

**LAFAYETTE ECONOMIC
DEVELOPMENT AUTHORITY
LAFAYETTE, LOUISIANA**

Financial Report

Year Ended December 31, 2018

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

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INDEPENDENT AUDITORS' REPORT

Chairman of the Board
and Members of the Board of Commissioners
Lafayette Economic Development Authority
Parish of Lafayette, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major funds of the Lafayette Economic Development Authority of the Parish of Lafayette, Louisiana, (the Authority) as of and for the year ended December 31, 2018, and the related notes to the financial statements which collectively comprise the Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

* A PROFESSIONAL CORPORATION
** A LIMITED LIABILITY COMPANY



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An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major funds of the Lafayette Economic Development Authority of the Parish of Lafayette, Louisiana as of December 31, 2018, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and the schedules of employer's share of net pension liability and employer contributions on pages 4 through 9 and 41 through 44 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Authority's basic financial statements. The other supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements.

The other supplementary information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 12, 2019, on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

*Wright, Moore, DeHart,
Dupuis & Hutchinson, LLC*

WRIGHT, MOORE, DEHART,
DUPUIS & HUTCHINSON, LLC
Certified Public Accountants

June 12, 2019
Lafayette, Louisiana

Management's Discussion and Analysis

As management of the Lafayette Economic Development Authority, we offer readers of the Lafayette Economic Development Authority's financial statements this narrative overview and analysis of the financial activities of the Authority for the fiscal year ended December 31, 2018.

Financial Highlights

- The assets and deferred outflows of resources of the Lafayette Economic Development Authority exceeded its liabilities and deferred inflows of resources at the close of the fiscal year ended December 31, 2018 by \$17,026,425 (*net position*). Of this amount, \$14,255,313 (*unrestricted*) may be used to meet the Authority's ongoing obligations to creditors.
- The Authority's total net position increased by \$71,978.
- As of the close of the current fiscal year, the Authority's governmental funds reported combined ending fund balances of \$15,712,085, an increase of \$240,489 in comparison with the prior year.
- At the end of the current fiscal year, *unassigned fund balance* for the general fund was \$7,445,940. This amount is available for future general government expenditures.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Lafayette Economic Development Authority's basic financial statements. The Authority's basic financial statements are comprised of three components: 1) *Government-wide Financial Statements*, 2) *Fund Financial Statements*, and 3) *Notes to the Financial Statements*. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements. *The Government-wide Financial Statements* are designed to provide readers with a broad overview of the Authority's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the Authority's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in *net position* may serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating.

The *Statement of Activities* presents information showing how the government's *net position* changed during the most recent fiscal year. All changes in *net position* are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the *Government-wide Financial Statements* distinguish functions of the Lafayette Economic Development Authority that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through charges (*business-type activities*). The *governmental activities* of the Authority include general government expenses incurred in the Authority's mission of facilitating economic growth in

Lafayette parish and the sale of land in the four industrial parks owned by the Authority. The Authority had no *business-type activities* to report.

The *Government-wide Financial Statements* can be found on pages 12 and 13 of this report. The *Governmental Fund Financial Statements* can be found on pages 15, 16, 17 and 18 of this report.

Fund Financial Statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Lafayette Economic Development Authority, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Authority are *governmental funds*.

Governmental funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the *Government-wide Financial Statements*. However, unlike the *Government-wide Financial Statements*, *Governmental Fund Financial Statements* focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of *governmental funds* is narrower than that of the *Government-wide Financial Statements*, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the *Government-wide Financial Statements*. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the *Governmental Funds Balance Sheet* and the *Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances* provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Authority maintains four individual *governmental funds*. Information is presented separately in the *Governmental Fund Balance Sheet* and in the *Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances* for the general fund, the capital projects (Parks, Business or Community Development) fund, the capital projects (Building Maintenance) fund, and the special revenue (Entrepreneurship, Technology and Innovation) fund. The general fund is considered by the Authority to be its major fund.

The Lafayette Economic Development Authority adopts an annual budget for both its general fund and special revenue fund. A budgetary comparative statement has been provided for the general fund and the special revenue fund to demonstrate compliance with this budget.

Notes to the Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the *Government-wide* and *Fund Financial Statements*. The notes to the financial statements can be found on pages 19 through 39 of this report.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Lafayette Economic Development Authority, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$17,026,425 at the close of the most recent fiscal year.

In 2018, the largest portion of the Authority's net position (67 percent) was its Cash held in the bank.

Lafayette Economic Development Authority Net Position

	Government Activities	
	2017	2018
Current and other assets	\$14,496,917	\$14,529,034
Noncurrent assets	2,878,950	2,929,032
Total assets	17,375,867	17,458,066
Deferred outflows of resources as restated	622,477	340,101
Current liabilities	418,793	217,443
Noncurrent liabilities as restated	540,879	80,921
Total liabilities as restated	959,672	298,364
Deferred inflow of resources	84,225	473,378
Net assets:		
Invested in capital assets	1,381,473	1,273,380
Restricted for inventory of land for resale	1,497,477	1,497,732
Unrestricted	14,075,497	14,255,313
Total net position	\$16,954,447	\$17,026,425

At the end of the current fiscal year, the Authority is able to report a positive balance in net position. The same is true for the prior fiscal year.

Governmental Activities. Governmental activities increased the Authority's net position by \$71,978. Key elements of this increase are as follows:

Lafayette Economic Development Authority
Changes in Net Position

	<u>Government Activities</u>	
	<u>2017</u>	<u>2018</u>
Revenues:		
Program Revenues:		
General Government	\$14,758	6,648
Land Sales	1,475,000	0
General Revenues:		
Ad valorem taxes	3,749,400	3,786,171
Revenue sharing	110,103	110,763
Unrestricted investment earnings	139,000	275,545
Gain (loss) on sale of fixed assets	(16,272)	(1,230)
Miscellaneous	39,029	35,674
Non-employer pension contributions	17,030	15,818
Total revenues	5,528,048	4,229,389
Expenses:		
General Government	4,700,502	4,157,411
Cost of land sold & asset disposals	507,813	0
Total expenses	5,208,315	4,157,411
Increase (decrease) in net position	319,733	71,978
Net assets – beginning as restated	16,634,714	16,954,447
Net assets – ending	16,954,447	17,026,425

- Land Sales decreased by \$1,475,000 and Cost of Land Sold and Asset Disposals decreased by \$507,813 as a result of no land sold in the Parks, Business and Community Development Fund.
- General Government expenses increased by \$543,091.

Financial Analysis of Government's Funds

As noted earlier, the Lafayette Economic Development Authority uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. The focus of the Authority's *governmental funds* is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Authority's financing requirements.

As of the end of the current fiscal year, the Lafayette Economic Development Authority's *Governmental Funds* reported combined ending fund balances of \$15,712,085 which is an increase of \$240,489 in comparison with the prior year.

Approximately forty-seven percent of the amount, \$7,445,940, constitutes unassigned fund balance, which have not been assigned to other funds or restricted, committed or assigned to a specific purpose within the General Fund. The remainder of fund balance is 1) non-spendable funds because they are either not spendable in form or legally or contractually required to be maintained intact; 2) restricted funds that are restricted by external sources or by constitutional provisions or enabling legislation; and 3) committed funds that can only be used for specific purposes.

The fund balance of the Lafayette Economic Development Authority's general fund increased by \$628,636 during the current fiscal year which is \$180,206 more than the increase in 2017. Key factors for the change are as follows:

- Ad valorem taxes as computed under GASB 65 were approximately the same as the prior year per the taxable property valuation in 2018 by the Lafayette Parish Assessor.
- There was a \$57,365 increase in miscellaneous revenue that was mostly made up of an increase in interest income.
- General government expenditures decreased by \$65,199.
- Transfers in increased by \$350,000.
- Transfers out increased by \$320,000.

General Fund Budgetary Highlights

- The General Fund Budget was not amended during 2018.

Capital Asset and Debt Administration

Capital Assets. The Lafayette Economic Development Authority's investment in capital assets for its governmental activities as of December 31, 2018 amounts to \$1,273,380 (net of accumulated depreciation). This investment in capital assets includes a building, furniture, fixtures located in the building, and manufacturing equipment. The total decrease in the Authority's investment in capital assets (net of accumulated depreciation) for the current fiscal year was \$108,093.

Major capital asset events during the current fiscal year included the following:

- Acquisitions of Furniture, Fixtures and Equipment were \$41,600 during 2018
- Depreciation expense for 2018 was \$148,463.

Additional information on the Lafayette Economic Development Authority's capital assets can be found in Note 4 on page 26 of this report.

Liabilities

The Authority's total liabilities decreased by \$661,308 during the current fiscal year. The key factors in this decrease were a decrease in Net Pension Liabilities of \$474,798 and a decrease in Current Liabilities of \$201,350, as well as the changes in noncurrent liabilities.

Additional information on the Authority's long-term debt can be found in Note 5 on page 27 of this report.

Economic Factors and Next Year's Budget

- The unemployment rate for the Lafayette Parish in October 2018 was 4.2 percent, which is a decrease from a rate of 4.3 percent a year ago. This compares to the state's average unemployment rate for the month of October 2018 of 4.6 percent. The national average rate for October 2018 was 3.5 percent.

These factors were considered in preparing the Lafayette Economic Development Authority's budget for the 2019 fiscal year.

Requests for Information

This financial report is designed to provide a general overview of the Lafayette Economic Development Authority's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Gregg Gothreaux, President and CEO, Lafayette Economic Development Authority, 211 East Devalcourt Street, Lafayette, Louisiana, 70506.

FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

STATEMENT OF NET POSITION
DECEMBER 31, 2018

ASSETS

Current assets:

Cash	\$ 11,356,389
Other receivables	5,173
Prepaid expenses	103,885
Deposits	10,000
Receivables - taxes (net of allowance for uncollectibles)	<u>3,053,587</u>
Total current assets	<u>14,529,034</u>

Noncurrent assets:

Inventory of land held for resale	1,497,732
Capital assets, net of accumulated depreciation	1,273,380
Net pension asset	<u>157,920</u>
Total noncurrent assets	<u>2,929,032</u>
Total assets	<u>\$ 17,458,066</u>

DEFERRED OUTFLOWS OF RESOURCES

Pension related	<u>\$ 340,101</u>
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LIABILITIES

Current liabilities:

Accounts payable	\$ 147,465
Other accrued liabilities	<u>69,978</u>
Total current liabilities	<u>217,443</u>

Noncurrent liabilities:

Compensated absences	<u>80,921</u>
Total liabilities	<u>\$ 298,364</u>

DEFERRED INFLOWS OF RESOURCES

Pension related	<u>\$ 473,378</u>
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NET POSITION

Net investment in capital assets	\$ 1,273,380
Restricted	
Inventory of land for resale	1,497,732
Unrestricted	<u>14,255,313</u>
Total net position	<u>\$ 17,026,425</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2018

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Government Activities:					
General government	\$ 4,157,411	\$ -	\$ 6,648	\$ -	\$ (4,150,763)
Total governmental activities	\$ 4,157,411	\$ -	\$ 6,648	\$ -	(4,150,763)
General revenues:					
Ad valorem taxes					3,786,171
State revenue sharing					110,763
Unrestricted investment earnings					275,545
Loss on sale of fixed assets					(1,230)
Miscellaneous					35,674
Non-employer pension contribution					15,818
Total general revenues					4,222,741
Change in net position					71,978
Net position-beginning					16,954,447
Net position-ending					\$ 17,026,425

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

FUND FINANCIAL STATEMENTS

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

BALANCE SHEET - GOVERNMENTAL FUNDS
DECEMBER 31, 2018

	General	Capital Projects (Parks, Business and Community Development)	Capital Projects (Building Maintenance)	Special Revenue (Entrepreneurship, Technology and Innovation Fund)	Total Governmental Funds
ASSETS					
Cash	\$ 4,591,157	\$ 6,160,219	\$ 114,482	\$ 490,531	\$ 11,356,389
Other receivables	5,173	-	-	-	5,173
Prepaid expenses	72,309	31,480	-	96	103,885
Due from other fund	350,000	320,000	-	-	670,000
Deposit	-	10,000	-	-	10,000
Receivables - taxes (net of allowance for uncollectibles)	3,053,587	-	-	-	3,053,587
Inventory of land held for resale	-	1,497,732	-	-	1,497,732
Total assets	\$ 8,072,226	\$ 8,019,431	\$ 114,482	\$ 490,627	\$ 16,696,766
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 66,761	\$ 80,304	\$ 400	\$ -	\$ 147,465
Due to other fund	320,000	-	-	350,000	670,000
Other accrued liabilities	69,978	-	-	-	69,978
Total liabilities	456,739	80,304	400	350,000	887,443
Deferred inflows of resources:					
Ad valorem taxes	97,238	-	-	-	97,238
Fund balances:					
Nonspendable	72,309	1,529,212	-	96	1,601,617
Restricted	-	-	-	140,531	140,531
Committed	-	6,409,915	114,082	-	6,523,997
Unassigned	7,445,940	-	-	-	7,445,940
Total fund balances	7,518,249	7,939,127	114,082	140,627	15,712,085
Total liabilities, deferred inflows of resources and fund balances	\$ 8,072,226	\$ 8,019,431	\$ 114,482	\$ 490,627	\$ 16,696,766

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE
SHEET TO THE STATEMENT OF NET POSITION
FOR THE YEAR ENDED DECEMBER 31, 2018

Total fund balance for the governmental funds as of December 31, 2018	\$ 15,712,085
 <i>Amounts reported for governmental activities in the Statement of Net Position are different because:</i>	
The deferred outflows of contributions for the retirement system are not available resources, and therefore, are not reported in the funds.	340,101
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	1,273,380
The deferred inflows of contributions for the retirement system are not payable from current expendable resources, and therefore, are not reported in the funds.	(473,378)
Long-term liabilities, including compensated absences, are not due and payable in the current period and therefore are not reported in the funds.	(80,921)
Other long-term assets are not available to pay for current period expenditures and, therefore, are reported as deferred inflows in the governmental funds.	97,238
Other long-term assets, including net pension asset, are not available to pay for current period expenditures and are therefore not reported in the funds.	<u>157,920</u>
 <i>Total net position of governmental activities at December 31, 2018</i>	 <u>\$ 17,026,425</u>

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
GOVERNMENTAL FUNDS
DECEMBER 31, 2018

	General	Capital Projects (Parks, Business and Community Development)	Capital Projects (Building Maintenance)	Special Revenue (Entrepreneurship, Technology and Innovation Fund)	Total Governmental Funds
Revenues:					
Taxes - ad valorem	\$ 3,792,938	\$ -	\$ -	\$ -	\$ 3,792,938
Intergovernmental	117,411	-	-	-	117,411
Miscellaneous	158,593	139,564	2,353	10,709	311,219
Total revenues	<u>4,068,942</u>	<u>139,564</u>	<u>2,353</u>	<u>10,709</u>	<u>4,221,568</u>
Expenditures:					
Current:					
General government	3,238,706	645,275	55,361	137	3,939,479
Capital outlay	41,600	-	-	-	41,600
Total expenditures	<u>3,280,306</u>	<u>645,275</u>	<u>55,361</u>	<u>137</u>	<u>3,981,079</u>
Excess (deficiency) of revenues over expenditures	<u>788,636</u>	<u>(505,711)</u>	<u>(53,008)</u>	<u>10,572</u>	<u>240,489</u>
Other financing sources (uses):					
Transfers in	350,000	480,000	30,000	-	860,000
Transfers out	(510,000)	-	-	(350,000)	(860,000)
Total other financing sources (uses)	<u>(160,000)</u>	<u>480,000</u>	<u>30,000</u>	<u>(350,000)</u>	<u>-</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	628,636	(25,711)	(23,008)	(339,428)	240,489
Fund balances, beginning	<u>6,889,613</u>	<u>7,964,838</u>	<u>137,090</u>	<u>480,055</u>	<u>15,471,596</u>
Fund balances, ending	<u>\$ 7,518,249</u>	<u>\$ 7,939,127</u>	<u>\$ 114,082</u>	<u>\$ 140,627</u>	<u>\$ 15,712,085</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2018**

Net change in fund balances-total governmental funds	\$ 240,489
 <i>Amounts reported for governmental activities in the Statement of Activities are different because:</i>	
 Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period as follows:	
Depreciation Expense	(148,463)
Capital Outlay Expense	41,600
 In the Statement of Activities, only the gain (loss) on sale or transfer of assets is reported, whereas in the governmental funds, the proceeds from the sale increase financial resources. Thus, the change in net position differs from the change in fund balance by the difference.	
	(1,230)
 Revenues in the Statement of Activities that do not provide available current financial resources are not reported as revenues in the governmental funds.	
	(6,767)
 Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	
	(14,841)
 Non-employer contributions to cost-sharing pension plan.	
	15,818
 Pension expense not requiring the use of current economic resources and, therefore, not recorded as a fund expenditure.	
	<u>(54,628)</u>
 <i>Changes in net position of governmental activities</i>	 <u>\$ 71,978</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

Notes to Financial Statements December 31, 2018

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Lafayette Economic Development Authority (Authority/LEDA) is a political subdivision of the State of Louisiana created under Louisiana Revised Statute 34:291-34:302. It was originally formed under the name of Lafayette Harbor, Terminal, and Industrial Development District. The Authority is governed by a board of commissioners consisting of twelve appointed members. The Authority is authorized to construct or acquire industrial parks and industrial plant buildings, including sites and other necessary property and appurtenances, and to acquire, construct, improve, operate, maintain, and provide improvements and services necessary. It is also authorized to sell, lease, or otherwise dispose of, by suitable and appropriate contract, to any enterprise locating or existing within the parish, all or any part of an industrial plant site, industrial plant building, or other property owned by the Authority.

The accounting and reporting policies of the Authority conform to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statute 24:513, as well as any applicable requirements set forth by Audits of State and Local Governmental Units, the industry audit guide issued by the American Institute of Certified Public Accountants; and the Louisiana Governmental Audit Guide.

Financial Reporting Entity - FASB ASC Section 2100 – Defining the Financial Reporting Entity - This report includes all funds, account groups, and component units, which are controlled by or dependent on the Lafayette Economic Development Authority. Control by or dependence on the Authority was determined on the basis of budget adoption, taxing authority, authority to issue debt, election or appointment of governing body, or other general oversight responsibility. At December 31, 2018, there were no entities that met the criteria to be considered a component unit of the Authority.

The following is a summary of certain significant accounting policies:

Government-Wide and Fund Financial Statements - The statement of net position and statement of activities display information about the reporting entity of the government as a whole. Eliminations have been made to interfund activities, payables, and receivables. All internal balances in the Statement of Net Position have been eliminated.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include proceeds received from the sale of land inventory. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

The accounts of the Authority are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

Notes to Financial Statements
December 31, 2018

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Government-Wide and Fund Financial Statements – continued - The minimum number of funds is maintained consistent with legal and managerial requirements.

Separate financial statements are provided for governmental funds. All individual governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation - Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” the transactions are recorded, regardless of the measurement focus applied.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting* as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues in the year for which they are awarded.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. For this purpose, the government considers revenues to be *available* if they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Ad valorem taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period.

Ad valorem taxes are recognized as revenues in the year in which such taxes are levied and billed to taxpayers. Other major revenues that are considered susceptible to accrual include earned grant revenues and other intergovernmental revenues, and interest on investments.

The government reports the following major governmental funds:

The *general fund* is the government’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *special revenue fund* is used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for a specific purpose.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

Notes to Financial Statements
December 31, 2018

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Measurement Focus, Basis of Accounting, and Financial Statement Presentation - continued

The *capital projects fund* accounts for the acquisition of fixed assets or construction of major capital projects not being financed by proprietary or nonexpendable trust funds.

Amounts reported as program revenues include proceeds from the sale of land inventory. General revenues include all taxes.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

Capital Assets - Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the applicable governmental activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$250 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Donated assets are immaterial.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Property, plant, and equipment are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	39
Building improvements	10
Office equipment	5-7
Computer equipment	3-5

Inventory of Land Held-for-Resale - The inventory of land held-for-resale is valued at cost. The cost is recorded as an expenditure at the time the land is sold. The inventory of land held for resale at year-end is equally offset by a fund balance reserve to indicate that it does not constitute "available expendable resources," even though it is a component of net position.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Notes to Financial Statements
December 31, 2018**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Receivables and Payables - Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds (i.e. the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds."

The ad valorem tax receivable is shown net of an allowance for uncollectible taxes of \$76,815 as of December 31, 2018 which is equal to approximately 2.00% of levied ad valorem taxes at December 31, 2018.

Long-term Obligations - In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities.

Deferred Outflows of Resources and Deferred Inflows of Resources – In addition to assets, the Statement of Net Position and/or Balance Sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period (s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the Statement of Net Position and/or Balance Sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represent an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

Vacation, Sick Leave, and Pension Plan - Vacation varies with longevity as follows:

<u>Serving Time</u>	<u>Vacation</u>
After six months up to two years	Five (5) days
From two years to seven years	Ten (10) days
From seven years to fifteen years	Fifteen (15) days
After fifteen years	Twenty-five (25) days

No more than thirty days of allowed vacation time may be accrued and be carried over into the next calendar year and paid upon termination. Vacation pay is accrued when incurred in the government-wide financial statements.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Notes to Financial Statements
December 31, 2018**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Vacation, Sick Leave, and Pension Plan – continued - Sick leave accrues at the rate of ½ day per month beginning after 3 months of service with a 30-day maximum per year. Sick leave is available for carryover. Upon termination, either voluntary or involuntary, all accrued sick time will be forfeited. Sick leave is not recorded in these financial statements except for \$12,826, which is included in the balance of \$80,921. This amount is attributable to one employee who is grandfathered under an old sick leave policy.

For the years beginning January 1, 2004, LEDA employees are eligible participants of the Parochial Employees' Retirement System; a cost-sharing multiple-employer defined benefit pension plan administered by a separate board of trustees. This retirement system provides retirement, disability, and death benefits to plan members and their beneficiaries.

Post-Employment Benefits - LEDA does not offer any of these types of benefits to employees.

Equity Classifications - In the government-wide statements, equity is classified as net position and displayed in three components:

Net investment in capital assets-- Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted net position – Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

Unrestricted net position – All other net position that do not meet the definition of “restricted” or “net investment in capital assets”.

In the fund statements, governmental fund equity is classified as fund balance. In the fund financial statements, the governmental fund reports the following classifications of fund balance:

Nonspendable – includes amounts that cannot be spent because they are either not spendable in form or legally or contractually required to be maintained intact. All amounts reported as nonspendable at December 31, 2018, by LEDA are nonspendable in form. LEDA has not reported any amounts that are legally or contractually required to be maintained intact.

Restricted – includes amounts restricted by external sources (creditors, laws of other governments, etc.) or by constitutional provisions or enabling legislation.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

Notes to Financial Statements December 31, 2018

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Equity Classifications – continued

Committed – includes amounts that can only be used for specific purposes. Committed fund balance is reported pursuant to directives of the Commission who has the highest level of decision-making authority. Commitments may be modified or rescinded only through actions of the Commission.

Assigned – includes amounts that LEDA intends to use for a specific purpose, but do not meet the definition of restricted or committed fund balance. The Commission may assign amounts to this classification.

Unassigned – includes amounts that have not been assigned to other funds or restricted, committed or assigned to a specific purpose within the General Fund. LEDA reports all amounts that meet the unrestricted General Fund Balance Policy described below as unassigned.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, LEDA considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, LEDA considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless LEDA has provided otherwise in its commitment or assignment actions.

Budgets and Budgetary Accounting - Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds except the capital projects funds. The budget is formally adopted by the Authority, prior to the beginning of the fiscal year. Notices of its completion and availability are published. After its adoption, any adjustments to the budget must follow the same process. All annual appropriations lapse at year-end.

Use of Estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Prepaid Expenses - Payments made to vendors for services that will benefit periods beyond year end are recorded as prepaid expenses.

Transfers - Permanent reallocation of resources between funds of the Authority are classified as interfund transfers. For the purpose of the statement of activities, all interfund transfers between individual governmental funds have been eliminated.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Notes to Financial Statements
December 31, 2018**

NOTE 2 CASH AND INTEREST-BEARING DEPOSITS

Under state law, the Authority may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The Authority may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At December 31, 2018, the Authority has cash and interest-bearing deposits (book balances) totaling \$11,356,389.

Custodial Credit Risk Relating to Deposits - Custodial credit risk is the risk that, in the event of bank failure, the Authority's deposits might not be recovered. The Authority does not have a policy for custodial credit risk, however, under state law, these deposits, (or the resulting bank balances), must be secured by federal deposit insurance or the pledge of securities owned by the fiscal bank.

The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Deposit balances (bank balances) at December 31, 2018 are as follows:

	<u>2018</u>
Bank Balances	<u>\$ 11,423,290</u>

At December 31, 2018 the deposits are secured as follows:

	<u>2018</u>
Federal Deposit Insurance	\$ 250,600
Pledged Securities (Category 3)	<u>12,146,172</u>
Total	<u>\$ 12,396,772</u>

Pledged securities in Category 3 are comprised of uninsured and unregistered investments with securities held by the pledging institution, or by its trust department or agent, but not in the Authority's name. Even though the pledged securities are considered uncollateralized (Category 3) Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Authority that the fiscal agent has failed to pay deposited funds upon demand.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Notes to Financial Statements
December 31, 2018**

NOTE 3 AD VALOREM TAXES

Ad valorem taxes attach as an enforceable lien on property as of January 1 of each year. Taxes are levied by the Parish Government in June and are actually billed to the taxpayers by the Assessor in October. Billed taxes are due by December 31, becoming delinquent on January 1, of the following year.

Ad valorem taxes are budgeted and recorded in the year levied and billed. The taxes are based on assessed values determined by the Tax Assessor of Lafayette Parish and are collected by the Sheriff. The taxes are remitted net of deductions for Assessor's compensation and pension fund contributions.

For the years ended December 31, 2018, taxes were levied at the rate of 1.68 mills for general corporate purposes on property with assessed valuations totaling \$2,680,216,083 less homestead exemptions of \$394,049,555.

The allowance for uncollectible receivables at December 31, 2018 is \$76,815.

Net revenues from ad valorem taxes represent 98% of total general fund revenues, excluding other financing sources, at December 31, 2018.

NOTE 4 CAPITAL ASSETS

A summary of general fixed assets follows:

	Balance 1/1/2018	Additions	Deletions	Balance 12/31/2018
Capital assets, being depreciated:				
Buildings	\$ 1,999,296	\$ -	\$ (100,000)	\$ 1,899,296
Equipment and Furniture	1,202,954	41,600	(112,475)	1,132,079
Manufacturing Equipment	83,523	-	-	83,523
Total capital assets	<u>3,285,773</u>	<u>41,600</u>	<u>(212,475)</u>	<u>3,114,898</u>
Less: Accumulated depreciation for:				
Buildings	792,335	79,660	(100,000)	771,995
Equipment and Furniture	1,028,442	68,803	(111,245)	986,000
Manufacturing Equipment	83,523	-	-	83,523
Total accumulated depreciation	<u>1,904,300</u>	<u>148,463</u>	<u>(211,245)</u>	<u>1,841,518</u>
Total capital assets, being depreciated, net	<u>\$ 1,381,473</u>	<u>\$ (106,863)</u>	<u>\$ (1,230)</u>	<u>\$ 1,273,380</u>

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Notes to Financial Statements
December 31, 2018**

NOTE 5 LONG-TERM DEBT

A summary of changes in general long-term debt follows:

	Balance 1/1/2018	Additions	Deletions	Balance 12/31/2018
Compensated Absences	\$ 66,081	\$ 107,346	\$ 92,506	\$ 80,921
Net Pension Liability	474,798	-	474,798	-
Total	<u>\$ 540,879</u>	<u>\$ 107,346</u>	<u>\$ 567,304</u>	<u>\$ 80,921</u>

NOTE 6 OPERATING TRANSFERS IN/OUT

	Transfers In	Transfers Out
General Fund	\$ 350,000	\$ 510,000
Special Revenue Fund	-	350,000
Capital Projects Fund	510,000	-
	<u>\$ 860,000</u>	<u>\$ 860,000</u>

NOTE 7 DUE TO/DUE FROM ACCOUNTS

	Due To	Due From
General Fund	\$ 350,000	\$ 320,000
Special Revenue Fund	-	350,000
Capital Projects Fund	320,000	-
	<u>\$ 670,000</u>	<u>\$ 670,000</u>

NOTE 8 DEFINED BENEFIT PENSION PLAN

Plan Description

All full-time employees of Lafayette Economic Development Authority participate in the Parochial Employees' Retirement System (PERS) of Louisiana, a multiple-employer, cost-sharing public employee retirement plan that was established by the Louisiana Legislature as of January 1, 1953 by Act 205 of 1952. The PERS was revised by Act 765 of 1979, revised by Act 584 of 2006.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Notes to Financial Statements
December 31, 2018**

NOTE 8 DEFINED BENEFIT PENSION PLAN - continued

The System provides retirement benefits to employees of taxing districts of a parish or any branch or section of a parish within the State which does not have their own retirement system and which elects to become members of the System.

The following is a description of the plan and its benefits and is provided for general information purposes only. Participants should refer to these appropriate statutes for more complete information.

Eligibility Requirements

All permanent employees who work at least 28 hours a week shall become members on the date of employment. New employees meeting the age and Social Security criteria have up to 90 days from the date of hire to elect to participate.

Retirement Benefits

Any member of Plan A can retire providing he/she meets one of the following criteria:

For employees hired prior to January 1, 2007

- a) Thirty years of creditable service regardless of age.
- b) Twenty-five years of creditable service at age 55.
- c) Ten years of creditable service at age 60.
- d) Seven years of creditable service at age 65.

For employees hired after January 1, 2007:

- a) Thirty years of creditable services at age 55.
- b) Ten years of creditable service at age 62.
- c) Seven years of creditable service at age 67.

Generally, the monthly amount of the retirement allowance of any member of Plan A shall consist of an amount equal to three percent of the member's final average compensation multiplied by his/her years of creditable service. However, under certain conditions, as outlined in the statutes, the benefits are limited to specified amounts.

Survivor Benefits

Upon death of any member of Plan A with five (5) or more years of creditable service who is not eligible for retirement, the plan provides for benefits for the surviving spouse and minor children, as outlined in the statutes.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Notes to Financial Statements
December 31, 2018**

NOTE 8 DEFINED BENEFIT PENSION PLAN - continued

Any member of Plan A, who is eligible for normal retirement at time of death, the surviving spouse shall receive an automatic Option 2 benefit, as outlined in the statutes.

Disability Benefits

For Plan A, a member shall be eligible to retire and receive a disability benefit if they were hired prior to January 1, 2007 and has a least five years of creditable service or if hired after January 1, 2007, has seven years of creditable service, and is not eligible for normal retirement and has been officially certified as disabled by the State Medical Disability Board.

Upon retirement caused by disability, a member of the Plan shall be paid a disability benefit equal to the lesser of an amount equal to three percent of the member's final average compensation multiplied by his years of service, not to be less than fifteen, or three percent multiplied by years of service assuming continued service to age sixty.

Deferred Retirement Option Plan

Act 338 of 1990 established the Deferred Retirement Option Plan (DROP) for the Retirement System. DROP is an option for that member who is eligible for normal retirement.

In lieu of terminating employment and accepting a service retirement, any member of Plan A who is eligible to retire may elect to participate in the DROP in which they are enrolled for three years and defer the receipt of benefits. During participation in the plan, employer contributions are payable but employee contributions cease. The monthly retirement benefits that would be payable, had the person elected to cease employment and receive a service retirement allowance, are paid into the DROP Fund.

Upon termination of employment prior to or at the end of the specified period of participation, a participant in the DROP may receive, at his option, a lump sum from the account equal to the payments into the account, a true annuity based upon his account balance in that fund, or roll over the fund to an Individual Retirement Account (IRA). Interest is accrued on the DROP benefits for the period between the end of DROP participation and the member's retirement date.

For individuals who become eligible to participate in the DROP on or after January 1, 2004, all amounts which remain credited to the individual's subaccount after termination in the Plan will be placed in liquid asset money market investments at the discretion of the board of trustees. These subaccounts may be credited with interest based on money market rates of return or, at the option of the System, the funds may be credited to self-directed subaccounts. The participant in the self-directed portion of this Plan must agree that the benefits payable to the participant are not the obligations of the state or the System, and that any returns and other rights of the Plan are the sole liability and responsibility of the participant and the designated provider to which contributions have been made.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Notes to Financial Statements
December 31, 2018**

NOTE 8 DEFINED BENEFIT PENSION PLAN - continued

Cost of Living Increases

The Board is authorized to provide a cost of living allowance for those retirees who retired prior to July 1973. The adjustment cannot exceed 2% of the retiree's original benefit for each full calendar year since retirement and may only be granted if sufficient funds are available from investment income in excess of normal requirements. In addition, the Board may provide an additional cost of living increase to all retirees and beneficiaries who are over age sixty-five equal to 2% of the member's benefit paid on October 1, 1977, (or the member's retirement date, if later). Also, the Board may provide a cost of living increase up to 2.5% for retirees 62 and older (RS 11:1937). Lastly, Act 270 of 2009 provided for further reduced actuarial payments to provide an annual 2.5% cost of living adjustment commencing at age 55.

Employer Contributions

According to state statute, contribution requirements for all employers are actuarially determined each year. For the year ending December 31, 2017, the actual employer contribution rate was 9.35% of member's compensation for Plan A. However, the actual rate for the fiscal year ending December 31, 2017 was 12.50% for Plan A.

The total contributions for the years ended December 31, 2018, 2017 and 2016 were \$141,133, \$163,696 and \$177,739, respectively.

According to state statute, the System also receives ¼ of 1% of ad valorem taxes collected within the respective parishes, except for Orleans and East Baton Rouge parishes. The System also receives revenue sharing funds each year as appropriated by the Legislature. Tax monies and revenue sharing monies are apportioned between Plan A and Plan B in proportion to the member's compensation. These additional sources of income are used as employer contributions and are considered support from non-employer contributing entities.

Schedule of Employer Allocations

The schedule of employer allocations reports the required projected employer contributions in addition to the employer allocation percentage. The required projected employer contributions are used to determine the proportionate relationship of each employer to all employers of Parochial Employees' Retirement System of Louisiana. The employer's proportion was determined on a basis that is consistent with the manner in which contributions to the pension plan are determined. The allocation percentages were used in calculating each employer's proportionate share of the pension amounts. The allocation method used in determining each employer's proportion was based on the employer's projected contribution effort to the plan for the next fiscal year as compared to the total of all employers' projected contribution effort to the plan for the next fiscal year. The employers' projected contribution effort was actuarially determined by the System's actuary.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Notes to Financial Statements
December 31, 2018**

NOTE 8 DEFINED BENEFIT PENSION PLAN - continued

Actuarial Methods and Assumptions

The net pension liability/(asset) was measured as the portion of the present value of projected benefit payments to be provided through the pension plan to current active and inactive employees that is attributed to those employees' past periods of service, less the amount of the pension plan's fiduciary net position.

The components of the net pension liability/(asset) of the System's employers as of December 31, 2017 are as follows:

	<u>PLAN A</u>
Total Pension Liability	\$ 3,754,795,626
Plan Fiduciary Net Position	<u>3,829,020,281</u>
Total Net Pension Liability/(Asset)	<u>\$ (74,224,655)</u>

LEDA's allocation is .212759% of the Total Net Pension Liability.

A summary of the actuarial methods and assumptions used in determining the total pension liability/(asset) as of December 31, 2017 are as follows:

Valuation Date	December 31, 2017
Actuarial Cost Method	Entry Age Normal
Investment Rate of Return	6.75%, net of investment expense
Projected Salary Increases	5.25% (2.5% Inflation, 2.75% Merit)
Mortality Rates:	RP-2000 Employee Sex Distinct Table for Employees RP-2000 Healthy Annuitant Sex Distinct Table for Annuitants RP - 2000 Disabled Lives Mortality Tables for Disabled Annuitants
Expected Remaining Service Lives	4 years for Plan A
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Notes to Financial Statements
December 31, 2018**

NOTE 8 DEFINED BENEFIT PENSION PLAN - continued

Actuarial Methods and Assumptions

The discount rate used to measure the total pension liability/(asset) was 6.75% for Plan A. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates, which are calculated in accordance with relevant statutes and approved by the Board of Trustees and the Public Retirement Systems' Actuarial Committee. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability/(asset).

The long-term expected rate of return on pension plan investments was determined using a triangulation method which integrated the CAPM pricing model (top-down), a treasury yield curve approach (bottom-up) and an equity building-block model (bottom-up). Risk return and correlations are projected on a forward looking basis in equilibrium, in which best-estimates of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These rates are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.00% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return is 7.62% for the year ended December 31, 2017.

Best estimates of arithmetic real rates of return for each major asset class included in the System's target asset allocation as of December 31, 2017 are summarized in the following table:

Asset Class	Target Allocation	Asset	Long-Term Expected Portfolio Real Rate of Return
Fixed Income	35%		1.24%
Equity	52%		3.57%
Alternatives	11%		0.69%
Real Assets	2%		0.12%
Totals	100%	---	5.62%
Inflation			2.00%
Expected Arithmetic Nominal Return			7.62%

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Notes to Financial Statements
December 31, 2018**

NOTE 8 DEFINED BENEFIT PENSION PLAN - continued

Actuarial Methods and Assumptions - continued

The mortality rate assumption used was set based upon an experience study performed on plan data for the period January 1, 2010 through December 31, 2014. The data was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the System's liabilities. Annuity values calculated based on this mortality were compared to those produced by using a setback of standard tables. The result of the procedure indicated that these tables would produce liability values approximating the appropriate generational mortality tables.

Sensitivity to Changes in Discount Rate

The following presents the net pension liability/(asset) of the participating employers calculated using the discount rate of 6.75%, as well as what the employers net pension liability/(asset) would be if it were calculated using a discount rate that is one percentage point lower 5.75%, or one percentage point higher 7.75% than the current rate.

	Plan A		
	1% Decrease 5.75%	Current Discount Rate 6.75%	1% Increase 7.75%
Net Pension (Asset) Liability	\$778,601	\$(157,920)	\$ (991,830)

Change in Net Pension Liability (Asset)

The changes in the net pension liability/(asset) for the year ended December 31, 2017 were recognized in the current reporting period except as follows:

Differences between Expected and Actual Experience

Differences between expected and actual experience with regard to economic or demographic factors in the measurement of the total pension liability/(asset) were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan. The difference between expected and actual experience resulted in a deferred inflow of resources in the amount of \$102,225 for the year ended December 31, 2018.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Notes to Financial Statements
December 31, 2018**

NOTE 8 DEFINED BENEFIT PENSION PLAN - continued

Differences between Projected and Actual Investment Earnings

Differences between projected and actual investment earnings on pension plan investments were recognized in pension expense using the straight-line amortization method over a closed five-year period. The difference between projected and actual investment earnings resulted in a deferred inflow of resources in the amount of \$364,840 for the year ended December 31, 2018.

Change in Assumptions

The changes of assumptions about future economic or demographic factors were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan. The changes of assumptions resulted in deferred outflows of resources in the amount of \$199,318 for the year ended December 31, 2018.

Change in Proportion

Changes in the employer's proportionate share of the collective net pension liability(asset) and collective deferred outflows of resources and deferred inflows of resources since the prior measurement date were recognized in employer's pension expense (benefit) using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided pensions through the pension plan. The change in proportion resulted in a deferred outflow of resources in the amount of \$312 and a deferred inflow in the amount of \$6,313 for the year ended December 31, 2018.

Contributions – Proportionate Share

Differences between contributions remitted to the System and the employer's proportionate share are recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with a pension through the pension plan. The resulting deferred inflow/outflow and amortization is not reflected in the schedule of employer amounts due to differences that could arise between contributions reported by the System and contributions reported by the participating employer.

Retirement System Audit Report

Parochial Employees' Retirement System of Louisiana issued a stand-alone audit report on its financial statements for the year ended December 31, 2017. Access to the audit report can be found on the System's website: www.persla.org or on the Office of Louisiana Legislative Auditor's official website: www,lla.state.la.us.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Notes to Financial Statements
December 31, 2018**

NOTE 8 DEFINED BENEFIT PENSION PLAN - continued

Pension Liabilities/(Assets), Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2018, LEDA reported an asset of \$157,920 for its proportionate share of the Net Pension Asset.

The Net Pension Asset was measured as of December 31, 2017 and the total pension asset used to calculate the Net Pension Asset was determined by an actuarial valuation as of that date. LEDA's proportion of the Net Pension Asset was based on a projection of the long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At December 31, 2017, LEDA's proportion was 0.212759%, which was a decrease of .00222% from its proportion measured as of December 31, 2016.

For the year ended December 31, 2018, LEDA recognized pension expense of \$196,035 adjusted for the employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions, \$376.

At December 31, 2018, LEDA reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experiences	\$ -	\$ 102,225
Change in Assumptions	\$ 199,318	\$ -
Net difference between projected and actual earnings on pension plan investments	-	364,840
Change in proportion and differences between employer contributions and proportionate share of contributions	(350)	6,313
Employer contributions subsequent to the measurement date	141,133	-
Total	\$ 340,101	\$ 473,378

Deferred outflows of resources of \$141,133 related to pensions resulting from LEDA's contributions subsequent to the measurement date will be recognized as a reduction/(increase) of the Net Pension Liability (Asset) in the year ended December 31, 2019.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Notes to Financial Statements
December 31, 2018**

NOTE 8 DEFINED BENEFIT PENSION PLAN - continued

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - continued

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Fiscal Year Ended</u>	
12/31/2018	\$ 21,466
12/31/2019	\$ (25,852)
12/31/2020	\$(124,738)
12/31/2021	\$(144,604)

NOTE 9 OPERATING LEASES

On January 1, 1999, the Authority entered into an agreement under a non-cancelable operating lease. The 30-year lease provides for two renewal options at the end of the lease, each for a ten-year period. The agreement calls for an irrevocable transfer of property owned by the Authority, as well as annual payments of \$22,000 per year during the primary term of the lease.

Future minimum lease payments for the lease are as follows:

<u>December 31,</u>		
2019	\$	22,000
2020		22,000
2021		22,000
2022		22,000
2023		22,000
Thereafter		154,000
	<u>\$</u>	<u>264,000</u>

On May 3, 2018, the Authority entered into a one (1) year operating lease for facilities. The lease has three (3) one-year renewal options. Rental payments are \$3,810 per month. The lease expired on May 3, 2019 and was renewed for an additional one-year term. On May 3, 2018, the Authority entered into a sublease for this property under identical terms as the lease. The total amount of future minimum lease payments to be received under this sublease are \$60,960.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Notes to Financial Statements
December 31, 2018**

NOTE 9 OPERATING LEASES - continued

Future minimum lease payments for the lease are as follows:

<u>December 31,</u>		
2019	\$	45,720
2020		<u>15,240</u>
	\$	<u>60,960</u>

On February 12, 2015, the Authority entered into a three (3) year operating lease for facilities. Rental payments are currently \$20,947.50 per month. The lease expired on February 11, 2019 and was renewed for an additional one-year term through February 11, 2020. This space is being leased as part of the agreement with CGI as discussed in Footnote 10.

Future minimum lease payments for the lease are as follows:

<u>December 31,</u>		
2019	\$	251,370
2020		<u>31,425</u>
	\$	<u>282,795</u>

NOTE 10 COMMITMENTS

In January 2014, LEDA entered into a Cooperative Endeavor Agreement with Perficient, Inc. to provide certain inducements to Perficient in exchange for the Company beginning, maintaining and expanding its operations of business in Lafayette Parish to create and maintain certain “required jobs and required payroll” as outlined in the agreement for a ten year period. LEDA’s obligation under this agreement is to provide funding of up to \$750,000 for the project costs. The agreement calls for structured payments based on certain job creation goals being met, with the deadline for job creation amended to December 31, 2021. The maximum amount will only be paid when the Company has created 245 jobs. As of December 31, 2018, LEDA has paid \$98,952.46 of the total amount of this obligation, of which \$-0- was paid in the current year. The agreement also contains claw-back provisions if the requirement elements are not met.

In April 2014, LEDA entered into a Cooperative Endeavor Agreement with the State of Louisiana, the Louisiana Department of Economic Development, the University of Louisiana at Lafayette, Ragin’ Cajun Facilities, Inc. and CGI Federal, Inc. to provide certain inducements to CGI to establish and operate a Technology Center in Lafayette, Louisiana. LEDA’s obligation under this agreement is to provide the Company with occupancy of a temporary facility. LEDA shall provide \$1.1 million for temporary facility costs and any remaining balance after payment of such costs shall be available for relocation costs, furniture and equipment to be reimbursed to the Company by LEDA.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

Notes to Financial Statements December 31, 2018

NOTE 10 COMMITMENTS - continued

During 2017, the agreement was amended to include LEDA continuing to pay rent on the Company's behalf through February 2018. The amendment did not include a total dollar amount, only a time restriction. In 2018, the agreement was again modified and LEDA has agreed to pay up to \$4.25 million in lease costs for Facility 2 as well as relocation and furniture and equipment costs under the same terms as the state agreement. As of December 31, 2018, LEDA has paid \$1,548,610 of the total amount of these obligations, of which \$304,041 was expended in the current year. The agreement contains numerous requirements including job creation for a ten-year period. The agreement also contains claw-back provisions if the requirement elements are not met.

In October 2014, LEDA entered into a Cooperative Endeavor Agreement with Enquero, Inc. to provide certain inducements to Enquero in exchange for the Company beginning, maintaining and expanding its operations of business in Lafayette Parish to create and maintain certain "required jobs and required payroll" as outlined in the agreement for a ten-year period. LEDA's obligation under this agreement is to provide funding of up to \$750,000 for the project costs. The agreement calls for structured payments based on certain job creation goals being met, with the deadline for job creation set at September 30, 2024. The maximum amount will only be paid when the Company has created 275 jobs. As of December 31, 2018, LEDA has paid \$150,000 of the total amount of this obligation, of which \$0- was expended in the current year. The agreement also contains claw-back provisions if the requirement elements are not met.

In September 2016, LEDA entered into a Cooperative Endeavor Agreement with WAITR Incorporated to provide certain inducements to WAITR in exchange for the Company beginning, maintaining and expanding its operations of business in Lafayette Parish to create and maintain certain "required jobs and required payroll" as outlined in the agreement for a six-year period. LEDA's obligation under this agreement is to provide funding of up to \$187,500 for the project costs. The agreement calls for structured payments based on certain job creation goals being met, with the deadline for job creation set at October 31, 2022. The maximum amount will only be paid when the Company has created 100 jobs. In 2018, the agreement was modified and LEDA has agreed to pay up to \$600,000 for project costs. The amendment also extended the employment period to June 30, 2032 and requires WAITR to have 270 jobs to receive the maximum amount. As of December 31, 2018, LEDA has paid \$122,445 of the total amount of this obligation, all of which was expended in the prior year. The agreement also contains claw-back provisions if the requirement elements are not met.

Effective January 1, 2018, LEDA entered into a Memorandum of Understanding (MOU) with Opportunity Machine, Inc. (OM), a not for profit entity whose mission is to provide tools to its members that will accelerate their businesses resulting in job growth and economic development. As part of this MOU, LEDA committed to provide working capital and support services in exchange for OM's commitment to fund entrepreneurial recruitment projects and regional marketing efforts that will include Lafayette Parish.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Notes to Financial Statements
December 31, 2018**

NOTE 10 COMMITMENTS - continued

LEDA shall transfer up to \$350,000 prior to December 31, 2018 to be used for operational expenses, lease payments and other expenses. LEDA also agrees to employ an executive director, program administrator and up to four interns on behalf of OM. LEDA will also provide accounting services and support. In addition, LEDA will sublease operational space (see Footnote 8), which shall count towards the \$350,000 commitment. For the year ended December 31, 2018, LEDA funded \$350,000 under this MOU and also paid \$98,758 in salaries and benefits for the above referenced employees. This MOU was renewed for 2019 with the same terms.

NOTE 11 LITIGATION

There was no litigation pending against the Authority as of December 31, 2018.

NOTE 12 COMPENSATION, BENEFITS AND OTHER PAYMENTS TO THE PRESIDENT/CEO

A detail of compensation, benefits, and other payments paid to Gregg Gothreaux, President and CEO for the year ended December 31, 2018:

<u>Purpose</u>	
Salary	\$ 299,000
Revenue Sharing	\$ 40,833
Benefits – Insurance	\$ 11,170
Benefits - Retirement	\$ 31,625
Government Provided Vehicle	\$ 1,414
Reimbursements	\$ 7,322
Travel	\$ 12,840
Registration Fees	\$ 1,700

NOTE 13 SUBSEQUENT EVENTS

Management has evaluated subsequent events through June 12, 2019, the date the financial statements were available to be issued.

Effective January 1, 2019, the Authority changed fiscal agent banks.

On April 15, 2019, the Authority purchased a building at a total cost of \$1,000,000 for use in future economic development projects.

REQUIRED SUPPLEMENTARY INFORMATION

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET (GAAP BASIS) AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2018**

	Budgeted Amounts		Actual Amounts	Variances with Final Budget
	Original	Final		Positive (Negative)
Revenues:				
Taxes	\$ 3,745,000	\$ 3,745,000	\$ 3,792,938	\$ 47,938
Intergovernmental	121,100	121,100	117,411	(3,689)
Miscellaneous	<u>27,500</u>	<u>27,500</u>	<u>35,674</u>	<u>8,174</u>
Total revenues	<u>3,893,600</u>	<u>3,893,600</u>	<u>3,946,023</u>	<u>52,423</u>
Expenditures:				
Current:				
General government	3,721,100	3,721,100	3,238,706	482,394
Capital outlay	<u>75,000</u>	<u>75,000</u>	<u>41,600</u>	<u>33,400</u>
Total expenditures	<u>3,796,100</u>	<u>3,796,100</u>	<u>3,280,306</u>	<u>515,794</u>
Excess of revenues over expenditures	<u>97,500</u>	<u>97,500</u>	<u>665,717</u>	<u>568,217</u>
Other financing sources (uses):				
Interest earned	62,500	62,500	122,919	60,419
Operating transfers in	350,000	350,000	350,000	-
Operating transfers out	<u>(510,000)</u>	<u>(510,000)</u>	<u>(510,000)</u>	<u>-</u>
Total other financing sources (uses)	<u>(97,500)</u>	<u>(97,500)</u>	<u>(37,081)</u>	<u>60,419</u>
Excess of revenues and other sources over expenditures and other uses	-	-	628,636	628,636
Fund balance, beginning	<u>6,889,613</u>	<u>6,889,613</u>	<u>6,889,613</u>	<u>-</u>
Fund balance, ending	<u>\$ 6,889,613</u>	<u>\$ 6,889,613</u>	<u>\$ 7,518,249</u>	<u>\$ 628,636</u>

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET (GAAP BASIS) AND ACTUAL - SPECIAL REVENUE FUND
FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	Variances with Final Budget
	<u>Original</u>	<u>Amended</u>		<u>Positive (Negative)</u>
Revenues:				
Miscellaneous	\$ -	\$ -	\$ -	\$ -
Total revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures:				
Current:				
General government	54,000	54,000	137	53,863
Capital Outlay	<u>5,000</u>	<u>5,000</u>	<u>-</u>	<u>5,000</u>
Total expenditures	<u>59,000</u>	<u>59,000</u>	<u>137</u>	<u>58,863</u>
Excess (deficiency) of revenues over expenditures	(59,000)	(59,000)	(137)	58,863
Other financing sources (uses):				
Interest earned	1,200	1,200	10,709	9,509
Operating transfers out	<u>(350,000)</u>	<u>(350,000)</u>	<u>(350,000)</u>	<u>-</u>
Total other financing sources (uses)	<u>(348,800)</u>	<u>(348,800)</u>	<u>(339,291)</u>	<u>9,509</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	(407,800)	(407,800)	(339,428)	68,372
Fund balance, beginning	<u>477,418</u>	<u>477,418</u>	<u>477,418</u>	<u>-</u>
Fund balance, ending	<u>\$ 69,618</u>	<u>\$ 69,618</u>	<u>\$ 137,990</u>	<u>\$ 68,372</u>

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**SCHEDULE OF EMPLOYER'S SHARE OF NET PENSION LIABILITY
LOUISIANA PAROCHIAL RETIREMENT SYSTEM
FOR THE YEAR ENDED DECEMBER 31, 2018**

<u>Year ended December 31</u>	<u>Employer Proportion of the Net Pension Liability (Asset)</u>	<u>Employer Proportionate Share of the Net Pension Liability (Asset)</u>	<u>Employer's Covered Payroll</u>	<u>Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u>
2018	0.212759%	\$ (157,920)	\$ 1,309,567	-12.1%	101.98%
2017	0.230539%	\$ 474,798	\$ 1,367,222	34.7%	94.15%
2016	0.219292%	\$ 577,240	\$ 1,257,334	45.9%	92.23%
2015	0.206091%	\$ 56,347	\$ 1,183,718	4.8%	99.15%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**SCHEDULE OF EMPLOYER CONTRIBUTIONS
FOR THE YEAR ENDED DECEMBER 31, 2018**

<u>Year ended December 31,</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to Contractual Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Employer's Covered Payroll</u>	<u>Contributions as a % of Covered Payroll</u>
2018	\$ 163,696	\$ 163,696	\$ -	\$ 1,309,567	12.50%
2017	\$ 177,739	\$ 177,739	\$ -	\$ 1,367,222	13.00%
2016	\$ 182,313	\$ 182,313	\$ -	\$ 1,257,334	14.50%
2015	\$ 189,395	\$ 189,395	\$ -	\$ 1,183,718	16.00%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

**INTERNAL CONTROL, COMPLIANCE
AND
OTHER INFORMATION**

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Chairman of the Board
and Members of the Board of Commissioners
Lafayette Economic Development Authority
Parish of Lafayette, Louisiana

* A PROFESSIONAL CORPORATION
** A LIMITED LIABILITY COMPANY



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GREG HARBOURT, CPA

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We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major funds of the Lafayette Economic Development Authority of the Parish of Lafayette, Louisiana, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements and have issued our report thereon dated June 12, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charge with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies.

Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Wright, Moore, DeHart,
Dupuis & Hutchinson, LLC*

WRIGHT, MOORE, DEHART,
DUPUIS & HUTCHINSON, LLC
Certified Public Accountants

June 12, 2019
Lafayette, Louisiana

OTHER SUPPLEMENTARY INFORMATION

GENERAL FUND

The General Fund is used to account for resources traditionally associated with governments, which are not required legally or by sound financial management to be accounted for in another fund.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

STATEMENT OF EXPENDITURES
 BUDGET (GAAP BASIS) AND ACTUAL - GENERAL FUND
 FOR THE YEAR ENDED DECEMBER 31, 2018

	2018		Variance - Favorable (Unfavorable)	2017 Actual
	Final Budget	Actual		
Current:				
General government:				
Salaries, taxes and benefits	\$ 1,905,000	\$ 1,760,931	\$ 144,069	\$ 1,821,961
Existing business retention/expansion	54,000	28,821	25,179	27,727
Professional development	48,600	41,852	6,748	42,658
Business recruitment	111,000	76,641	34,359	60,631
Artspark/Forkspark	100,000	96,072	3,928	60,000
Sustainable Community	3,100	1,687	1,413	2,788
Marketing and advertising	72,900	34,119	38,781	37,091
Office operations	150,000	151,431	(1,431)	129,306
Industrial property maintenance	24,000	24,516	(516)	13,842
Legal notices and audit	19,000	17,087	1,913	10,000
Insurance	35,000	25,548	9,452	30,931
Louisiana Public Retirement	150,000	137,553	12,447	136,344
Legal and professional fees	222,500	201,493	21,007	204,535
Governmental & UL Lafayette liaison	52,000	36,096	15,904	42,586
Contingencies	10,000	-	10,000	-
Trade development	6,000	-	6,000	4,869
Market intelligence	34,000	31,041	2,959	24,534
Technology	38,500	14,769	23,731	29,084
Workforce Connection Programs	53,500	52,775	725	58,021
Opportunity Machine	350,000	350,000	-	350,000
Special projects	282,000	156,274	125,726	216,997
Capital outlay:				
Equipment and furniture	75,000	41,600	33,400	41,344
Total	<u>\$ 3,796,100</u>	<u>\$ 3,280,306</u>	<u>\$ 515,794</u>	<u>\$ 3,345,249</u>

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Compensation Paid to Members of the Board of Commissioners
December 31, 2018**

The commissioners of the Authority receive no compensation and are only reimbursed for their expenses incurred relating to the Authority's business, which must have appropriate supporting documentation.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Summary of Corrective Action Taken on Prior Year Findings
December 31, 2018**

There were no prior year findings.

LAFAYETTE ECONOMIC DEVELOPMENT AUTHORITY

**Schedule of Findings and Questioned Costs
Year Ended December 31, 2018**

We have audited the financial statements of the Lafayette Economic Development Authority as of and for the year ended December 31, 2018 and have issued our report thereon dated June 12, 2019. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of December 31, 2018 resulted in an unmodified opinion.

Section I – Summary of Auditors’ Reports

A. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weaknesses	Yes	<input checked="" type="checkbox"/>	No
Control Deficiency	Yes	<input checked="" type="checkbox"/>	No

Compliance

Compliance Material to Financial Statements	Yes	<input checked="" type="checkbox"/>	No
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Section II – Financial Statement Findings

There were no current year findings.

Section III – Federal Award Findings and Questioned Costs.

This section is not applicable for the year ended December 31, 2018.

**LAFAYETTE ECONOMIC DEVELOPMENT
AUTHORITY**
Lafayette, Louisiana

Independent Accountants' Report
On Applying Agreed-Upon Procedures

Year Ended December 31, 2018

WRIGHT, MOORE, DEHART, DUPUIS & HUTCHINSON, L.L.C.

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INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors and Management
Lafayette Economic Development Authority
Lafayette, Louisiana

We have performed the procedures enumerated below, which were agreed to by the management of Lafayette Economic Development Authority and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about Lafayette Economic Development Authority's compliance with certain laws, regulations and best practices during the year ended December 31, 2018. Management of Lafayette Economic Development Authority is responsible for its financial records and compliance with applicable laws and regulations. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Written Policies and Procedures

1. Obtain the entity's written policies and procedures and report whether those written policies and procedures address each of the following financial/business functions (or report that the entity does not have any written policies and procedures), as applicable:

- a) **Budgeting**, including preparing, adopting, monitoring, and amending the budget

Written policies and procedures were obtained and address the functions noted above.

- b) **Purchasing**, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes.

Written policies and procedures were obtained and address the functions noted above.

- c) **Disbursements**, including processing, reviewing, and approving

Written policies and procedures were obtained and address the functions noted above.

- d) **Receipts**, including receiving, recording, and preparing deposits

Written policies and procedures were obtained and address the functions noted above.

- e) **Payroll/Personnel**, including (1) payroll processing, and (2) reviewing and approving time and attendance records, including leave and overtime worked.

Written policies and procedures were obtained and address the functions noted above.

- f) **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process

Written policies and procedures were obtained and address the functions noted above.

- g) **Credit Cards (and debit cards, fuel cards, P-Cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers, and (5) monitoring card usage

Written policies and procedures were obtained and address the functions noted above.

- h) **Travel and expense reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers

Written policies and procedures were obtained and address the functions noted above.

- i) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy. Note: Ethics requirements are not applicable to nonprofits.

Written policies and procedures were obtained and address the functions noted above.

- j) **Debt Service**, including (1) debt issuance approval, (2) EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

This section is not applicable – no long-term debt has been issued.

Board (or Finance Committee, if applicable) _____

- 2. Obtain and review the board/committee minutes for the fiscal period, and:
 - a) Report whether the managing board met (with a quorum) at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, or other equivalent document.

This was not required to be tested in the fiscal year.

- b) For those entities reporting on the governmental accounting model, observe that the minutes referenced or included monthly budget-to-actual comparisons on the general fund and major special revenue funds, as well as monthly financial statements (or budget-to-actual comparisons, if budgeted) for major proprietary funds.¹ Alternately, for those entities reporting on the non-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.

This was not required to be tested in the fiscal year

- c) For governmental entities, obtain the prior year audit report and observe the unrestricted fund balance in the general fund. If the general fund had a negative ending unrestricted fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unrestricted fund balance in the general fund.

This was not required to be tested in the fiscal year.

Bank Reconciliations

- 3. Obtain a listing of client bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for selected each account, and observe that:

- a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated, electronically logged);

This was not required to be tested in the fiscal year.

- b) Bank reconciliations include evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and

This was not required to be tested in the fiscal year.

- c) Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

This was not required to be tested in the fiscal year.

Collections

4. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).

This was not required to be tested in the fiscal year

5. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e. 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:

- a) Employees that are responsible for cash collections do not share cash drawers/registers.

This was not required to be tested in the fiscal year.

- b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.

This was not required to be tested in the fiscal year.

- c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.

This was not required to be tested in the fiscal year.

- d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions are not responsible for collecting cash, unless another employee verifies the reconciliation.

This was not required to be tested in the fiscal year.

6. Inquire of management that all employees who have access to cash are covered by a bond or insurance policy for theft.

This was not required to be tested in the fiscal year.

7. Randomly select two deposit dates for each of the 5 bank accounts selected for procedure #3 under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc. Obtain supporting documentation for each of the 10 deposits and:

- a) Observe that receipts are sequentially pre-numbered.

This was not required to be tested in the fiscal year.

- b) Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.

This was not required to be tested in the fiscal year.

- c) Trace the deposit slip total to the actual deposit per the bank statement.

This was not required to be tested in the fiscal year.

- d) Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100).

This was not required to be tested in the fiscal year.

- e) Trace the actual deposit per the bank statement to the general ledger.

This was not required to be tested in the fiscal year.

Disbursements – General (excluding credit card/debit card/fuel card/P-Card purchases or payments)

- 8. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).

This was not required to be tested in the fiscal year.

- 9. For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:

- a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.

This was not required to be tested in the fiscal year.

- b) At least two employees are involved in processing and approving payments to vendors.

This was not required to be tested in the fiscal year.

- c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.

This was not required to be tested in the fiscal year.

- d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.

This was not required to be tested in the fiscal year.

10. For each location selected under #8 above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction and:

- a) Observe that the disbursement matched the related original invoice/billing statement.

This was not required to be tested in the fiscal year.

- b) Observe that the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.

This was not required to be tested in the fiscal year.

Credit Cards/Debit Cards/Fuel Cards/P-Cards

11. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards), including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

This was not required to be tested in the fiscal year.

12. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:

- a) Observe that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing, by someone other than the authorized card holder. [Note: Requiring such approval may constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality); these instances should not be reported.]

This was not required to be tested in the fiscal year.

- b) Observe that finance charges and late fees were not assessed on the selected statements.

This was not required to be tested in the fiscal year.

13. Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e. each card should have 10 transactions subject to testing). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased. (2) written documentation of the business/public

purpose, and (3) documentation of the individuals participating in meals (for meal charges only).

This was not required to be tested in the fiscal year.

Travel and Expense Reimbursement

14. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:

- a) If reimbursed using a per diem, agree the reimbursement rate to those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).

This was not required to be tested in the fiscal year.

- b) If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.

This was not required to be tested in the fiscal year.

- c) Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).

This was not required to be tested in the fiscal year.

- d) Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

This was not required to be tested in the fiscal year.

Contracts

15. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternately, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:

- a) Observe that the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.

This was not required to be tested in the fiscal year.

- b) Observe that the contract was approved by the governing body/board, if required by policy or law (e.g. Lawrason Act, Home Rule Charter).

This was not required to be tested in the fiscal year.

- c) If the contract was amended (e.g. change order), observe that the original contract terms provided for such an amendment.

This was not required to be tested in the fiscal year.

- d) Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

This was not required to be tested in the fiscal year.

Payroll and Personnel

- 16. Obtain a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees/officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.

This was not required to be tested in the fiscal year.

- 17. Randomly select one pay period during the fiscal period. For the 5 employees/officials selected under #16 above, obtain attendance records and leave documentation for the pay period, and:

- a) Observe that all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). (Note: Generally, an elected official is not eligible to earn leave and does not document his/her attendance and leave. However, if the elected official is earning leave according to policy and/or contract, the official should document his/her daily attendance and leave.)

This was not required to be tested in the fiscal year.

- b) Observe that supervisors approved the attendance and leave of the selected employees/officials.

This was not required to be tested in the fiscal year.

- c) Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.

This was not required to be tested in the fiscal year.

- 18. Obtain a listing of those employees/officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees/officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations, agree the hours to the employee/officials' cumulate leave records, and agree the pay rates to the employee/officials' authorized pay rates in the employee/officials' personnel files.

This was not required to be tested in the fiscal year.

19. Obtain management's representation that employer and employee portions of payroll taxes, retirement contributions, health insurance premiums, and workers' compensation premiums have been paid, and associated forms have been filed, by required deadlines.

No exceptions noted in current year.

Ethics (excluding nonprofits)

20. Using the 5 randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above, obtain ethics documentation from management, and:

- a. Observe that the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period.

This was not required to be tested in the fiscal year.

- b. Observe that the documentation demonstrates each employee/official attested through signature verification that he or she has read the entity's ethics policy during the fiscal period.

This was not required to be tested in the fiscal year.

Debt Service (excluding nonprofits)

21. Obtain a listing of bonds/notes issued during the fiscal period and management's representation that the listing is complete. Select all bonds/notes on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each bond/note issued.

This was not required to be tested in the fiscal year.

22. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants.

This was not required to be tested in the fiscal year.

Other

23. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled.

Management has asserted that the entity did not have any misappropriations of public funds or assets.

24. Observe that the entity has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

This was not required to be tested in the fiscal year.

We were not engaged to perform, and did not perform, an audit, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of Lafayette Economic Development Authority and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*Wright, Moore, DeHart,
Dupuis & Hutchinson, LLC*

WRIGHT, MOORE, DEHART,
DUPUIS & HUTCHINSON, LLC
Certified Public Accountants

Lafayette, Louisiana
May 14, 2019