

Bayouland Library System (Entity Name)

Lafayette, Lafayette City, Parish

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS

(Date) 2-17-2020

Ms. Gayle Fransen  
Engagement Manager  
Louisiana Legislative Auditor  
1600 North Third Street  
Baton Rouge, LA 70802

Dear Ms Fransen:

In accordance with Louisiana Revised Statute 24:513, enclosed are the Affidavit and Revenue Certification Form and the annual financial statements for my entity, as of and for the year ended December 31, 2019. The statements include all funds under the control of this entity. The accompanying financial statements have been prepared on the cash basis of accounting.

Sincerely,



Officer's Signature

Teresa Elberson

Officer's Name

Enclosures

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENT FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Office of Legislative Auditor –  
Local Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397

**Affidavit and Revenue Certification**

Bayouland Library System ENTITY NAME

Lafayette Parish

Lafayette, LA (City), State

**ANNUAL SWORN FINANCIAL STATEMENTS AND  
CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)**

The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 *to be filed with the Legislative Auditor within 90 days after the close of the fiscal year.* The certification of revenues \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

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Personally came and appeared before the undersigned authority, Teresa Elberson (officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Bayouland Library System (entity name) as of December 31, 2019 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

(Complete if applicable)

In addition, Teresa Elberson, (officer name), who, duly sworn, deposes and says that Bayouland Library System (entity name) received \$75,000 or less in revenues and other sources for the year ended December 31, 2019, and accordingly, is not required to have an audit for the previously mentioned year.

*Teresa Elberson*  
Officer Signature

Sworn to and subscribed before me this 17<sup>th</sup> day of March, 2020.

*Christy Angelle*  
NOTARY PUBLIC



CHRISTY L. ANGELLE  
Notary Public ID#130075  
Lafayette Parish, Louisiana  
My Commission Is For Life

\*\*\*\*\*

Officer's Name Teresa Elberson  
Officer's Title Director, Lafayette Public Library  
Address 301 West Congress St.  
Lafayette, LA 70501  
Ph/Fax/E-mail 337-261-5781, 337-261-5782 fx  
teresa.elberson@lafayettepubliclibrary.org

**Bayouland Library System** (Agency Name)

**Statement of Cash Receipts and Disbursements  
For the Year Ended December 31, 2019 (Year-End)**

	<b>General Fund</b>	<b>Other Fund</b>	<b>Total</b>
<b>RECEIPTS (Provide Brief Description):</b>			
1. Interest	\$ 30	\$	\$ 30
2. Membership	1600		1600
3.			
4.			
5.			
<b>6. Total receipts</b> (add lines 1 - 5)	<b>\$ 1,630</b>	<b>\$</b>	<b>\$ 1,630</b>
<b>DISBURSEMENTS (Provide Brief Description):</b>			
7. Bank Charges	\$ 48	\$	\$ 48
8. Postage	0		0
9.			
10.			
11.			
12.			
<b>13. Total Disbursements</b> (add lines 7 - 12)	<b>\$ 48</b>	<b>\$</b>	<b>\$ 48</b>
14. Change in fund balance ( Lines 6 minus 13)	\$ 1,582	\$	\$ 1,582
15. Fund Balance at beginning of year	\$ 76,688	\$	\$76,688
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	\$ 78,270	\$	\$78,270

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**Statement B**

**Bayouland Library System** (Agency Name)

**Balance Sheet, on December 31, 2019** (Year-End)

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
<b>ASSETS</b> (balances at year-end) -Give brief description:			
1. Cash and cash equivalents on hand	\$ 78,270	\$	\$ 78,270
2. Investments (fair value) on hand			
3. Office furnishings (Cost of desks, etc)			
4. Equipment (Cost of fax machine, etc)			
5. Other (brief description)			
6. <b>Total Assets</b> (add lines 1 - 5)	<u>\$ 78,270</u>	<u>\$</u>	<u>\$ 78,270</u>
<b>LIABILITIES AND FUND BALANCE</b> (at year-end):			
7. Liabilities (give brief description):			
8.	\$	\$	\$
9.			
10.			
11. <b>Total Liabilities</b> (add lines 7 - 10)			
12. Fund balance (amount from Line 16 on Statement A)	78,270		78,270
13. Other			
14. <b>Total Liabilities and Fund Balance</b> (add lines 11 - 13)	<u>\$ 78,270</u>	<u>\$</u>	<u>\$ 78,270</u>

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Statement C

Bayouland Library System (Agency Name)

**Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer**

For the Year Ended December 31, 2019 (Year-End)

**Agency Head Name/Title:** Teresa Elberson/ Director of the Public Library System, (Bayouland Library Headquarters)

Purpose		Dollar Amount
1. Salary	1.	\$0
2. Benefits-insurance	2.	\$0
3. Benefits-retirement	3.	\$0
4. Benefits-other (describe)	4.	\$0
5. Benefits-other (describe)	5.	\$0
6. Benefits-other (describe)	6.	\$0
7. Car allowance	7.	\$0
8. Vehicle provided by government (enter amount reported on W-2)	8.	\$0
9. Per diem	9.	\$0
10. Reimbursements	10.	\$0
11. Travel	11.	\$0
12. Registration fees	12.	\$0
13. Conference travel	13.	\$0
14. Housing	14.	\$0
15. Unvouchered expenses (example: travel advances, etc.)	15.	\$0
16. Special meals	16.	\$0
17. Other	17.	\$0
18. TOTAL (enter total of line 1-17)	18.	\$0

\_\_\_\_\_ Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasipublic) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

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