

UNION PARISH TOURIST COMMISSION
PARISH OF UNION, STATE OF LOUISIANA

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS

FEBRUARY 27, 2020

Ms. Gayle Fransen
Engagement Manager
Louisiana Legislative Auditor
1600 North Third Street
Baton Rouge, LA 70802

Dear Ms. Fransen:

In accordance with Louisiana Revised Statute 24:513, enclosed are the Affidavit and Revenue Certification Form and the annual financial statements for my entity, as of and for the year ended December 31, 2019 (entity's year-end). The statements include all funds under the control of this entity. The accompanying financial statements have been prepared on the cash basis of accounting.

Sincerely,



Officer's Signature

Minor Patton
Officer's Name

Enclosures

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENT FOR YOUR RECORDS

Affidavit and Revenue Certification
UNION PARISH TOURIST COMMISSION
 Union Parish
 Bernice, State of Louisiana

**ANNUAL SWORN FINANCIAL STATEMENTS AND
 CERTIFICATION OF REVENUES \$75,000 OR LESS** (if applicable)

The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 *to be filed with the Legislative Auditor within 90 days after the close of the fiscal year.* The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, Minor Patton (enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Union Parish Tourist Commission(enter entity name) as of December 31, 2019 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

(Complete if applicable)

In addition, Minor Patton (officer name), who, duly sworn, deposes and says that Union Parish Tourist Commission (entity name) received \$75,000 or less in revenues and other sources for the year ended December 31, 2019, and accordingly, is not required to have an audit for the previously mentioned year.



 Officer's Signature

Sworn to and subscribed before me this 27th day of February 27, 2020.



 NOTARY PUBLIC SIGNATURE & SEAL
 Lana Patton, Notary No. 8184

For Office Use Only
<p>Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.</p> <p style="text-align: center;">Release Date _____</p>

Please Complete This Section
Officer's Name _____ Officer's Title _____ Address _____ City, Zip _____ Ph: Cell/Land _____ E-mail _____

UNION PARISH TOURIST COMMISSION
(Agency Name)

Statement of Cash Receipts and Disbursements
For the Year Ended December 31, 2019
(Year-End)

	General Fund	Other Fund	Total
RECEIPTS (Provide Brief Description):			
1.Occupancy Tax	15,333.92		15,333.92
2.State Tourism Tax	27,232.00		27,232.00
3.State Grant	8,023.92		8,023.92
4.Fishing Tournament	4,000.00		4,000.00
5.			
6. Total receipts (add lines 1 - 5)	\$ 54,589.84	\$	\$54,589.84
DISBURSEMENTS (Provide Brief Description):			
7.Advertising	\$ 22,055.65	\$	\$22,055.65
8.Education	4,291.62		4,291.62
9.Office Expense	4,364.40		4,364.40
10.Dues and Subscriptions	1,660.00		1,660.00
11.Contract Labor	12,000.00		12,000.00
12.Fishing Tournament	11,617.47		11,617.47
13. Total Disbursements (add lines 7 - 12)	\$ 55,989.14	\$	\$55,989.14
14. Change in fund balance (Lines 6 minus 13)	\$ (1,399.30)	\$	\$(1399.30)
15. Fund Balance at beginning of year	\$ 48,153.76	\$	\$48,153.76
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	\$ 46,754.46	\$	\$46,754.46

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UNION PARISH TOURIST COMMISSION**Balance Sheet, on December 31, 2019**
(Year-End)

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
ASSETS (balances at year-end) -Give brief description:			
1. Cash and cash equivalents on hand	\$46,754.46	\$	\$46,754.76
2. Investments (fair value) on hand			
3. Office furnishings (Cost of desks, etc)			
4. Equipment (Cost of fax machine, etc)			
5. Other (brief description)			
6. Total Assets (add lines 1 - 5)	<u>\$46,754.76</u>	<u>\$</u>	<u>\$46,754.76</u>
LIABILITIES AND FUND BALANCE (at year-end):			
7. Liabilities (give brief description):			
8.	\$	\$	\$
9.			
10.			
11. Total Liabilities (add lines 7 - 10)	0.00		0.00
12. Fund balance (amount from Line 16 on Statement A)			
13. Other			
14. Total Liabilities and Fund Balance (add lines 11 - 13)	<u>\$46,754.46</u>	<u>\$</u>	<u>\$46,754.46</u>

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UNION PARISH TOURIST COMMISSION

Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)For the Year Ended December 31, 2019**Agency Head Name and Title:** Joseph Cusimano, President

Purpose	Dollar Amount
1. Salary	1. 0.00
2. Benefits-insurance	2. 0.00
3. Benefits-retirement	3. 0.00
4. Benefits-other (describe)	4. 0.00
5. Benefits-other (describe)	5. 0.00
6. Benefits-other (describe)	6. 0.00
7. Car allowance	7. 0.00
8. Vehicle provided by government (if reported on your W-2)	8. 0.00
9. Per diem	9. 0.00
10. Reimbursements	10. 0.00
11. Travel	11. 0.00
12. Registration fees	12. 0.00
13. Conference travel	13. 0.00
14. Housing	14. 0.00
15. Unvouchered expenses (example: travel advances, etc.)	15. 0.00
16. Special meals	16. 0.00
17. Other	17. 0.00
18. TOTAL (enter total of line 1-17)	18. 0.00

_____ Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

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