

**ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2018**



Grant Parish School Board

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**Rozier Harrington
& McKay** | CERTIFIED PUBLIC
ACCOUNTANTS |

December 10, 2018

Independent Auditors' Report

To the Grant Parish School Board
Colfax, Louisiana

REPORT ON THE FINANCIAL STATEMENTS

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Grant Parish School Board, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School Board's basic financial statements as listed in the table of contents.

MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

AUDITOR'S RESPONSIBILITY

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

OPINIONS

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Grant Parish School Board, as of June 30, 2018, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

OTHER MATTERS

Required Supplementary Information

Accounting principles generally accepted in the United States of America require the information listed below to supplement the basic financial statements.

- Management's Discussion and Analysis
- Budgetary Comparison Information
- Schedule of Changes in Net OPEB Liability - Retiree Healthcare Plan
- Schedule of Net Pension Liability Data
- Schedule of Employer Contributions

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

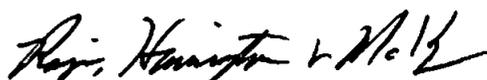
Other Supplemental Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Grant Parish School Board's basic financial statements. The other supplemental information listed in the table of contents, is presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The other supplemental information listed in the table of contents and the schedule of expenditures of federal awards' are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplemental information listed in the table of contents and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARD

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 2018, on our consideration of the Grant Parish School Board's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Grant Parish School Board's internal control over financial reporting and compliance.


ROZIER, HARRINGTON & MCKAY
Certified Public Accountants

Grant Parish School Board

Management's Discussion and Analysis **For the Year Ended June 30, 2018**

This section of the Grant Parish School Board's annual financial report presents our discussion and analysis of the School Board's financial performance for the year ended June 30, 2018, along with certain comparative information for the previous year.

OVERVIEW OF FINANCIAL STATEMENTS

The basic financial statements include government-wide financial statements and fund financial statements. These two types of financial statements present the School Board's financial position and results of operations from differing perspectives, which are described as follows:

Government –Wide Financial Statements

The government-wide financial statements report information about the School Board as a whole using accounting methods similar to those used by private-sector companies. These financial statements report all revenues and expenses regardless of when cash is received or paid. Furthermore, the government-wide statements include all of the School Board's assets and all of the School Board's liabilities (including long-term debt). Expenses incurred in connection with the School Board's operations are reported as governmental activities. The governmental activities are financed by taxes, intergovernmental grants and investment income.

Fund Financial Statements

Fund financial statements provide detailed information regarding the School Board's most significant activities and are not intended to provide information for the School Board as a whole. Funds are accounting devices that are used to account for specific financial resources. With the exception of a fund established to account for certain workers compensation claims, the School Board's funds are all classified as governmental funds. These funds are used to account for essentially the same functions that are reported as governmental activities in the government-wide financial statements. However, unlike government-wide financial statements, the governmental funds use a modified accrual basis of accounting that provides a short-term view of the School Board's finances. Assets reported by governmental funds are limited to amounts that are available for current needs. In addition, liabilities are limited to amounts that are expected to be paid from current available assets.

FINANCIAL ANALYSIS OF THE SCHOOL BOARD AS A WHOLE

A comparative analysis of the government-wide Statement of Net Position is presented as follows:

	June 30,	
	2018	2017
<u>Assets:</u>		
Current and Other Assets	\$ 18,497,095	\$ 17,667,048
Capital Assets	20,418,729	21,575,992
Total Assets	38,915,824	39,243,040
Deferred Outflow of Resources	4,291,081	6,682,007

Grant Parish School Board

Management's Discussion and Analysis For the Year Ended June 30, 2018

	<u>June 30,</u>	
	<u>2018</u>	<u>2017</u>
<u>Liabilities:</u>		
Current and Other Liabilities	3,330,306	3,506,425
Long-term Liabilities	100,528,171	74,441,233
Total Liabilities	103,858,477	77,947,658
Deferred Inflow of Resources	1,786,668	863,635
<u>Net Position:</u>		
Invested in Capital Assets, Net of Related Debt	9,953,729	10,410,992
Restricted	8,039,056	6,744,467
Unrestricted	(80,431,025)	(50,041,705)
Total Net Position	\$(62,438,240)	\$(32,886,246)

The School Board's net position was a deficit of \$62,438,240 at June 30, 2018; however, considering amounts invested in capital assets and amounts restricted for specific purposes lead to an unrestricted net position deficit of \$80,431,025. The deficit is attributable to recognizing long-term liabilities associated with providing retirement benefit and post retirement healthcare benefit obligations.

Changes in Net Position

A condensed version of the government-wide Statement of Changes in Net Position is presented as follows:

	<u>June 30,</u>	
	<u>2018</u>	<u>2017</u>
<u>Revenues:</u>		
Program Revenue:		
Charges for Services	\$ 430,474	\$ 384,219
Operating Grants and Contributions	5,157,553	4,062,439
Capital Grants and Contributions	----	----
General Revenue:		
Property Taxes	2,981,615	3,286,706
Sales Taxes	2,487,436	2,598,441
Minimum Foundation Program	21,346,375	21,765,963
Federal Forest Lands	213,853	208,698
Gain from Disposal of Property	62,950	----
Other	298,455	432,348
Total Revenue	32,978,711	32,738,814

Grant Parish School Board

Management's Discussion and Analysis For the Year Ended June 30, 2018

	<u>June 30,</u>	
	<u>2018</u>	<u>2017</u>
<u>Program Expenses:</u>		
Instruction:		
Regular Programs	10,821,621	10,493,763
Special Programs	3,831,895	3,440,772
Other Instructional Programs	1,955,319	1,881,084
Support Services:		
Student Services	1,607,581	1,334,348
Instructional Staff Support	2,476,246	1,784,711
General Administration	742,597	656,735
School Administration	1,945,766	1,871,431
Business Services	472,538	445,832
Plant Services	3,211,562	3,231,479
Student Transportation	3,821,247	3,794,137
Central Services	234,820	219,052
Food Services	2,117,367	2,006,106
Community Service Programs	14,822	14,774
Interest on Long-Term Debt	453,240	479,757
Total Expenses	<u>33,706,621</u>	<u>31,653,981</u>
Change in Net Position	<u>(727,910)</u>	<u>1,084,833</u>
<u>Net Position Beginning</u>		
As Previously Reported	(32,886,246)	(33,971,079)
Cumulative Effect of Adopting GASB 75	<u>(28,824,084)</u>	----
As Restated	<u>(61,710,330)</u>	<u>(33,971,079)</u>
Net Position Ending	<u>\$(62,438,240)</u>	<u>\$(32,886,246)</u>

The net position of the School Board decreased by \$727,910 during the fiscal year ended June 30, 2018. The decrease is mainly due to the effect of adopting GASB 75, new standards for Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions.

FINANCIAL ANALYSIS OF THE SCHOOL BOARD'S FUNDS

For the year ended June 30, 2018, the only significant differences between amounts reported by the School Board's funds and activities reported on the government-wide financial statements are attributable to excluding capital assets and long-term debt that appear in the government-wide presentation. The general fund balance has decreased by \$31,763.

GENERAL FUND BUDGET HIGHLIGHTS

Variances between the original budgets and actual results were within limits prescribed by state law. Furthermore, no budget revisions were necessary.

Grant Parish School Board

Management's Discussion and Analysis For the Year Ended June 30, 2018

CAPITAL ASSET ADMINISTRATION

Significant capital asset acquisitions are described as follows:

Two portable buildings at South Grant	\$ 37,452
Gym floor repairs	39,350
Pressure washer	5,795
Server	10,360
South Grant Walk-in Freezer	18,000
Montgomery High School Camera System	28,200
Timeclock System	29,951
Mower	7,662
Progress to Date on Grant Bathroom Renovation	24,200
Completed Grant Gym A/C Project	678,378
Total Acquisitions	<u>\$ 879,348</u>

DEBT ADMINISTRATION

For the year ended June 30, 2018, no new debt was issued. Activity was limited to repaying maturing portions of existing debt. Repayments totaled \$700,000, which represents a 6.27% decrease in the existing debt.

FACTORS EXPECTED TO AFFECT FUTURE OPERATIONS

At the present time, no matters are anticipated that are expected to have a significant impact on future operations.

Grant Parish School Board

Statement of Net Position

June 30, 2018

	<u>Governmental Activities</u>
<u>ASSETS</u>	
Cash and Cash Equivalents	\$ 3,189,681
Investments	14,140,848
Receivables (net)	1,002,840
Inventory	115,131
Prepaid Items	48,595
Capital Assets:	
Land	729,851
Projects in Process	24,364
Depreciable Capital Assets, Net	19,664,514
Total Assets	<u>38,915,824</u>
 <u>DEFERRED OUTFLOWS OF RESOURCES</u>	
Pension funding deferrals	<u>4,291,081</u>
 <u>LIABILITIES</u>	
Payables	3,258,371
Delayed Revenue	71,935
Long Term Liabilities	
Compensated Absences	1,170,971
Net Other Post Employment Benefits	58,383,438
Net Pension Liability	30,508,762
General Obligation Bonds	
Due Within One Year	735,000
Due in More Than One Year	9,730,000
Total Liabilities	<u>103,858,477</u>
 <u>DEFERRED INFLOWS OF RESOURCES</u>	
Pension funding deferrals	<u>1,786,668</u>
 <u>NET POSITION</u>	
Invested in Capital Assets, Net of Related Debt	9,953,729
Restricted For:	
Maintenance	1,178,723
Debt Service	1,779,165
Transportation	4,467,031
Construction	256,557
Other Special Purposes	357,580
Unrestricted	<u>(80,431,025)</u>
Total Net Position	<u>\$ (62,438,240)</u>

The note to the financial statements are an integral part of this statement.

Grant Parish School Board

Statement of Activities

For the Year Ended June 30, 2018

	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expense) Revenue And Changes in Net Assets</u>	
		<u>Charges For Services</u>	<u>Operating Grants And Contributions</u>		<u>Capital Grants And Contributions</u>
<u>Governmental Activities</u>					
Instruction:					
Regular Programs	\$ 10,821,621	\$ -	\$ 708,206	\$ -	\$(10,113,415)
Special Programs	3,831,895	-	952,412	-	(2,879,483)
Other Programs	1,955,319	-	370,444	-	(1,584,875)
Support Services:					
Student Services	1,607,581	210,717	149,677	-	(1,247,187)
Instructional Staff Support	2,476,246	-	1,367,570	-	(1,108,676)
General Administration	742,597	-	168,464	-	(574,133)
School Administration	1,945,766	-	-	-	(1,945,766)
Business Services	472,538	-	1,190	-	(471,348)
Plant Services	3,211,562	-	3,063	-	(3,208,499)
Student Transportation	3,821,247	9,228	5,036	-	(3,806,983)
Central Services	234,820	-	-	-	(234,820)
Food Services	2,117,367	210,529	1,431,491	-	(475,347)
Community Service Programs	14,822	-	-	-	(14,822)
Interest on Long Term Debt	453,240	-	-	-	(453,240)
Total Governmental Activities	33,706,621	430,474	5,157,553	-	(28,118,594)

General Revenues

Taxes

Ad Valorem Taxes	2,981,615
Sales Taxes	2,487,436

Grants and Contributions Not Restricted to Specific Programs:

Minimum Foundation Program	21,346,375
Federal Forest Lands	213,853
Other State Sources	128,570
Investment Income (Loss)	91,281
Gain/Loss on Sale of Fixed Assets	62,950
Miscellaneous	78,604

Total General Revenues	27,390,684
Change in Net Position	(727,910)

Net Position - Beginning

As Previously Reported	(32,886,246)
Cumulative Effect of Adopting GASB 75	(28,824,084)
As Restated	(61,710,330)

Net Position - Ending	\$(62,438,240)
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The note to the financial statements are an integral part of this statement.

Grant Parish School Board

Balance Sheet - Governmental Funds

June 30, 2018

	<u>General</u>	<u>School Food Service</u>	<u>Transportation Sales Tax</u>	<u>Other Governmental</u>	<u>Total</u>
<u>Assets</u>					
Cash and Cash Equivalents	1,302,359	\$ 223,412	\$ 429,685	\$ 1,234,225	\$ 3,189,681
Investments	7,488,040	-	3,776,101	2,876,707	14,140,848
Receivables (net)	66,873	48	261,245	674,674	1,002,840
Interfund Receivables	567,209	-	-	-	567,209
Inventory	16,025	99,106	-	-	115,131
Prepaid Items	48,595	-	-	-	48,595
Total Assets	<u>\$ 9,489,101</u>	<u>\$ 322,566</u>	<u>\$ 4,467,031</u>	<u>\$ 4,785,606</u>	<u>\$ 19,064,304</u>
<u>Liabilities and Fund Balance</u>					
<u>Liabilities:</u>					
Payables	\$ 2,846,140	\$ 93,294	\$ -	\$ 178,261	\$ 3,117,695
Delayed Revenue	-	71,935	-	-	71,935
Interfund Payables	-	315	-	566,894	567,209
Total Liabilities	<u>2,846,140</u>	<u>165,544</u>	<u>-</u>	<u>745,155</u>	<u>3,756,839</u>
<u>Fund Balances:</u>					
Restricted For:					
Maintenance	-	-	-	1,178,723	1,178,723
Debt Service	-	-	-	1,779,165	1,779,165
Transportation	-	-	4,467,031	-	4,467,031
Construction	-	-	-	256,557	256,557
Other Special Purposes	-	157,022	-	200,558	357,580
Committed To:					
Accounting Software Upgrade	-	-	-	55,049	55,049
Supplemental Salaries	-	-	-	342,504	342,504
Special Projects	-	-	-	216,896	216,896
Unassigned	6,642,961	-	-	10,999	6,653,960
Total Fund Balance	<u>6,642,961</u>	<u>157,022</u>	<u>4,467,031</u>	<u>4,040,451</u>	<u>15,307,465</u>
Total Liabilities and Fund Balances	<u>\$ 9,489,101</u>	<u>\$ 322,566</u>	<u>\$ 4,467,031</u>	<u>\$ 4,785,606</u>	<u>\$ 19,064,304</u>

The note to the financial statements are an integral part of this statement.

Grant Parish School Board

Reconciliation of Fund Balances on the Balance Sheet for Governmental Funds to Net Position of Governmental Activities on the Statement of Net Position Year Ended June 30, 2018

Total Fund Balances - Governmental Funds	\$ 15,307,465
Amounts reported for governmental activities in the statement of net assets are different because:	
Deferred inflows of resources that do not meet criteria for inclusion in the Governmental Fund Balance Sheet	(1,786,668)
Interest payable on long-term debt does not require current financial resources. Therefore interest payable is not reported as a liability in the Governmental Funds Balance Sheet	(140,676)
Deferred outflows of resources that do not meet criteria for inclusion in the Governmental Fund Balance Sheet	4,291,081
Long term liabilities are not due and payable in the current period and therefore they are not reported in the Governmental Funds Balance Sheet	(100,528,171)
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	<u>20,418,729</u>
Net Position of Governmental Activities	<u>\$ (62,438,240)</u>

The accompanying notes are an integral part of the financial statements.

Grant Parish School Board

Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds

For the Year Ended June 30, 2018

	<u>General</u>	<u>School Food Service</u>	<u>Transportation Sales Tax</u>	<u>Other Governmental</u>	<u>Total</u>
REVENUES					
Local Sources:					
Taxes:					
Ad Valorem	\$ 708,956	\$ -	\$ -	\$ 2,272,659	\$ 2,981,615
Sales and Use	-	-	1,243,718	1,243,718	2,487,436
Investment Income (Loss)	34,412	145	31,588	25,136	91,281
Charges for Services	-	210,529	-	-	210,529
Other	286,052	1,005	-	323,977	611,034
State Sources:					
Minimum Foundation Program	21,039,376	306,999	-	-	21,346,375
Other	73,788	-	-	530,392	604,180
Federal Sources	213,853	1,430,868	-	2,938,590	4,583,311
Total Revenues	<u>22,356,437</u>	<u>1,949,546</u>	<u>1,275,306</u>	<u>7,334,472</u>	<u>32,915,761</u>
EXPENDITURES					
Current					
Instruction:					
Regular Programs	9,579,045	-	-	912,358	10,491,403
Special Programs	2,793,489	-	-	957,015	3,750,504
Other Programs	1,520,362	-	-	371,333	1,891,695
Support Services:					
Student Services	1,441,699	-	-	149,677	1,591,376
Instructional Staff Support	1,058,680	-	-	1,396,870	2,455,550
General Administration	365,821	-	23,341	281,199	670,361
School Administration	1,733,694	-	-	111,682	1,845,376
Business Services	467,191	-	-	1,190	468,381
Plant Services	1,831,170	-	64,449	527,850	2,423,469
Student Transportation	2,795,590	-	796	5,515	2,801,901
Central Services	234,023	-	-	-	234,023
Food Services	7,693	1,961,115	-	623	1,969,431
Community Service Programs	14,822	-	-	-	14,822
Capital Outlay	34,155	-	-	176,858	211,013
Debt Service	-	-	-	1,162,050	1,162,050
Total Expenditures	<u>23,877,434</u>	<u>1,961,115</u>	<u>88,586</u>	<u>6,054,220</u>	<u>31,981,355</u>
Excess (Deficiency) of Revenues Over Expenditures	(1,520,997)	(11,569)	1,186,720	1,280,252	934,406
Other Financing Sources (Uses)					
Gain from Disposal of Property	-	-	62,950	-	62,950
Transfers In	2,094,573	97,050	-	265,339	2,456,962
Transfers Out	(605,339)	-	-	(1,851,623)	(2,456,962)
Total Other Financing Sources (Uses)	<u>1,489,234</u>	<u>97,050</u>	<u>62,950</u>	<u>(1,586,284)</u>	<u>62,950</u>
Net Change in Fund Balance	(31,763)	85,481	1,249,670	(306,032)	997,356
Fund Balance - Beginning	6,674,724	71,541	3,217,361	4,346,483	14,310,109
Fund Balance - Ending	<u>\$ 6,642,961</u>	<u>\$ 157,022</u>	<u>\$ 4,467,031</u>	<u>\$ 4,040,451</u>	<u>\$ 15,307,465</u>

The note to the financial statements are an integral part of this statement.

Grant Parish School Board

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Funds to the Statement of Activities

Year Ended June 30, 2018

Net change in fund balances of Governmental Funds	\$	997,356
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital expenditures and donated capital assets in the current period.		(1,157,263)
The liability associated with providing annual and sick leave is reported when paid to employees by governmental funds but is reported when earned by employees on the government wide presentation. This is the amount by which leave paid exceed leave earned		(44,941)
The liability associated with providing other post employment benefits is reported when paid on behalf of employees by governmental funds but is subject to accrual on the government wide presentation. This is the amount by which accruals exceed the amount paid		(2,725,038)
Interest on long-term debt is reported by governmental funds when paid but interest expenses are accrued in preparing the government wide presentation. Interest paid has exceeded interest reported on the accrual basis.		8,810
Governmental funds report pension expense based on contributions required for the current year; however, pension expense reported on the government wide basis is influenced by actuarial considerations.		1,493,166
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.		<u>700,000</u>
Change in net position of governmental activities	<u>\$</u>	<u>(727,910)</u>

The accompanying notes are an integral part of the financial statements.

Grant Parish School Board

Statement of Fiduciary Net Position

Fiduciary Funds - June 30, 2018

	<u>Agency Funds</u>
<u>Assets</u>	
Cash and Cash Equivalents	\$ 492,522
Total Assets	<u>\$ 492,522</u>
<u>Liabilities</u>	
Deposits Due Others	\$ 492,522
Total Liabilities	<u>\$ 492,522</u>

The note to the financial statements are an integral part of this statement.

Grant Parish School Board

Notes To Financial Statements

June 30, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Grant Parish School Board (the School Board) was created by State Law to provide public education for the children within Grant Parish. The School Board is authorized by State Law to establish policies and regulations for its own government consistent with the laws of the State of Louisiana and the regulations of the Louisiana Board of Elementary and Secondary Education. The school board is comprised of eight members who are elected from eight districts for terms of four years.

The accompanying policies conform to generally accepted accounting principles for governmental units.

Financial Reporting Entity

Governmental Accounting Standards established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the school board is considered a primary government, since it is a special purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments. Fiscally independent means that the school board may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt. The school board also has no component units, defined by Governmental Accounting Standards as other legally separate organizations for which the elected school board members are financially accountable. There are no other primary governments with which the school board has a significant relationship.

Basic Financial Statements

The basic financial statements include both government-wide and fund financial statements. Both government-wide and fund financial statements categorize activities as governmental activities. Governmental activities involve government services that are normally supported by taxes and intergovernmental revenues. The government-wide and fund financial statements present the School Board's financial position and results of operations from differing perspectives which are described as follows:

Government-Wide Financial Statements

The Statement of Net Position and the Statement of Activities display information about the School Board as a whole. The effect of interfund activity is eliminated from these financial statements. Furthermore, government-wide financial statements exclude fiduciary and internal service activities which are reported in the fund financial statements. Program revenues reported in the Statement of Activities consist of amounts that are directly associated with a governmental service. Program revenues include charges for services and most grants.

Fund Financial Statements

Funds are separate accounting entities that are designed to assist with demonstrating legal compliance and segregating transactions by activity. The School Board's funds include governmental funds, proprietary funds and fiduciary funds, which are described as follows:

Governmental Funds

Major individual funds are reported as separate columns in the fund financial statements. School Board's major funds are described as follows:

General Fund – The general fund is the primary operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

School Food Service Fund – Accounts for revenue sources that are legally restricted to expenditures specified for the school food service.

Grant Parish School Board

Notes To Financial Statements

June 30, 2018

Transportation Sales Tax Fund – Accounts for proceeds from sales taxes restricted for expenses related to student transportation.

Proprietary Funds

Proprietary funds account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration.

The School Board's proprietary funds are limited to an internal service fund that accounts for operations that provide workers compensation insurance services to various components of the School Board on a cost reimbursement basis. Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing goods and services in connection with the funds ongoing operations. Principal operating revenues are supplements received from government sponsored programs that provide assistance with certain workers compensation claims.

Fiduciary Funds

Fiduciary funds utilized by the School Board are limited to an agency fund that accounts for assets held as an agent on behalf of individual schools and school organizations. The agency fund is custodial in nature and does not measure of results of operations.

Basis of Accounting and Measurement Focus

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The basis of accounting and measurement focus used for various financial statement presentations are described as follows:

<u>Financial Statement Presentation</u>	<u>Basis of Accounting</u>	<u>Measurement Focus</u>
Government-Wide Financial Statements	Accrual Basis	Economic Resources
Fund Financial Statements:		
Governmental Funds	Modified Accrual Basis	Current Financial Resources
Proprietary Funds (Internal Service)	Accrual Basis	Economic Resources
Fiduciary Funds (Agency)	Accrual Basis	Economic Resources

Under the accrual basis of accounting and the economic resources measurement focus, revenues are recorded when earned and expenses are recorded when a liability is incurred.

Under the modified accrual basis of accounting and the current financial resources measure focus revenue is recognized when it is considered measurable and available. Revenue is considered available if it is collected within 60 days of year end or is available under a cost reimbursement arrangement. In addition, expenses are generally recorded when a liability has been incurred; however, debt service, compensated absences, claims and judgments are recorded as expenses when payment is made. Furthermore, when the current financial resources measure focus is used, amounts recorded as assets exclude capital assets and the acquisition of capital assets is treated as an expenditure. In addition, long-term debts are excluded from amounts reported as liabilities. Proceeds from issuing long-term debt is reported as an other financing source and repayment of long-term debt is reported as an expenditure.

Use of Estimates

The preparation of financial statement in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Grant Parish School Board

Notes To Financial Statements

June 30, 2018

Restricted Net Position

Restricted net position represents resources that must be expended in a specific manner. Restrictions of this nature are imposed by various contractual obligations including grant agreements and bond covenants. Whenever restricted assets can be used to satisfy an obligation, the restricted assets are typically consumed before utilizing any unrestricted resources.

Budget Practices

Budgets including any amendments are prepared in the manner prescribed by Louisiana revised statutes. School Board budgets present revenue and expenditures on a basis which is consistent with generally accepted accounting principles. Budgets are adopted annually for the general fund and each special revenue fund. The remaining funds are not required to adopt budgets.

Capital Assets

Capital assets, are reported in the government-wide financial statements. Assets reported in the fund financial statements for governmental funds exclude capital assets. Instead, the governmental funds report the acquisition of capital assets as expenditures rather than asset acquisitions.

All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated assets are valued at their fair market value when received by the School Board. Capital assets are depreciated using the straight-line method and estimated useful lives ranging from 3 to 40 years. Useful lives are selected depending on the expected durability of the particular asset.

Cash and Cash Equivalents

Amounts reported as cash and cash equivalents (restricted and unrestricted) include all cash on hand and cash held in bank demand deposits. Credit risk associated with bank deposits is limited by requiring fiscal agent banks to pledge securities as required by State Law.

Investments

State Law permits political subdivisions to acquire certain securities including direct obligations of the United States Treasury, securities issued by federally sponsored U. S. Government Agencies and investment grade commercial paper of domestic United States Corporations. Investments in these instruments are reported at fair market value based on quoted market prices.

Inventories

Inventories consist of food purchased by the school board and commodities granted by the United States Department of Agriculture through the Louisiana Department of Agriculture and Forestry and fuel purchased by the School Board. Inventory items purchased are valued at the lower of cost, using the first-in, first-out method. Costs are recorded as expenditures at the time individual items are consumed. Commodities are assigned values based on information provided by the USDA, also on a first-in, first out basis. The amount of commodity inventory is included in deferred revenue until consumed.

Prepaid Items

The unused portion of insurance premiums and other expenses that are paid in advance are reported as prepaid items in the government-wide and fund financial statements.

Delayed Revenues

Delayed revenues arise when resources are received by the school board before it has a legal claim to them, as when grant monies are received before qualifying expenditures are incurred. In subsequent periods, when the school board has a legal claim to the resources, the liability for deferred revenue is removed and revenue is recognized.

Grant Parish School Board

Notes To Financial Statements **June 30, 2018**

Internal Activity

Resources belonging to particular funds are commonly shared with other funds that need access to additional resources. When resources are provided without expectation of repayment, the transaction is reported as a transfer. Transfers are treated as a source of income by the recipient and as an expense or expenditure by the provider. If repayment is eventually expected to occur, interfund receivables and payables are recorded. In preparing the government-wide financial statements, internal activity is eliminated.

Fund Balance Classification

Approval of the majority of the School Board is required to approve the commitment of fund balances. In situations where it is permissible to spend restricted or committed resources, the School Board typically depletes the available restricted or committed resources before consuming unrestricted resources.

Compensated Absences

Compensated absences are reported as a long-term liability in the government-wide statement of net position. Compensated absences consist of employees vested interest in unused sick and annual leave. The availability of these benefits is described as follows:

- Employees earn from 10 to 18 days of sick leave each year and are eligible to be paid for up to 25 days of sick leave upon termination.
- Employees that are required to work 12 month each year earn 10 to 15 days of annual leave each year. These employees are eligible to be paid for up to 30 days of annual leave upon termination.

NOTE 2 - ACCOUNTS RECEIVABLE

Accounts receivable for the year ended June 30, 2018 are summarized as follows:

	<u>General</u>	<u>School Food Service</u>	<u>Transportation Sales Tax Fund</u>	<u>Non Major Funds</u>	<u>Total</u>
Accounts Receivable	\$ 66,873	\$ 48	\$ ---	\$ 50,805	\$ 117,726
<u>Due From Other Governments</u>					
Taxes – Grant Parish Sheriff	---	---	261,245	244,274	505,519
Louisiana Dept. of Education	---	---	---	379,595	379,595
Total	---	---	261,245	623,869	885,114
Total Receivables	\$ 66,873	\$ 48	\$ 261,245	\$ 674,674	\$ 1,002,840

NOTE 3 - CASH AND INVESTMENTS

At June 30, 2018, cash and cash equivalents included the following amounts:

Cash and Cash Equivalents	\$ 3,189,681
Investments	14,140,848
Cash and Investments	<u>\$ 17,330,529</u>

Grant Parish School Board

Notes To Financial Statements

June 30, 2018

The various components of amounts held in cash and investments are presented as follows:

	<u>Cash and Cash Equivalents</u>	<u>Investments</u>	<u>Total</u>
<u>Bank Deposits</u>			
Demand Deposits	\$ 3,181,095	\$ ----	\$ 3,181,095
Certificates of Deposit	----	7,850,506	7,850,506
Total Bank Deposits	<u>3,181,095</u>	<u>7,850,506</u>	<u>11,031,601</u>
<u>Investment Securities</u>			
U. S. Agencies	----	6,290,342	6,290,342
Miscellaneous	8,586	----	8,586
Total Investment Securities	<u>8,586</u>	<u>6,290,342</u>	<u>6,298,928</u>
Total Cash and Investments	<u>\$ 3,189,681</u>	<u>\$ 14,140,848</u>	<u>\$ 17,330,529</u>

Deposits

Cash deposited in banks is stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At June 30, 2018, the School Board has \$11,031,601 in deposits (\$11,887,780 collected bank balance). These deposits are secured from risk by \$425,000 of federal deposit insurance and \$12,182,119 of pledged securities. Even though the pledged securities are held in the name of the fiscal agent bank, state law imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified that the fiscal agent has failed to pay deposited funds on demand.

Investment Securities

Investment securities are held on behalf of the School Board by UBS Financial Services. Disclosures regarding the remaining amount reported as investment securities are provided as follows:

	<u>Credit Rating (Moody's)</u>	<u>Interest Yield</u>	<u>Maturity</u>	<u>Fair Market Value</u>
<u>U. S. Agencies</u>				
Federal Home Loan Bank	N/A	2.26%	08/22/25	\$ 464,825
Federal Home Loan Bank	N/A	2.74%	05/18/26	78,978
Federal Home Loan Bank	N/A	2.32%	09/29/31	367,044
Federal Home Loan Bank	N/A	2.06%	10/17/24	1,404,616
Federal Home Loan Bank	N/A	2.76%	06/23/27	1,628,657
Federal Home Loan Mortgage Corporation	N/A	1.33%	03/30/20	1,712,918
Federal Home Loan Bank	N/A	2.12%	05/22/26	471,135
Federal Farm Credit Bank	N/A	3.11%	06/08/26	162,169
Total Government Agencies				<u>\$ 6,290,342</u>

The School Board categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure fair value of the assets. Level 1 inputs are quoted prices in an active market for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs. The School Board's investment portfolio is all Level 2.

Grant Parish School Board

Notes To Financial Statements

June 30, 2018

The School Board has not formally adopted policies that limit risk associated with cash and investments; however, informal practices limit exposure to credit risk and interest rate risk. Credit risk is minimized by investing only in securities permitted by State Law. Furthermore, interest rate risk is managed by purchasing securities that are likely to be held to maturity.

The U.S. Agency securities described above are guaranteed by agencies chartered by the United States government.

NOTE 4 - LONG-TERM LIABILITIES

Long-term liability activity for the year ending June 30, 2018 is summarized as follows:

	Beginning Balance	Additions	Reductions	Ending Balance
<u>Long Term Debt</u>				
General Obligations	\$ 11,165,000	\$ ---	\$ 700,000	\$ 10,465,000
<u>Other Long Term Obligations</u>				
Compensated Absences	1,126,030	44,941	---	1,170,971
Net Other Post Employment Benefits	26,834,316	31,549,122	---	58,383,438
Net Pension Liability	35,315,887	---	4,807,125	30,508,762
Total	<u>\$ 74,441,233</u>	<u>\$ 31,594,063</u>	<u>\$ 5,507,125</u>	<u>\$ 100,528,171</u>

General Obligation Bonds

The School Board has issued general obligations bonds payable from property taxes levied in the manner provided by State Law. General obligations outstanding at June 30, 2018 are described as follows:

\$14,000,000 General Obligation Bonds, Series 2009 with interest rates ranging from 4.0% to 5.0%. The bonds mature serially on March 1 st of each year in amounts ranging from \$440,000 to \$1,135,000. Final maturity is scheduled for March 1, 2029. The bonds are secured by the full faith and credit of the School Board. Resources needed to repay the bonds are provided by a special tax levied on property with the boundaries of District 33.	\$ 9,730,000
\$555,000 General Obligation Bonds, Series 2012 with interest rates ranging from 3.090% to 3.170%. The bonds mature serially on March 1 st of each year in amounts ranging from \$30,000 to \$55,000. Final maturity is scheduled for March 1, 2027. The bonds are secured by the full faith and credit of the School Board. Resources needed to repay the bonds are provided by a special tax levied on property with the boundaries of District 21	400,000
\$475,000 General Obligation Bonds, Series 2012 with the interest rate of 3.170%. The bonds mature serially on March 1 st of each year in amounts ranging from \$25,000 to \$45,000. Final maturity is scheduled for March 1, 2027. The bonds are secured by the full faith and credit of the School Board. Resources needed to repay the bonds are provided by a special tax levied on property with the boundaries of District 31.	<u>335,000</u>
Total General Obligation Bonds	10,465,000
Less Portion Due Within One Year	<u>735,000</u>
Due in More than One Year	<u>\$ 9,730,000</u>

Grant Parish School Board

Notes To Financial Statements

June 30, 2018

A schedule of maturities of long-term debt excluding compensated absences and capital leases is presented as follows:

<u>Year Ended June 30th</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	735,000	433,161	1,168,161
2020	775,000	397,521	1,172,521
2021	820,000	367,023	1,187,023
2022	865,000	334,766	1,199,766
2023	910,000	300,830	1,210,830
2024 – 2028	5,225,000	909,916	6,134,916
2029	1,135,000	49,373	1,184,373
Total Governmental	<u>\$ 10,465,000</u>	<u>\$ 2,792,590</u>	<u>\$ 13,257,590</u>

Other Long Term Obligations

Other long term obligations including compensated absences and other post employment benefits are usually liquidated by the School Board's general funds; however in some circumstances funds from other sources can be used for this purpose.

NOTE 5 – TAXES:

Ad Valorem Taxes:

Ad Valorem taxes are assessed based on values determined by the Grant Parish Tax Assessor. These taxes are billed and collected on behalf of the School Board by the Grant Parish Sheriff's Office. For the year ended June 30, 2018, the School Board has levied ad valorem taxes as follows:

	<u>Millage</u>	<u>Expiration</u>
<u>Parish-wide Taxes</u>		
General (Constitutional)	5.63	None
General Support	6.92	2028
Salary Supplement	11.39	2023
Parish-wide Maintenance	4.75	2022
<u>District Maintenance Taxes</u>		
District #1 – Colfax	6.03	2022
District #9 – Pollock	6.62	None
District #11 – Dry Prong	3.23	2022
District #16 – Georgetown	20.11	2028
District #21 – Montgomery	3.92	2028
District #31 – Verda	3.43	2022
District #33 – Consolidated (South Grant)	2.02	2021
District #33 – Consolidated	2.59	2028
<u>Debt Service</u>		
District #21 – Montgomery	14.00	2026
District #31 - Verda	23.00	2026
District #33 – Consolidated	22.00	2028

Ad valorem taxes are assessed on a calendar year basis and are due on or before December 31 in the year the tax is levied. Revenues from ad valorem taxes are recognized as revenue in the year billed.

Grant Parish School Board

Notes To Financial Statements

June 30, 2018

Sales Taxes:

Sales taxes are collected on behalf of the School Board by the Grant Parish Sheriff's Office and remitted to the School Board on a monthly basis.

General Operations - The School Board is authorized to collect a permanent one percent (1%) sales tax dedicated to improving the salaries of School Personnel and for administrative and general school operations. However, not more than twenty percent (20%) of the tax proceeds may be used for administration and general operations.

Transportation - The citizens of Grant Parish have approved a one percent (1%) sales tax for a period of fifteen years beginning on July 1, 2005 dedicated for paying all cost and expenses of the transportation system of the School Board.

NOTE 6 - CAPITAL ASSETS

Changes in governmental and business-type capital assets are presented as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Ending Balance</u>
<u>Governmental Activities</u>				
Non Depreciable Capital Assets				
Land	\$ 729,851	\$ ---	\$ ---	\$ 729,851
Projects in Process	672,471	30,271	(678,378)	24,364
Total	<u>1,402,322</u>	<u>30,271</u>	<u>(678,378)</u>	<u>754,215</u>
Depreciable Capital Assets				
Buildings	31,054,843	755,179	---	31,810,022
Furniture and Equipment	6,953,130	99,969	(786,945)	6,266,154
Accumulated Depreciation	<u>(17,834,303)</u>	<u>(1,364,304)</u>	<u>786,945</u>	<u>(18,411,662)</u>
Total	<u>20,173,670</u>	<u>(509,156)</u>	<u>---</u>	<u>19,664,514</u>
Total	<u>\$ 21,575,992</u>	<u>\$ (478,885)</u>	<u>\$ (678,378)</u>	<u>\$ 20,418,729</u>

Depreciation expense charged to various functions presented on the statement of activities is presented as follows:

Plant Services	\$ 707,343
Student Transportation Services	640,877
Other	<u>16,084</u>
Total Depreciation Expense	<u>\$ 1,364,304</u>

NOTE 7 - ACCOUNTS AND OTHER PAYABLES

Details related to amounts reported as accounts and other payables are provided as follows:

Accounts Payable to Vendors	\$ 94,443
Payroll Withholding	714,171
Salaries and Benefits	2,309,081
Miscellaneous	<u>---</u>
Fund Totals	3,117,695
Accrued Interest	<u>140,676</u>
Government-wide Totals	<u>\$ 3,258,371</u>

Grant Parish School Board

Notes To Financial Statements

June 30, 2018

NOTE 8 - RISK MANAGEMENT

The School Board is exposed to various risk of loss related to torts; theft, damage or destruction of assets; errors and omissions; injuries to employees; and natural disasters. The School Board insures against these risks by purchasing commercial insurance or by participation in public entity risk pools that operate as common insurance programs. Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

NOTE 9 - RESTRICTED RESOURCES

A portion of the School Board's net position is reported as restricted in the Government-Wide State of Net Position. Details related to these restrictions are provided as follows:

<u>Maintenance</u> – Tax propositions require a portion of the District's funds to be expended for the operation and maintenance of certain school facilities	1,178,723
<u>Debt Service</u> - Bond covenants require the School Board to establish bank accounts which serve as debt service and depreciation reserves. Funds may be disbursed from these accounts only under specific circumstances described by the bond covenants	1,779,165
<u>Transportation</u> – Tax propositions require a portion of the District's funds to be expended for the operating the School Board's transportation system	4,467,031
<u>Construction</u> – General obligation bonds issued to provide financing for facility improvements may be used on pay cost incurred in connection with construction of the designated improvements	256,557
<u>Other Purposes</u> – A portion of the School Boards resources are restricted by the terms of various tax propositions and grant agreements	<u>357,580</u>
Total Restricted Net Position	<u>\$ 8,039,056</u>

NOTE 10 – PENSION PLANS:

Substantially all employees of the school board are members of two statewide retirement systems. In general, professional employees are members of the Teachers' Retirement System of Louisiana; other employees, such as custodial personnel and bus drivers, are members of the Louisiana School Employees' Retirement System. These systems are cost-sharing, multiple-employer defined benefit pension plans administered by separate boards of trustees. Pertinent information relative to each plan follows:

	<u>Net Pension Liability</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Teachers' Retirement System of LA	\$ 26,799,432	\$ 3,695,916	\$ 1,573,121
LA School Employees' Retirement System	<u>3,709,330</u>	<u>595,165</u>	<u>213,547</u>
Total	<u>\$ 30,508,762</u>	<u>\$ 4,291,081</u>	<u>\$ 1,786,668</u>

Further information regarding each of the retirement systems presented above is furnished as follows:

Grant Parish School Board

Notes To Financial Statements

June 30, 2018

Teachers' Retirement System of Louisiana (TRS)

The TRS consists of three membership plans: Regular Plan, Plan A, and Plan B. The TRS provides retirement benefits as well as disability and survivor benefits. Ten years of service credit is required to become vested for retirement benefits and five years to become vested for disability and survivor benefits. Benefits are established and amended by state statute. The TRS issues a publicly available financial report that includes financial statements and required supplementary information for the TRS. That report may be obtained by writing to the Teachers' Retirement System of Louisiana, Post Office Box 94123, Baton Rouge, Louisiana 70804-9123, or by calling (225) 925-6446.

Plan members are required to contribute a portion of their annual covered salary and the school board is required to contribute at an actuarially determined rate. Member contributions and employer contributions for the TRS are established by state law and rates are established by the Public Retirement Systems' Actuarial Committee. The school board's employer contribution for the TRS, as provided by state law, is funded by the State of Louisiana through annual appropriations, by deductions from local ad valorem taxes, and by remittances from the school board.

Net Pension Liability	\$10,251,877,137
School Board's Proportionate Share (Percentage)	0.26141%
School Board's Proportionate Share (Amount)	<u>\$ 26,799,432</u>

The net pension liability presented above was not affected by any special funding situations. Changes in the School Board's proportionate share of Plan's net pension liability during the measurement period ending June 30, 2017 are provided as follows:

Beginning Net Pension Liability		\$ 31,081,419
Employer Contributions		(2,933,746)
<u>Pension Expense</u>		
Proportionate Share of Plan Pension Expense	1,692,630	
Changes in Benefit Terms	---	
Employee Contributions	<u>(101,330)</u>	1,591,300
Changes in Deferred Outflows of Resources		(1,980,054)
Changes in Deferred Inflows of Resources		<u>(959,487)</u>
Ending Net Pension Liability		<u>\$ 26,799,432</u>

There were no changes between June 30, 2018 and the Plan's measurement date that are expected to have a significant effect on the School Board's proportionate share of the collective net pension liability. Balances presented as deferred outflows of resources and deferred inflows of resources reported in connection with participation in the plan are presented as follows:

Grant Parish School Board

Notes To Financial Statements

June 30, 2018

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ ----	\$ (1,573,121)
Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments	282,601	----
Changes of Assumptions	----	----
Changes in Proportion	----	----
Employer Contributions Made After the Measurement Date	<u>3,413,315</u>	<u>----</u>
Total Deferrals	3,695,916	(1,573,121)
Deferrals That Will be Recorded as a Reduction in Net Pension Liability in the Subsequent Reporting Period	<u>3,413,315</u>	<u>----</u>
Deferrals Subject to Amortization	<u>\$ 282,601</u>	<u>\$ (1,573,121)</u>

Deferrals that will be amortized as a component of pension expense in future periods are summarized as follows:

<u>For the Year Ending:</u>	
June 30, 2019	\$ (652,494)
June 30, 2020	263,839
June 30, 2021	(187,700)
June 30, 2022	<u>(714,165)</u>
Total	<u>\$ (1,290,520)</u>

A summary of the actuarial methods and assumptions used in determining the total pension liability as of the measurement date are as follows:

Valuation Date	June 30, 2017
Actuarial Cost Method	Entry Age Normal
Amortization Approach	Closed
Actuarial Assumptions:	
Expected Remaining Service Lives	5 years
Investment Rate of Return	7.70% net of investment expenses
Inflation Rate	2.5% per annum
Projected Salary Increases	3.50% - 10.0% varies depending on a duration of service
Cost-of-living Adjustments	None
Mortality	Mortality rates were projected based on the RP-2000 Mortality Table with projection to 2025 using Scale AA.
Termination and Disability	Termination, disability, and retirement assumptions were projected based on a five year (2008-2012) experience study of the System's members.

The discount rate used to measure the total pension liability was 7.70%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by PRSAC, taking

Grant Parish School Board

Notes To Financial Statements

June 30, 2018

into consideration the recommendation of the System's actuary. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity to changes in the discount has been determined by measuring net pension liability at a discount rate that is one percentage point lower and one percentage point higher than the current rate. The results are presented as follows:

	<u>1% Decrease</u>	<u>Current Discount Rate</u>	<u>1% Increase</u>
Employers' Net Pension Liability	6.70% \$ 34,531,680	7.70% \$ 26,799,432	8.70% \$ 20,221,796

Louisiana School Employees' Retirement System (LSERS)

The LSERS provides retirement benefits as well as disability and survivor benefits. Ten years of service credit is required to become vested for retirement benefits and five years to become vested for disability and survivor benefits. Benefits are established and amended by state statute. The LSERS issues a publicly available financial report that includes financial statements and required supplementary information for the LSERS. That report may be obtained by writing to the Louisiana School Employees' Retirement System, Post Office Box 44516, Baton Rouge, Louisiana 70804, or by calling (225) 925-6484.

Plan members are required to contribute a portion of their annual covered salary and the school board is required to contribute at an actuarially determined rate. Member contributions and employer contributions for the LSERS are established by state law and rates are established by the Public Retirement Systems' Actuarial Committee. The school board's employer contribution for the LSERS is funded by the State of Louisiana through annual appropriations.

Net Pension Liability	\$639,927,005
School Board's Proportionate Share (Percentage)	<u>0.579649%</u>
School Board's Proportionate Share (Amount)	<u>\$ 3,709,330</u>

The net pension liability presented above was not affected by any special funding situations. Changes in the School Board's proportionate share of Plan's net pension liability during the measurement period ending June 30, 2017 are provided as follows:

Beginning Net Pension Liability		\$ 4,234,468
Employer Contributions		(456,581)
<u>Pension Expense</u>		
Proportionate Share of Plan Pension Expense	416,447	
Changes in Benefit Terms	----	
Employee Contributions	----	416,447
Changes in Deferred Outflows of Resources		(521,458)
Changes in Deferred Inflows of Resources		<u>36,454</u>
Ending Net Pension Liability		<u>\$ 3,709,330</u>

There were no changes between June 30, 2018 and the Plan's measurement date that are expected to have a significant effect on the School Board's proportionate share of the collective net pension liability. Balances presented as deferred

Grant Parish School Board

Notes To Financial Statements

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outflows of resources and deferred inflows of resources reported in connection with participation in the plan are presented as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ ----	\$ 86,498
Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments	----	58,002
Changes of Assumptions	77,777	57,785
Changes in Proportion	83,167	11,262
Employer Contributions Made After the Measurement Date	<u>434,221</u>	----
Total Deferrals	595,165	213,547
Deferrals That Will be Recorded as a Reduction in Net Pension Liability in the Subsequent Reporting Period	<u>434,221</u>	----
Deferrals Subject to Amortization	<u>\$ 160,944</u>	<u>\$ 213,547</u>

Deferrals that will be amortized as a component of pension expense in future periods are summarized as follows:

<u>For the Year Ending:</u>	
June 30, 2018	\$ (95,045)
June 30, 2019	152,952
June 30, 2020	24,449
June 30, 2021	<u>(134,959)</u>
Total	<u>\$ (52,603)</u>

A summary of the actuarial methods and assumptions used in determining the total pension liability as of the measurement date are as follows:

Valuation Date	June 30, 2017
Actuarial Cost Method	Entry Age Normal Cost
Investment Rate of Return	7.125%, net of investment expenses
Expected Remaining Service Lives	3 years
Inflation Rate	2.625%
Mortality	Mortality rates based on the RP-2000 Sex Distinct Mortality Table
Salary Increases	Salary increases were projected based on a 2008-2012 experience study of the Plan's members. The annual salary growth rates are based upon the members' years of service.
Cost of Living Adjustments	Cost-of-living raises may be granted from the Experience Account provided there are sufficient funds needed to offset the increase in the actuarial liability and the plan has met the criteria and eligibility requirements outline by ACT 399 of 2014.

Grant Parish School Board

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The discount rate used to measure the total pension liability was 7.125%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by PERSAC taking into consideration the recommendation of the System's actuary. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity to changes in the discount has been determined by measuring net pension liability at a discount rate that is one percentage point lower and one percentage point higher than the current rate. The results are presented as follows:

	<u>1% Decrease</u>	<u>Current Discount Rate</u>	<u>1% Increase</u>
	6.125%	7.125%	8.125%
Net Pension Liability	\$ 5,085,056	\$ 3,709,330	\$ 2,527,904

Contributions to each of the retirement systems for the year ended June 30, 2018 and each of the two preceding years have been consistent with the required amounts. The required contribution for each plan is presented as follows:

	<u>Employee</u>	<u>Employer</u>	<u>Total</u>
Louisiana Teachers' Retirement System	8.00%	26.60%	34.60%
Louisiana School Employee's Retirement System	7.50/8.00%	27.60%	35.10/35.60%

NOTE 11 – INTERNAL BALANCES

The funds with excess resources typically provides money for the operation of other funds that is eventually repaid from cost reimbursement arrangements and other sources that are available to those funds. Interfund receivables and payables are summarized as follows:

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General Fund	\$ 567,209	\$ ----
School Food Service	----	315
Non-Major Governmental Funds	----	566,894
Total	<u>\$ 567,209</u>	<u>\$ 567,209</u>

NOTE 12 - TRANSFERS

In the ordinary course of business, the School Board routinely transfers resources between its funds for various reasons. A description of the transfers and the purpose for the transfers is presented as follows:

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Notes To Financial Statements

June 30, 2018

	<u>General Fund</u>	<u>School Food Service</u>	<u>Non-Major Funds</u>	<u>Total</u>
<u>Transfers In</u>				
Transfer from property taxes dedicated for salary supplements	\$ 897,321	\$ 34,499	\$ ----	\$ 931,820
Transfer from sales taxes dedicated for salaries, administration and school operations	1,197,252	62,551	----	1,259,803
Transfer of forestry funds from the general fund to various special revenue funds	----	----	45,339	45,339
Transfer from general to accumulated resources for special projects	----	----	220,000	220,000
Total Transfers In	<u>\$ 2,094,573</u>	<u>\$ 97,050</u>	<u>\$ 265,339</u>	<u>\$ 2,456,962</u>

	<u>General Fund</u>	<u>School Food Service</u>	<u>Non-Major Funds</u>	<u>Total</u>
<u>Transfers Out</u>				
Transfer from property taxes dedicated for salary supplements	\$ ----	\$ ----	\$ 591,820	\$ 591,820
Transfer from sales taxes dedicated for salaries, administration and school operations	----	----	1,259,803	1,259,803
Transfer of forestry funds from the general fund to various special revenue funds	45,339	----	----	45,339
Transfer from general to accumulated resources for special projects	560,000	----	----	560,000
Transfer from general to school lunch	----	----	----	----
Total Transfers Out	<u>\$ 605,339</u>	<u>\$ ----</u>	<u>\$ 1,851,623</u>	<u>\$ 2,456,962</u>

NOTE 13 – CONTINGENCIES:

Existing conditions that may have financial consequences are referred to as contingencies. Contingencies existing at June 30, 2018 are described as follows:

Litigation:

Like most governmental units with extensive and diverse operations, the School Board is occasionally named as a defendant in litigation. Based on consultation with School Board Attorneys, there are no anticipated claims that are expected to exceed available insurance coverage.

Grant Parish School Board

Notes To Financial Statements

June 30, 2018

Grant Compliance:

The School Board receives state and federal assistance through various grant programs. Management is confident that all significant grant conditions have been met; however, grantor agencies routinely review grant activity and could request reimbursement if a dispute occurs regarding compliance with grant conditions.

NOTE 14 – OTHER POST EMPLOYMENT BENEFITS

Details regarding other post-employment benefits (OPEB) that the School Board provides for its workforce are provided as follows:

Plan Description

The School Board's established policies and procedures include providing certain healthcare benefits for retirees. This policy amounts to a single-employer defined benefit healthcare plan (the Plan) administered by the School Board. The Plan provides medical benefits through the School Board's group health insurance plans which cover both active and retired members. Benefits under the plan are made available to employees upon actual retirement. The Plan does not issue a publicly available financial report. Plan participants are typically covered by one of two retirement systems listed as follows:

- Teachers Retirement System of Louisiana
- Louisiana School Employees Retirement System

Employees and spouses are eligible to elect medical coverage upon retiring. Eligibility for medical coverage is summarized as follows:

- 60 years old and 5 years of service
- 55 years old and 25 years of service
- 30 years of service at any age
- Early Retirement – 20 years of service at any age

Employees do not contribute to their post employment benefits costs until they become retirees and begin receiving those benefits. For the year ended June 30, 2018, the School Board's portion of health care funding cost for retired employees totaled approximately \$2,047,538. The School Board has not established a trust fund to finance the cost of benefits and the Plan has no assets.

Net Other Post Employment Liability

The liability has been determined using the Individual Entry Age Normal Cost Method – Level Percentage of Salary permitted by Generally Accepted Accounting Standards in place of an actuarial valuation. The measurement date for the Individual Entry Age Normal Cost Method – Level Percentage of Salary calculation is June 30, 2018. Changes in the liability are presented as follows:

Grant Parish School Board

Notes To Financial Statements

June 30, 2018

	<u>Total OPEB Liability</u>	<u>Fiduciary Net Position</u>	<u>Net OPEB Liability</u>
Service Cost	\$ 2,553,670	\$ ----	\$ 2,553,670
Interest	2,218,906	----	2,218,906
OPEB Expense	4,772,576	----	4,772,576
Employer Contributions	----	2,047,538	(2,047,538)
Benefit Payments	(2,047,538)	(2,047,538)	----
Net Change	2,725,038	----	2,725,038
Beginning Balance	55,658,400	----	55,658,400
Ending Balance	<u>\$ 58,383,438</u>	<u>\$ ----</u>	<u>\$ 58,383,438</u>

Covered employees consist of 305 active subscribers and 248 inactive subscribers. Of the covered employees, 27 waived medical but not life insurance.

Valuation Methods and Assumptions

Significant assumptions and other inputs used to measure the total OPEB liability are summarized as follows:

<u>Title</u>	<u>Description</u>
Actuarial Cost Method	Entry Age Normal
Service Cost	Determined for each employee as the Actuarial Present Value of Benefits allocated to the valuation year. The benefit attributed to the valuation year is that incremental portion of the total projected benefit earned during the year in accordance with the plan's benefit formula. This allocation is based on each participant's service between date of hire and date of expected termination.
Discount Rate	3.88%
Medical Per Capita Costs	OGB rates are based on retiree experience so there is no implicit subsidy by the plan sponsor. For this valuation the actual premium rates less the retiree contribution are used for the per capita medical costs. The blended pre-65 premiums for the retiree are \$13,530.35 and \$20,779.45 including a spouse. For 65 and older the premiums for the retiree are \$3,817.20 and \$6,859.98 including a Medicare eligible spouse.
Life Insurance	Assumed average amount of \$84,000 for active employees with an average annual premium of \$483.84.
Health Care Cost Trend	A level 5.00% trend rate was used for projecting medical costs.
Mortality	RPH-2014 Total Table with Projection MP-2018
Turnover	Turnover rates are from the 2015 actuarial valuation report.
Disability	None assumed
Retiree Contributions	The retiree pays approximately 25% of the medical contribution and 50% of the cost of life insurance.
Salary Scale	3.5%

Grant Parish School Board

Notes To Financial Statements

June 30, 2018

<u>Title</u>	<u>Description</u>
Valuation Date	June 30, 2018
Measurement Date	June 30, 2018

Sensitivity to Rates

Net OPEB liability calculations are impacted by various rate assumptions. An analysis of how the liability would be effected by changes in various rate assumptions is presented as follows:

	<u>Healthcare Cost Trend Rate</u>		
	<u>Baseline Trend Less 1% (4.5%)</u>	<u>Baseline Trend (5.5%)</u>	<u>Baseline Trend Plus 1% (6.5%)</u>
Net OPEB Liability	\$ 50,406,023	\$ 58,383,438	\$ 68,655,859

	<u>Discount Rate</u>		
	<u>Baseline Less 1% 2.88%</u>	<u>Baseline 3.88%</u>	<u>Baseline Plus 1% 4.88%</u>
Net OPEB Liability	\$ 68,683,857	\$ 58,383,438	\$ 50,303,082

NOTE 15 – CHANGE IN ACCOUNTING PRINCIPLE

The Governmental Accounting Standards Board (GASB) has adopted new standards for Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions. The new standards require the School Board to adopt changes retroactively by recording the cumulative effect on beginning net position. The impact on change in net position from adopting the new standards is summarized as follows:

Change in Net Position, Prior to Adopting GASB 75	\$ 1,997,128
Effect of Adopting GASB 75	<u>(2,725,038)</u>
Change in Net Position	<u>\$ (727,910)</u>

It was not possible to present pro forma amounts for the previous year because information necessary to determine the impact of the change in net position for the previous year was not available.

Grant Parish School Board

General Fund

Statement of Revenues, Expenditures and Changes in Fund Balance

Budget vs Actual - For the Year Ended June 30, 2018

	<u>Original</u>	<u>Final</u>	<u>Actual</u> <u>Amounts</u>	<u>Variance With</u> <u>Final Budget</u> <u>Positive</u> <u>(Negative)</u>
<u>REVENUES</u>				
Local Sources	\$ 982,000	\$ 982,000	\$ 1,029,420	\$ 47,420
State Sources	21,648,067	21,648,067	21,113,164	(534,903)
Federal Sources	65,000	65,000	213,853	148,853
Total Revenues	<u>22,695,067</u>	<u>22,695,067</u>	<u>22,356,437</u>	<u>(338,630)</u>
<u>EXPENDITURES</u>				
Current				
Instruction:				
Regular Programs	9,720,207	9,720,207	9,579,045	141,162
Special Programs	2,829,019	2,829,019	2,793,489	35,530
Other Programs	1,582,225	1,582,225	1,520,362	61,863
Support Services:				
Student Services	1,490,500	1,490,500	1,441,699	48,801
Instructional Staff Support	716,906	716,906	1,058,680	(341,774)
General Administration	737,743	737,743	365,821	371,922
School Administration	1,803,797	1,803,797	1,733,694	70,103
Business Services	489,107	489,107	467,191	21,916
Plant Services	1,981,077	1,981,077	1,831,170	149,907
Student Transportation	2,862,457	2,862,457	2,795,590	66,867
Central Services	228,858	228,858	234,023	(5,165)
Food Services	48,670	48,670	7,693	40,977
Community Service Programs	-	-	14,822	(14,822)
Capital Outlay	-	-	34,155	(34,155)
Total Expenditures	<u>24,490,566</u>	<u>24,490,566</u>	<u>23,877,434</u>	<u>613,132</u>
Excess (Deficiency) of Revenues Over Expenditures	(1,795,499)	(1,795,499)	(1,520,997)	274,502
Other Financing Sources (Uses)				
Transfers In	1,830,000	1,830,000	2,094,573	264,573
Transfers Out	(45,339)	(45,339)	(605,339)	(560,000)
Total Other Financing Sources (Uses)	<u>1,784,661</u>	<u>1,784,661</u>	<u>1,489,234</u>	<u>(295,427)</u>
Net Change in Fund Balance	(10,838)	(10,838)	(31,763)	(20,925)
Fund Balance - Beginning	<u>6,674,724</u>	<u>6,674,724</u>	<u>6,674,724</u>	-
Fund Balance - Ending	<u>\$ 6,663,886</u>	<u>\$ 6,663,886</u>	<u>\$ 6,642,961</u>	<u>\$ (20,925)</u>

Grant Parish School Board

School Food Service Fund

Statement of Revenues, Expenditures and Changes in Fund Balance

Budget vs Actual - For the Year Ended June 30, 2018

	<u>Original</u>	<u>Final</u>	<u>Actual Amounts</u>	<u>Variance With Final Budget Positive (Negative)</u>
<u>REVENUES</u>				
Local Sources	\$ 230,000	\$ 230,000	\$ 211,679	\$ (18,321)
Federal Sources	1,192,035	1,192,035	1,430,868	238,833
State Sources	307,000	307,000	306,999	(1)
Total Revenues	<u>1,729,035</u>	<u>1,729,035</u>	<u>1,949,546</u>	<u>220,511</u>
<u>EXPENDITURES</u>				
Current				
Support Services:				
Food Services	1,862,907	1,862,907	1,961,115	(98,208)
Capital Outlay	-	-	-	-
Total Expenditures	<u>1,862,907</u>	<u>1,862,907</u>	<u>1,961,115</u>	<u>(98,208)</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(133,872)</u>	<u>(133,872)</u>	<u>(11,569)</u>	<u>122,303</u>
Other Financing Sources (Uses)				
Transfers In	109,201	109,201	97,050	(12,151)
Transfers Out	-	-	-	-
Total Other Financing Sources (Uses)	<u>109,201</u>	<u>109,201</u>	<u>97,050</u>	<u>(12,151)</u>
Net Change in Fund Balance	<u>(24,671)</u>	<u>(24,671)</u>	<u>85,481</u>	<u>110,152</u>
Fund Balance - Beginning	<u>71,541</u>	<u>71,541</u>	<u>71,541</u>	<u>-</u>
Fund Balance - Ending	<u>\$ 46,870</u>	<u>\$ 46,870</u>	<u>\$ 157,022</u>	<u>\$ 110,152</u>

Grant Parish School Board

Transportation Sales Tax

Statement of Revenues, Expenditures and Changes in Fund Balance

Budget vs Actual - For the Year Ended June 30, 2018

	<u>Original</u>	<u>Final</u>	<u>Actual Amounts</u>	<u>Variance With Final Budget Positive (Negative)</u>
<u>REVENUES</u>				
Sales and Use Taxes	\$ 1,200,000	\$ 1,200,000	\$ 1,243,718	\$ 43,718
Investment Income	16,000	16,000	31,588	15,588
Total Revenues	<u>1,216,000</u>	<u>1,216,000</u>	<u>1,275,306</u>	<u>59,306</u>
<u>EXPENDITURES</u>				
Current				
Support Services:				
General Administration	22,500	22,500	23,341	(841)
Plant Services	32,000	32,000	64,449	(32,449)
Student Transportation	31,350	31,350	796	30,554
Total Expenditures	<u>85,850</u>	<u>85,850</u>	<u>88,586</u>	<u>(2,736)</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>1,130,150</u>	<u>1,130,150</u>	<u>1,186,720</u>	<u>56,570</u>
Other Financing Sources (Uses)				
Gain from Disposal of Property	-	-	62,950	62,950
Transfers In	-	-	-	-
Transfers Out	-	-	-	-
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>62,950</u>	<u>62,950</u>
Net Change in Fund Balance	1,130,150	1,130,150	1,249,670	119,520
Fund Balance - Beginning	<u>3,217,361</u>	<u>3,217,361</u>	<u>3,217,361</u>	<u>-</u>
Fund Balance - Ending	<u>\$ 4,347,511</u>	<u>\$ 4,347,511</u>	<u>\$ 4,467,031</u>	<u>\$ 119,520</u>

Grant Parish School Board

Schedule of Changes in Net OPEB Liability Retiree Healthcare Plan

	For the Year Ended June 30, 2018
<u>Total OPEB Liability</u>	
Beginning Balance	\$ 55,658,400
Service Cost	2,553,670
Interest	2,218,906
Benefit Payments	<u>(2,047,538)</u>
Ending Balance	<u>58,383,438</u>
<u>Fiduciary Net Position</u>	
Beginning Balance	-
Employer Contributions	2,047,538
Benefit Payments	<u>(2,047,538)</u>
Ending Balance	<u>-</u>
Net OPEB Liability	<u>\$ 58,383,438</u>
Fiduciary Net Position as a Percentage of the Total OPEB Liability	 0.0%
Covered Payroll	10,507,740
Net OPEB Liability as a Percentage of Covered Payroll	 555.6%

This schedule is intended to fulfill requirements to present information for a period of 10 years. However, until a full 10 year trend has been compiled, information is presented only for the years for which the required information is available.

There are no assets accumulated in a trust that meets criteria established by Governmental Accounting Standards to pay related benefits. In addition, there are no known factors that can be expected to significantly effect the amounts reported.

Grant Parish School Board

Schedule of Net Pension Liability Data Cost Sharing Retirement Systems

Retirement System / Measurement Date	Share of Collective Net Pension Liability		Covered Payroll	Net Pension	Pension Plans
	Percent	Amount		Liability as a	Fiduciary Net
				Percentage of	Position as a
			Covered Payroll	Total Pension	Liability
Teachers' Retirement System of Louisiana					
June 30, 2014	0.27614%	28,225,468	12,882,713	219.1%	56.5%
June 30, 2015	0.28765%	30,929,356	12,904,863	239.7%	62.5%
June 30, 2016	0.26482%	31,081,419	12,881,867	241.3%	59.9%
June 30, 2017	0.26141%	26,799,432	12,796,353	209.4%	65.6%
Louisiana School Employees' Retirement System					
June 30, 2014	0.5481%	3,177,478	1,531,418	207.5%	76.2%
June 30, 2015	0.5664%	3,591,385	1,595,298	225.1%	74.5%
June 30, 2016	0.5613%	4,234,468	1,662,637	254.7%	70.1%
June 30, 2017	0.5796%	3,709,330	1,611,830	230.1%	75.0%

Notes to Schedule:

At the present time, management has not identified any factors that are expected to significantly affect trends in the amounts reported above.

Grant Parish School Board

Schedule of Employer Contributions Cost Sharing Retirement Systems

Retirement System / Fiscal Year Ending	Statutory Required Employer Contributions	Contributions Recognized By the Pension Plan	Difference Between Required and Recognized Contributions	Covered Payroll	Contributions Recognized as a Percentage of Covered Payroll
Teachers' Retirement System of Louisiana					
June 30, 2014	3,248,980	3,504,098	(255,118)	12,882,713	27.20%
June 30, 2015	3,393,979	3,502,092	(108,113)	12,904,863	27.14%
June 30, 2016	3,284,876	3,066,307	218,569	12,881,867	23.80%
June 30, 2017	3,403,830	2,933,746	470,084	12,796,353	22.93%
Louisiana School Employees' Retirement System					
June 30, 2014	507,110	494,648	12,462	1,531,418	32.30%
June 30, 2015	481,780	523,111	(41,331)	1,595,298	32.79%
June 30, 2016	453,900	485,082	(31,182)	1,662,637	29.18%
June 30, 2017	444,865	456,581	(11,716)	1,611,830	28.33%

Notes to Schedule:

At the present time, management has not identified any factors that are expected to significantly affect trends in the amounts reported above.

Grant Parish School Board

Combining Balance Sheet - Nonmajor Governmental Funds

June 30, 2018

	<u>Maintenance Funds</u>	<u>State Program Funds</u>	<u>Federal Program Funds</u>	<u>Debt Service Funds</u>	<u>Sales Tax</u>	<u>Special Projects</u>	<u>Parishwide Salary Supplement</u>	<u>Other Special Programs</u>	<u>Accounting Technology</u>	<u>Salary Supplement</u>	<u>Education Excellence</u>	<u>Construction</u>	<u>Total</u>
<u>Assets</u>													
Cash and Cash Equivalents	\$ 260,163	\$ 106,428	\$ -	\$ 73,055	\$ -	\$ 219,458	\$ 6,712	\$ 133,466	\$ 55,049	\$ 342,504	\$ 9,954	\$ 27,436	\$ 1,234,225
Investments	949,944	-	-	1,693,795	-	-	-	-	-	-	-	232,968	2,876,707
Receivables (net)	2,553	23,565	356,029	12,315	244,274	4	646	-	-	-	-	35,288	674,674
Interfund Receivables	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Assets	<u>\$ 1,212,660</u>	<u>\$ 129,993</u>	<u>\$ 356,029</u>	<u>\$ 1,779,165</u>	<u>\$ 244,274</u>	<u>\$ 219,462</u>	<u>\$ 7,358</u>	<u>\$ 133,466</u>	<u>\$ 55,049</u>	<u>\$ 342,504</u>	<u>\$ 9,954</u>	<u>\$ 295,692</u>	<u>\$ 4,785,606</u>
<u>Liabilities and Fund Balance</u>													
<u>Liabilities:</u>													
Payables	\$ 33,937	\$ 55,717	\$ 80,038	\$ -	\$ -	\$ 1,949	\$ -	\$ 3,665	\$ -	\$ -	\$ 2,955	\$ -	\$ 178,261
Delayed Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Interfund Payables	-	8,053	277,233	-	245,845	617	-	11	-	-	-	35,135	566,894
Total Liabilities	<u>33,937</u>	<u>63,770</u>	<u>357,271</u>	<u>-</u>	<u>245,845</u>	<u>2,566</u>	<u>-</u>	<u>3,676</u>	<u>-</u>	<u>-</u>	<u>2,955</u>	<u>35,135</u>	<u>745,155</u>
<u>Fund Balances:</u>													
Restricted For:													
Maintenance	1,178,723	-	-	-	-	-	-	-	-	-	-	-	1,178,723
Debt Service	-	-	-	1,779,165	-	-	-	-	-	-	-	-	1,779,165
Construction	-	-	-	-	-	-	-	-	-	-	-	256,557	256,557
Other Special Purposes	-	66,223	(1,242)	-	(1,571)	-	7,358	129,790	-	-	-	-	200,558
Committed To:													
Accounting Software Upgrade	-	-	-	-	-	-	-	-	55,049	-	-	-	55,049
Supplemental Salaries	-	-	-	-	-	-	-	-	-	342,504	-	-	342,504
Special Projects	-	-	-	-	-	216,896	-	-	-	-	-	-	216,896
Unassigned	-	-	-	-	-	-	-	-	-	-	6,999	4,000	10,999
Total Fund Balance	<u>1,178,723</u>	<u>66,223</u>	<u>(1,242)</u>	<u>1,779,165</u>	<u>(1,571)</u>	<u>216,896</u>	<u>7,358</u>	<u>129,790</u>	<u>55,049</u>	<u>342,504</u>	<u>6,999</u>	<u>260,557</u>	<u>4,040,451</u>
Total Liabilities and Fund Balances	<u>\$ 1,212,660</u>	<u>\$ 129,993</u>	<u>\$ 356,029</u>	<u>\$ 1,779,165</u>	<u>\$ 244,274</u>	<u>\$ 219,462</u>	<u>\$ 7,358</u>	<u>\$ 133,466</u>	<u>\$ 55,049</u>	<u>\$ 342,504</u>	<u>\$ 9,954</u>	<u>\$ 295,692</u>	<u>\$ 4,785,606</u>

Grant Parish School Board

Combining Statement of Revenues, Expenditures and Changes in Fund Balance - Nonmajor Governmental Funds For the Year Ended June 30, 2018

	<u>Maintenance Funds</u>	<u>State Program Funds</u>	<u>Federal Program Funds</u>	<u>Debt Service Funds</u>	<u>Sales Tax</u>	<u>Special Projects</u>	<u>Parishwide Salary Supplement</u>	<u>Other Special Programs</u>	<u>Accounting Technology</u>	<u>Salary Supplement</u>	<u>Education Excellence</u>	<u>Construction</u>	<u>Total</u>
REVENUES													
Local Sources:													
Taxes:													
Ad Valorem	\$ 729,398	\$ -	\$ -	\$ 973,123	\$ -	\$ -	\$ 570,138	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,272,659
Sales and Use	-	-	-	-	1,243,718	-	-	-	-	-	-	-	1,243,718
Investment Income (Loss)	8,160	-	-	9,402	-	4,782	947	-	-	-	-	1,845	25,136
Other	9,203	-	-	1,331	-	-	779	312,664	-	-	-	-	323,977
State Sources:													
Other	54,782	417,363	-	-	-	-	-	-	-	-	58,247	-	530,392
Federal Sources													
	-	-	2,938,590	-	-	-	-	-	-	-	-	-	2,938,590
Total Revenues	801,543	417,363	2,938,590	983,856	1,243,718	4,782	571,864	312,664	-	-	58,247	1,845	7,334,472
EXPENDITURES													
Current													
Instruction:													
Regular Programs	47,549	33,469	552,716	-	-	200,355	-	35,398	-	-	42,871	-	912,358
Special Programs	-	153,645	779,772	-	-	3,361	-	20,237	-	-	-	-	957,015
Other Programs	-	130,586	229,994	-	-	-	-	889	-	-	9,864	-	371,333
Support Services:													
Student Services	-	87	149,590	-	-	-	-	-	-	-	-	-	149,677
Instructional Staff Support	1,045	60,668	1,050,808	-	-	138,815	-	145,534	-	-	-	-	1,396,870
General Administration	27,750	279	168,185	37,526	23,341	2,354	21,764	-	-	-	-	-	281,199
School Administration	111,030	-	-	-	-	652	-	-	-	-	-	-	111,682
Business Services	-	-	1,190	-	-	-	-	-	-	-	-	-	1,190
Plant Services	458,577	-	3,063	-	-	66,210	-	-	-	-	-	-	527,850
Student Transportation	-	389	4,514	-	-	479	-	133	-	-	-	-	5,515
Central Services	-	-	-	-	-	-	-	-	-	-	-	-	-
Food Services	-	-	-	-	-	-	-	623	-	-	-	-	623
Capital Outlay	72,151	-	-	-	-	65,719	-	-	29,951	-	-	9,037	176,858
Debt Service	-	-	-	1,162,050	-	-	-	-	-	-	-	-	1,162,050
Total Expenditures	718,102	379,123	2,939,832	1,199,576	23,341	477,945	21,764	202,814	29,951	-	52,735	9,037	6,054,220
Excess (Deficiency) of Revenues													
Over Expenditures	83,441	38,240	(1,242)	(215,720)	1,220,377	(473,163)	550,100	109,850	(29,951)	-	5,512	(7,192)	1,280,252
Other Financing Sources (Uses)													
Gain from Disposal of Property	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	210,000	45,339	-	10,000	-	-	-	265,339
Transfers Out	-	-	-	-	(1,259,803)	-	(596,324)	-	-	4,504	-	-	(1,851,623)
Total Other Financing Sources (Uses)	-	-	-	-	(1,259,803)	210,000	(550,985)	-	10,000	4,504	-	-	(1,586,284)
Net Change in Fund Balance	83,441	38,240	(1,242)	(215,720)	(39,426)	(263,163)	(885)	109,850	(19,951)	4,504	5,512	(7,192)	(306,032)
Fund Balance - Beginning	1,095,282	27,983	-	1,994,885	37,855	480,059	8,243	19,940	75,000	338,000	1,487	267,749	4,346,483
Fund Balance - Ending	\$ 1,178,723	\$ 66,223	\$ (1,242)	\$ 1,779,165	\$ (1,571)	\$ 216,896	\$ 7,358	\$ 129,790	\$ 55,049	\$ 342,504	\$ 6,999	\$ 260,557	\$ 4,040,451

Grant Parish School Board

Combining Balance Sheet - Nonmajor Maintenance Funds

June 30, 2018

	<u>Colfax</u>	<u>Grant Jr. High</u>	<u>Georgetown</u>	<u>Grant</u>	<u>Montgomery</u>	<u>Pollock</u>	<u>Verda</u>	<u>South Grant</u>	<u>Parishwide</u>	<u>Total</u>
Assets										
Cash and Cash Equivalents	\$ 34,699	\$ 25,396	\$ 25,413	\$ 31,787	\$ 13,813	\$ 52,175	\$ 7,081	\$ 49,435	\$ 20,364	\$ 260,163
Investments	130,819	31,303	40,000	55,000	-	112,224	-	35,000	545,598	949,944
Receivables (net)	409	137	(661)	220	55	272	9	172	1,940	2,553
Interfund Receivables	-	-	-	-	-	-	-	-	-	-
Total Assets	\$ 165,927	\$ 56,836	\$ 64,752	\$ 87,007	\$ 13,868	\$ 164,671	\$ 7,090	\$ 84,607	\$ 567,902	\$ 1,212,660
Liabilities and Fund Balance										
Liabilities:										
Payables	\$ 2,344	\$ 1,041	\$ 2,926	\$ 22,321	\$ -	\$ 2,599	\$ -	\$ 2,155	\$ 551	\$ 33,937
Delayed Revenue	-	-	-	-	-	-	-	-	-	-
Interfund Payables	-	-	-	-	-	-	-	-	-	-
Total Liabilities	2,344	1,041	2,926	22,321	-	2,599	-	2,155	551	33,937
Fund Balances:										
Restricted For Maintenance	163,583	55,795	61,826	64,686	13,868	162,072	7,090	82,452	567,351	1,178,723
Total Fund Balance	163,583	55,795	61,826	64,686	13,868	162,072	7,090	82,452	567,351	1,178,723
Total Liabilities and Fund Balances	\$ 165,927	\$ 56,836	\$ 64,752	\$ 87,007	\$ 13,868	\$ 164,671	\$ 7,090	\$ 84,607	\$ 567,902	\$ 1,212,660

Grant Parish School Board

Combining Statement of Revenues, Expenditures and Changes in Fund Balance - Nonmajor Maintenance Funds

For the Year Ended June 30, 2018

	<u>Colfax</u>	<u>Grant Jr. Hlgh</u>	<u>Georgetown</u>	<u>Grant</u>	<u>Montgomery</u>	<u>Pollock</u>	<u>Verda</u>	<u>South Grant</u>	<u>Parishwide</u>	<u>Total</u>
REVENUES										
Local Sources:										
Taxes:										
Ad Valorem	\$ 82,748	\$ 31,972	\$ 66,921	\$ 103,827	\$ 12,581	\$ 109,527	\$ 6,588	\$ 81,246	\$ 233,988	\$ 729,398
Sales and Use	-	-	-	-	-	-	-	-	-	-
Investment Income (Loss)	793	371	246	286	25	753	18	249	5,419	8,160
Other	113	44	92	143	17	150	9	111	8,524	9,203
State Sources:										
Other	5,835	4,645	1,002	9,923	1,280	9,736	393	-	21,968	54,782
Federal Sources										
Total Revenues	<u>89,489</u>	<u>37,032</u>	<u>68,261</u>	<u>114,179</u>	<u>13,903</u>	<u>120,166</u>	<u>7,008</u>	<u>81,606</u>	<u>269,899</u>	<u>801,543</u>
EXPENDITURES										
Current										
Instruction:										
Regular Programs	-	-	-	-	-	-	-	-	47,549	47,549
Special Programs	-	-	-	-	-	-	-	-	-	-
Other Programs	-	-	-	-	-	-	-	-	-	-
Support Services:										
Student Services	-	-	-	-	-	-	-	-	-	-
Instructional Staff Support	-	-	-	-	-	-	-	-	1,045	1,045
General Administration	3,114	1,271	2,535	3,988	486	4,169	-	3,110	9,077	27,750
School Administration	-	-	-	-	-	-	-	-	111,030	111,030
Business Services	-	-	-	-	-	-	-	-	-	-
Plant Services	48,966	49,082	65,572	86,212	10,207	95,574	5,032	49,180	48,752	458,577
Student Transportation	-	-	-	-	-	-	-	-	-	-
Food Services	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	19,750	24,200	-	-	-	-	28,201	72,151
Total Expenditures	<u>52,080</u>	<u>50,353</u>	<u>87,857</u>	<u>114,400</u>	<u>10,693</u>	<u>99,743</u>	<u>5,032</u>	<u>52,290</u>	<u>245,654</u>	<u>718,102</u>
Excess (Deficiency) of Revenues										
Over Expenditures	37,409	(13,321)	(19,596)	(221)	3,210	20,423	1,976	29,316	24,245	83,441
Other Financing Sources (Uses)										
Gain from Disposal of Property	-	-	-	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Net Change in Fund Balance	37,409	(13,321)	(19,596)	(221)	3,210	20,423	1,976	29,316	24,245	83,441
Fund Balance - Beginning	126,174	69,116	81,422	64,907	10,658	141,649	5,114	53,136	543,106	1,095,282
Fund Balance - Ending	<u>\$ 163,583</u>	<u>\$ 55,795</u>	<u>\$ 61,826</u>	<u>\$ 64,686</u>	<u>\$ 13,868</u>	<u>\$ 162,072</u>	<u>\$ 7,090</u>	<u>\$ 82,452</u>	<u>\$ 567,351</u>	<u>\$ 1,178,723</u>

Grant Parish School Board

Combining Balance Sheet - Nonmajor State Program Funds

June 30, 2018

	<u>8G Program Preschool</u>	<u>Adult Education</u>	<u>Rewards</u>	<u>Transition Specialist</u>	<u>High Risk Pool</u>	<u>Supplemental Course Allocation</u>	<u>Career Development Funds</u>	<u>RTT ELC EC Expansion</u>	<u>RTT ELC EC Improvement</u>	<u>NGA Early Warning Pilot</u>	<u>JAG</u>	<u>Total</u>
<u>Assets</u>												
Cash and Cash Equivalents	\$ 2,388	\$ -	\$1,069	\$ -	\$ -	\$ 64,138	\$ 18,884	\$ -	\$ -	\$ -	19,949	\$106,428
Receivables (net)	11,079	3,620	-	8,866	-	-	-	-	-	-	-	23,565
Interfund Receivables	-	-	-	-	-	-	-	-	-	-	-	-
Total Assets	\$13,467	\$3,620	\$1,069	\$8,866	\$-	\$64,138	\$18,884	\$-	\$-	\$-	\$19,949	\$129,993
<u>Liabilities and Fund Balance</u>												
<u>Liabilities:</u>												
Payables	\$13,467	\$-	\$-	4,433	\$-	15,834	\$5,842	\$-	\$-	\$-	16,141	\$55,717
Delayed Revenue	-	-	-	-	-	-	-	-	-	-	-	-
Interfund Payables	-	3,620	-	4,433	-	-	-	-	-	-	-	8,053
Total Liabilities	13,467	3,620	-	8,866	-	15,834	5,842	-	-	-	16,141	63,770
<u>Fund Balances:</u>												
Restricted For Other Purpose:	-	-	1,069	-	-	48,304	13,042	-	-	-	3,808	66,223
Total Fund Balance	-	-	1,069	-	-	48,304	13,042	-	-	-	3,808	66,223
Total Liabilities and Fund Balances	\$13,467	\$3,620	\$1,069	\$8,866	\$-	\$64,138	\$18,884	\$-	\$-	\$-	\$19,949	\$129,993

Grant Parish School Board

Combining Statement of Revenues, Expenditures and Changes in

Fund Balance - Nonmajor State Program Funds

For the Year Ended June 30, 2018

	8G Program Preschool	Adult Education	Rewards	Transition Specialist	High Risk Pool	Supplemental Course Allocation	Career Development Funds	RTT ELC EC Expansion	RTT ELC EC Improvement	NGA Early Warning Pilot	JAG	Total
REVENUES												
Local Sources:												
Taxes:												
Ad Valorem	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales and Use	-	-	-	-	-	-	-	-	-	-	-	-
Investment Income (Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
State Sources:												
Other	81,660	20,138	-	56,199	7,014	106,997	87,346	15,346	4,225	2,500	35,938	417,363
Federal Sources												
Total Revenues	<u>81,660</u>	<u>20,138</u>	<u>-</u>	<u>56,199</u>	<u>7,014</u>	<u>106,997</u>	<u>87,346</u>	<u>15,346</u>	<u>4,225</u>	<u>2,500</u>	<u>35,938</u>	<u>417,363</u>
EXPENDITURES												
Current												
Instruction:												
Regular Programs	-	-	-	-	-	26,719	6,750	-	-	-	-	33,469
Special Programs	81,660	-	-	-	7,014	46,861	-	15,346	2,764	-	-	153,645
Other Programs	-	20,138	-	-	-	-	78,318	-	-	-	32,130	130,586
Support Services:												
Student Services	-	-	-	-	-	-	87	-	-	-	-	87
Instructional Staff Support	-	-	-	56,199	-	-	787	-	1,182	2,500	-	60,668
General Administration	-	-	-	-	-	-	-	-	279	-	-	279
School Administration	-	-	-	-	-	-	-	-	-	-	-	-
Business Services	-	-	-	-	-	-	-	-	-	-	-	-
Plant Services	-	-	-	-	-	-	-	-	-	-	-	-
Student Transportation	-	-	-	-	-	-	389	-	-	-	-	389
Food Services	-	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	<u>81,660</u>	<u>20,138</u>	<u>-</u>	<u>56,199</u>	<u>7,014</u>	<u>73,580</u>	<u>86,331</u>	<u>15,346</u>	<u>4,225</u>	<u>2,500</u>	<u>32,130</u>	<u>379,123</u>
Excess (Deficiency) of Revenues Over Expenditures	-	-	-	-	-	33,417	1,015	-	-	-	3,808	38,240
Other Financing Sources (Uses)												
Transfers In	-	-	-	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balance	-	-	-	-	-	33,417	1,015	-	-	-	3,808	38,240
Fund Balance - Beginning	-	-	1,069	-	-	14,887	12,027	-	-	-	-	27,983
Fund Balance - Ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,069</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 48,304</u>	<u>\$ 13,042</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,808</u>	<u>\$ 66,223</u>

Grant Parish School Board

Combining Balance Sheet - Nonmajor Federal Program Funds

June 30, 2018

	Carl Perkins	Special Education IDEA B	Pre-School	High Cost Services	SRCL	ESEA Programs	High Cost Services IDEA	TIF	Redesign/ Planning Colfax	Believe & Prepare - Trans Supp	Jobs for America's Graduates	RTT ELC Expansion	RTT ELC EC Improvement	JAG Aim High	School Redesign	EC Lead Agency - IDEA	EC Lead Agency - CCDF	Total
Assets																		
Cash and Cash Equivalents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Receivables (net)	2,360	80,630	922	-	12,821	182,566	-	14,416	-	-	7,688	36,572	6,809	8,562	-	116	2,567	356,029
Interfund Receivables	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Assets	\$ 2,360	\$ 80,630	\$ 922	\$ -	\$ 12,821	\$ 182,566	\$ -	\$ 14,416	\$ -	\$ -	\$ 7,688	\$ 36,572	\$ 6,809	\$ 8,562	\$ -	\$ 116	\$ 2,567	\$ 356,029
Liabilities and Fund Balance																		
Liabilities:																		
Payables	\$ 598	\$ 14,677	\$ -	\$ -	\$ -	\$ 42,143	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,912	\$ -	\$ 5,708	\$ -	\$ -	\$ -	\$ 80,038
Delayed Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interfund Payables	1,762	65,953	922	-	12,821	140,423	-	14,416	-	-	7,688	19,660	8,051	2,854	-	116	2,567	277,233
Total Liabilities	2,360	80,630	922	-	12,821	182,566	-	14,416	-	-	7,688	36,572	8,051	8,562	-	116	2,567	357,271
Fund Balances:																		
Restricted For Other Purposes	-	-	-	-	-	-	-	-	-	-	-	-	(1,242)	-	-	-	-	(1,242)
Total Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-	(1,242)	-	-	-	-	(1,242)
Total Liabilities and Fund Balances	\$ 2,360	\$ 80,630	\$ 922	\$ -	\$ 12,821	\$ 182,566	\$ -	\$ 14,416	\$ -	\$ -	\$ 7,688	\$ 36,572	\$ 6,809	\$ 8,562	\$ -	\$ 116	\$ 2,567	\$ 356,029

Grant Parish School Board

Combining Statement of Revenues, Expenditures and Changes in Fund Balance - Nonmajor Federal Program Funds For the Year Ended June 30, 2018

	Carl Perkins	Special Education IDEA B	Pre-School	High Cost Services	SRCL	ESEA Programs	High Cost Services IDEA	TIF	Redesign/ Planning Collat	Believe & Prepare - Trans Supp	Jobs for America's Graduates	RTT ELC Expansion	RTT ELC Improvement	JAG Aim High	School Redesign	EC Lead Agency - IDEA	EC Lead Agency - CCDF	Total	
REVENUES																			
Local Sources:																			
Taxes:																			
Ad Valorem	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales and Use	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Investment Income (Loss)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
State Sources:																			
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Federal Sources	39,744	670,472	20,000	1,680	171,621	1,250,580	2,841	348,168	11,000	4,740	114,634	166,109	60,698	58,032	15,000	704	2,567	2,938,590	
Total Revenues	39,744	670,472	20,000	1,680	171,621	1,250,580	2,841	348,168	11,000	4,740	114,634	166,109	60,698	58,032	15,000	704	2,567	2,938,590	
EXPENDITURES																			
Current																			
Instruction:																			
Regular Programs	-	48,666	-	-	7,130	485,469	-	1,686	7,515	-	-	-	-	-	2,250	-	-	552,716	
Special Programs	-	295,000	12,125	1,680	-	297,242	2,841	-	-	-	-	142,914	27,770	-	-	200	-	779,772	
Other Programs	39,744	-	-	-	-	17,584	-	-	-	-	114,634	-	-	58,032	-	-	-	229,994	
Support Services:																			
Student Services	-	130,371	4,330	-	-	14,889	-	-	-	-	-	-	-	-	-	-	-	149,590	
Instructional Staff Support	-	134,842	1,905	-	164,030	329,002	-	341,792	3,485	4,740	-	23,195	31,996	-	12,750	504	2,567	1,050,808	
General Administration	-	54,942	1,640	-	461	104,479	-	4,690	-	-	-	-	1,973	-	-	-	-	168,185	
School Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Business Services	-	1,190	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,190	
Plant Services	-	1,148	-	-	-	1,915	-	-	-	-	-	-	-	-	-	-	-	3,063	
Student Transportation	-	4,313	-	-	-	-	-	-	-	-	-	-	201	-	-	-	-	4,514	
Food Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Expenditures	39,744	670,472	20,000	1,680	171,621	1,250,580	2,841	348,168	11,000	4,740	114,634	166,109	61,940	58,032	15,000	704	2,567	2,939,832	
Excess (Deficiency) of Revenues Over Expenditures																			
	-	-	-	-	-	-	-	-	-	-	-	-	(1,242)	-	-	-	-	(1,242)	
Other Financing Sources (Uses)																			
Transfers In	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Change in Fund Balance																			
Fund Balance - Beginning	-	-	-	-	-	-	-	-	-	-	-	-	(1,242)	-	-	-	-	-	(1,242)
Fund Balance - Ending	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,242)	\$ -	\$ -	\$ -	\$ -	\$ (1,242)	

Grant Parish School Board

Combining Balance Sheet - ESEA Funds

June 30, 2018

	<u>Title I</u>	<u>Title II</u>	<u>Title IV</u>	<u>Title VI</u>	
	<u>Local</u>	<u>Teacher</u>	<u>Drug Free</u>	<u>Rural</u>	
	<u>Education</u>	<u>Quality</u>	<u>Schools</u>	<u>Education</u>	<u>Total</u>
<u>Assets</u>					
Cash and Cash Equivalents	\$ -	\$ -	\$ -	\$ -	\$ -
Receivables (net)	133,131	43,795	1,595	4,045	182,566
Interfund Receivables	-	-	-	-	-
Total Assets	<u>\$133,131</u>	<u>\$43,795</u>	<u>\$ 1,595</u>	<u>\$ 4,045</u>	<u>\$182,566</u>
<u>Liabilities and Fund Balance</u>					
<u>Liabilities:</u>					
Payables	\$ 30,832	\$11,311	\$ -	\$ -	\$ 42,143
Delayed Revenue	-	-	-	-	-
Interfund Payables	102,299	32,484	1,595	4,045	140,423
Total Liabilities	<u>133,131</u>	<u>43,795</u>	<u>1,595</u>	<u>4,045</u>	<u>182,566</u>
<u>Fund Balances:</u>					
Restricted For Other Purposes	-	-	-	-	-
Total Fund Balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Liabilities and Fund					
Balances	<u>\$133,131</u>	<u>\$43,795</u>	<u>\$ 1,595</u>	<u>\$ 4,045</u>	<u>\$182,566</u>

Grant Parish School Board

Combining Statement of Revenues, Expenditures and Changes in Fund Balance - ESEA Funds For the Year Ended June 30, 2018

	<u>Title I</u>	<u>Title II</u>	<u>Title IV</u>	<u>Title VI</u>	
	<u>Local</u>	<u>Teacher</u>	<u>Drug Free</u>	<u>Rural</u>	
	<u>Education</u>	<u>Quality</u>	<u>Schools</u>	<u>Education</u>	<u>Total</u>
<u>REVENUES</u>					
Local Sources:					
Taxes:					
Ad Valorem	\$ -	\$ -	\$ -	\$ -	\$ -
Sales and Use	-	-	-	-	-
Investment Income (Loss)	-	-	-	-	-
Other	-	-	-	-	-
State Sources:					
Other	-	-	-	-	-
Federal Sources	<u>1,000,734</u>	<u>177,695</u>	<u>17,854</u>	<u>54,297</u>	<u>1,250,580</u>
Total Revenues	<u>1,000,734</u>	<u>177,695</u>	<u>17,854</u>	<u>54,297</u>	<u>1,250,580</u>
<u>EXPENDITURES</u>					
Current					
Instruction:					
Regular Programs	323,529	145,551	16,389	-	485,469
Special Programs	263,603	-	-	33,639	297,242
Other Programs	-	17,584	-	-	17,584
Support Services:					
Student Services	14,889	-	-	-	14,889
Instructional Staff Support	312,794	-	-	16,208	329,002
General Administration	84,004	14,560	1,465	4,450	104,479
School Administration	-	-	-	-	-
Business Services	-	-	-	-	-
Plant Services	1,915	-	-	-	1,915
Student Transportation	-	-	-	-	-
Food Services	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>1,000,734</u>	<u>177,695</u>	<u>17,854</u>	<u>54,297</u>	<u>1,250,580</u>
Excess (Deficiency) of Revenues Over Expenditures					
	-	-	-	-	-
Other Financing Sources (Uses)					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Net Change in Fund Balance					
	-	-	-	-	-
Fund Balance - Beginning	-	-	-	-	-
Fund Balance - Ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Grant Parish School Board

Combining Balance Sheet - Debt Service Funds

June 30, 2018

	<u>Montgomery District 21</u>	<u>Verda District 31</u>	<u>Dry Prong Junior High</u>	<u>Total</u>
<u>Assets</u>				
Cash and Cash Equivalents	\$ 14,774	\$ 14,719	43,562	\$ 73,055
Investments	46,599	46,343	1,600,853	1,693,795
Receivables (net)	925	618	10,772	12,315
Total Assets	<u>\$ 62,298</u>	<u>\$ 61,680</u>	<u>\$ 1,655,187</u>	<u>\$ 1,779,165</u>
<u>Liabilities and Fund Balance</u>				
<u>Liabilities:</u>				
Payables	\$ -	\$ -	\$ -	\$ -
Delayed Revenue	-	-	-	-
Interfund Payables	-	-	-	-
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Fund Balances:</u>				
Restricted For Debt Service	<u>62,298</u>	<u>61,680</u>	<u>1,655,187</u>	<u>1,779,165</u>
Total Fund Balance	<u>62,298</u>	<u>61,680</u>	<u>1,655,187</u>	<u>1,779,165</u>
Total Liabilities and Fund Balances	<u>\$ 62,298</u>	<u>\$ 61,680</u>	<u>\$ 1,655,187</u>	<u>\$ 1,779,165</u>

Grant Parish School Board

Combining Statement of Revenues, Expenditures and Changes in Fund Balance Debt Service Funds For the Year Ended June 30, 2018

	<u>Montgomery District 21</u>	<u>Verda District 31</u>	<u>Dry Prong Junior High</u>	<u>Total</u>
<u>REVENUES</u>				
Local Sources:				
Taxes:				
Ad Valorem	\$ 45,090	\$ 43,171	884,862	\$ 973,123
Sales and Use	-	-	-	-
Investment Income (Loss)	99	200	9,103	9,402
Other	62	60	1,209	1,331
State Sources:				
Other	-	-	-	-
Federal Sources				
	-	-	-	-
Total Revenues	<u>45,251</u>	<u>43,431</u>	<u>895,174</u>	<u>983,856</u>
<u>EXPENDITURES</u>				
Current				
Instruction:				
Regular Programs	-	-	-	-
Special Programs	-	-	-	-
Other Programs	-	-	-	-
Support Services:				
Student Services	-	-	-	-
Instructional Staff Support	-	-	-	-
General Administration	1,737	1,917	33,872	37,526
School Administration	-	-	-	-
Business Services	-	-	-	-
Plant Services	-	-	-	-
Student Transportation	-	-	-	-
Food Services	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	<u>48,789</u>	<u>41,570</u>	<u>1,071,691</u>	<u>1,162,050</u>
Total Expenditures	<u>50,526</u>	<u>43,487</u>	<u>1,105,563</u>	<u>1,199,576</u>
Excess (Deficiency) of Revenues				
Over Expenditures	(5,275)	(56)	(210,389)	(215,720)
Other Financing Sources (Uses)				
Transfers In	-	-	-	-
Transfers Out	-	-	-	-
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balance	(5,275)	(56)	(210,389)	(215,720)
Fund Balance - Beginning	<u>67,573</u>	<u>61,736</u>	<u>1,865,576</u>	<u>1,994,885</u>
Fund Balance - Ending	<u>\$ 62,298</u>	<u>\$ 61,680</u>	<u>\$ 1,655,187</u>	<u>\$ 1,779,165</u>

Grant Parish School Board

Combining Balance Sheet - Construction Funds

June 30, 2018

	<u>District 21 Construction</u>	<u>District 33 Construction</u>	<u>Montgomery High School</u>	<u>Grant High School</u>	<u>Total</u>
<u>Assets</u>					
Cash and Cash Equivalents	\$ 4,000	\$ 8,436	\$ 15,000	\$ -	\$ 27,436
Investments	-	232,968	-	-	232,968
Receivables (net)	-	153	-	35,135	35,288
Total Assets	<u>\$ 4,000</u>	<u>\$ 241,557</u>	<u>\$ 15,000</u>	<u>\$ 35,135</u>	<u>\$ 295,692</u>
<u>Liabilities and Fund Balance</u>					
<u>Liabilities:</u>					
Payables	\$ -	\$ -	\$ -	\$ -	\$ -
Delayed Revenue	-	-	-	-	-
Interfund Payables	-	-	-	35,135	35,135
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,135</u>	<u>35,135</u>
<u>Fund Balances:</u>					
Restricted For Construction	-	241,557	15,000	-	256,557
Unassigned	4,000	-	-	-	4,000
Total Fund Balance	<u>4,000</u>	<u>241,557</u>	<u>15,000</u>	<u>-</u>	<u>260,557</u>
Total Liabilities and Fund Balances	<u>\$ 4,000</u>	<u>\$ 241,557</u>	<u>\$ 15,000</u>	<u>\$ 35,135</u>	<u>\$ 295,692</u>

Grant Parish School Board

Combining Statement of Revenues, Expenditures and Changes in Fund Balance

Construction Funds

For the Year Ended June 30, 2018

	<u>District 21 Construction</u>	<u>District 33 Construction</u>	<u>Montgomery High School</u>	<u>Grant High School</u>	<u>Total</u>
<u>REVENUES</u>					
Local Sources:					
Taxes:					
Ad Valorem	\$ -	\$ -	\$ -	\$ -	\$ -
Sales and Use	-	-	-	-	-
Investment Income (Loss)	-	1,845	-	-	1,845
Other	-	-	-	-	-
State Sources:					
Other	-	-	-	-	-
Federal Sources					
Total Revenues	<u>-</u>	<u>1,845</u>	<u>-</u>	<u>-</u>	<u>1,845</u>
<u>EXPENDITURES</u>					
Current					
Instruction:					
Regular Programs	-	-	-	-	-
Special Programs	-	-	-	-	-
Other Programs	-	-	-	-	-
Support Services:					
Student Services	-	-	-	-	-
Instructional Staff Support	-	-	-	-	-
General Administration	-	-	-	-	-
School Administration	-	-	-	-	-
Business Services	-	-	-	-	-
Plant Services	-	-	-	-	-
Student Transportation	-	-	-	-	-
Food Services	-	-	-	-	-
Capital Outlay	-	3,970	-	5,067	9,037
Debt Service	-	-	-	-	-
Total Expenditures	<u>-</u>	<u>3,970</u>	<u>-</u>	<u>5,067</u>	<u>9,037</u>
Excess (Deficiency) of Revenues					
Over Expenditures	-	(2,125)	-	(5,067)	(7,192)
Other Financing Sources (Uses)					
Proceeds from Issuing Long-Term Debt	-	-	-	-	-
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balance	-	(2,125)	-	(5,067)	(7,192)
Fund Balance - Beginning	4,000	243,682	15,000	5,067	267,749
Fund Balance - Ending	<u>\$ 4,000</u>	<u>\$ 241,557</u>	<u>\$ 15,000</u>	<u>\$ -</u>	<u>\$ 260,557</u>

Grant Parish School Board

School Activities Agency Funds

Schedule of Changes in Deposits Due Others

For the Year Ended June 30, 2018

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deductions</u>	<u>Ending Balance</u>
Colfax Elementary	\$ 41,241	\$ 20,712	\$ 37,122	\$ 24,831
Grant Junior High	36,806	106,384	108,633	34,557
Georgetown	88,901	132,078	132,817	88,162
Grant High	181,724	513,813	498,314	197,223
Montgomery High	36,142	180,915	190,755	26,302
Pollock Elementary	27,198	92,493	93,845	25,846
Verda Elementary	40,047	83,002	86,202	36,847
South Grant Elementary	60,704	83,704	85,654	58,754
	<u>60,704</u>	<u>83,704</u>	<u>85,654</u>	<u>58,754</u>
Total	<u>\$ 512,763</u>	<u>\$ 1,213,101</u>	<u>\$ 1,233,342</u>	<u>\$ 492,522</u>

Grant Parish School Board

Schedule of Compensation Paid Board Members

For the Year Ended June 30, 2018

<u>Board Member</u>	<u>Amount</u>
Charlene Anderson	\$ 6,000
Randy Browning	6,000
Mary Bullock	6,000
Elizabeth Futrell	1,000
Karen Layton	6,000
Roland L. Pennison, Jr.	6,000
William Riggs	6,000
Lisa Roberts	6,000
A. D. Futrell	<u>5,000</u>
Total	<u>\$ 48,000</u>

Grant Parish School Board

Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2018

Federal Grantor/ Pass Through Grantor/ Program Title	CFDA Number	Expenditures
United States Department of Agriculture		
Passed Through Louisiana Department of Education		
Child Nutrition Cluster		
School Breakfast Program	10.553	\$ 308,507
National School Lunch Program	10.555	<u>1,122,361</u>
Subtotal - Child Nutrition Cluster		1,430,868
Passed Through Louisiana Department of Agriculture		
Schools and Roads - Grants to States	10.665	<u>213,853</u>
Total Department of Agriculture		<u>1,644,721</u>
United States Department of Education		
Passed Through Louisiana Department of Education		
Special Education Cluster (IDEA)		
Special Education	84.027	737,765
Special Education Preschool Grants	84.173	<u>20,704</u>
Subtotal - Special Education Cluster (IDEA)		758,469
Title I Grants to Local Education Agencies	84.010	1,026,734
Vocational Education - Basic Grants to States	84.048	39,744
Title VI Rural Education Achievement Program	84.358	54,297
Title II Teacher & Principal Training & Recruiting	84.367	177,695
LA Striving Readers Comprehensive Literacy Program	84.371	171,621
Teacher Incentive Fund	84.374	348,168
Preschool Development Grants	84.419	228,049
Student Support and Academic Enrichment Program	84.424	<u>17,854</u>
Total Department of Education		<u>2,822,631</u>
United States Department of Health and Human Services		
Passed Through Louisiana Department of Education		
Childcare & Dev. Block Grant: Early Childhood Community		
Network Pilots - Cohort 3 - CCDF	93.575	2,567
Temporary Assistance for Needy Families	93.558	<u>114,634</u>
Total Department of Health and Human Services		<u>117,201</u>
Total Federal Awards		<u>\$ 4,584,553</u>

Note

The schedule of expenditures of federal awards was prepared in conformity with generally accepted accounting principles. See Note 1 of the accompanying financial statements for further details. Furthermore, the Grant Parish School Board has used the 10% de minimis indirect cost rate.

Grant Parish School Board

Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer For the Year Ended June 30, 2018

Agency Head (Superintendent) - Sheila Jackson

Purpose:		
Compensation		\$ 94,421
<u>Benefits</u>		
Health Insurance	\$ 6,394	
Life Insurance	212	
Retirement	<u>-</u>	6,606
Reimbursements - Travel		7,300

GRANT PARISH SCHOOL BOARD

Summary of Findings and Questioned Cost

June 30, 2018

PART I - SUMMARY OF AUDITOR'S RESULTS:

- The Independent Auditor's Report on the financial statements for the Grant Parish School Board as of June 30, 2018 and for the year then ended expressed an unmodified opinion.
- No control deficiencies were disclosed during the audit of the financial statements. Accordingly, there were no material weaknesses.
- No instances of noncompliance material to the financial statements of the Grant Parish School Board were disclosed during the audit.
- No control deficiencies involving major federal award programs were disclosed during the audit. Accordingly, there were no material weaknesses applicable to major federal award programs.
- The Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance with the Uniform Guidance, expressed an unmodified opinion on compliance for major programs.
- The audit did not disclose any audit findings which are required to be reported as findings and questioned cost.
- Major programs for the year ended June 30, 2018 are presented as follows:

DEPARTMENT OF AGRICULTURE

Child Nutrition Cluster

CFDA No. 10.553, School Breakfast Program

CFDA No. 10.555, National School Lunch Program

- A threshold of \$750,000 was used for distinguishing between Type A and Type B programs for purposes of identifying major programs.
- The Grant Parish School Board was considered to be a low risk auditee as defined by the Uniform Guidance.

PART II - FINDINGS RELATING TO THE FINANCIAL STATEMENTS WHICH ARE REQUIRED TO BE REPORTED IN ACCORDANCE WITH GENERALLY ACCEPTED GOVERNMENTAL AUDITING STANDARDS:

None

PART III - FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS WHICH SHALL INCLUDE AUDIT FINDINGS AS DEFINED BY THE UNIFORM GUIDANCE:

None

GRANT PARISH SCHOOL BOARD

Management's Corrective Action Plan

June 30, 2018

<u>SECTION I</u> INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS.	
<u>FINDINGS</u>	<u>RESPONSE</u>
<u>No Findings of this nature.</u>	<u>No response necessary.</u>
<u>SECTION II</u> INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS	
<u>FINDINGS</u>	<u>RESPONSE</u>
<u>No Findings of this nature.</u>	<u>No response necessary.</u>
<u>SECTION III</u> MANAGEMENT LETTER	
<u>FINDINGS</u>	<u>RESPONSE</u>
<u>No Findings of this nature.</u>	<u>No response necessary</u>

GRANT PARISH SCHOOL BOARD

Summary of Prior Year Findings and Questioned Cost June 30, 2018

SECTION I	
INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS	
<u>FINDINGS</u>	<u>RESPONSE</u>
<u>Finding 2017-1: Budget Violation</u> Based on budget comparisons presented in the financial statements, budget variances of Lunch Fund expenditures exceeded the 5% limit established by State Law.	<u>Resolved:</u> Current budgets were within limits permitted by State Law.
SECTION II	
INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS	
<u>FINDINGS</u>	<u>RESPONSE</u>
<u>No Findings of this nature.</u>	<u>No response necessary.</u>
SECTION III	
MANAGEMENT LETTER	
<u>FINDINGS</u>	<u>RESPONSE</u>
<u>No Findings of this nature.</u>	<u>No response necessary</u>



**Rozier Harrington
& McKay** | CERTIFIED PUBLIC
ACCOUNTANTS |

December 10, 2018

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Grant Parish School Board
Colfax, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Grant Parish School Board, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School Board's basic financial statements, and have issued our report thereon dated December 10, 2018.

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered Grant Parish School Board's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School Board's internal control. Accordingly, we do not express an opinion on the effectiveness of the School Board's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

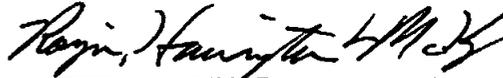
COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether Grant Parish School Board's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

**Post Office Box 12178 • Alexandria, Louisiana 71315-2178
www.CenlaCPAs.com • Voice 318.442.1608 • Fax 318.487.2027**

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



ROZIER, HARRINGTON & MCKAY
Certified Public Accountants



**Rozier Harrington
& McKay** | CERTIFIED PUBLIC
ACCOUNTANTS

December 10, 2018

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

The Grant Parish School Board
Colfax, Louisiana

REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM

We have audited the Grant Parish School Board's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the School Board's major federal programs for the year ended June 30, 2018. The School Board's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

MANAGEMENT'S RESPONSIBILITY

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

AUDITOR'S RESPONSIBILITY

Our responsibility is to express an opinion on compliance for each of the School Board's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School Board's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the School Board's compliance.

OPINION ON EACH MAJOR FEDERAL PROGRAM

In our opinion, the Grant Parish School Board, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

INTERNAL CONTROL OVER COMPLIANCE

Management of the Grant Parish School Board, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School Board's internal control over compliance with the types of requirements that could

Grant Parish School Board

December 10, 2018

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have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School Board's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



ROZIER, HARRINGTON & McKAY
Certified Public Accountants



December 10, 2018

Independent Accountant's Report
on Applying Agreed-Upon Procedures

To the Grant Parish School Board
Colfax, Louisiana

We have performed the procedures enumerated below, which were agreed to by the management of the Grant Parish School Board; the Louisiana Department of Education, and the Louisiana Legislative Auditor (the specified parties), on the performance and statistical data accompanying the annual financial statements of the Grant Parish School Board for the fiscal year ended June 30, 2018; and to determine whether the specified schedules are free of obvious errors and omissions as provided by the Board of Elementary and Secondary Education (BESE), in compliance with Louisiana Revised Statute 24:514 I. Management of the Grant Parish School Board is responsible for its performance and statistical data. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

General Fund Instructional and Support Expenditures and Certain Local Revenue Sources (Schedule 1)

1. We selected a sample of 25 transactions, reviewed supporting documentation, and observed that the sampled expenditures/revenues are classified correctly and are reported in the proper amounts among the following amounts reported on the schedule:
 - Total General Fund Instructional Expenditures
 - Total General Fund Equipment Expenditures
 - Total Local Taxation Revenue
 - Total Local Earnings on Investment in Real Property
 - Total State Revenue in Lieu of Taxes
 - Nonpublic Textbook Revenue
 - Nonpublic Transportation Revenue

No findings were detected in connection with these procedures.

Class Size Characteristics (Schedule 2)

2. We obtained a list of classes by school, school type, and class size as reported on the schedule. We then traced a sample of 10 classes to the October 1 roll books for those classes and observed that the class was properly classified on the schedule.

Grant Parish School Board
December 10, 2018

No findings were detected in connection with these procedures.

Education Levels/Experience of Public School Staff (NO SCHEDULE)

3. We obtained October 1st PEP data submitted to the Department of Education, including full-time teachers, principals, and assistant principals by classification, as well as their level of education and experience, and obtained management's representation that the data/listing was complete. We then selected a sample of 25 individuals, traced to each individual's personnel file, and observed that each individual's education level and experience was properly classified on the PEP data or equivalent listing prepared by management.

A certificate was not available for four teachers of the 25 tested. Three of those teachers' certificates are still pending with the LDOE.

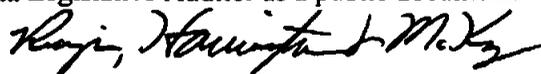
Public School Staff Data: Average Salaries (NO SCHEDULE)

4. We obtained June 30th PEP data submitted to the Department of Education of all classroom teachers, including base salary, extra compensation, and ROTC or rehired retiree status, as well as full-time equivalents, and obtained management's representation that the data/listing was complete. We then selected a sample of 25 individuals, traced to each individual's personnel file, and observed that each individual's salary, extra compensation, and full-time equivalents were properly included on the PEP data.

No findings were detected in connection with these procedures.

This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the performance and statistical data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the performance and statistical data accompanying the annual financial statements of the Grant Parish School Board, as required by Louisiana Revised Statute 24:514.I, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.



ROZIER, HARRINGTON & MCKAY
Certified Public Accountants

GRANT PARISH SCHOOL BOARD
Colfax, Louisiana
Schedules Required by State Law (R.S. 24:514 - Performance and Statistical Data)
As of and for the Year Ended June 30, 2018

Schedule 1 - General Fund Instructional and Support Expenditures and Certain Local Revenue Sources

This schedule includes general fund instructional and equipment expenditures. It also contains local taxation revenue, earnings on investments, revenue in lieu of taxes, and nonpublic textbook and transportation revenue. This data is used either in the Minimum Foundation Program (MFP) formula or is presented annually in the MFP 70% Expenditure Requirement Report.

Schedule 2 (Formerly Schedule 6) - Class Size Characteristics

This schedule includes the percent and number of classes with student enrollment in the following ranges: 1-20, 21-26, 27-33, and 34+ students.

Grant Parish School Board

Schedule 1

General Fund Instructional and Support Expenditures and Certain Local Revenue Sources For the Year Ended June 30, 2018

General Fund Instructional and Equipment Expenditures

General Fund Instructional Expenditures:

Teacher and Student Interaction Activities		
Classroom Teacher Salaries	8,534,819	
Other Instructional Staff Activities	450,431	
Instructional Staff Employee Benefits	4,652,702	
Purchased Professional and Technical Services	66,894	
Instructional Materials and Supplies	161,067	
Instructional Equipment	-	
Total Teacher and Student Interaction Activities		\$ 13,865,913
Other Instructional Activities		24,979
Pupil Support Services	1,416,311	
Less: Equipment for Pupil Support Services	-	
Net Pupil Support Services		1,416,311
Instructional Staff Services	1,057,444	
Less: Equipment for Instructional Staff Services	-	
Net Instructional Staff Services		1,057,444
School Administration	1,733,466	
Less: Equipment for School Administration	-	
Net School Administration		1,733,466
Total General Fund Instructional Expenditures		\$ 18,098,113
Total General Fund Equipment Expenditures		\$ 23,827

Certain Local Revenue Sources

Local Taxation Revenue:

Constitutional Ad Valorem Taxes	\$ 282,035
Renewable Ad Valorem Taxes	347,258
Debt Service Ad Valorem Taxes	-
Up to 1% of Collections by the Sheriff on Taxes Other than School Taxes	77,715
Sales and Use Taxes	-
Total Local Taxation Revenue	\$ 707,008

Local Earnings on Investment in Real Property:

Earnings from 16th Section Property	15,700
Earnings from Other Real Property	-
Total Local Earnings on Investment in Real Property	\$ 15,700

State Revenue in Lieu of Taxes

Revenue Sharing - Constitutional Tax	-
Revenue Sharing - Other Taxes	57,440
Revenue Sharing - Excess Portion	-
Other Revenue in Lieu of Taxes	-
Total State Revenue in Lieu of Taxes	\$ 57,440

Nonpublic Textbook Revenue	\$ -
Nonpublic Transportation Revenue	\$ -

Grant Parish School Board***Class Size Characteristics******As of October 1, 2017***

School Type	Class Size Range							
	1 - 20		21 - 26		27 - 33		34+	
	Percent	Number	Percent	Number	Percent	Number	Percent	Number
Elementary	48.1%	207	46.3%	199	5.6%	24	0.0%	-
Elementary Activity Classes	20.0%	11	58.2%	32	16.4%	9	5.5%	3
Middle/Jr. High	43.2%	41	49.5%	47	7.4%	7	0.0%	-
Middle/Jr. High Activity Classes	42.9%	9	19.0%	4	38.1%	8	0.0%	-
High	79.7%	447	13.9%	78	6.2%	35	0.2%	1
High Activity Classes	93.9%	93	4.0%	4	2.0%	2	0.0%	-
Combination	78.5%	84	20.6%	22	0.9%	1	0.0%	-
Combination Activity Classes	90.0%	18	10.0%	2	0.0%	-	0.0%	-

Note: The Board of Elementary and Secondary Education has set specific limits on the maximum size of classes at various grade levels. The maximum enrollment in grades K-3 is 26 students and maximum enrollment in grades 4-12 is 33 students. These limits do not apply to activity classes such as physical education, chorus, band, and other classes without maximum enrollment standards. Therefore, these classes are included only as separate line items.

APPENDIX B

School Activity Funds Statewide Agreed-Upon Procedures



To the Grant Parish School Board

Procedures on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) have been applied to the Grant Parish School Board's School Activity Funds. The procedures apply to the fiscal period July 1, 2017 through June 30, 2018.

The procedures and associated results are presented in the accompanying Schedule of Procedures, Results and Managements' Response. Had we performed additional procedures, other matters might have come to our attention that would have been reported.

A handwritten signature in cursive script that reads "Cindy Barrios".

Cindy Barrios
Grant Parish School board
Colfax, Louisiana
12/7/2018

Grant Parish School Board – School Activity Funds

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Written Policies and Procedures		
Agreed-Upon Procedure	Results	Managements' Response
1 Obtain and inspect the entity's written policies and procedures and observe that they address each of the following categories and subcategories.	Applicable procedures have been adopted by the Grant Parish School Board.	<i>The results did not include findings or criticisms.</i>

Grant Parish School Board - School Activity Funds

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Board (or Finance Committee)		
Agreed-Upon Procedure	Results	Managements' Response
2 Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:	School activity funds are not the subject of specific board or committee meetings.	<i>The results did not include findings or criticisms.</i>

Grant Parish School Board – School Activity Funds

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Bank Reconciliations		
Agreed-Upon Procedure	Results	Managements' Response
<p>3 Select the main operating account for each school. Exclude savings and investment accounts that are not part of the ordinary business operations. List the bank accounts selected in the spaces below.</p> <p>a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated, electronically logged);</p> <p>b) Bank reconciliations include evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and</p> <p>c) Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.</p>	<p>Each school maintains a separate checking account. Accounts were verified against bank statements.</p> <p>Bank reconciliations are sent to central office and approved monthly.</p> <p>Bank reconciliations are signed and dated by central office staff.</p> <p>There were no outstanding items older than 12 months</p>	<p><i>The results did not include findings or criticisms.</i></p>

Grant Parish School Board – School Activity Funds

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Collections		
Agreed-Upon Procedure	Results	Managements' Response
<p>4 For each location, obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:</p> <p>a) Employees that are responsible for cash collections do not share cash drawers/registers.</p> <p>b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.</p> <p>c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.</p>	<p>There is a parish procedure manual for school activity funds in place at each school.</p> <p>No sharing is required.</p> <p>School activity fund collections are performed by the same person that is responsible for depositing, recording and reconciling. Two people are required to count and sign all collection logs.</p> <p>School activity fund collections are performed by the same person that is responsible for depositing, recording and reconciling.</p>	<p><i>The results did not include findings or criticisms.</i></p> <p><i>The results did not include findings or criticisms.</i></p> <p>Due to limitations on available personnel, further segregation of duties associated with School Activity Fund collections is not practical. This situation is mitigated by periodic monitoring and oversight performed by central office personnel.</p> <p>Due to limitations on available personnel, further segregation of duties associated with School Activity Fund collections is not practical. This situation is mitigated by periodic monitoring and oversight performed by central office personnel.</p>

Grant Parish School Board—School Activity Funds

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Collections		
Agreed-Upon Procedure	Results	Managements' Response
<p>d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions are not responsible for collecting cash, unless another employee verifies the reconciliation.</p>	<p>School activity fund collections are performed by the same person that is responsible for depositing, recording and reconciling.</p>	<p>Due to limitations on available personnel, further segregation of duties associated with School Activity Fund collections is not practical. This situation is mitigated by periodic monitoring and oversight performed by central office personnel</p>
<p>5 Inquire of management that all employees who have access to cash are covered by a bond or insurance policy for theft.</p>	<p>Coverage for employee theft with a loss limit is maintained.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>6 Randomly select two deposit dates for each of the accounts selected (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day) . Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc. Obtain supporting documentation for each of the 10 deposits and:</p>	<p>Two deposits were selected for each school.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>a. Observe that receipts are sequentially pre-numbered.</p>	<p>Students are issued pre-numbered receipt and monies are then listed on cash log. Log and receipts are turned into bookkeeper who issues pre-numbered receipt to teacher. Teachers at one location were not attaching student receipts.</p>	<p><i>Bookkeepers and principals were told that all collection logs must have student receipts. Central office personnel to follow up to assure compliance.</i></p>
<p>b. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.</p>	<p>All logs for deposits pulled reconciled to deposit slips.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>c. Trace the deposit slip total to the actual deposit</p>	<p>All deposit slips matched bank statements.</p>	<p><i>The results did not include findings or criticisms.</i></p>

Grant Parish School Board—School Activity Funds

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Collections		
Agreed-Upon Procedure	Results	Managements' Response
<p>per the bank statement.</p> <p>d. Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100).</p> <p>e. Trace the actual deposit per the bank statement to the general ledger.</p>	<p>Most deposits were made within one day, but there is evidence from dates of student receipts, that the teachers are holding funds in the classrooms.</p> <p>All deposits recorded.</p>	<p>Reviewed with bookkeepers and principals the necessity of daily deposits. Central office to monitor compliance.</p> <p><i>The results did not include findings or criticisms.</i></p>

Grant Parish School Board – School Activity Funds

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Non-Payroll Disbursements – General (excluding credit card/debit card/fuel card/P-Card purchases or payments)		
Agreed-Upon Procedure	Results	Managements' Response
<p>7 For each location, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:</p> <p>a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.</p> <p>b) At least two employees are involved in processing and approving payments to vendors.</p> <p>c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.</p> <p>d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.</p>	<p>Principals provided list of employees who are involved in purchasing/payments.</p> <p>Teachers/staff must get principal's approval before making any purchases. The use of purchase orders was in-serviced August 2018.</p> <p>Bookkeeper processes payments with approval from principal.</p> <p>Bookkeeper maintains vendor files.</p> <p>Mailing payments varies from site to site. Several have postal workers who pick up at school. In other locations the bookkeeper mails the payments.</p>	<p><i>The results did not include findings or criticisms.</i></p> <p>The purchase order system should be in place at all schools. Central office will follow up to assure compliance.</p> <p><i>The results did not include findings or criticisms.</i></p> <p>It is not considered practical to restrict access to adding vendors. Management compensates for this limitation by making sure all invoices are approved.</p> <p><i>The results did not include findings or criticisms.</i></p>
<p>8 For each location, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 25 disbursements for each location, obtain supporting documentation for</p>	<p>School's accounting system will pull random # of checks.</p>	<p><i>The results did not include findings or criticisms.</i></p>

Grant Parish School Board—School Activity Funds

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Non-Payroll Disbursements – General (excluding credit card/debit card/fuel card/P-Card purchases or payments)		
Agreed-Upon Procedure	Results	Managements' Response
<p>each transaction and:</p> <p>a. Observe that the disbursement matched the related original invoice/billing statement.</p> <p>b. Observe that the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested above, as applicable.</p>	<p>Review of the selected disbursements showed:</p> <p>2 paid from order ticket, not invoice;</p> <p>2 issued wrong amts; 2 invoices unclear as to amt (sub pay reimb); 1 paid sales tax.</p> <p>1 invoice found with only bookkeeper's signature.</p>	<p>These transactions were limited dollar amounts and management has been made aware of the need to improve compliance.</p> <p>These transactions were limited dollar amounts and management has been made aware of the need to improve compliance.</p>

Grant Parish School Board – School Activity Funds

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Credit Cards/Debit Cards/Fuel Cards/P-Cards		
Agreed-Upon Procedure	Results	Managements' Response
<p>9 Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.</p>	<p>Each principal provided list of credit cards and who has possession of card.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>10 Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:</p> <p>a. Observe that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing, by someone other than the authorized card holder.</p> <p>b. Observe that finance charges and late fees were not assessed on the selected statements.</p>	<p>Ran ytd payments made for each of the credit card vendors for the year. From this list, one statement was selected.</p> <p>Monthly statement is signed by principal who is also a card holder.</p> <p>There was one instance of finance charge.</p>	<p><i>The results did not include findings or criticisms.</i></p> <p>Due to size of staff, principal approves credit card statement. This is mitigated by periodic monitoring performed by central office personnel.</p> <p>Payment in full was reviewed with bookkeeper to avoid finance charges. Charge was limited dollar amount.</p>

Grant Parish School Board—School Activity Funds

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Credit Cards/Debit Cards/Fuel Cards/P-Cards		
Agreed-Upon Procedure	Results	Managements' Response
11 Using the monthly statements or combined statements, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e. each card should have 10 transactions subject to testing). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only).	There were 4 itemized receipts missing—three of these had itemized detail on statement of what was purchased. There was some documentation on purpose of purchase, but it is lacking in detail. There were no meals purchased.	Reviewed with principals and bookkeepers the necessity of proper back-up for all purchases. Also informed them of the need to more completely document the purpose of the purchase.

Grant Parish School Board – School Activity Funds

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Travel and Expense Reimbursement		
Agreed-Upon Procedure	Results	Managements' Response
<p>12 For each location, obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:</p> <p>a. If reimbursed using a per diem, agree the reimbursement rate to those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).</p> <p>b. If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.</p> <p>c. Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy.</p> <p>d. Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.</p>	<p>Management provided list of people or accounts that might have travel. Detail account summary was printed on each to verify.</p> <p>When per diem was used, it was correct.</p> <p>Few instances where gas or food was paid by actual receipt. All receipts were verified. Gas was for rental car for National convention.</p> <p>Few reimbursements were not supported by agendas.</p> <p>In two instances, the principal approved their own travel.</p>	<p><i>The results did not include findings or criticisms.</i></p> <p><i>The results did not include findings or criticisms.</i></p> <p><i>The results did not include findings or criticisms.</i></p> <p>Reviewed with principals and bookkeepers the necessity of proper back-up for all travel.</p> <p>Reviewed with principal the need to have another administrative person approve their travel.</p>

Grant Parish School Board—School Activity Funds

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Contracts		
Agreed-Upon Procedure	Results	Managements' Response
13 Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. Alternately, the practitioner may use an equivalent selection source, such as an active vendor list. Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:	N/A – Schools do not have authority to engagement in contractual arrangements. All contracts are subject to the School Board's approval.	<i>The results did not include findings or criticisms.</i>

Grant Parish School Board – School Activity Funds

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Payroll and Personnel		
Agreed-Upon Procedure	Results	Managements' Response
14 Obtain a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees/officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.	N/A – School activity funds do not engage in payroll or personnel activities.	<i>The results did not include findings or criticisms.</i>

Grant Parish School Board – School Activity Funds

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Ethics		
Agreed-Upon Procedure	Results	Managements' Response
15 Using the 5 randomly selected employees/officials from procedures above, obtain ethics documentation from management, and: a. Observe that the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period. b. Observe that the documentation demonstrates each employee/official attested through signature verification that he or she has read the entity's ethics policy during the fiscal period.	N/A – School activity funds do not engage in payroll or personnel activities.	<i>The results did not include findings or criticisms.</i>

Grant Parish School Board – School Activity Funds

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Debt Service`		
Agreed-Upon Procedure	Results	Managements' Response
16 Obtain a listing of bonds/notes issued during the fiscal period and management's representation that the listing is complete. Select all bonds/notes on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each bond/note issued.	N/A – School activity funds are not permitted to incur debt. All debt requires approval of the School Board.	<i>The results did not include findings or criticisms.</i>

Grant Parish School Board – School Activity Funds

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Other		
Agreed-Upon Procedure	Results	Managements' Response
<p>17 Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled.</p>	<p>No misappropriations were identified.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>18 Observe that the entity has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.</p>	<p>All schools had the notice posted.</p>	<p><i>The results did not include findings or criticisms.</i></p>

APPENDIX C
Statewide Agreed-Upon Procedures



**Rozier Harrington
& McKay** | CERTIFIED PUBLIC
ACCOUNTANTS |

Independent Accountant's Report
On Applying Agreed-Upon Procedures

To the Board of Directors
Grant Parish School Board and
the Louisiana Legislative Auditor:

We have performed the procedures enumerated below, which were agreed to by Grant Parish School Board (School Board) and the Louisiana Legislative Auditor (LLA) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period July 1, 2017 through June 30, 2018. The School Board's management is responsible for those C/C areas identified in the SAUPs.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated results are presented in the accompanying Schedule of Procedures, Results and Managements' Response.

We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Rozier, Harrington and McKay
Certified Public Accountants
Alexandria, Louisiana
December 10, 2018

**Post Office Box 12178 • Alexandria, Louisiana 71315-2178
www.CenlaCPAs.com • Voice 318.442.1608 • Fax 318.487.2027**

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Written Policies and Procedures		
Agreed-Upon Procedure	Results	Managements' Response
<p>1 Obtain and inspect the School Board's written policies and procedures and observe that they address each of the following categories and subcategories.</p> <ul style="list-style-type: none"> • Budgeting • Purchasing • Disbursements • Receipts • Payroll/Personnel • Contracting • Credit Cards • Travel and expense reimbursements • Ethics • Debt 	<p>An analysis of written policies and procedures has resulted in the following conclusions:</p> <ul style="list-style-type: none"> • The following functions are addressed in the detail suggested by agreed-upon procedures: <ul style="list-style-type: none"> ○ Budgeting ○ Travel and Expense Reimbursement • Details related to the following functions were limited and did not specifically address suggested components: <ul style="list-style-type: none"> ○ Purchasing ○ Disbursements ○ Receipts ○ Payroll/Personnel ○ Contracting ○ Credit Cards ○ Ethics ○ Debt Service 	<p>Despite the absence of written details, the School Board has established policies and procedures that are clearly understood by personnel responsible for execution. In addition, policies and procedures will be evaluated to determine if it is necessary to document additional details in writing.</p>

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Board (or Finance Committee)		
Agreed-Upon Procedure	Results	Managements' Response
<p>2 Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:</p> <p>a) Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.</p> <p>b) For those entities reporting on the governmental accounting model, observe that the minutes referenced or included monthly budget-to-actual comparisons on the general fund and major special revenue funds, as well as monthly financial statements (or budget-to-actual comparisons, if budgeted) for major proprietary funds. <i>Alternately, for those entities reporting on the non-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the School Board's collections during the fiscal period.</i></p>	<p>The governing board meets monthly with a quorum.</p> <p>The Board is given budget-to-actual comparisons at monthly board meetings.</p>	<p><i>The results did not include findings or criticisms.</i></p> <p><i>The results did not include findings or criticisms.</i></p>

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Board (or Finance Committee)		
Agreed-Upon Procedure	Results	Managements' Response
c) For governmental entities, obtain the prior year audit report and observe the unrestricted fund balance in the general fund. If the general fund had a negative ending unrestricted fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unrestricted fund balance in the general fund.	No negative ending unrestricted fund balance in the prior year audit report exists.	<i>The results did not include findings or criticisms.</i>

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Bank Reconciliations		
Agreed-Upon Procedure	Results	Managements' Response
<p>3 Obtain a listing of client bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the School Board's main operating account. Select the School Board's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for selected each account, and observe that:</p> <p>a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated, electronically logged);</p> <p>b) Bank reconciliations include evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and</p> <p>c) Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.</p>	<p>Management has provided a list that has been confirmed with the financial institutions.</p> <p>Reconciliations include evidence that they were prepared timely.</p> <p>The Finance Director reviews reconciliations for the bank account utilized by the Central Office and School Activity Funds.</p> <p>All items outstanding over 12 months have been researched and are in the process of being reconciled.</p>	<p><i>The results did not include findings or criticisms.</i></p>

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Collections		
Agreed-Upon Procedure	Results	Managements' Response
<p>4 Obtain a listing of <u>deposit sites</u> for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).</p>	<p>The list and representations were provided.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>5 For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e. 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:</p> <p>a) Employees that are responsible for cash collections do not share cash drawers/registers.</p>	<p>No sharing is required.</p>	<p><i>The results did not include findings or criticisms.</i></p>

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Collections		
Agreed-Upon Procedure	Results	Managements' Response
<p>b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.</p>	<p>The Purchasing Agent collects cash and also makes deposits, however, the Finance Manager records in the general ledger.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.</p>	<p>The Purchasing Agent collects cash and also makes deposits, however, the Finance Manager records in the general ledger. The Assistant Finance Director reconciles the bank account monthly and the Finance Director reviews it.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions are not responsible for collecting cash, unless another employee verifies the reconciliation.</p>	<p>The Purchasing Agent collects cash and also makes deposits, however, the Finance Manager records in the general ledger. The Assistant Finance Director reconciles the bank account monthly and the Finance Director reviews it.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>6 Inquire of management that all employees who have access to cash are covered by a bond or insurance policy for theft.</p>	<p>Coverage for employee theft with a loss limit is maintained.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>7 Randomly select two deposit dates for each of the 5 bank accounts selected for procedure #3 under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as</p>		

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Collections		
Agreed-Upon Procedure	Results	Managements' Response
<p>a cash collection log, daily revenue report, receipt book, etc. Obtain supporting documentation for each of the 10 deposits and:</p> <p>a. Observe that receipts are sequentially pre-numbered.</p> <p>b. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.</p> <p>c. Trace the deposit slip total to the actual deposit per the bank statement.</p> <p>d. Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100).</p> <p>e. Trace the actual deposit per the bank statement to the general ledger.</p>	<p>Cash receipts given are pre-numbered. No receipts are given for checks mailed in. Instead, all are recorded in a deposit book by date for future reference.</p> <p>Collection amounts agreed to deposit slips.</p> <p>Deposit slips agreed to the corresponding bank statements.</p> <p>Deposits tested were made within one day of receipt.</p> <p>Bank statement deposits agreed to the general ledger.</p>	<p><i>The results did not include findings or criticisms.</i></p>

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Non-Payroll Disbursements – General (excluding credit card/debit card/fuel card/P-Card purchases or payments)		
Agreed-Upon Procedure	Results	Managements' Response
<p>8 Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).</p> <p>9 For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:</p> <p>a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.</p> <p>b) At least two employees are involved in processing and approving payments to vendors.</p> <p>c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.</p> <p>d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.</p>	<p>Management provided information supported by written representations.</p> <p>Requisitions are approved by the Purchasing Agent and the employee initiating, approving, and making a purchase. In addition, principals approve teacher purchases.</p> <p>Purchasing Agent processes payments after all purchase order requirements have been met.</p> <p>Personnel responsible for processing payments have the ability to add vendors to the system.</p> <p>The Purchasing Agent occasionally mails payments.</p>	<p><i>The results did not include findings or criticisms.</i></p> <p><i>The results did not include findings or criticisms.</i></p> <p><i>The results did not include findings or criticisms.</i></p> <p>It is not considered practical to restrict access to adding vendors. Management compensates for this limitation by making sure all invoices are approved.</p> <p>The School Board will begin forwarding all payments to an employee not responsible for processing payments.</p>

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Non-Payroll Disbursements – General (excluding credit card/debit card/fuel card/P-Card purchases or payments)		
Agreed-Upon Procedure	Results	Managements' Response
<p>10 For each location selected under #8 above, obtain the School Board's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction and:</p> <p>a. Observe that the disbursement matched the related original invoice/billing statement.</p> <p>b. Observe that the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.</p>	<p>Procedures for processing disbursements include provisions for requisitions, purchase orders and receiving reports. Each transaction processed was supported by an invoice or similar supporting documentation which includes approval.</p> <p>All items tested indicated evidence of segregation of duties</p>	<p><i>The results did not include findings or criticisms.</i></p> <p><i>The results did not include findings or criticisms.</i></p>

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Credit Cards/Debit Cards/Fuel Cards/P-Cards		
Agreed-Upon Procedure	Results	Managements' Response
<p>11 Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.</p> <p>12 Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:</p> <p>a. Observe that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing, by someone other than the authorized card holder.</p> <p>b. Observe that finance charges and late fees were not assessed on the selected statements.</p>	<p>Management provided the necessary list and written representations.</p> <p>Review signatures are not noted on the statement; however, signatures exist throughout support and it is obvious that statements are being reviewed.</p> <p>Statements tested did not include any finance charges or late fees.</p>	<p><i>The results did not include findings or criticisms.</i></p> <p>The Purchasing Agent will begin signing off on the statement after review of charges is complete.</p> <p><i>The results did not include findings or criticisms.</i></p>

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Credit Cards/Debit Cards/Fuel Cards/P-Cards		
Agreed-Upon Procedure	Results	Managements' Response
13 Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e. each card should have 10 transactions subject to testing). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only).	None of the receipts attached as supporting documentation for one individual's card tested agreed to the purchase that was charged to the credit card.	The School Board has already revoked charging privileges for this employee except for amounts related to travel. The School Board will continue to closely monitor credit card charges and will not accept incorrect supporting documentation in the future.

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Travel and Expense Reimbursement		
Agreed-Upon Procedure	Results	Managements' Response
<p>14 Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:</p> <p>a. If reimbursed using a per diem, agree the reimbursement rate to those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).</p> <p>b. If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.</p> <p>c. Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).</p> <p>d. Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.</p>	<p>A complete listing was obtained from management.</p> <p>Mileage is reimbursed at standard rates established by the Internal Revenue Service.</p> <p>Reimbursements tested were supported by original receipts.</p> <p>Reimbursements tested were supported by documentation of business/public purpose.</p> <p>Reimbursements tested were reviewed and approved, in writing, by someone other than the person receiving the reimbursement.</p>	<p><i>The results did not include findings or criticisms.</i></p>

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Contracts		
Agreed-Upon Procedure	Results	Managements' Response
<p>15 Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. Alternately, the practitioner may use an equivalent selection source, such as an active vendor list. Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:</p> <p>a. Observe that the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.</p> <p>b. Observe that the contract was approved by the governing body/board, if required by policy or law (e.g. Lawrason Act, Home Rule Charter).</p> <p>c. If the contract was amended (e.g. change order), observe that the original contract terms provided for such an amendment.</p> <p>d. Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.</p>	<p>A complete listing was obtained from management.</p> <p>Where applicable the School Board has complied with the provisions of the Public Bid Law.</p> <p>Where applicable, contracts were approved by the governing board.</p> <p>None of the contracts evaluated were subject to amendments or change orders.</p> <p>All items selected for testing agreed to contract terms.</p>	<p><i>The results did not include findings or criticisms.</i></p>

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Payroll and Personnel		
Agreed-Upon Procedure	Results	Managements' Response
<p>16 Obtain a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees/officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.</p>	<p>A complete listing was obtained from management. One employee tested had the incorrect number of years of experience included in School Board records.</p>	<p>Information on the selected employee was corrected and believed to be an isolated incident. Management will make every attempt to avoid this oversight in the future.</p>
<p>17 Randomly select one pay period during the fiscal period. For the 5 employees/officials selected under #16 above, obtain attendance records and leave documentation for the pay period, and:</p> <p>a. Observe that all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory).</p> <p>b. Observe that supervisors approved the attendance and leave of the selected employees/officials.</p> <p>c. Observe that any leave accrued or taken during the pay period is reflected in the School Board's cumulative leave records.</p>	<p>Employees tested documented daily attendance and leave.</p> <p>One of the five employee absence forms tested was not approved by the employee's supervisor</p> <p>Leave accrued/taken was correctly reflected in the School Board's records.</p>	<p><i>The results did not include findings or criticisms.</i></p> <p>Supervisors will be reminded to review and approve all employee absence forms each month.</p> <p><i>The results did not include findings or criticisms.</i></p>
<p>18 Obtain a listing of those employees/officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees/officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations, agree the hours to the employee/officials' cumulate leave records, and agree the pay rates to the employee/officials'</p>	<p>A complete listing was obtained from management. Both employee's information was correctly reported in School Board records.</p>	<p><i>The results did not include findings or criticisms.</i></p>

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Payroll and Personnel		
Agreed-Upon Procedure	Results	Managements' Response
authorized pay rates in the employee/officials' personnel files. 19 Obtain management's representation that employer and employee portions of payroll taxes, retirement contributions, health insurance premiums, and workers' compensation premiums have been paid, and associated forms have been filed, by required deadlines.	Management's representation was obtained stating that payroll taxes, retirement contributions, health insurance premiums, and workers' compensation premiums have been correctly filed and paid timely.	<i>The results did not include findings or criticisms.</i>

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Ethics		
Agreed-Upon Procedure	Results	Managements' Response
20 Using the 5 randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above, obtain ethics documentation from management, and: a. Observe that the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period. b. Observe that the documentation demonstrates each employee/official attested through signature verification that he or she has read the School Board's ethics policy during the fiscal period.	All employees tested completed required ethics training. Three of the five employees tested did not complete documentation demonstrating he or she had read the School Board's ethics policy.	<i>The results did not include findings or criticisms.</i> A new supervisor has been obtained and is aware of all requirements needed from all School Board employees.

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Debt Service		
Agreed-Upon Procedure	Results	Managements' Response
21 Obtain a listing of bonds/notes issued during the fiscal period and management's representation that the listing is complete. Select all bonds/notes on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each bond/note issued.	No bonds/notes were issued during the year.	<i>The results did not include findings or criticisms.</i>
22 Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants.	Debt is limited to General Obligation Bonds. Lenders have not imposed significant covenants.	<i>The results did not include findings or criticisms.</i>

Grant Parish School Board

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response

Other		
Agreed-Upon Procedure	Results	Managements' Response
23 Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the School Board reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the School Board is domiciled.	No misappropriations were identified.	<i>The results did not include findings or criticisms.</i>
24 Observe that the School Board has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.	The notice was correctly posted on the School Board website. In addition, the notice was posted in various facilities operated by the School Board.	<i>The results did not include findings or criticisms.</i>