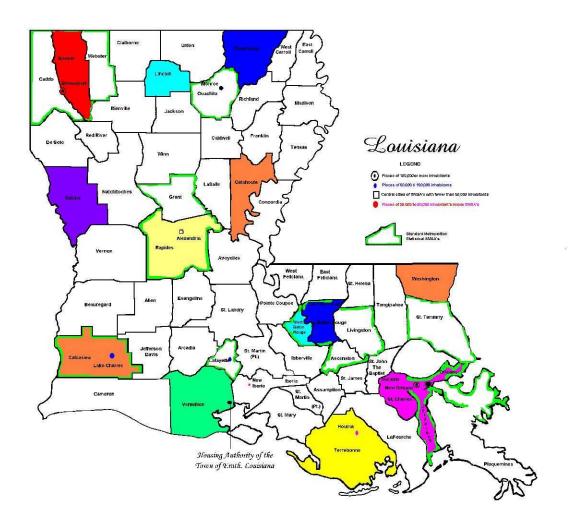
**Basic Financial Statements and Independent Auditor's Reports** 

December 31, 2020



Under the United States Housing Act of 1937, as amended, the U.S. Department of Housing and Urban Development (HUD) has direct responsibility for administering low income housing programs in the United States. Accordingly, HUD has contracted with the entity to administer certain HUD funds. The entity is a public corporation, legally separate, fiscally independent and governed by Board of Commissioners.

# Table of Contents December 31, 2020

|   | Page No. |
|---|----------|
| Independent Auditor's Report.   | 1-3      |
| Management's Discussion & Analysis  | 4-9      |
| Basic Financial Statements  |          |
| Statement of Net Position.  | 11       |
| Statement of Revenues, Expenses and Changes in Net Position   | 12       |
| Statement of Cash Flows   | 13       |
| Statement of Cash Flows Reconciliation.   | 14       |
| Notes to the Basic Financial Statements   | 15-23    |
| Other Supplemental Schedules and Statements   |          |
| Schedule of Compensation Paid to Board of Commissioners   | 25       |
| Schedule of Compensation Benefits and Other Payments to Agency Head or Chief Executive Officer  | 26       |
| Statement and Certification of Actual Modernization Cost.   | 27       |
| Other Reports   |          |
| Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Basic Financial Statements Performed in Accordance with Government Auditing Standards. | 29-30    |
| Schedule of Findings and Questioned Cost.   | 31-32    |
| Management's Corrective Action for Current Year Audit Findings  | 33       |
| Management's Summary of Prior Year Findings.  | 34       |
| Financial Data Schedule   | 35       |

John R. Vercher C.P.A. jrv@centurvtel.net

Jonathan M. Vercher M.S., C.P.A. jonathanvercher@centurytel.net

David R. Vercher M.B.A., C.P.A., C.F.E. davidvercher@centurytel.net

# THE VERCHER GROUP

A Professional Corporation of Certified Public Accountants P.O. Box 1608 1737 N 2<sup>nd</sup> St. – Suite A Jena, Louisiana 71342 Tel: (318) 992-6348 Fax: (318) 992-4374

#### **MEMBERS**

American Institute of Certified Public Accountants

Society of Louisiana Certified Public Accountants

Association of Certified Fraud Examiners

#### INDEPENDENT AUDITOR'S REPORT

Housing Authority of the Town of Erath, Louisiana

#### Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities of the Housing Authority of the Town of Erath, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Housing Authority's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the Housing Authority of the Town of Erath, as of December 31, 2020, and the respective changes in financial position, and cash flows thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other Matters

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Housing Authority of the Town of Erath's basic financial statements. The accompanying Financial Data Schedule, required by HUD, and supplementary schedules and statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Financial Data Schedule and supplementary schedules and statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Financial Data Schedule and supplementary schedules and statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated June 11, 2021, on our consideration of the Housing Authority of the Town of Erath's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide

an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Housing Authority of the Town of Erath's internal control over financial reporting and compliance.

# The Vercher Group

Jena, Louisiana June 11, 2021

# Management Discussion and Analysis (MD&A)

### Management's Discussion and Analysis (MD&A) December 31, 2020

As management of the Housing Authority of the Town of Erath, we offer readers of the authority's financial statements this narrative overview and analysis of the financial activities of the authority for the fiscal year ended December 31, 2020. We encourage readers to consider the information presented here in conjunction with the authority's financial statements, which are attached.

#### Financial Highlights

- The assets of the authority exceeded its liabilities at the close of the most recent fiscal year by \$842,326 (net position). This is a \$62,695 decrease from last year.
- As of the close of the current fiscal year, the authority's ending unrestricted net position was \$96,094, which is a \$28,011 decrease from last year.
- The authority's cash balance at December 31, 2020, was \$75,921, of which \$6,054 was restricted.
- The authority had total revenue of \$406,384, of which \$329,574 was operating revenues, \$5,934 was nonoperating revenues, and \$70,876 was capital contributions.
- The authority had total expenses of \$469,079, all of which was operating expenses.

#### Management's Discussion and Analysis (MD&A) December 31, 2020

#### Overview of the Financial Statements

The discussion and analysis is intended to serve as an introduction to the authority's basic financial statements. The authority's basic financial statements consist of the Statement of Net Position, Statement of Revenues, Expenses and Changes in Net Position, Statement of Cash Flows, and the notes to the financial statements.

The authority has only one fund type, namely a proprietary fund. The Statement of Net Position includes all of the authority's assets and liabilities. This fund type is unused for activities which are financed and operated in a manner similar to those in the private sector.

The authority has two main funding sources in its financial operation. These are the Low Rent Public Housing and Capital Fund Programs. Following is a brief description of each.

Low Rent Public Housing – Under the Conventional Public Housing Program, the housing authority rents units it owns to low-income families. The Conventional Public Housing Program is operated under an Annual Contribution Contract (ACC) with HUD, and HUD provides an Operating Subsidy to enable the authority to provide housing at a rent that is based upon 30% of adjusted gross household income.

Capital Fund Program – The Conventional Public Housing Program also includes the Capital Fund Program, the primary funding source for the authority's physical and management improvements. The formula funding methodology is based on size and age of the authority's units.

#### Reporting on the Housing Authority as a Whole

One of the most important questions asked about the Authorities finances is, "Is the housing authority as a whole, better off, or worse off, as a result of the achievements of the fiscal year 2020?" The Statement of Net Position and the Statement of Revenues, Expenses, and Changes in Net Position report information about the housing authority as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

### Management's Discussion and Analysis (MD&A) December 31, 2020

The authority's overall financial position and operations for the past two years are summarized below based on the information in the current and prior financial statements.

The table below lists the asset and liability comparisons for the year ended December 31, 2020.

**Statement of Net Position** 

| Statement of Net 1 officer                 |               |         |      |         |              |  |
|--|---------------|---------|------|---------|--------------|--|
| Category                                   |               | 2019    | 5 50 | 2020    | % Change     |  |
| Current Assets                             | \$            | 152,629 | \$   | 126,473 | -17.1        |  |
| Current Restricted Assets                  |               | 7,365   |      | 6,054   | -17.8        |  |
| Capital Assets-Net of Depreciation         |               | 780,916 |      | 746,232 | -4.4         |  |
| Total Assets                               | 9 <del></del> | 940,910 | _    | 878,759 | -6.6         |  |
| Current Liabilities                        |               | 16,169  |      | 18,293  | 13.1         |  |
| Liabilities Payable from Restricted Assets |               | 7,365   |      | 5,785   | -21.5        |  |
| Non-Current Liabilities                    |               | 12,355  |      | 12,355  | 0.0          |  |
| Total Liabilities                          | _             | 35,889  | _    | 36,433  | 1.5          |  |
| Net Investment in Capital Assets (Net)     |               | 780,916 |      | 746,232 | -4.4         |  |
| Unrestricted Net Position                  |               | 124,105 |      | 96,094  | -22.6        |  |
| Total Net Position                         | -             | 905,021 | _    | 842,326 | <b>-</b> 6.9 |  |
| Total Liability/Net Position               | \$            | 940,910 | \$   | 878,759 | -6.6         |  |

- Current assets decreased by \$26,156 or 17.1% from last year. The primary reason for this decrease is due to a decrease in investments in the amount of \$14,838.
- Capital assets, net of accumulated depreciation decreased by \$34,684 or 4.4%. The
  primary reason for this decrease is due to an increase in less accumulated
  depreciation and a decrease in administration furniture, equipment & machinery.
- Current liabilities increased by \$2,124 or 13.1%. The primary reason for this increase is due to an increase in accounts payable other government in the amount of \$3,211.
- Non-current liabilities had no change for the year.
- Unrestricted net position decreased by \$28,011 or 22.6%. The decrease in cash & investment is the main reason for this decrease.

### Management's Discussion and Analysis (MD&A) December 31, 2020

The table below lists the revenue and expense comparisons for the year ended December 31, 2020.

#### Statement of Revenues, Expenses and Changes in Net Position

| Category                                       |    | 2019       | 2020      | % Change |
|--|----|------------|-----------|----------|
| Operating Revenues:                            |    |            | 2020      |          |
| Tenant Revenue                                 | \$ | 123,785 \$ | 131,109   | 5.9      |
| HUD PHA Operating                              | 2. | 196,608    | 198,465   | 1.0      |
| Total Operating Revenues                       |    | 320,393    | 329,574   | 2.9      |
|  |    |            |           |          |
| Operating Expenses:                            |    |            |           |          |
| General & Administrative                       |    | 174,058    | 169,418   | -2.7     |
| Repairs & Maintenance                          |    | 72,237     | 67,722    | -6.3     |
| Utilities                                      |    | 3,258      | 2,501     | -23.2    |
| Depreciation                                   |    | 117,956    | 110,780   | -6.1     |
| Insurance                                      |    | 68,386     | 109,429   | 60.0     |
| PILOT  |    | 6,018      | 9,229     | 53.4     |
| Compensated Absences                           |    | 570        | -0-       | -100.0   |
| <b>Total Operating Expenses</b>                |    | 442,483    | 469,079   | 6.0      |
| Net Gain/(Loss)                                |    | (122,090)  | (139,505) | -68.5    |
| Non-Operating Revenues (Expenses)              |    |            |           |          |
| Investment Income                              |    | 257        | 248       | -3.5     |
| Other Revenue                                  |    | 5,494      | 5,686     | 3.5      |
| <b>Total Non-Operating Revenues (Expenses)</b> |    | 5,751      | 5,934     | 3.2      |
| Capital Grants                                 |    | 75,354     | 70,876    | -6.0     |
| Change in Net Position                         |    | (40,985)   | (62,695)  | 53.0     |
| <b>Beginning Net Position</b>                  |    | 946,006    | 905,021   | -4.3     |
| Ending Net Position                            | \$ | 905,021 \$ | 842,326   | -6.9     |

- Operating revenues increased by \$9,181 or 2.9%. The primary reason for this increase is because of an increase in tenant revenue in the amount of \$7,324.
- Total operating expenses increased by \$26,596 or 6.0%. This change is due primarily to an increase in insurance expense of \$41,043.

#### Management's Discussion and Analysis (MD&A) December 31, 2020

#### **Capital Assets**

As of December 31, 2020, the authority's investment in capital assets was \$746,232 (net \$4,381,305 of accumulated depreciation). This investment includes land, building building improvements, office equipment, dwelling equipment, and maintenance equipment.

| Capital Assets                |      |             |      |             |          |
|-------------------------------|------|-------------|------|-------------|----------|
| Category                      | _    | 2019        | 8 1  | 2020        | % Change |
| Capital Assets *              | \$   | 5,051,441   | \$   | 5,127,537   | 1.5      |
| Less Accumulated Depreciation |      | (4,270,525) |      | (4,381,305) | 2.6      |
| Capital Assets, Net           | \$ _ | 780,916     | \$ _ | 746,232     | -4.4     |

<sup>\*</sup> Land in the amount of \$57,707 is not being depreciated.

#### **Long Term Liabilities**

Long term liabilities consist of compensated absences of \$12,355. The authority does not have any long-term debt at this time.

#### Future Events that will impact the Authority

The authority relies heavily upon HUD operating subsidies. The amount appropriated has not currently been approved for the FYE 2021 year. Therefore, any results of budget shortfalls cannot be determined.

The authority is under a contract through its Capital Fund Program to continue with the work as stated above and incorporate any new work items into its operation.

#### Contacting the Authority's Financial Management

The financial report is designed to provide a general overview of the authority's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the following address:

Housing Authority of the Town of Erath P.O. Drawer 324 Erath, LA 70533

**Basic Financial Statements** 

# Housing Authority of the Town of Erath Erath, Louisiana Statement of Net Position December 31, 2020

| CURRENT ASSETS                                   |    |             |
|--|----|-------------|
| Cash & Investments                               | \$ | 69,867      |
| Receivables (Net)                                |    | 815         |
| Prepaid Insurance                                |    | 55,791      |
| RESTRICTED ASSETS:                               |    |             |
| Restricted Cash                                  |    | 6,054       |
| TOTAL CURRENT ASSETS                             |    | 132,527     |
| Non-Current Assets                               |    |             |
| Capital Assets                                   |    | 5,127,537   |
| Less Accumulated Depreciation                    |    | (4,381,305) |
| TOTAL NON-CURRENT ASSETS                         |    | 746,232     |
| TOTAL ASSETS                                     | í  | 878,759     |
| CURRENT LIABILITIES                              |    |             |
| Accrued Wages/Payroll Taxes Payable              |    | 3,652       |
| Accrued Compensated Absences                     |    | 4,493       |
| Accounts Payable – Other Government              |    | 9,229       |
| Other Current Liabilities                        |    | 919         |
| TOTAL CURRENT LIABILITIES                        |    | 18,293      |
| LIABILITIES PAYABLE FROM RESTRICTED ASSETS       |    |             |
| Tenant Security Deposits                         |    | 5,785       |
| TOTAL LIABILITIES PAYABLE FROM RESTRICTED ASSETS |    | 5,785       |
| Non-Current Liabilities                          |    |             |
| Accrued Compensated Absences                     |    | 12,355      |
| TOTAL NON-CURRENT LIABILITIES                    | ,  | 12,355      |
| TOTAL LIABILITIES                                | Ĭ  | 36,433      |
| NET POSITION                                     |    |             |
| Net Investment in Capital Assets                 |    | 746,232     |
| Unrestricted                                     |    | 96,094      |
| TOTAL NET POSITION                               | \$ | 842,326     |

# Housing Authority of the Town of Erath Erath, Louisiana Statement of Revenues, Expenses & Changes in Net Position Year Ended December 31, 2020

| OPERATING REVENUES                     |     |           |
|--|-----|-----------|
| HUD Operating Grants                   | \$  | 198,465   |
| Tenant Rental Revenue                  |     | 131,109   |
| TOTAL OPERATING REVENUES               |     | 329,574   |
|  |     |           |
| OPERATING EXPENSES                     |     |           |
| General & Administrative               |     | 169,418   |
| Repairs & Maintenance                  |     | 67,722    |
| Utilities                              |     | 2,501     |
| Insurance                              |     | 109,429   |
| PILOT                                  |     | 9,229     |
| Compensated Absences                   |     | -0-       |
| Depreciation                           |     | 110,780   |
| TOTAL OPERATING EXPENSES               | 3   | 469,079   |
|  |     |           |
| OPERATING INCOME (LOSS)                | 9   | (139,505) |
|  |     |           |
| NONOPERATING REVENUES (EXPENSES)       |     |           |
| Other Revenue                          |     | 5,686     |
| Interest Revenue                       |     | 248       |
| TOTAL NONOPERATING REVENUES (EXPENSES) |     | 5,934     |
|  |     |           |
| Capital Contributions                  |     | 70,876    |
|  |     |           |
| CHANGE IN NET POSITION                 |     | (62,695)  |
|  |     |           |
| TOTAL NET POSITION – BEGINNING         |     | 905,021   |
| TOTAL NET POSITION – ENDING            | \$_ | 842,326   |

# Housing Authority of the Town of Erath Erath, Louisiana Statement of Cash Flows Year Ended December 31, 2020

| CASH FLOWS FROM OPERATING ACTIVITIES                               |    |           |
|--|----|-----------|
| Cash Received from Tenants   | \$ | 133,494   |
| Cash Received from Operating Subsidy                               |    | 191,297   |
| Cash Payments to Suppliers for Goods & Services                    |    | (222,252) |
| Cash Payments to Employees for Services                            |    | (120,061) |
| Cash Payments to Local Governments (PILOT)                         |    | (6,018)   |
| NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES                   |    | (23,540)  |
| CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES             |    |           |
| Capital Grants   |    | 70,876    |
| Acquisition of Capital Assets                                      |    | (76,096)  |
| Other Revenue  |    | 5,686     |
| NET CASH PROVIDED (USED) BY CAPITAL & RELATED FINANCING ACTIVITIES |    | 466       |
| CASH FLOWS FROM INVESTING ACTIVITIES                               |    |           |
| Cash Provided by Interest From Investments                         |    | 248       |
| NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES                   |    | 248       |
| NET INCREASE (DECREASE) IN CASH & CASH EQUIVALENTS                 |    | (22,826)  |
| CASH, BEGINNING OF YEAR  |    | 98,747    |
| Cash, End of Year  | 3  | 75,921    |
| RECONCILIATION TO BALANCE SHEET                                    |    |           |
| Cash and Cash Equivalents  |    | 69,867    |
| Tenant Security Deposits   |    | 6,054     |
| TOTAL CASH AND CASH EQUIVALENTS                                    | \$ | 75,921    |

# Housing Authority of the Town of Erath Erath, Louisiana Statement of Cash Flows Year Ended December 31, 2020

#### Reconciliation

# RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES

| Operating Income (Loss)   | \$       | (139,505) |
|---|----------|-----------|
| Depreciation Expense  |          | 110,780   |
| (Increase) Decrease in Accounts Receivable  |          | 3,965     |
| (Increase) Decrease in Prepaid Insurance  |          | 676       |
| Increase (Decrease) in Accounts Payable   |          | (929)     |
| Increase (Decrease) in Accrued Wages/Payroll Taxes Payable  |          | 292       |
| Increase (Decrease) in Other Current Liabilities  |          | (450)     |
| Increase (Decrease) in Payment in Lieu of Taxes   |          | 3,211     |
| Increase (Decrease) in Tenant Security Deposit  |          | (1,580)   |
| TOTAL ADJUSTMENTS   |          | 115,965   |
| NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES  | <u> </u> | (23,540)  |
| LISTING OF NONCASH INVESTING, CAPITAL, & FINANCIAL ACTIVITIES Contributions of Capital Assets From Government | \$       | -0-       |

# NOTES TO THE BASIC FINANCIAL STATEMENTS DECEMBER 31, 2020

#### INTRODUCTION

The Housing Authority of the Town of Erath is an apartment complex for persons of low income located in Erath, Louisiana. The authority is chartered as a public corporation for the purpose of administering decent, safe, and sanitary dwelling for persons of low-income.

Legal title to the authority is held by the Housing Authority of the Town of Erath, Louisiana, a non-profit corporation. The authority is engaged in the acquisition, modernization, and administration of low-rent housing. The authority is administered by a governing Board of Commissioners (the Board), whose members are appointed by the Mayor of Erath, Louisiana. Each member serves a four-year term and receives no compensation for their services. Substantially all of the authority's revenue is derived from subsidy contracts with the U. S. Department of Housing and Urban Development (HUD). The annual contributions contracts entered into by the authority and HUD provide operating subsidies for authority-owned public housing facilities for eligible individuals.

Under the United States Housing Act of 1937, as amended, the U.S. Department of Housing and Urban Development (HUD) has direct responsibility for administering low-income housing programs in the United States. Accordingly, HUD has entered into a contract with the entity to make annual contributions (subsidies) for the purpose of funding its programs for low-income families.

GASB Statement No. 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Because the housing authority is legally separated and fiscally independent, the housing authority is a separate governmental reporting entity. The housing authority includes all funds, account groups, activities, etc., that are within the oversight responsibility of the housing authority.

The housing authority is a related organization of the Town of Erath because the Town of Erath appoints a voting majority of the housing authority's governing board. The Town of Erath is not financially responsible for the housing authority, as it cannot impose its will on the housing authority and there is no possibility for the housing authority to provide financial benefit to, or impose financial burdens on, the Town of Erath. Accordingly, the housing authority is not a component unit of the financial reporting entity of the Town of Erath.

#### BASIS OF PRESENTATION

As required by Louisiana State Reporting Law (LSA-R.S. 24:514) and HUD regulations, financial statements are presented in accordance with accounting principles generally accepted in the United States of America.

The accounts of the PHA are accounted for under the proprietary fund. Accordingly, the accompanying financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America applied to governmental units.

# NOTES TO THE BASIC FINANCIAL STATEMENTS – (CONTINUED) DECEMBER 31, 2020

**Proprietary Fund Type** – Proprietary fund is accounted for on the flow of economic resources measurements focus and uses the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The PHA applies all applicable FASB pronouncements in accounting and reporting for its proprietary operations. The PHA's funds include the following type:

Enterprise Fund – Enterprise fund is used to account for those operations that are financed and operated in a manner similar to private business or where the board has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

#### 1. SUMMARY OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

#### A. BASIC FINANCIAL STATEMENTS

The basic financial statements (i.e., the Statement of Net Position and the Statement of Revenues, Expenses and Changes in Net Position) report information on all of the activities of the authority.

#### B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, & FINANCIAL STATEMENT PRESENTATION

The basic financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The accompanying financial statements include the activities of several housing programs subsidized by HUD. A summary of each significant program is provided below.

- Low Income Housing Program The purpose of the low income housing program is to provide decent and affordable housing to low income families at reduced rents. The developments are owned, maintained, and managed by the authority. The developments are acquired, developed, and modernized under HUD's capital funds programs. Funding of the program operations is provided via federal annual contribution contracts (operating subsidies) and tenant rents (determined as a percentage of family income, adjusted for family composition).
- Capital Fund Program The Conventional Public Housing Program also includes the Capital
  Fund Program, the primary funding source for the housing authority's physical and management
  improvements. The funding calculation is based on the size and age of the housing authority's
  units.

# NOTES TO THE BASIC FINANCIAL STATEMENTS – (CONTINUED) DECEMBER 31, 2020

As a general rule, the effect of Interfund activity has been eliminated from the basic financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government's enterprise operations. Elimination of these charges would distort the direct cost and program revenues reported for the various functions concerned.

Operating revenues and expenses have been reported separately from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with an enterprise fund's principal ongoing operations. The primary operating revenue of the housing authority is derived from tenant revenue. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the housing authority's policy to use restricted resources first, then unrestricted resources as they are needed.

Equity Classifications – In the Government-Wide Financial Statements, equity is classified as Net Position and displayed in three components as applicable. The components are as follows:

Net Investment in Capital Assets – Capital assets including restricted capital assets, when applicable, net of accumulated depreciation.

Restricted Net Position – Net position with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or (2) law through constitutional provisions or enabling legislation.

Unrestricted Net Position – All other net position that does not meet the definition of "restricted" or "net investment in capital assets".

#### C. Deposits & Investments (CD's In Excess of 90 Days)

The authority's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. State law and the authority's investment policy allow the housing authority to invest in collateralized certificates of deposit, government backed securities, commercial paper, the state sponsored investment pool, and mutual funds consisting solely of government backed securities.

Investments (bank certificates of deposit in excess of 90 days) for the authority are reported at fair value.

# NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED) DECEMBER 31, 2020

#### D. RECEIVABLES & PAYABLES

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year referred to as either "due to/from other funds" (i.e., the current portion of Interfund loans) or "advances to/from other funds" (i.e., the non-current portion of Interfund loans). All other outstanding balances between funds are reported as "due to/from other funds."

Advances between funds, as reported in the accompanying financial statements, are offset by a restriction on net position. All trade and other receivables are shown net of an allowance for uncollectives.

#### E. INVENTORIES & PREPAID ITEMS

All inventories are valued at cost using the first-in/first out method. Inventories are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both basic and fund financial statements.

#### F. RESTRICTED ASSETS

Cash equal to the amount of tenant security deposits is reflected as restricted.

#### G. CAPITAL ASSETS

Capital assets, which include land, buildings, improvements, and equipment, are reported in columns in the basic financial statements. Capital assets are capitalized at historical cost. The PHA maintains a threshold level of \$500 or more for capitalizing capital assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is included as part of the capitalized value of the assets constructed.

All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

| Buildings              | 20 Years |
|------------------------|----------|
| Buildings Improvements | 10 Years |
| Nondwelling Structures | 10 Years |
| Vehicles & Equipment   | 5 Years  |

# NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED) DECEMBER 31, 2020

#### H. COMPENSATED ABSENCES

The authority follows the civil service guidelines for vacation and sick leave. Employee's time is accumulated in accordance to hours worked per month. At year-end, time not used is accumulated.

At December 31, 2020, employees of the PHA have accumulated and vested \$16,848 of employee leave benefits, computed in accordance with GASB Codification Section C60. The balance of accrued compensated absences at December 31, 2020 was \$4,493 recorded as current obligation and \$12,355 recorded as non-current obligation.

#### I. LONG-TERM OBLIGATIONS

In the basic financial statements, long-term debt and other long-term obligations are reported as liabilities. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

#### J. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

#### 2. CASH & INVESTMENTS (CD'S IN EXCESS OF 90 DAYS)

At December 31, 2020, the housing authority had cash and investments (bank balances) totaling \$77,858 as follows:

| Demand deposits | \$<br>71,803 |
|-----------------|--------------|
| Time deposits   | 6,055        |
| Total           | \$<br>77,858 |

# NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED) DECEMBER 31, 2020

#### Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the government will not be able to recover its deposits. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Entity that the fiscal agent bank has failed to pay deposit funds upon demand. Further, Louisiana Revised Statute 39:1224 states that securities held by a third party shall be deemed to be held in the Entity's name.

#### Deposits

It is the authority's policy for deposits to be 100% secured by collateral at market or par, whichever is lower, less the amount of the Federal Deposit Insurance Corporation insurance. The authority's deposits are categorized to give an indication of the level of risk assumed by the authority at year end. The categories are described as follows:

- Category 1 Insured or collateralized with securities held by the authority or by its agent in the authority's name.
- Category 2 Collateralized with securities held by the pledging financial institution's trust department or agent in the authority's name.
- *Category 3* Uncollateralized.

Amounts on deposit are secured by the following pledges:

| FDIC (Category 1)  | \$<br>77,858 |
|--------------------|--------------|
| Securities Pledged | <br>-0-      |
| Total              | \$<br>77,858 |

These deposits are stated at cost, which approximated market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

For purposes of the Statement of Net Position, cash and interest-bearing deposits include all demand accounts, savings accounts, and certificates of deposit of Mansfield Housing Authority. For the purpose of the proprietary fund Statement of Cash Flows, "Cash and Cash Equivalents" include all demand savings accounts and certificates of deposit under 90 days.

# Notes to the Basic Financial Statements - (Continued) December 31, 2020

### 3. ACCOUNTS RECEIVABLE

The receivables of \$815 as of December 31, 2020, are as follows:

| Allowance for Doubtful Accounts  Total | <u> </u> | <del>-0-</del><br>815 |
|--|----------|-----------------------|
| Accounts Receivable Tenants            | \$       | 815                   |

### 4. <u>CAPITAL ASSETS</u>

Capital assets activity for the year ended December 31, 2020, was as follows:

|                                      |     | Beginning   |                |           |     | Ending      |
|--------------------------------------|-----|-------------|----------------|-----------|-----|-------------|
| Capital Assets                       |     | Balance     | Additions      | Deletions |     | Balance     |
| Land *                               | \$  | 57,707      | \$<br>-0-      | \$<br>-0- | \$  | 57,707      |
| Building & Improvements              |     | 4,945,463   | 70,876         | (42,930)  |     | 4.973,409   |
| Furniture & Equipment                |     | 78,924      | 17,497         | -0-       |     | 96,421      |
| Construction in Progress             |     | -0-         | <br>-0-        | -0-       |     | -0-         |
| <b>Total Capital Assets</b>          |     | 5,082,094   | 88,373         | (42,930)  |     | 5,127,537   |
| <b>Less Accumulated Depreciation</b> | 500 | (4,313,455) | (110,780)      | 42,930    |     | (4,381,305) |
| Capital Assets, Net of Accum. Depr.  | \$  | 768,639     | \$<br>(22,407) | \$<br>-0- | \$_ | 746,232     |

<sup>\*</sup>Land in the amount of \$57,707 is not being depreciated.

#### 5. PREPAID ITEMS

The housing authority's prepaid items as of December 31, 2020, consist of the following:

| Prepaid Insurance | \$<br>55,791 |
|-------------------|--------------|
| Total             | \$<br>55,791 |

#### 6. ACCOUNTS, SALARIES, & OTHER PAYABLES

The payables of \$24,078 as of December 31, 2020, are as follows:

| Accrued Wage/Payroll Taxes Payable | 3,652        |
|------------------------------------|--------------|
| Accrued Compensated Absences       | 4,493        |
| Accrued Pilot                      | 9,229        |
| Tenant Security Deposit            | 5,785        |
| Other Liabilities                  | 919          |
| Total                              | \$<br>24,078 |

# NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED) DECEMBER 31, 2020

#### 7. COMPENSATED ABSENCES

The following is a summary of changes in compensated absences payable at December 31, 2020:

|                         | Current     | Noncurrent   | Total        |
|-------------------------|-------------|--------------|--------------|
| Beginning of year       | \$<br>4,493 | \$<br>12,355 | \$<br>16,848 |
| Additions/(Retirements) | -0-         | -0-          | -0-          |
| End of year             | \$<br>4,493 | \$<br>12,355 | \$<br>16,848 |

#### 8. FEDERAL COMPLIANCE CONTINGENCIES

The authority is subject to possible examinations made by federal regulators who determine compliance with terms, conditions, laws and regulations governing grants given to the entity in the current and prior years. These examinations may result in required refunds by the entity to federal grantors and/or program beneficiaries.

#### 9. ECONOMIC DEPENDENCY

Statement of Financial Accounting Standard (SFAS) No. 14 requires disclosure in financial statements of a situation where one entity provides more than 10% of the audited entity's revenues. The Department of Housing & Urban Development provided \$269,341 to the housing authority, which represents approximately 66.3% of the housing authority's revenues for the year.

#### 10. RISK MANAGEMENT

The housing authority is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the housing authority carries commercial insurance.

#### 11. SUBSEQUENT EVENTS

Management has evaluated events and transactions subsequent to the Statement of Net Position date though, June 11, 2021, of the independent auditor's report for potential recognition or disclosure in the financial statements.

# NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED) DECEMBER 31, 2020

#### 12. COMMITMENTS & CONTINGENCIES

**Litigation** - The housing authority is not presently involved in litigation.

Construction Projects - There are certain major construction projects in progress as of December 31, 2020. These include modernizing rental units. These projects are being funded by HUD. Funds are requested periodically as the cost is incurred.

**Grant Disallowances** - The housing authority participates in a number of federally assisted grant programs. Although the grant programs have not been audited in accordance with the Single Audit Act Amendments of 1996 and OMB Uniform Guidance through December 31, 2020, these programs are still subject to compliance audits. Housing authority management believes that the amount of disallowances, if any, which may arise from future audits will not be material.

On January 30, 2020, the World Health Organization declared the coronavirus outbreak a "Public Health Emergency of International Concern" and on March 10, 2020, declared it to be a pandemic. Actions taken around the world to help mitigate the spread of the coronavirus include restrictions on travel, and quarantines in certain areas, and forced closures for certain types of public places and businesses. The coronavirus and actions taken to mitigate it have had and are expected to have an adverse impact on the economies and financial markets of many countries, including the geographical area in which the Entity operates. While the disruption is currently expected to be temporary, there is considerable uncertainty around the duration. Therefore, while the Entity anticipates this could negatively affects its operating results, the related financial impact and duration cannot be reasonably estimated at this time

# Other Supplemental Schedules and Statements

# Housing Authority of the Town of Erath Erath, Louisiana Schedule of Compensation Paid to Board of Commissioners Year Ended December 31, 2020

| Board Commissioner | <u>Title</u>  | Salary |
|--------------------|---------------|--------|
| Cory Duplantis     | Chairman      | -0-    |
| Brenda Allen       | Vice-Chairman | -0-    |
| Lauren Abate       | Commissioner  | -0-    |
| Clarence Fusilier  | Commissioner  | -0-    |
| Pinky Kinard       | Commissioner  | -0-    |

# Schedule of Compensation Benefits and Other Payments to Agency Head or Chief Executive Officer For the Year Ended December 31, 2020

Housing Authority of the Town of Erath -Melissa Landry, Executive Director

| Purpose                        | Amount       |
|--------------------------------|--------------|
| Salary                         | \$<br>55,675 |
| Benefits-Insurance             | 19,222       |
| Benefits-Retirement            | -0-          |
| Benefits (List any other here) | 1,614        |
| Car Allowance                  | -0-          |
| Vehicle Provided by Government | -0-          |
| Per Diem                       | -0-          |
| Reimbursements                 | -0-          |
| Travel                         | -0-          |
| Registration Fees              | -0-          |
| Conference Travel              | -0-          |
| Professional Organization Dues | -0-          |
| Housing                        | -0-          |
| Un-vouchered Expenses*         | -0-          |
| Special Meals                  | \$<br>-0-    |

See independent auditor's report.

<sup>\*</sup>An example of an un-vouchered expense would be a travel advance.

# Statement and Certification of Actual Modernization Cost Annual Contribution Contract December 31, 2020

| The Actual Modernization<br>Costs are as follows: | (Complete)<br>CFP<br>Project<br>501-16 | (Incomplete) CFP Project 501-17 | (Incomplete) CFP Project 501-18 | (Incomplete) CFP Project 501-18 | (Incomplete) CFP Project 501-20 | <u>Total</u> |
|---|--|---------------------------------|---------------------------------|---------------------------------|---------------------------------|--------------|
| 1. Funds Authorized Total                         | \$ 68,777                              | \$ 74,920                       | \$ 116,219                      | \$ 121,137                      | \$ 121,320                      | \$ 502,373   |
| Funds Expended                                    | (68,777)                               | (74,787)                        | (115,354)                       | (108,430)                       | (40,000)                        | (407,348)    |
| Excess of Funds Approved                          | -0-                                    | 133                             | 865                             | 12,707                          | 81,320                          | 95,025       |
| 2. Funds Advanced                                 | 68,777                                 | 74,787                          | 115,354                         | 108,430                         | 40,000                          | 407,348      |
| Funds Expended                                    | (68,777)                               | (74,787)                        | (115,354)                       | (108,430)                       | (40,000)                        | (407,348)    |
| Excess of Funds Advanced                          | \$ -0-                                 | \$                              | \$                              | \$ -0-                          | \$                              | \$ -0-       |

See independent auditor's report.

# Other Reports

John R. Vercher C.P.A. *irv@centurytel.net* 

Jonathan M. Vercher M.S., C.P.A. jonathanvercher@centurytel.net

David R. Vercher M.B.A., C.P.A., C.F.E. davidvercher@centurytel.net

# THE VERCHER GROUP

A Professional Corporation of Certified Public Accountants P.O. Box 1608 1737 N 2<sup>nd</sup> St. – Suite A Jena, Louisiana 71342 Tel: (318) 992-6348

Fax: (318) 992-4374

#### MEMBERS

American Institute of Certified Public Accountants

Society of Louisiana Certified Public Accountants

Association of Certified Fraud Examiners

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Housing Authority of the Town of Erath, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities of the Housing Authority of the Town of Erath, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Housing Authority of the Town of Erath's basic financial statements, and have issued our report thereon dated June 11, 2021.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Housing Authority of the Town of Erath's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Housing Authority of the Town of Erath's internal control. Accordingly, we do not express an opinion on the effectiveness of the Housing Authority of the Town of Erath's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any

deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Housing Authority of the Town of Erath's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of the audit committee, management, federal awarding agencies and Legislative Auditor's Office and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a public document and its distribution is not limited.

The Vercher Group

Jena, Louisiana June 11, 2021

### SCHEDULE OF FINDINGS AND QUESTIONED COST For the Year Ended December 31, 2020

We have audited the basic financial statements which collectively comprise the Housing Authority of the Town of Erath, Louisiana, as of and for the year ended December 31, 2020, and have issued our report thereon dated June 11, 2021. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

| Se | ction I Summary of Auditor's Results   |
|----|--|
| Ou | ar audit of the basic financial statements as of December 31, 2020, resulted in an unmodified opinion.   |
| a. | Report on Internal Control and Compliance Material to the Basic Financial Statements   |
|    | Internal Control Material Weaknesses  Yes Significant Deficiencies Yes   |
|    | Compliance Compliance Material to Basic Financial Statements  Yes  |
| b. | Federal Awards – (Not Applicable)  |
|    | Internal Control Material Weaknesses   |
|    | Type of Opinion on Compliance Unmodified Qualified For Major Programs Disclaimer Adverse   |
|    | Are the findings required to be reported in accordance with Uniform Guidance?  |
|    | ☐ Yes ☐ No   |
| c. | Identification of Major Programs:  |
|    | CFDA Number (s) Name Of Federal Program (or Cluster)   |
|    | Dollar threshold used to distinguish between Type A and Type B Programs: \$750,000  Is the auditee a 'low-risk' auditee, as defined by OMB Uniform Guidance?   Yes  No |

# SCHEDULE OF FINDINGS AND QUESTIONED COST For the Year Ended December 31, 2020

| Section II Financial Statement Findings                  |  |
|--|--|
| No findings to report.                                   |  |
|  |  |
| Section III Federal Awards Findings and Questioned Costs |  |

# **MANAGEMENT LETTER COMMENTS**

During the course of our audit, we observed conditions and circumstances that may be improved. Below are findings noted for improvement, our recommendation for improvement and the Housing Authority's plan for corrective action.

### **CURRENT YEAR MANAGEMENT LETTER COMMENTS**

No items to report.

# HOUSING AUTHORITY OF THE TOWN OF ERATH ERATH, LOUISIANA

# MANAGEMENT'S SUMMARY OF PRIOR YEAR FINDINGS

Legislative Auditor State of Louisiana Baton Rouge, Louisiana 70804-9397

The management of the Housing Authority of the Town of Erath, Louisiana has provided the following action summaries relating to audit findings brought to their attention as a result of their financial audit for the year ended December 31, 2019.

#### **PRIOR YEAR FINDINGS:**

No items to report.

Financial Data Schedule

#### **Entity Wide Balance Sheet Summary**

Submission Type: Audited/Non Single Audit

|  | Project Total | 14.HCC HCV CARES<br>Act Funding | Subtotal | Total    |
|--|---------------|---------------------------------|----------|----------|
| 111 Cash - Unrestricted  | \$17,120      |                                 | \$17,120 | \$17,120 |
| 112 Cash - Restricted - Modernization and Development          |               | ,                               |          |          |
| 113 Cash - Other Restricted                                    |               |                                 |          |          |
| 114 Cash - Tenant Security Deposits                            | \$6,054       |                                 | \$6,054  | \$6,054  |
| 115 Cash - Restricted for Payment of Current Liabilities       |               |                                 |          |          |
| 100 Total Cash   | \$23,174      | \$0                             | \$23,174 | \$23,174 |
| 121 Accounts Receivable - PHA Projects                         |               |                                 |          |          |
| 122 Accounts Receivable - HUD Other Projects                   |               |                                 |          |          |
| 124 Accounts Receivable - Other Government                     |               |                                 |          |          |
| 125 Accounts Receivable - Miscellaneous                        |               |                                 |          |          |
| 126 Accounts Receivable - Tenants                              | \$815         |                                 | \$815    | \$815    |
| 126.1 Allowance for Doubtful Accounts -Tenants                 | \$0           |                                 | \$0      | \$0      |
| 126.2 Allowance for Doubtful Accounts - Other                  |               |                                 |          |          |
| 127 Notes, Loans, & Mortgages Receivable - Current             |               |                                 |          |          |
| 128 Fraud Recovery   |               |                                 |          |          |
| 128.1 Allowance for Doubtful Accounts - Fraud                  |               |                                 |          |          |
| 129 Accrued Interest Receivable                                |               |                                 |          |          |
| 120 Total Receivables, Net of Allowances for Doubtful Accounts | \$815         | \$0                             | \$815    | \$815    |

#### **Entity Wide Balance Sheet Summary**

Submission Type: Audited/Non Single Audit

| 131 Investments - Unrestricted                                | \$52,747 | \$52,747 | \$52,747 |
|---|----------|----------|----------|
| 132 Investments - Restricted                                  |          |          |          |
| 135 Investments - Restricted for Payment of Current Liability |          |          |          |
| 142 Prepaid Expenses and Other Assets                         | \$55,791 | \$55,791 | \$55,791 |
| 143 Inventories   |          |          |          |

|   | Project Total | 14.HCC HCV CARES<br>Act Funding | Subtotal     | Total        |
|---|---------------|---------------------------------|--------------|--------------|
| 143.1 Allowance for Obsolete Inventories              |               |                                 |              |              |
| 144 Inter Program Due From                            |               |                                 |              |              |
| 145 Assets Held for Sale                              |               |                                 |              |              |
| 150 Total Current Assets                              | \$132,527     | \$0                             | \$132,527    | \$132,527    |
|   |               |                                 |              |              |
| 161 Land  | \$57,707      |                                 | \$57,707     | \$57,707     |
| 162 Buildings   | \$3,084,795   |                                 | \$3,084,795  | \$3,084,795  |
| 163 Furniture, Equipment & Machinery - Dwellings      | \$44,195      |                                 | \$44,195     | \$44,195     |
| 164 Furniture, Equipment & Machinery - Administration | \$52,226      |                                 | \$52,226     | \$52,226     |
| 165 Leasehold Improvements                            | \$1,888,614   |                                 | \$1,888,614  | \$1,888,614  |
| 166 Accumulated Depreciation                          | -\$4,381,305  |                                 | -\$4,381,305 | -\$4,381,305 |
| 167 Construction in Progress                          |               |                                 |              |              |
| 168 Infrastructure                                    |               | ·                               |              |              |

#### **Entity Wide Balance Sheet Summary**

Submission Type: Audited/Non Single Audit

| 160 Total Capital Assets, Net of Accumulated Depreciation     | \$746,232     | \$0                             | \$746,232 | \$746,232 |
|---|---------------|---------------------------------|-----------|-----------|
|   |               |                                 |           |           |
| 171 Notes, Loans and Mortgages Receivable - Non-Current       |               |                                 |           |           |
| 172 Notes, Loans, & Mortgages Receivable - Non Current - Past |               |                                 |           |           |
| 173 Grants Receivable - Non Current                           |               |                                 |           |           |
| 174 Other Assets  |               |                                 |           |           |
| 176 Investments in Joint Ventures                             |               |                                 |           |           |
| 180 Total Non-Current Assets                                  | \$746,232     | \$0                             | \$746,232 | \$746,232 |
| 200 Deferred Outflow of Resources                             |               |                                 |           |           |
| 290 Total Assets and Deferred Outflow of Resources            | \$878,759     | \$0                             | \$878,759 | \$878,759 |
|   |               |                                 |           |           |
|   | Project Total | 14.HCC HCV CARES<br>Act Funding | Subtotal  | Total     |
| 311 Bank Overdraft  |               |                                 |           |           |
| 312 Accounts Payable <= 90 Days                               |               |                                 |           |           |
| 313 Accounts Payable >90 Days Past Due                        |               |                                 |           |           |
| 321 Accrued Wage/Payroll Taxes Payable                        | \$3,652       |                                 | \$3,652   | \$3,652   |
| 322 Accrued Compensated Absences - Current Portion            | \$4,493       |                                 | \$4,493   | \$4,493   |
| 324 Accrued Contingency Liability                             | <b>†</b>      | ·                               |           |           |
|   |               |                                 |           |           |

## **Entity Wide Balance Sheet Summary**

Submission Type: Audited/Non Single Audit

| 325 Accrued Interest Payable                                   |                                       |             |          |          |
|--|---------------------------------------|-------------|----------|----------|
| 331 Accounts Payable - HUD PHA Programs                        |                                       |             |          |          |
| 332 Account Payable - PHA Projects                             |                                       |             |          |          |
| 333 Accounts Payable - Other Government                        | \$9,229                               |             | \$9,229  | \$9,229  |
| 341 Tenant Security Deposits                                   | \$5,785                               |             | \$5,785  | \$5,785  |
| 342 Unearned Revenue   |                                       |             |          |          |
| 343 Current Portion of Long-term Debt - Capital                |                                       |             |          |          |
| 344 Current Portion of Long-term Debt - Operating Borrowings   |                                       |             |          |          |
| 345 Other Current Liabilities                                  | \$919                                 |             | \$919    | \$919    |
| 346 Accrued Liabilities - Other                                |                                       |             |          |          |
| 347 Inter Program - Due To                                     |                                       |             |          |          |
| 348 Loan Liability - Current                                   |                                       |             |          |          |
| 310 Total Current Liabilities                                  | \$24,078                              | <b>\$</b> 0 | \$24,078 | \$24,078 |
|  |                                       |             |          |          |
| 351 Long-term Debt, Net of Current - Capital Projects/Mortgage |                                       |             |          |          |
| 352 Long-term Debt, Net of Current - Operating Borrowings      |                                       |             |          |          |
| 353 Non-current Liabilities - Other                            |                                       |             |          |          |
| 354 Accrued Compensated Absences - Non Current                 | \$12,355                              |             | \$12,355 | \$12,355 |
| 355 Loan Liability - Non Current                               |                                       |             |          |          |
| 356 FASB 5 Liabilities   | Î                                     |             | •        |          |
|  | · · · · · · · · · · · · · · · · · · · |             |          |          |

#### **Entity Wide Balance Sheet Summary**

Submission Type: Audited/Non Single Audit

|   | Project Total | 14.HCC HCV CARES<br>Act Funding | Subtotal  | Total     |
|---|---------------|---------------------------------|-----------|-----------|
| 357 Accrued Pension and OPEB Liabilities                          |               |                                 |           |           |
| 350 Total Non-Current Liabilities                                 | \$12,355      | \$0                             | \$12,355  | \$12,355  |
|   |               |                                 |           |           |
| 300 Total Liabilities   | \$36,433      | \$0                             | \$36,433  | \$36,433  |
|   |               |                                 |           |           |
| 400 Deferred Inflow of Resources                                  |               |                                 |           |           |
|   |               |                                 |           |           |
| 508.4 Net Investment in Capital Assets                            | \$746,232     | \$0                             | \$746,232 | \$746,232 |
| 511.4 Restricted Net Position                                     | \$0           | \$0                             | \$0       | \$0       |
| 512.4 Unrestricted Net Position                                   | \$96,094      | \$0                             | \$96,094  | \$96,094  |
| 513 Total Equity - Net Assets / Position                          | \$842,326     | \$0                             | \$842,326 | \$842,326 |
|   |               |                                 |           |           |
| 600 Total Liabilities, Deferred Inflows of Resources and Equity - | \$878,759     | \$0                             | \$878,759 | \$878,759 |

## **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/Non Single Audit

|   |               |                                 |           | 1         |
|---|---------------|---------------------------------|-----------|-----------|
|   | Project Total | 14.HCC HCV CARES<br>Act Funding | Subtotal  | Total     |
| 70300 Net Tenant Rental Revenue                         | \$131,109     |                                 | \$131,109 | \$131,109 |
| 70400 Tenant Revenue - Other                            |               |                                 |           |           |
| 70500 Total Tenant Revenue                              | \$131,109     | \$0                             | \$131,109 | \$131,109 |
|   |               |                                 |           |           |
| 70600 HUD PHA Operating Grants                          | \$191,297     |                                 | \$191,297 | \$191,297 |
| 70610 Capital Grants                                    | \$70,876      |                                 | \$70,876  | \$70,876  |
| 70710 Management Fee                                    |               |                                 |           |           |
| 70720 Asset Management Fee                              |               |                                 |           |           |
| 70730 Book Keeping Fee                                  |               |                                 |           |           |
| 70740 Front Line Service Fee                            |               |                                 |           |           |
| 70750 Other Fees  |               |                                 |           |           |
| 70700 Total Fee Revenue                                 |               |                                 |           |           |
|   |               |                                 |           |           |
| 70800 Other Government Grants                           |               | \$7,168                         | \$7,168   | \$7,168   |
| 71100 Investment Income - Unrestricted                  | \$248         |                                 | \$248     | \$248     |
| 71200 Mortgage Interest Income                          |               |                                 |           |           |
| 71300 Proceeds from Disposition of Assets Held for Sale |               |                                 |           |           |
| 71310 Cost of Sale of Assets                            |               |                                 |           |           |
| 71400 Fraud Recovery                                    |               |                                 |           |           |
|   |               |                                 |           |           |

#### **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/Non Single Audit

| Submission type. Addited/Nott Single Addit   |               | 1 ISCAL FEAL LITE. 12/3 1/2020 |           |           |  |  |
|--|---------------|--------------------------------|-----------|-----------|--|--|
| 71500 Other Revenue                          | \$5,686       |                                | \$5,686   | \$5,686   |  |  |
| 71600 Gain or Loss on Sale of Capital Assets |               |                                |           |           |  |  |
| 72000 Investment Income - Restricted         |               |                                |           |           |  |  |
| 70000 Total Revenue                          | \$399,216     | \$7,168                        | \$406,384 | \$406,384 |  |  |
|  |               |                                |           |           |  |  |
| 91100 Administrative Salaries                | \$88,952      |                                | \$88,952  | \$88,952  |  |  |
|  |               |                                |           | <u> </u>  |  |  |
|  | Project Total | 14.HCC HCV CARES Act Funding   | Subtotal  | Total     |  |  |

|   | Project Total | 14.HCC HCV CARES<br>Act Funding | Subtotal  | Total     |
|---|---------------|---------------------------------|-----------|-----------|
| 91200 Auditing Fees                                   | \$8,375       |                                 | \$8,375   | \$8,375   |
| 91300 Management Fee                                  |               |                                 |           |           |
| 91310 Book-keeping Fee                                |               |                                 |           |           |
| 91400 Advertising and Marketing                       |               |                                 |           |           |
| 91500 Employee Benefit contributions - Administrative | \$55,103      |                                 | \$55,103  | \$55,103  |
| 91600 Office Expenses                                 |               |                                 |           |           |
| 91700 Legal Expense                                   | \$100         |                                 | \$100     | \$100     |
| 91800 Travel  |               |                                 |           |           |
| 91810 Allocated Overhead                              |               |                                 |           |           |
| 91900 Other   | \$9,720       | \$7,168                         | \$16,888  | \$16,888  |
| 91000 Total Operating - Administrative                | \$162,250     | \$7,168                         | \$169,418 | \$169,418 |
| 92000 Asset Management Fee                            |               |                                 |           |           |

#### **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/Non Single Audit

| 92100 Tenant Services - Salaries                       |         |     |         |         |
|--|---------|-----|---------|---------|
| 92200 Relocation Costs                                 |         |     |         |         |
| 92300 Employee Benefit Contributions - Tenant Services |         |     |         |         |
| 92400 Tenant Services - Other                          |         |     |         |         |
| 92500 Total Tenant Services                            | \$0     | \$0 | \$0     | \$0     |
| 93100 Water  | \$210   |     | \$210   | \$210   |
| 93200 Electricity                                      | \$1,361 |     | \$1,361 | \$1,361 |
| 93300 Gas  | \$447   |     | \$447   | \$447   |
| 93400 Fuel   |         |     |         |         |
| 93500 Labor  |         |     |         |         |
| 93600 Sewer  | \$483   |     | \$483   | \$483   |
| 93700 Employee Benefit Contributions - Utilities       |         |     |         |         |

|   | Project Total | 14.HCC HCV CARES<br>Act Funding | Subtotal | Total    |
|---|---------------|---------------------------------|----------|----------|
| 93800 Other Utilities Expense                             |               |                                 |          |          |
| 93000 Total Utilities                                     | \$2,501       | \$0                             | \$2,501  | \$2,501  |
|   |               |                                 |          |          |
| 94100 Ordinary Maintenance and Operations - Labor         | \$31,401      |                                 | \$31,401 | \$31,401 |
| 94200 Ordinary Maintenance and Operations - Materials and | \$7,194       |                                 | \$7,194  | \$7,194  |
| 94300 Ordinary Maintenance and Operations Contracts       | \$29,127      | •                               | \$29,127 | \$29,127 |

### **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/Non Single Audit

| 94500 Employee Benefit Contributions - Ordinary Maintenance |           |     |           |           |
|---|-----------|-----|-----------|-----------|
| 94000 Total Maintenance                                     | \$67,722  | \$0 | \$67,722  | \$67,722  |
| 95100 Protective Services - Labor                           |           |     |           |           |
| 95200 Protective Services - Other Contract Costs            |           |     |           |           |
| 95300 Protective Services - Other                           |           |     |           |           |
| 95500 Employee Benefit Contributions - Protective Services  |           |     | •         |           |
| 95000 Total Protective Services                             | \$0       | \$0 | \$0       | \$0       |
|   |           |     |           |           |
| 96110 Property Insurance                                    | \$65,658  |     | \$65,658  | \$65,658  |
| 96120 Liability Insurance                                   | \$25,169  |     | \$25,169  | \$25,169  |
| 96130 Workmen's Compensation                                | \$18,602  |     | \$18,602  | \$18,602  |
| 96140 All Other Insurance                                   |           |     |           |           |
| 96100 Total insurance Premiums                              | \$109,429 | \$0 | \$109,429 | \$109,429 |
|   |           |     |           |           |
| 96200 Other General Expenses                                |           |     |           |           |
| 96210 Compensated Absences                                  |           |     |           |           |
| 96300 Payments in Lieu of Taxes                             | \$9,229   |     | \$9,229   | \$9,229   |
| 96400 Bad debt - Tenant Rents                               |           |     | •         |           |
| 96500 Bad debt - Mortgages                                  |           |     |           |           |
|   |           |     |           |           |

#### **Entity Wide Revenue and Expense Summary**

| Submission Type: Audited/Non Single Audit                 | Fiscal Year End: 12/31/2020 |                                 |           |           |
|---|-----------------------------|---------------------------------|-----------|-----------|
|   | Project Total               | 14.HCC HCV CARES<br>Act Funding | Subtotal  | Total     |
| 96600 Bad debt - Other                                    |                             |                                 |           |           |
| 96800 Severance Expense                                   |                             |                                 |           |           |
| 96000 Total Other General Expenses                        | \$9,229                     | \$0                             | \$9,229   | \$9,229   |
| 96710 Interest of Mortgage (or Bonds) Payable             |                             |                                 |           |           |
| 96720 Interest on Notes Payable (Short and Long Term)     |                             |                                 |           |           |
| 96730 Amortization of Bond Issue Costs                    |                             | ·                               |           |           |
| 96700 Total Interest Expense and Amortization Cost        | \$0                         | \$0                             | \$0       | \$0       |
| 96900 Total Operating Expenses                            | \$351,131                   | \$7,168                         | \$358,299 | \$358,299 |
| 97000 Excess of Operating Revenue over Operating Expenses | \$48,085                    | \$0                             | \$48,085  | \$48,085  |
| 97100 Extraordinary Maintenance                           |                             |                                 |           |           |
| 97200 Casualty Losses - Non-capitalized                   |                             |                                 |           |           |
| 97300 Housing Assistance Payments                         |                             |                                 |           |           |
| 97350 HAP Portability-In                                  |                             |                                 |           |           |
| 97400 Depreciation Expense                                | \$110,780                   |                                 | \$110,780 | \$110,780 |
| 97500 Fraud Losses  |                             |                                 |           |           |
| 97600 Capital Outlays - Governmental Funds                |                             |                                 |           |           |

#### **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/Non Single Audit

| 97700 Debt Principal Payment - Governmental Funds |           |         |           |           |
|---|-----------|---------|-----------|-----------|
| 97800 Dwelling Units Rent Expense                 |           |         |           |           |
| 90000 Total Expenses                              | \$461,911 | \$7,168 | \$469,079 | \$469,079 |
|   |           |         |           |           |
| 10010 Operating Transfer In                       | \$70,876  |         | \$70,876  | \$70,876  |
| 10020 Operating transfer Out                      | -\$70,876 |         | -\$70,876 | -\$70,876 |

|   | Project Total | 14.HCC HCV CARES<br>Act Funding | Subtotal  | Total     |
|---|---------------|---------------------------------|-----------|-----------|
| 10030 Operating Transfers from/to Primary Government          |               |                                 |           |           |
| 10040 Operating Transfers from/to Component Unit              |               |                                 |           |           |
| 10050 Proceeds from Notes, Loans and Bonds                    |               |                                 |           |           |
| 10060 Proceeds from Property Sales                            |               |                                 |           |           |
| 10070 Extraordinary Items, Net Gain/Loss                      |               |                                 |           |           |
| 10080 Special Items (Net Gain/Loss)                           |               |                                 |           |           |
| 10091 Inter Project Excess Cash Transfer In                   |               |                                 |           |           |
| 10092 Inter Project Excess Cash Transfer Out                  |               |                                 |           |           |
| 10093 Transfers between Program and Project - In              |               |                                 |           |           |
| 10094 Transfers between Project and Program - Out             |               |                                 |           |           |
| 10100 Total Other financing Sources (Uses)                    | \$0           | \$0                             | \$0       | \$0       |
| 10000 Excess (Deficiency) of Total Revenue Over (Under) Total | -\$62,695     | \$0                             | -\$62,695 | -\$62,695 |

### **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/Non Single Audit

| Fignal  | V <u>⊳</u> ar | End:  | 12/31 | /2020 |
|---------|---------------|-------|-------|-------|
| 1 13001 | 1 5 41        | LIIU. | 12101 | 12020 |

| 11020 Required Annual Debt Principal Payments               | \$0       | \$0 | \$0       | \$0       |
|---|-----------|-----|-----------|-----------|
| 11030 Beginning Equity                                      | \$905,021 | \$0 | \$905,021 | \$905,021 |
| 11040 Prior Period Adjustments, Equity Transfers and        | \$0       | \$0 | \$0       | \$0       |
| 11050 Changes in Compensated Absence Balance                |           |     |           |           |
| 11060 Changes in Contingent Liability Balance               |           |     |           |           |
| 11070 Changes in Unrecognized Pension Transition Liability  |           |     |           |           |
| 11080 Changes in Special Term/Severance Benefits Liability  |           |     |           |           |
| 11090 Changes in Allowance for Doubtful Accounts - Dwelling |           |     |           |           |
| 11100 Changes in Allowance for Doubtful Accounts - Other    |           |     |           |           |
| 11170 Administrative Fee Equity                             |           |     | •         |           |
|   |           |     |           |           |
| 11180 Housing Assistance Payments Equity                    |           |     |           |           |

|  | Project Total | 14.HCC HCV CARES<br>Act Funding | Subtotal | Totał    |
|--|---------------|---------------------------------|----------|----------|
| 11190 Unit Months Available                      | 696           |                                 | 696      | 696      |
| 11210 Number of Unit Months Leased               | 696           |                                 | 696      | 696      |
| 11270 Excess Cash                                | \$26,731      |                                 | \$26,731 | \$26,731 |
| 11610 Land Purchases                             | \$0           |                                 | \$0      | \$0      |
| 11620 Building Purchases                         | \$0           |                                 | \$0      | \$0      |
| 11630 Furniture & Equipment - Dwelling Purchases | \$0           | •                               | \$0      | \$0      |

## **Entity Wide Revenue and Expense Summary**

Submission Type: Audited/Non Single Audit

| 11640 Furniture & Equipment - Administrative Purchases | \$5,220  | \$5,220  | \$5,220  |
|--|----------|----------|----------|
| 11650 Leasehold Improvements Purchases                 | \$70,876 | \$70,876 | \$70,876 |
| 11660 Infrastructure Purchases                         | \$0      | \$0      | \$0      |
| 13510 CFFP Debt Service Payments                       | \$0      | \$0      | \$0      |
| 13901 Replacement Housing Factor Funds                 | \$0      | \$0      | \$0      |