

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

FINANCIAL REPORT
(Compiled)

December 31, 2018

HILL, INZINA & COMPANY

Certified Public Accountants • A Professional Corporation
701 East Madison Avenue • Bastrop, Louisiana 71220
Telephone 318-281-4492 • Fax 318-281-4087 • E-mail hillinzina@bellsouth.net

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HILL, INZINA & COMPANY

ACCOUNTANT'S COMPILATION REPORT

Board of Commissioners
Ward 1 Fire Protection District No. 1
of West Carroll Parish, Louisiana
Epps, Louisiana

Management is responsible for the accompanying financial statements of the governmental activities and each major fund of Ward 1 Fire Protection District No. 1 of West Carroll Parish, Louisiana (the "District") (a component unit of West Carroll Parish), as of and for the year ended December 31, 2018, which collectively comprise the District's basic financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management of the District has omitted the management's discussion and analysis information that is required to be presented for purposes of additional analysis. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

The District's management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the District's financial position and results of operations. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by GASB who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. This information is the

representation of management. This information was subject to our compilation engagement, however, we have not audited or reviewed the required supplementary information and accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on such information.

We are not independent with respect to the District.

/s/ Hill, Inzina & Co.

March 25, 2019

BASIC FINANCIAL STATEMENTS

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

STATEMENT OF NET POSITION - GOVERNMENTAL ACTIVITIES - GENERAL FUND
December 31, 2018

ASSETS

Cash	\$	65,364
Capital assets:		
Land		9,800
Other capital assets, net of depreciation		<u>235,584</u>
Total assets	\$	<u><u>310,748</u></u>

NET POSITION

Net investment in capital assets	\$	245,384
Unrestricted		<u>65,364</u>
Total net position	\$	<u><u>310,748</u></u>

See accountant's compilation report.

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

STATEMENT OF ACTIVITIES - GOVERNMENTAL ACTIVITIES - GENERAL FUND
As of and for the Year Ended December 31, 2018

Expenses:	
Current:	
Public safety:	
Contract labor	\$ 19,955
Depreciation	51,098
Dispatch fees	425
Fuel	948
Insurance	15,440
Legal and accounting	2,660
Office	1,123
Repairs and maintenance	15,674
Stipends	2,275
Supplies	437
Training	480
Utilities	10,484
Total expenses	<u>\$ 120,999</u>
General revenues:	
Sales taxes	\$ 88,095
Fire insurance rebate	6,761
State grant	6,375
Interest	168
Total general revenues	<u>\$ 101,399</u>
Change in net position	\$(19,600)
Net position - beginning	<u>330,348</u>
Net position - ending	<u>\$ 310,748</u>

See accountant's compilation report.

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

BALANCE SHEET - GOVERNMENTAL FUND - GENERAL FUND
December 31, 2018

ASSETS

Cash	<u>\$ 65,364</u>
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FUND BALANCE

Unassigned	<u>\$ 65,364</u>
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See accountant's compilation report.

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
GOVERNMENTAL FUND - GENERAL FUND
As of and for the Year Ended December 31, 2018

Revenues:	
Sales taxes	\$ 88,095
Fire insurance rebate	6,761
State grant	6,375
Interest	168
Total revenues	<u>\$ 101,399</u>
Expenses:	
Current:	
Public safety:	
Contract labor	\$ 19,955
Dispatch fees	425
Fuel	948
Insurance	15,440
Legal and accounting	2,660
Office	1,123
Repairs and maintenance	15,674
Stipends	2,275
Supplies	437
Training	480
Utilities	10,484
Capital outlay	<u>32,601</u>
Total expenses	<u>\$ 102,502</u>
Net change in fund balance	\$(1,103)
Fund balance - beginning	<u>66,467</u>
Fund balance - ending	<u>\$ 65,364</u>

See accountant's compilation report.

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

RECONCILIATION OF GOVERNMENTAL FUND BALANCE SHEET
TO GOVERNMENT-WIDE STATEMENT OF NET POSITION
December 31, 2018

Total fund balance - governmental fund balance sheet	\$ 65,364
Amounts reported for governmental activities in statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the fund.	<u>245,384</u>
Total net position of governmental activities - government-wide statement of net position	<u>\$ 310,748</u>

See accountant's compilation report.

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

RECONCILIATION OF GOVERNMENTAL FUND STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCE
TO GOVERNMENT-WIDE STATEMENT OF ACTIVITIES
December 31, 2018

Net change in fund balance - governmental fund - general fund \$(1,103)

Amounts reported for governmental activities in statement of
activities are different because:

Governmental funds report capital outlays as expenditures. However,
in the statement of activities, the cost of those assets is allocated over
their estimated useful lives and reported as depreciation expense. This
is the amount by which depreciation expense (\$51,098) exceeded
capital outlay (\$32,601) in the current period.

(18,497)

Change in net position of governmental activities -
government-wide statement of activities

\$(19,600)

See accountant's compilation report.

REQUIRED SUPPLEMENTARY INFORMATION

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

BUDGETARY COMPARISON SCHEDULE - GOVERNMENTAL FUND - GENERAL FUND
As of and for the Year Ended December 31, 2018

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with
	<u>Original</u>	<u>Final</u>		Final Budget - Favorable (Unfavorable)
Revenues:				
Sales taxes	\$ 74,004	\$ 74,004	\$ 88,095	\$ 14,091
Fire insurance rebate	-	-	6,761	6,761
State grant	-	-	6,375	6,375
Interest	144	144	168	24
Total revenues	<u>\$ 74,148</u>	<u>\$ 74,148</u>	<u>\$ 101,399</u>	<u>\$ 27,251</u>
Expenditures:				
Current:				
Public safety:				
Contract labor	\$ 8,112	\$ 8,112	\$ 19,955	\$(11,843)
Dispatch fees	-	-	425	(425)
Fuel	2,376	2,376	948	1,428
Insurance	12,000	12,000	15,440	(3,440)
Legal and accounting	2,000	2,000	2,660	(660)
Office	16,280	16,280	1,123	15,157
Repairs and maintenance	13,576	13,576	15,674	(2,098)
Stipends	-	-	2,275	(2,275)
Supplies	-	-	437	(437)
Training	-	-	480	(480)
Utilities	5,892	5,892	10,484	(4,592)
Capital outlay	700,272	700,272	32,601	667,671
Total expenditures	<u>\$ 760,508</u>	<u>\$ 760,508</u>	<u>\$ 102,502</u>	<u>\$ 658,006</u>
Excess (deficiency) of revenues				
Over expenditures	\$(686,360)	\$(686,360)	\$(1,103)	\$ 685,257
Fund balance - beginning	<u>-</u>	<u>-</u>	<u>66,467</u>	<u>66,467</u>
Fund balance - ending	<u>\$(686,360)</u>	<u>\$(686,360)</u>	<u>\$ 65,364</u>	<u>\$ 751,724</u>

See accountant's compilation report.

WARD ONE FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

SCHEDULE OF COMPENSATION, BENEFITS,
AND OTHER PAYMENTS TO AGENCY HEAD
As of and For the Year Ended December 31, 2018

The District paid \$6,500 in non-employee compensation, reimbursements, or benefits to the board chairman during the year ended December 31, 2018.

See accountant's compilation report.

WARD ONE FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

SUMMARY SCHEDULE OF CURRENT YEAR FINDING
For the Year Ended December 31, 2018

Section I - Compilation

2018-1 Noncompliance with Local Government Budget Act

Criteria:	<p>The budget must include a budget message signed by the budget preparer and a statement for the General Fund showing the estimated fund balances, estimated revenues, recommended expenditures, and other financing sources/uses. In addition, the budget should be presented in a specific format.</p> <p>The total of proposed expenditures shall not exceed the total of estimated funds available for the ensuring fiscal year, i.e. the beginning fund balance and any anticipated revenues.</p>
Condition:	<p>The budget adopted for the year ended December 31, 2018 did not include a budget message or statement and was not presented in the specified format.</p> <p>Total proposed expenditures of \$760,508 were budgeted for the year ended December 31, 2018 while only \$74,148 of estimated funds were budgeted.</p>
Cause:	<p>The chief executive officer or equivalent was not knowledgeable about the provisions of the Local Government Budget Act.</p>
Effect:	<p>The District was in violation of the Local Government Budget Act.</p>
Recommendation:	<p>The provisions of the Local Government Budget Act should be reviewed to assure compliance before and during the budget adoption process.</p>
Management's response and planned corrective action:	<p>The chief executive officer or the equivalent will become familiar with and knowledgeable about the provisions of the Local Government Budget Act.</p>

2018-2 Noncompliance with Revised Statute 33:4712.10

Criteria: No political subdivision shall purchase immovable property with a value greater than \$3,000 unless prior to such purchase the property has been appraised by a qualified appraiser. No such appraisal shall include the value of improvements proposed to be made to the property after purchase by the political subdivision.

Condition: The District purchased a building by bidding online for \$19,851.

Cause: The board of commissioners were not aware of the statute.

Effect: The District was in violation of the statute.

Recommendation: Before making large or unusual purchases, the District should contact the Legislative Auditor's office for legal advice.

Management's response and planned corrective action: We will make such contact.

Section II - Management Letter

None issued.

