

ST. LANDRY PARISH
SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

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INDEPENDENT AUDITOR'S REPORT

To the Commissioners of St. Landry Parish
 Solid Waste Disposal District
 Washington, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of St. Landry Parish Solid Waste Disposal District as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

To the Commissioners of St. Landry Parish
Solid Waste Disposal District
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Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of St. Landry Parish Solid Waste Disposal District as of December 31, 2017, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the Schedule of Funding Progress and budgetary comparison information on pages 28 through 30 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during the audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise St. Landry Parish Solid Waste Disposal District's basic financial statements. The individual fund financial statements on pages 31-46 and the schedule of compensation, benefits, and other payments to agency head or chief executive officer on page 51 are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The individual fund financial statements and the schedule of compensation, benefits, and other payments are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund financial statements and the schedule of compensation, benefits, and other payments are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

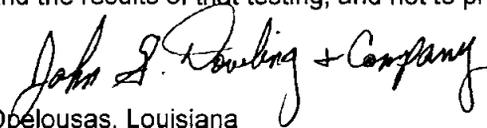
To the Commissioners of St. Landry Parish
Solid Waste Disposal District
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Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated June 11, 2018, on our consideration of St. Landry Parish Solid Waste Disposal District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of St. Landry Parish Solid Waste Disposal District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering St. Landry Parish Solid Waste Disposal District's internal control over financial reporting and compliance.

Report on Other Legal and Regulatory Requirements

In accordance with the requirements of the Louisiana Legislative Auditor, we have issued a report dated June 11, 2018, on the results of our state wide agreed-upon procedures performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in Government Auditing Standards. The purpose of that report is solely to describe the scope of testing performed on those control and compliance areas identified in the Louisiana Legislative Auditor's state wide agreed-upon procedures, and the results of that testing, and not to provide an opinion on control or compliance.


Opelousas, Louisiana
June 11, 2018

BASIC FINANCIAL STATEMENTS

The St. Landry Parish Solid Waste Disposal District's basic financial statements comprise the following three components:

Government-wide financial statements - provide readers with a broad overview of St. Landry Parish Solid Waste Disposal District's finances in a manner similar to a private sector business.

Fund financial statements - provide readers with information with an emphasis on inflows and outflows of resources useful for making decisions in a budgetary context where the focus is on meeting the near-term financial needs.

Notes to basic financial statements - provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
STATEMENT OF NET POSITION
DECEMBER 31, 2017

	<u>GOVERNMENTAL ACTIVITIES</u>
<u>ASSETS</u>	
Cash and cash equivalents	\$ 3,278,905
Investments	14,128,528
Surrender value of life insurance policies	1,706,144
Receivables (net of allowances for uncollectibles)	122,474
Restricted assets	131,592
Rental and utility deposits	110
Capital assets (net)	10,922,380
<u>Total assets</u>	<u>30,290,133</u>
 <u>DEFERRED OUTFLOWS OF RESOURCES</u>	
Bond issue costs (net)	14,818
<u>Total deferred outflows of resources</u>	<u>14,818</u>
 <u>LIABILITIES</u>	
Accounts payable and accrued expenses	912,042
Lease deposit	500
Long-term liabilities	
Due within one year	90,000
Due in more than one year	7,285,084
<u>Total liabilities</u>	<u>8,287,626</u>
 <u>NET POSITION</u>	
Net investment in capital assets	9,967,380
Restricted for:	
Debt Service	131,592
Supplemental retirement plan	1,706,144
Closure / Post-closure	4,764,185
Unrestricted	5,448,024
<u>Total net position</u>	<u>22,017,325</u>

The accompanying notes are an integral part of this statement.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2017

<u>FUNCTIONS/PROGRAMS</u>	<u>EXPENSES</u>	<u>PROGRAM REVENUES FEES, FINES AND CHARGES FOR SERVICES</u>	<u>NET (EXPENSES) REVENUES AND CHANGES IN NET POSITION TOTAL GOVERNMENTAL ACTIVITIES</u>
Governmental Activities			
General government	\$ 822,863	\$ -	\$ (822,863)
Collection department	5,451,473	1,027,991	(4,423,482)
Landfill expenses	3,945,726	-	(3,945,726)
Recycling expenses	856,808	-	(856,808)
Road repair distributions	156,081	-	(156,081)
Interest on long-term debt	52,674	-	(52,674)
<u>Total governmental activities</u>	<u>11,285,625</u>	<u>1,027,991</u>	<u>(10,257,634)</u>
General Revenues			
Taxes			
Sales taxes, levied for general purpose			9,326,417
Insurance proceeds			299,316
Sale of carbon credits			31,817
Interest and investment earnings			165,228
Miscellaneous			539,309
<u>Total general revenues</u>			<u>10,362,087</u>
<u>Change in net position</u>			<u>104,453</u>
Net position – January 1, 2017			21,950,439
Prior period adjustment			(37,567)
Net position -- January, 1 2017, restated			<u>21,912,872</u>
Net position – December 31, 2017			<u>22,017,325</u>

The accompanying notes are an integral part of this statement.

FUND FINANCIAL STATEMENTS

ST. LANDRY PARISH
SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
BALANCE SHEET – GOVERNMENTAL FUNDS
DECEMBER 31, 2017

	GOVERNMENTAL FUNDS					TOTALS
	GENERAL	ROAD REPAIR FUND	DEBT SERVICE	CLOSURE/ POST-CLOSURE	CAPITAL PROJECTS	
<u>ASSETS</u>						
Cash	\$ 2,994,953	\$ 175,598	\$ 108,354	\$ -	\$ -	\$ 3,278,905
Investments	3,565,877	-	379,875	8,173,259	2,009,517	14,128,528
Cash surrender value of life insurance policies	1,706,144	-	-	-	-	1,706,144
Accounts receivable	101,050	-	-	-	-	101,050
Restricted cash	131,592	-	-	-	-	131,592
Rental and utility deposits	110	-	-	-	-	110
<u>Total assets</u>	<u>8,499,726</u>	<u>175,598</u>	<u>488,229</u>	<u>8,173,259</u>	<u>2,009,517</u>	<u>19,346,329</u>
<u>LIABILITIES AND FUND BALANCES</u>						
<u>LIABILITIES</u>						
Accounts payable	\$ 853,665	\$ -	\$ -	\$ -	\$ -	\$ 853,665
Accrued wages payable	58,377	-	-	-	-	58,377
Lease deposit	500	-	-	-	-	500
<u>Total liabilities</u>	<u>912,542</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>912,542</u>
<u>FUND BALANCES</u>						
Fund balances						
Restricted	131,592	-	-	4,764,185	-	4,895,777
Committed	796,078	175,598	-	3,409,074	-	4,380,750
Assigned	1,706,144	-	488,229	-	2,009,517	4,203,890
Unassigned	4,953,370	-	-	-	-	4,953,370
<u>Total fund balances</u>	<u>7,587,184</u>	<u>175,598</u>	<u>488,229</u>	<u>8,173,259</u>	<u>2,009,517</u>	<u>18,433,787</u>
<u>Total liabilities and fund balances</u>	<u>8,499,726</u>	<u>175,598</u>	<u>488,229</u>	<u>8,173,259</u>	<u>2,009,517</u>	<u>19,346,329</u>

The accompanying notes are an integral part of this statement.

ST. LANDRY PARISH
SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
RECONCILIATION OF THE GOVERNMENTAL FUNDS' BALANCE SHEET
TO THE STATEMENT OF NET POSITION
DECEMBER 31, 2017

Total fund balances of governmental funds at December 31, 2017		\$ 18,433,787
Cost of capital assets at December 31, 2017	\$ 24,719,708	
Less: Accumulated depreciation as of December 31, 2017	<u>(13,797,328)</u>	10,922,380
Long-term liabilities at December 31, 2017		
Compensated absences		(274,407)
Closure/Post-Closure		(4,764,185)
Postemployment benefits		(703,492)
Employee retention and retirement incentive plan		(678,000)
Bonds payable		(955,000)
Bond issue costs, net		14,818
Additional accrued interest on accrual basis.		<u>21,424</u>
Total net position at December 31, 2017		<u><u>22,017,325</u></u>

The accompanying notes are an integral part of this statement.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2017

	GOVERNMENTAL FUNDS					TOTALS
	GENERAL	ROAD REPAIR FUND	DEBT SERVICE	CLOSURE/ POST-CLOSURE	CAPITAL PROJECTS	
<u>REVENUES</u>						
Taxes						
Sales tax	\$ 9,326,417	\$ -	\$ -	\$ -	\$ -	\$ 9,326,417
Charges for services						
Disposal fees	302,505	-	-	-	-	302,505
Recycling income	402,315	-	-	-	-	402,315
Sale of CNG	323,171	-	-	-	-	323,171
Investment earnings	49,455	510	1,808	89,630	8,342	149,745
Other						
Renewable Identification Number	538,395	-	-	-	-	538,395
Miscellaneous	914	-	-	-	-	914
<u>Total revenues</u>	<u>10,943,172</u>	<u>510</u>	<u>1,808</u>	<u>89,630</u>	<u>8,342</u>	<u>11,043,462</u>
<u>EXPENDITURES</u>						
Current						
General and administrative	835,838	-	-	-	-	835,838
Collection department	5,451,473	-	-	-	-	5,451,473
Landfill expenses	2,572,149	-	-	-	-	2,572,149
Recycling expenses	744,358	-	-	-	-	744,358
Capital outlay	375,000	200,288	-	-	-	575,288
Debt service	97,674	-	-	-	-	97,674
Road repair distributions	-	62,456	-	-	-	62,456
<u>Total expenditures</u>	<u>10,076,492</u>	<u>262,744</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,339,236</u>
<u>EXCESS (DEFICIENCY) OF REVENUES OVER</u>						
<u>(UNDER) EXPENDITURES</u>	<u>866,680</u>	<u>(262,234)</u>	<u>1,808</u>	<u>89,630</u>	<u>8,342</u>	<u>704,226</u>

Continued on next page.

The accompanying notes are an integral part of this statement.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2017

	GOVERNMENTAL FUNDS					TOTALS
	GENERAL	ROAD REPAIR FUND	DEBT SERVICE	CLOSURE/ POST-CLOSURE	CAPITAL PROJECTS	
<u>OTHER FINANCING SOURCES (USES)</u>						
Operating transfers out	\$ (10,000)	\$ -	\$ -	\$ -	\$ -	\$ (10,000)
Net decrease in the fair value of investments	3,042	-	-	3,986	-	7,028
Insurance proceeds	299,316	-	-	-	-	299,316
Sale of carbon credits	31,817	-	-	-	-	31,817
Operating transfers in	-	-	10,000	-	-	10,000
<u>Total other financing sources (uses)</u>	<u>324,175</u>	<u>-</u>	<u>10,000</u>	<u>3,986</u>	<u>-</u>	<u>338,161</u>
<u>NET CHANGE IN FUND BALANCES</u>	1,190,855	(262,234)	11,808	93,616	8,342	1,042,387
<u>FUND BALANCE, beginning of year</u>	<u>6,396,329</u>	<u>437,832</u>	<u>476,421</u>	<u>8,079,643</u>	<u>2,001,175</u>	<u>17,391,400</u>
<u>FUND BALANCE, end of year</u>	<u>7,587,184</u>	<u>175,598</u>	<u>488,229</u>	<u>8,173,259</u>	<u>2,009,517</u>	<u>18,433,787</u>

The accompanying notes are an integral part of this statement.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2017

Total net change in fund balances for the year ended December 31, 2017, per Statement of Revenues, Expenditures and Changes in Fund Balances		\$ 1,042,387
Capital outlay which is considered expenditures on Statement of Revenues, Expenditures and Changes in Fund Balances	\$ 575,288	
Depreciation expense for year ended December 31, 2017	<u>(1,264,682)</u>	(689,394)
Amortization of bond issue costs		(1,058)
Less:		
Decrease in long-term portion of compensated absences		18,609
Increase in long-term portion of Closure/Post-Closure		(328,868)
Change in accrued interest on accrual basis		8,455
Increase in long-term post-employment benefits		(28,678)
Decrease in bonds payable		45,000
Decrease in employee retention and retirement incentive plan		<u>38,000</u>
Total change in net position for the year ended December 31, 2017, per Statement of Activities		<u><u>104,453</u></u>

The accompanying notes are an integral part of this statement.

NOTES TO BASIC FINANCIAL STATEMENTS

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the St. Landry Parish Solid Waste Disposal District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in the subsequent subsection of this note.

A. FINANCIAL REPORTING ENTITY

The St. Landry Parish Solid Waste Disposal District was created pursuant to Act No. 289 of the regular session of the Louisiana Legislature for the year 1980 to provide solid waste collection and disposal for all areas of St. Landry Parish.

As the governing authority of the parish, for reporting purposes, the St. Landry Parish Government is the financial reporting entity for St. Landry Parish. The financial reporting entity consists of (a) the primary government (parish government), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the St. Landry Parish Government for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the parish government to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the parish government.
2. Organizations for which the parish government does not appoint a voting majority but are fiscally dependent on the parish government.
3. Organizations for which the reporting entity's financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

The Act that created the District gives the commissioners control over their operations. This includes the hiring and retention of employees, authority over budgeting, responsibility for deficits, power to incur debt and issue bonds, and the receipt and disbursement of funds. The St. Landry Parish Solid Waste Disposal District is financially independent and operates autonomously from the State of Louisiana and independently from the St. Landry Parish Government. Therefore, the District reports as an independent reporting entity and the financial statements include only the transactions of the St. Landry Parish Solid Waste Disposal District.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. BASIS OF PRESENTATION

GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)

The Statement of Net Position and the Statement of Activities display information on all of the nonfiduciary activities of the St. Landry Parish Solid Waste Disposal District, the primary government, as a whole. They include all funds of the reporting entity. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

FUND FINANCIAL STATEMENTS

Fund financial statements of the Disposal District are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Fund financial statements report detailed information about the St. Landry Parish Solid Waste Disposal District. As a general rule, interfund eliminations are not made in the fund financial statements.

The various funds of St. Landry Parish Solid Waste Disposal District are classified as governmental funds. The emphasis on fund financial statements is on major funds, each displayed in a separate column. A fund is considered major if it is the primary operating fund of the Disposal District or meets the following criteria:

1. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least ten percent of the corresponding total for all funds of that category or type; and
2. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise funds are at least five percent of the corresponding total for all governmental and enterprise funds combined.

The St. Landry Parish Solid Waste Disposal District reports the following major governmental funds:

General Fund. The general operating fund of the Disposal District accounts for all financial resources, except those required to be accounted for in other funds.

Road Repair Fund accounts for the use of surplus funds as provided for in intergovernmental agreements with St. Landry Parish Economic and Industrial Development District, the St. Landry Parish Government and parish municipalities.

Debt Service Funds account for accumulation of resources for long-term liabilities, which include compensated absences established by board action and reserve for closure/post-closure costs required by DEQ and established through a trust agreement by and between St. Landry Bank (trustee) and the District and the Department of Environmental Quality.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. BASIS OF PRESENTATION (Continued)

Capital Projects Fund accounts for financial resources received and used for the acquisition, construction, or improvement of capital facilities not reported in other governmental funds.

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

Measurement Focus

The fund financial statements utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on the balance sheet. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

The government-wide financial statements utilize an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position. All assets and liabilities (whether current or noncurrent) associated with their activities are reported.

Basis of Accounting

In the government-wide Statement of Net Position and Statement of Activities, the governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when "measurable and available." Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year-end.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest on general long-term debt which are recognized when due.

Purchases of various operating supplies are regarded as expenditures at the time purchased, and inventories of such supplies (if any) are not recorded as assets at the close of the fiscal year.

Expenditures for insurance and similar services which extend over more than one accounting period are accounted for as expenditures of the period of acquisition.

D. DEPOSITS AND INVESTMENTS

For purposes of the Statement of Net Position, cash and interest-bearing deposits include all demand accounts, savings accounts, and certificates of deposit of the St. Landry Parish Solid Waste Disposal District.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. DEPOSITS AND INVESTMENTS (Continued)

The St. Landry Parish Solid Waste Disposal District is authorized by LA RS 39:1211-1245 and 33:2955 to invest in the following:

1. United States Treasury Bonds
2. United States Treasury Notes
3. United States Treasury Bills
4. Obligations of U.S. Government Agencies, including Federal Home Loan Bank bonds, Government National Mortgage Association bonds, or a variety of "Federal Farm Credit" bonds.
5. Fully collateralized certificates of deposit issued by qualified commercial banks and savings and loan associations located within the State of Louisiana.
6. Fully collateralized repurchase agreements.
7. Fully collateralized interest-bearing checking accounts.
8. Mutual or trust fund institutions which are registered with the Securities and Exchange Commission under the Security Act of 1933 and the Investment Act of 1940, and which have underlying investments consisting solely of and limited to securities of the United States Government or its agencies.
9. Any other investment allowed by state statute for local governments.

E. RECEIVABLES AND PAYABLES

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds." Short-term interfund loans are reported as "interfund receivables and payables." Long-term interfund loans (non-current portion) are reported as "advances from and to other funds." Interfund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Position.

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received.

In the fund financial statements, material receivables in governmental funds include revenue accruals such as disposal fee income since they are both measurable and available. Interest and investment earnings are recorded when earned only if paid within 60 days since they would be considered both measurable and available.

F. CAPITAL ASSETS

In the government-wide financial statements, capital assets are capitalized at historical cost, or estimated historical cost if actual is unavailable, except for donated assets, which are recorded at their estimated fair value at the date of donation. Management of the District maintains a threshold for capitalizing assets based on its estimation of the useful life of the asset and the dollar value of the asset.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

F. CAPITAL ASSETS (Continued)

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Permanent landfill	6 - 40 years
Landfill machinery and equipment	5 - 24 years
Recycling plant and equipment	3 - 30 years
Office furniture and fixtures	3 - 22 years

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

In the fund financial statements, capital assets used in governmental fund operations are accounted for as facilities acquisition and construction expenditures of the governmental fund upon acquisition.

G. COMPENSATED ABSENCES

A full time employee is granted annual vacation with pay, based on a five day, forty hour workweek. An employee can earn up to a maximum of twenty-five working days annually after twenty-five years of service. A maximum of eighty hours of unpaid accumulated vacation may be carried forward at year-end. Additionally, employees can elect to be paid for up to eighty (80) hours of accumulated vacation in December. Any leave in excess of eighty (80) hours that is not taken before December 31 shall be lost. Accumulated vacation leave will be paid to employees who are terminated.

The District's sick leave policy provides payment to employees for accumulated unused sick leave based on completed years of service. An employee can accumulate up to a maximum of two hundred days after thirty years of service. No accumulated sick leave will be paid to employees who are terminated.

The District's compensatory time policy provides that all employees, excluding salaried employees, be given the option of compensatory time or payment of overtime based on one and one-half hours for each hour over forty hours in a week, with compensatory time not to exceed one hundred twenty hours straight time.

H. LONG-TERM OBLIGATIONS

In the government-wide financial statements and fund financial statements, long-term obligations are reported as liabilities in the Statement of Net Position.

I. EQUITY CLASSIFICATIONS

In the government-wide statements, equity is classified as net position and displayed in three components:

1. Net investment in capital assets - Consist of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those assets.
2. Restricted net position - Consist of net position with constraints placed on the use either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

I. EQUITY CLASSIFICATIONS (Continued)

3. Unrestricted net position - All other net position that do not meet the definition of "restricted" or "net investment in capital assets."

In the fund financial statements, governmental fund equity is classified as fund balance. Fund balance reports aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form – prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned and unassigned.

1. Restricted – Reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.
2. Committed – Consists of amounts that can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the Commissioners – the government's highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the board members remove the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.
3. Assigned – Reflects the amounts constrained by the District's "intent" to be used for specific purposes, but are neither restricted nor committed. The Commissioners and the Director have the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.
4. Unassigned – This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

The District considers restricted amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as grant agreements requiring dollar for dollar spending. Additionally, the District would first use committed, then assigned and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

J. COMPARATIVE DATA

Comparative total data for the prior year has been presented in the accompanying financial statements in order to provide an understanding of changes in the District's financial position and operations. However, comparative data has not been presented in all statements because their inclusion would make certain statements unduly complex and difficult to understand.

K. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

L. BUDGET PRACTICES

The District follows these procedures in establishing the budgetary data for the General Fund and the Road Repair Fund which is reflected in these financial statements:

1. Prior to November 30, the Executive Director prepares a proposed operating budget for the succeeding year. This is done after consulting with department supervisors and the consulting engineer.
2. The proposed budget is submitted to the Finance Committee for review and approval. A summary of the budget is published and made available for public inspection.
3. A public hearing is held during the regular December meeting of the District's Commission. The budget is then adopted by resolution of the Commission.
4. Amendments to any items of the budget must be approved by the Commission.
5. Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles. Budgeted amounts are as originally adopted, or as amended during the year by the Commission.
6. Operating appropriations, to the extent not expended or encumbered, lapse at year-end. Capital appropriations continue in force until the project is completed or deemed abandoned.

M. ENCUMBRANCES

The District does not utilize an encumbrance system for budgeting purposes. The St. Landry Parish Solid Waste Disposal District has set up a reserve for encumbrances for the year ended December 31, 2017, to set aside 85 percent of revenue derived from disposal fee income to pay road repair distributions to other municipalities in the future.

N. DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District currently only has one item that qualifies for reporting in this category. It is the bond issue costs reported in the government-wide statement of net position. Bond issue costs are the costs incurred in issuing bonds. This amount is deferred and amortized over the life of the bond.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. At this time, the District has no transactions that meet the definition of deferred inflows of resources.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 2 – DEPOSITS AND INVESTMENTS

Under state law, the District may deposit funds with any fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the union, or under the laws of the United States. The District may invest in United States bonds, treasury notes, treasury bills, obligations of U.S. Government Agencies, or certificates of deposit with state banks organized under Louisiana law and national banks having principal offices in Louisiana. At December 31, 2017, the carrying amount of the District's cash and investments was \$17,539,025.

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the District's deposits may not be recovered or will not be able to recover collateral securities that are in the possession of an outside party. Under state law, these deposits, (or the resulting bank balances) must be secured by federal deposit insurance or similar federal security or the pledge of securities owned by the fiscal agent bank. The market value of pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the District or the pledging fiscal agent bank by a holding or custodial bank that is mutually acceptable to both parties.

The bank balance of cash was \$3,340,187 and of investments was \$13,807,927, of which \$9,976,406 is certificates of deposit and \$3,831,521 is invested in federal bonds. At December 31, 2017, approximately \$4,784,796 of the bank balance was covered by federal depository insurance and \$8,531,797 was covered by pledged securities. Deposits secured by pledged securities were exposed to custodial credit risk. These deposits are uninsured and collateralized with securities held by the pledging institution's trust department or agent, but not in the District's name. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the District that the fiscal agent has failed to pay deposited funds upon demand. The District does not have a policy for custodial credit risk.

NOTE 3 – CAPITAL ASSETS

Capital assets and depreciation activity as of and for the year ended December 31, 2017, for the St. Landry Parish Solid Waste Disposal District are as follows:

	<u>Balances</u> <u>January 1, 2017</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balances</u> <u>December 31, 2017</u>
Government activities:				
Permanent landfill	\$ 10,438,484	\$ -	\$ -	\$ 10,438,484
Land – landfill	1,597,980	-	-	1,597,980
Landfill machinery and equipment	8,665,762	367,911	-	9,033,673
Recycling plant and equipment	2,478,791	-	-	2,478,791
Land – recycling centers	143,435	-	-	143,435
Office furniture and fixtures	153,031	7,089	-	160,120
Road repair equipment	666,937	200,288	-	867,225
<u>Totals at historical cost</u>	<u>24,144,420</u>	<u>575,288</u>	<u>-</u>	<u>24,719,708</u>
Less accumulated depreciation:				
Permanent landfill	4,750,539	343,994	-	5,094,533
Landfill machinery and equipment	5,511,397	700,715	-	6,212,112
Recycling plant and equipment	1,715,445	112,450	-	1,827,895
Office furniture and fixtures	102,575	13,898	-	116,473
Road repair equipment	452,690	93,625	-	546,315
<u>Totals accumulated depreciation</u>	<u>12,532,646</u>	<u>1,264,682</u>	<u>-</u>	<u>13,797,328</u>
Governmental activities,				
Capital assets, net	<u>11,611,774</u>	<u>(689,394)</u>	<u>-</u>	<u>10,922,380</u>

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 4 – RESTRICTED ASSETS

Under the provisions of the bond agreement a sinking fund shall be set aside and shall be used to pay principal and interest payments on the bonds. An amount equal to 1/12th of each year's debt service requirement should be deposited monthly into this account. Solid Waste should have a balance of \$20,000. As of December 31, 2017, the balance in the sinking fund was \$25,994.

Additionally, a reserve fund shall be set up and used solely for transfer to the Sinking Fund in amounts required to prevent any default in the payment of the principal and interest on the Bonds and for payment of the final principal and interest requirements of the Bonds. The amount required in the reserve fund is \$101,968. As of December 31, 2017, the balance in the reserve fund was \$105,598.

NOTE 5 - LONG-TERM LIABILITIES

During the year ended December 31, 2017, the following changes occurred in long-term liabilities:

	Balances January 1, 2017	Additions	Deletions	Balances December 31, 2017	Due Within One Year
Compensated absences	\$ 293,016	\$ -	\$ 18,609	\$ 274,407	\$ -
Closure/Post-Closure costs	4,435,317	328,868	-	4,764,185	-
Post-employment benefits	674,814	28,678	-	703,492	-
Public improvement bond	1,000,000	-	45,000	955,000	50,000
Supplemental benefit plan	716,000	54,000	92,000	678,000	40,000
	<u>7,119,147</u>	<u>411,546</u>	<u>155,609</u>	<u>7,375,084</u>	<u>90,000</u>

Public Improvement Bonds

Solid Waste issued public improvement bonds in the amount of \$1,200,000 for the purpose of constructing, acquiring and improving solid waste collection and disposal facilities, including buildings, front-end loaders, containers and container handlers, roadway repairs and construction and all necessary furnishings and equipment thereof, and paying the costs of the issuance of the bonds. The bonds are secured by sales taxes. The State Bond Commission subsequently approved the issuance and bonds were issued on July 1, 2011. Bonds are payable in annual installments, with semi-annual variable interest payments due on January 1 and July 1 of each year with payments commencing on January 1, 2012.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 5 - LONG-TERM LIABILITIES (Continued)

Debt Service Requirements

The annual debt service requirements including interest to amortize the public improvement bonds outstanding at December 31, 2017, are as follows:

Year Ending December 31,	Principal	Interest	Total
2018	\$ 50,000	\$ 51,718	\$ 101,718
2019	50,000	49,468	99,468
2020	55,000	46,968	101,968
2021	55,000	43,943	98,943
2022	60,000	40,643	100,643
2023-2027	340,000	155,536	495,536
2028-2031	345,000	50,710	395,710
	<u>955,000</u>	<u>438,986</u>	<u>1,393,986</u>

NOTE 6 - PENSION PLAN

During 1987, the District received approval from the Louisiana Legislature to establish a defined contribution pension plan for the benefit of employees of the District. Such a plan was established by a resolution of the Commissioners on August 17, 1987, with Premier Bank (now JP Morgan Chase) of Baton Rouge, effective January, 1987. Effective September 1, 2010, American United Life Insurance Company became the new plan administrator for the Pension Plan. The Bank is authorized to invest the contributions in certificates of deposit, government securities, and other types of investments subject to certain restrictions imposed by the District. The Plan, entitled "St. Landry Parish Solid Waste Disposal District Money Purchase Pension Plan and Trust," requires annual employer contributions equal to ten percent of participating employees' annual compensation, as well as employees' contributions of eight percent of annual compensation. All employees, except summer help, are eligible for the Plan and all participate in the Plan. All employees, except summer help, are eligible to participate up to twenty percent above the required eight percent participation for a total of twenty-eight percent participation.

The employees contributed \$134,334 and the employer contributed \$140,435 for the year ended December 31, 2017. The payroll for employees covered by the Plan was \$1,424,965. Total payroll for Solid Waste was \$1,695,360.

NOTE 7 - 457(b) RETIREMENT PLAN

St. Landry Parish Solid Waste Disposal District established the St. Landry Parish Solid Waste Disposal District 457(b) Plan effective January 1, 2017. An employee is eligible to participate in the Plan on the first day of any payroll period after the employee performs an hour of service as an eligible employee. Employee contributions are voluntary and are not subject to federal income tax but may be subject to social security and medicare taxes. If the employee makes a contribution to the 457(b) Plan, the employer may, in its sole discretion, make a matching contribution on the employee's behalf in an amount determined by the employer. If the employer makes a matching contribution, it will be allocated in the following manner: 100% of employee's deferral, capped at 2% of compensation.

The employees contributed \$20,316 and the employer contributed \$18,346 for the year ended December 31, 2017. The payroll for employees covered by the Plan was \$1,218,768. Total payroll for Solid Waste was \$1,695,360.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 8 - EMPLOYEE RETENTION AND RETIREMENT INCENTIVE PLAN

For the year ending December 31, 2011, Solid Waste implemented an employee retention and retirement incentive plan to provide incentives for employee retention and supplemental retirement benefits for employees. Under the terms of this plan, an employee will accrue a retirement benefit of up to \$40,000.

For purposes of this plan all current employees will be immediately credited for years of service completed at the time of implementation of the plan. Benefits will be vested and paid as follows:

<u>Vesting Schedule</u>	
Year 1 through 9	\$ -
End of Year 10	20,000
End of Years 11 through 20 (per year)	2,000

Normal Retirement Age 65 – Participant would receive accrued amount based on accrual schedule when retiring at age 65. If participant continues working past age 65, he cannot draw benefits until actual retirement. Participant can continue to accrue benefits based an accrual schedule and be entitled to higher distribution upon actual retirement up the maximum amount.

Disability – Upon total and permanent disability, participant would be entitled to receive a lump sum distribution based on the accrual schedule.

Death – Upon the death of a participant, the participant's beneficiary would be entitled to a lump sum distribution of the maximum amount in the accrual schedule without regard to actual years of service. However, if participant was involved in illegal activity which contributed to his death, benefits would be forfeited.

Years of Service – Participants will become fully vested after completing 20 years of service. Participants who leave the Solid Waste prior to age 65 will be fully vested up to benefit amount designated in the vesting schedule for the number of years completed, but will not be entitled to any benefits until the age of 65.

This plan is fully funded through the purchase of whole life insurance policies and annuities.

At December 31, 2017, the cash surrender value of the policies is \$1,706,144 and the accrued and vested employee liability is \$678,000.

NOTE 9 - COMMISSIONERS' COMPENSATION

The following is a list of the Commissioners of St. Landry Parish Solid Waste Disposal District, along with the amounts paid to each for per diem and travel expense for the year ended December 31, 2017. These amounts are included in the General Fund expenditures for 2017.

	<u>Per Diem</u>	<u>Travel</u>
Kathy Moreau, Chairperson	\$ 3,300	\$ 24
Reynard Readore, Vice Chairman	4,100	566
Edward Briscoe, Secretary/Treasurer	3,500	320
Jerry Domengeaux	3,100	472
Cyrus Auzenne	3,300	341
Pete Olivier	5,100	1,384
Eddie Godwin	2,800	651
Gardie McManus	3,500	787
Jodie Powell	3,500	837
	<u>32,200</u>	<u>5,382</u>

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 10 - CLOSURE AND POST-CLOSURE CARE COSTS

State and federal laws and regulations require the District to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. Although closure and post-closure care costs will be paid only near or after the date that the landfill stops accepting waste, the District reports a portion of these closure and post-closure care costs as a long-term liability in each period based on landfill capacity used as of each balance sheet date. The \$4,764,185 reported as landfill closure and post-closure care liability at December 31, 2017, represents the cumulative amount reported to date based on the use of 52.14 percent of the estimated capacity of the landfill. The District will recognize the remaining estimated cost of closure and post-closure care of \$4,373,109 as the remaining estimated capacity is filled. These amounts are based on what it would have cost to perform all closure and post-closure care in 2017. The District expects to close Phase 8 in approximately twenty-three years. Actual costs may be higher due to inflation, changes in technology, or changes in regulations.

The District meets the requirements for providing financial assurance for these closure and post-closure care costs set forth by the Environmental Protection Agency and the Department of Environmental Quality under LAC 33:VII.727.A.2.d.ix.

At December 31, 2017, the District has set aside funds in the amount of \$8,173,259 for the reported liability of \$4,764,185 as calculated under the provisions of LAC 33:VII.727.A.2. These funds are being accounted for in the Closure/Post-Closure Fund.

NOTE 11 - INTERFUND RECEIVABLES AND PAYABLES

There are no interfund receivables or payables at December 31, 2017.

NOTE 12 - FUND BALANCE CONSTRAINTS

The constraints on fund balance as listed in aggregate in the Statement of Revenues, Expenditures, and Changes in Fund Balances are detailed according to balance classification and fund.

	<u>General Fund</u>	<u>Road Repair Fund</u>	<u>Debt Service Fund</u>	<u>Closure/ Post-Closure Fund</u>	<u>Capital Projects Fund</u>
Fund Balances:					
Restricted	\$ 131,592	\$ -	\$ -	\$ 4,764,185	\$ -
Committed					
Reserve for encumbrances	796,078	-	-	-	-
Reserve for road repair	-	175,598	-	-	-
Reserve for closure costs	-	-	-	3,409,074	-
Assigned	1,706,144	-	488,229	-	2,009,517
Unassigned	4,953,370	-	-	-	-
<u>Total fund balances</u>	<u>7,587,184</u>	<u>175,598</u>	<u>488,229</u>	<u>8,173,259</u>	<u>2,009,517</u>

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 13 – INTERFUND TRANSFERS

Interfund transfers consisted of the following at December 31, 2017.

	<u>Interfund Transfers In</u>	<u>Interfund Transfers Out</u>
Governmental Fund		
General Fund	\$ -	\$ 10,000
Debt Service Fund	<u>10,000</u>	<u>-</u>
<u>Total</u>	<u><u>10,000</u></u>	<u><u>10,000</u></u>

Transfers are used to (a) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and to (b) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

NOTE 14 - INTERGOVERNMENTAL AGREEMENTS

The District entered into intergovernmental agreements with the St. Landry Parish Government and several municipalities within St. Landry Parish to lease equipment. Under the terms of these agreements the Parish Government and each municipality are responsible for providing insurance, repairs and maintenance on the equipment leased. For all equipment purchased by the District to lease to the municipalities before 2008, the intergovernmental agreements included rent of \$100 per year. For all equipment purchased in 2008 and after, the intergovernmental agreements are for "Loan of Use" and no rent is charged to the municipalities.

NOTE 15 – OTHER POST-EMPLOYMENT BENEFITS PLAN

Plan Description. The District administers a single-employer defined health benefit postemployment health care plan ("the Plan") that provides medical benefits to eligible retired employees and their beneficiaries. The Plan may provide benefits to retirees through the Parish Government Risk Management Agency ("PGRMA") Insurance in the event the current fully insured plan does not. The PGRMA insurance is administered by the Police Jury Association of Louisiana.

Funding Policy. The premium rates are established by the PGRMA board of trustees. The District contributes 100% of the current-year premiums for eligible retired plan members and 75% of the premiums for retired plan members' spouses and dependent children until the retiree reaches Medicare eligibility or is deceased. Eligible retirees who are eligible for Medicare will receive a \$200 per month subsidy to assist with the cost of Supplemental Insurance from the District. For fiscal year 2017, the District had one eligible retiree and contributions of \$2,400 to the Plan.

Annual OPEB Cost and Net OPEB Obligation. For 2017, the District's annual other postemployment benefit ("OPEB") cost (expense) is calculated based on the annual required contribution of the employer ("ARC"), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. In previous years, the District used the Alternative Measurement Method permitted by GASB Statement No. 45, but a regular actuarial valuation was performed since January 1, 2012. The ARC represents the level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and to amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 15 – OTHER POST-EMPLOYMENT BENEFITS PLAN (Continued)

The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the District's net OPEB obligation to the Plan:

Annual required contribution	\$ 47,616
Interest on net OPEB obligation	6,748
Adjustment to annual required contribution	<u>(16,686)</u>
Annual OPEB cost	37,678
Contributions made	<u>(9,000)</u>
Increase in net OPEB obligation	<u>28,678</u>
Net OPEB obligation, beginning of year	674,814
Change in beginning balance per GASB 45 report	-
Net OPEB obligation, beginning of year (adjusted)	<u>674,814</u>
Net OPEB obligation, end of year	<u>703,492</u>

The District's annual OPEB costs, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligations are as follows:

<u>Fiscal Year</u> <u>Ended</u>	<u>Annual</u> <u>OPEB Cost</u>	<u>Percentage of</u> <u>Annual OPEB Cost</u> <u>Contributed</u>	<u>Net OPEB</u> <u>Obligation</u>
12/31/2014	\$ 61,892	0.0%	\$ 608,509
12/31/2015	38,710	6.2%	641,039
12/31/2016	38,175	11.5%	674,814
12/31/2017	37,678	23.9%	703,492

Funded Status and Funding Progress. The Plan is financed on a pay-as-you-go basis; therefore no funds are reserved for payment of future health insurance premiums. As of December 31, 2015, the actuarial accrued liability for benefits was \$576,633 all of which was unfunded. The covered payroll (annual payroll of active employees covered by the plan) was \$1,549,227, and the ratio of the unfunded actuarial accrued liability to the covered payroll was 37.2%.

The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funding status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of the plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for the benefits. In accordance with GASB Statement No. 45, the District qualifies for valuations on a tri-annual basis. The latest actuarial valuation was performed on January 1, 2015.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 15 – OTHER POST-EMPLOYMENT BENEFITS PLAN (Continued)

Methods and Assumptions. Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the December 31, 2015 actuarial valuation, the entry age actuarial age cost method was used. Based on the District's short-term investment portfolio, a discount rate of 1% was used. In addition, the actuarial assumptions included an annual healthcare cost trend rate of 9.5% in the first year, 9% in the second year, and then reduced by decrements to an ultimate rate of 5.0% after 8 years. The District's unfunded actuarial liability is being amortized as a level percentage of projected payroll on an open basis over 30 years. The prior valuation assumed closed amortization. The significant actuarial assumptions used in the valuation of the plan are as follows:

1. Medical Trend Rates:

Projection Year	Medical Trend
1	9.50%
2	9.00%
3	8.50%
4	8.00%
5	7.50%
6	7.00%
7	6.50%
8	6.00%
9	5.50%
10+	5.00%

2. Pre-Retirement Mortality Rates and Post-Retirement Mortality Rates:

Sample Age	Pre-Ret Male	Pre-Ret Female	Post-Ret Male	Post-Ret Female
20	0.03%	0.01%		
25	0.03%	0.02%		
30	0.04%	0.02%		
35	0.07%	0.04%		
40	0.10%	0.06%	0.10%	0.06%
45	0.12%	0.09%	0.12%	0.09%
50	0.16%	0.13%	0.16%	0.13%
55	0.27%	0.24%	0.27%	0.24%
60	0.53%	0.47%	0.53%	0.47%
65	1.03%	0.90%	1.03%	0.90%
70	1.77%	1.55%	1.77%	1.55%
75			3.06%	2.49%
80			5.54%	4.13%
85			9.97%	7.08%
90			17.27%	12.59%

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 15 – OTHER POST-EMPLOYMENT BENEFITS PLAN (Continued)

3. Retirement Rates: Because the District does not have enough employees to develop retirement tables based on experience, we have used 50% of the retirement rates from the Parochial Employees Retirement System actuarial valuation for employees hired prior to January 1, 2007. The rates are as follows:

<u>Attained Age</u>	<u>Retirement Rate</u>
55-59	9.00%
60-74	7.00%

4. Employee Turnover Rates: Because the District does not have enough employees to develop turnover tables based on experience, we have used 65% of the employee turnover rates from the Parochial Employees Retirement System actuarial valuation. The rates are as follows:

<u>Years of Service</u>	<u>Rate</u>
0	14.95%
1	13.00%
2	10.40%
3	9.75%
4	7.15%
5	6.50%
6-8	5.20%
9-14	3.90%
15-17	1.95%
18+	0.65%

5. Participation by future retirees: 100% of future eligible retirees are assumed to participate in the Parish Government Risk Management Agency (PGRMA) medical benefits at retirement.

NOTE 16 – PRIOR PERIOD ADJUSTMENT

A prior period adjustment was made to correct the balance of long-term compensated absences liability previously recorded in the prior year.

<u>Net Position, as Previously Reported</u>	<u>Prior Period Adjustment Net Position</u>	<u>Net Position, as Restated</u>
<u>\$ 21,950,439</u>	<u>\$ (37,567)</u>	<u>\$ 21,912,872</u>

The effect on the prior year's Statement of Net Position was an overstatement of Net Position of \$37,567.

NOTE 17 – SUBSEQUENT EVENTS

Subsequent events were evaluated through June 11, 2018, which is the date the financial statements were available to be issued. As of June 11, 2018, there were no subsequent events noted.

REQUIRED SUPPLEMENTARY INFORMATION

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
SCHEDULE OF FUNDING PROGRESS
FOR THE YEAR ENDED DECEMBER 31, 2017

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
1/1/2009	\$ -	\$ 1,013,762	\$ 1,013,762	0.0%	\$ 1,152,160	87.9%
1/1/2012	-	747,424	747,424	0.0%	1,412,123	52.9%
1/1/2015	-	576,633	576,633	0.0%	1,549,227	37.2%

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016

	2017		ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)	2016 ACTUAL
	BUDGET				
	ORIGINAL	FINAL			
REVENUES					
Taxes					
Sales taxes	\$9,338,000	\$9,338,000	\$ 9,326,417	\$ (11,583)	\$ 9,195,683
Charges for services					
Disposal fees	180,000	292,000	302,505	10,505	194,423
Recycling income	275,000	375,000	402,315	27,315	203,118
Sale of CNG	300,000	310,000	323,171	13,171	302,983
CNG tax rebate	91,000	-	-	-	90,039
Investment earnings	46,610	48,545	49,455	910	49,968
Other					
Renewable Identification Number	150,000	538,395	538,395	-	1,259
Miscellaneous	1,100	909	914	5	2,142
<u>Total revenues</u>	<u>10,381,710</u>	<u>10,902,849</u>	<u>10,943,172</u>	<u>40,323</u>	<u>10,039,615</u>
EXPENDITURES					
Current					
General and administrative	820,686	920,580	835,838	84,742	724,165
Collection department	5,551,100	5,548,938	5,451,473	97,465	5,518,206
Landfill expenses	2,677,970	2,895,750	2,572,149	323,601	2,562,925
Recycling expenses	790,450	852,790	744,358	108,432	758,907
Capital outlay	450,000	685,600	375,000	310,600	1,231,748
Debt service					
Principal, interest and other charges	97,674	97,674	97,674	-	99,530
<u>Total expenditures</u>	<u>10,387,880</u>	<u>11,001,332</u>	<u>10,076,492</u>	<u>924,840</u>	<u>10,895,481</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES					
	<u>(6,170)</u>	<u>(98,483)</u>	<u>866,680</u>	<u>965,163</u>	<u>(855,866)</u>
OTHER FINANCING SOURCES (USES)					
Operating transfers out	(10,000)	(10,000)	(10,000)	-	(10,000)
Net increase (decrease) in the fair value of investments	5,000	100	3,042	2,942	(3,800)
Insurance proceeds	-	250,000	299,316	49,316	-
Sale of carbon credits	30,000	31,817	31,817	-	41,009
Sale of general fixed asset	5,000	-	-	-	2,531
<u>Total other financing uses</u>	<u>30,000</u>	<u>271,917</u>	<u>324,175</u>	<u>52,258</u>	<u>29,740</u>
NET CHANGE IN FUND BALANCE					
	<u>23,830</u>	<u>173,434</u>	<u>1,190,855</u>	<u>1,017,421</u>	<u>(826,126)</u>
FUND BALANCE, beginning of year					
			<u>6,396,329</u>		<u>7,222,455</u>
FUND BALANCE, end of year					
			<u>7,587,184</u>		<u>6,396,329</u>

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
BUDGETARY COMPARISON SCHEDULE
ROAD REPAIR FUND
FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016

	2017			VARIANCE FAVORABLE (UNFAVORABLE)	2016 ACTUAL
	BUDGET		ACTUAL		
	ORIGINAL	AMENDED			
<u>REVENUES</u>					
Interest income	\$ 50	\$ 465	\$ 510	\$ 45	\$ 697
<u>Total revenues</u>	<u>50</u>	<u>465</u>	<u>510</u>	<u>45</u>	<u>697</u>
<u>EXPENDITURES</u>					
Road repair distributions	-	206,545	62,456	144,089	65,148
Capital outlay	-	200,288	200,288	-	14,580
<u>Total expenditures</u>	<u>-</u>	<u>406,833</u>	<u>262,744</u>	<u>144,089</u>	<u>79,728</u>
<u>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</u>	<u>50</u>	<u>(406,368)</u>	<u>(262,234)</u>	<u>144,134</u>	<u>(79,031)</u>
<u>NET CHANGE IN FUND BALANCE</u>	<u>50</u>	<u>(406,368)</u>	<u>(262,234)</u>	<u>144,134</u>	<u>(79,031)</u>
<u>FUND BALANCE</u> , beginning of year			<u>437,832</u>		<u>516,863</u>
<u>FUND BALANCE</u> , end of year			<u>175,598</u>		<u>437,832</u>

See Independent Auditor's Report.

OTHER SUPPLEMENTARY INFORMATION

GENERAL FUND

The General Fund is used to account for resources traditionally associated with governments which are not required to be accounted for in another fund. The General Fund has a greater number and variety of revenue sources than any other fund, and its resources normally finance a wider range of activities. The resources of the General Fund are ordinarily largely expended and replenished on an annual basis.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
GENERAL FUND
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
<u>ASSETS</u>		
Petty cash	\$ 3,300	\$ 4,400
Cash in bank	2,991,653	1,555,186
Investments	3,565,877	3,530,356
Cash surrender value of life insurance policies	1,706,144	1,785,409
Accounts receivable	101,050	94,115
Rental and utility deposits	110	110
Restricted cash	<u>131,592</u>	<u>128,277</u>
<u>Total assets</u>	<u>8,499,726</u>	<u>7,097,853</u>
 <u>LIABILITIES AND FUND BALANCE</u>		
<u>LIABILITIES</u>		
Accounts payable	\$ 853,665	\$ 608,964
Accrued wages payable	58,377	61,105
Accrued compensated absences	-	30,955
Lease deposit	500	500
<u>Total liabilities</u>	<u>912,542</u>	<u>701,524</u>
 <u>FUND BALANCE</u>		
Restricted	131,592	128,277
Committed	796,078	538,948
Assigned	1,706,144	1,785,409
Unreserved, undesignated	<u>4,953,370</u>	<u>3,943,695</u>
<u>Total fund balance</u>	<u>7,587,184</u>	<u>6,396,329</u>
<u>Total liabilities and fund balance</u>	<u>8,499,726</u>	<u>7,097,853</u>

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
GENERAL FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE BUDGET (GAAP BASIS) AND ACTUAL
FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016

	2017			VARIANCE FAVORABLE (UNFAVORABLE)	2016 ACTUAL
	BUDGET		ACTUAL		
	ORIGINAL	AMENDED			
REVENUES					
Taxes					
Sales tax	\$ 9,338,000	\$ 9,338,000	\$ 9,326,417	\$ (11,583)	\$ 9,195,683
Charges for services					
Disposal fees	180,000	292,000	302,505	10,505	194,423
Recycling income	275,000	375,000	402,315	27,315	203,118
Sale of CNG	300,000	310,000	323,171	13,171	302,983
CNG tax rebate	91,000	-	-	-	90,039
Investment earnings	46,610	48,545	49,455	910	49,968
Other					
Renewable Identification Number	150,000	538,395	538,395	-	1,259
Miscellaneous	1,100	909	914	5	2,142
<u>Total revenues</u>	<u>10,381,710</u>	<u>10,902,849</u>	<u>10,943,172</u>	<u>40,323</u>	<u>10,039,615</u>
EXPENDITURES					
Current					
General and administrative	820,686	920,580	835,838	84,742	724,165
Collection department	5,551,100	5,548,938	5,451,473	97,465	5,518,206
Landfill expenses	2,677,970	2,895,750	2,572,149	323,601	2,562,925
Recycling expenses	790,450	852,790	744,358	108,432	758,907
Capital outlay	450,000	685,600	375,000	310,600	1,231,748
Debt service					
Principal, interest and charges	97,674	97,674	97,674	-	99,530
<u>Total expenditures</u>	<u>10,387,880</u>	<u>11,001,332</u>	<u>10,076,492</u>	<u>924,840</u>	<u>10,895,481</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>(6,170)</u>	<u>(98,483)</u>	<u>866,680</u>	<u>965,163</u>	<u>(855,866)</u>
OTHER FINANCING SOURCES (USES)					
Operating transfers out	(10,000)	(10,000)	(10,000)	-	(10,000)
Net increase (decrease) in the fair value of investments	5,000	100	3,042	2,942	(3,800)
Insurance proceeds	-	250,000	299,316	49,316	-
Sale of carbon credits	30,000	31,817	31,817	-	41,009
Sale of general fixed asset	5,000	-	-	-	2,531
<u>Total other financing uses</u>	<u>30,000</u>	<u>271,917</u>	<u>324,175</u>	<u>52,258</u>	<u>29,740</u>
NET CHANGE IN FUND BALANCE	<u>23,830</u>	<u>173,434</u>	<u>1,190,855</u>	<u>1,017,421</u>	<u>(826,126)</u>
FUND BALANCE, beginning of year			<u>6,396,329</u>		<u>7,222,455</u>
FUND BALANCE, end of year			<u>7,587,184</u>		<u>6,396,329</u>

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
GENERAL FUND
COMPARATIVE SCHEDULE OF DEPARTMENTAL EXPENDITURES
BUDGET (GAAP BASIS) AND ACTUAL
FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016

	2017				
	BUDGET		ACTUAL	VARIANCE	2016 ACTUAL
	ORIGINAL	AMENDED		FAVORABLE (UNFAVORABLE)	
<u>GENERAL AND ADMINISTRATIVE</u>					
Accrued compensated absences	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -
Salaries	288,000	260,000	258,452	1,548	281,506
Commissioners' per diem and travel	45,000	45,000	37,581	7,419	35,993
Sales tax collection expense	93,526	93,380	93,265	115	91,957
Advertising	30,000	30,000	29,115	885	27,563
Auto expense	15,000	10,000	4,349	5,651	7,916
Dues and subscriptions	5,000	5,500	5,380	120	4,537
Employee benefits	9,600	141,000	140,155	845	4,400
Hospitalization	45,500	49,000	44,260	4,740	41,311
Insurance	27,000	27,000	24,972	2,028	24,150
Office expense	28,000	36,000	31,394	4,606	22,775
Postage	6,500	6,500	5,021	1,479	5,459
Taxes and licenses	70,000	45,000	39,393	5,607	52,452
Telephone	5,000	5,000	2,421	2,579	2,611
Travel, meals, and lodging	10,000	3,000	-	3,000	13,127
Legal and professional	70,000	75,000	73,474	1,526	57,544
Sales /use tax refund	25,000	25,000	10,232	14,768	20,123
Retirement	34,560	31,200	30,352	848	26,107
Repairs – facility	3,000	3,000	203	2,797	-
Utilities	5,000	5,000	4,124	876	3,882
Uniforms and personal equipment	3,000	3,000	918	2,082	752
Wellness program	2,000	2,000	777	1,223	-
	<u>820,686</u>	<u>920,580</u>	<u>835,838</u>	<u>84,742</u>	<u>724,165</u>
<u>COLLECTION DEPARTMENT</u>					
Collection services	\$ 4,950,000	\$ 4,975,000	\$ 4,908,239	\$ 66,761	\$ 4,928,983
Insurance	7,100	6,576	6,576	-	6,415
Governmental subsidy	111,000	111,000	109,231	1,769	94,668
Asbestos/hazardous disposal	60,000	70,000	61,443	8,557	42,862
Salaries - summer help	240,000	213,242	213,243	(1)	230,489
Taxes and licenses	-	18,120	16,472	1,648	-
Litter abatement	135,000	105,000	95,298	9,702	106,742
Disaster cleanup	-	-	-	-	70,976
Advertising	3,000	3,000	-	3,000	-
Construction of turnarounds	6,000	7,000	5,630	1,370	3,824
Illegal dump cleanup	5,000	5,000	-	5,000	-
CNG fuel tax	34,000	35,000	35,341	(341)	33,247
	<u>5,551,100</u>	<u>5,548,938</u>	<u>5,451,473</u>	<u>97,465</u>	<u>5,518,206</u>

Continued on following page.
See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
GENERAL FUND
COMPARATIVE SCHEDULE OF DEPARTMENTAL EXPENDITURES
BUDGET (GAAP BASIS) AND ACTUAL (CONTINUED)
FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016

	2017				
	BUDGET		ACTUAL	VARIANCE	2016 ACTUAL
	ORIGINAL	AMENDED		FAVORABLE (UNFAVORABLE)	
LANDFILL EXPENSES					
Salaries	\$ 900,000	\$ 900,000	846,600	\$ 53,400	879,712
Salaries-temp service	70,000	70,000	62,945	7,055	87,974
Taxes and licenses	-	13,100	9,822	3,278	-
Accrued compensated absences	-	20,000	-	20,000	13,872
Tools and supplies	180,000	180,000	168,410	11,590	161,764
Fuel	100,000	100,000	100,715	(715)	93,684
Repairs and maintenance	325,000	325,000	256,911	68,089	362,643
Auto expense	15,000	15,000	2,361	12,639	15,337
Equipment rental	35,000	30,000	23,110	6,890	18,921
Utilities	120,000	150,000	151,670	(1,670)	133,713
Uniforms and personal equipment	20,500	20,500	16,502	3,998	15,121
Laboratory fees	50,000	50,000	29,694	20,306	32,927
Engineering fees	140,000	320,000	271,763	48,237	221,974
Insurance	214,000	200,000	176,977	23,023	173,953
Hospitalization	201,500	201,500	172,699	28,801	164,131
Retirement	108,220	108,000	97,804	10,196	82,317
Telephone	21,000	23,000	21,448	1,552	21,033
Travel	15,000	13,000	11,021	1,979	13,620
Advertising	15,000	11,000	10,779	221	4,782
Contract grinding	140,000	137,900	137,900	-	64,672
Wellness program	7,750	7,750	3,018	4,732	775
	<u>2,677,970</u>	<u>2,895,750</u>	<u>2,572,149</u>	<u>323,601</u>	<u>2,562,925</u>
RECYCLING EXPENSES					
Salaries	\$ 292,000	\$ 292,000	284,931	\$ 7,069	303,520
Salaries-temp service	46,000	40,000	29,189	10,811	40,456
Taxes and licenses	-	5,000	3,950	1,050	-
Accrued compensated absences	-	20,000	-	20,000	17,083
Advertising	8,000	6,000	3,365	2,635	6,161
Engineering	2,000	2,000	-	2,000	-
Hospitalization	73,200	73,200	67,857	5,343	71,085
Fuel	13,000	13,000	14,617	(1,617)	11,838
Insurance	97,700	96,000	92,760	3,240	88,451
Purchases	90,000	90,000	77,774	12,226	83,127
Retirement	35,000	35,040	31,492	3,548	28,166
Telephone	13,000	13,000	11,283	1,717	13,313
Tools and supplies	25,000	25,000	24,109	891	20,133
Travel	3,000	3,000	1,586	1,414	843
Auto expense	20,000	35,000	27,552	7,448	15,071
Repairs and maintenance	35,000	70,000	49,056	20,944	32,093
Office expense	10,000	10,000	6,867	3,133	7,026
Equipment rental	5,000	2,000	253	1,747	1,595
Utilities	13,500	13,500	12,161	1,339	13,315
Uniforms and personal equipment	5,800	5,800	4,148	1,652	5,382
Wellness program	3,250	3,250	1,408	1,842	249
	<u>790,450</u>	<u>852,790</u>	<u>744,358</u>	<u>108,432</u>	<u>758,907</u>

See Independent Auditor's Report.

ROAD REPAIR FUND

The Road Repair Fund is used to account for the use of surplus funds as provided for in intergovernmental agreements with the St. Landry Parish Economic and Industrial Development District, the St. Landry Parish Government and parish municipalities.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
ROAD REPAIR FUND
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
<u>ASSETS</u>		
Cash	\$ 175,598	\$ 437,832
<u>Total assets</u>	<u>175,598</u>	<u>437,832</u>
 <u>LIABILITIES AND FUND BALANCE</u>		
<u>LIABILITIES</u>		
<u>Total liabilities</u>	<u>\$ -</u>	<u>\$ -</u>
 <u>FUND BALANCE</u>		
Committed	<u>175,598</u>	<u>437,832</u>
<u>Total liabilities and fund balance</u>	<u>175,598</u>	<u>437,832</u>

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
ROAD REPAIR FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE
FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016

	2017				2016 ACTUAL
	BUDGET		ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)	
	ORIGINAL	AMENDED			
<u>REVENUES</u>					
Interest income	\$ 50	\$ 465	\$ 510	\$ 45	\$ 697
<u>Total revenues</u>	<u>50</u>	<u>465</u>	<u>510</u>	<u>45</u>	<u>697</u>
<u>EXPENDITURES</u>					
Road repair distributions	-	206,545	62,456	144,089	65,148
Capital outlay	-	200,288	200,288	-	14,580
<u>Total expenditures</u>	<u>-</u>	<u>406,833</u>	<u>262,744</u>	<u>144,089</u>	<u>79,728</u>
<u>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</u>	<u>50</u>	<u>(406,368)</u>	<u>(262,234)</u>	<u>144,134</u>	<u>(79,031)</u>
<u>NET CHANGE IN FUND BALANCE</u>	<u>50</u>	<u>(406,368)</u>	<u>(262,234)</u>	<u>144,134</u>	<u>(79,031)</u>
<u>FUND BALANCE, beginning of year</u>			<u>437,832</u>		<u>516,863</u>
<u>FUND BALANCE, end of year</u>			<u>175,598</u>		<u>437,832</u>

See Independent Auditor's Report.

DEBT SERVICE FUNDS

The Debt Service Funds are used to account for the accumulation of resources for long-term liabilities, which include compensated absences and closure/post-closure costs.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
DEBT SERVICE FUND
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
<u>ASSETS</u>		
Cash in bank	\$ 108,354	\$ 98,205
Investments	<u>379,875</u>	<u>378,216</u>
<u>Total assets</u>	<u><u>488,229</u></u>	<u><u>476,421</u></u>
 <u>LIABILITIES AND FUND BALANCE</u>		
<u>LIABILITIES</u>		
<u>Total liabilities</u>	<u>\$ -</u>	<u>\$ -</u>
 <u>FUND BALANCE</u>		
Assigned	<u>488,229</u>	<u>476,421</u>
<u>Total liabilities and fund balance</u>	<u><u>488,229</u></u>	<u><u>476,421</u></u>

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
DEBT SERVICE FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE
FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
<u>REVENUES</u>		
Interest income	\$ 1,808	\$ 1,113
<u>Total revenues</u>	<u>1,808</u>	<u>1,113</u>
<u>EXPENDITURES</u>		
<u>Total expenditures</u>	<u>-</u>	<u>-</u>
<u>EXCESS OF REVENUES OVER EXPENDITURES</u>	<u>1,808</u>	<u>1,113</u>
<u>OTHER FINANCING SOURCES</u>		
Transfer from General Fund	10,000	10,000
<u>Total other financing sources</u>	<u>10,000</u>	<u>10,000</u>
<u>NET CHANGE IN FUND BALANCE</u>	11,808	11,113
<u>FUND BALANCE</u> , beginning of year	<u>476,421</u>	<u>465,308</u>
<u>FUND BALANCE</u> , end of year	<u><u>488,229</u></u>	<u><u>476,421</u></u>

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
CLOSURE/POST-CLOSURE FUND
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2017 AND 2016

<u>ASSETS</u>	<u>2017</u>	<u>2016</u>
Investments	\$ 8,173,259	\$ 8,079,643
<u>Total assets</u>	<u>8,173,259</u>	<u>8,079,643</u>
 <u>LIABILITIES AND FUND BALANCE</u>		
<u>LIABILITIES</u>		
<u>Total liabilities</u>	\$ -	\$ -
 <u>FUND BALANCE</u>		
Committed	3,409,074	3,644,326
Restricted	4,764,185	4,435,317
<u>Total fund balance</u>	<u>8,173,259</u>	<u>8,079,643</u>
<u>Total liabilities and fund balance</u>	<u>8,173,259</u>	<u>8,079,643</u>

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
CLOSURE/POST-CLOSURE FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE
FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
<u>REVENUES</u>		
Interest income	\$ 89,630	\$ 83,472
<u>Total revenues</u>	<u>89,630</u>	<u>83,472</u>
<u>EXPENDITURES</u>		
Interest & fiscal charges	-	-
<u>Total expenditures</u>	<u>-</u>	<u>-</u>
<u>EXCESS OF REVENUES OVER EXPENDITURES</u>	<u>89,630</u>	<u>83,472</u>
<u>OTHER FINANCING SOURCES (USES)</u>		
Net increase (decrease) in the fair value of investments	3,986	(82,833)
<u>Total other financing sources</u>	<u>3,986</u>	<u>(82,833)</u>
<u>NET CHANGE IN FUND BALANCE</u>	93,616	639
<u>FUND BALANCE</u> , beginning of year	<u>8,079,643</u>	<u>8,079,004</u>
<u>FUND BALANCE</u> , end of year	<u>8,173,259</u>	<u>8,079,643</u>

See Independent Auditor's Report.

CAPITAL PROJECTS FUND

Capital Projects Fund is used to account for the purchase or construction of major capital facilities not financed by proprietary funds.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
CAPITAL PROJECTS FUND
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
<u>ASSETS</u>		
Investments	\$ 2,009,517	\$ 2,001,175
<u>Total assets</u>	<u>2,009,517</u>	<u>2,001,175</u>
 <u>LIABILITIES AND FUND BALANCE</u>		
<u>LIABILITIES</u>		
<u>Total liabilities</u>	\$ -	\$ -
 <u>FUND BALANCE</u>		
Assigned	2,009,517	2,001,175
<u>Total liabilities and fund balance</u>	<u>2,009,517</u>	<u>2,001,175</u>

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
CAPITAL PROJECTS FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE
FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
<u>REVENUES</u>		
Interest income	\$ 8,342	\$ 4,917
<u>Total revenues</u>	<u>8,342</u>	<u>4,917</u>
<u>EXPENDITURES</u>		
<u>Total expenditures</u>	<u>-</u>	<u>-</u>
<u>NET CHANGE IN FUND BALANCE</u>	8,342	4,917
<u>FUND BALANCE</u> , beginning of year	<u>2,001,175</u>	<u>1,996,258</u>
<u>FUND BALANCE</u> , end of year	<u><u>2,009,517</u></u>	<u><u>2,001,175</u></u>

See Independent Auditor's Report.

RELATED REPORT

James L. Nicholson, Jr., CPA
 G. Kenneth Pavy, II, CPA
 Michael A. Roy, CPA
 Lisa Trouille Manuel, CPA
 Dana D. Quebedeaux, CPA



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
 OVER FINANCIAL REPORTING AND ON COMPLIANCE
 AND OTHER MATTERS BASED ON AN AUDIT OF
 FINANCIAL STATEMENTS PERFORMED
 IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Commissioners of St. Landry Parish
 Solid Waste Disposal District
 Washington, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of St. Landry Parish Solid Waste Disposal District, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise St. Landry Parish Solid Waste Disposal District's basic financial statements, and have issued our report thereon dated June 11, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered St. Landry Parish Solid Waste Disposal District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether St. Landry Parish Solid Waste Disposal District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

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To the Commissioners of St. Landry Parish
Solid Waste Disposal District
Page 2

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of management, the Commissioners, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



Opelousas, Louisiana
June 11, 2018

SUPPLEMENTARY INFORMATION

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED DECEMBER 31, 2017

A. SUMMARY OF AUDIT RESULTS

1. We have audited the basic financial statements of St. Landry Parish Solid Waste Disposal District as of and for the year ended December 31, 2017, and have issued our report thereon dated June 11, 2018. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and the provisions of the Uniform Guidance. Our audit of the financial statements as of December 31, 2017 resulted in an unmodified opinion.
2. No significant deficiencies relating to the audit of the financial statements are reported in the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.
3. No instances of noncompliance relating to the audit of the financial statements were reported in the Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.
4. No management letter was issued for St. Landry Parish Solid Waste Disposal District as of and for the year ended December 31, 2017.
5. There was no single audit required under the Uniform Guidance.

B. 2017 FINANCIAL STATEMENT FINDINGS – AUDIT

None

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2017

SECTION I - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

NONE

SECTION II - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

N/A

SECTION III - MANAGEMENT LETTER

N/A

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS
TO AGENCY HEAD OR CHIEF EXECUTIVE OFFICER
FOR THE YEAR ENDED DECEMBER 31, 2017

Agency Head Name: Katry Martin, Executive Director (January-September)

Purpose	Amount
Salary	\$ 57,866
Benefits-insurance	0
Benefits-retirement	0
Car allowance	0
Vehicle provided by government	0
Per diem	0
Reimbursements	0
Travel	0
Registration fees	0
Conference travel	0
Continuing professional education fees	0
Housing	0
Unvouchered expenses	0
Special meals	0
Membership dues	100

Agency Head Name: Velton Stelly, Executive Director (October-December)

Purpose	Amount
Salary	\$ 23,502
Benefits-insurance	0
Benefits-retirement	0
Car allowance	0
Vehicle provided by government	0
Per diem	0
Reimbursements	0
Travel	0
Registration fees	0
Conference travel	0
Continuing professional education fees	0
Housing	0
Unvouchered expenses	0
Special meals	0
Membership dues	212

See Independent Auditor's Report.

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INDEPENDENT ACCOUNTANT'S REPORT
 ON APPLYING AGREED-UPON PROCEDURES

To the Commissioners of St. Landry Parish
 Solid Waste Disposal District
 Washington, Louisiana

We have performed the procedures enumerated below, which were agreed to by St. Landry Parish Solid Waste Disposal District and the Louisiana Legislative Auditor (LLA) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period January 1, 2017 through December 31, 2017. The District's management is responsible for those C/C areas identified in the SAUPs.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Written Policies and Procedures

1. Obtain the entity's written policies and procedures and report whether those written policies and procedures address each of the following financial/business functions (or report that the entity does not have any written policies and procedures), as applicable:
 - a) **Budgeting**, including preparing, adopting, monitoring, and amending the budget
The District does not have written policies and procedures for budgeting.
 - b) **Purchasing**, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes.
Written policies and procedures were obtained for purchasing and address all of the above functions, except how vendors are added to the vendor list.
 - c) **Disbursements**, including processing, reviewing, and approving
Written policies and procedures were obtained for disbursements and address all of the above functions.
 - d) **Receipts**, including receiving, recording, and preparing deposits
The District does not have written policies and procedures for receipts.

To the Commissioners of St. Landry Parish
 Solid Waste Disposal District
 Page 2

- e) **Payroll/Personnel**, including (1) payroll processing, and (2) reviewing and approving time and attendance records, including leave and overtime worked.

Written policies and procedures were obtained for payroll/personnel and address all of the above functions.

- f) **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process

The District does not have written policies and procedures for contracting.

- g) **Credit Cards (and debit cards, fuel cards, P-Cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers, and (5) monitoring card usage

Written policies and procedures were obtained for credit cards and address all of the above functions.

- h) **Travel and expense reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers

The District does not have written policies and procedures for travel and expense reimbursements.

- i) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy. Note: Ethics requirements are not applicable to nonprofits.

Written policies and procedures were obtained for ethics and address all of the above functions.

- j) **Debt Service**, including (1) debt issuance approval, (2) EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

The District does not have written policies and procedures for debt service.

Board (or Finance Committee, if applicable)

2. Obtain and review the board/committee minutes for the fiscal period, and:

- a) Report whether the managing board met (with a quorum) at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, or other equivalent document.

Obtained and reviewed minutes of the board for the fiscal period, noting that the board had a meeting each month.

- b) Report whether the minutes referenced or included monthly budget-to-actual comparisons on the General Fund and any additional funds identified as major funds in the entity's prior audit (GAAP-basis).

The minutes referenced monthly budget-to-actual comparisons of the General Fund started being presented at the end of 2017.

To the Commissioners of St. Landry Parish
 Solid Waste Disposal District
 Page 3

- If the budget-to-actual comparisons show that management was deficit spending during the fiscal period, report whether there is a formal/written plan to eliminate the deficit spending for those entities with a fund balance deficit. If there is a formal/written plan, report whether the meeting minutes for at least one board meeting during the fiscal period reflect that the board is monitoring the plan.

The budget-to-actual comparisons do not show that management was deficit spending during the fiscal period.

- c) Report whether the minutes referenced or included non-budgetary financial information (e.g. approval of contracts and disbursements) for at least one meeting during the fiscal period.

The minutes referenced non-budgetary financial information during the fiscal period, such as approval of bids and disbursements.

Bank Reconciliations

- 3. Obtain a listing of client bank accounts from management and management's representation that the listing is complete.

Obtained a listing of the District's bank accounts from management and management's representation that the listing is complete.

- 4. Using the listing provided by management, select all of the entity's bank accounts (if five accounts or less) or one-third of the bank accounts on a three year rotating basis (if more than 5 accounts). If there is a change in practitioners, the new practitioner is not bound to follow the rotation established by the previous practitioner. *Note: School student activity fund accounts may be excluded from selection if they are otherwise addressed in a separate audit or AUP engagement.* For each of the bank accounts selected, obtain bank statements and reconciliations for all months in the fiscal period and report whether:

- a) Bank reconciliations have been prepared;

Monthly bank statements and bank reconciliations were obtained for the selected bank accounts each month of the fiscal period. No exceptions were noted.

- b) Bank reconciliations include evidence that a member of management or a board member (with no involvement in the transactions associated with the bank account) has reviewed each bank reconciliation; and

The selected bank reconciliations include written evidence that a member of management has reviewed each bank reconciliation.

- c) If applicable, management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 6 months as of the end of the fiscal period.

Only one account has reconciling items that have been outstanding for more than 6 months as of the end of the fiscal period. Management does not have documentation reflecting that it has researched those reconciling items.

To the Commissioners of St. Landry Parish
 Solid Waste Disposal District
 Page 4

Collections

5. Obtain a listing of cash/check/money order (cash) collection locations and management's representation that the listing is complete.

Obtained a list of collections locations from management and management's representation that the listing was complete. There are two cash collection locations.

6. Using the listing provided by management, select all of the entity's cash collection locations (if five locations or less) or one-third of the collection locations on a three year rotating basis (if more than 5 locations). If there is a change in practitioners, the new practitioner is not bound to follow the rotation established by the previous practitioner. *Note: School student activity funds may be excluded from selection if they are otherwise addressed in a separate audit or AUP engagement.* **For each cash collection location selected:**

- a) Obtain existing written documentation (e.g. insurance policy, policy manual, job description) and report whether each person responsible for collecting cash is (1) bonded, (2) not responsible for depositing the cash in the bank, recording the related transaction, or reconciling the related bank account (report if there are compensating controls performed by an outside party), and (3) not required to share the same cash register or drawer with another employee.

The individuals responsible for collecting cash are not bonded, however, the majority of collections are checks, and a very minimal amount of cash is collected at each location. The employees rotate depositing cash in the bank and there are some instances where the same person collecting the cash, deposits the cash in the bank, records the transaction and reconciles the related bank accounts. There is one cash drawer at each location.

- b) Obtain existing written documentation (e.g. sequentially numbered receipts, system report, reconciliation worksheets, policy manual) and report whether the entity has a formal process to reconcile cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions, by a person who is not responsible for cash collections in the cash collection location selected.

Obtained bank reconciliation policies and procedures noting the District's formal process of reconciling cash collections to the general ledger, by someone who is not responsible for cash collections, in the cash collection locations selected.

- c) Select the highest (dollar) week of cash collections from the general ledger or other accounting records during the fiscal period and:

- Using entity collection documentation, deposit slips, and bank statements, trace daily collections to the deposit date on the corresponding bank statement and report whether the deposits were made within one day of collection. If deposits were not made within one day of collection, report the number of days from receipt to deposit for each day at each collection location.

Of the 23 deposits examined, there were 7 instances of deposits not being made within one day of collection. The number of days after collection was undeterminable given that those collections did not have a written or stamped received date.

- Using sequentially numbered receipts, system reports, or other related collection documentation, verify that daily cash collections are completely supported by documentation and report any exceptions.

Daily cash collections were completely supported by documentation and no exceptions were noted.

To the Commissioners of St. Landry Parish
Solid Waste Disposal District
Page 5

7. Obtain existing written documentation (e.g. policy manual, written procedure) and report whether the entity has a process specifically defined (identified as such by the entity) to determine completeness of all collections, including electronic transfers, for each revenue source and agency fund additions (e.g. periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation) by a person who is not responsible for collections.

The District has a process specifically defined to determine completeness of all collections by a person who is not responsible for collections.

Disbursements – General (excluding credit card/debit card/fuel card/P-Card purchases or payments)

8. Obtain a listing of entity disbursements from management or, alternately, obtain the general ledger and sort/filter for entity disbursements. Obtain management's representation that the listing or general ledger population is complete.

Obtained the general ledger and management's representation that the general ledger population was complete.

9. Using the disbursement population from #8 above, randomly select 25 disbursements (or randomly select disbursements constituting at least one-third of the dollar disbursement population if the entity had less than 25 transactions during the fiscal period), excluding credit card/debit card/fuel card/P-card purchases or payments. Obtain supporting documentation (e.g. purchase requisitions, system screens/logs) for each transaction and report whether the supporting documentation for each transaction demonstrated that:

- a) Purchases were initiated using a requisition/purchase order system or an equivalent electronic system that separates initiation from approval functions in the same manner as a requisition/purchase order system.

All purchases selected were initiated using a purchase order system.

- b) Purchase orders, or an electronic equivalent, were approved by a person who did not initiate the purchase.

All purchase orders were approved by a person who did not initiate the purchase. The Office Assistant initiates the purchase orders, the accountant reviews the purchase orders and the Executive Director approves the purchase orders.

- c) Payments for purchases were not processed without (1) an approved requisition and/or purchase order, or electronic equivalent; a receiving report showing receipt of goods purchased, or electronic equivalent; and an approved invoice.

All payments for purchases were not processed without an approved purchase order, receiving report signed by employee receiving items (if applicable) and an approved invoice.

10. Using entity documentation (e.g. electronic system control documentation, policy manual, written procedure), report whether the person responsible for processing payments is prohibited from adding vendors to the entity's purchasing/disbursement system.

The Technical Secretary and the Accountant are responsible for processing payments and both have the ability to add vendors to the entity's purchasing/disbursement system.

To the Commissioners of St. Landry Parish
 Solid Waste Disposal District
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11. Using entity documentation (e.g. electronic system control documentation, policy manual, written procedure), report whether the persons with signatory authority or who make the final authorization for disbursements have no responsibility for initiating or recording purchases.

The Office Assistant is responsible for initiating purchases, the Accountant is responsible for recording purchases and the Executive Director and/or the board are the individuals with signature authority. Therefore, the persons with signature authority have no responsibility for initiating or recording purchases.

12. Inquire of management and observe whether the supply of unused checks is maintained in a locked location, with access restricted to those persons that do not have signatory authority, and report any exceptions. Alternately, if the checks are electronically printed on blank check stock, review entity documentation (electronic system control documentation) and report whether the persons with signatory authority have system access to print checks.

The supply of unused checks is maintained in a locked location, with access restricted to those persons that do not have signature authority.

13. If a signature stamp or signature machine is used, inquire of the signer whether his or her signature is maintained under his or her control or is used only with the knowledge and consent of the signer. Inquire of the signer whether signed checks are likewise maintained under the control of the signer or authorized user until mailed. Report any exceptions.

The District does not have signature stamps. Checks are not signed until written and are approved by the Executive Director and/or the board.

Credit Cards/Debit Cards/Fuel Cards/P-Cards

14. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards), including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

Obtained from management a listing of all active credit cards and fuel cards, including the card numbers and names of the persons who maintained possession of the cards.

15. Using the listing prepared by management, randomly select 10 cards (or at least one-third of the cards if the entity has less than 10 cards) that were used during the fiscal period, rotating cards each year. If there is a change in practitioners, the new practitioner is not bound to follow the rotation established by the previous practitioner.

Obtain the monthly statements, or combined statements if multiple cards are on one statement, for the selected cards. Select the monthly statement or combined statement with the largest dollar activity for each card (for a debit card, select the monthly bank statement with the largest dollar amount of debit card purchases) and:

- a) Report whether there is evidence that the monthly statement or combined statement and supporting documentation was reviewed and approved, in writing, by someone other than the authorized card holder. [Note: Requiring such approval may constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality); these instances should not be reported.]]

Obtained monthly statements and supporting documentation for the selected cards, noting the documentation was reviewed and approved, in writing by someone other than the authorized card holder.

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- b) Report whether finance charges and/or late fees were assessed on the selected statements.

No finance charges or late fees were assessed on the selected statements.

16. Using the monthly statements or combined statements selected under #15 above, obtain supporting documentation for all transactions for each of the 10 cards selected (i.e. each of the 10 cards should have one month of transactions subject to testing).

- a) For each transaction, report whether the transaction is supported by:

- An original itemized receipt (i.e., identifies precisely what was purchased)

All transactions were supported by the original itemized receipts.

- Documentation of the business/public purpose. For meal charges, there should also be documentation of the individuals participating.

All documentation was complete.

- Other documentation that may be required by written policy (e.g., purchase order, written authorization.)

No other documentation is required by the written policy.

- b) For each transaction, compare the transaction's detail (nature of purchase, dollar amount of purchase, supporting documentation) to the entity's written purchasing/disbursement policies and the Louisiana Public Bid Law (i.e. transaction is a large or recurring purchase requiring the solicitation of bids or quotes) and report any exceptions.

No exceptions noted.

- c) For each transaction, compare the entity's documentation of the business/public purpose to the requirements of Article 7, Section 14 of the Louisiana Constitution, which prohibits the loan, pledge, or donation of funds, credit, property, or things of value, and report any exceptions (e.g. cash advances or non-business purchases, regardless whether they are reimbursed). If the nature of the transaction precludes or obscures a comparison to the requirements of Article 7, Section 14, the practitioner should report the transaction as an exception.

No exceptions noted.

Travel and Expense Reimbursement

17. Obtain from management a listing of all travel and related expense reimbursements, by person, during the fiscal period or, alternately, obtain the general ledger and sort/filter for travel reimbursements. Obtain management's representation that the listing or general ledger is complete.

Obtained the general ledger listing of all travel and related expense reimbursements and management's representation that the general ledger was complete.

18. Obtain the entity's written policies related to travel and expense reimbursements. Compare the amounts in the policies to the per diem and mileage rates established by the U.S. General Services Administration (www.gsa.gov) and report any amounts that exceed GSA rates.

The District does not have written policies and procedures for travel and expense reimbursements. All travel and related expense reimbursements were in accordance with GSA rates.

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19. Using the listing or general ledger from #17 above, select the three persons who incurred the most travel costs during the fiscal period. Obtain the expense reimbursement reports or prepaid expense documentation of each selected person, including the supporting documentation, and choose the largest travel expense for each person to review in detail. For each of the three travel expenses selected:

- a) Compare expense documentation to written policies and report whether each expense was reimbursed or prepaid in accordance with written policy (e.g., rates established for meals, mileage, lodging). If the entity does not have written policies, compare to the GSA rates (#18 above) and report each reimbursement that exceeded those rates.

The District does not have written policies and procedures for travel and expense reimbursements. All travel and related expense reimbursements were in accordance with GSA rates.

- b) Report whether each expense is supported by:

- An original itemized receipt that identifies precisely what was purchased. [Note: An expense that is reimbursed based on an established per diem amount (e.g., meals) does not require a receipt.]

All expenses were supported by the original itemized receipts.

- Documentation of the business/public purpose (Note: For meal charges, there should also be documentation of the individuals participating).

All expenses were supported by documentation of the business purpose.

- Other documentation as may be required by written policy (e.g., authorization for travel, conference brochure, certificate of attendance)

The District does not have written policies and procedures for travel and expense reimbursements.

- c) Compare the entity's documentation of the business/public purpose to the requirements of Article 7, Section 14 of the Louisiana Constitution, which prohibits the loan, pledge, or donation of funds, credit, property, or things of value, and report any exceptions (e.g. hotel stays that extend beyond conference periods or payment for the travel expenses of a spouse). If the nature of the transaction precludes or obscures a comparison to the requirements of Article 7, Section 14, the practitioner should report the transaction as an exception.

No exceptions noted.

- d) Report whether each expense and related documentation was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

The related documentation was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

Contracts

20. Obtain a listing of all contracts in effect during the fiscal period or, alternately, obtain the general ledger and sort/filter for contract payments. Obtain management's representation that the listing or general ledger is complete.

Obtained a listing of all contracts in effect during the fiscal period and management's representation that the listing was complete.

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21. Using the listing above, select the five contract "vendors" that were paid the most money during the fiscal period (excluding purchases on state contract and excluding payments to the practitioner). Obtain the related contracts and paid invoices and:

- a) Report whether there is a formal/written contract that supports the services arrangement and the amount paid.

There are formal, written contracts that support the service arrangements and the amounts paid.

- b) Compare each contract's detail to the Louisiana Public Bid Law or Procurement Code. Report whether each contract is subject to the Louisiana Public Bid Law or Procurement Code and:

- If yes, obtain/compare supporting contract documentation to legal requirements and report whether the entity complied with all legal requirements (e.g., solicited quotes or bids, advertisement, selected lowest bidder)

The contracts were not subject to the Louisiana Public Bid Law or Procurement Code.

- If no, obtain supporting contract documentation and report whether the entity solicited quotes as a best practice.

The District did not solicit quotes as a best practice.

- c) Report whether the contract was amended. If so, report the scope and dollar amount of the amendment and whether the original contract terms contemplated or provided for such an amendment.

The contracts were not amended.

- d) Select the largest payment from each of the five contracts, obtain the supporting invoice, compare the invoice to the contract terms, and report whether the invoice and related payment complied with the terms and conditions of the contract.

The invoices and related payments complied with the terms and conditions of the contracts.

- e) Obtain/review contract documentation and board minutes and report whether there is documentation of board approval, if required by policy or law (e.g. Lawrason Act or Home Rule Charter).

The contracts were signed by the Executive Director, who had authority from the board to do so.

Payroll and Personnel

22. Obtain a listing of employees (and elected officials, if applicable) with their related salaries, and obtain management's representation that the listing is complete. Randomly select five employees/officials, obtain their personnel files, and:

Obtained a listing of employees with their related salaries or pay rate from management and management's representation that the listing is complete.

- a) Review compensation paid to each employee during the fiscal period and report whether payments were made in strict accordance with the terms and conditions of the employment contract or pay rate structure.

No exceptions noted.

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- b) Review changes made to hourly pay rates/salaries during the fiscal period and report whether those changes were approved in writing and in accordance with written policy.

Changes made to hourly pay rates/salaries during the fiscal period were approved in writing and in accordance with written policy.

23. Obtain attendance and leave records and randomly select one pay period in which leave has been taken by at least one employee. Within that pay period, randomly select 25 employees/officials (or randomly select one-third of employees/officials if the entity had less than 25 employees during the fiscal period), and:

- a) Report whether all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). (Note: Generally, an elected official is not eligible to earn leave and does not document his/her attendance and leave. However, if the elected official is earning leave according to policy and/or contract, the official should document his/her daily attendance and leave.)

All of the selected employees documented their daily attendance and leave.

- b) Report whether there is written documentation that supervisors approved, electronically or in writing, the attendance and leave of the selected employees/officials.

No exceptions noted.

- c) Report whether there is written documentation that the entity maintained written leave records (e.g., hours earned, hours used, and balance available) on those selected employees/officials that earn leave.

No exceptions noted.

24. Obtain from management a list of those employees/officials that terminated during the fiscal period and management's representation that the list is complete. If applicable, select the two largest termination payments (e.g., vacation, sick, compensatory time) made during the fiscal period and obtain the personnel files for the two employees/officials. Report whether the termination payments were made in strict accordance with policy and/or contract and approved by management.

Obtained from management a list of those employees terminated during the fiscal period and management's representation that the list was complete. The termination payment was made in strict accordance with the entity's policy and approved by management.

25. Obtain supporting documentation (e.g. cancelled checks, EFT documentation) relating to payroll taxes and retirement contributions during the fiscal period. Report whether the employee and employer portions of payroll taxes and retirement contributions, as well as the required reporting forms, were submitted to the applicable agencies by the required deadlines.

Obtained supporting documentation relating to payroll taxes and retirement contributions during the fiscal period. Employee and employer portions of payroll taxes and retirement contributions, including required reporting forms, were submitted to the applicable agencies by the required deadlines.

Ethics (excluding nonprofits)

26. Using the five randomly selected employees/officials from procedure #22 under "Payroll and Personnel" above, obtain ethics compliance documentation from management and report whether the entity maintained documentation to demonstrate that required ethics training was completed.

All of the District's employees and officials received ethics training during the fiscal period and compliance documentation was kept by the entity.

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27. Inquire of management whether any alleged ethics violations were reported to the entity during the fiscal period. If applicable, review documentation that demonstrates whether management investigated alleged ethics violations, the corrective actions taken, and whether management's actions complied with the entity's ethics policy. Report whether management received allegations, whether management investigated allegations received, and whether the allegations were addressed in accordance with policy.

No alleged ethics violations were reported during the fiscal period.

Debt Service (excluding nonprofits)

28. If debt was issued during the fiscal period, obtain supporting documentation from the entity, and report whether State Bond Commission approval was obtained.

No debt was issued during the fiscal period.

29. If the entity had outstanding debt during the fiscal period, obtain supporting documentation from the entity and report whether the entity made scheduled debt service payments and maintained debt reserves, as required by debt covenants.

Obtained supporting documentation from the District, noting the District made scheduled debt service payments and maintained debt reserves, as required by debt covenants.

30. If the entity had tax millages relating to debt service, obtain supporting documentation and report whether millage collections exceed debt service payments by more than 10% during the fiscal period. Also, report any millages that continue to be received for debt that has been paid off.

The District did not have tax millages relating to debt service during the fiscal period.

Other

31. Inquire of management whether the entity had any misappropriations of public funds or assets. If so, obtain/review supporting documentation and report whether the entity reported the misappropriation to the legislative auditor and the district attorney of the parish in which the entity is domiciled.

There were no misappropriations of public funds or assets per management.

32. Observe and report whether the entity has posted on its premises and website, the notice required by R.S. 24:523.1. This notice (available for download or print at www.la.gov/hotline) concerns the reporting of misappropriation, fraud, waste, or abuse of public funds.

The District has posted the required notice on its premises and will be posting it on their website.

33. If the practitioner observes or otherwise identifies any exceptions regarding management's representations in the procedures above, report the nature of each exception.

No exceptions noted.

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We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

A handwritten signature in cursive script that reads "John L. Dowling + Company". The signature is written in black ink and is positioned above the typed name and date.

Opelousas, Louisiana
June 11, 2018