	<u>1,239,018</u>	<u>-</u>	<u>7,454,294</u>
	Balances July 1, 2018	Additions	Disposals	Balances June 30, 2019
Construction in process	<u>\$ 490,223</u>	<u>\$ 1,956,372</u>	<u>\$ -</u>	<u>\$ 2,446,595</u>

NOTE (6) - SALES TAXES

One half (1/2) of the proceeds of the 1975 1% sales and use tax is dedicated to constructing, acquiring, extending, improving, operating and maintaining a new sanitary sewer and water system for the Village of Maurice, and purchasing and acquiring the necessary land, equipment and furnishings; therefore, title to which shall be in the public, said tax to be subject to funding into bonds by the Village and/or used to pay principal and interest on any bonds or funded indebtedness of the Village incurred for the sewer and water systems to the extent and in the manner permitted by the laws of Louisiana. The remaining one half (1/2) is dedicated to capital improvements.

Proceeds of the 1989 1/2% sales tax are dedicated to fund law enforcement, including salaries, equipment and other necessary operating expenses.

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

**NOTE (8) - INTERFUND TRANSACTIONS (CONTINUED)**

Transfers consisted of the following at June 30, 2019:

	<u>Transfers In</u>	<u>Transfers Out</u>
Major Funds		
Governmental Funds		
General	\$ 295,208	\$ -
1975 Sales Tax Sewer and Water	-	682,628
1975 Sales Tax Capital Improvements	-	148,321
1989 Sales Tax	-	219,500
Proprietary Fund		
Utility Fund	<u>755,241</u>	<u>-</u>
	<u>1,050,449</u>	<u>1,050,449</u>

Transfers are used to (a) move revenues from the fund that statute or budget requires to collect them to the fund that statute requires to expend them and to (b) use unrestricted revenues collected in the utility fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

**NOTE (9) - NOTE PAYABLE**

Notes payable at June 30, 2019 for the interim financing of the sewer improvement project are as follows:

Bond anticipation note R-1 dated September 19, 2018 due September 19, 2020, payable to Louisiana Public Facilities Authority with a stated interest of 1.75%.	\$ 208,994
Bond anticipation note R-2 dated September 19, 2018 due September 19, 2020, payable to Gulf Coast Bank with a stated interest of 3.5%.	<u>417,424</u>
	<u>626,418</u>

**NOTE (10) - LONG-TERM OBLIGATIONS**

On January 24, 2008, the Village issued \$250,000 of Certificates of Revenue Bond Series 2008, of which \$213,000 bears interest at the rate of 4.50% and \$37,000 bears interest at the rate of -0- %. The bond has a final maturity of January 1, 2033.

For the payment of the principal and the interest on the Revenue Bonds Series 2008, a Sinking Fund must be established and maintained with the regularly designated fiscal agent bank of the Village. The Village shall deposit in said Sinking Fund monthly in advance on or before the 20<sup>th</sup> day of each month a sum equal to one-sixth of the next interest payment date and a sum equal to one-twelfth of the principal falling due on the next principal payment date.

On June 30, 2011, the Village issued \$1,084,117 of Sewer Revenue Bonds Series 2011 No R-1 of which bears interest at a rate of 3.38% and \$1,000 of Sewer Revenue Bonds Series 2011 No R-2 which bears interest at the rate of 3.25%. The bonds have a final maturity of July 5, 2051.

On July 5, 2011, the Village issued \$129,883 of Sewer Revenue Bonds Series 2011 NO R-1 which bears interest at a rate of 3.38% and \$99,000 of Sewer Revenue Bonds Series 2011 No R-2 which bears interest at the rate of 3.25%. The bonds have a final maturity of July 5, 2051.

Under the terms of the Sewer Revenue Bonds Series 2011 the following funds are to be maintained by the Village:

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

**NOTE (10) - LONG-TERM OBLIGATIONS (CONTINUED)**

For the payment of the principal and the interest on the Bonds, a Debt Service Fund must established and maintained with monthly payments in the amount of 1/12 of the principal and interest for the immediately preceding bond year.

The Reserve Fund is established to care for extensions, additions, improvements, renewals and replacements necessary to properly operate the system. The Village is required to make monthly payments in the amount of \$506 into the Reserve Fund until \$60,624 has been accumulated therein. The payments commence in the month following completion of and acceptance of the sewer system improvements.

The Asset Fund is established to provide for the maintenance and replacement of short-lived assets of the system and is to be funded in monthly installments in the amount of \$1,304 on the 20<sup>th</sup> day of each month. The payments commence in the month following completion of and acceptance of the sewer system improvements.

A summary of changes in long-term debt is as follows:

<u>Description of Debt</u>	<u>Balances</u> <u>7/1/18</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balances</u> <u>6/30/19</u>
Revenue Bonds				
Series 2008 at 4.5%	\$ 100,000	\$ -	\$ 18,000	\$ 82,000
Sewer Revenue Bonds				
Series 2011 No R-1 at 3.38%	1,115,165	-	18,739	1,096,426
Sewer Revenue Bonds				
Series 2011 No R-2 at 3.25%	91,623	-	1,582	90,041
	<u>1,306,788</u>	<u>-</u>	<u>38,321</u>	<u>1,268,467</u>

Maturities of long-term debt are scheduled as follows:

<u>Year ending</u> <u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 40,015	\$ 43,299	\$ 83,314
2021	41,734	41,725	83,459
2022	43,477	40,083	83,560
2023	45,245	38,369	83,614
2024	24,039	36,585	60,624
2025-2029	133,096	170,024	303,120
2030-2034	157,449	145,671	303,120
2035-2039	186,259	116,861	303,120
2040-2044	220,341	82,779	303,120
Thereafter	376,812	60,088	436,900
<u>Total</u>	<u>1,268,467</u>	<u>775,484</u>	<u>2,043,951</u>

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2019

NOTE (11) - OTHER POST – EMPLOYMENT BENEFITS

The Village of Maurice does not provide any post-employment benefits to retirees other than pension and therefore is not required to report under GASB Statement No. 75, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions.

NOTE (12) - SUBSEQUENT EVENTS

Subsequent events were evaluated through December 11, 2019, which is the date the financial statements were available to be issued. As of December 11, 2019, there were no subsequent events noted.

NOTE (13) – FUND BALANCE CONSTRAINTS

The constraints on fund balance as listed in aggregate in the Statement of Revenues, Expenditures, and Changes in Fund Balance are detailed according to balance classification.

	<u>Governmental Funds</u>
Fund Balance:	
Nonspendable	
Prepaid Insurance	\$ 10,598
Restricted	
Sales tax dedications	881,914
Committed	-
Assigned	-
Unassigned	137,843
Total Fund Balance	1,030,355

NOTE (14) – PRIOR PERIOD ADJUSTMENT

A prior period adjustment was made to record prior year prepaid insurance on the fund financial statements.

<u>General Fund Balance, as Previously Reported</u>	<u>Prior Period Adjustment</u>	<u>General Fund Balance, as Restated</u>
<u>\$ 95,271</u>	<u>\$ 9,895</u>	<u>\$ 105,166</u>

The effect on the prior year's Statement of Revenues, Expenditures and Changes in Fund Balance General Fund was an understatement of Fund Balance of \$9,895.

REQUIRED SUPPLEMENTARY INFORMATION  
BUDGETARY COMPARISON SCHEDULES

VILLAGE OF MAURICE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2019

	<u>Budget</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		<u>Favorable</u> <u>(Unfavorable)</u>
<b><u>REVENUES</u></b>				
Taxes	\$ 102,633	\$ 102,912	\$ 107,660	\$ 4,748
Fines	219,560	183,773	211,230	27,457
Licenses and permits	151,437	251,012	260,993	9,981
Intergovernmental	18,436	85,622	99,936	14,314
Investment income	171	239	309	70
Miscellaneous	20,122	17,671	14,622	(3,049)
<u>Total revenues</u>	<u>512,359</u>	<u>641,229</u>	<u>694,750</u>	<u>53,521</u>
<b><u>EXPENDITURES</u></b>				
Current operating				
General and administrative	387,656	481,344	487,100	(5,756)
Public safety	467,918	393,081	382,509	10,572
Capital outlay	3,000	96,726	77,274	19,452
<u>Total expenditures</u>	<u>858,574</u>	<u>971,151</u>	<u>946,883</u>	<u>24,268</u>
<b><u>DEFICIENCY OF REVENUES</u></b>				
<b><u>UNDER EXPENDITURES</u></b>				
	(346,215)	(329,922)	(252,133)	77,789
<b><u>OTHER FINANCING SOURCES</u></b>				
Operating transfers in				
from 1989 Sales Tax Fund	197,689	219,500	219,500	-
from Utility Fund	145,000	-	-	-
from 1975 Sales Tax Capital Improvements	-	75,708	75,708	-
Inception of capital lease	-	-	200	200
<u>Total other financing sources</u>	<u>342,689</u>	<u>295,208</u>	<u>295,408</u>	<u>200</u>
<b><u>NET CHANGE IN FUND BALANCE</u></b>				
	(3,526)	(34,714)	43,275	77,989
<b><u>FUND BALANCE, beginning of year, as restated</u></b>				
	68,160	95,271	105,166	9,895
<b><u>FUND BALANCE, end of year</u></b>				
	<u>64,634</u>	<u>60,557</u>	<u>148,441</u>	<u>87,884</u>

See Independent Auditor's Report.

VILLAGE OF MAURICE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGETARY COMPARISON SCHEDULE  
1975 SALES TAX FUND SEWER AND WATER  
FOR THE YEAR ENDED JUNE 30, 2019

	<u>Budget</u>		<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Taxes				
Sales tax collection	\$ 197,670	\$ 210,422	\$ 228,943	\$ 18,521
Interest income	3,000	4,089	4,398	309
<u>Total revenues</u>	<u>200,670</u>	<u>214,511</u>	<u>233,341</u>	<u>18,830</u>
<u>EXPENDITURES</u>				
Current operating				
General and administrative	16,300	17,000	13,470	3,530
<u>Total expenditures</u>	<u>16,300</u>	<u>17,000</u>	<u>13,470</u>	<u>3,530</u>
<u>EXCESS OF REVENUES OVER EXPENDITURES</u>				
	<u>184,370</u>	<u>197,511</u>	<u>219,871</u>	<u>22,360</u>
<u>OTHER FINANCING USES</u>				
Operating transfers out to 75 Sales Tax Capital Improvements to Utility Fund	-	-	-	-
	(450,000)	(682,628)	(682,628)	-
<u>Total other financing uses</u>	<u>(450,000)</u>	<u>(682,628)</u>	<u>(682,628)</u>	<u>-</u>
<u>NET CHANGE IN FUND BALANCE</u>	<u>(265,630)</u>	<u>(485,117)</u>	<u>(462,757)</u>	<u>22,360</u>
<u>FUND BALANCE, beginning of year</u>	<u>969,951</u>	<u>981,835</u>	<u>981,835</u>	<u>-</u>
<u>FUND BALANCE, end of year</u>	<u>704,321</u>	<u>496,718</u>	<u>519,078</u>	<u>22,360</u>

See Independent Auditor's Report.

VILLAGE OF MAURICE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGETARY COMPARISON SCHEDULE  
1975 SALES TAX FUND CAPITAL IMPROVEMENTS  
FOR THE YEAR ENDED JUNE 30, 2019

	Budget		Actual	Variance Favorable (Unfavorable)
	Original	Final		
<u>REVENUES</u>				
Taxes				
Sales tax collection	\$ 197,670	\$ 210,422	\$ 228,942	\$ 18,520
Interest income	500	990	901	(89)
<u>Total revenues</u>	<u>198,170</u>	<u>211,412</u>	<u>229,843</u>	<u>18,431</u>
<u>EXPENDITURES</u>				
<u>Total expenditures</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>EXCESS OF REVENUES OVER</u>				
<u>EXPENDITURES</u>	<u>198,170</u>	<u>211,412</u>	<u>229,843</u>	<u>18,431</u>
<u>OTHER FINANCING USES</u>				
Operating transfers out				
to Utility Fund	-	(91,837)	(72,613)	19,224
to General Fund	-	(75,708)	(75,708)	-
<u>Total other financing uses</u>	<u>-</u>	<u>(167,545)</u>	<u>(148,321)</u>	<u>19,224</u>
<u>NET CHANGE IN FUND BALANCE</u>	198,170	43,867	81,522	37,655
<u>FUND BALANCE</u> , beginning of year	<u>228,408</u>	<u>230,580</u>	<u>230,580</u>	<u>-</u>
<u>FUND BALANCE</u> , end of year	<u>426,578</u>	<u>274,447</u>	<u>312,102</u>	<u>37,655</u>

See Independent Auditor's Report.

VILLAGE OF MAURICE, LOUISIANA  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGETARY COMPARISON SCHEDULE  
1989 SALES TAX FUND  
FOR THE YEAR ENDED JUNE 30, 2019

	Budget		Actual	Variance Favorable (Unfavorable)
	Original	Final		
<b><u>REVENUES</u></b>				
Taxes				
Sales tax collection	\$ 197,670	\$ 210,422	\$ 228,943	\$ 18,521
Interest	19	42	41	(1)
<u>Total revenues</u>	<u>197,689</u>	<u>210,464</u>	<u>228,984</u>	<u>18,520</u>
<b><u>EXPENDITURES</u></b>				
Public Safety	-	10	10	-
<u>Total expenditures</u>	<u>-</u>	<u>10</u>	<u>10</u>	<u>-</u>
<b><u>EXCESS OF REVENUES OVER</u></b>				
<b><u>EXPENDITURES</u></b>				
	<u>197,689</u>	<u>210,454</u>	<u>228,974</u>	<u>18,520</u>
<b><u>OTHER FINANCING USES</u></b>				
Operating transfers out to General Fund	(197,689)	(219,500)	(219,500)	-
<u>Total other financing uses</u>	<u>(197,689)</u>	<u>(219,500)</u>	<u>(219,500)</u>	<u>-</u>
<b><u>NET CHANGE IN FUND BALANCE</u></b>				
	-	(9,046)	9,474	18,520
<b><u>FUND BALANCE, beginning of year</u></b>				
	<u>35,838</u>	<u>41,260</u>	<u>41,260</u>	<u>-</u>
<b><u>FUND BALANCE, end of year</u></b>				
	<u>35,838</u>	<u>32,214</u>	<u>50,734</u>	<u>18,520</u>

See Independent Auditor's Report.

PENSION PLAN SCHEDULES

VILLAGE OF MAURICE, LOUISIANA  
SCHEDULE OF EMPLOYER'S SHARE OF NET PENSION LIABILITY  
FOR THE YEAR ENDED JUNE 30, 2019

Schedule for Municipal Employee Retirement System:

Fiscal Year*	Employer's Proportion of the Net Pension Liability	Employer's Proportionate Share of the Net Pension Liability	Employer's Covered Employee Payroll	Employer's Prorportionate Share of the Net Pension Liability as a Percentage of its Covered Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2019	0.33040%	\$ 279,464	\$ 244,855	114.13%	65.60%
2018	0.36306%	314,130	269,479	116.57%	62.49%
2017	0.35476%	294,061	260,634	112.83%	63.34%
2016	0.36757%	249,816	255,039	97.95%	68.70%
2015	0.35216%	165,340	233,986	70.66%	76.94%

Schedule for Municipal Police Employee Retirement System:

Fiscal Year*	Employer's Proportion of the Net Pension Liability	Employer's Proportionate Share of the Net Pension Liability	Employer's Covered Employee Payroll	Employer's Prorportionate Share of the Net Pension Liability as a Percentage of its Covered Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2019	0.07284%	\$ 615,811	\$ 214,965	286.47%	71.89%
2018	0.07266%	634,318	216,901	292.45%	70.08%
2017	0.06560%	614,857	209,007	294.18%	66.04%
2016	0.05865%	459,493	157,109	292.47%	70.70%
2015	0.05742%	359,237	130,511	275.25%	76.90%

\*The amounts presented have a measurement date of the previous fiscal year end.

*Schedules are intended to show information for 10 years. Additional years will be displayed as they become available.*

See Independent Auditor's Report.

VILLAGE OF MAURICE, LOUISIANA  
SCHEDULE OF EMPLOYER CONTRIBUTIONS  
FOR THE YEAR ENDED JUNE 30, 2019

Schedule for Municipal Employee Retirement System:

Fiscal Year*	(a) Statutorily Required Contribution	(b) Contributions in		(a-b) Contribution Deficiency (Excess)	Employer's Covered Employee Payroll	Contributions as a percentage of Covered Employee Payroll
		Relation to statutorily required contribution				
2019	\$ 40,701	\$ 40,701	\$ -	\$ 290,724	14.00%	
2018	32,443	32,443	-	244,855	13.25%	
2017	29,643	29,643	-	269,479	11.00%	
2016	24,760	22,666	2,094	260,634	9.50%	
2015	24,229	24,229	-	255,039	9.50%	

Schedule for Municipal Police Employee Retirement System:

Fiscal Year*	(a) Statutorily Required Contribution	(b) Contributions in		(a-b) Contribution Deficiency (Excess)	Employer's Covered Employee Payroll	Contributions as a percentage of Covered Employee Payroll
		Relation to statutorily required contribution				
2019	\$ 53,360	\$ 53,360	\$ -	\$ 165,456	32.25%	
2018	66,102	66,102	-	214,965	30.75%	
2017	68,866	68,866	-	216,901	31.75%	
2016	61,657	59,051	2,606	209,007	29.50%	
2015	49,489	49,423	66	157,109	31.50%	

\*Amounts presented were determined as of the end of the fiscal year.

*Schedules are intended to show information for 10 years. Additional years will be displayed as they become available.*

See Independent Auditor's Report.

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE YEAR ENDED JUNE 30, 2019

(1) Pension Plans

Changes of assumptions – Changes of assumptions about future economic or demographic factors or of other inputs were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the plans. These assumptions include the rate of investment return, mortality of plan members, rate of salary increase, rates of retirement, rates of termination, rates of disability, and various other factors that have an impact on the cost of the plan.

Amounts reported in the fiscal year ended June 30, 2018 for the various pension plans reflect the following changes used to measure the total pension liabilities:

	MERS		MPERS	
	June 30, 2017	June 30, 2018	June 30, 2017	June 30, 2018
Valuation Date				
Investment Rate of Return (Discount Rate)	7.40%	7.275%	7.325%	7.200%
Inflation rate	2.775%	2.60%	2.70%	2.60%

OTHER SUPPLEMENTARY INFORMATION

MAJOR GOVERNMENTAL FUNDS

## GENERAL FUND

The General Fund is used to account for resources traditionally associated with governments which are not required to be accounted for in another fund. The General Fund has a greater number and variety of revenue sources than any other fund, and its resources normally finance a wider range of activities. The resources of the General Fund are ordinarily largely expended and replenished on an annual basis.

VILLAGE OF MAURICE, LOUISIANA  
GENERAL FUND  
COMPARATIVE BALANCE SHEETS  
JUNE 30, 2019 AND 2018

	<u>2019</u>	<u>2018</u>
<u>ASSETS</u>		
Cash	\$ 145,053	\$ 117,409
Investments	-	-
Receivables, net of allowance for uncollectibles		
Taxes	19,904	18,373
Prepaid insurance	<u>10,598</u>	<u>9,895</u>
<u>Total assets</u>	<u>175,555</u>	<u>145,677</u>
 <u>LIABILITIES AND FUND BALANCE</u>		
<u>LIABILITIES</u>		
Accounts payable	\$ 19,983	\$ 33,378
Payroll taxes payable	6,090	6,397
Due to LA Law Enforcement Commission	<u>1,041</u>	<u>736</u>
<u>Total liabilities</u>	<u>27,114</u>	<u>40,511</u>
 <u>FUND BALANCE</u>		
Nonspendable	10,598	9,895
Unassigned	<u>137,843</u>	<u>95,271</u>
<u>Total fund balance</u>	<u>148,441</u>	<u>105,166</u>
<u>Total liabilities and fund balance</u>	<u>175,555</u>	<u>145,677</u>

See Independent Auditor's Report.

VILLAGE OF MAURICE, LOUISIANA  
GENERAL FUND  
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

	2019		Variance Favorable (Unfavorable)	2018 Actual
	Budget	Actual		
<u>REVENUES</u>				
Taxes	\$ 102,912	\$ 107,660	\$ 4,748	\$ 105,935
Fines	183,773	211,230	27,457	208,989
Licenses and permits	251,012	260,993	9,981	154,648
Intergovernmental	85,622	99,936	14,314	55,850
Investment income	239	309	70	247
Miscellaneous	17,671	14,622	(3,049)	17,239
<u>Total revenues</u>	<u>641,229</u>	<u>694,750</u>	<u>53,521</u>	<u>542,908</u>
<u>EXPENDITURES</u>				
Current operating				
General and administrative	481,344	487,100	(5,756)	367,448
Public safety	393,081	382,509	10,572	451,068
Capital outlay	96,726	77,274	19,452	190,057
<u>Total expenditures</u>	<u>971,151</u>	<u>946,883</u>	<u>24,268</u>	<u>1,008,573</u>
<u>DEFICIENCY OF REVENUES UNDER EXPENDITURES</u>	<u>(329,922)</u>	<u>(252,133)</u>	<u>77,789</u>	<u>(465,665)</u>
<u>OTHER FINANCING SOURCES</u>				
Operating transfers in				
from 1989 Sales Tax Fund	219,500	219,500	-	294,500
from 1975 Sales Tax Capital Improvements	75,708	75,708	-	168,177
Sale of capital assets	-	200	200	17,600
<u>Total other financing sources</u>	<u>295,208</u>	<u>295,408</u>	<u>200</u>	<u>480,277</u>
<u>NET CHANGE IN FUND BALANCE</u>	<u>(34,714)</u>	<u>43,275</u>	<u>77,989</u>	<u>14,612</u>
<u>FUND BALANCE</u> , beginning of year, as restated	<u>105,166</u>	<u>105,166</u>	<u>-</u>	<u>90,554</u>
<u>FUND BALANCE</u> , end of year	<u>70,452</u>	<u>148,441</u>	<u>77,989</u>	<u>105,166</u>

See Independent Auditor's Report.

VILLAGE OF MAURICE, LOUISIANA  
GENERAL FUND  
COMPARATIVE DETAILED SCHEDULES OF REVENUES  
BUDGET AND ACTUAL  
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

	<u>2019</u>		Variance Favorable (Unfavorable)	2018 Actual
	<u>Budget</u>	<u>Actual</u>		
<u>TAXES</u>				
Property tax	\$ 30,725	\$ 30,882	\$ 157	\$ 29,291
Franchise - electric	57,866	59,505	1,639	59,798
Franchise - cable television	9,124	12,076	2,952	12,261
Franchise - gas	5,197	5,197	-	4,585
<u>Total taxes</u>	<u>102,912</u>	<u>107,660</u>	<u>4,748</u>	<u>105,935</u>
<u>FINES</u>				
Fines	183,773	211,230	27,457	208,989
<u>Total fines</u>	<u>183,773</u>	<u>211,230</u>	<u>27,457</u>	<u>208,989</u>
<u>LICENSES AND PERMITS</u>				
Occupational licenses	107,091	115,032	7,941	113,257
Building permits	143,921	145,961	2,040	41,391
<u>Total licenses and permits</u>	<u>251,012</u>	<u>260,993</u>	<u>9,981</u>	<u>154,648</u>
<u>INTERGOVERNMENTAL</u>				
State beer tax	4,047	3,902	(145)	4,037
Maintenance service fees	5,020	5,020	-	5,020
State grants	12,527	12,444	(83)	10,052
Federal grants	64,028	78,570	14,542	36,741
<u>Total intergovernmental</u>	<u>85,622</u>	<u>99,936</u>	<u>14,314</u>	<u>55,850</u>
<u>INVESTMENT INCOME</u>				
Interest income	239	309	70	247
<u>MISCELLANEOUS</u>				
Accident reports	610	613	3	720
Other	17,061	14,009	(3,052)	16,519
<u>Total miscellaneous</u>	<u>17,671</u>	<u>14,622</u>	<u>(3,049)</u>	<u>17,239</u>
<u>Total revenues</u>	<u>641,229</u>	<u>694,750</u>	<u>53,521</u>	<u>542,908</u>

See Independent Auditor's Report.

VILLAGE OF MAURICE, LOUISIANA  
GENERAL FUND  
COMPARATAIVE DETAILED SCHEDULES OF EXPENDITURES  
BUDGET AND ACTUAL  
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

	2019		Variance Favorable (Unfavorable)	2018 Actual
	Budget	Actual		
<u>GENERAL AND ADMINISTRATIVE</u>				
<u>Personal services</u>				
Salaries	\$ 135,341	\$ 139,917	\$ (4,576)	\$ 114,837
Payroll taxes	12,842	12,573	269	10,094
Retirement	13,562	13,750	(188)	11,232
<u>Supplies</u>				
Office supplies and postage	7,702	6,947	755	5,940
Uniform and mats rental	3,483	3,652	(169)	2,758
Maintenance supplies	2,266	2,091	175	1,697
<u>Other</u>				
Medical	-	215	(215)	95
Insurance	53,682	49,774	3,908	53,156
Utilities	29,133	29,302	(169)	31,562
Automobile expense	6,552	6,538	14	5,516
Telephone	6,354	5,872	482	5,747
Security service	580	520	60	343
Professional expense	104,272	113,691	(9,419)	48,073
Repairs and maintenance	46,251	44,875	1,376	12,672
Miscellaneous	2,833	2,338	495	3,191
Parks and recreation	4,632	4,022	610	2,660
Dues and subscriptions	3,031	2,637	394	1,092
Advertising	6,368	6,033	335	4,771
Travel expense	319	239	80	24
Trash collection	1,130	1,116	14	1,116
Historical Society	12,527	12,444	83	10,052
Equipment rental	7,217	3,294	3,923	17,666
LA Law Enforcement Commission	1,232	1,513	(281)	1,564
Crime lab	16,350	19,642	(3,292)	21,590
Continued education	685	815	(130)	-
Maurice Volunteer Fire Department	3,000	3,000	-	-
Election cost	-	290	(290)	-
<u>Total general and administrative</u>	<u>481,344</u>	<u>487,100</u>	<u>(5,756)</u>	<u>367,448</u>

See Independent Auditor's Report.  
Continued on next page.

VILLAGE OF MAURICE, LOUISIANA  
GENERAL FUND  
COMPARATIVE DETAILED SCHEDULES OF EXPENDITURES  
BUDGET AND ACTUAL (CONTINUED)  
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

	<u>2019</u>		Variance Favorable (Unfavorable)	2018 Actual
	<u>Budget</u>	<u>Actual</u>		
<u>PUBLIC SAFETY</u>				
<u>Personal services</u>				
Salaries	\$ 214,655	\$ 207,374	\$ 7,281	\$ 252,023
Payroll taxes	16,174	16,168	6	20,870
Retirement	53,477	53,339	138	66,086
<u>Other</u>				
Advertising	-	35	(35)	-
Automobile equipment and maintenance	23,425	21,065	2,360	14,094
Communications	6,393	6,490	(97)	6,111
Trailer rental	-	-	-	694
Gas - autos	18,069	19,001	(932)	19,968
Insurance	33,420	32,680	740	45,997
Miscellaneous	3,993	3,737	256	1,158
Police supplies	5,047	4,321	726	3,434
Telephone	7,549	6,964	585	7,155
Travel	1,531	1,231	300	1,544
Dues and subscriptions	756	606	150	798
Continued education	1,082	1,092	(10)	2,260
Professional services	1,750	1,739	11	1,739
Uniforms	1,774	2,853	(1,079)	805
Repairs and maintenance	3,986	3,814	172	6,332
<u>Total public safety</u>	<u>393,081</u>	<u>382,509</u>	<u>10,572</u>	<u>451,068</u>
<u>Capital outlay</u>	<u>96,726</u>	<u>77,274</u>	<u>19,452</u>	<u>190,057</u>
<u>Total expenditures</u>	<u>971,151</u>	<u>946,883</u>	<u>24,268</u>	<u>1,008,573</u>

See Independent Auditor's Report.

## SPECIAL REVENUE FUNDS

### 1975 SALES TAX FUND-SEWER AND WATER

To account for proceeds of the 1/2% sales and use tax levied by the Village. These proceeds are dedicated to the construction and maintenance of the sewer and water system as well as the payment of principal and interest on bonds incurred for the sewer system.

### 1975 SALES TAX FUND-CAPITAL IMPROVEMENTS

To account for proceeds of the 1/2% sales and use tax levied by the Village. These proceeds are dedicated to capital improvements.

### 1989 SALES TAX FUND

To account for proceeds of the 1/2% sales and use tax levied by the Village. These proceeds are dedicated to public safety law enforcement.

VILLAGE OF MAURICE, LOUISIANA  
SPECIAL REVENUE FUNDS  
COMBINING BALANCE SHEETS  
JUNE 30, 2019 AND 2018

	1975 SALES TAX FUND SEWER AND WATER	1975 SALES TAX FUND CAPITAL IMPROVEMENTS	1989 SALES TAX FUND	<u>TOTALS</u>	
				<u>2019</u>	<u>2018</u>
<u>ASSETS</u>					
Cash	\$ 144,042	\$ 265,957	\$ 4,587	\$ 414,586	\$ 220,563
Investments	328,518	-	-	328,518	918,861
Receivables, net of allowance for uncollectibles					
Taxes	46,148	46,145	46,147	138,440	114,458
Interest receivable	1,122	-	-	1,122	545
	<u>519,830</u>	<u>312,102</u>	<u>50,734</u>	<u>882,666</u>	<u>1,254,427</u>
<u>LIABILITIES AND FUND BALANCES</u>					
<u>LIABILITIES</u>					
Accounts payable	\$ 752	\$ -	\$ -	\$ 752	\$ 752
<u>Total liabilities</u>	<u>752</u>	<u>-</u>	<u>-</u>	<u>752</u>	<u>752</u>
<u>FUND BALANCES</u>					
Fund balances					
Restricted					
Sales tax dedications	519,078	312,102	50,734	881,914	1,253,675
<u>Total fund balances</u>	<u>519,078</u>	<u>312,102</u>	<u>50,734</u>	<u>881,914</u>	<u>1,253,675</u>
	<u>519,830</u>	<u>312,102</u>	<u>50,734</u>	<u>882,666</u>	<u>1,254,427</u>
<u>Total liabilities and fund balances</u>					

See Independent Auditor's Report.

VILLAGE OF MAURICE, LOUISIANA  
SPECIAL REVENUE FUNDS  
COMBINING STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

	<u>1975 SALES TAX FUND SEWER AND WATER</u>	<u>1975 SALES TAX FUND CAPITAL IMPROVEMENTS</u>	<u>1989 SALES TAX FUND</u>	<u>TOTALS</u>	
				<u>2019</u>	<u>2018</u>
<u>REVENUES</u>					
Taxes					
Sales tax collections	\$ 228,943	\$ 228,942	\$ 228,943	\$ 686,828	\$ 841,317
Interest income	4,398	901	41	5,340	7,809
<u>Total revenues</u>	<u>233,341</u>	<u>229,843</u>	<u>228,984</u>	<u>692,168</u>	<u>849,126</u>
<u>EXPENDITURES</u>					
Current operating					
General and administrative	13,470	-	-	13,470	11,359
Public Safety	-	-	10	10	40
<u>Total expenditures</u>	<u>13,470</u>	<u>-</u>	<u>10</u>	<u>13,480</u>	<u>11,399</u>
<u>EXCESS OF REVENUES OVER EXPENDITURES</u>	<u>219,871</u>	<u>229,843</u>	<u>228,974</u>	<u>678,688</u>	<u>837,727</u>
<u>OTHER FINANCING SOURCES</u>					
Operating transfers in from 1975					
Sales Tax Fund Sewer and Water	-	-	-	-	25,830
<u>Total other financing sources</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,830</u>
<u>OTHER FINANCING USES</u>					
Operating transfers out					
to 75 Sales Capital Improvements	-			-	(25,830)
to General Fund	-	(75,708)	(219,500)	(295,208)	(462,677)
to Utility Fund	(682,628)	(72,613)	-	(755,241)	(671,356)
<u>Total other financing uses</u>	<u>(682,628)</u>	<u>(148,321)</u>	<u>(219,500)</u>	<u>(1,050,449)</u>	<u>(1,159,863)</u>
<u>NET CHANGE IN FUND BALANCES</u>	<u>(462,757)</u>	<u>81,522</u>	<u>9,474</u>	<u>(371,761)</u>	<u>(296,306)</u>
<u>FUND BALANCES, beginning of year</u>	<u>981,835</u>	<u>230,580</u>	<u>41,260</u>	<u>1,253,675</u>	<u>1,549,981</u>
<u>FUND BALANCES, end of year</u>	<u>519,078</u>	<u>312,102</u>	<u>50,734</u>	<u>881,914</u>	<u>1,253,675</u>

See Independent Auditor's Report.

VILLAGE OF MAURICE, LOUISIANA  
SPECIAL REVENUE FUNDS - 1975 SALES TAX FUND SEWER AND WATER  
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL  
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

	<u>2019</u>		Variance Favorable (Unfavorable)	2018 Actual
	<u>Budget</u>	<u>Actual</u>		
<u>REVENUES</u>				
Taxes				
Sales tax collection	\$ 210,422	\$ 228,943	\$ 18,521	\$ 280,439
Interest income	4,089	4,398	309	7,306
<u>Total revenues</u>	<u>214,511</u>	<u>233,341</u>	<u>18,830</u>	<u>287,745</u>
<u>EXPENDITURES</u>				
Current operating				
General and administrative				
Office supplies	8,000	6,181	1,819	5,278
Professional services	9,000	7,289	1,711	5,906
<u>Total expenditures</u>	<u>17,000</u>	<u>13,470</u>	<u>3,530</u>	<u>11,184</u>
<u>EXCESS OF REVENUES OVER</u>				
<u>EXPENDITURES</u>	<u>197,511</u>	<u>219,871</u>	<u>22,360</u>	<u>276,561</u>
<u>OTHER FINANCING USES</u>				
Operating transfers out				
to 75 Sales Tax Capital Improvements	-	-	-	(25,830)
to Utility Fund	(682,628)	(682,628)	-	(585,765)
<u>Total other financing uses</u>	<u>(682,628)</u>	<u>(682,628)</u>	<u>-</u>	<u>(611,595)</u>
<u>NET CHANGE IN FUND BALANCE</u>	(485,117)	(462,757)	22,360	(335,034)
<u>FUND BALANCE, beginning of year</u>	<u>981,835</u>	<u>981,835</u>	<u>-</u>	<u>1,316,869</u>
<u>FUND BALANCE, end of year</u>	<u>496,718</u>	<u>519,078</u>	<u>22,360</u>	<u>981,835</u>

See Independent Auditor's Report.

**VILLAGE OF MAURICE, LOUISIANA**  
**SPECIAL REVENUE FUNDS - 1975 SALES TAX FUND CAPITAL IMPROVEMENTS**  
**COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**BUDGET AND ACTUAL**  
**FOR THE YEARS ENDED JUNE 30, 2019 AND 2018**

	2019		Variance Favorable (Unfavorable)	2018 Actual
	Budget	Actual		
<b><u>REVENUES</u></b>				
Taxes				
Sales tax collection	\$ 210,422	\$ 228,942	\$ 18,520	\$ 280,439
Interest income	990	901	(89)	471
<u>Total revenues</u>	<u>211,412</u>	<u>229,843</u>	<u>18,431</u>	<u>280,910</u>
<b><u>EXPENDITURES</u></b>				
Current operating				
General and administrative				
Professional services	-	-	-	175
<u>Total expenditures</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>175</u>
<b><u>EXCESS OF REVENUES OVER EXPENDITURES</u></b>				
	<u>211,412</u>	<u>229,843</u>	<u>18,431</u>	<u>280,735</u>
<b><u>OTHER FINANCING SOURCES</u></b>				
Operating tranfers in from 1975				
Sales Tax Fund Sewer and Water	-	-	-	25,830
<u>Total other financing sources</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,830</u>
<b><u>OTHER FINANCING USES</u></b>				
Operating transfers out				
to Utility Fund	(91,837)	(72,613)	19,224	(85,591)
to General Fund	(75,708)	(75,708)	-	(168,177)
<u>Total other financing uses</u>	<u>(167,545)</u>	<u>(148,321)</u>	<u>19,224</u>	<u>(253,768)</u>
<b><u>NET CHANGE IN FUND BALANCE</u></b>				
	43,867	81,522	37,655	52,797
<b><u>FUND BALANCE, beginning of year</u></b>				
	<u>230,580</u>	<u>230,580</u>	<u>-</u>	<u>177,783</u>
<b><u>FUND BALANCE, end of year</u></b>				
	<u>274,447</u>	<u>312,102</u>	<u>37,655</u>	<u>230,580</u>
See Independent Auditor's Report.				

VILLAGE OF MAURICE, LOUISIANA  
SPECIAL REVENUE FUNDS - 1989 SALES TAX FUND  
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

	<u>2019</u>		Variance Favorable (Unfavorable)	2018 Actual
	<u>Budget</u>	<u>Actual</u>		
<u>REVENUES</u>				
Taxes				
Sales tax collection	\$ 210,422	\$ 228,943	\$ 18,521	\$ 280,439
Interest income	42	41	(1)	32
<u>Total revenues</u>	<u>210,464</u>	<u>228,984</u>	<u>18,520</u>	<u>280,471</u>
<u>EXPENDITURES</u>				
Public Safety				
Service charges	10	10	-	40
<u>Total expenditures</u>	<u>10</u>	<u>10</u>	<u>-</u>	<u>40</u>
<u>EXCESS OF REVENUES OVER</u>				
<u>EXPENDITURES</u>				
	<u>210,454</u>	<u>228,974</u>	<u>18,520</u>	<u>280,431</u>
<u>OTHER FINANCING USES</u>				
Operating transfers out to General Fund	(219,500)	(219,500)	-	(294,500)
<u>Total other financing uses</u>	<u>(219,500)</u>	<u>(219,500)</u>	<u>-</u>	<u>(294,500)</u>
<u>NET CHANGE IN FUND BALANCE</u>	(9,046)	9,474	18,520	(14,069)
<u>FUND BALANCE</u> , beginning of year	<u>41,260</u>	<u>41,260</u>	<u>-</u>	<u>55,329</u>
<u>FUND BALANCE</u> , end of year	<u>32,214</u>	<u>50,734</u>	<u>18,520</u>	<u>41,260</u>

See Independent Auditor's Report.

RELATED REPORTS

James L. Nicholson, Jr., CPA  
 G. Kenneth Pavy, II, CPA  
 Michael A. Roy, CPA  
 Lisa Trouille Manuel, CPA  
 Dana D. Quebedeaux, CPA



**JOHN S. DOWLING & COMPANY**  
 A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS  
 www.jsdc-cpas.com

Van L. Auld, CPA

John S. Dowling, CPA  
 1904-1984  
 John Newton Stout, CPA  
 1936-2005  
 Chizal S. Fontenot, CPA  
 1955-2012

Retired

Harold Dupre, CPA  
 1996  
 Dwight Ledoux, CPA  
 1998  
 Joel Lanclos, Jr., CPA  
 2003  
 Russell J. Stelly, CPA  
 2005

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
 FINANCIAL REPORTING AND ON COMPLIANCE  
 AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
 STATEMENTS PERFORMED IN ACCORDANCE WITH  
 GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and Board of Aldermen/Alderwoman  
 of the Village of Maurice  
 Maurice, Louisiana

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States the financial statements of the governmental activities, the business-type activities and each major fund of the Village of Maurice, Louisiana, as of and for the year ended June 30, 2019, and the related notes to the financial statements which collectively comprise the Village of Maurice's basic financial statements and have issued our report thereon dated December 11, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Village of Maurice's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village of Maurice's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village of Maurice's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses that we consider to be significant deficiencies as items 2019-1, 2019-2, and 2019-3.

The Honorable Mayor and Board of Aldermen/Alderwoman  
of the Village of Maurice  
Page 2

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Village of Maurice, Louisiana's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

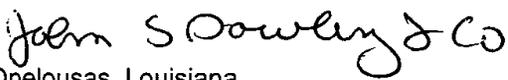
### **Village of Maurice's Response to Findings**

The Village of Maurice's response to the findings identified in our audit is described in the accompanying Schedule of Findings and Questioned Costs. The Village of Maurice's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of management of the Village of Maurice, Louisiana, Board of Aldermen, others within the entity, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513 this report is distributed by the Legislative Auditor as a public document.

  
Opelousas, Louisiana  
December 11, 2019

James L. Nicholson, Jr., CPA  
 G. Kenneth Pavy, II, CPA  
 Michael A. Roy, CPA  
 Lisa Trouille Manuel, CPA  
 Dana D. Quebedeaux, CPA



**JOHN S. DOWLING & COMPANY**  
 A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS  
 www.jsdc-cpas.com

Van L. Auld, CPA

John S. Dowling, CPA  
 1904-1984  
 John Newton Stout, CPA  
 1936-2005  
 Chizal S. Fontenot, CPA  
 1955-2012

Retired

Harold Dupre, CPA  
 1996  
 Dwight Ledoux, CPA  
 1998  
 Joel Lanclos, Jr., CPA  
 2003  
 Russell J. Stelly, CPA  
 2005

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH  
 MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
 REQUIRED BY THE UNIFORM GUIDANCE**

The Honorable Mayor and Board of Aldermen/Alderwoman  
 of the Village of Maurice  
 Maurice, Louisiana

**Report on Compliance for Each Major Federal Program**

We have audited the Village of Maurice's compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of the Village of Maurice's major federal programs for the year ended December 11, 2019. The Village of Maurice's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the Village of Maurice's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Village of Maurice's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Village of Maurice's compliance.

***Opinion on Each Major Federal Program***

In our opinion, the Village of Maurice complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

P. O. Box 1549  
 4766 I-49 North Service Road  
 Opelousas, Louisiana 70570  
 Phone: 337-948-4848  
 Fax: 337-948-6109

112 Fountain Bend Dr.  
 Lafayette, LA 70506  
 Phone: 337-984-9717  
 Fax: 337-984-5544

The Honorable Mayor and Board of Aldermen/Alderwoman  
of the Village of Maurice  
Page 2

### Report on Internal Control over Compliance

Management of the Village of Maurice is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Village of Maurice's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Village of Maurice's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Opelousas, Louisiana  
December 11, 2019

VILLAGE OF MAURICE, LOUISIANA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2019

<u>Federal Grantor/Pass-through Grantor/ Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Pass-through entity identifying number</u>	<u>Total Federal Expenditures(\$)</u>
Department of Homeland Security			
Disaster Grants - Public Assistance (Presidentially Declared Disasters)			
State of LA Governors Office of Homeland Security and Emergency Preparedness	97.036	FEMA-4277-PA-LA	\$ 2,999
<u>Total Department of Homeland Security</u>			<u>2,999</u>
United States Department of Agriculture			
Water and Waste Disposal Systems for Rural Communities Sewer Project	10.760		1,259,109
<u>Total United States Department of Agriculture</u>			<u>1,259,109</u>
Delta Regional Development			
Delta Regional Development	90.200		250,000
<u>Total Delta Regional Development</u>			<u>250,000</u>
<u>Total Expenditures of Federal Awards</u>			<u>1,512,108</u>

The accompanying notes are an integral part of this schedule.

VILLAGE OF MAURICE, LOUISIANA  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2019

**NOTE (1) – BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity for the Village of Maurice under programs of the federal government for the year ended June 30, 2019. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Village of Maurice, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Village of Maurice.

**NOTE (2) – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

**NOTE (3) – INDIRECT COST RATE**

The Village of Maurice has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

**NOTE (4) – DEBT OUTSTANDING**

The Village has the following loans outstanding as of June 30, 2019:

<u>CDFA Number</u>	<u>Program Name</u>	<u>Interest Rate</u>	<u>Outstanding Balance</u>
10.760	Water and Waste Disposal Systems for Rural Communities Loan and Grant Program	3.38%	\$ 1,096,426
10.760	Water and Waste Disposal Systems for Rural Communities Loan and Grant Program	3.25%	90,041
			<u>1,186,467</u>

VILLAGE OF MAURICE, LOUISIANA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2019

I. Summary of Audit Results

1. The auditor's report expresses an unmodified opinion on the financial statements of the Village of Maurice as of and for the year ended June 30, 2019.
2. Three significant deficiencies relating to the audit of the financial statements are reported in the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.
3. No instance of noncompliance material to the financial statements of the Village of Maurice were reported in the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standard.
4. No significant deficiencies relating to the audit of the major federal award program are reported in the Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guide.
5. The auditor's report on compliance for the major federal award programs for the Village of Maurice expresses an unqualified opinion on the major federal program.
6. The audit disclosed no findings required to be reported in accordance with 2 CFR section 200.516(a) of the Uniform Guidance.
7. The following programs were considered to be major programs:  
  
U.S. Department of Agriculture-Water and Waste Disposal Systems for Rural Communities Grant, CFDA 10.760.
8. The dollar threshold used to distinguish between Type A and Type B programs was \$750,000.
9. The auditee did not qualify as a low-risk auditee.

II. Findings – Financial Statement Audit

2019-1 Inadequate Segregation of Duties within the Accounting System

Condition: Certain accounting duties were not adequately segregated for a proper system of checks and balances. The Village clerk prepares the disbursement checks, is one of the two required signatories on checks, distributes the checks, records the transactions in the accounting system, and reconciles the bank accounts. Office employees also have mostly unrestricted access to system applications and data.

Criteria: Proper internal controls dictate that duties be segregated so that no one individual performs or controls all duties related to the accounting system.

Cause: There is inadequate segregation of duties within the accounting system.

Effect: Without adequate segregation of duties and oversight, errors or fraud could occur and not be detected, increasing the risk of loss or theft of Village assets.

VILLAGE OF MAURICE, LOUISIANA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
JUNE 30, 2019

II. Findings – Financial Statement Audit (Continued)

2019-1 Inadequate Segregation of Duties within the Accounting System (Continued)

Recommendation: The Village should ensure that no single individual controls all facets of the accounting system and that adequate supervision is implemented. Separating incompatible duties and performing supervisory review is significant in reducing risk. It is also recommended that the Mayor remove the signatory authority of the clerk and assign to a designated alderman. Management also should review access by employees in detail and restrict access to applications which are not necessary for their specific duties.

Corrective action plan: Due to limited resources, human and financial, increased segregation of duties is limited. The Mayor now being in office full-time, supervision of all facets of accounting has increased. Aldermen are not available during workday to allow us to efficiently process payments by removing signature authority of clerk. All accounts require two signatures, Mayor, Clerk and/or Mayor Pro-tem in emergency situations. Mayor opens all bank statements, reviews statements prior to clerk reconciling. Mayor reviews all bank reconciliations once completed.

Contact person: Wayne Theriot, Mayor

2019-2 Internal Controls over Capital Assets

Condition: The Village's capital assets were not tagged, and a complete physical inventory had not been conducted.

Criteria: Proper internal controls prevent fraud and errors that could occur and not be detected. Good controls require that assets be tagged for ownership and identification purposes, and that assets are inventoried and reconciled to the detailed records at least annually.

Cause: The Village's capital assets were not tagged, and a complete physical inventory had not been conducted.

Effect: Without strong internal controls over capital assets, errors or fraud could occur and not be detected, increasing the risk of loss or theft.

Recommendation: The Village should tag all capital assets and take a complete physical inventory each fiscal year.

Corrective action plan: The Village will implement an asset control program including a system of tagging for applicable assets. Assets will be listed by departments and reconciled at the end of each fiscal year. Lack of human resources has delayed this project.

Contact person: Wayne Theriot, Mayor

2019-3 Written Policies and Procedures

Condition: The Village of Maurice does not have written policies and procedures for the majority of its business and financial functions.

Criteria: Formal policies and procedures ensure a clear understanding of what should be done, how it should be done, who should do it, and when it should be done. Also, written procedures aid in the continuity of operations and for cross training.

Cause: Formal written policies and procedures have not been developed and approved by the board.

VILLAGE OF MAURICE, LOUISIANA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
JUNE 30, 2019

II. Findings – Financial Statement Audit (Continued)

2019-3 Written Policies and Procedures (Continued)

Effect: The Village administration and employees have no written guidance on the procedures and policies that should be followed. This could lead to confusion as to who is responsible for different functions and how different situations should be handled.

Recommendation: Management should develop written policies and procedures, in accordance with applicable Louisiana laws, for the key business and operational functions of the Village. The written policies and procedures should be submitted to the Board of Aldermen for review and adoption.

Corrective action plan: The Village is in the process of updating its written policy and procedures.

Contact person: Wayne Theriot, Mayor

VILLAGE OF MAURICE, LOUISIANA  
SCHEDULE OF PRIOR YEAR FINDINGS  
JUNE 30, 2019

SECTION I - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

2018-1 Inadequate Segregation of Duties within the Accounting System

Repeat comment

2018-2 Internal Controls over Capital Assets

Repeat comment

2018-3 Written Policies and Procedures

Repeat comment

SECTION II - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

N/A

SECTION III - MANAGEMENT LETTER

N/A

OTHER SUPPLEMENTARY SCHEDULES

VILLAGE OF MAURICE, LOUISIANA  
COMPARATIVE STATEMENTS OF NET POSITION – PROPRIETARY FUND  
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

ASSETS	SEWER		WATER		TOTAL	
	2019	2018	2019	2018	2019	2018
<b>CURRENT ASSETS</b>						
Cash	\$ 35,294	\$ 6,074	\$ 2,888	\$ 16,563	\$ 38,182	\$ 22,637
Investments - Certificate of deposit	6,697	6,647	6,697	6,647	13,394	13,294
Prepaid insurance	-	9,965	-	9,964	-	19,929
Grant receivable	-	-	64,308	-	64,308	-
Receivables net of allowance for uncollectable						
Accounts	24,002	14,761	31,816	23,088	55,818	37,849
Interest	54	35	54	35	108	70
Due from general fund	-	-	-	-	-	-
<u>Total current assets</u>	<u>66,047</u>	<u>37,482</u>	<u>105,763</u>	<u>56,297</u>	<u>171,810</u>	<u>93,779</u>
<b>RESTRICTED ASSETS</b>						
Cash-Utility deposits	32,964	25,025	32,964	25,025	65,928	50,050
Cash Sewer System Improvements	108,516	-	-	-	108,516	-
Cash Water System Improvements	-	-	4,006	-	4,006	-
Cash-Debt reserve	45,496	39,781	-	-	45,496	39,781
Cash-Water Payment Reserve	-	-	50	-	50	-
Cash-Water Short Lived Asset Reserve	-	-	50	-	50	-
Revenue Bond Sinking Fund Series 2008	-	-	10,930	10,380	10,930	10,380
Revenue Bond Sinking Fund Series 2011	5,053	5,053	-	-	5,053	5,053
Sewer Operational and Maintenance Contingency	32,167	32,056	-	-	32,167	32,056
Sewer Short-Lived Assets Fund Series 2011	119,361	102,824	-	-	119,361	102,824
<u>Total restricted assets</u>	<u>343,557</u>	<u>204,739</u>	<u>48,000</u>	<u>35,405</u>	<u>391,557</u>	<u>240,144</u>
<b>PROPERTY, PLANT, AND EQUIPMENT</b>						
Utility plant and depreciable assets (net of accumulated depreciation)	4,732,927	4,115,832	2,721,367	2,099,445	7,454,294	6,215,277
Construction in Process	2,001,961	327,990	444,634	162,232	2,446,595	490,222
<u>Total property, plant, and equipment</u>	<u>6,734,888</u>	<u>4,443,822</u>	<u>3,166,001</u>	<u>2,261,677</u>	<u>9,900,889</u>	<u>6,705,499</u>
<u>Total assets</u>	<u>7,144,492</u>	<u>4,686,043</u>	<u>3,319,764</u>	<u>2,353,379</u>	<u>10,464,256</u>	<u>7,039,422</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>						
	<u>33,009</u>	<u>39,796</u>	<u>33,009</u>	<u>39,798</u>	<u>66,018</u>	<u>79,594</u>

See Independent Auditor's Report.  
Continued on next page.

VILLAGE OF MAURICE, LOUISIANA  
COMPARATIVE STATEMENTS OF NET POSITION – PROPRIETARY FUND (CONTINUED)  
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

	<u>SEWER</u>		<u>WATER</u>		<u>TOTAL</u>	
	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>
<b>LIABILITIES AND NET ASSETS</b>						
<b>CURRENT LIABILITIES (from current assets)</b>						
Accounts payable	\$ 3,991	\$ 62,543	\$ 4,776	\$ 62,542	\$ 8,767	\$ 125,085
Sales tax payable	-	-	472	794	472	794
State safe drinking water fee	-	-	1,884	1,670	1,884	1,670
Bonds payable within one year	15,962	15,268	8,120	7,620	24,082	22,888
<u>Total</u>	<u>19,953</u>	<u>77,811</u>	<u>15,252</u>	<u>72,626</u>	<u>35,205</u>	<u>150,437</u>
<b>CURRENT LIABILITIES (from restricted assets)</b>						
Construction payable	669,739	-	-	-	669,739	-
Retainage payable	40,520	-	-	-	40,520	-
Customers' deposits	32,929	24,634	32,930	24,635	65,859	49,269
Bonds payable within one year	5,258	5,053	10,675	10,380	15,933	15,433
<u>Total</u>	<u>748,446</u>	<u>29,687</u>	<u>43,605</u>	<u>35,015</u>	<u>792,051</u>	<u>64,702</u>
<u>Total current liabilities</u>	<u>768,399</u>	<u>107,498</u>	<u>58,857</u>	<u>107,641</u>	<u>827,256</u>	<u>215,139</u>
<b>LONG-TERM LIABILITIES</b>						
Bond payable	1,165,452	1,186,467	63,000	82,000	1,228,452	1,268,467
Net pension liability	92,454	104,361	92,454	104,361	184,908	208,722
Notes Payable	626,418	-	-	-	626,418	-
<u>Total long-term liabilities</u>	<u>1,884,324</u>	<u>1,290,828</u>	<u>155,454</u>	<u>186,361</u>	<u>2,039,778</u>	<u>1,477,189</u>
<u>Total liabilities</u>	<u>2,652,723</u>	<u>1,398,326</u>	<u>214,311</u>	<u>294,002</u>	<u>2,867,034</u>	<u>1,692,328</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<u>9,708</u>	<u>3,773</u>	<u>9,708</u>	<u>3,774</u>	<u>19,416</u>	<u>7,547</u>
<b>NET POSITION</b>						
Invested in capital assets, net of related debt	4,211,539	3,237,034	3,084,206	2,161,677	7,295,745	5,398,711
Restricted for debt service	197,024	174,661	100	-	197,124	174,661
Unrestricted	106,507	(87,955)	44,448	(66,276)	150,955	(154,231)
<u>Total net position</u>	<u>4,515,070</u>	<u>3,323,740</u>	<u>3,128,754</u>	<u>2,095,401</u>	<u>7,643,824</u>	<u>5,419,141</u>

See Independent Auditor's Report.

VILLAGE OF MAURICE, LOUISIANA  
COMPARATIVE STATEMENTS OF REVENUES, EXPENSES,  
AND CHANGES IN NET POSITION – PROPRIETARY FUND  
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

	<u>SEWER</u>		<u>WATER</u>		<u>TOTAL</u>	
	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>
<u>OPERATING REVENUES</u>						
Charges for services	\$ 200,007	\$ 132,068	\$ 262,262	\$ 207,782	\$ 462,269	\$ 339,850
Miscellaneous income						
Connection fees	34,875	12,650	34,875	12,650	69,750	25,300
State safe drinking fee	-	-	7,459	6,804	7,459	6,804
Other	5,348	8,384	5,348	8,384	10,696	16,768
<u>Total operating revenues</u>	<u>240,230</u>	<u>153,102</u>	<u>309,944</u>	<u>235,620</u>	<u>550,174</u>	<u>388,722</u>
<u>OPERATING EXPENSES</u>						
Personal Service						
Salaries	99,906	84,997	99,906	84,997	199,812	169,994
Payroll Taxes	7,643	6,503	7,643	6,502	15,286	13,005
Retirement	17,036	20,332	17,036	20,332	34,072	40,664
Other						
Materials and supplies	1,854	1,113	58,410	32,600	60,264	33,713
Repairs and maintenance	6,848	38,348	21,376	8,774	28,224	47,122
Equipment rental	1,219	2,938	1,218	2,937	2,437	5,875
Electricity	24,778	25,746	10,553	10,415	35,331	36,161
Insurance	11,340	12,443	8,485	8,427	19,825	20,870
Automobile expense	973	442	-	-	973	442
Dues and subscriptions	2,675	2,461	2,675	2,461	5,350	4,922
Travel	4	-	4	-	8	-
Telephone	1,183	1,235	1,183	1,235	2,366	2,470
Continuing education	170	70	170	70	340	140
Professional services	22,579	4,396	22,579	4,396	45,158	8,792
Bad debt expense	413	690	413	690	826	1,380
Advertising	562	958	562	957	1,124	1,915
Other operating expenses	22,478	22,205	44,560	42,614	67,038	64,819
Depreciation and amortization	157,499	141,619	129,192	108,455	286,691	250,074
<u>Total operating expenses</u>	<u>379,160</u>	<u>366,496</u>	<u>425,965</u>	<u>335,862</u>	<u>805,125</u>	<u>702,358</u>
<u>OPERATING LOSS</u>	<u>(138,930)</u>	<u>(213,394)</u>	<u>(116,021)</u>	<u>(100,242)</u>	<u>(254,951)</u>	<u>(313,636)</u>

See Independent Auditor's Report.  
Continued on next page.

VILLAGE OF MAURICE, LOUISIANA  
COMPARATIVE STATEMENTS OF REVENUES, EXPENSES,  
AND CHANGES IN NET POSITION – PROPRIETARY FUND – (CONTINUED)  
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

	<u>SEWER</u>		<u>WATER</u>		<u>TOTAL</u>	
	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>
<u>NONOPERATING REVENUES (EXPENSES)</u>						
Interest income	\$ 861	\$ 364	\$ 862	\$ 365	\$ 1,723	\$ 729
Grant proceeds	-	-	250,000	33,500	250,000	33,500
Non-employer pension revenue	2,744	3,003	2,745	3,003	5,489	6,006
Gain on sale of equipment	-	(3,965)	-	(3,965)	-	(7,930)
Interest expense	(40,732)	(41,491)	(4,095)	(4,905)	(44,827)	(46,396)
<u>Total nonoperating revenues (expenses)</u>	<u>(37,127)</u>	<u>(42,089)</u>	<u>249,512</u>	<u>27,998</u>	<u>212,385</u>	<u>(14,091)</u>
<u>INCOME (LOSS) BEFORE OPERATING TRANSFERS</u>	<u>(176,057)</u>	<u>(255,483)</u>	<u>133,491</u>	<u>(72,244)</u>	<u>(42,566)</u>	<u>(327,727)</u>
<u>CAPITAL CONTRIBUTIONS AND OPERATING TRANSFERS IN (OUT)</u>						
Capital Contributions	750,284	-	761,724	-	1,512,008	-
Operating transfers in	617,103	449,356	138,138	222,000	755,241	671,356
<u>Total operating transfers in (out)</u>	<u>1,367,387</u>	<u>449,356</u>	<u>899,862</u>	<u>222,000</u>	<u>2,267,249</u>	<u>671,356</u>
<u>INCREASE (DECREASE) IN NET POSITION</u>	<u>1,191,330</u>	<u>193,873</u>	<u>1,033,353</u>	<u>149,756</u>	<u>2,224,683</u>	<u>343,629</u>
<u>NET POSITION, beginning of year</u>	<u>3,323,740</u>	<u>3,129,867</u>	<u>2,095,401</u>	<u>1,945,645</u>	<u>5,419,141</u>	<u>5,075,512</u>
<u>NET POSITION, end of year</u>	<u>4,515,070</u>	<u>3,323,740</u>	<u>3,128,754</u>	<u>2,095,401</u>	<u>7,643,824</u>	<u>5,419,141</u>

See Independent Auditor's Report.

VILLAGE OF MAURICE, LOUISIANA  
SCHEDULE OF COMPENSATION PAID TO GOVERNING BODY  
FOR THE YEAR ENDED JUNE 30, 2019

<u>NAME</u>	<u>TERM</u>	<u>POSITION</u>	<u>COMPENSATION</u>
Wayne Theriot	1/1/19 - 12/31/22	Mayor	\$ 21,900
Phyllis Johnson	1/1/19 - 12/31/22	Alderwoman - Mayor Pro-Tem	6,000
Kenneth Picard	1/1/15 - 12/31/18	Alderman	3,000
Sherry Howell	1/18/17 - 12/31/18	Alderwoman	3,000
Warren Rost	1/1/19-12/31/22	Alderman	3,000
Jonathan Schlicher	1/1/19-12/31/22	Alderman	3,000
<u>Total compensation</u>			<u>39,900</u>

See Independent Auditor's Report.

VILLAGE OF MAURICE, LOUISIANA  
SCHEDULE OF COMPENSATION, BENEFITS AND OTHER  
PAYMENTS TO AGENCY HEAD OR CHIEF EXECUTIVE OFFICER  
FOR THE YEAR ENDED JUNE 30, 2019

**Agency Head Name: Wayne Theriot, Mayor**

<u>Purpose</u>	<u>Amount</u>
Salary	\$ 21,900
Benefits-insurance	749
Benefits-retirement	-
Benefits	-
Car allowance	-
Vehicle provided by government	-
Per diem	-
Reimbursements	84
Travel	-
Registration fees	-
Conference travel	140
Continuing professional education fees	650
Housing	-
Unvouchered expenses	-
Special meals	-

See Independent Auditor's Report.

VILLAGE OF MAURICE, LOUISIANA  
SCHEDULE OF INVESTMENTS - ALL FUNDS  
JUNE 30, 2019

<u>HOLDER</u>	<u>MATURITY DATE</u>	<u>INTEREST RATE</u>	<u>AMOUNT</u>
<u>SPECIAL REVENUE FUNDS</u>			
1975 Sales Tax Fund			
Gulf Coast Bank	2/26/2021	2.00%	\$ 141,217
Gulf Coast Bank	4/8/2021	2.00%	187,301
<u>ENTERPRISE FUND</u>			
Utility Fund			
Bank of Abbeville	10/15/2019	1.15%	<u>13,394</u>
<u>TOTAL INVESTMENTS - ALL FUNDS</u>			<u><u>341,912</u></u>

See Independent Auditor's Report.

VILLAGE OF MAURICE, LOUISIANA  
SCHEDULE OF INSURANCE IN FORCE  
FOR THE YEAR ENDED JUNE 30, 2019  
(UNAUDITED)

Insurer	Coverage	Risk Covered	Coverage Limits	Policy Period	
				From	To
LMRMA	Employees	Workers compensation	\$500,000	1/1/2019	1/1/2020
LMRMA	General liabilities	Bodily injury & property damage	500,000	5/1/2019	5/1/2020
	Law enforcement officer	Personal injury & property damage	500,000	5/1/2019	5/1/2020
	Errors and omissions	Errors and omissions	500,000	5/1/2019	5/1/2020
	Auto	Bodily injury & property damage	500,000	5/1/2019	5/1/2020
Great Lakes Inland	Equipment	Catastrophe	137,576	10/7/2018	10/7/2019
Certain Underwriters Lloyd's of London	Auto	Collision		6/1/2019	6/1/2020
State Farm	Property	Newly acquired personal property	100,000	7/26/2018	7/26/2019
	Property	New construction	250,000		
	Property	Personal property off premises	15,000		
	Property	Pollutant cleanup & removal	10,000		
	Property	Personal effects	2,500		
State Farm	Employees	Surety bond (Mayor)	50,000	1/1/2019	1/1/2023
		Surety bond (Alderman)	75,000	1/1/2019	1/1/2023
		Fidelity bond (Mayor)	250,000	9/15/2018	9/15/2019
		Fidelity bond (Clerk)	250,000	9/15/2018	9/15/2019
		Fidelity bond (Maintenance Employees)	10,000	1/6/2019	1/6/2020
		Fidelity bond (Administrative Assistant)	60,000	1/6/2019	1/6/2020
		Fidelity bond (Utility & Mayors Court Clerk)	60,000	1/6/2019	1/6/2020
		Fidelity bond (Mayor Pro tem)	60,000	1/6/2019	1/6/2020
		Surety bond (Police Chief)	2,000	4/23/2019	12/31/2022
		Surety bond (Assistant Clerk)	60,000	1/6/2019	1/6/2020
		Surety bond (Administrative Assistant)	75,000	2/8/2019	2/8/2020
		Surety bond (Utility & Mayors Court Clerk)	75,000	5/1/2019	5/1/2020
		Surety bond (Clerk)	50,000	6/2/2019	6/2/2020

See Independent Auditor's Report.

James L. Nicholson, Jr., CPA  
G. Kenneth Pavy, II, CPA  
Michael A. Roy, CPA  
Lisa Trouille Manuel, CPA  
Dana D. Quebedeaux, CPA



**JOHN S. DOWLING & COMPANY**  
A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS  
www.jsdc-cpas.com

Van L. Auld, CPA

**INDEPENDENT ACCOUNTANT'S REPORT**  
**ON APPLYING AGREED-UPON PROCEDURES**

72  
John S. Dowling, CPA  
1904-1984  
John Newton Stout, CPA  
1936-2005  
Chizal S. Fontenot, CPA  
1955-2012

Retired

Harold Dupre, CPA  
1996  
Dwight Ledoux, CPA  
1998  
Joel Lanclos, Jr., CPA  
2003  
Russell J. Stelly, CPA  
2005

The Honorable Mayor and Board of Aldermen/Aldерwoman  
of the Village of Maurice  
Maurice, Louisiana

We have performed the procedures enumerated below, which were agreed to by the Village of Maurice and the Louisiana Legislative Auditor (LLA) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period July 1, 2018 through June 30, 2019. The Entity's management is responsible for those C/C areas identified in the SAUPs.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

**Written Policies and Procedures**

1. Obtain and inspect the entity's written policies and procedures and observe that they address each of the following categories and subcategories (if applicable to public funds and the entity's operations):
  - a) **Budgeting**, including preparing, adopting, monitoring, and amending the budget  
*The Village does not have any written policies and procedures that address the functions noted above.*
  - b) **Purchasing**, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes.  
*The Village has written policies and procedures for the preparation and approval process of purchase requisitions and purchase orders. The Village does not have any written policies and procedures that address the other functions noted above.*
  - c) **Disbursements**, including processing, reviewing, and approving  
*The Village does not have any written policies and procedures that address the functions noted above.*

The Honorable Mayor and Board of Aldermen/Alderwoman  
of the Village of Maurice  
Page 2

- d) **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g. periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).

*The Village does not have any written policies and procedures that address the functions noted above.*

- e) **Payroll/Personnel**, including (1) payroll processing, and (2) reviewing and approving time and attendance records, including leave and overtime worked.

*Written policies were obtained and address the functions noted above.*

- f) **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process

*The Village does not have any written policies and procedures that address the functions noted above.*

- g) **Credit Cards (and debit cards, fuel cards, P-Cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonable of fuel card purchases)

*The Village does not have credit cards, debit cards, fuel cards or P-cards.*

- h) **Travel and expense reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers

*The Village does not have any written policies and procedures that address the functions noted above.*

- i) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy.

*The Village does not have any written policies and procedures that address the functions noted above.*

- j) **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

*The Village does not have any written policies and procedures that address the functions noted above.*

- k) **Disaster Recovery/Business Continuity**, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

*The Village does not have any written policies and procedures that address the functions noted above.*

***Board or Finance Committee***

---

2. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:

- a) Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.

*Obtained and reviewed minutes of the board for the fiscal period noting that the board met monthly.*

- b) For those entities reporting on the governmental accounting model, observe that the minutes referenced or included monthly budget-to-actual comparisons on the general fund and major special revenue funds, as well as monthly financial statements (or budget-to-actual comparisons, if budgeted) for major proprietary funds. *Alternately, for those entities reporting on the non-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.*

*Obtained and reviewed minutes of the board for the fiscal period noting that the minutes did not include budget-to-actual comparisons for monthly financial statements.*

- c) For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.

*Obtained the prior year audit report and reviewed the unassigned fund balance in the general fund and noted it did not have a negative ending unassigned fund balance in the prior year audit report.*

***Bank Reconciliations***

---

3. Obtain a listing of client bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for selected each account, and observe that:

- a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated, electronically logged);

*Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date.*

- b) Bank reconciliations include evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and

*Bank reconciliations and statements are reviewed monthly by the mayor who does not handle cash, post ledgers, or issue checks.*

- c) Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

*There was documentation that reconciling items outstanding for more than 12 months from the statement closing date had been researched.*

#### ***Collections (excluding EFTs)***

---

4. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).

*Obtained listing of deposit sites, there is only one deposit site, and received management's representation that the listing is complete.*

5. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e. 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:

- a) Employees that are responsible for cash collections do not share cash drawers/registers.

*Employees responsible for cash collections do share cash drawers/registers.*

- b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.

*One of the employee's responsible for collecting cash is also responsible for preparing bank deposits but another employee is responsible for reconciling collection documentation. Deposits are made by an employee that does not collect cash.*

- c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.

*One of the employee's responsible for collecting cash is also responsible for posting collection entries to the general ledger or subsidiary ledgers.*

- d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions are not responsible for collecting cash, unless another employee verifies the reconciliation.

*One of the employee's responsible for reconciling cash collections to the general ledger is also responsible for collecting cash.*

6. Inquire of management that all employees who have access to cash are covered by a bond or insurance policy for theft.

*All employees who have access to cash are covered by a surety bond.*

7. Randomly select two deposit dates for each of the 5 bank accounts selected for procedure #3 under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* Obtain supporting documentation for each of the 10 deposits and:
- a) Observe that receipts are sequentially pre-numbered.  
*No exceptions noted.*
  - b) Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.  
*No exceptions noted.*
  - c) Trace the deposit slip total to the actual deposit per the bank statement.  
*No exceptions noted.*
  - d) Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100).  
*No exceptions noted.*
  - e) Trace the actual deposit per the bank statement to the general ledger.  
*No exceptions noted.*

**Non-Payroll Disbursements (excluding card purchases/payments, travel reimbursements, and petty cash purchases)**

8. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).  
*Obtained listing from management, there is only one location that process payments.*
9. For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:
  - a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.  
*Two employees are involved initiation a purchase request, approving a purchase, and placing an order /making the purchase.*
  - b) At least two employees are involved in processing and approving payments to vendors.  
*At least two employees are involved in processing and approving payments.*
  - c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.  
*The employee responsible for processing payments is not prohibited from adding/modifying vendor files.*

The Honorable Mayor and Board of Aldermen/Alderwoman  
of the Village of Maurice  
Page 6

- d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.

*The employee/official with signature authority mails the checks or gives the signed checks to be mailed to an employee not responsible for processing payments.*

10. For each location selected under #8 above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction and:

- a) Observe that the disbursement matched the related original invoice/billing statement.

*No exceptions noted.*

- b) Observe that the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.

*No exceptions noted.*

#### **Credit Cards/Debit Cards/Fuel Cards/P-Cards**

11. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

*The Village does not have credit cards, debit cards, fuel cards, or P-cards.*

12. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:

- a) Observe that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing, by someone other than the authorized card holder. [Note: Requiring such approval may constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality); these instances should not be reported.]]

*The Village does not have credit cards, debit cards, fuel cards, or P-cards.*

- b) Observe that finance charges and late fees were not assessed on the selected statements.

*The Village does not have credit cards, debit cards, fuel cards, or P-cards.*

13. Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e. each card should have 10 transactions subject to testing). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and note whether

The Honorable Mayor and Board of Aldermen/Alderwoman  
of the Village of Maurice  
Page 7

management had a compensating control to address missing receipts, such as a "missing receipt statement" that is subject to increased scrutiny.

*The Village does not have credit cards, debit cards, fuel cards, or P-cards.*

**Travel and Travel-Related Expense Reimbursements (excluding card transactions)**

14. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:

- a) If reimbursed using a per diem, agree the reimbursement rate to those rates established either by the State of Louisiana or the U.S. General Services Administration ([www.gsa.gov](http://www.gsa.gov)).

*No exceptions noted.*

- b) If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.

*No exceptions noted.*

- c) Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).

*No exceptions noted.*

- d) Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

*No exceptions noted.*

**Contracts**

15. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternately, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:

- a) Observe that the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.

*Contracts not subject to the Louisiana Public Bid Law.*

- b) Observe that the contract was approved by the governing body/board, if required by policy or law (e.g. Lawrason Act, Home Rule Charter).

*All contracts were approved by the board.*

The Honorable Mayor and Board of Aldermen/Alderwoman  
of the Village of Maurice  
Page 8

- c) If the contract was amended (e.g. change order), observe that the original contract terms provided for such an amendment.

*No contracts were amended.*

- d) Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

*Agreed invoice amount to the term of the contract and observed that the invoice and related payment agreed to the terms and conditions of the contract.*

### **Payroll and Personnel**

---

16. Obtain a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees/officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.

*Obtained listing of employees and elected officials employed during the fiscal period and confirmed that listing is complete per management. Randomly selected 5 employees and agreed paid salaries to authorized salaries/pay rates in the personnel files.*

17. Randomly select one pay period during the fiscal period. For the 5 employees/officials selected under #16 above, obtain attendance records and leave documentation for the pay period, and:

- a) Observe that all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). (Note: Generally, an elected official is not eligible to earn leave and does not document his/her attendance and leave. However, if the elected official is earning leave according to policy and/or contract, the official should document his/her daily attendance and leave.)

*No exceptions noted.*

- b) Observe that supervisors approved the attendance and leave of the selected employees/officials.

*No exceptions noted.*

- c) Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.

*No exceptions noted.*

18. Obtain a listing of those employees/officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees/officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations, agree the hours to the employee/officials' cumulative leave records, and agree the pay rates to the employee/officials' authorized pay rates in the employee/officials' personnel files.

*Obtained listing from management of the three employees that were terminated. No termination payments were made.*

19. Obtain management's representation that employer and employee portions of payroll taxes, retirement contributions, health insurance premiums, and workers' compensation premiums have been paid, and associated forms have been filed, by required deadlines.

The Honorable Mayor and Board of Aldermen/Alderwoman  
of the Village of Maurice  
Page 9

*Obtained management's representation that employer and employee portions of payroll taxes, retirement contributions, and workers' compensation premiums have been paid and associated forms have been filed by the required deadlines. The Village does not offer health insurance.*

### **Ethics**

---

20. Using the 5 randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above, obtain ethics documentation from management, and:

- a) Observe that the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period.

*Obtained ethics certificates for the selected employees.*

- b) Observe that the documentation demonstrates each employee/official attested through signature verification that he or she has read the entity's ethics policy during the fiscal period.

*The village does not have an ethics policy.*

### **Debt Service**

---

21. Obtain a listing of bonds/notes issued during the fiscal period and management's representation that the listing is complete. Select all bonds/notes on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each bond/note issued.

*Obtained a listing of notes issued and management's representation that the listing is complete. The debt issued has proper approval.*

22. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants.

*All scheduled debt service payments were made and debt reserves were maintained as required by debt covenants.*

### **Other**

---

23. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled.

*Management has asserted that the Village did not have any misappropriations of public funds or assets.*

24. Observe that the entity has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

*Required notice was posted on the entity's premises. The Village does not have a website.*

The Honorable Mayor and Board of Aldermen/Alderwoman  
of the Village of Maurice  
Page 10

We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

*John S. Cowling & Co.*

Opelousas, Louisiana  
December 11, 2019

VILLAGE OF MAURICE, LOUISIANA  
FOR THE YEAR ENDING JUNE 30, 2019

Management's Response to Statewide Agreed-upon Procedures Exceptions  
For the Year Ending June 30, 2019

**Written Policies and Procedures**

1a-d & g-k. The Village is in the process of updating its written policies and procedures.

**Board or Finance Committee**

2b. When the Village obtains more human resources the budget will be added to the monthly financial statements.

**Collections**

a, c, & d The Village has hired additional staff and remodel its collection site in order to provide better segregation of collection duties.

**Non-Payroll Disbursements**

9c. The Village plans on assigning an individual the task of periodically reviewing changes to vendor files.

**Ethics**

20b. The Village is in the process of updating its written policies and procedures.