

10174

(4)

Affidavit and Revenue Certification

SCORE Baton Rouge Area Chapter ENTITY NAME  
East Baton Rouge Parish  
Baton Rouge LA (City), State

ANNUAL SWORN FINANCIAL STATEMENTS AND CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)

The annual sworn financial statements are required by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, N. Laron Phillips (enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of SCORE Baton Rouge Area Chapter (enter entity name) as of 30 September 2017 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

(Complete if applicable)

In addition, N. Laron Phillips, Treasurer (officer name), who, duly sworn, deposes and says that SCORE Baton Rouge Area Chapter (entity name) received \$75,000 or less in revenues and other sources for the year ended 30 September 2017 and accordingly, is not required to have an audit for the previously mentioned year.

[Signature]  
Officer's Signature

Sworn to and subscribed before me this 29<sup>th</sup> day of March, 2018.

[Signature]  
NOTARY PUBLIC SIGNATURE & SEAL



H. CRAIG DAVIDSON, JR.  
NOTARY PUBLIC  
LA. BAR ROLL NO. 24368  
STATE OF LOUISIANA

**For Office Use Only**  
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.  
Release Date APR 11 2018

**Please Complete This Section**  
Officer's Name \_\_\_\_\_  
Officer's Title \_\_\_\_\_  
Address \_\_\_\_\_  
City, Zip \_\_\_\_\_  
Ph: Cell/Land \_\_\_\_\_  
E-mail \_\_\_\_\_

SCORE Baton Rouge Area Chapter  
(Agency Name)

**Statement of Cash Receipts and Disbursements**  
**For the Year Ended 30 September 2017**  
(Year-End)

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
<b>RECEIPTS (Provide Brief Description):</b>			
1. Workshops	\$ 400.00	\$	\$ 400.00
2. Volunteer Contributions	714.00		714.00
3. SCORE National	8,258.41		8,258.41
4. Gifts, Grants & Other Donations	41,250.00		41,250.00
5. In Kind Contributions (Rent, etc.)	10,734.00		10,734.00
6. <b>Total receipts</b> (add lines 1 - 5)	<u>\$ 61,363.48</u>	<u>\$</u>	<u>\$61,363.48</u>
<b>DISBURSEMENTS (Provide Brief Description):</b>			
7. Workshops, Seminar Expenses & Volunteer Travel	\$3606.75	\$	\$
8. In Kind Contributions Used	10,734.00		10,734.00
9. Volunteer Training Activities	3,280.00		3,280.00
10. Office Supplies, Software, Admin Fees, Telephone	9,326.76		9,326.76
11. Clerical Support	30,257.91		30,257.91
12. Donations & Grants Paid by the Chapter	3458.80		3458.80
13. <b>Total Disbursements</b> (add lines 7 - 12)	<u>\$ 60,664.22</u>	<u>\$</u>	<u>\$60,664.22</u>
14. Change in fund balance (Lines 6 minus 13)	\$ 699.26	\$	\$ 699.26
15. Fund Balance at beginning of year	\$ 95,954.84	\$	\$95,954.84
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	<u>\$ 96,654.10</u>	<u>\$</u>	<u>\$96,654.10</u>

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

SCORE Baton Rouge Area Chapter (Agency Name)

**Balance Sheet, on 30 September 2017**

(Year-End)

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
<b>ASSETS</b> (balances at year-end) -Give brief description:			
1. Cash and cash equivalents on hand	\$ 17,233.41	\$	\$17,233.41
2. Investments (fair value) on hand Money Market Acct	71,162.28		71,162.28
3. Office furnishings (Cost of desks, etc)			
4. Equipment (Cost of fax machine, etc)			
5. Other (brief description) Accounts Receivable	8,258.11		8,258.11
6. <b>Total Assets</b> (add lines 1 - 5)	<u>\$ 96,653.80</u>	<u>\$</u>	<u>\$96,653.80</u>
<b>LIABILITIES AND FUND BALANCE</b> (at year-end):			
7. Liabilities (give brief description):			
8.	\$	\$	\$
9.			
10.			
11. <b>Total Liabilities</b> (add lines 7 - 10)			
12. Fund balance (amount from Line 16 on Statement A)	96,654.10		96,654.10
13. Other Adjustment	<.30>		<.30>
14. <b>Total Liabilities and Fund Balance</b> (add lines 11 - 13)	<u>\$ 96,653.80</u>	<u>\$</u>	<u>\$96,653.80</u>

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SCORE Baton Rouge Area Chapter\_ (Agency Name)

**Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)**

For the Year Ended **30 September 2017** (Year-End)

**Agency Head Name and Title:** David R. Dearmond, Chairman

Purpose	Dollar Amount
1. Salary	1.
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10.
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of line 1-17)	18.

- ✓ Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16