# VILLAGE OF DRY PRONG, LOUISIANA

ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2020



# TABLE OF CONTENTS

	<u>PAGE</u>
INDEPENDENT AUDITORS' REPORT	1-2
REQUIRED SUPPLEMENTAL INFORMATION (PART I)	
Management's Discussion and Analysis	3-6
GOVERNMENT-WIDE FINANCIAL STATEMENTS	
Statement of Net Position	7
Statement of Activities	8
FUND FINANCIAL STATEMENTS	
Governmental Funds	
Balance Sheet	9
Statement of Revenues, Expenditures and Changes in Fund Balance	10
Proprietary Funds	
Statement of Net Position.	11
Statement of Revenues, Expenditures and Changes in Fund Net Position	12
Statement of Cash Flows.	13
NOTES TO FINANCIAL STATEMENTS	14 - 22
REQUIRED SUPPLEMENTAL INFORMATION (PART II)	
General Fund - Statement of Revenues and Changes in Fund	
Balances (Budget and Actual)	23 - 24
Sales Tax Fund - Statement of Revenues and Changes in Fund	
Balances (Budget and Actual)	25
OTHER SUPPLEMENTAL INFORMATION	
Schedule of Compensation, Benefits and Other Payments to Agency	
Head or Chief Executive Officer	26
Schedule of Per Diem Paid to Board Members	27
OTHER REPORTS	
Independent Auditors' Report on Compliance and on Internal Control over	
Financial Reporting Based on an Audit of Financial Statements	
Performed in Accordance With Government Auditing Standards	28 - 29
ADDITIONAL INFORMATION	
Schedule of Findings	30
Management's Corrective Action Plan	31
Schedule of Prior Year Findings	32



October 14, 2020

#### Independent Auditors' Report

To the Mayor and Board of Aldermen Village of Dry Prong, Louisiana

#### **REPORT ON THE FINANCIAL STATEMENTS**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Dry Prong, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents.

#### MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **AUDITOR'S RESPONSIBILITY**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **OPINIONS**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village Dry Prong, as of June 30, 2020, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **OTHER MATTERS**

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information described in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Supplemental Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Dry Prong's basic financial statements. The Schedule of Compensation, Benefits and Other Payments to the Agency Head or Chief Executive Officer, and the Schedule of Per Diem Paid to Board Members, described as additional information in the accompanying table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The additional information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the additional information is fairly stated in all material respects in relation to the basic financial statements as a whole.

#### OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARD

In accordance with *Government Auditing Standards*, we have also issued our report dated October 14, 2020 on our consideration of the Village of Dry Prong's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Village of Dry Prong's internal control over financial reporting and compliance.

Rozier, McKay & Willis Certified Public Accountants

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2020

This section of Village of Dry Prong's annual financial report presents our discussion and analysis of the Village's financial performance during the fiscal year ended June 30, 2020.

#### **OVERVIEW OF FINANCIAL STATEMENTS**

The basic financial statements include government-wide financial statements and fund financial statements. These two types of financial statements present the Village's financial position and results of operations from differing perspectives which are described as follows:

#### **Government - Wide Financial Statements**

The government-wide financial statements report information about the Village as a whole using accounting methods similar to those used by private-sector companies. These report all revenues and expenses regardless of when cash is received or paid. Furthermore, the government-wide statements include all of the Village's assets (including infrastructure acquired after July 1, 2001) and all of the Village's liabilities (including long-term debt).

The government-wide financial statements are divided into two categories, which are described as follows:

- Governmental Activities Expenses incurred in connection with providing basic services including police protection, fire protection, culture, recreation, public works and general administration are reported as governmental activities. The governmental activities are financed by taxes, license fees, fines, court cost, interest, grants and contributions.
- **Business-Type Activities** Expenses associated with providing water and sewer services are recovered through fees paid by the customers that utilize these services. These activities are operated in a manner similar to commercial enterprises. Accordingly, activities associated with water and sewer services are reported as business type activities.

#### **Fund Financial Statements**

Fund financial statements provide detailed information regarding the Village's most significant activities and are not intended to provide information for the Village as a whole. Funds are accounting devices that are used to account for specific sources of funds. The Village has two types of funds that are described as follows:

- Governmental Funds These funds are used to account for essentially the same functions that are reported as governmental activities in the government-wide financial statements. However, unlike government-wide financial statements, the governmental funds use a modified accrual basis of accounting that provides a short-term view of the Village's finances. Assets reported by governmental funds are limited to amounts that are available for current needs. In addition, liabilities are limited to amounts that are expected to be paid from currently available assets.
- **Proprietary Fund** These funds are used to account for activities that function in a manner similar to commercial enterprises, including activities associated with the Village's water and sewer services. Proprietary fund financial statements typically provide a more

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2020

detail presentation of the information reported in the business-type activities portion of the government-wide financial statements.

T---- 20 2020

#### FINANCIAL ANALYSIS OF THE VILLAGE AS A WHOLE

A comparative analysis of government-wide data is presented as follows:

#### **Net Position**

A condensed version of the government-wide Statement of Net Position is presented as follows:

Govern- mental Activities	Business- Type Activities Total	June 30, 2019
\$ 183,840	\$ 22,391 \$ 206,231	\$ 395,086
261,327	(261,327)	
391,171	2,854,851 3,246,022	3,431,604
836,338	2,615,915 3,452,253	3,826,690
12,972	53,163 66,135	278,753
	105,157 105,157	120,256
12,972	158,320 171,292	399,009
391,171	2,734,594 3,125,765	3,271,850
148,814	148,814	115,557
283,381	(276,999) 6,382	40,274
\$ 823,366	\$ 2,457,595 \$ 3,280,961	\$ 3,427,681
	\$ 183,840 261,327 391,171 836,338 12,972  12,972 391,171 148,814 283,381	mental Activities         Type Activities         Total           \$ 183,840         \$ 22,391         \$ 206,231           261,327         (261,327)            391,171         2,854,851         3,246,022           836,338         2,615,915         3,452,253           12,972         53,163         66,135            105,157         105,157           12,972         158,320         171,292           391,171         2,734,594         3,125,765           148,814          148,814           283,381         (276,999)         6,382

As the presentation appearing above demonstrates, the largest portion of the Village's net position (95.3%) is invested in capital assets. Net Position invested in capital assets consist of land, buildings, and equipment less any debts used to acquire assets that remain outstanding. In addition, net position invested in capital assets also include any infrastructure acquired after July 1, 2001. The Village uses these capital assets to provide services to its citizens; consequently, these amounts are not available for future spending.

An additional portion of the net position (4.5%) is subject to restrictions that are imposed by agreements with the Village's bondholders or requirements imposed by revenue sources.

The remaining net position (0.2%), is unrestricted and can be used at the discretion of the governing body.

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2020

## **Changes in Net Position**

A condensed version of the government-wide Statement of Changes in Net Position is presented as follows:

	For the Year Ended June 30, 2020						For the				
	Govern- mental Type Activities Activities		Type		Total		ar Ended June 30, 2019				
Revenues:											
Program Revenue:	•	01 (70		107160		016000	•	005 505			
Charges for Services	\$	21,652	\$	195,168	\$	216,820	\$	227,727			
Operating Grants and											
Contributions											
Capital Grants and											
Contributions											
General Revenue:		14 (21				14 (21		12 042			
Property Taxes		14,631				14,631		13,843			
Franchise Taxes		16,822				16,822		18,633			
Sales Taxes		62,658				62,658		60,860			
Occupational Licenses		38,939				38,939		41,121			
Miscellaneous		10,717				10,717		6,758			
Total Revenue		165,419		195,168		360,587		368,942			
Program Expenses:											
General Government		136,463				136,463		105,861			
Streets		34,421				34,421		32,034			
Public Safety											
Police Department		32,833				32,833		41,277			
Interest on Long Term Debt		968				968		1,960			
Utilities				302,622		302,622		312,946			
Total Expenses		204,685		302,622		507,307		494,078			
Change in Net Position		(39,266)		(107,454)		(146,720)		(125,136)			
Net Position Beginning		862,632		2,565,049		3,427,681		3,552,817			
Net Position Ending	<u>\$</u>	823,366	\$	2,457,595	\$	3,280,961	\$	3,427,681			

Governmental activities decreased the Village's net position by \$39,266. The decrease is attributable using reserves to supplement services.

Business-type activities decreased the Village's net position by \$107,454. The decrease is attributable depreciation of assets acquired with grant funds in previous years. Changes in net position excluding capital grants, contributions and depreciation for the utility system are presented as follows:

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2020

	Current	<u>Prior</u>
Change in Net Position Capital Grants and Contributions	\$ (146,720) 	\$ (125,136) 
Depreciation Depreciation	185,582	144,987
Change in Net Position Excluding Capital Grants, Contributions and Depreciation	\$ 38,862	\$ 22,638

#### FINANCIAL ANALYSIS OF THE VILLAGE'S FUNDS

For the year ended June 30, 2020, activity in governmental funds included the general fund, sales tax fund, and debt service. The only differences between amounts reported by the governmental funds and governmental activities reported in the government-wide financial statements are attributable to including fixed assets and debt in the government-wide presentation.

Amounts reported for business-type activities in the Village's individual funds are identical to the business-type activities reported in the government-wide presentation.

## **BUDGET HIGHLIGHTS**

The general fund and special revenue fund are the only funds required by law to adopt a budget. Actual expenditures were consistent with appropriations and no budget revisions were necessary.

## **CAPITAL ASSET ADMINISTRATION**

For the year ended June 30, 2020, significant capital asset activity was limited overlaying streets.

#### **DEBT ADMINISTRATION**

Activity was limited to making scheduled payments on existing outstanding debt.

## FACTORS EXPECTED TO EFFECT FUTURE OPERATIONS

At the present time, management is not aware of any matters that are expected to have substantial consequences for future operations.

# STATEMENT OF NET POSITION JUNE 30, 2020

		vernmental Activities	Business-Type Activities		Total
<u>ASSETS</u>					
Cash and cash equivalents	\$	172,145	\$ 560	5 \$	172,711
Receivables (net)		11,695	21,825	5	33,520
Internal balances		261,327	(261,32	7)	-
Land		51,883	41,369	)	93,252
Depreciable capital assets, net		339,288	2,813,482	<u> </u>	3,152,770
Total assets		836,338	2,615,913	<u> </u>	3,452,253
<u>LIABILITIES</u>					
Accounts payable		12,972	-		12,972
Accrued interest payable		-	1,542		1,542
Meter deposits		-	36,52		36,521
Liabilities payable from restricted assets					
Long-term debt					
Due within one year		-	15,100		15,100
Due in more than one year		-	105,15	<u> </u>	105,157
Total liabilities		12,972	158,320	<u> </u>	171,292
NET POSITION					
Invested in capital assets, net of related debt		391,171	2,734,594	ļ	3,125,765
Restricted for:					
Debt service		63,074	-		63,074
Street improvements		85,740	-		85,740
Unrestricted		283,381	(276,999	)	6,382
Total net position (deficit)	<u>\$</u>	823,366	\$ 2,457,595	<u>\$</u>	3,280,961

## STATEMENT OF ACTIVITIES

Year Ended June 30, 2020

				F	'rogram	Revenu	es			•	xpense) Revenu	
				narges for	Gran	erating ets and	Gr	apital ants &	Go	vernmental	Business- Type	
	E	expenses		Services	Contr	ibutions	Cont	ributions		Activities	Activities	 Total
Governmental Activities:												
General Government	\$	136,463	\$	-	\$	-	\$	-	\$	(136,463)	\$ -	\$ (136,463)
Streets		34,421		-		-		-		(34,421)	-	(34,421)
Public Safety												
Law Enforcement		32,833		21,652		-		-		(11,181)	-	(11,181)
Interest on Long Term Debt		968								(968)		 (968)
<b>Total Governmental Activities</b>		204,685		21,652						(183,033)		(183,033)
<b>Business-Type Activities:</b>												
Utility Service		302,622		195,168		-		-			(107,454)	(107,454)
Total Business-Type Activities		302,622		195,168		-		-		-	(107,454)	(107,454)
<b>Total Primary Government</b>	\$	507,307	\$	216,820	\$		\$	-	_	(183,033)	(107,454)	(290,487)
			Gener	al Revenu	P6.							
			Taxes:		<del></del>							
				Valorem						14,631	-	14,631
			Fra	nchise						16,822	-	16,822
			Sal	es						62,658	-	62,658
			Occup	ational Lic	enses					38,939	-	38,939
			Miscel	laneous						10,717	_	10,717
			Total (	General Re	venues					143,767		143,767
			Chang	e in Net Po	sition					(39,266)	(107,454)	(146,720)
			Net Po	sition Begi	nning					862,632	2,565,049	3,427,681
			Net Po	sition End	ing				\$	823,366	\$ 2,457,595	\$ 3,280,961

# BALANCE SHEET GOVERNMENTAL FUNDS

June 30, 2020

						Debt	Go	Other overnmental	Go	Total vernmenta
		Gene <u>ral</u>	Sa	ales Tax		Service		Funds		Funds
Assets										
Cash and cash equivalents	\$	34,996	\$	74,075	\$	63,074	\$	-	\$	172,145
Accounts receivable		30		11,665		-		-		11,695
Due from other funds		261,327						_		261,327
Total assets	\$	296,353	\$	85,740	\$	63,074	\$	-	\$	445,167
Liabilities and Fund Balance										
<u>Liabilities</u>										
Accounts payable	\$	12,972	\$	-	\$	-	\$	-	\$	12,972
Delayed revenues					_		_			
Total liabilities		12,972		-		-		_		12,972
Fund Balance										
Nonspendable:										
Long Term advances to other funds		261,327		-		-		•		261,327
Restricted For:										
Street improvements		-		85,740		-		-		85,740
Debt service		-		-		63,074		-		63,074
Unassigned		22,054		<u>-</u>		-		-		22,054
Total Fund Balances	· ·	283,381		85,740	_	63,074				432,195
Total Liabilities and Fund Balance	\$	296,353	\$	85,740	\$	63,074	\$	_	\$	445,167

#### Reconciliation of the Governmental Funds Balance Sheets to the Statement of Net Position

Total Fund Balances - Governmental Funds	\$	432,195
Amounts reported for governmental activities in the statement of net position are different because	e:	
Long term debt incurred to finance governmental activites does require the use of financia resources; therefore, the debt is excluded from the funds financial statements.		-
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		391,171
Net Position of Governmental Activities	\$	823,366

#### Statement of Revenue, Expenditures and Changes in Fund Balance Governmental Funds

Year Ended June 30, 2020

		General	_ S	ales Tax		Debt Service	Gov	Other ernmental Funds_	Go	Total vernmental Funds
Revenues:										
Taxes:										
Ad valorem	\$	14,631	\$	-	\$	-	\$	-	\$	14,631
Franchise		16,822		-		-		-		16,822
Sales tax		-		62,658		-		-		62,658
Occupational licenses		38,939		-		-		-		38,939
Intergovernmental Fines and court cost		- 01 (50		-		-		-		21.652
Miscellaneous		21,652		-		-		-		21,652
		10,650		- (0.650		67	-	<del>-</del>		10,717
Total revenues	_	102,694		62,658		67			_	165,419
Expenditures: Current										
General government		126,789		3,500		-		-		130,289
Public safety - law enforcement		32,833		-		-		-		32,833
Capital outlay		-		-		-		-		-
Debt service										
Principal		-		-		25,000		-		25,000
Interest						968				968
Total expenditures		159,622		3,500		25,968				189,090
Excess (deficiency) of revenues over expenditures		(56,928)		59,158		(25,901)		-		(23,671)
Other sources (uses) Operating transfers in (out)		<u></u>		(19,837)		19,837		-		
Net Change in fund balances Fund balance - beginning of year		(56,928) 340,309		39,321 46,419		(6,064) 69,138		-		(23,671) 455,866
Fund balance - end of year	\$	283,381	\$	85,740	\$	63,074	\$	_	<u> </u>	432,195
_	 C4	totomont of	Rev	annas Evi	oend	itures, and	Cha	nges in		
Reconciliation of the Fund Balances	of G	overnment			e Sta	tement of		_		
	of G	overnment			e Sta	tement of		_	\$	(23,671)
Fund Balances	of G	overnment ls	al F	unds to the				_	\$	(23,671)
Fund Balances Net change in fund balances of Governmental	of G in the in the t of lo ons are tlays a	ds e statement of ong term debt a e reported a re as expenditure cated over esti	activias expeductions. How	unds to the	rent being go	ecause: evernment nent of eported as		_	\$	(23,671)
Fund Balances  Net change in fund balances of Governmental  Amounts reported for governmental activities  Governmental funds report repayment  wide presentation, these transactic  Governmental funds report capital out  activities the cost of those assets is  depreciation expense. The effect of	of G in the in the t of lo ons are tlays a	ds e statement of ong term debt a e reported a re as expenditure cated over esti	activias expeductions. How	unds to the	rent being go	ecause: evernment nent of eported as		_	\$	

# Statement of Net Position Proprietary Funds June 30, 2020

	Business-Type Activities Utility Enterprise Fund
ASSETS:	
Current Assets:	
Cash and cash equivalents	\$ 566
Receivables (net)	21,825
Other assets	
Total current assets	22,391
Noncurrent Assets:	
Capital Assets:	
Land	41,369
Depreciable capital assets, net	2,813,482
Total noncurrent assets	2,854,851
Total assets	2,877,242
LIABILITIES:	
Current Liabilities:	
Other Current Liabilities	1,542
Due to other funds	261,327
Meter deposits	36,521
Current portion of certificate of indebtedness	15,100
Total current liabilities	314,490
Noncurrent Liabilities:	
Certificate of indebtedness	105,157
Total liabilities	419,647
NET POSITION	
Invested in capital assets, net of related debt	2,734,594
Unrestricted	(276,999)
Total net position (deficit)	\$ 2,457,595

# Statement of Revenues, Expenses and Changes in Fund Net Position Proprietary Funds

Year Ended June 30, 2020

-	Business-Type Activities Utility Enterprise Fund
Operating revenues:	
Charges for services	\$ 184,353
Other income	10,815
Total Operating Revenues	195,168
Operating expenses:	
Salaries and payroll taxes	61,210
Chemicals and supplies	26,706
Depreciation	144,987
Repairs and maintenance	16,109
Legal and professional	18,543
Utilities	17,526
Insurance	12,136
Miscellaneous	1,157
Total operating expenses	298,374
Operating income (loss)	(103,206)
Non-operating revenues (expenses):	
Interest expense	(4,248)
Total Non-operating	(4,248)
Income (loss) before capital	
contributions and transfers	(107,454)
Capital Contributions	
Change in net position	(107,454)
Total net position - beginning	2,565,049
Total net position - ending	\$ 2,457,595

## Statement of Cash Flows Proprietary Funds Year Ended June 30, 2020

		s-Type Activities Enterprise Fund
Cash flow from operating activities:		
Cash received from customers	\$	198,053
Cash payments to suppliers of goods and services		(92,074)
Cash payments to employees for services		(61,210)
Net cash provided (used) by operating activities		44,769
Cash flows from non-capital financing activities:		
Increase (Decrease) cash advances due to other funds		(41,880)
Net cash provided (used) by non-capital financing activities		(41,880)
Cash flows from capital and related financing activities:		
Payments for acquisition of capital assets		(186,294)
Principle paid on debt		(14,497)
Interest paid on debt instruments		(4,583)
Net cash provided (used) by capital and related financing activities		(205,374)
Cash flows from investing activities:		
Interest and other income		
Net cash provided (used) by investing activities	<u> </u>	
Net increase (decrease) in cash		(202,485)
Beginning cash balance		203,051
Ending cash balance		566
Restricted cash		<b>-</b>
Unrestricted cash	<u>\$</u>	566
Reconciliation of operating income (loss) to net cash		
Operating income (loss)	\$	(103,206)
Adjustments to reconcile operating income to net cash	·	, , ,
provided by operating activities:		
Depreciation		144,987
(Increase) decrease in accounts receivable		389
(Increase) decrease in other assets		103
(Decrease) increase in meter deposits		2,496
Net cash provided (used) by operating activities	\$	44,769

#### Supplemental disclosures of cash flow information:

For the year ended June 30, 2020, there were no operating, financing, or investing activities that did not result in cash receipts or payments.

## NOTES TO FINANCIAL STATEMENTS June 30, 2020

#### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Village of Dry Prong (the Village) was incorporated under the provisions of the Lawrason Act. The Village is governed by a Mayor and a Board of Alderman consisting of three (3) members. Services provided by the Village include police and fire protection, and street maintenance. The Village also operates a water distribution system and a sewer system.

The accompanying policies conform to generally accepted accounting principles for governmental units.

#### **Financial Reporting Entity**

As the municipal governing authority, for reporting purposes, the Village is considered a separate financial reporting entity. The financial reporting entity consists of (a) the primary government (the Village), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards established criteria for determining which component units should be considered part of the Village of Dry Prong for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. Criteria to be considered in determining financial accountability include:

- 1. Appointing a voting majority of an organization's governing body, and
  - a) The ability of the Village to impose its will on that organization and/or
  - b) The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Village.
- 2. Organizations for which the Village does not appoint a voting majority but are fiscally dependent on the Village.
- 3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based upon application of these criteria, there were no potential component units and all of the Village's activities were included in the primary government reporting entity.

## NOTES TO FINANCIAL STATEMENTS June 30, 2020

#### **Basic Financial Statements**

The basic financial statements include both government-wide and fund financial statements. Both government-wide and fund financial statements categorize activities as either governmental activities or business-type activities, which are described as follows:

- Governmental activities involve government services that are normally supported by taxes and intergovernmental revenues.
- Business-type activities rely on fees and charges for support and operate in a manner similar to private sector enterprises.

The government-wide and fund financial statements present the Village's financial position and results of operations from differing perspectives which are described as follows:

#### **Government-Wide Financial Statements**

The Statement of Net Position and the Statement of Activities display information about the Village as a whole. The effect of most interfund activity is eliminated from these financial statements. Furthermore, government-wide financial statements exclude any fiduciary activities which are reported in the fund financial statements.

Program revenues reported in the Statement of Activities consist of amounts that are directly associated with a governmental service or business-type activity. Program revenues include charges for services, fines, court cost, contributions associated with a particular function and most grants.

#### **Fund Financial Statements**

Funds are separate accounting entities that are designed to assist with demonstrating legal compliance and segregating transactions by activity. Separate financial statements are provided for governmental funds and proprietary funds. In addition, separate financial statements are presented for any fiduciary activities. Major individual funds are reported as separate columns in the fund financial statements. The Village's major funds are described as follows:

- Governmental Funds The Village's active major governmental funds include the general fund, sales tax fund and the debt service fund. The general fund is the primary operating fund and is used to account for all governmental activities except those required to be reported in another fund. The sales tax fund is a special revenue fund used to account for sales tax revenue designated for street improvements within the Village. The debt service fund is used accumulate resources for the repayment of sales tax revenue bonds issued to finance street construction.
- Proprietary Funds Are used to account for business type activities. The operations of
  the Village's Utility System utilize a single proprietary fund. Revenue earned in
  exchange for providing services is reported as operating income and revenue from
  other sources is reported as non-operating.

# NOTES TO FINANCIAL STATEMENTS June 30, 2020

#### **Basis of Accounting and Measurement Focus**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The basis of accounting and measurement focus used for various financial statement presentations are described as follows:

Financial Statement Presentation	<b>Basis of Accounting</b>	Measurement Focus
Government-Wide Financial Statements	Accrual Basis	Economic Resources
Fund Financial Statements:		
Governmental Funds	Modified Accrual Basis	<b>Current Financial Resources</b>
Proprietary Funds	Accrual Basis	Economic Resources
• •		

Under the accrual basis of accounting and the economic resources measurement focus, revenues are recorded when earned and expenses are recorded when a liability is incurred.

Under the modified accrual basis of account and the current financial resources measure focus revenue is recognized when it is considered measurable and available. Revenue is considered available if it is collected within 60 days of year end. In addition, expenses are generally recorded when a liability has been incurred; however, debt service, compensated absences, claims and judgments are recorded as expenses when payment is made. Furthermore, when the current financial resources measure focus is used, amounts recorded as assets exclude capital assets and the acquisition of capital assets is treated as expenditures. In addition, long-term debts are excluded from amounts reported as liabilities. Proceeds from issuing long-term debt are reported as other financing sources and repayment of long-term debt is reported as an expenditure of funds.

#### **Non-Exchange Transactions**

Revenue from certain non-exchange transactions cannot be properly measured prior to collection. Furthermore, it is not practical to determine the probability of collection resulting from certain non-exchange transactions such as traffic citations. Consequently, revenue from franchise taxes, fines and court cost is not recognized until it is collected.

#### **Use of Estimates**

The preparation of financial statement in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### **Restricted Assets**

Restricted assets represent resources that must be expended in a specific manner. Restrictions of this nature are imposed by various contractual obligations including grant agreements, tax propositions, and bond covenants.

#### **Budget Practices**

The Mayor prepares annual budgets for the Village's general fund and special revenue fund. These budgets are submitted to the Board of Aldermen and the approved budgets are adopted before the beginning of

## NOTES TO FINANCIAL STATEMENTS June 30, 2020

each fiscal year. Amended budgets are prepared prior to the conclusion of each fiscal year. The amended budgets are prepared and approved in the same manner as the original budget.

The general fund and special revenue fund budgets present revenue and expenditures on a basis which is consistent with generally accepted accounting principles. The Village's remaining funds are not required to adopt budgets.

#### Capital Assets

Capital assets are carried at historical cost or estimated historical cost including interest incurred during construction. Prior to July 1, 1989, there were few records supporting the cost; therefore, costs related to the Village's utility system were estimated based on information furnished by the Village's consulting engineers. Cost of buildings and equipment acquired prior to July 1, 1989 were estimated based on replacement cost.

Infrastructure capital assets consisting of streets, bridges, sidewalks and drainage systems acquired before July 1, 2001 are excluded from capital assets. Depreciation associated with capital assets is computed using the straight-line method over the estimated useful lives of the assets.

#### Cash and Cash Equivalents:

Amounts reported as cash and cash equivalents include all cash on hand, cash in bank accounts, certificates of deposit and highly liquid investments. Credit risk associated with bank deposits is limited by requiring fiscal agent banks to pledge securities as required by State Law. Furthermore, interest rate risk associated with certificates of deposits is typically mitigated by purchasing instruments that mature in one year or less.

#### **Delayed Revenue:**

Amounts collected from grant programs are reported as delayed revenue until the Village has complied with the terms and conditions of the grant program. The amount reported as delayed revenue represents the unexpended portion of grant receipts that are required to be used for specific purposes.

#### **Internal Balances:**

All funds paid to vendors are typically disbursed from the General Fund. Amounts paid by the General Fund on behalf of other funds and any reimbursements received by the General Fund are reported as internal receivables and payables. In the government-wide Statement of Net Position internal balances are eliminated except for the presentation of net residual amounts due between governmental and business-type activities.

#### **Fund Balance Classification:**

Approval of the majority of the Board of Aldermen is required to approve the commitment of fund balances. In situations where it is permissible to spend restricted or committed resources, the Village typically depletes the available restricted or committed resources before consuming unrestricted resources.

## NOTES TO FINANCIAL STATEMENTS June 30, 2020

#### **Statement of Cash Flows:**

For the purpose of reporting cash flows, cash and cash equivalents includes all cash on hand, cash in banks and certificates of deposit.

#### NOTE 2 - CASH AND CASH EQUIVALENTS

Cash deposited in banks is stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At June 30, 2020, the Village has \$172,711 in deposits (\$176,926 collected bank balance). These deposits are protected by federal deposit insurance of up to \$250,000.

#### **NOTE 3 - RECEIVABLES**

Receivables at June 30, 2020, are summarized as follows:

		ernmental ctivities	_	usiness- Type	Total		
Sales Tax	\$	11,665	\$		\$	11,665	
Utility Accounts				25,825		25,825	
Miscellaneous		30				30	
Reserve for Doubtful Accounts				(4,000)		(4,000)	
Total	\$_	11,695	\$	21,825	\$	33,520	

## NOTE 4 - LONG-TERM DEBT

Details related to each component of long term debt are presented as follows:

#### **Revenue Bonds**

Revenue bonds by fund type are presented as follows:

	Governmen Activities			
Bonds payable, June 30, 2019	\$	25,000		
New issues				
Retirements		(25,000)		
Bonds payable, June 30, 2020				
Due within one year				
Due in more than one year	\$			

# NOTES TO FINANCIAL STATEMENTS June 30, 2020

#### **Certificates of Indebtedness**

Revenue bonds by fund type are presented as follows:

	Business-Type Activities			
Certificates payable, June 30, 2019	\$	134,754		
New issues				
Retirements		14,497		
Certificates payable, June 30, 2020		120,257		
Due within one year		15,100		
Due in more than one year	\$	105,157		

Components of the Village's long-term debt are described as follows:

\$162,000 Limited Tax Certificate of Indebtedness directly borrowed from lender September 20, 2016 due in annual installments \$22,025 including interest at a rate of 4.25%, with the final installment due September 1, 2026......

\$ 120,257

A schedule of maturities of long-term debt follows for the years ended June 30:

	Business-Type Activities						
Year Ended June 30 <sup>th</sup>	Principal	I	nterest				
2021	\$ 15,100	\$	4,790				
2022	15,755		4,134				
2023	16,425		3,451				
2024	17,123		2,738				
2025	17,844		1,995				
2026- 2027	38,010		1,631				
Total	\$ 120,257	\$	18,739				

## NOTE 5 - TAXES:

#### **Ad Valorem Taxes**

The Village bills and collects its own property taxes using the assessed values determined by the Tax Assessor of Grant Parish. For the year ended June 30, 2020, the Village levied 6.42 mills for general corporate purposes.

Ad valorem taxes are assessed on a calendar year basis and are due on or before December 31 in the year the tax is levied. Revenues from ad valorem taxes are recognized as revenue in the year billed.

# NOTES TO FINANCIAL STATEMENTS June 30, 2020

#### Sales and Use Taxes

On November 16, 2019, voters of the Village approved a one percent sales and use tax effective January 1, 2020 and expiring in ten years. The sales and use tax is dedicated for resurfacing all streets within the Village jurisdiction. In addition, proceeds from the sales and use tax can be used to fund bonds to pay the cost of resurfacing all streets within the Village jurisdiction. Sales and use taxes are collected on behalf of the Village by the Grant Parish Sheriff's Office. Revenues from sales taxes are reported on the accrual basis.

#### NOTE 6 - CAPITAL ASSETS

A summary of the property and equipment reported by the Village at June 30, 2020 consists of the following:

	ŀ	Beginning Balance	Additions		lditions Disposal		 Ending Balance
<b>Governmental Activities</b>				_			
Land	\$	51,883	\$		\$		\$ 51,883
Capital Assets Being Depreciated:							
Street Improvements		588,487					588,487
Buildings and Improvements		218,602					218,602
Machinery and Equipment		168,742					168,742
Total		975,831					975,831
Less Accumulated Depreciation		595,948		40,595			636,543
Total Net of Depreciation	\$	379,883	\$	40,595	\$		\$ 339,288
Business-Type Activities							
Land	\$	41,369	\$		\$		\$ 41,369
Capital Assets Being Depreciated:							
Water Distribution System	\$	2,931,869	\$		\$		\$ 2,931,869
Wastewater System		2,510,967					2,510,967
Equipment		290,982					290,982
Total		5,733,818					5,733,818
Less Accumulated Depreciation		2,775,349		144,987			 2,920,336
Total Net of Depreciation	\$	2,958,469	\$	(144,987)	<u>\$</u>		\$ 2,813,482

Depreciation expense reported by various functions is presented as follows:

# NOTES TO FINANCIAL STATEMENTS June 30, 2020

Governmental Activities:	
General Government	\$ 6,174
Streets	34,421
Police	
Total Depreciation – Governmental Activities	\$ 40,595
Business-Type Activities: Utility Services	\$ 144,987

#### **NOTE 7- RISK MANAGEMENT**

The Village is exposed to various risks of loss related to torts; theft, damage or destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The Village insures against these risks by participating in a public entity risk pool that operates as a common insurance program and by purchasing commercial insurance. Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

#### NOTE 8 – RESTRICTIONS AND COMMITMENTS

Details regarding limitations imposed on the use of various resources are summarized as follows:

#### Long Term Advances

A portion of the General Funds assets have been advanced to the utility funds and repayment is not anticipated in the near future. Since these resources are not available to finance current expenditures, a portion of the general fund balance is reported as non-spendable.

#### **Street Improvements**

The Village's voters approved a one per cent sales tax for a period of ten years beginning January 1, 2010. Proceeds from the sales tax may be used only for completing street improvements. Accordingly, sales taxes are reported in a special revenue fund in order to comply with restrictions imposed by the voters and the sales tax fund balance is reported as restricted for street improvements.

#### **Debt Service**

Bond covenants require the Village to establish bank accounts which serve as debt service reserves. Funds may be disbursed from these accounts only under specific circumstances described by the bond covenants.

#### NOTE 9 – INTERFUND BALANCES

Interfund receivables and payables are described as follows:

# NOTES TO FINANCIAL STATEMENTS June 30, 2020

	Governmental Activities Receivables (Payables)		A Red	ness-Type ctivities ceivables ayables)
As discussed in Note 1, interfund balances arise when the general fund disburses funds on behalf of the water and sewer funds. Reimbursements are submitted periodically but no significant reimbursements are expected within the next year.				
General Fund	\$	261,327	\$	
Utility Fund				261,327
Government-Wide Totals	\$	261,327	\$	261,327

Interfund transfers have been completed to provide resources from the sales tax fund to the debt service fund established to repay debt issued to finance street improvements.

#### NOTE 10 - URAF CONTINGENCY

In order to accommodate highway improvements, the Village has been required to relocate underground utility infrastructure that was located in the State's highway right of way. Funding for the relocation was provided by the State's Utility Relocation Assistance Fund (URAF). Under the terms of the URAF arrangement, the Village is not obligated to repay the URAF funds but if voluntary payments are not made, the Village may be denied access to the State's right of way when conducting future construction projects.

### NOTE 11 - SUBSEQUENT EVENTS

As discussed in Note 4, Certificates of Indebtedness require an interest payment of \$15,000 due on September 1, 2020. In response to a shortage of cash, management requested and received permission from the lender to defer the principal payment. Management is in the process of adopting a strategy for resolving the cash flow concerns. Corrective action measures that are under consideration are listed as follows:

- The voters will be asked to approve a modification to the sales tax proposition. If the measure passes, it will provide more unrestricted resources to meet cash flow needs.
- A utility rate increase is under consideration as a means of resolving shortages of cash.
- A review of law enforcement practices will consider opportunities to limit expenses and enhance revenue.

General Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual
Year Ended June 30, 2020

	 Budgeted Original	lgeted Amounts nal Final		Actual Amounts		Variance with Final Budget Positive (Negative)	
Revenues:							
Taxes:							
Ad valorem	\$ 14,000	\$	14,000	\$	14,631	\$	631
Franchise	20,000		20,000		16,822		(3,178)
Occupational licenses	32,000		32,000		38,939		6,939
Fines and Court Cost	32,000		32,000		21,652		(10,348)
Miscellaneous	6,500		6,500		10,650		4,150
	 						<del> ,</del>
Total revenues	 104,500		104,500		102,694		(1,806)
General Government:							
Salary - mayor and aldermen	7,500		7,500		7,125		375
Salaries - other	30,709		30,709		26,157		4,552
Animal control	5,400		5,400		4,950		450
Community center	3,000		3,000		1,255		1,745
Contract Labor	1,000		1,000		50		950
Dues and publications	1,300		1,300		1,415		(115)
Equipment purchases	2,000		2,000		1,812		188
Insurance	16,000		16,000		17,858		(1,858)
Legal and professional	20,000		20,000		21,202		(1,202)
Library	3,000		3,000		4,464		(1,464)
Office supplies	4,000		4,000		3,470		530
Payroll taxes and benefits	3,900		3,900		3,561		339
Printing and advertising	1,500		1,500		-		1,500
Repairs and maintenance	1,900		1,900		3,681		(1,781)
Streets and parks	18,000		18,000		16,736		1,264
Traffic ticket assessments	2,000		2,000		945		1,055
Utilities and telephone	11,000		11,000		10,307		693
Miscellaneous	 3,000		3,000		1,801	_	1,199
Total general government	 135,209		135,209		126,789		8,420

Continued...

# General Fund Statement of Revenues, Expenditures and Changes in Fund Balances Budget and Actual Year Ended June 30, 2020

				Variance with Final Budget
	Budgeted A	mounts	Actual	Positive
	Original	<u>Final</u>	Amounts	(Negative)
Public Safety:				
Police department				
Salaries and payroll taxes	29,065	29,065	29,065	-
Fuel	2,000	2,000	1,482	518
Parts and supplies	2,000	2,000	1,391	609
Miscellaneous			<u>895</u>	(895)
Total police department	33,065	33,065	32,833	232
<b>Debt Service</b>				
Total expenditures	168,274	168,274	159,622	8,652
Excess (deficiency) of revenues over expenditures	(63,774)	(63.774)	(56,928)	6.846

Sales Tax Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual
Year Ended June 30, 2020

	Budgeted Amounts Original Final			Actual Amounts		Fin:	iance with al Budget ositive egative)	
Revenues:								
Sales tax	<u>\$</u>	60,000	<u>\$</u>	60,000	\$	62,658	\$	2,658
Total revenues		60,000		60,000		62,658		2,658
Expenditures:								
Capital expenditures		25,500		25,500		3,500		22,000
Total expenditures		25,500		25,500		3,500		22,000
Excess (deficiency) of revenues over expenditures		34,500		34,500		59,158		24,658
Other sources (uses) Operating transfers in (out)		(34,006)	_	(34,006)		(19,837)		14,169
Net Change in fund balances		494		494		39,321		38,827
Fund balance - beginning of year		46,419		46,419		46,419		-
Fund balance - end of year	\$	46,913	<u>\$</u>	46,913	<u>\$</u>	85,740	<u>\$</u>	38,827

# Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer For the year ended June 30, 2020

#### Agency Head (Mayor) - Shane Davis

Purpose:	
Compensation	\$ 2,850
Benefits	-
Reimbursements	-
Total	\$ 2,850

# SCHEDULE OF PER DIEM PAID TO BOARD MEMBERS

# For the year ended June 30, 2020

Total	\$ 7,125
Sandra Garlington, Alderman	1,425
Billy Chandler, Alderman	1,425
Della Barbee, Alderman	1,425
Shane Davis, Mayor	\$ 2,850



October 14, 2020

# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Mayor and Board of Aldermen Village of Dry Prong, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Dry Prong, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Village of Dry Prong's basic financial statements, and have issued our report thereon dated October 14, 2020.

#### INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the Village of Dry Prong's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village of Dry Prong's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village of Dry Prong's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify



any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the Village of Dry Prong's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rozier, McKay & Willis Certified Public Accountants

Hay Mely thath

## SCHEDULE OF FINDINGS AND RESPONSES For the Year Ended June 30, 2020

## PART I - SUMMARY OF AUDITOR'S RESULTS:

- The Independent Auditors' Report on the financial statements of the Village of Dry Prong as of June 30, 2020 and for the year then ended expressed an unmodified opinion.
- The audit did not disclose any audit findings which are required to be reported as reportable conditions or material weaknesses.
- The results of the audit disclosed no instances of noncompliance that are considered to be material to the financial statements of the Village of Dry Prong.

PART II - FINDINGS RELATING TO THE FINANCIAL STATEMENTS WHICH ARE REQUIRED TO BE REPORTED IN ACCORDANCE WITH GENERALLY ACCEPTED GOVERNMENTAL AUDITING STANDARDS:

None.

# MANAGEMENT'S CORRECTIVE ACTION PLAN For the Year Ended June 30, 2020

SECTION I INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS.		
No findings were reported in the schedule of findings.	Response – N/A	
SECTION II INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS		
No findings were reported in the schedule of findings.	Response – N/A	
SECTION III MANAGEMENT LETTER		
No management letter was issued.	Response – N/A	

#### **SCHEDULE OF PRIOR YEAR FINDINGS**

For the Year Ended June 30, 2020

SECTION I INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS.			
No findings were reported in the schedule of findings.	Response – N/A		
SECTION II INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS			
No findings of this nature were reported as a result of the previous audit.	Response – N/A		
SECTION III  MANAGEMENT LETTER			
No management letter was issued.	Response – N/A		