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Affidavit and Revenue Certification

Professional Specialties _____ ENTITY NAME
East Baton Rouge Parish
Baton Rouge, LA (City), State

ANNUAL SWORN FINANCIAL STATEMENTS AND CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)

The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, Donald Luther
(enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Professional Specialties (enter entity name) as of December 31, 2018 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

(Complete if applicable)

In addition, Donald Luther (officer name), who, duly sworn, deposes and says that Professional Specialties (entity name) received \$75,000 or less in revenues and other sources for the year ended December 31, 2018, and accordingly, is not required to have an audit for the previously mentioned year.

[Signature]
Officer's Signature

Sworn to and subscribed before me this 24 day of April, 2019.

[Signature]
NOTARY PUBLIC SIGNATURE & SEAL



KATHRYN ELIZABETH
NOTARY PUBLIC NO. 148345
STATE OF LOUISIANA
PARISH OF EAST BATON ROUGE
My Commission Expires

For Office Use Only
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.
Release Date MAY 01 2019

Please Complete This Section
Officer's Name Donald Luther
Officer's Title Director
Address 1232 South Acadian Thruway
City, Zip Baton Rouge, 70806
Ph: Cell/Land 225-413-7202
E-mail universityproducts@aol.com

Professional Specialties

(Agency Name)**Statement of Cash Receipts and Disbursements**For the Year Ended December 31, 2018

(Year-End)

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
RECEIPTS (Provide Brief Description):			
1. Rental Income	\$ 100,349	\$	\$ 100,349
2. State of Louisiana Department of the Treasury	53,879		53,879
3.			
4.			
5.			
6. Total receipts (add lines 1 - 5)	<u>\$ 154,228</u>	<u>\$</u>	<u>\$ 154,228</u>
DISBURSEMENTS (Provide Brief Description):			
7. Rental Expense	\$ 99,150	\$	\$ 99,150
8. Depreciation	73,844		73,844
9. Interest Expense	5,168		5,168
10. Other Business Expenses	10,335		10,355
11.			
12.			
13. Total Disbursements (add lines 7 - 12)	<u>\$ 188,497</u>	<u>\$</u>	<u>\$ 188,497</u>
14. Change in fund balance (Lines 6 minus 13)	\$ (34,269)	\$	\$ (34,269)
15. Fund Balance at beginning of year	\$ (140,656)	\$	\$ (140,656)
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	<u>\$ (174,925)</u>	<u>\$</u>	<u>\$ (174,925)</u>

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Professional Specialties
 (Agency Name)

Balance Sheet, on December 31, 2018
 (Year-End)

	General Fund	Other Fund	Total
ASSETS (balances at year-end) -Give brief description:			
1. Cash and cash equivalents on hand	\$ 27,670	\$	\$ 27,670
2. Investments (fair value) on hand			
3. Office furnishings (Cost of desks, etc)			
4. Equipment (Cost of fax machine, etc)	42,367		42,367
5. Other (brief description) Due from University Products	14,783		14,783
6. Total Assets (add lines 1 - 5)	\$ 84,820	\$	\$ 84,820
LIABILITIES AND FUND BALANCE (at year-end):			
7. Liabilities (give brief description):			
8. Loans from Shareholders	\$ 259,745	\$	\$ 259,745
9.			
10.			
11. Total Liabilities (add lines 7 - 10)	259,745		259,745
12. Fund balance (amount from Line 16 on Statement A)	(174,925)		(174,925)
13. Other			
14. Total Liabilities and Fund Balance (add lines 11 - 13)	\$ 84,820	\$	\$ 84,820

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Professional Specialties _____ (Agency Name)

Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)

For the Year Ended December 31, 2018 (Year-End)

Agency Head Name and Title: Donald Luther, Director

Purpose	Dollar Amount
1. Salary	1.
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10.
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of line 1-17)	18. - 0 -

Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 – Updated 8/3/16