

**LAFAYETTE PARISH  
COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED  
GOVERNMENT OF LAFAYETTE, LOUISIANA**

**FINANCIAL REPORT AND  
SUPPLEMENTARY INFORMATION**

**YEAR ENDED OCTOBER 31, 2018**

LAFAYETTE PARISH COMMUNICATION DISTRICT

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LAFAYETTE PARISH COMMUNICATION DISTRICT

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## INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners  
Lafayette Parish Communication District  
Lafayette, Louisiana

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Lafayette Parish Communication District, A Component Unit of the Consolidated Government of Lafayette, Louisiana as of and for the year ended October 31, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the District, as of October 31, 2018, and the respective changes in financial position, and, where applicable, cash flows thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

As discussed in Note L to the basic financial statements, the District has adopted the provisions of GASB Statement No 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Our opinion was not modified with respect to this matter.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and other required schedules on pages 4 through 11 and 45 through 54 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Lafayette Parish Communication District's basic financial statements. The schedule of wireless revenues and the schedule of compensation, benefits and other payments are presented for purposes of additional analysis and are not a required part of the financial statements. The schedule of compensation, benefits and other payments has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, this schedule is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The schedule of wireless revenues has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 23, 2019 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Lafayette Parish Communication District's internal control over financial reporting and compliance.

*Wright, Moore, DeHart,  
Dupuis & Hutchinson*

WRIGHT, MOORE, DEHART,  
DUPUIS & HUTCHINSON, L.L.C.  
Certified Public Accountants

March 23, 2019  
Lafayette, Louisiana

Lafayette Parish Communication District  
Lafayette, Louisiana

Management's Discussion and Analysis

Within this section of the Lafayette Parish Communication District's (the District) annual financial report, the District's management is pleased to provide this narrative discussion and analysis of the financial activities of the District for the fiscal year ended October 31, 2018. The District's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

**FINANCIAL HIGHLIGHTS**

The District's assets and deferred outflows of resources exceed its liabilities and deferred inflows of resources by \$19,101,225 and \$1,258,972 (net position) for its business-type and governmental activities, respectively, for the fiscal year ended October 31, 2018. This is a change over fiscal year ended 2017, when the District's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources by \$17,230,121 (restated) and \$1,385,109 (net position) for its business-type and governmental activities, respectively.

Total net position is comprised of the following:

- Net invested in capital assets of \$4,438,389 includes property and equipment, net of accumulated depreciation, and reduced for outstanding debt related to the purchase of capital assets. The District had no outstanding debt relating to its capital assets at fiscal year-end. This is a decrease of \$58,977 from 2017.
- Unrestricted net position of \$15,921,808 represents the portion available to maintain the District's continuing obligations to citizens and creditors.

By the nature of the District's agreement with the Parish and City of Lafayette, its governmental funds report no fund balance at the end of the fiscal period. Rather, any excess funding is reimbursed to the respective governmental body and recorded as a liability in the fund financial statements. The District's proprietary fund reported total ending net position of \$19,101,225 this year. This compares to the prior year ending net position of \$17,230,121 (restated) showing an increase of \$1,871,104 during the current year.

The above financial highlights are explained in more detail in the "financial analysis" section of this document.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This Management Discussion and Analysis document introduces the District's basic financial statements. The basic financial statements include: (1) government-wide financial statements, (2) fund financial statements, and (3) required supplementary information. The District also includes in this report additional information to supplement the basic financial statements. Comparative data for the prior year is also presented for comparative purposes.

***Government-Wide Financial Statements***

The District's annual report includes two government-wide financial statements. These statements provide both long-term and short-term information about the District's overall financial status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in accrual accounting and elimination or reclassification of activities between funds.

Lafayette Parish Communication District  
Lafayette, Louisiana

Management's Discussion and Analysis

***Government-Wide Financial Statements - Continued***

The first of these government-wide statements is the *Statement of Net Position*. This is the government-wide statement of position presenting information that includes all of the District's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District as a whole is improving or deteriorating.

The second government-wide statement is the *Statement of Activities*, which reports how the District's net position changed during the current fiscal year. All current year revenues and expenses are included regardless of when cash is received or paid. An important purpose of the design of the statement of activities is to show the financial reliance of the District's distinct activities or functions on specific revenues.

Both of the Government-wide Financial Statements distinguish functions of the District that are principally supported by intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through charges (business-type activities).

The governmental activities of the District include public safety operations in maintaining The Office of Homeland Security and Emergency Preparedness and the administration of the City of Lafayette's 800 Megahertz Radio System. Both of these funds are special revenue funds.

Included in the business-type activities are charges to telephone companies for the operations of the local emergency telephone response service for the Parish of Lafayette.

The government-wide financial statements are presented on pages 12 - 14 of this report.

***Fund Financial Statements***

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The District uses funds to ensure and demonstrate compliance with finance-related laws and regulations. All of the funds of the District can be divided into two categories: governmental funds and proprietary funds.

*Governmental Funds* - Governmental funds are reported in the fund financial statements and encompass the same function reported as governmental activities in the government-wide financial statements. However, the focus is very different with fund statements providing a distinctive view of the District's governmental funds, including object classifications. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of spendable resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term.

Because the focus of governmental funds is narrower than that of the Government-Wide Financial Statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the Government-Wide Financial Statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. The Governmental Funds Balance Sheet and the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Lafayette Parish Communication District  
Lafayette, Louisiana

Management's Discussion and Analysis

Governmental Funds – Continued - The District maintained two individual governmental funds, both are special revenue funds. Information is presented by fund in the Governmental Fund Balance Sheet and in the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances. The funds are the Communications System Management Fund (a major fund) and the Office of Homeland Security and Emergency Preparedness Fund (a major fund).

The basic governmental fund financial statements are presented on pages 15- 19 of this report.

Proprietary Fund – When the District receives 911 surcharges from the various telephone service providers for use in providing 911 emergency services, these services are generally reported in a proprietary fund. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and the Statement of Activities. In fact, the District's enterprise fund (the "911" Fund) is the same as the business-type activities we report in the government-wide statements but provide more detail and additional information, such as cash flows, for the proprietary fund. The "911" Fund is considered by the District to be a major fund. The Proprietary Fund financial statements are presented on pages 20 – 24 of this report.

***Notes to the basic financial statements:***

The accompanying notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements. The notes to the financial statements begin on page 25 of this report.

***Other information:***

In addition to the basic financial statements and accompanying notes, this report also presents other supplementary information concerning the District's budget presentations. Budgetary comparison statements are included as "other required supplementary information" for the major funds, both the proprietary fund and the governmental funds. These statements demonstrate compliance with the District's adopted and final revised budget. This information is on pages 45-49 of this report.

Other required supplementary information included in this report are the schedules of funding progress for Other Post-Employment Benefits Plan as well as the requirement supplementary information required for pension disclosures. This information can be found on pages 50-54.

**FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE**

Over time, as year-to-year financial information is accumulated on a consistent basis, changes in net position may be observed and used to discuss the changing financial position of the District as a whole. The District's net position at fiscal year-end is \$20,360,197 as compared to the prior fiscal year end balance which was \$18,615,230. The majority of the net position is unrestricted which may be used to meet the District's ongoing obligation to citizens and creditors.

**Lafayette Parish Communication District**  
Lafayette, Louisiana

Management's Discussion and Analysis

The following table provides a summary of the District's net position:

**Summary of Net Position**

	Governmental Activities		Business-type Activities		Total Government	
	2018	2017	2018	2017	2018	2017
Current and other assets	\$ 125,059	\$ 56,271	\$ 16,468,934	\$ 14,900,763	\$ 16,593,993	\$ 14,957,034
Capital Assets	1,338,025	1,446,549	3,268,018	3,050,817	4,606,043	4,497,366
Total assets	<u>1,463,084</u>	<u>1,502,820</u>	<u>19,736,952</u>	<u>17,951,580</u>	<u>21,200,036</u>	<u>19,454,400</u>
Deferred Outflows						
Pension/OPEB Related	<u>29,981</u>	<u>51,564</u>	<u>335,971</u>	<u>568,949</u>	<u>365,952</u>	<u>620,513</u>
Current liabilities	125,059	56,271	79,038	303,920	204,097	360,191
Non-current liabilities	67,035	105,394	423,324	902,247	490,359	1,007,641
Total liabilities	<u>192,094</u>	<u>161,665</u>	<u>502,362</u>	<u>1,206,167</u>	<u>694,456</u>	<u>1,367,832</u>
Deferred Inflows						
Pension/OPEB Related	<u>41,999</u>	<u>7,610</u>	<u>469,336</u>	<u>84,241</u>	<u>511,335</u>	<u>91,851</u>
Net position:						
Invested in capital assets	1,323,316	1,446,549	3,115,073	3,050,817	4,438,389	4,497,366
Unrestricted (deficit) restated	<u>(64,344)</u>	<u>(61,440)</u>	<u>15,986,152</u>	<u>14,179,304</u>	<u>15,921,808</u>	<u>14,117,864</u>
Total net position	<u>1,258,972</u>	<u>1,385,109</u>	<u>\$ 19,101,225</u>	<u>\$ 17,230,121</u>	<u>\$ 20,360,197</u>	<u>\$ 18,615,230</u>

The deficit in unrestricted governmental net position changed primarily because of the recordation of compensated absences into the statement of net position. By the nature of the governmental funds, any excess of revenues over expenditures at the fund level is reimbursed to the City/Parish Government and the funds have no fund balance, however, compensated absences do not factor into this calculation.

During 2018, current assets increased in the business-type activities due to an increase in cash and increased in the governmental activities due to an increase in the amounts receivable from the City and Parish. The decrease in capital assets in the governmental activities is due to depreciation and the increase in capital assets in the business-type activities is due to purchases of assets and construction in progress.

The net position of our business-type activities increased by \$1,871,104 or 10.85% in 2018, as compared to 8.92% in 2017. The increase in the percentage is due to an increase in charges for services/telephone tax collected with a slight decrease in operating expenses.

**Lafayette Parish Communication District**  
Lafayette, Louisiana

**Management's Discussion and Analysis**

The following table provides a summary of the District's changes in net position:

**Summary of Changes in Net Position**

	Governmental Activities		Business-type Activities		Total Government	
	2018	2017	2018	2017	2018	2016
<b>Revenues</b>						
Program revenues:						
Charges for services	\$ -	\$ -	\$ 4,641,969	\$ 4,365,381	\$ 4,641,969	\$ 4,365,381
Operating grants	305,649	355,649	-	-	305,649	355,649
Capital grants	68,278	132,922	-	-	68,278	132,922
General revenues:						
Investment earnings	1,388	421	216,745	94,046	218,133	94,467
Gain/Loss on disposal of assets	(60)	-	-	5,850	(60)	5,850
Other general revenues	1,448	3,729	4,791	10,876	6,239	14,605
Nonemployer Pension Contribution:	1,409	1,443	15,383	16,064	16,792	17,507
<b>Total revenues</b>	<u>378,112</u>	<u>494,164</u>	<u>4,878,888</u>	<u>4,492,217</u>	<u>5,257,000</u>	<u>4,986,381</u>
<b>Program expenses:</b>						
Public safety	504,249	578,730	3,007,784	3,068,346	3,512,033	3,647,076
<b>Total expenses</b>	<u>504,249</u>	<u>578,730</u>	<u>3,007,784</u>	<u>3,068,346</u>	<u>3,512,033</u>	<u>3,647,076</u>
<b>Changes in net position</b>	<u>\$ (126,137)</u>	<u>\$ (84,566)</u>	<u>\$ 1,871,104</u>	<u>\$ 1,423,871</u>	<u>\$ 1,744,967</u>	<u>\$ 1,339,305</u>

*Governmental Activities:*

The governmental funds of the District are funded in the most part by appropriations from the City and Parish of Lafayette governments. As previously discussed, any excess or deficiency of revenues over expenditures in these funds is required to be reimbursed to/recovered from the respective government in the subsequent year. The only function of the District is public safety activities. Capital grants decreased slightly this year due to grants for equipment purchases in the current year. Operating grants decreased from 2017 due to a decrease in funds allocated by the City/Parish during the year as compared to prior year to fund the deficit in the governmental funds.

Total expenses of the governmental activities decreased slightly as compared to 2017.

*Business-type Activities:*

The majority of revenues in the District's business-type activities come from telephone taxes collected by and received from the different telephone service providers that operate in the parish. In addition, the District also earns interest on its investments. Charges for services had an increase of 6.37% over 2017 with expenses decreasing by 1.97%. The largest expenses of the business-type activity are salaries and benefits, which represent 55.6% of total expenses for 2018 and telecommunications which represents 10.2% of total expenses for 2018. In addition, depreciation on capital assets represents 8.8% of the total.

Lafayette Parish Communication District  
Lafayette, Louisiana

Management's Discussion and Analysis

**FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS**

*Governmental Funds:*

As discussed, governmental funds are reported in the fund statements with a short-term, inflow and outflow of spendable resources focus. This information is useful in assessing resources available at the end of the year in comparison with upcoming financing requirements. Due to the nature of the District's governmental funds, they do not carry over a fund balance; rather the amounts are reported as a liability to the appropriate funding authority.

*Proprietary Fund:*

The major fund of the District is its Proprietary Fund (the "911" fund). This fund operates as the general fund of the District. The major revenue source of this fund is telephone taxes collected by and received from the different telephone service providers in the area. It is the largest source of day-to-day service delivery. The "911" Fund's net position increased \$1,871,104 which is an increase from 2017 when net position increased \$1,423,871. This is attributed to an increase in telephone tax revenue with expenses decreasing slightly from the prior year.

**BUDGETARY HIGHLIGHTS**

*Proprietary Fund*

The Proprietary Fund's original budget was based on the actual amounts reported in fiscal year 2017. However, the final budget remained virtually unchanged with the only changes being changes in the individual line items for expenditures but overall expenditures remained the same.

*Major Governmental Funds*

The Office of Homeland Security and Emergency Preparedness special revenue fund's final budget showed an increase in both the revenues and expenses from the original budget partly due to federal awards received during the year to fund capital type expenditures. Capital outlay expense increased since the original budget only included expected routine equipment purchases, not the federal projects that were awarded during the year.

The Communication System Management special revenue fund's final budget did not change from the original budget.

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

*Capital Assets*

The District's net investment in capital assets as of October 31, 2018 was \$4,438,389 as compared to \$4,497,366 at the end of 2017. This investment in capital assets includes buildings and improvements, equipment, furniture and construction in progress (if applicable).

**Lafayette Parish Communication District**  
Lafayette, Louisiana

Management's Discussion and Analysis

See Note G for additional information about changes in capital assets during the fiscal year.

**Capital Assets at Year-End  
Net of Depreciation**

	Governmental Activities		Business-type Activities		Total government	
	2018	2017	2018	2017	2018	2017
Buildings and Improvements	\$ 527,771	\$ 572,495	\$ 783,755	\$ 832,935	\$ 1,311,526	\$ 1,405,430
Furniture and Equipment	795,545	874,054	2,033,857	2,017,735	2,829,402	2,891,789
Construction in Progress	-	-	297,461	200,147	297,461	200,147
<b>Totals</b>	<b>\$ 1,323,316</b>	<b>\$ 1,446,549</b>	<b>\$ 3,115,073</b>	<b>\$ 3,050,817</b>	<b>\$ 4,438,389</b>	<b>\$ 4,497,366</b>

The decrease in the District's investment in capital assets for the current fiscal year was 1.31%. The decrease is due to depreciation in excess of purchases, improvements and construction in progress.

The District had two projects in construction in progress, a Mobile Operations Center and a New Public Safety Communications Center Building, as of the end of the fiscal year.

In the governmental fund type, the decrease is attributed to depreciation expense for the current year.

*Long-Term Liabilities*

At the end of the fiscal year, the District had long-term liabilities in the form of liabilities for Other Post-Employment Benefits and Compensated Absences. The total amount of these liabilities at October 31, 2018 was \$490,359 as compared to October 31, 2017 which was \$857,926, a decrease of 43%. The change in the amounts can be explained as follows:

For the year ended October 31, 2018, the Net Pension Liability was reduced to zero and a Net Pension Asset was created based on the actuarial calculations performed. This reduced the total long-term liabilities by \$488,104.

Beginning with fiscal year ended October 31, 2018, the District is recognizing other post-employment benefits liabilities in accordance with GASB 75 (see Note E and Note L). This implementation reduced the ending liability by \$27,928.

There was a slight decrease in the compensated absences balance at year-end of \$1,252.

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

The fiscal year end 2018-2019 budgets for the proprietary and governmental fund types are based on actual 2017-2018 results. The District plans to continue purchasing equipment utilizing the federal grant funds that are being received as part of the Office of Homeland Security grant program. The District has also started the initial phases of constructing a new facility and expenses related to that endeavor are also included in the 2018-2019 budget.

Lafayette Parish Communication District  
Lafayette, Louisiana

Management's Discussion and Analysis

**CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide a general overview of the District's finances, comply with finance-related laws and regulations, and demonstrate the District's commitment to public accountability. If you have questions about this report or would like to request additional information, contact Craig Stansbury, Director, Lafayette Parish Communication District, Post Office Box 82236, Lafayette, Louisiana 70598.

## **BASIC FINANCIAL STATEMENTS**

**GOVERNMENT-WIDE  
FINANCIAL STATEMENTS (GWFS)**

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF NET POSITION  
OCTOBER 31, 2018**

	<u>GOVERNMENTAL ACTIVITIES</u>	<u>BUSINESS- TYPE ACTIVITIES</u>	<u>TOTAL</u>
<b>ASSETS</b>			
Current Assets			
Cash	\$ 122,594	\$ 16,099,784	\$16,222,378
Telephone Tax Receivable	-	348,841	348,841
Other Receivable	2,465	-	2,465
Prepaid Maintenance Contract	-	4,190	4,190
Prepaid Lease	-	16,119	16,119
	<u>125,059</u>	<u>16,468,934</u>	<u>16,593,993</u>
Total Current Assets			
Noncurrent Assets:			
Property and Equipment (Net)	1,323,316	2,817,612	4,140,928
Net Pension Asset	14,709	152,945	167,654
Construction in Progress	-	297,461	297,461
	<u>1,338,025</u>	<u>3,268,018</u>	<u>4,606,043</u>
Total Noncurrent Assets			
	<u>\$ 1,463,084</u>	<u>\$ 19,736,952</u>	<u>\$21,200,036</u>
<b>TOTAL ASSETS</b>			
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred Outflows of Resources - Pension	\$ 29,981	\$ 333,282	\$ 363,263
Deferred Outflows of Resources - OPEB	-	2,689	2,689
	<u>29,981</u>	<u>335,971</u>	<u>365,952</u>
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES</b>			
	<u>\$ 29,981</u>	<u>\$ 335,971</u>	<u>\$ 365,952</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF NET POSITION  
OCTOBER 31, 2018**

	<u>GOVERNMENTAL ACTIVITIES</u>	<u>BUSINESS- TYPE ACTIVITIES</u>	<u>TOTAL</u>
<b>LIABILITIES</b>			
Current Liabilities			
Accounts Payable	\$ 6,287	\$ 35,358	\$ 41,645
Salaries Payable	3,551	43,680	47,231
Due to City/Parish of Lafayette	30,475	-	30,475
Unearned Revenue	<u>84,746</u>	<u>-</u>	<u>84,746</u>
Total Current Liabilities	<u>125,059</u>	<u>79,038</u>	<u>204,097</u>
Noncurrent Liabilities			
Accrued Compensated Absences	67,035	290,073	357,108
Other Post Employment Benefits	<u>-</u>	<u>133,251</u>	<u>133,251</u>
Total Noncurrent Liabilities	<u>67,035</u>	<u>423,324</u>	<u>490,359</u>
TOTAL LIABILITIES	<u>\$ 192,094</u>	<u>\$ 502,362</u>	<u>\$ 694,456</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred Inflows of Resources - Pension	\$ 41,999	\$ 459,733	\$ 501,732
Deferred Inflows of Resources -OPEB	<u>-</u>	<u>9,603</u>	<u>9,603</u>
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>\$ 41,999</u>	<u>\$ 469,336</u>	<u>\$ 511,335</u>
<b>NET POSITION</b>			
Net Investment in Capital Assets	1,323,316	3,115,073	4,438,389
Unrestricted (Deficit)	<u>(64,344)</u>	<u>15,986,152</u>	<u>15,921,808</u>
TOTAL NET POSITION	<u>\$ 1,258,972</u>	<u>\$ 19,101,225</u>	<u>\$ 20,360,197</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED OCTOBER 31, 2018**

	Program Revenues			Net (Expenses) Revenues and Changes in Net Position Primary Government			
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
<b>Governmental Activities</b>							
Public Safety	\$ 504,249	\$ -	\$ 305,649	\$ 68,278	\$ (130,322)	\$ -	\$ (130,322)
Total Governmental Activities	<u>504,249</u>	<u>-</u>	<u>305,649</u>	<u>68,278</u>	<u>(130,322)</u>	<u>-</u>	<u>(130,322)</u>
<b>Business-type Activities</b>							
Public Safety	3,007,784	4,641,969	-	-	-	1,634,185	1,634,185
Total Business-Type Activities	<u>3,007,784</u>	<u>4,641,969</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,634,185</u>	<u>1,634,185</u>
<b>Total Primary Government</b>	<u>\$ 3,512,033</u>	<u>\$ 4,641,969</u>	<u>\$ 305,649</u>	<u>\$ 68,278</u>	<u>(130,322)</u>	<u>1,634,185</u>	<u>1,503,863</u>
General Revenues:							
Investment Earnings					1,388	216,745	218,133
Gain (Loss) on Disposal of Assets					(60)	-	(60)
Other General Revenues					1,448	4,791	6,239
Nonemployer Pension Contributions					1,409	15,383	16,792
Total General Revenues					<u>4,185</u>	<u>236,919</u>	<u>241,104</u>
Change in Net Position					(126,137)	1,871,104	1,744,967
Net Position-Beginning - As Restated					<u>1,385,109</u>	<u>17,230,121</u>	<u>18,615,230</u>
Net Position-Ending					<u>\$ 1,258,972</u>	<u>\$ 19,101,225</u>	<u>\$ 20,360,197</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**FUND FINANCIAL STATEMENTS (FFS)**

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**BALANCE SHEET - GOVERNMENTAL FUNDS  
OCTOBER 31, 2018**

	<u>Office of Homeland Security and Emergency Preparedness</u>	<u>Communication System Management</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>			
Cash	\$ 54,632	\$ 67,962	\$ 122,594
Other Receivables	<u>-</u>	<u>2,465</u>	<u>2,465</u>
 TOTAL ASSETS	 <u>\$ 54,632</u>	 <u>\$ 70,427</u>	 <u>\$ 125,059</u>
 <b>LIABILITIES</b>			
Accounts Payable	\$ 530	\$ 5,757	\$ 6,287
Salaries Payable	3,551	-	3,551
Due to City/Parish of Lafayette	30,080	395	30,475
Unearned Revenue	<u>20,471</u>	<u>64,275</u>	<u>84,746</u>
 TOTAL LIABILITIES	 54,632	 70,427	 125,059
 <b>FUND BALANCE</b>	 <u>-</u>	 <u>-</u>	 <u>-</u>
 TOTAL LIABILITIES AND FUND BALANCE	 <u>\$ 54,632</u>	 <u>\$ 70,427</u>	 <u>\$ 125,059</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCE  
TO NET POSITION OF GOVERNMENTAL ACTIVITIES  
OCTOBER 31, 2018**

Total Governmental Fund Balances	\$	-
 <i>Amounts reported for governmental activities in the Statement of Net Position are different because:</i>		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		1,323,316
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds:		
Net Pension Liability (Asset)	\$ 14,709	
Compensated Absences	<u>(67,035)</u>	(52,326)
Deferred Outflows of Resources Related to Net Pension Liability		29,981
Deferred Inflows of Resources Related to Net Pension Liability		<u>(41,999)</u>
 <i>Net Position of Governmental Activities</i>	 \$	 <u>1,258,972</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -  
GOVERNMENTAL FUNDS  
YEAR ENDED OCTOBER 31, 2018**

	Office of Homeland Security and Emergency Preparedness	Communication System Management	Total Governmental Funds
<b>REVENUE</b>			
Governmental Appropriations	\$ 231,899	104,225	\$ 336,124
Grant Revenue	68,278	-	68,278
Interest Earnings	867	521	1,388
Miscellaneous Revenue	-	1,448	1,448
Total Revenue	<u>301,044</u>	<u>106,194</u>	<u>407,238</u>
<b>EXPENDITURES</b>			
Current:			
Dues and Licenses	180	85	265
Insurance	23,567	-	23,567
Miscellaneous	1,290	-	1,290
Non-Capital Grant Expenses	19,441	-	19,441
Professional Fees	1,000	500	1,500
Publication and Recordings	-	505	505
Repairs and Maintenance	7,211	36,269	43,480
Retirement and Medicare	14,449	-	14,449
Salaries	110,873	-	110,873
Supplies and Materials	3,364	1,708	5,072
Telecommunications	15,723	37,796	53,519
Tower Rentals	-	17,376	17,376
Training	1,296	2,821	4,117
Transportation	6,342	-	6,342
Uniforms	40	-	40
Utilities	1,428	8,739	10,167
Capital Outlay:			
Equipment	<u>64,760</u>	<u>-</u>	<u>64,760</u>
Total Expenditures	<u>270,964</u>	<u>105,799</u>	<u>376,763</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -  
GOVERNMENTAL FUNDS  
YEAR ENDED OCTOBER 31, 2018**

	<u>Office of Homeland Security and Emergency Preparedness</u>	<u>Communication System Management</u>	<u>Total Governmental Funds</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 30,080	\$ 395	\$ 30,475
<b>OTHER FINANCING SOURCES (USES):</b>			
Reimbursement of Excess Funds:			
City/Parish of Lafayette	<u>(30,080)</u>	<u>(395)</u>	<u>(30,475)</u>
EXCESS OF REVENUES OVER EXPENDITURES AND OTHER FINANCING USES	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE, BEGINNING	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE, ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE-GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED OCTOBER 31, 2018**

Net Change in Fund Balance - Total Governmental Funds \$ -

*Amounts reported for governmental activities in the  
Statement of Activities are different because:*

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeded capital outlay in the current period.

Capital Outlay	\$ 64,760	
Depreciation	<u>(187,933)</u>	(123,173)

In the statement of activities, only the gain (loss) on sale of assets is reported, whereas in the governmental funds, the proceeds from the sale increase financial resources. Thus, the change in net assets differs from the change in fund balance by the difference. (60)

The effect of recording net pension liability, deferred outflows of resources and deferred inflows of resources as it relates to the net pension liability:

Change in Pension Expense	(2,363)	
Nonemployer Pension Contribution Revenue Recognized	<u>1,409</u>	(954)

Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. (1,950)

*Change in Net Position of Governmental Activities* \$ (126,137)

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF NET POSITION  
PROPRIETARY FUND - "911" FUND  
OCTOBER 31, 2018**

**ASSETS**

**CURRENT ASSETS**

Cash	\$ 16,099,784
Telephone Tax Receivable	348,841
Other Receivables	-
Prepaid Maintenance Contract	4,190
Prepaid Lease	<u>16,119</u>
Total Current Assets	<u>16,468,934</u>

**PROPERTY AND EQUIPMENT**

Building and Improvements	1,785,348
Furniture and Equipment	8,952,928
Construction in Progress	<u>297,461</u>
Total	11,035,737
Less: Accumulated Depreciation	<u>(7,920,664)</u>
Net Property and Equipment	<u>3,115,073</u>

**OTHER ASSETS**

Net Pension Asset	<u>152,945</u>
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TOTAL ASSETS	<u>\$ 19,736,952</u>
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**DEFERRED OUTFLOWS OF RESOURCES**

Deferred Outflows of Resources - Pension	\$ 333,282
Deferred Outflows of Resources - OPEB	<u>2,689</u>
Total Deferred Outflows of Resources	<u>\$ 335,971</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF NET POSITION  
PROPRIETARY FUND - "911" FUND  
OCTOBER 31, 2018**

**LIABILITIES**

**CURRENT LIABILITIES**

Accounts Payable	\$ 35,358
Salaries Payable	<u>43,680</u>
Total Current Liabilities	79,038

**NON-CURRENT LIABILITIES**

Accrued Compensated Absences	290,073
Postemployment Benefit Obligation Payable	<u>133,251</u>

TOTAL LIABILITIES	<u>\$ 502,362</u>
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**DEFERRED INFLOWS OF RESOURCES**

Deferred Inflows of Resources - Pension	\$ 459,733
Deferred Inflows of Resources - OPEB	<u>9,603</u>

Total Deferred Inflows of Resources	<u>\$ 469,336</u>
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**NET POSITION**

Net Investment in Capital Assets	3,115,073
Unrestricted	<u>15,986,152</u>

TOTAL NET POSITION	<u>\$ 19,101,225</u>
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The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
PROPRIETARY FUND - "911" FUND  
FOR THE YEAR ENDED OCTOBER 31, 2018**

<b>OPERATING REVENUE</b>	
Telephone Tax	<u>\$ 4,641,969</u>
<b>OPERATING EXPENSES</b>	
Contractual Services	7,295
Depreciation	261,882
Dues and Subscriptions	711
Duplicating Expense	1,996
Insurance	279,561
Lease	253
Miscellaneous	11,440
Office and Postage	1,235
Other Post Employment Benefits	(21,014)
Printing	453
Professional Fees	27,505
Publication and Recordings	891
Repairs and Maintenance	248,908
Retirement and Medicare	212,401
Salaries	1,458,929
Supplies and Materials	149,327
Telecommunications	305,976
Training	28,348
Transportation	26,332
Travel and Meetings	992
Uniforms	2,708
Utilities	<u>1,655</u>
Total Operating Expenses	<u>3,007,784</u>
<b>OPERATING INCOME</b>	<u>1,634,185</u>
<b>NON-OPERATING REVENUES (EXPENSES)</b>	
Miscellaneous Revenue	4,791
Interest Earnings	216,745
Nonemployer Pension Contribution	<u>15,383</u>
Total Non-Operating Revenues (Expenses)	<u>236,919</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
PROPRIETARY FUND - "911" FUND  
FOR THE YEAR ENDED OCTOBER 31, 2018**

INCREASE IN NET POSITION	\$ 1,871,104
NET POSITION, BEGINNING (AS RESTATED)	<u>17,230,121</u>
NET POSITION, ENDING	<u>\$ 19,101,225</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF CASH FLOWS  
PROPRIETARY FUND - "911" FUND  
FOR THE YEAR ENDED OCTOBER 31, 2018**

<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Cash Received From Providing Services	\$ 4,962,378
Cash Paid to Suppliers	(1,326,151)
Cash Paid to Employees	<u>(1,640,700)</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>1,995,527</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Purchases of Property and Equipment	(326,136)
Interest on Investments	<u>216,745</u>
NET CASH USED IN INVESTING ACTIVITIES	<u>(109,391)</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	1,886,136
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	<u>14,213,648</u>
CASH AND CASH EQUIVALENTS AT END OF YEAR	<u>\$ 16,099,784</u>
<b>RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:</b>	
Operating Income	\$ 1,634,185
Adjustment to Reconcile Operating Income to Net Cash Provided by Operating Activities:	
Depreciation	261,882
Lease Amortization	253
Miscellaneous Revenue	4,791
Provision for Net Pension Liability, Net	25,802
Changes in Assets and Liabilities:	
Telephone Tax Receivable	315,618
Prepaid Expenses	2,094
Accounts Payable	(232,912)
Salaries Payable	8,030
Accrued Compensated Absences	(3,202)
Other Post Employment Benefits	<u>(21,014)</u>
Net Cash Provided by Operating Activities	<u>\$ 1,995,527</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2018**

**(A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the District conform to accounting principles generally accepted in the United States as applicable to governments. The following is a summary of the significant policies.

**Basis of Presentation** – The Lafayette Parish Communication District’s financial statements are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations).

**Financial Reporting Entity** –The Lafayette Parish Communication District is governed by an appointed board of commissioners and consists of the “911” Fund, the Office of Homeland Security and Emergency Preparedness Fund and The Communication System Management Fund.

The “911” Fund was created by House Bill No. 480, Act No. 788 and signed into law July 18, 1979 for the purpose of establishing a local emergency telephone response service for Lafayette Parish.

The Office of Homeland Security and Emergency Preparedness Fund (OHSEP) was consolidated with the Lafayette Parish Communication District on November 1, 1984. Funding for OHSEP is provided by the State of Louisiana Office of Homeland Security and Emergency Preparedness, the City of Lafayette and the Parish of Lafayette. Any revenues in excess of expenditures are refunded proportionately to the City and Parish of Lafayette at the end of each fiscal year.

The Communication System Management Fund (CSMF) was established on November 1, 1986 to administer the City of Lafayette’s 800 Megahertz Radio System. CSMF charges other agencies and surrounding communities a rental fee for radio tower usage. The City of Lafayette reimburses CSMF for excess expenditures over revenues received from tower rentals.

The accompanying financial statements present the District’s funds and activities. As required by GAAP, these financial statements present the District as a component unit of the Consolidated Government of Lafayette, Louisiana.

**Government-Wide Financial Statements (GWFS)** - The Statement of Net Position and the Statement of Activities display information about the District as a whole. These statements include all the financial activities of the District. Information contained in these statements reflects the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from non-exchange transactions are recognized in accordance with the requirements of GASB’s *Codification*, Section N50. The statement of activities presents a comparison between direct expenses and program revenues for each of the functions of the District’s governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2018**

**(A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued**

**Government-Wide Financial Statements (GWFS) – continued** - Program revenues include (a) fees and charges paid by the recipients of services offered by the District, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

**Fund Financial Statements (FFS)** – The financial transactions of the Lafayette Parish Communication District are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenses or expenditures. The various funds are reported by generic classification within the financial statements.

The following fund types are used by the Lafayette Parish Communication District:

**Governmental Funds –**

Special Revenue Funds – These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

**Proprietary Fund –**

The focus of proprietary fund measurement is upon determination of operating income, changes in net position, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the proprietary fund of the District:

Enterprise Fund – This type of fund is used to account for operations that are financed and operated in a manner similar to private business enterprises where the costs (expenses, including depreciation) of providing emergency telephone response services to the general public on a continuing basis is financed through user charges.

The emphasis on fund financial statements is on major funds, each displayed in a separate column. A fund is considered major if it is the primary operating fund of the District or its total assets, liabilities, revenues, or expenditures of the individual fund type is at least ten percent of the corresponding total for all of that fund type. Non-major funds by category are summarized into a single column. The non-major funds are combined in a column in the fund financial statements. The Proprietary Fund – “911” Fund is the operating fund of the District and is considered a major fund. In addition, the Office of Homeland Security and Emergency Preparedness Fund and the Communication System Management Fund meet the criteria of a major fund and are reported as such.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2018**

**(A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued**

**Measurement Focus/Basis of Accounting** – Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

**Accrual**

Governmental activities in the government-wide financial statements and the proprietary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred. The proprietary fund type is accounted for on a cost of service measurement focus using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when the related liabilities are incurred.

**Modified Accrual**

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. “Available” means collectible within the current period or within 60 days after year-end. Intergovernmental revenues and fees, charges and commissions for services are recorded when the District is entitled to the funds. Interest on interest-bearing deposits is recorded or accrued as revenues when earned. Substantially all other revenues are recorded when received.

Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred, if measurable.

**Budgets and Budgetary Accounting** – The Lafayette Parish Communication District is required to adopt annual budgets for each fund. Each budget is presented on the modified accrual basis of accounting, which is consistent with generally accepted accounting principles (“GAAP”).

The following procedures are followed in establishing the budgetary data reflected in the financial statements:

- a. Each year, prior to November 1, the District prepares a budget for the next succeeding fiscal year and submits it to the Board of Commissioners. The operating budget includes proposed expenditures and the means of financing them.
- b. The Lafayette Parish Communication District adopts the budget by a resolution of the Board of Commissioners.
- c. The budget must be revised and approved by the Commissioners for any increase in budgetary expenditures.
- d. All budgetary appropriations lapse at the end of each fiscal year.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2018**

**(A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued**

**Cash and Interest-Bearing Deposits** – Cash and interest-bearing deposits are stated at cost, which approximates market.

**Unearned Revenue** – Unearned revenue in the Communication System Management Fund represents rental fees for future radio tower usage. Rental revenue is recognized on a pro-rata basis as radio tower service is provided.

**Capital Assets** – Capital assets purchased or acquired with an original cost of \$1,000 or more are reported at historical cost or estimated cost if historical cost is not available. The District’s capitalization policy matches that of the City/Parish of Lafayette, its fiscal agent. Contributed assets are recorded as capital assets at their estimated fair market value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Building improvements	20 years
Vehicles	5 years
Equipment and Furniture	5 -10 years

**Compensated Absences** – Annual leave is a paid leave of absence from regularly scheduled work hours granted to regular employees for the purpose of rest and recreation or to attend to personal affairs. Annual leave is earned by all regular full and part-time employees based on their years of service ranging from eight to sixteen hours per month beginning after six months of service. Excess leave shall be added to the employee’s sick leave balance. Sick leave is earned by all full-time employees at the rate of eight hours per month and part-time employees at a pro-rata amount based on their usual work schedule for each completed month of employment.

Sick leave is carried forward from year to year. An employee shall be paid for all accumulated hours of sick leave at their regular rate of pay upon regular or disability retirement, death, or upon permanent layoff of an employee with 15 years or more of employment provided an offer of employment in a position of equal or greater pay was not refused and will not be paid upon any other type of separation from service. In accordance with GASB’s *Codification*, Section C60, an accrual is made for accrued sick leave that is determined to be payable at separation based on the above criteria.

On October 31, 2018, accrued compensated absences in the “911” Fund amounted to \$290,073. The portion of accrued compensated absences attributed to the Office of Homeland Security and Emergency Preparedness Fund amounted to \$67,035 on October 31, 2018.

**Prepaid Items** – Payments made to vendors for services that will benefit periods beyond year-end are recorded as prepaid items.

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**NOTES TO FINANCIAL STATEMENTS  
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**(A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued**

**Cash and Cash Equivalents** – For purposes of the Statement of Cash Flows, the District considers all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents.

**Interfund Transactions** – Interfund activity is reported as loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental and proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

**Equity Classifications** – In the government-wide statement of net position, equity is classified as net position and displayed in three components:

- a. Net investments in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those net assets.
- b. Restricted net position – Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation. The District has no restricted net assets at October 31, 2018.
- c. Unrestricted net position – All other net position that do not meet the definition of “restricted” or “invested in capital assets, net of related debt”.

In the fund financial statements, governmental equity is classified as fund balance. However, due to the nature of the governmental funds, there is no fund balance reported in these funds at the end of the fiscal year.

**Estimates** – The preparation of financial statements in conformity with generally accepted accounting principles of the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

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**NOTES TO FINANCIAL STATEMENTS  
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**(A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued**

**Deferred Outflows of Resources and Deferred Inflows of Resources** - In some instances, the GASB requires a government to delay recognition of decreases in net position as expenditures until a future period. In other instances, governments are required to delay recognition of increases in net position as revenues in a future period. In these circumstances, deferred outflows of resources and deferred inflows of resources result from the delayed recognition of expenditures or revenues, respectively.

**(B) CASH AND INVESTMENTS**

The District's cash and investments are included in the Consolidated Government of Lafayette Parish's (LCG) Cash Management Fund, which is pooled with LCG's other investments. Interest earned from the pooled cash management fund is apportioned to each fund based on its average daily cash balance. LCG's investments are categorized to give an indication of the level of risk assumed by LCG at year-end. Category 1 includes investments that are insured or registered or for which the securities are held by LCG or its agent in LCG's name. All funds are considered Category 1 at October 31, 2018.

Cash and investments include bank balances and investments that at the balance sheet date Cash balances are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. The District has no custodial credit risk associated with these deposits.

As a component unit of the Consolidated Government of Lafayette, Louisiana, the District follows the Cash Management Rules and Guidelines of the Lafayette City-Parish Consolidated Government. Following are the risks associated with these rules and guidelines.

**Interest Rate Risk:** As a means of limiting its exposure to fair-value losses arising from rising interest rates, the District's investment policy limits the investment portfolio to "money market instruments", which are defined as very creditworthy, highly liquid investments with maturities of one year or less. Although there may be certain circumstances in which longer-term securities are utilized, the general use of long-term securities shall be avoided.

**Credit Risk:** The District's Investment Policy limits investments to fully insured and/or fully-collateralized certificates of deposits and direct and indirect obligations of U.S. government agencies.

**Concentration of Credit Risk:** The District's investment policy limits the District's investment instruments to: 1) Certificates of Deposit; 2) Certain direct obligations of the US Government; 3) Other "direct obligations" of the U.S. Government; and, 4) Obligations of certain US Government Agencies.

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**(C) TELEPHONE TAX RECEIVABLE**

The telephone tax is received by the "911" Fund from AT&T Mobility, Inc., Cox Louisiana Telecom, LLC, Bellsouth Telecommunications, Inc. and various other vendors from amounts billed to their customers. At October 31, 2018, the telephone tax receivable was \$348,841. The responsibility of collecting the tax rests with the telephone companies and the receivable is reported net of any uncollected amounts, therefore, no allowance for uncollectible taxes is deemed necessary.

**(D) PENSION PLAN**

During the year ended October 31, 2015, the District adopted the provisions of Governmental Accounting Statement No. 68 – *Accounting and Financial Reporting for Pensions*. The Parochial Employees' Retirement System of Louisiana prepare their employer schedules in accordance with Governmental Accounting Statement No. 68 - *Accounting and Financial Reporting for Pensions* – an amendment of GASB Statement No. 27. GASB Statement No. 68 establishes standards for measuring and recognizing liabilities, deferred outflows of resources, deferred inflows of resources and expenses/expenditures. It provides methods and assumptions that should be used to project benefit payments, discount projected benefit payments to their actuarial present value and attribute that present value to periods of employee service. It also provides methods to calculate participating employer's proportionate share of net pension liability, deferred inflows, deferred outflows, pension expense and amortization periods for deferred inflows and deferred outflows.

The employer pension schedules for the Parochial Employees' Retirement System of Louisiana are prepared using the accrual basis of accounting. Members' earnable compensation, for which the employer allocations are based, is recognized in the period in which the employee is compensated for services performed. The member's earnable compensation is attributed to the employer for which the member is employed as of October 31, 2018.

Substantially all of the District's employees are covered under the Parochial Employees' Retirement System of Louisiana. Details concerning the plan are:

**Plan Description:** The Parochial Employees' Retirement System of Louisiana (the System) is a cost-sharing multiple-employer defined benefit pension plan established by Act 205 of the 1952 regular session of the Legislature of the State of Louisiana to provide retirement benefits to all employees of any parish in the state of Louisiana or any governing body or a parish which employs and pays persons serving the parish.

Act 765 of the year 1979, established by the Legislature of the State of Louisiana, revised the System to create Plan A and Plan B to replace the "regular plan" and the "supplemental plan". Plan A was designated for employers out of Social Security. Plan B was designated for those employers that remained in Social Security on the revision date. Employees of the District are members of Plan A.

The Parochial Employees' Retirement System of Louisiana issues a stand-alone report on their financial statements. Access to the report can be found on the Louisiana Legislative Auditor's website, [www.la.la.gov](http://www.la.la.gov).

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**(D) PENSION PLAN - Continued**

The following is a description of the plan and its benefits and is provided for general information purposes only. Participants should refer to these appropriate statutes for more complete information.

Eligibility Requirements:

All permanent parish government employees (except those employed by Orleans, Lafourche and East Baton Rouge Parishes) who work at least 28 hours a week shall become members on the date of employment. New employees meeting the age and Social Security criteria have up to 90 days from the date of hire to elect to participate.

As of January 1997, elected officials, except coroners, justices of the peace, and parish presidents may no longer join the System.

Retirement Benefits:

Any member of Plan A can retire providing he/she meets one of the following criteria:

For employees hired prior to January 1, 2007:

1. Any age with thirty (30) or more years of creditable service.
2. Age 55 with twenty-five (25) years of creditable service.
3. Age 60 with a minimum of ten (10) years of creditable service.
4. Age 65 with a minimum of seven (7) years of creditable service.

For employees hired after January 1, 2007:

1. Age 55 with 30 years of service.
2. Age 62 with 10 years of service.
3. Age 67 with 7 years of service.

Generally, the monthly amount of the retirement allowance of any member of Plan A shall consist of an amount equal to three percent of the member's final average compensation multiplied by his/her years of creditable service. However, under certain conditions, as outlined in the statutes, the benefits are limited to specified amounts.

Survivor Benefits:

Upon the death of any member of Plan A with five (5) or more years of creditable service who is not eligible for retirement, the plan provides for benefits for the surviving spouse and minor children, as outlined in the statutes.

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**(D) PENSION PLAN - Continued**

Any member of Plan A, who is eligible for normal retirement at time of death, the surviving spouse shall receive an automatic Option 2 benefit, as outlined in the statutes.

A surviving spouse who is not eligible for Social Security survivorship or retirement benefits, and married not less than twelve (12) months immediately preceding death of the member, shall be paid an Option 2 benefit beginning at age 50.

Deferred Retirement Option Plan:

Act 338 of 1990 established the Deferred Retirement Option Plan (DROP) for the Retirement System. DROP is an option for that member who is eligible for normal retirement.

In lieu of terminating employment and accepting a service retirement, any member of Plan A or B who is eligible to retire may elect to participate in the Deferred Retirement Option Plan (DROP) in which they are enrolled for three years and defer the receipt of benefits. During participation in the plan, employer contributions are payable but employee contributions cease. The monthly retirement benefits that would be payable, had the person elected to cease employment and receive a service retirement allowance, are paid into the DROP Fund.

Upon termination of employment prior to or at the end of the specified period of participation, a participant in the DROP may receive, at his option, a lump sum from the account equal to the payments into the account, a true annuity based upon his account balance in that fund, or roll over the fund to an Individual Retirement Account.

Interest is accrued on the DROP benefits for the period between the end of DROP participation and the member's retirement date.

For individuals who become eligible to participate in the Deferred Retirement Option Plan on or after January 1, 2004, all amounts which remain credited to the individual's subaccount after termination in the Plan will be placed in liquid asset money market investments at the discretion of the board of trustees. These subaccounts may be credited with interest based on money market rates of return or, at the option of the System, the funds may be credited to self-directed subaccounts.

The participant in the self-directed portion of this Plan must agree that the benefits payable to the participant are not the obligations of the state or the System, and that any returns and other rights of the Plan are the sole liability and responsibility of the participant and the designated provider to which contributions have been made.

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**(D) PENSION PLAN - Continued**

Disability Benefits:

For Plan A, a member shall be eligible to retire and receive a disability benefit if they were hired prior to January 1, 2007, and has at least five years of creditable service or if hired after January 1, 2007, has seven years of creditable service, and is not eligible for normal retirement and has been officially certified as disabled by the State Medical Disability Board. Upon retirement caused by disability, a member of Plan A shall be paid a disability benefit equal to the lesser of an amount equal to three percent of the member's final average compensation multiplied by his years of service, not to be less than fifteen, or three percent multiplied by years of service assuming continued service to age sixty.

Cost of Living Increases:

The Board is authorized to provide a cost of living allowance for those retirees who retired prior to July 1973. The adjustment cannot exceed 2% of the retiree's original benefit for each full calendar year since retirement and may only be granted if sufficient funds are available from investment income in excess of normal requirements. In addition, the Board may provide an additional cost of living increase to all retirees and beneficiaries who are over age sixty-five equal to 2% of the member's benefit paid on October 1, 1977, (or the member's retirement date, if later). Also, the Board may provide a cost of living increase up to 2.5% for retirees 62 and older. (RS 11:1937). Lastly, Act 270 of 2009 provided for further reduced actuarial payments to provide an annual 2.5% cost of living adjustment commencing at age 55.

Employer Contributions:

According to state statute, contributions for all employers are actuarially determined each year. For the year ended December 31, 2017 the actuarially determined contribution rate was 9.35% of member's compensation for Plan A. However, the actual rate for the fiscal year ending December 31, 2017 was 12.50% for Plan A.

According to state statute, the System also receives  $\frac{1}{4}$  of 1% of ad valorem taxes collected within the respective parishes, except for Orleans and East Baton Rouge parishes. The System also receives revenue sharing funds each year as appropriated by the Legislature. Tax monies and revenue sharing monies are apportioned between Plan A and Plan B in proportion to the member's compensation. These additional sources of income are used as additional employer contributions and are considered support from non-employer contributing entities.

Employer Allocations:

The schedule of employer allocations reports the historical employer contributions, in addition to the employer allocation percentage for each participating employer. The historical employer contributions are used to determine the proportionate relationship of each employer to all employers of Parochial Employees' Retirement System of Louisiana. The employer's proportion was determined on a basis that is consistent with the manner in which contributions to the pension plan are determined. The resulting allocation percentages were used in calculating each employer's proportionate share of the pension amounts.

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**(D) PENSION PLAN - Continued**

The allocation method used in determining each employer's proportion was based on each employer's contributions to the plan during the fiscal year ended December 31, 2017 as compared to the total of all employers' contributions received by the plan during the fiscal year ended December 31, 2016.

Pension Liabilities, Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions:

At October 31, 2018, the District reported a liability of \$488,104 for its proportionate share of the net pension liability, of which \$40,309 and \$447,795 was reported in the governmental activities and business-type activities, respectively. The net pension liability was measured as of December 31, 2017 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At December 31, 2016, the District's proportion was .24%, which was an increase of .01% from its proportion measured as of December 31, 2016.

For the year ended October 31, 2018, the District recognized pension expense of \$210,168 adjusted for the employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions of (\$4,432).

At October 31, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Governmental Activities</u>		<u>Business-type Activities</u>	
	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>
Difference Between Expected and Actual Experience	\$ -	\$ 9,105	\$ -	\$ 99,422
Change in Assumptions	17,754	-	193,851	-
Change in Proportion and Differences Between the Employer's Contributions and the Employer's Proportionate Share of Contributions	246	-	2,690	-
	-	493	-	5,382
Net Differences Between Projected and Actual Earnings on Plan Investments	-	32,497	-	354,833
Contributions Subsequent to the Measurement Date	12,478	-	136,244	-
Reallocation between funds	(497)	(96)	497	96
Total	<u>\$ 29,981</u>	<u>\$ 41,999</u>	<u>\$ 333,282</u>	<u>\$ 459,733</u>

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OCTOBER 31, 2018**

**(D) PENSION PLAN - Continued**

Deferred outflows of resources of \$148,722 related to pensions resulting from the District's contributions subsequent to the measurement date will be recognized as a reduction of the Net Pension Liability in the year ended October 31, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended</u> <u>December 31,</u>	
2018	\$ 21,888
2019	(28,388)
2020	(131,199)
2021	<u>(153,515)</u>
Total	<u>\$ (291,214)</u>

Actuarial Methods and Assumptions:

The net pension liability was measured as the portion of the present value of projected benefit payments to be provided through the pension plan to current active and inactive employees that is attributed to those employees' past periods of service, less the amount of the pension plan's fiduciary net position.

A summary of the actuarial methods and assumptions used in determining the total pension liability as of December 31, 2017, are as follows:

Valuation Date	December 31, 2017
Actuarial Cost Method	Plan A – Entry Age Normal
Investment Rate of Return	6.75% net of investment expense, including inflation
Expected Remaining Service lives	4 years
Projected Salary Increases	Plan A – 5.25% (2.75% Merit/2.50% Inflation)
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increase not yet authorized by the Board of Trustees.
Mortality	RP-2000 Employee Sex Distinct Table was selected for employees. RP-2000 Healthy Annuitant Sex Distinct Tables were selected for annuitants and beneficiaries. RP-2000 Disabled Lives Mortality Table was selected for disabled annuitants.
Inflation Rate	2.50%

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**(D) PENSION PLAN – Continued**

The discount rate used to measure the total pension liability was 6.75% for Plan A. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers and non-employer contributing entities will be made at the actuarially determined contribution rates, which are calculated in accordance with relevant statutes and approved by the Board of Trustees and the Public Retirement Systems' Actuarial Committee. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The mortality rate assumption used was set based upon an experience study performed on plan data for the period January 1, 2010 through December 31, 2014. The data was assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the System's liabilities. The RP-2000 Healthy Annuitant Sex Distinct Tables (set forward two years for males and set forward one year for females) projected to 2031 using Scale AA was selected for annuitants and beneficiaries. For disabled annuitants, the RP-2000 Disabled Lives Mortality Table set back five years for males and three years for females was selected. For active employees, the RP-2000 Employee Sex Distinct Tables set back four years for males and three years for females was used.

Sensitivity to Changes in Discount Rate:

The following presents the net pension liability of the participating employers calculated using the discount rate of 6.75%, as well as what the employers' net pension liability would be if it were calculated using a discount rate that is one percentage point lower 5.75% or one percentage point higher 7.75% than the current rate.

	PLAN A		
	Changes in Discount Rate 2017		
	1%	Current	1%
	Decrease	Discount	Increase
	5.75%	6.75%	7.75%
Net Pension Liability (Asset)	\$826,595	\$(167,654)	\$(1,052,970)

Change in Net Pension Liability:

The changes in the net pension liability for the year ended October 31, 2018 were recognized in the current reporting period as pension expense except as follows:

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**(D) PENSION PLAN - Continued**

*Differences between Expected and Actual Experience:*

Differences between expected and actual experience with regard to economic or demographic factors in the measurement of the total pension liability were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan. The difference between expected and actual experience resulted in a deferred inflow of resources for Plan A in the amount of \$108,527 for the year ended October 31, 2018.

*Differences between Projected and Actual Investment Earnings:*

Differences between projected and actual investment earnings on pension plan investments were recognized in pension expense using the straight-line amortization method over a closed five-year period. The difference between projected and actual investment earnings resulted in a deferred inflow of resources in the amounts of \$387,330 for Plan A for the year ended October 31, 2018.

*Change in Assumptions:*

The changes in assumptions about future economic or demographic factors were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan. The change in assumptions or other inputs resulted in deferred outflows of resources in the amount of \$211,605 for Plan A, for the year ended October 31, 2018.

*Change in Proportion:*

Changes in the employer's proportionate shares of the collective net pension liability and collective deferred outflows of resources and deferred inflows of resources since the prior measurement date were recognized in employer's pension expense/(benefit) using a the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided pensions through the pension plan.

*Contributions – Proportionate Share:*

Differences between contributions remitted to the System and the employer's proportionate share are recognized in pension expense/(benefit) using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with a pension through the pension plan. The resulting deferred inflow/outflow and amortization is not reflected in the schedule of employer amounts due to differences that could arise between contributions reported by the System and contributions reported by the participating employer.

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**(E) POSTEMPLOYMENT BENEFITS**

**General Information about the OPEB Plan**

**Plan Description** – The LPCD provides certain continuing health care and life insurance benefits for its retired employees. The LPCD’s OPEB Plan (the OPEB Plan) is a single-employer defined benefit OPEB plan administered by the LPCD. The authority to establish and/or amend the obligation of the employer, employees and retirees rests with the LPCD. No assets are accumulated in a trust that meets the criteria in Governmental Accounting Standards Board (GASB) Codification Section P52 *Postemployment Benefits Other Than Pensions—Reporting For Benefits Not Provided Through Trusts That Meet Specified Criteria—Defined Benefit*.

**Benefits Provided** – Medical benefits are provided through insured programs. The plan provisions are contained in the official plan documents. Employees are covered by Plan A of Parochial Employees Retirement System (PERS), whose retirement eligibility (D.R.O.P. entry) provisions are as follows: for active members hired before January 1, 2007: 30 years of service at any age; age 55 and 25 years of service; age 60 and 10 years of service; or, age 65 and 7 years of service; for active members hired on and after January 1, 2007: age 55 and 30 years of service; age 62 and 10 years of service; or, age 67 and 7 years of service.

**Employees Covered by Benefit Terms** – At October 31, 2018, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	4
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	<u>30</u>
Total	34

**Total OPEB Liability**

The LPCD’s total OPEB liability of \$133,251 was measured as of October 31, 2018 and was determined by an actuarial valuation as of that date.

**Actuarial Assumptions and Other Inputs** – The total OPEB liability in the October 31, 2018 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.5%
Salary increases	4.0%, including inflation
Discount rate	3.65% annually (Beginning of Year to Determine ADC)
	4.30%, annually (As of End of Year Measurement Date)
Healthcare cost trend rates	Flat 5.5% annually

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**(E) POSTEMPLOYMENT BENEFITS - Continued**

The discount rate was based on the average of the Bond Buyers' 20 Year General Obligation municipal bond index as of October 31, 2018, the end of the applicable measurement period.

Mortality rates were based on the RP-2000 Table without projection with 50%/50% unisex blend.

The actuarial assumptions used in the October 31, 2018 valuation were based on the results of ongoing evaluations of the assumptions from November 1, 2009 to October 31, 2018.

**Changes in the  
Total OPEB Liability**

Balance at October 31, 2017		\$161,179
Changes for the Year:		
Service Cost	\$ 3,131	
Interest	5,352	
Difference Between Expected and Actual Experience	2,838	
Changes in Assumptions	(10,136)	
Benefit Payments and Net Transfers	<u>(29,113)</u>	
		<u>(27,928)</u>
Balance at October 31, 2018		<u>\$133,251</u>

*Sensitivity of the total OPEB liability to changes in the discount rate* – The following presents the total OPEB liability of the LPCD, as well as what the LPCD's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (3.18%) or 1-percentage-point higher (5.18%) than the current discount rate:

	<b>1.0% Decrease (3.30%)</b>	<b>Current Discount Rate (4.30%)</b>	<b>1.0% Increase (5.30%)</b>
Total OPEB liability	\$ 159,684	\$ 133,251	\$ 116,134

*Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates* – The following presents the total OPEB liability of the LPCD, as well as what the LPCD's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (4.5%) or 1-percentage-point higher (6.5%) than the current healthcare trend rates:

	<b>1.0% Decrease (4.5%)</b>	<b>Current Trend (5.5%)</b>	<b>1.0% Increase (6.5%)</b>
Total OPEB liability	\$ 102,723	\$ 133,251	\$ 140,499

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**(E) POSTEMPLOYMENT BENEFITS - Continued**

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended October 31, 2018, the LPCD recognized OPEB expense of \$8,099. At October 31, 2018, the LPCD reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 2,689	\$ -
Changes in assumptions	<u>-</u>	<u>(9,603)</u>
Total	<u>\$ 2,689</u>	<u>\$ (9,603)</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Years Ending October 31:

2019	\$ (384)
2020	(384)
2021	(384)
2022	(384)
2023	(384)
Thereafter	(4,994)

**(F) LEASES**

On September 1, 1983, the District entered into and prepaid a ninety-nine year lease with the City of Lafayette for land for future construction of a permanent facility. The prepaid amount is amortized over the term of the lease in the amount of \$253 per year.

The District has entered into a lease with AT&T. for an Automatic Location Identification (ALI) system. The ALI system is used within the "911" Fund. The lease term is for one year and renews annually unless either party gives a one hundred eighty (180) day written notice. The lease term runs from March 28, 2018 through March 26, 2019 with monthly lease payments of \$16,185. Future minimum lease payments at October 31, 2018, were \$80,925.

The District also has a lease for tower space from American Tower Corporation. The leased tower space is used within the CSM Fund. The lease automatically renews annually unless either party gives a ninety (90) day written notice. The lease term runs from November 1 through October 31 with monthly lease payments of \$1,448 for the year ended October 31, 2018. Total lease expense for the year ended October 31, 2018 was \$17,376. Future minimum lease payments at October 31, 2018, were \$17,376.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2018**

**(F) LEASES - continued**

In June 2004, the District entered into an Intergovernmental Agreement with the City of Carencro to lease a parcel of land for construction of the Mobile Operations Center Garage. The initial term of the lease is fifty years. After the initial term, the City has the option to continue the lease on a month-to-month basis. There is no cost to the District for this lease.

**(G) CAPITAL ASSETS**

Capital asset activity for the year ended October 31, 2018 was as follows:

	<u>Balance</u> <u>10/31/2017</u>	<u>Additions/</u> <u>Completions</u>	<u>Retirements/</u> <u>Adjustments</u>	<u>Balance</u> <u>10/31/2018</u>
<b>Governmental Activities:</b>				
Capital assets, being depreciated				
Buildings	\$ 892,231	\$ -	\$ -	\$ 892,231
Furniture and Equipment	<u>4,913,855</u>	<u>64,759</u>	<u>35,305</u>	<u>4,943,309</u>
Total capital assets being depreciated	<u>5,806,086</u>	<u>64,759</u>	<u>35,305</u>	<u>5,835,540</u>
Less: Accumulated depreciation for:				
Buildings	319,736	44,721	-	364,457
Furniture and Equipment	<u>4,039,801</u>	<u>143,212</u>	<u>35,246</u>	<u>4,147,767</u>
Total accumulated depreciation	<u>4,359,537</u>	<u>187,933</u>	<u>35,246</u>	<u>4,512,224</u>
Total capital assets being depreciated, net	<u>1,446,549</u>	<u>(123,174)</u>	<u>59</u>	<u>1,323,316</u>
Governmental activities capital assets, net	<u>\$ 1,446,549</u>	<u>\$ (123,174)</u>	<u>\$ 59</u>	<u>\$ 1,323,316</u>
<b>Business-type Activities:</b>				
Capital assets, being depreciated				
Buildings	\$ 1,769,623	\$ 15,725	\$ -	\$ 1,785,348
Furniture and Equipment	<u>8,769,443</u>	<u>213,099</u>	<u>29,614</u>	<u>8,952,928</u>
Total capital assets being depreciated	<u>10,539,066</u>	<u>228,824</u>	<u>29,614</u>	<u>10,738,276</u>
Less: Accumulated Depreciation for:				
Buildings	936,688	64,907	-	1,001,595
Furniture and Equipment	<u>6,571,708</u>	<u>196,975</u>	<u>29,614</u>	<u>6,919,069</u>
Total accumulated depreciation	<u>7,688,396</u>	<u>261,882</u>	<u>29,614</u>	<u>7,920,664</u>
Total capital assets being depreciated, net	<u>2,850,670</u>	<u>(33,058)</u>	<u>-</u>	<u>2,817,612</u>
Construction in Progress	<u>200,147</u>	<u>97,314</u>	<u>-</u>	<u>297,461</u>
Business-type activities capital assets, net	<u>\$ 3,050,817</u>	<u>\$ 64,255</u>	<u>\$ -</u>	<u>\$ 3,115,072</u>

Depreciation expense for the year ended October 31, 2018 was charged as direct expense to programs of the government as follows:

Governmental Activities – Public Safety	\$ 187,933
Business-Type Activities – Public Safety	\$ 261,882

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2018**

**(H) BOARD COMPENSATION**

The Board of Commissioners serve without compensation or per diem.

**(I) RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; error and omissions; and natural disasters. The District is insured to reduce the exposure to these risks.

**(J) LITIGATION**

From time to time, the District is exposed to risk of loss related to claims against the District, arising in the normal course of operations. Management believes that the District's insurance coverage is sufficient for potential liabilities, if any. Therefore, no amounts were recorded in these financial statements.

**(K) COMMITMENTS AND CONTINGENCIES**

The District has entered into a contract with an architect for services related to the construction of a new facility. The initial fee is estimated based on the projected cost of construction to be approximately \$983,311. As of October 31, 2018, the District has paid \$254,977 under this contract.

In September 2018, the District entered into a contract for a new Computer Aided Dispatch System. The contract contains both a professional and Software as a Service (SaaS) component. The implementation phase base amount is \$1,400,000 of which \$140,000 had been paid in the fiscal year ended October 31, 2018. The SaaS portion of the contract is not anticipated to commence until on or about September 2020.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS  
OCTOBER 31, 2018**

**(L) NEW ACCOUNTING PRONOUNCEMENTS**

In June 2015, the Governmental Standards Accounting Board (GASB) approved Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. GASB Statement No. 75 will improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions. The provisions of GASB Statement No 75 were implemented by the District during the year ended October 31, 2018. The Statement establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expenses/expenditures.

The Statement resulted in a restatement of net position as follows:

Net Position, October 31, 2017, as previously reported	\$ 17,378,838
Change in Accounting Principle: Net effect of implementing GASB Statement No. 75.	<u>(149,717)</u>
Net Position, October 31, 2017 as restated	<u>\$ 17,230,121</u>

**(M) SUBSEQUENT EVENT**

The District has evaluated subsequent events through March 23, 2019, the date which these financial statements were available to be issued. In January 2019, the District purchased land for a new facility in the amount of \$46,000.

**REQUIRED SUPPLEMENTARY INFORMATION**

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
BUDGET (GAAP BASIS) AND ACTUAL  
ENTERPRISE FUND - PROPRIETARY FUND  
FOR THE YEAR ENDED OCTOBER 31, 2018**

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUE</b>				
Telephone Tax	\$ 4,200,000	\$ 4,200,000	\$ 4,641,969	\$ 441,969
Miscellaneous Revenue	1,000	1,000	4,791	3,791
Interest Earnings	25,000	25,000	216,745	191,745
Nonemployer Pension Contribution	-	-	15,383	15,383
<b>Total Revenue</b>	<u>4,226,000</u>	<u>4,226,000</u>	<u>4,878,888</u>	<u>652,888</u>
<b>EXPENSES</b>				
<b>Current:</b>				
Contractual Services	40,000	40,000	7,295	32,705
Depreciation	600,000	600,000	261,882	338,118
Dues and Subscriptions	1,000	1,000	711	289
Duplicating Expense	2,500	2,500	1,996	504
Insurance	278,300	309,800	279,561	30,239
Land Lease	300	300	253	47
Miscellaneous	13,000	13,000	11,440	1,560
Office and Postage	1,500	1,500	1,235	265
Other Post Employment Benefits	175,000	175,000	(21,014)	196,014
Printing	600	600	453	147
Professional Fees	35,000	42,000	27,505	14,495
Publication and Recordings	2,500	2,500	891	1,609
Repairs and Maintenance	259,000	289,000	248,908	40,092
Retirement and Medicare	260,000	260,000	212,401	47,599
Salaries	1,570,000	1,570,000	1,458,929	111,071
Supplies and Materials	270,600	233,600	149,327	84,273
Telecommunications	470,000	423,500	305,976	117,524
Training	25,000	30,000	28,348	1,652
Transportation	18,000	28,000	26,332	1,668
Travel and Meetings	1,500	1,500	992	508
Uniforms	3,000	3,000	2,708	292
Utilities	4,500	4,500	1,655	2,845
<b>Total Expenses</b>	<u>\$ 4,031,300</u>	<u>\$ 4,031,300</u>	<u>\$ 3,007,784</u>	<u>\$ 1,023,516</u>

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
BUDGET (GAAP BASIS) AND ACTUAL  
ENTERPRISE FUND - PROPRIETARY FUND  
FOR THE YEAR ENDED OCTOBER 31, 2018**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES (BROUGHT FORWARD)	\$ 194,700	\$ 194,700	\$ 1,871,104	\$ 1,676,404
NET POSITION, BEGINNING	<u>18,114,569</u>	<u>18,114,569</u>	<u>17,230,121</u>	<u>-</u>
NET POSITION, ENDING	<u>\$ 18,309,269</u>	<u>\$ 18,309,269</u>	<u>\$ 19,101,225</u>	<u>\$ 1,676,404</u>

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**SPECIAL REVENUE FUND  
OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGET (GAAP BASIS) AND ACTUAL  
FOR THE YEAR ENDED OCTOBER 31, 2018**

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUE</b>				
Government Appropriations	\$ 230,000	\$ 251,631	\$ 231,899	\$ (19,732)
Grant Revenue	-	68,278	68,278	-
Interest Earnings	70	70	867	797
Miscellaneous Revenues	-	-	-	-
Total Revenue	230,070	319,979	301,044	(18,935)
<b>EXPENDITURES</b>				
Current:				
Dues, Licenses and Subscriptions	300	300	180	120
Duplicating Expense	200	200	-	200
Insurance	37,200	28,200	23,567	4,633
Miscellaneous	1,000	1,400	1,290	110
Postage	200	200	-	200
Professional Fees	4,000	1,000	1,000	-
Publication and Recordings	200	200	-	200
Repairs and Maintenance	11,070	10,670	7,211	3,459
Retirement and Medicare	18,000	18,000	14,449	3,551
Salaries	119,000	119,000	110,873	8,127
Supplies and Materials	5,100	5,100	3,364	1,736
Telecommunications	18,400	18,400	15,723	2,677
Training	4,500	2,000	1,296	704
Transportation	5,000	7,000	6,342	658
Travel and Meetings	400	400	-	400
Uniforms	200	200	40	160
Utilities	5,300	2,300	1,428	872
Capital Outlay:				
Equipment	-	105,409	64,760	40,649
Total Expenditures	\$ 230,070	\$ 319,979	\$ 270,964	\$ 49,015

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**SPECIAL REVENUE FUND  
OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGET (GAAP BASIS) AND ACTUAL  
FOR THE YEAR ENDED OCTOBER 31, 2018**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
EXCESS OF REVENUES OVER EXPENDITURES	\$ -	\$ -	\$ 30,080	\$ 30,080
<b>OTHER FINANCING SOURCES (USES):</b>				
Reimbursement of Excess Funds:				
City/Parish of Lafayette	<u>-</u>	<u>-</u>	<u>(30,080)</u>	<u>(30,080)</u>
EXCESS OF REVENUES OVER EXPENDITURE AND OTHER FINANCING USES	-	-	-	-
FUND BALANCE, BEGINNING	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE, ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**SPECIAL REVENUE FUND  
COMMUNICATION SYSTEM MANAGEMENT**

**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGET (GAAP BASIS) AND ACTUAL  
FOR THE YEAR ENDED OCTOBER 31, 2018**

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUE</b>				
Government Appropriation	\$ 175,000	\$ 175,000	\$ 104,225	\$ (70,775)
Interest Earnings	-	-	521	521
Miscellaneous Revenues	-	-	1,448	1,448
Total Revenue	175,000	175,000	106,194	(68,806)
<b>EXPENDITURES</b>				
Current:				
Dues and Licenses	300	300	85	215
Duplicating Expense	200	200	-	200
Postage	100	100	-	100
Printing	100	100	-	100
Professional Fees	2,500	2,500	500	2,000
Publications and Recordations	300	550	505	45
Repairs and Maintenance	85,000	85,000	36,269	48,731
Supplies and Materials	2,500	2,250	1,708	542
Telecommunications	48,000	48,000	37,796	10,204
Tower Rentals	22,000	22,000	17,376	4,624
Training	-	3,000	2,821	179
Travel and Meetings	500	500	-	500
Utilities	13,500	10,500	8,739	1,761
Total Expenditures	175,000	175,000	105,799	69,201
DEFICIENCY OF REVENUES OVER EXPENDITURES	-	-	395	395
<b>OTHER FINANCING SOURCES (USES)</b>				
Reimbursement of Funds:				
City/Parish of Lafayette	-	-	(395)	(395)
EXCESS OF REVENUES OVER EXPENDITURES AND OTHER FINANCING USES	-	-	-	-
FUND BALANCE, BEGINNING	-	-	-	-
FUND BALANCE, ENDING	\$ -	\$ -	\$ -	\$ -

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS  
FOR THE YEAR ENDED OCTOBER 31, 2018**

<b>Total OPEB Liability</b>		
Service cost	\$	3,131
Interest		5,352
Changes of benefit terms		-
Differences between expected and actual experience		2,838
Changes of assumptions		(10,136)
Benefit payments		(29,113)
<b>Net change in total OPEB liability</b>		<u>(27,928)</u>
<b>Total OPEB liability - beginning</b>		<u>161,179</u>
<b>Total OPEB liability - ending (a)</b>	<b>\$</b>	<b><u>133,251</u></b>
Covered-employee payroll	\$	<u>1,484,009</u>
Net OPEB liability as a percentage of covered-employee payroll		<u>8.98%</u>

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**SCHEDULE OF EMPLOYER CONTRIBUTIONS - OPEB  
FOR THE YEAR ENDED OCTOBER 31, 2018**

<b>Actuarially determined contribution</b>		\$ 12,060
<b>Contributions in relation to the actuarially determined contribution</b>		
Employer contributions to trust	\$ -	
Employer-paid retiree premiums	<u>29,113</u>	
		<u>29,113</u>
<b>Contribution deficiency (excess)</b>		<u>\$ (17,053)</u>
Covered annual payroll		<u>\$ 1,484,009</u>
Contributions as a percentage of covered employee payroll		<u>1.96%</u>

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**SCHEDULE OF EMPLOYER'S SHARE OF NET PENSION LIABILITY  
FOR THE YEAR ENDED OCTOBER 31, 2018**

Year ended October 31,	Employer Proportion of the Net Pension Liability (Asset)	Employer Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Employee Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	0.221775%	\$ 60,635	\$ 1,294,481	4.7%	99.15%
2016	0.229240%	\$ 603,427	\$ 1,412,214	42.7%	92.23%
2017	0.2369997%	\$ 488,104	\$ 1,411,574	34.6%	94.15%
2018	0.225874%	\$ (167,654)	\$ 1,580,812	-10.6%	101.98%

\* - The amounts presented have a measurement date of December 31.

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**SCHEDULE OF EMPLOYER CONTRIBUTIONS - PENSION  
FOR THE YEAR ENDED OCTOBER 31, 2018**

<u>Year ended October 31,</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to Contractual Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Employer's Covered Employee Payroll</u>	<u>Contributions as a % of Covered Employee Payroll</u>
2015	\$ 207,117	\$ 212,694	\$ (5,577)	\$ 1,294,481	16.43%
2016	\$ 204,771	\$ 192,689	\$ 12,082	\$ 1,412,214	13.64%
2017	\$ 183,505	179,245	\$ 4,260	\$ 1,411,574	12.70%
2018	\$ 197,602	176,057	\$ 21,545	\$ 1,580,812	11.14%

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

**LAFAYETTE PAISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE YEAR ENDED OCTOBER 31, 2018**

**(6) PENSION PLAN**

Changes in Assumptions – Changes of assumptions about future economic or demographic factors or of other inputs were recognized in pension expense using the straight-line method of amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan. These assumptions include the rate of investment return, mortality of plan members, rate of salary increase, rates of retirement, rates of termination, rates of disability, and various other factors that have an impact on the cost of the plan.

**(B) OTHER POSTEMPLOYMENT BENEFITS**

Benefit Changes – There were no changes of benefit terms for the year ended October 31, 2018.

Change of Assumptions – The discount rate as of October 31, 2017 was 3.65% and it changed to 4.30% as of October 31, 2018.

Actuarially determined contributions are calculated as of the last day of the fiscal year in which contributions were reported.

Valuation Date	November 1, 2017
Actuarial Cost Method	Individual Entry Age Normal
Amortization Method	Level Dollar, Open
Amortization Period	30 years
Asset Valuation Method	Market Value
Inflation	2.5% Annually
Healthcare Trend	Flat 5.5% Annually
Salary Increases	4.0% Annually
Discount Rate	3.65% Annually (Beginning of Year to Determine ADC) 4.30% Annually (As of End of Year to Measurement Date)
Retirement Age	6 years delay after: Hire date Prior to 1/1/2007 – 30 years of service at any age; or age 55 and 25 years of service, or age 60 and 10 years of service; or age 65 and 7 years of service; Hired on or after 1/1/2007 – 30 years of service and age 55; or, age 62 and 10 years of service; or, age 67 and 7 years of service.
Mortality	RP-2000 without projection, 50% unisex blend.
Turnover	Age specific table with an average of 8% when applied to the active census.

**OTHER SUPPLEMENTARY INFORMATION**

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**SCHEDULE OF WIRELESS 911 REVENUES AND EXPENDITURES  
FOR THE YEAR ENDED OCTOBER 31, 2018**

REVENUES	
Acadiana Cellular GP	\$ 90,092.21
AT&T (Lafayette MSA)	1,590,774.52
New Cingular Wireless PCS, LLC	162,018.21
Sprint Nextel PCS	17,034.18
State of Louisiana - Department of Revenue	572,604.53
T-Mobile Central	127,940.17
Verizon Wireless	558,165.71
Other Wireless Companies	<u>214,828.35</u>
TOTAL REVENUES	<u>\$ 3,333,457.88</u>

NOTE: The collection of the Wireless E911 tax is authorized by Louisiana Revised Statute 33:9109. According to the statute, the District is to collect the tax from the providers of wireless communications. The proceeds of the tax are restricted in use for payment of service suppliers' and the District's costs associated with the implementation of Phase I and Phase II enhancements required by the FCC. Once these expenditures have been made and the system implementation is complete, the proceeds become unrestricted and may be used for any lawful purpose of the District. All Phase I and Phase II system implementation requirements are complete.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS  
FOR THE YEAR ENDED OCTOBER 31, 2018**

**Agency Head Name: James C. Stansbury**

<b>Purpose</b>	<b>Amount</b>
Salary	\$ 101,810
Benefits - Insurance, Retirement, Medicare, etc.	19,357
Vehicle Subsidy Leases	792
Per Diem	1,760
Travel	4,806
Registration Fees	2,015
Transportation	586

See Independent Auditors' Report.

**COMPLIANCE AND INTERNAL CONTROL**

# WRIGHT, MOORE, DEHART, DUPUIS & HUTCHINSON, L.L.C.

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STEPHANIE L. WEST, CPA, MBA

## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Commissioners  
Lafayette Parish Communication District  
Lafayette, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and the major funds of Lafayette Parish Communication District, A Component Unit of the Consolidated Government of Lafayette, Louisiana, as of and for the year ended October 31, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated March 23, 2019.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Lafayette Parish Communication District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lafayette Parish Communication District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Lafayette Parish Communication District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Lafayette Parish Communication District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Although the intended use of this report may be limited, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor of the State of Louisiana as a public document.

*Wright, Moore, DeHart,  
Dupuis & Hutchinson*

WRIGHT, MOORE, DEHART,  
DUPUIS & HUTCHINSON, L.L.C.  
Certified Public Accountants

March 23, 2019  
Lafayette, Louisiana

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED OCTOBER 31, 2018**

We have audited the financial statements of the Lafayette Parish Communication District as of and for the year ended October 31, 2018 and have issued our report thereon dated March 23, 2019. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of October 31, 2018 resulted in an unmodified opinion.

**Section I - Summary of Auditors' Reports**

**A. FINANCIAL STATEMENTS**

Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weaknesses	___	Yes	✓	No
Significant Deficiency	___	Yes	✓	No

Compliance

Compliance Material to Financial Statements	___	Yes	✓	No
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**B. FEDERAL AWARDS**

This section is not applicable for the fiscal year ended October 31, 2018.

**Section II - Financial Statement Findings**

The audit did not disclose any findings required to be reported.

**Section III - Federal Award Findings and Questioned Costs**

This section is not applicable for the fiscal year ended October 31, 2018.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**SCHEDULE OF PRIOR YEAR FINDINGS  
FOR THE YEAR ENDED OCTOBER 31, 2018**

There were no prior year findings.

**LAFAYETTE PARISH COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT  
OF LAFAYETTE, LOUISIANA**

**MANAGEMENT'S CORRECTIVE ACTION PLAN  
FOR THE YEAR ENDED OCTOBER 31, 2018**

No current year findings were noted, therefore, no response is deemed necessary.

**LAFAYETTE PARISH  
COMMUNICATION DISTRICT  
A COMPONENT UNIT OF THE CONSOLIDATED  
GOVERNMENT OF LAFAYETTE, LOUISIANA**

**Independent Accountants' Report  
On Applying Agreed-Upon Procedures**

**Year Ended October 31, 2018**

# WRIGHT, MOORE, DEHART, DUPUIS & HUTCHINSON, L.L.C.

Certified Public Accountants  
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## INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

JOHN W. WRIGHT, CPA \*  
JAMES H. DUPUIS, CPA, CFP \*  
JAN H. COWEN, CPA \*  
LANCE E. CRAPPELL, CPA, CGMA \*  
MICAH R. VIDRINE, CPA \*  
TRAVIS M. BRINSKO, CPA \*  
RICK L. STUTES, CPA, CVA/ABV,  
APA, CFF/MAFF\*  
CHRISTINE R. DUNN, CPA\*\*  
DAMIAN H. SPIESS, CPA, CFP \*\*  
JOAN MARTIN, CPA, CVA, CFF, FABFA\*\*

\* A PROFESSIONAL CORPORATION  
\*\* A LIMITED LIABILITY COMPANY



ANDRE' D. BROUSSARD, CPA  
DANIELLE M. CASTILLE, CPA  
ALEXANDRA DARDAR, CPA, MBA  
ROBERT T. DUCHARME, II, CPA  
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STEFAN HAWKINS, CPA  
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CORITA K. KUON, CPA, CVA  
JOSEPH LACOMBE, CPA  
WENDY ORTEGO, CPA, CVA  
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KEITH SIBILLE, CPA  
ROBIN G. STOCKTON, CPA  
TINA B. VIATOR, CPA  
STEPHANIE L. WEST, CPA, MBA

To the Board of Commissioners and Management  
Lafayette Parish Communication District  
Lafayette, Louisiana

We have performed the procedures enumerated below, which were agreed to by the management of Lafayette Parish Communication District and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about Lafayette Parish Communication District's compliance with certain laws, regulations and best practices during the year ended October 31, 2018. Management of Lafayette Parish Communication District is responsible for its financial records and compliance with applicable laws and regulations. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

### *Written Policies and Procedures*

1. Obtain the entity's written policies and procedures and report whether those written policies and procedures address each of the following financial/business functions (or report that the entity does not have any written policies and procedures), as applicable:

- a) **Budgeting**, including preparing, adopting, monitoring, and amending the budget

*Written policies and procedures were obtained and address the functions noted above.*

- b) **Purchasing**, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes.

*Written policies and procedures were obtained and address the functions noted above.*

- c) **Disbursements**, including processing, reviewing, and approving

*Written policies and procedures were obtained and address the functions noted above.*

- d) **Receipts**, including receiving, recording, and preparing deposits

*Written policies and procedures were obtained and address the functions noted above.*

- e) **Payroll/Personnel**, including (1) payroll processing, and (2) reviewing and approving time and attendance records, including leave and overtime worked.

*Written policies and procedures were obtained and address the functions noted above.*

- f) **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process

*Written policies and procedures were obtained and address the functions noted above.*

- g) **Credit Cards (and debit cards, fuel cards, P-Cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers, and (5) monitoring card usage

*Written policies and procedures were obtained and address the functions noted above.*

- h) **Travel and expense reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers

*Written policies and procedures were obtained and address the functions noted above.*

- i) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy. Note: Ethics requirements are not applicable to nonprofits.

*Written policies and procedures were obtained and address the functions noted above.*

- j) **Debt Service**, including (1) debt issuance approval, (2) EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

*This section is not applicable – no debt has been issued.*

**Board (or Finance Committee, if applicable)**

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2. Obtain and review the board/committee minutes for the fiscal period, and:  
a) Report whether the managing board met (with a quorum) at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, or other equivalent document.

*Obtained and reviewed minutes of the managing board for the fiscal period noting that the board met in accordance with the by-laws.*

- b) For those entities reporting on the governmental accounting model, observe that the minutes referenced or included monthly budget-to-actual comparisons on the general fund and major special revenue funds, as well as monthly financial statements (or budget-to-actual comparisons, if budgeted) for major proprietary funds.<sup>1</sup> Alternately, for those entities reporting on the non-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.

*Obtained and reviewed minutes of the managing board for the fiscal period noting that the minutes of three of five meetings did not discuss financial statements and operating results.*

- c) For governmental entities, obtain the prior year audit report and observe the unrestricted fund balance in the general fund. If the general fund had a negative ending unrestricted fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unrestricted fund balance in the general fund.

*The Commission did not have a negative unrestricted fund balance.*

### ***Bank Reconciliations***

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3. Obtain a listing of client bank accounts for the fiscal period from management and management's representation that the listing is complete.

*The District's cash balances are maintained in pooled accounts under the control of the Lafayette Consolidated Government as outlined in the fiscal agent agreement between the parties. Representations were obtained from the audit firm of the Lafayette Consolidated Government that this section was tested by them and there were no exceptions noted.*

### ***Collections***

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5. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).

*This was not required to be tested in the fiscal year.*

6. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e. 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:

- a) Employees that are responsible for cash collections do not share cash drawers/registers.

*This was not required to be tested in the fiscal year.*

- b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.

*This was not required to be tested in the fiscal year.*

- c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.

*This was not required to be tested in the fiscal year.*

- d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions are not responsible for collecting cash, unless another employee verifies the reconciliation.

*This was not required to be tested in the fiscal year.*

- 7. Inquire of management that all employees who have access to cash are covered by a bond or insurance policy for theft.

*This was not required to be tested in the fiscal year.*

- 8. Randomly select two deposit dates for each of the 5 bank accounts selected for procedure #3 under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc. Obtain supporting documentation for each of the 10 deposits and:

- a) Observe that receipts are sequentially pre-numbered.

*This was not required to be tested in the fiscal year.*

- b) Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.

*This was not required to be tested in the fiscal year.*

- c) Trace the deposit slip total to the actual deposit per the bank statement.

*This was not required to be tested in the fiscal year.*

- d) Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100).

*This was not required to be tested in the fiscal year.*

- e) Trace the actual deposit per the bank statement to the general ledger.

*This was not required to be tested in the fiscal year.*

Disbursements – General (excluding credit card/debit card/fuel card/P-Card purchases or payments)

9. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).

*This was not required to be tested in the fiscal year.*

10. For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:

- a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.

*This was not required to be tested in the fiscal year.*

- b) At least two employees are involved in processing and approving payments to vendors.

*This was not required to be tested in the fiscal year.*

- c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.

*This was not required to be tested in the fiscal year.*

- d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.

*This was not required to be tested in the fiscal year.*

11. For each location selected under #8 above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction and:

- a) Observe that the disbursement matched the related original invoice/billing statement.

*This was not required to be tested in the fiscal year.*

- b) Observe that the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.

*This was not required to be tested in the fiscal year.*

### Credit Cards/Debit Cards/Fuel Cards/P-Cards

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12. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards), including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

*This was not required to be tested in the fiscal year.*

13. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:

- a) Observe that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing, by someone other than the authorized card holder. [Note: Requiring such approval may constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality); these instances should not be reported.]

*This was not required to be tested in the fiscal year.*

- b) Observe that finance charges and late fees were not assessed on the selected statements.

*This was not required to be tested in the fiscal year.*

14. Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e. each card should have 10 transactions subject to testing). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only).

*This was not required to be tested in the fiscal year.*

### Travel and Expense Reimbursement

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15. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:

- a) If reimbursed using a per diem, agree the reimbursement rate to those rates established either by the State of Louisiana or the U.S. General Services Administration ([www.gsa.gov](http://www.gsa.gov)).

*This was not required to be tested in the fiscal year.*

- b) If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.

*This was not required to be tested in the fiscal year.*

- c) Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).

*This was not required to be tested in the fiscal year.*

- d) Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

*This was not required to be tested in the fiscal year.*

### ***Contracts***

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16. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternately, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:

- a) Observe that the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.

*This was not required to be tested in the fiscal year.*

- b) Observe that the contract was approved by the governing body/board, if required by policy or law (e.g. Lawrason Act, Home Rule Charter).

*This was not required to be tested in the fiscal year.*

- c) If the contract was amended (e.g. change order), observe that the original contract terms provided for such an amendment.

*This was not required to be tested in the fiscal year.*

- d) Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

*This was not required to be tested in the fiscal year.*

## *Payroll and Personnel*

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17. Obtain a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees/officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.

*This was not required to be tested in the fiscal year.*

18. Randomly select one pay period during the fiscal period. For the 5 employees/officials selected under #16 above, obtain attendance records and leave documentation for the pay period, and:
- a) Observe that all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). (Note: Generally, an elected official is not eligible to earn leave and does not document his/her attendance and leave. However, if the elected official is earning leave according to policy and/or contract, the official should document his/her daily attendance and leave.)

*This was not required to be tested in the fiscal year.*

- b) Observe that supervisors approved the attendance and leave of the selected employees/officials.

*This was not required to be tested in the fiscal year.*

- c) Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.

*This was not required to be tested in the fiscal year.*

19. Obtain a listing of those employees/officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees/officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations, agree the hours to the employee/officials' cumulative leave records, and agree the pay rates to the employee/officials' authorized pay rates in the employee/officials' personnel files.

*This was not required to be tested in the fiscal year.*

20. Obtain management's representation that employer and employee portions of payroll taxes, retirement contributions, health insurance premiums, and workers' compensation premiums have been paid, and associated forms have been filed, by required deadlines.

*This was not required to be tested in the fiscal year.*

*Ethics (excluding nonprofits)*

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21. Using the 5 randomly selected employees/officials from procedure #16 under “Payroll and Personnel” above, obtain ethics documentation from management, and:

- a. Observe that the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period.

*This was not required to be tested in the fiscal year.*

- b. Observe that the documentation demonstrates each employee/official attested through signature verification that he or she has read the entity’s ethics policy during the fiscal period.

*This was not required to be tested in the fiscal year.*

*Debt Service (excluding nonprofits)*

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22. Obtain a listing of bonds/notes issued during the fiscal period and management’s representation that the listing is complete. Select all bonds/notes on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each bond/note issued.

*This was not required to be tested in the fiscal year.*

23. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management’s representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants.

*This was not required to be tested in the fiscal year.*

*Other*

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24. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management’s representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled.

*Management has asserted that the entity did not have any misappropriations of public funds or assets.*

25. Observe that the entity has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

*This was not required to be tested in the fiscal year.*

We were not engaged to perform, and did not perform, an audit, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of Acadiana Planning Commission and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*Wright, Moore, DeHart,  
Dupuis & Hutchinson, LLC*

WRIGHT, MOORE, DEHART,  
DUPUIS & HUTCHINSON, LLC  
Certified Public Accountants

Lafayette, Louisiana  
February 22, 2019



# Lafayette Parish Communication District

P.O. Box 82236, Lafayette, Louisiana 70598 (337) 291-5060



February 22, 2019

Wright, Moore, DeHart,  
Dupuis & Hutchinson, LLC  
P.O. Box 80569  
Lafayette, LA 70598

The following is Management's response to the 2017-2018 AUP report submitted.

## BOARD

2. b) Management began providing the budget to actual comparisons to the Commission in July 2018.

If any additional information is needed, please contact me.

A handwritten signature in black ink, appearing to read 'Craig Stansbury'.

Craig Stansbury, Director  
Lafayette Parish Communication District