

Noble Minds Institute For Whole Child Learning

Financial Statements

June 30, 2024

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Noble Minds Institute For Whole Child Learning

Year ended June 30, 2024

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# LeGlue & Company, CPAs, L.L.C.

## *Independent Auditors' Report*

Board of Directors  
Noble Minds Institute For Whole Child Learning  
New Orleans, Louisiana

### **Report on the Audit of the Financial Statements**

#### ***Opinion***

We have audited the financial statements of Noble Minds Institute For Whole Child Learning ("Noble Minds") (a nonprofit organization), which comprise the statement of financial position as of June 30, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Noble Minds as of June 30, 2024, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Noble Minds and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Substantial Doubt About the Entity's Ability to Continue as a Going Concern***

The accompanying financial statements have been prepared assuming that Noble Minds will continue as a going concern. As discussed in Note 13 to the financial statements, Noble Minds has passed a resolution to surrender its charter at the end of 2025 school year, but to continue as a nonprofit organization. Management's evaluation of the events and conditions and management's plans regarding these matters are also described in Note 13. The financial statements do not include any adjustments that might result from the outcome of this uncertainty. Our opinion is not modified with respect to this matter.

## ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Noble Minds' ability to continue as a going concern for one year after the date that the financial statements are issued.

## ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Noble Minds' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Noble Minds' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Compensation, Benefits, and Other Payments to Founder and Chief Executive Officer is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 17, 2024 on our consideration of Noble Minds' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Noble Minds' internal control over financial reporting and compliance.

Respectfully submitted,



LeGlue and Company, CPAs, L.L.C.  
New Orleans, Louisiana  
December 17, 2024

STATEMENT OF FINANCIAL POSITION

Noble Minds Institute for Whole Child Learning

June 30, 2024

ASSETS

Cash and cash equivalents	\$	800,547
Grants receivable		183,452
Other receivable		3,964
Prepaid expenses		14,866
Deposits		17,500
Right-of-use asset		199,645
Equipment, net		<u>105</u>
Total assets	\$	<u>1,220,079</u>

LIABILITIES AND NET ASSETS

Accounts payable	\$	14,545
Accrued expenses		72,861
Operating lease liability		<u>199,645</u>
Total liabilities		<u>287,051</u>
<u>Net assets</u>		
Without donor restrictions		<u>933,028</u>
Total net assets		<u>933,028</u>
Total	\$	<u>1,220,079</u>

See accompanying notes to financial statements.

STATEMENT OF ACTIVITIES

Noble Minds Institute for Whole Child Learning

Year ended June 30, 2024

	<u>Without Donor Restrictions</u>
<u>Revenue and other support</u>	
Local MFP	\$ 1,371,562
State MFP	850,959
Contributions	30,448
Grants	355,659
Other revenue	<u>2,123</u>
Total revenue and other support	<u>2,610,751</u>
 <u>Expenses</u>	
Programs	1,767,825
Support services	<u>753,638</u>
Total expenses	<u>2,521,463</u>
Change in net assets	89,288
Net assets - beginning of year	<u>843,740</u>
Net assets - end of year	<u>\$ 933,028</u>

See accompanying notes to financial statements.

STATEMENT OF FUNCTIONAL EXPENSES

Noble Minds Institute for Whole Child Learning

Year ended June 30, 2024

	Program Services: Instruction	Support Services: Management and General	Total
Salaries and wages	\$ 926,991	\$ 308,997	\$ 1,235,988
Employee health and retirement	22,084	10,877	32,961
Payroll taxes	<u>98,498</u>	<u>29,422</u>	<u>127,920</u>
Total salaries and related expenses	<u>1,047,573</u>	<u>349,296</u>	<u>1,396,869</u>
Purchased professional and technical services	280,835	57,520	338,355
Purchased property services	-	261,169	261,169
Student transportation services	322,375	-	322,375
Insurance	-	27,766	27,766
Communications	-	24,733	24,733
Food service management	2,220	-	2,220
Supplies	81,807	13,318	95,125
Depreciation	-	1,265	1,265
Miscellaneous	<u>33,015</u>	<u>18,571</u>	<u>51,586</u>
Total	<u>\$ 1,767,825</u>	<u>\$ 753,638</u>	<u>\$ 2,521,463</u>

See accompanying notes to financial statements.

STATEMENT OF CASH FLOWS

Noble Minds Institute for Whole Child Learning

Year ended June 30, 2024

<u>Cash flows from operating activities</u>	
Change in net assets	\$ 89,288
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	1,265
Decrease (increase) in operating assets:	
Grants receivable	37,398
Other receivable	3,717
Prepaid expenses	(9,407)
Increase (decrease) in operating liabilities:	
Accounts payable	(15,058)
Accrued expenses	9,743
Net cash provided by operating activities	<u>116,946</u>
<u>Net increase in cash and cash equivalents</u>	116,946
<u>Cash and cash equivalents, beginning of year</u>	<u>683,601</u>
<u>Cash and cash equivalents, end of year</u>	<u>\$ 800,547</u>

See accompanying notes to financial statements.

## NOTES TO FINANCIAL STATEMENTS

Noble Minds Institute For Whole Child Learning

Year ended June 30, 2024

### Note 1 – Summary of Significant Accounting Policies

The following explanatory comments are submitted relative to the nature of operations and summary of significant accounting policies of Noble Minds Institute For Whole Child Learning:

(a) *Nature of Operations*

Noble Minds Institute For Whole Child Learning ("Noble Minds") was awarded a Type 2 charter by the Louisiana State Board of Elementary and Secondary Education (BESE) in December 2015 to operate a public charter school. Noble Minds' initial school year began in August 2017. The charter for Noble Minds was approved for an initial five (5) year period and subject to renewal following the end of the initial operating period. The Board of Directors of Noble Minds passed a resolution in December 4, 2024 to surrender its charter effective June 30, 2025, but continue to operate as a nonprofit organization.

Noble Minds seeks to provide education services according to the educational standards established by law, the charter contract and the charter proposal; measures pupil progress toward stated goals; and participates in pupil assessments as required by law, regulation and BESE policy.

Noble Minds is a school that is equipped to meet the academic and personal growth needs of all children. Noble Minds is unique in that it is also designed to meet the mental health needs of students who struggle with specific emotional and behavioral issues. Noble Minds is able to meet the needs of all students as a result of its instructional delivery methods and the unique skill set and experiences of its faculty and staff.

Noble Minds' mission is to create an environment where students receive high quality instruction and effective personal growth strategies that will prepare them to successfully navigate the next stage of their educational journey.

During the 2023-2024 school year, Noble Minds provided educational services to students in kindergarten through fourth grades, with a total enrollment of 159 at the February 2024 count.

(b) *Basis of Accounting*

The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America.

## Note 1 – Summary of Significant Accounting Policies (Continued)

### (c) Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

### (d) Cash and Cash Equivalents

Noble Minds considers all highly liquid investments with an original maturity of three months or less to be cash equivalents. Cash and cash equivalents include amounts held in bank demand accounts, short-term certificates of deposit and highly liquid money market funds. The carrying amount of money market funds approximates fair value due to the short maturity of these instruments.

### (e) Grants and Other Receivable

Grants and Other receivable are carried at the amount management expects to collect from outstanding balances. Noble Minds follows the Current Expected Credit Losses (CECL) accounting standard. In accordance with CECL, management of Noble Minds has considered factors such as historical loss experience, current economic conditions, and other relevant factors in its credit loss estimation process. It is management's judgment, none of the outstanding receivables are deemed to be uncollectible, therefore, no allowance for uncollectible receivables was recorded as of June 30, 2024.

### (f) Equipment

Equipment of Noble Minds with a unit cost of \$5,000 or more are recorded as assets (capitalized) and are stated at historical costs if purchased or at fair market value at the date of the gift, if donated. Additions, improvements and expenditures that significantly extend the useful life of an asset are capitalized. Depreciation is provided utilizing the straight-line method over the estimated useful life of the asset, generally 3 to 8 years for equipment.

Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific use.

## Note 1 – Summary of Significant Accounting Policies (Continued)

### (g) Classification of Net Assets

The financial statements of Noble Minds have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which requires Noble Minds to report information regarding its financial position and activities according to the following net asset classifications:

Net Assets Without Donor Restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of Noble Minds. These net assets may be used at the discretion of Noble Minds' management and the board of directors.

Net Assets With Donor Restrictions – Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of Noble Minds or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity. At June 30, 2024, there were no net assets with donor restrictions.

### (h) Revenue and Revenue Recognition

#### Minimum Foundation Program (MFP)

As a Type 2 charter school, Noble Minds received funding from the State Public School Fund. Noble Minds receives funding per eligible student in attendance on October 1st, payable in monthly installments. The October 1st student count is audited by the Louisiana Department of Education. Adjustments are made in the following year.

#### Contributions

Contributions, including unconditional promises to give, are recorded when made. All contributions are available for unrestricted use unless specifically restricted by the donor. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Unconditional promises to give due in the next fiscal year are recorded at their net realizable value. In June 2018, the FASB issued ASU No. 2018-08 Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made. The amendments in this update should assist entities in (1) evaluating whether transactions should be accounted for as contributions (nonreciprocal transactions) within the scope of Topic 958, or as exchange (reciprocal) transactions subject to other guidance and (2) determining whether a contribution is conditional.

## Note 1 – Summary of Significant Accounting Policies (Continued)

### Grant Revenue

Revenues from governmental grants are conditioned upon certain performance requirements and/or incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when Noble Minds has met the performance requirements and/or incurred expenditures in compliance with the specific grant provisions. Amounts received prior to incurring qualified expenditures are reported as refundable advances in the statement of financial position. Noble Minds recognized as revenue all funds related to these grants during the year ended June 30, 2024.

### Other Revenue

Revenue from other sources, including student activities and fees, income from meals are recorded and recognized as revenue in the period in which Noble Minds provides the service at the amount that reflects the consideration to which Noble Minds expects to be entitled for providing the goods or services.

Performance obligations are determined based on the nature of the services provided by Noble Minds. Revenue from performance obligations satisfied over time is recognized based on the actual time incurred in relation to the total expected period of providing the service, which is deemed to be the school year, which is simultaneous with the fiscal year. Noble Minds believes this method provides a reasonable depiction of the transfer of services over the term of the performance obligation based on the inputs needed to satisfy the obligation. Generally, performance obligations satisfied over time relate to student activities and fees. Noble Minds measures performance obligations through the school year. Revenue for performance obligations satisfied at a point in time are generally considered immaterial and are recognized at the amount of the transaction and when the goods and services are provided to the students.

(i) Budgetary Data

Noble Minds formally adopts an annual budget. The budgetary data is submitted to the State of Louisiana, Department of Education for approval.

(j) Compensated Absences

Noble Minds grants twelve-month employees twenty-four (24) days of personal time to be used for any reason, upon approval. Personal time will roll over from year to year, but twelve-month staff may not accrue more than 100 hours. Twelve-month employees will be paid for unused personal time upon resignation or retirement.

## Note 1 – Summary of Significant Accounting Policies (Continued)

Noble Minds ten-month and eleven-month employees are given eight (8) days of personal time to be used during the academic calendar. Personal days may not be used the day before or after a holiday or break. All personal days must be used in the current academic year in which they were allocated and will not be paid out in compensation or be eligible to be rolled over into the next academic year.

Employees who are employed for more than eight (8) months, who resign from their positions, are eligible to be compensated in their final paycheck for any unused personal days accrued in the current academic year.

### (k) Lease

In February 2016, the FASB issued ASU 2016-02, Leases (Topic 842). The guidance in this ASU and its amendments supersedes the leasing guidance in Topic 840, entitled Leases. Under this guidance, lessees and lessors are required to recognize a right-of-use (ROU) asset and corresponding lease liability on the consolidated balance sheets for all leases with terms longer than 12 months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the statement of activities. In addition, the new standard requires enhanced disclosures surrounding the amount, timing and uncertainty of cash flows arising from leasing arrangements.

The amortization of the right of use asset is included in facilities expense. For more information on Noble Minds' lease arrangements refer to Note 11 – Lease.

### (l) Functional Allocations of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of functional expenses. Personnel expenses have been allocated based on time and effort. Purchased professional and technical have been allocated based on actual expenses and/or purpose of expenses.

### (m) Income Taxes

Noble Minds is a Louisiana nonprofit organization that has been granted an exemption from the payment of income taxes under Section 501(c)(3) and has been determined to be other than a private foundation. Noble Minds' management believes that Noble Minds' continues to operate in a manner that preserves its tax-exempt status.

## Note 2 – Concentration of Credit Risk

Noble Minds maintains noninterest-bearing accounts at a local bank. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. Noble Minds value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At June 30, 2024, Noble Minds has \$801,409 in bank deposits (collected bank balances). These deposits are secured from risk by \$250,000 of federal deposit insurance and secured from risk by \$551,409 of pledged securities held by the custodial bank in the name of Noble Minds. At June 30, 2024, Noble Minds' deposits were fully secured.

## Note 3 – Grants Receivable

At June 30, 2024, grants receivable consisted of the following:

ESSER 3	\$ 37,876
IDEA Part B	8,788
IDEA PK	1,581
TITLE I	25,514
TITLE II	10,918
NOPS	<u>98,776</u>
Total	<u>\$ 183,453</u>

## Note 4 – Equipment

The following is a summary of equipment at June 30, 2024:

Equipment	\$ 6,325
Less: Accumulated depreciation	<u>(6,220)</u>
Net equipment	<u>\$ 105</u>

## Note 5 – Retirement Plan

Noble Minds has a non-ERISA 403(b) plan that provides for a discretionary matching contribution. For the year ended June 30, 2024, Noble Minds contributes 3% of an eligible employee's gross salary.

For the year ended June 30, 2024, Noble Minds' contributions to this plan totaled \$5,201.

## Note 6 – Risk Management

Noble Minds is exposed to various risks of loss related to torts, theft of, damage to and destruction of property for which Noble Minds carries commercial liability insurance coverage.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated.

## Note 7 – Concentration of Revenue Source

Noble Minds' primary source of funding is through the Minimum Foundation Program (MFP) funded by the State Public School Fund. Noble Minds receives a state allocation and a local allocation per eligible student in attendance on October 1st, payable in monthly installments. The October 1st student count is audited by the Louisiana Department of Education. Adjustments are made in the following year.

MFP revenue accounts for 85% of Noble Minds' total support for the year ended June 30, 2024. State and federal grants are on a cost-reimbursement basis and account for 14% of Noble Minds' total support for the year ended June 30, 2024. If the amount of revenue received should fall below budgeted award levels, Noble Minds' operating results could be adversely affected.

## Note 8 – Contingencies

Noble Minds is a recipient of grants from the state, local and federal funding agencies. The grants are governed by various state, local and federal guidelines, regulations, and contractual agreements.

The administration of the programs and activities funded by these grants are under the control and administration of Noble Minds and are subject to audit and/or review by grantors. Any grant found to be not properly spent in accordance with the terms, conditions, and regulations of the state, local and federal agencies may be subject to recapture.

## Note 9 – Liquidity and Availability of Financial Resources

Noble Minds has \$987,963 of financial assets available within one year of the financial position dated June 30, 2024 consisting of cash and cash equivalents of \$800,547, and receivables of \$187,416. None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for the general expenditure within one year of the financial position date.

Noble Minds regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. For purposes of analyzing resources available to meet general expenditures over a 12-month period, Noble Minds considers all expenditures related to its ongoing mission-related activities as well as the conduct of the services undertaken to support those activities to be general expenditures.

#### Note 10 – Board of Directors Compensation

The Board of Directors of Noble Minds is a voluntary board; therefore, no compensation was paid to any board member during the year ended June 30, 2024.

#### Note 11 – Lease

In August 2022, Noble Minds entered into an agreement to occupy office space under a non-cancellable operating lease. The primary term of the lease is for a three (3) year period ending June 30, 2025. Noble Minds has the right to renew the term of this lease for three (3) additional separate, but immediately consecutive, one (1) year periods, after the primary lease term. The lease calls for monthly fixed rent payments of \$16,637 beginning July 1, 2022 through June 30, 2025. If the lease is extended, the monthly lease payment will continue to be \$16,637. As of the date of this report, Noble Minds has not extended the lease for an additional year. Noble Minds is currently negotiating with the owner of the building regarding occupying the space for a period less than a year after the initial lease term of June 30, 2025.

Operating lease costs and cash flows for this facility were \$199,645 for the year ended June 30 2024 and are included in purchased property services in the statement of functional expenses.

#### Note 12 – Uncertain Tax Positions

Accounting principles generally accepted in the United States of America require Noble Minds' management to evaluate tax positions taken by Noble Minds and recognize a tax liability if Noble Minds has taken an uncertain position that more likely than not would not be sustained upon examination by the Internal Revenue Service. Noble Minds' management has analyzed the tax positions taken by Noble Minds, and has concluded that, at June 30, 2024, there were no uncertain positions taken or expected to be taken that would require recognition of a liability or disclosure in the financial statements. Noble Minds is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress.

#### Note 13 – Going Concern

On December 4, 2024, the Board of Directors of Noble Minds passed a resolution to surrender the charter of Noble Minds as of June 30, 2025. A formal transition plan for the closure of the school has not been finalized as of the date of this report.

Noble Minds will continue as a nonprofit organization, however, will no longer operate a charter school. Noble Minds expects to seek other funding opportunities to allow it to fulfill its mission to successfully navigate the academic and personal development of students. The financial statements do not include any adjustments that might be necessary if Noble Minds is unable to continue as a going concern after the surrender of the charter.

#### Note 14 – Subsequent Events

Management has evaluated subsequent events through December 17, 2024, and one item was noted for disclosure. As discussed at Note 13, the Board of Directors of Noble Minds has passed a resolution to surrender the charter of Noble Minds as of June 30, 2025. No additional subsequent events occurring after this date have been evaluated for inclusion in these financial statements.

SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS  
TO PRESIDENT

Noble Minds Institute for Whole Child Learning

Year ended June 30, 2024

Agency Head Name: Dr. Vera Triplett, Founder and CEO

	<u>Total</u>
Salaries	\$ 147,286
Benefits - health insurance	-
Benefits - retirement	-
Deferred compensation	-
Workers compensation	-
Benefits - life insurance	-
Benefits - long term disability	-
Benefits - FICA and Medicare	-
Benefits - unemployment insurance	-
Car allowance	-
Vehicle provided by government	-
Cell phone	-
Dues	-
Vehicle rental	-
Per diem	-
Reimbursements	-
Travel	1,934
Registration fees	-
Conference travel	1,514
Unvouchered expenses	-
Meetings and conventions	-
Other	-
<b>Total</b>	<b><u>\$ 150,734</u></b>

See independent auditors' report.

# LeGlue & Company, CPAs, L.L.C.

## **Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

### ***Independent Auditors' Report***

Board of Directors  
Noble Minds Institute For Whole Child Learning  
New Orleans, Louisiana

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Noble Minds Institute For Whole Child Learning ("Noble Minds") (a nonprofit organization), which comprise the statement of financial position as of June 30, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements and have issued our report thereon dated December 17, 2024.

### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Noble Minds' internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Noble Minds' internal control. Accordingly, we do not express an opinion on the effectiveness of Noble Minds' internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Noble Minds' financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Noble Minds' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Noble Minds' internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

A handwritten signature in blue ink that reads "LeGlue & Company". The signature is written in a cursive, flowing style.

LeGlue and Company, CPAs, L.L.C.  
New Orleans, Louisiana  
December 17, 2024

SCHEDULE OF FINDINGS AND RESPONSES

Noble Minds Institute For Whole Child Learning

Year ended June 30, 2024

Section I – Summary of Auditors’ Results

Financial Statements

Type of auditors’ report issued: Unmodified

Internal Control over financial reporting:

- Material weakness(es) identified  Yes  No
- Significant deficiency(ies) identified that are not considered to be material weaknesses  Yes  No

Noncompliance material to financial statements noted  Yes  No

Section II – Financial Statement Findings – No findings noted.

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

Noble Minds Institute For Whole Child Learning

Year ended June 30, 2023

Section II – Financial Statement Findings – No findings noted.

# LeGlue & Company, CPAs, L.L.C.

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December 17, 2024

## ***Independent Accountants' Report on Applying Agreed-Upon Procedures***

***For the year ended June 30, 2024***

Board of Directors  
Noble Minds Institute for Whole Child Learning  
New Orleans, Louisiana

We have performed the procedures enumerated below on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) for the fiscal year July 1, 2023 through June 30, 2024. Noble Minds Institute for Whole Child Learning's (Noble Minds) (a nonprofit organization) management is responsible for those C/C areas identified in the SAUPs.

Noble Minds has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in LLA's SAUPs for the fiscal year July 1, 2023 through June 30, 2024. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures performed and the results thereof are set forth below. The procedure is stated first, followed by the results of the procedure presented in italics. If the item being subjected to the procedures is positively identified or present, then the results will read "*No exception noted*". If not, then a description of the exception ensues.

### **1) Written Policies and Procedures**

A. Obtain and inspect the entity's written policies and procedures and observe whether they address each of the following categories and subcategories if applicable to public funds and the entity's operations:

- i. ***Budgeting***, including preparing, adopting, monitoring, and amending the budget.

*No exceptions noted.*

- ii. **Purchasing**, including (1) how purchases are initiated, (2) how vendors are added to the vendor list, (3) the preparation and approval process of purchase requisitions and purchase orders, (4) controls to ensure compliance with the Public Bid Law, and (5) documentation required to be maintained for all bids and price quotes.

*No exceptions noted.*

- iii. **Disbursements**, including processing, reviewing, and approving.

*No exceptions noted.*

- iv. **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g., periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).

*No exceptions noted.*

- v. **Payroll/Personnel**, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee rates of pay or approval and maintenance of pay rate schedules.

*No exceptions noted.*

- vi. **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.

*No exceptions noted.*

- vii. **Travel and Expense Reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.

*No exceptions noted.*

- viii. ***Credit Cards (and debit cards, fuel cards, purchase cards, if applicable)***, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).

*Noble Minds does not have any credit cards.*

- ix. ***Ethics***, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.

*Ethics is not applicable as Noble Minds is a non-profit organization.*

- x. ***Debt Service***, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

*Noble Minds has a debt service policy, but they have not incurred any debt.*

- xi. ***Information Technology Disaster Recovery/Business Continuity***, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

*No exceptions noted.*

- xii. ***Prevention of Sexual Harassment***, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

*The sexual harassment statutes are not applicable to Noble Minds.*

**2) Board or Finance Committee**

A. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and

- i. Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.

*No exceptions noted.*

- ii. For those entities reporting on the governmental accounting model, observe whether the minutes referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual, at a minimum, on proprietary funds, and semi-annual budget-to-actual, at a minimum, on all special revenue funds. Alternatively, for those entities reporting on the not-for-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.

*No exceptions noted.*

- iii. For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.

*No exceptions noted.*

- iv. Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.

*No exceptions noted.*

### **3) Bank Reconciliations**

A. Obtain a listing of entity bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:

*A listing of bank accounts was provided and included a total of one bank account. Management identified Noble Minds' main operating account. No exceptions were noted as result of performing this procedure.*

*From the listing provided, we obtained the bank reconciliation for one month from the fiscal period, resulting in one bank reconciliation obtained and subjected to the below procedures.*

- i. Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated or electronically logged);

*No exceptions were noted.*

- ii. Bank reconciliations include written evidence that a member of management or a board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation within 1 month of the date the reconciliation was prepared (e.g., initialed and dated, electronically logged); and

*No exceptions were noted.*

- iii. Management has documentation reflecting it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

*Not applicable.*

### **4) Collections (excluding electronic funds transfers)**

A. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).

*A listing of deposit sites was provided and included a total of 1 deposit site. No exceptions were noted as a result of performing this procedure.*

*From the listing provided, we selected 1 deposit site and performed the procedures below.*

- B. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (e.g., 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if there are no written policies or procedures, then inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:

*A listing of collection locations for each deposit site selected in procedure A was provided and included a total of 1 collection location. No exceptions were noted as a result of performing this procedure.*

*From each of the listings provided, we randomly selected one collection location for each deposit site. Review of Noble Minds' written policies and procedures or inquiry with employee(s) regarding job duties was performed in order to perform the procedures below.*

- i. Employees responsible for cash collections do not share cash drawers/registers;

*No exceptions noted.*

- ii. Each employee responsible for collecting cash is not also responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g., pre-numbered receipts) to the deposit;

*No exceptions noted.*

- iii. Each employee responsible for collecting cash is not also responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit; and

*No exceptions noted.*

- iv. The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions, is (are) not also responsible for collecting cash, unless another employee/official verifies the reconciliation.

*No exceptions noted.*

- C. Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe that the bond or insurance policy for theft was in force during the fiscal period.

*No exceptions noted.*

- D. Randomly select two deposit dates for each of the 5 bank accounts selected for Bank Reconciliations procedure #3A (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternatively, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* Obtain supporting documentation for each of the 10 deposits and:

*We randomly selected deposits for the operating account selected in procedure #3A. We obtained supporting documentation for each of the deposits and performed the procedures below:*

- i. Observe that receipts are sequentially pre-numbered.

*No exceptions noted.*

- ii. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.

*No exceptions noted.*

- iii. Trace the deposit slip total to the actual deposit per the bank statement.

*No exceptions noted.*

- iv. Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100 and the cash is stored securely in a locked safe or drawer).

*No exceptions noted.*

- v. Trace the actual deposit per the bank statement to the general ledger.

*No exceptions noted.*

**5) Non-Payroll Disbursements (excluding card purchases, travel reimbursements, and petty cash purchases)**

- A. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).

*The listing of locations that process payments for the fiscal period was provided. No exceptions were noted as a result of performing this procedure.*

*From the listing provided, we selected the only location and performed the procedures below.*

- B. For each location selected under procedure #5A above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, then inquire of employees about their job duties), and observe that job duties are properly segregated such that:

*The listing of employees involved with non-payroll purchasing and payment functions for each payment processing location selected at procedure #5A was provided. No exceptions were noted as a result of performing this procedure.*

*Review of Noble Minds' written policies and procedures or inquiry with employee(s) regarding job duties was performed in order to perform the procedures below.*

- i. At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order or making the purchase;

*No exceptions noted.*

- ii. At least two employees are involved in processing and approving payments to vendors;

*No exceptions noted.*

- iii. The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files;

*No exceptions noted.*

- iv. Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments; and

*No exceptions noted.*

- v. Only employees/officials authorized to sign checks approve the electronic disbursement (release) of funds, whether through automated clearinghouse (ACH), electronic funds transfer (EFT), wire transfer, or some other electronic means.

*No exceptions noted.*

- C. For each location selected under procedure #5A above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction, and

*A listing of non-payroll disbursements for each payment processing location selected in procedure #5A above was provided related to the reporting period. No exceptions were noted as a result of performing this procedure.*

*From each of the listings provided, we randomly selected 5 disbursements and performed the procedures below.*

- i. Observe whether the disbursement, whether by paper or electronic means, matched the related original itemized invoice and supporting documentation indicates that deliverables included on the invoice were received by the entity, and

*No exceptions noted.*

- ii. Observe whether the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under procedure #5B above, as applicable.

*No exceptions noted.*

- D. Using the entity's main operating account and the month selected in Bank Reconciliations procedure #3A, randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy, and (b) approved by the required number of authorized signers per the entity's policy. Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.

*No exceptions noted.*

**6) Credit Cards/Debit Cards/Fuel Cards/Purchase Cards (Cards)**

- A. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and purchase cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

*Noble Minds does not have any credit cards.*

- B. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement). Obtain supporting documentation, and

*Noble Minds does not have any credit cards.*

- i. Observe whether there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) were reviewed and approved, in writing (or electronically approved) by someone other than the authorized card holder (those instances requiring such approval that may constrain the legal authority of certain public officials, such as the mayor of a Lawrason Act municipality, should not be reported); and

*Noble Minds does not have any credit cards.*

- ii. Observe that finance charges and late fees were not assessed on the selected statements.

*Noble Minds does not have any credit cards.*

- C. Using the monthly statements or combined statements selected under procedure #7B above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (e.g., each card should have 10 transactions subject to inspection). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and observe whether management had a compensating control to address missing receipts, such as a "missing receipt statement" that is subject to increased scrutiny.

*Noble Minds does not have any credit cards.*

**7) Travel and Travel-Related Expense Reimbursements (excluding card transactions)**

- A. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements and obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected

*The listing of travel and travel-related expense reimbursements was provided for the fiscal period. No exceptions were noted as a result of performing this procedure.*

*From the listing provided, we noted personnel are not reimbursed for travel, travel expenses are paid on behalf of the employee by Noble Minds. Selected 5 travel expenses and performed the procedures below.*

- i. If reimbursed using a per diem, observe that the approved reimbursement rate is no more than those rates established either by the State of Louisiana or the U.S. General Services Administration ([www.gsa.gov](http://www.gsa.gov));

*No exceptions noted.*

- ii. If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased;

*No exceptions noted.*

- iii. Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by Written Policies and Procedures procedure #1A(vii); and

*No exceptions noted.*

- iv. Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

*No exceptions noted.*

**8) Contracts**

A. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternatively, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and

*A listing of all agreements/contracts that were initiated or renewed during the fiscal period was provided. No exceptions were noted as a result of performing this procedure.*

i. Observe whether the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law;

*Not applicable. All contracts selected were for professional services.*

ii. Observe whether the contract was approved by the governing body/board, if required by policy or law (e.g., Lawrason Act, Home Rule Charter);

*No exceptions noted.*

iii. If the contract was amended (e.g., change order), observe that the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g., if approval is required for any amendment, the documented approval); and

*Not applicable.*

iv. Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

*No exceptions noted.*

**9) Payroll and Personnel**

- A. Obtain a listing of employees and officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees or officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.

*A listing of employees employed during the fiscal period was provided. No elected officials employed. No exceptions were noted as a result of performing this procedure.*

*From the listing provided, we randomly selected 5 employees and performed the specified procedures. No exceptions were noted.*

- B. Randomly select one pay period during the fiscal period. For the 5 employees or officials selected under procedure #9A above, obtain attendance records and leave documentation for the pay period, and

*We randomly selected one pay period during the fiscal period and performed the procedures below for the 5 employees selected in procedure #9A above.*

- i. Observe that all selected employees or officials documented their daily attendance and leave (e.g., vacation, sick, compensatory);

*No exceptions noted.*

- ii. Observe whether supervisors approved the attendance and leave of the selected employees or officials;

*No exceptions noted.*

- iii. Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records; and

*No exceptions noted.*

- iv. Observe the rate paid to the employees or officials agrees to the authorized salary/pay rate found within the personnel file.

*No exceptions noted.*

- C. Obtain a listing of those employees or officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees or officials and obtain related documentation of the hours and pay rates used in management's termination payment calculations and the entity's policy on termination payments. Agree the hours to the employee's or official's cumulative leave records, agree the pay rates to the employee's or official's authorized pay rates in the employee's or official's personnel files, and agree the termination payment to entity policy.

*A listing of employees receiving termination payments during the fiscal period was provided. No exceptions were noted as a result of performing this procedure.*

*From the listing provided, we randomly selected 5 employees and performed the specified procedures. No exceptions noted.*

- D. Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g., payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums, etc.) have been paid, and any associated forms have been filed, by required deadlines.

*No exceptions noted.*

#### **10) Ethics**

- A. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A obtain ethics documentation from management, and
- i. Observe whether the documentation demonstrates that each employee/official completed one hour of ethics training during the calendar year as required by R.S. 42:1170; and

*Ethics is not applicable as Noble Minds' is a non-profit organization.*

- ii. Observe whether the entity maintains documentation which demonstrates that each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.

*Ethics is not applicable as Noble Minds is a non-profit organization.*

- B. Inquire and/or observe whether the agency has appointed an ethics designee as required by R.S. 42:1170.

*Ethics designee is not applicable as Noble Minds is a non-profit organization.*

**11) Debt Service**

- A. Obtain a listing of bonds/notes and other debt instruments issued during the fiscal period and management's representation that the listing is complete. Select all debt instruments on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each debt instrument issued as required by Article VII, Section 8 of the Louisiana Constitution.

*Not applicable as Noble Minds does not incur debt.*

- B. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

*Not applicable as Noble Minds does not incur debt.*

**12) Fraud Notice**

- A. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled as required by R.S. 24:523.

*Noble Minds did not report any misappropriations of public funds and assets during the fiscal period.*

- B. Observe that the entity has posted, on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

*Noble Minds has the required notice on its premises, but did not have the required notice on their website. As of the date of this report, the notice has been put back on Noble Minds' website.*

**13) Information Technology Disaster Recovery/Business Continuity**

- A. Perform the following procedures, verbally discuss the results with management, and report "We performed the procedure and discussed the results with management."
  - i. Obtain and inspect the entity's most recent documentation that it has backed up its critical data (if there is no written documentation, then inquire of personnel responsible for backing up critical data) and observe evidence that such backup (a) occurred within the past week, (b) was not stored on the government's local server or network, and (c) was encrypted.

*We performed the procedure and noted Noble Minds' accounting software is cloud based, and as such, is backed up real time. No exceptions noted.*

- ii. Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored (if there is no written documentation, then inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.

*No exceptions noted.*

- iii. Obtain a listing of the entity's computers currently in use and their related locations, and management's representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.

*Noted antivirus software. No exceptions noted.*

- B. Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in procedure #9C. Observe evidence that the selected terminated employees have been removed or disabled from the network.

*No exceptions noted.*

- C. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain cybersecurity training documentation from management, and observe that the documentation demonstrates that the following employees/officials with access to the agency's information technology assets have completed cybersecurity training as required by R.S. 42:1267. The requirements are as follows:

- Hired before June 9, 2020 - completed the training; and
- Hired on or after June 9, 2020 - completed the training within 30 days of initial service or employment

*A listing of employees employed during the fiscal period was provided. No elected officials employed. No exceptions were noted as a result of performing this procedure.*

#### **14) Prevention of Sexual Harassment**

- A. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain sexual harassment training documentation from management, and observe that the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year as required by R.S. 42:343.

*The sexual harassment statutes are not applicable to Noble Minds.*

- B. Observe that the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).

*The sexual harassment statutes are not applicable to Noble Minds.*

C. Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe that the report includes the applicable requirements of R.S. 42:344:

i. Number and percentage of public servants in the agency who have completed the training requirements;

*The sexual harassment statutes are not applicable to Noble Minds.*

ii. Number of sexual harassment complaints received by the agency;

*The sexual harassment statutes are not applicable to Noble Minds.*

iii. Number of complaints which resulted in a finding that sexual harassment occurred;

*The sexual harassment statutes are not applicable to Noble Minds.*

iv. Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and

*The sexual harassment statutes are not applicable to Noble Minds.*

v. Amount of time it took to resolve each complaint.

*The sexual harassment statutes are not applicable to Noble Minds.*

We were engaged by Noble Minds to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA and the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Noble Minds and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

December 17, 2024

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This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control and compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Very truly yours,

A handwritten signature in blue ink that reads "LeGlue & Company". The signature is written in a cursive, flowing style.

LeGlue & Company, CPAs, L.L.C.

# LeGlue & Company, CPAs, L.L.C.

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## *Independent Accountants' Report on Applying Agreed-Upon Procedures*

*For the year ended June 30, 2024*

Board of Directors  
Noble Minds Institute for Whole Child Learning  
and the Louisiana Department of Education, and  
the Louisiana Legislative Auditor

We have performed the procedures enumerated below on the performance and statistical data accompanying the annual financial statements of Noble Minds Institute for Whole Child Learning (Noble Minds) (a nonprofit organization) for the fiscal year ended June 30, 2024; and to determine whether the specified schedules are free of obvious errors and omissions as provided by the Board of Elementary and Secondary Education in compliance with Louisiana Revised Statute 24:514 I. Management of Noble Minds is responsible for its performance and statistical data.

Noble Minds has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the performance and statistical data accompanying the annual financial statements. Additionally, the Louisiana Department of Education and the Louisiana Legislative Auditor have agreed to and acknowledged that the procedures performed are appropriate for their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all of the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

### **General Fund Instructional and Support Expenditures and Certain Local Revenue Sources (Schedule 1)**

1. We selected a sample of 25 transactions, reviewed supporting documentation, and observed that the sampled expenditures / revenues are classified correctly and are reported in the proper amounts among the following amounts reported on the schedule:
  - Total General Fund Instructional Expenditures,
  - Total General Fund Equipment Expenditures,
  - Total Local Taxation Revenue
  - Total Local Earnings on Investment in Real Property
  - Total State Revenue in Lieu of Taxes
  - Nonpublic Textbook Revenue
  - Nonpublic Transportation Revenue

*No exceptions noted.*

### **Class Size Characteristics (Schedule 2)**

2. We obtained a list of classes by school, school type, and class size as reported on the schedule. We then traced a sample of 10 classes to the October 1, 2023 roll books for those classes and observed that the class was properly classified on the schedule.

*No exceptions noted.*

### **Education Levels / Experience of Public Schools Staff (No Schedule)**

3. We obtained October 1, 2023 PEP data submitted to the Department of Education (or equivalent listing prepared by management), including full-time teachers, principals, and assistant principals by classification, as well as their level of education and experience, and obtained management's representation that the data/listing was complete. We then selected a sample of 25 individuals, traced to each individual's personnel file, and observed that each individual's education level and experience was properly classified on the PEP data or equivalent listing prepared by management.

*No exceptions noted.*

4. We obtained the June 30, 2024 PEP data submitted to the Department of Education (or equivalent listing provided by management) of all classroom teachers, including base salary, extra compensation, and ROTC or rehired retiree status, as well as full-time equivalents, and obtained management's representation that the data/listing was complete. We then selected a sample of 25 individuals, traced to each individual's personnel file, and observed that each individual's salary, extra compensation, and full-time equivalents were properly included on the PEP data (or equivalent listing prepared by management).

*No exceptions noted.*

We were engaged by Noble Minds to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the performance and statistical data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Noble Minds and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

December 17, 2024

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The purpose of this report is solely to describe the scope of testing performed on the performance and statistical data accompanying the annual financial statements of Noble Minds, as required by Louisiana Revised Statute 24:514 I, and the results of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Very truly yours,

A handwritten signature in blue ink that reads "LeGlue & Company". The signature is written in a cursive, flowing style.

LeGlue & Company, CPAs, L.L.C.  
New Orleans, Louisiana  
December 17, 2024

## **Noble Minds Institute for Whole Child Learning**

### **Schedule Required by State Law (R.S. 24:514 – Performance and Statistical Data) As of and for the year ended June 30, 2024**

#### **Schedule 1 - General Fund Instructional and Support Expenditures and Certain Local Revenue Sources**

This schedule includes general fund instructional and equipment expenditures. It also contains local taxation revenue, earnings on investments, revenue in lieu of taxes, and nonpublic textbook and transportation revenue. This data is used either in the Minimum Foundation Program (MFP) formula or is presented annually in the MFP 70% Expenditure Requirement Report.

#### **Schedule 2 - Class Size Characteristics**

This schedule includes the percent and number of classes with student enrollment in the following ranges: 1 – 20, 21 – 26, 27 – 33, and 34+ students.

**Noble Minds Institute for Whole Child Learning**

**Schedule 1: General Fund Instructional and Support Expenditures and Certain  
Local Revenue Sources  
For the Year Ended June 30, 2024**

**General Fund Instructional and Equipment Expenditures**

General Fund Instructional Expenditures:

Teacher and Student Interaction Activities:

Classroom Teacher Salaries	\$ 579,690	
Other Instructional Staff Activities	332,246	
Instructional Staff Employee Benefits	-	
Purchased Professional and Technical Services	-	
Instructional Materials and Supplies	-	
Instructional Equipment	-	
	<hr/>	
Total Teacher and Student Interaction Activities		911,936

Other Instructional Activities		<hr/> 48,238
		960,174

Pupil Support Activities	125,046	
Less: Equipment for Pupil Support Activities	<hr/> -	
Net Pupil Support Activities		125,046

Instructional Staff Services	13,792	
Less: Equipment for Instructional Staff Services	<hr/> -	
Net Instructional Staff Services		13,792

School Administration	284,896	
Less: Equipment for School Administration	<hr/> -	
Net School Administration		<hr/> 284,896

    Total General Fund Instructional Expenditures \$ 1,383,908

Total General Fund Equipment Expenditures \$ -

**Certain Local Revenue Sources - Not Applicable**

**Prepared by Noble Minds Institute for Whole Child Learning**

**Noble Minds Institute for Whole Child Learning**

**Schedule 2: Class Size Characteristics  
As of October 1, 2023**

School Type	Class Size Range							
	1 - 20		21 - 26		27 - 33		34+	
	Percent	Number	Percent	Number	Percent	Number	Percent	Number
Elementary	78%	43	22%	12	0%	-	0%	-
Elementary Activity Classes	78%	7	22%	2	0%	-	0%	-
Middle / Junior High	0%	-	0%	-	0%	-	0%	-
Middle / Junior High Activity Classes	0%	-	0%	-	0%	-	0%	-
High	0%	-	0%	-	0%	-	0%	-
High Activity Classes	0%	-	0%	-	0%	-	0%	-
Combination	0%	-	0%	-	0%	-	0%	-
Combination Activity Classes	0%	-	0%	-	0%	-	0%	-

Note: The Board of Elementary and Secondary Education has set specific limits on the maximum size of classes at various grade levels. The maximum enrollment in grades K-3 is 26 students and maximum enrollment in grades 4 - 12 is 33 students. These limits do not apply to activity classes such as physical education, chorus, band, and other classes without maximum enrollment standards. Therefore, these classes are included only as separate line items.

**Prepared by Noble Minds**