

BEAUREGARD COMMUNITY CONCERNS, INC.

Financial Statements and Independent Auditors' Report

June 30, 2025

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
of Beauregard Community Concerns, Inc.

Opinion

We have audited the accompanying financial statements of Beauregard Community Concerns, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Beauregard Community Concerns, Inc. as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Beauregard Community Concerns, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Beauregard Community Concerns, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Compensation, Benefits and Other Payments to Agency Head is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*. In our opinion, the supplementary schedule listed in the table of contents are fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 9, 2026, on our consideration of Beauregard Community Concerns, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Beauregard Community Concerns, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Beauregard Community Concerns, Inc.'s internal control over financial reporting and compliance.

Broussard and Company

Lake Charles, Louisiana
January 9, 2026

BEAUREGARD COMMUNITY CONCERNS, INC.
Statement of Financial Position
As of June 30, 2025

ASSETS

Current Assets

Cash and cash equivalents	\$ 162,316
Grants receivable	130,041
Prepaid expenses	4,835
	<hr/>
Total Current Assets	297,192

Non-Current Assets

Capital assets, net	159,993
Utility deposit	700
	<hr/>
Total Non-Current Assets	160,693

TOTAL ASSETS

\$ 457,885

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable	2,638
Accrued wages	5,667
Employee lost wages payable	47,338
Payroll withholdings payable	5,594
	<hr/>
Total Current Liabilities	61,237

NET ASSETS

Without donor restrictions	396,648
With donor restrictions	-
	<hr/>
Total Net Assets	396,648

TOTAL LIABILITIES AND NET ASSETS

\$ 457,885

See accompanying notes to financial statements.

BEAUREGARD COMMUNITY CONCERNS, INC.

**Statement of Activities
Year ended June 30, 2025**

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
SUPPORT AND REVENUE			
SUPPORT			
Grants			
Government:			
DCFS	\$ -	\$ 273,226	\$ 273,226
VAWA	-	9,147	9,147
VOCA	-	18,350	18,350
LCADV	-	14,500	14,500
Total government grants	<u>-</u>	<u>315,223</u>	<u>315,223</u>
Private:			
United Way	-	40,000	40,000
IOLTA	-	50,000	50,000
Total private grants	<u>-</u>	<u>90,000</u>	<u>90,000</u>
Total grants	<u>-</u>	<u>405,223</u>	<u>405,223</u>
Contributions			
Cash Contributions	8,571	-	8,571
Contributed materials and services	573	-	573
Total contributions	<u>9,144</u>	<u>-</u>	<u>9,144</u>
Total support	<u>9,144</u>	<u>405,223</u>	<u>414,367</u>
REVENUE			
Investment income	2,782	-	2,782
Miscellaneous	2,121	-	2,121
Total revenue	<u>4,903</u>	<u>-</u>	<u>4,903</u>
Net assets released from restrictions	<u>405,223</u>	<u>(405,223)</u>	<u>-</u>
Total support and revenue	<u>419,270</u>	<u>-</u>	<u>419,270</u>
EXPENSES			
Program services	379,238	-	379,238
Supporting services	151,250	-	151,250
Total Expenses	<u>530,488</u>	<u>-</u>	<u>530,488</u>
Increase (decrease) in Net Assets	<u>(111,218)</u>	<u>-</u>	<u>(111,218)</u>
NET ASSETS - BEGINNING OF YEAR - AS RESTATED	<u>507,866</u>	<u>-</u>	<u>507,866</u>
NET ASSETS - END OF YEAR	<u>\$ 396,648</u>	<u>\$ -</u>	<u>\$ 396,648</u>

See accompanying notes to financial statements.

BEAUREGARD COMMUNITY CONCERNS, INC.

Statement of Functional Expenses

For the year ended June 30, 2025

	Program Services	Support Services	
	June M. Jenkins Women's Shelter	General and Administrative	Total
Salaries and wages	\$ 209,033	\$ 89,585	\$ 298,618
Payroll taxes	15,103	6,473	21,576
Fringe benefits	37,185	15,936	53,121
Total salaries and related expenses	<u>261,321</u>	<u>111,994</u>	<u>373,315</u>
Supplies	32,857	14,081	46,938
Telephone and internet	1,528	655	2,183
Professional services	6,177	2,648	8,825
Travel	832	356	1,188
Pest control	227	97	324
Miscellaneous	386	166	552
Client assistance	26,322	-	26,322
Membership dues and subscriptions	583	250	833
Postage	84	36	120
Employee awards	88	38	126
Interest	49	21	70
Alarm system	2,603	1,116	3,719
Cleaning	-	-	-
Registration fees	32	13	45
Auto expense	571	245	816
Building repairs	9,202	3,944	13,146
Donated materials	-	-	-
Fundraising	-	-	-
Insurance	11,964	5,128	17,092
Utilities	11,218	4,808	16,026
Depreciation	13,194	5,654	18,848
Total Functional Expenses	<u>\$ 379,238</u>	<u>\$ 151,250</u>	<u>\$ 530,488</u>

See accompanying notes to financial statements.

BEAUREGARD COMMUNITY CONCERNS, INC.
Statement of Cash Flows
Year Ended June 30, 2025

CASH FLOWS FROM OPERATING ACTIVITIES	
Change in net assets	\$ (111,218)
Adjustments to reconcile change in net assets to net cash provided by operating activities	
Depreciation expense	18,848
(Increase) decrease in:	
Grants receivable	67,502
Prepaid expenses	(415)
Increase (decrease) in:	
Accounts payable	(1,641)
Payroll withholdings payable	(5,199)
Accrued wages	5,667
Employee lost wages payable	<u>25,865</u>
NET CASH FROM OPERATING ACTIVITIES	<u>(591)</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(591)
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	<u>162,907</u>
CASH AND CASH EQUIVALENTS - END OF YEAR	<u><u>\$ 162,316</u></u>

See accompanying notes to financial statements.

BEAUREGARD COMMUNITY CONCERNS, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2025

INTRODUCTION

Beauregard Community Concerns, Inc. (“the Shelter”) is a Louisiana non-profit corporation. The Shelter is organized for, and it shall be operated exclusively for, charitable, religious, and educational purposes, within the meaning of Section 501 (c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, including for purposes, to purchase, acquire, hold, use, manage, alienate or encumber property of any kind, necessary and proper to protect the best interest of abused women and dependent children; and the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue Code or the corresponding section of any future federal tax code. The Board of Directors consists of four members that are appointed to the Board by the other members. Nine employees staff Beauregard Community Concerns, Inc. with two clerical employees and the other seven employees handling the operations of the shelter.

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of the Shelter is presented to assist in understanding the Shelter's financial statements. The financial statements and notes are representations of the Shelter’s management, who are responsible for their integrity and objectivity.

Basis of Accounting

The financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Accounting Standards Update (ASU) No. 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. The Shelter is required to report information regarding its financial position and activities according to two classes of net assets: net assets with donor restrictions and net assets without donor restrictions.

Income Taxes

The Shelter is qualified as an exempt organization under Section 501 (c) (3) of the Internal Revenue Code and is not subject to federal income tax. In addition, the Shelter has been determined by the Internal Revenue Service not to be a private foundation within Section 509 (a) of the Code. The tax years subject to examination by the Internal Revenue Service are those years ending June 30, 2024, 2023, and 2022.

BEAUREGARD COMMUNITY CONCERNS, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2025

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

The Shelter considers all cash and liquid investments with an original maturity of three months or less to be cash equivalents.

Support and Revenue

All contributions and revenues received are considered to be available for unrestricted use unless specifically restricted by the donor.

Prepaid Expenses

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

Capital assets

Capital assets, which include property, plant, and equipment, are reported in the financial statements. Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Shelter reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Shelter reclassifies net assets with donor restrictions to net assets without donor restrictions at that time. Beauregard Community Concerns, Inc. maintains a threshold level of \$1,000 or more for capitalizing capital assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

BEAUREGARD COMMUNITY CONCERNS, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2025

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

All capital assets, other than land, are depreciated using the straight-line method over the following useful lives.

Description	Estimated Lives
Buildings and building improvements	40-50 years
Furniture and fixtures	5-10 years
Equipment	5-10 years
Vehicles	5 years

Uncertain Tax Positions

The financial statement effects of a tax position taken or expected to be taken are recognized in the financial statements when it is more likely than not, based on the technical merits, that the position will be sustained upon examination. Interest and penalties, if any, are included in expenses in the statements of activities. As of June 30, 2025, the Shelter had no uncertain tax positions that qualify for recognition or disclosure in the financial statements.

Donated Services

Donated materials, equipment, and use of facilities (if any) are reflected as contributions or fundraising support in the accompanying statements at their estimated values at the date of receipt. Donated services (if any) are recognized as contributions in accordance with SFAS No. 116, *Accounting for Contributions Received and Contributions Made*, if the services (a) create or enhance non-financial assets or (b) require specialized skills, are performed by people with those skills and would otherwise be purchased by the Shelter. Volunteers also provided services throughout the year that are not recognized as contributions in the financial statements since the criteria for SFAS No. 116 are not met.

Advertising Costs

The Shelter expenses advertising costs as incurred. Expenses incurred were \$0 for the year ended June 30, 2025.

BEAUREGARD COMMUNITY CONCERNS, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2025

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Functional Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs may be allocated among the programs and supporting services. Certain indirect costs may be allocated to the functional categories based on the Shelter's analysis of time devoted to each category.

Promises to Give

Contributions are recognized when the donor makes a promise to give to the Shelter that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, restricted net assets are reclassified to net assets without donor restrictions.

Recently Issued Accounting Pronouncements

During the prior year ended June 30, 2024, Beauregard Community Concerns, Inc. adopted the requirements of the Financial Accounting Standards Board's Accounting Standards Update No. 2016-14-Not-for-Profit Entities (Topic 958): *Presentation of Financial Statements of Not-for-Profit Entities* (ASU 2016-14). This update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return between not-for-profit entities. A key change required by ASU 2016-14 is a change in the net asset classes used in the financial statements. Amounts previously reported as unrestricted net assets are now reported as net assets without donor restrictions and amounts previously reported as temporarily restricted net assets and permanently restricted net assets are now reported as net assets with donor restrictions.

During the fiscal year ended June 30, 2025, the Shelter adopted GASB Statement No. 101, *Compensated Absences*, which establishes new standards for recognizing and measuring liabilities related to compensated absences, such as vacation and sick leave. The statement requires the recognition of a liability for compensated absences based on the compensation expected to be paid when leave is used, including applicable salary-related payments (e.g., employer's share of payroll taxes). GASB Statement No. 101 is effective for fiscal years beginning after December 31, 2023, and requires retroactive application by restating financial statements for all prior periods presented. Management has evaluated the provisions of GASB Statement No. 101 and determined that the implementation of this Statement is not expected to have a material impact on the client's financial statements. Accordingly, no material changes to the reporting of compensated absences are anticipated upon adoption.

Restrictions on Contributions of Long-lived Assets

Beauregard Community Concerns, Inc. has not adopted a policy for implying time restrictions on contributions of long-lived assets and contributions of cash and other assets restricted to purchasing them. As of June 30, 2025, Beauregard Community Concerns, Inc. has had no contributions of long-lived assets or assets that would be used to acquire them.

BEAUREGARD COMMUNITY CONCERNS, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2025

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Vacation/Sick Leave Policy

All full-time employees who have been employed with Beauregard Community Concerns, Inc. for 0-5 years will receive 16 days of vacation/sick leave. Six of these days are considered sick leave and the remaining ten are vacation time. Sick days may be used from the first day of employment; vacation days may not be used until the employee has completed the six-month probationary period.

All full-time employees who have been employed with the Shelter for 5-10 years will receive 21 days of vacation/sick leave. Six of these days are considered sick leave and the remaining 15 are vacation time.

After the end of the first year of employment, vacation/sick days will begin on the anniversary date of employment. Neither sick nor vacation days will roll over into the next year. All employees must use their time off by the end of the year of his/her working year. At no time will an employee be allowed to take more than ten consecutive days off, unless it is for a medical reason and a letter from the doctor is provided to the Executive Director. Vacation and sick days can only be taken in full or half day increments.

NOTE B - CASH AND CASH EQUIVALENTS

As of June 30, 2025, cash and cash equivalents consisted of the following:

Operating account	\$	17,628
Fundraising account		81,890
Savings account		62,698
Petty cash		100
		162,316
	\$	162,316

At June 30, 2025, the Shelter had \$177,197 in deposits (collected bank balances). These deposits are secured from risk by \$250,000 of federal deposit insurance.

NOTE C - RECEIVABLES

The following is a summary of receivables as of June 30, 2025:

Class of Receivable		
Grants:		
DCFS	\$	122,797
VAWA		-
VOCA		4,663
LCADV		2,581
		130,041
Total	\$	130,041

BEAUREGARD COMMUNITY CONCERNS, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2025

NOTE D – ECONOMIC DEPENDENCY

The Shelter receives a substantial portion of its total support from DCFS (Department of Children and Family Services). During the period ended June 30, 2025, Beauregard Community Concerns, Inc. received \$273,226 in grant support which represents 65% of total support.

NOTE E – FUNDING

Beauregard Community Concerns, Inc. receives funds from the Louisiana Bar Foundation under the IOLTA program. The monies are used to pay salaries and related expenses for services provided by legal advocates. The funds received for the year ended June 30, 2025, amounted to \$50,000. Beauregard Community Concerns, Inc. also receives funds from OVW (Office on Violence Against Women) through the VAWA (Violence Against Women Act), VOCA (Victims of Crime Act) and LCDAV (Louisiana Coalition Against Domestic Violence). The monies can be used to provide for personnel and related expenses for services provided. The funds received for the year ended June 30, 2025 amounted to \$9,147, \$18,350 and \$14,500 respectively. The Shelter also receives grant funds from United Way. The amount received for the year ended June 30, 2025 was \$40,000.

NOTE F – CAPITAL ASSETS

Capital assets and depreciation activity as of and for the year ended June 30, 2025 is as follows:

	Balance at June 30, 2024	Additions	Disposals	Balance at June 30, 2025
Capital assets being depreciated:				
Buildings	\$ 263,223	\$ -	\$ -	\$ 263,223
Vehicles	45,427	-	-	45,427
Machinery and equipment	55,680	-	-	55,680
Furniture and fixtures	66,343	-	-	66,343
Total assets being depreciated	430,673	-	-	430,673
Less: accumulated depreciation	(251,832)	(18,848)	-	(270,680)
Total capital assets being depreciated, net	\$ 178,841	\$ (18,848)	\$ -	\$ 159,993

Depreciation expense for the year ended June 30, 2025 was \$18,848.

THE SHELTER, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2025

NOTE G – LIQUIDITY

The following reflects the Shelter’s financial assets as of the balance sheet date, reduced by amounts available for general use because of contractual or donor-imposed restrictions within one year of the balance sheet date. The Shelter has \$292,357 of financial assets available within one year of the balance sheet date to meet cash needs for general expenditure consisting of cash of \$162,316 and receivables of \$130,041. None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the balance sheet date. The Shelter has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

Financial assets, at year-end	\$	292,357
Less those unavailable for general expenditures within one year, due to:		
Contractual or donor-imposed restrictions:		
Restricted by donor with time or purpose restrictions		-
Financial assets available to meet cash needs for general expenditures within one year	\$	292,357

NOTE H – REVENUE RECOGNITION

In May 2014, the Financial Accounting Standards Board issued Accounting Standards Update (“ASU”) No. 2014-09, *Revenue from Contracts with Customers* (Topic 606). The ASU and all subsequently issued clarifying ASUs replaced most existing revenue recognition guidance in U.S. GAAP. The ASU also required expanded disclosures relating to the nature, amount, timing, and uncertainty of revenue and cash flows arising from contracts with customers. The Shelter adopted the new standard effective July 1, 2024.

As part of the adoption of the ASU, the Shelter elected to use the following transition practical expedients: (i) completed contracts that begin and end in the same annual reporting period have not been restated; (ii) the Shelter used the known transaction price for completed contracts; (iii) to exclude disclosures of transaction prices allocated to remaining performance obligations when the Shelter expects to recognize such revenue for all periods prior to the date of initial application of the ASU; and (iv) the Shelter has reflected the aggregate of all contract modifications that occurred prior to the date of initial application when identifying the satisfied and unsatisfied performance obligations, determining the transaction price, and allocating the transaction price.

The majority of the Shelter’s revenue is recognized over time based on service periods and public contributions. Revenue recognized over time primarily consists of performance obligations that are satisfied within one year or less. In addition, the majority of the Shelter’s revenue streams do not contain variable consideration and contract modifications are generally minimal. For these reasons, there is not a significant impact as a result of electing these transition practical expedients.

BEAUREGARD COMMUNITY CONCERNS, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2025

NOTE H – REVENUE RECOGNITION (CONTINUED)

The adoption of this ASU did not have a significant impact on the Shelter’s financial statements. Based on the Shelter’s evaluation process and review of its contracts with customers, the timing and amount of revenue recognized previously is consistent with how revenue is recognized under the new standard. No changes were required to previously reported revenues as a result of the adoption.

NOTE I – DISAGGREGATION OF REVENUE FROM CONTRACTS WITH CUSTOMERS

The Shelter reports revenues based on the following categories: Grants, contributions, and other. The Shelter has determined that these categories can be used to meet the objective of the disaggregation disclosure requirements, which is to disaggregate revenue from contracts with customers into categories that depict how the nature, amount, timing and uncertainty of revenue and cash flows are affected by economic factors. The following table disaggregates the Shelter’s revenue based on type and on the timing of satisfaction of performance obligations for the year ended June 30, 2025:

	Grants	Contributions	Other	Total
Performance obligations satisfied at a point in time	\$ -	\$ -	\$ -	\$ -
Performance obligations satisfied over time	405,223	9,144	4,903	419,270
	<u>\$ 405,223</u>	<u>\$ 9,144</u>	<u>\$ 4,903</u>	<u>\$ 419,270</u>

NOTE J – CONTRACT BALANCES

Contract assets include unbilled amounts resulting from sales under contracts when the percentage-of-completion cost-to-cost method of revenue recognition is utilized and revenue recognized exceeds the amount billed to the customer. Contract liabilities include billings in excess of revenue recognized. Contract assets and contract liabilities were as follows for the year ended June 30, 2025:

	2025
Contract assets	\$ -
Contract liabilities	-

NOTE K – NET ASSETS RELEASED FROM RESTRICTIONS

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by the donors as follows for the year ended June 30, 2025:

Purpose restriction accomplished:	
Federal, state and local grants/contracts	<u>\$ 405,223</u>
Total satisfaction of donor restrictions	<u>\$ 405,223</u>

BEAUREGARD COMMUNITY CONCERNS, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2025

NOTE L – LITIGATION AND CLAIMS

At June 30, 2025, Beauregard Community Concerns, Inc. had no litigation or claims pending.

NOTE M – EMPLOYEE LOST WAGES PAYABLE

During the year ended June 30, 2025, the Shelter identified an error in its payroll practices related to the calculation and payment of overtime wages. Specifically, certain employees were not compensated at the required overtime rate of time and one-half for hours worked in excess of forty per week, as required under applicable wage laws.

Upon discovery, management evaluated the matter and recorded an accrual for estimated lost wages owed to affected employees, including applicable employer payroll taxes, in the amount of \$47,338. The accrued liability is included in current liabilities in the accompanying statement of financial position, and the related expense for the current year is included in salaries and wages in the accompanying statement of functional expenses.

Management believes the recorded accrual represents a reasonable estimate of the amounts owed based on hours worked, applicable wage rates, and information currently available. The Shelter does not expect the resolution of this matter to have a material adverse effect on its future financial position, results of operations, or cash flows.

NOTE N – RESTATEMENT

In determining the amount of lost wages owed, management performed a detailed review of payroll records for the three-year period preceding the discovery of the error. The review included an analysis of hours worked, applicable wage rates, and overtime requirements for affected employees. Management believes the three-year lookback period represents a reasonable and appropriate basis for estimating lost wages, based on the availability of payroll records and applicable wage and hour regulations. The resulting calculation includes lost wages and related employer payroll taxes attributable to that period. In accordance with Accounting Standards Codification (“ASC”) 250, *Accounting Changes and Error Corrections*, the Shelter evaluated the impact of the error and determined that a restatement of beginning net assets was required. Accordingly, beginning net assets as of July 1, 2024 were decreased by \$21,470 to reflect the recognition of lost wages and related employer payroll taxes attributable to prior periods.

In addition to the lost wages restatement, management identified that certain net assets with donor restrictions reported in prior periods related to purpose restrictions that had been fully satisfied in a prior fiscal year. Accordingly, those amounts should have been released from donor restrictions and reported as net assets without donor restrictions in the period in which the restrictions were fulfilled. As a result, the financial statements have been restated to correct the classification of beginning net assets as of July 1, 2024. The restatement decreased beginning net assets with donor restrictions by \$141,578 and increased beginning net assets without donor restrictions by the same amount.

NOTE O – SUBSEQUENT EVENTS

Management evaluated its June 30, 2025 financial statements for subsequent events through January 9, 2026, the date of which the financial statements were available to be issued. Management is not aware of any subsequent events that would require recognition or disclosure.

Beauregard Community Concerns, Inc.
June 30, 2025

Schedule of Compensation, Benefits and Other Payments to Agency Head

Year Ended: June 30, 2025

Agency Head: Courtney Montgomery, Executive Director

Purpose	Amount
Salary	\$ 80,772
Benefits - Insurance	19,793
Benefits - Retirement	-
Bonus	1,033
Deferred compensation	-
Car allowance	-
Cell phone	-
Per diem	-
Dues	-
Registration fees	-
Conference travel	344
	<hr/>
Total	\$ 101,942
	<hr/> <hr/>



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of
Beauregard Community Concerns, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Beauregard Community Concerns, Inc. ("the Shelter") (a nonprofit organization), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated January 9, 2026.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Beauregard Community Concerns, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Beauregard Community Concerns, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Beauregard Community Concerns, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as item 2025-001 and 2025-002 to be material weaknesses.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Shelter's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs.

Beauregard Community Concerns, Inc.'s Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on Beauregard Community Concerns, Inc.'s response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. Beauregard Community Concerns, Inc.'s response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Broussard and Company

Lake Charles, Louisiana
January 9, 2026

BEAUREGARD COMMUNITY CONCERNS, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2025

SECTION I - SUMMARY OF AUDITOR'S RESULTS

Financial Statements:

Type of auditor's report issued: unmodified

Internal control over financial reporting:

- Material weakness identified? yes no
- Significant deficiencies identified that are not material weaknesses? yes no
- Noncompliance material to financial statements noted? yes no

SECTION II – FINDINGS RELATED TO AN AUDIT IN ACCORDANCE WITH GOVERNMENT AUDTING STANDARDS

2025-001 – Failure to Submit Financial Statements Timely

Criteria: The regulation at R.S. 24:514 requires the Shelter to submit sworn annual financial statements to the Louisiana Legislative Auditor in a timely manner.

Condition: The Shelter failed to submit the financial statements in a timely manner to the Louisiana Legislative Auditor. The Shelter lacks adequate financial controls to ensure that financial records are properly maintained.

Cause: Due to lack of appropriate management oversight, the Shelter lacked the ability to ensure proper procedures were followed to maintain timely accounting records.

Effect: The Shelter failed to maintain complete and accurate accounting records enabling them to have a timely audit.

Recommendation: Management should put additional policies and procedures in place to ensure that their internal financial records are timely and that any adjustments made by the accountants and as required by the independent auditors are done in a timely fashion.

Management's Response: Management will put policies and procedures in place to ensure that future financial statement submissions are completed in a timely manner.

2025-002 – Improper Calculation of Overtime Pay

Criteria: The Fair Labor Standards Act (FLSA) requires the Shelter to pay overtime at a rate of at least time and a half an employee's regular rate for all hours worked over 40 in a workweek.

Condition: The Shelter failed to pay overtime at time and a half in the current fiscal year.

Cause: Due to lack of appropriate management oversight, the Shelter failed to appropriately pay overtime at time and a half for all hours worked over 40 in a workweek.

Effect: Employees that worked overtime were not paid appropriately in accordance with overtime laws of the Fair Labor Standards Act.

BEAUREGARD COMMUNITY CONCERNS, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2025

Recommendation: Management should pay all overtime hours worked at time and a half in accordance with the Fair Labor Standards Act.

Management's Response: Management will pay all overtime hours worked at time and a half in accordance with the Fair Labor Standards Act. In addition, management will return lost earnings to all affected employees for the preceding three years.



INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES

To the Governing Board of Beauregard Community Concerns, Inc. and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period July 1, 2024 through June 30, 2025. Beauregard Community Concerns, Inc.'s (the Shelter) management is responsible for those C/C areas identified in the SAUPs.

The Shelter has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in LLA's SAUPs for the fiscal period July 1, 2024 through June 30, 2025. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

Written Policies and Procedures

1. Obtain and inspect the entity's written policies and procedures and observe whether they address each of the following categories and subcategories if applicable to public funds and the entity's operations:
 - a) ***Budgeting***, including preparing, adopting, monitoring, and amending the budget.
 - b) ***Purchasing***, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the Public Bid Law; and (5) documentation required to be maintained for all bids and price quotes.
 - c) ***Disbursements***, including processing, reviewing, and approving.
 - d) ***Receipts/Collections***, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or Shelter fund additions (e.g., periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, Shelter fund forfeiture monies confirmation).

- e) **Payroll/Personnel**, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee(s) rate of pay or approval and maintenance of pay rate schedules.
- f) **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.
- g) **Travel and Expense Reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.
- h) **Credit Cards (and debit cards, fuel cards, Purchase Cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).
- i) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.
- j) **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.
- k) **Information Technology Disaster Recovery/Business Continuity**, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

Results: No exceptions noted.

Board or Finance Committee

- 2. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:
 - a) Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.

Results: Exception noted. The Board included only five members in fiscal year 2025. Meetings require three members present to meet quorum. Due to this, the Board only had 4 meetings in the current twelve-month fiscal year. This does not meet the frequency requirement for effective oversight of the Shelter's operations.

Bank Reconciliations

3. Obtain a listing of entity bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:
 - a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated or electronically logged);
 - b) Bank reconciliations include written evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and
 - c) Management has documentation reflecting it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

Results: No exceptions noted.

Collections (excluding electronic funds transfers)

4. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).
5. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e., 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:
 - a) Employees responsible for cash collections do not share cash drawers/registers.
 - b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g., pre-numbered receipts) to the deposit.
 - c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.
 - d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or Shelter fund additions, are not responsible for collecting cash, unless another employee/official verifies the reconciliation.

6. Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe the bond or insurance policy for theft was enforced during the fiscal period.
7. Randomly select two deposit dates for each of the 5 bank accounts selected for procedure #3 under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* Obtain supporting documentation for each of the 10 deposits and:
 - a) Observe that receipts are sequentially pre-numbered.
 - b) Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.
 - c) Trace the deposit slip total to the actual deposit per the bank statement.
 - d) Observe the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100 and the cash is stored securely in a locked safe or drawer).
 - e) Trace the actual deposit per the bank statement to the general ledger.

Results: No exceptions noted.

Non-Payroll Disbursements (excluding card purchases, travel reimbursements, and petty cash purchases)

8. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).
9. For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the Shelter has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:
 - a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.
 - b) At least two employees are involved in processing and approving payments to vendors.
 - c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.
 - d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.

- e) Only employees/officials authorized to sign checks approve the electronic disbursement (release) of funds, whether through automated clearinghouse (ACH), electronic funds transfer (EFT), wire transfer, or some other electronic means.

[Note: Findings related to controls that constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality) should not be reported.]

10. For each location selected under #8 above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction, and:
 - a) Observe whether the disbursement, whether by paper or electronic means, matched the related original itemized invoice and supporting documentation indicates deliverables included on the invoice were received by the entity.
 - b) Observe whether the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.
11. Using the entity's main operating account and the month selected in Bank Reconciliations, procedure #3(a) above, randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy, and (b) approved by the required number of authorized signers per the entity's policy. Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.

Results: No exceptions noted.

Credit Cards/Debit Cards/Fuel Cards/Purchase Cards (Cards)

12. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and Purchase cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.
13. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:
 - a) Observe whether there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) were reviewed and approved, in writing (or electronically approved), by someone other than the authorized card holder. (those instances requiring such approval that may constrain the legal authority of certain public officials, such as the mayor of a Lawrason Act municipality); these instances should not be reported.)

b) Observe that finance charges and late fees were not assessed on the selected statements.

14. Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e., each card should have 10 transactions subject to inspection). For each transaction, observe it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and note whether management had a compensating control to address missing receipts, such as a “missing receipt statement” that is subject to increased scrutiny.

Results: No exceptions noted.

Travel and Travel-Related Expense Reimbursements (excluding card transactions)

15. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management’s representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:
- a) If reimbursed using a per diem, observe that the approved reimbursement rate is no more than those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).
 - b) If reimbursed using actual costs, observe the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.
 - c) Observe each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).
 - d) Observe each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

Results: No exceptions noted.

Contracts

16. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternately, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management’s representation that the listing is complete.

Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:

- a) Observe whether the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.
- b) Observe whether the contract was approved by the governing body/board, if required by policy or law (e.g., Lawrason Act, Home Rule Charter).
- c) If the contract was amended (e.g., change order), observe the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g., if approval is required for any amendment, was approval documented).
- d) Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe the invoice and related payment agreed to the terms and conditions of the contract.

Results: No exceptions noted.

Payroll and Personnel

17. Obtain a listing of employees and officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees or officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.
18. Randomly select one pay period during the fiscal period. For the 5 employees or officials selected under #16 above, obtain attendance records and leave documentation for the pay period, and:
 - a) Observe all selected employees or officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). (Note: Generally, officials are not eligible to earn leave and do not document their attendance and leave. However, if the official is earning leave according to a policy and/or contract, the official should document his/her daily attendance and leave.)
 - b) Observe whether supervisors approved the attendance and leave of the selected employees or officials.
 - c) Observe any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.
 - d) Observe the rate paid to the employees or officials agree to the authorized salary/pay rate found within the personnel file.
19. Obtain a listing of those employees or officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees or officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations and the entity's policy on termination payments. Agree the hours to the employee or officials' cumulative leave records, agree the

pay rates to the employee or officials' authorized pay rates in the employee or officials' personnel files, and agree the termination payment to entity policy.

20. Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g., payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums, etc.) have been paid, and any associated forms have been filed, by required deadlines.

Results: Exception noted. The Shelter is not properly paying overtime hours worked at time and a half resulting in lost wages owed to several employees.

Ethics

21. Using the 5 randomly selected employees/officials from procedure #17 under "Payroll and Personnel" above obtain ethics documentation from management, and:
 - a. Observe whether the documentation demonstrates each employee/official completed one hour of ethics training during the calendar year as required by R.S. 42:1170.
 - b. Observe whether the entity maintains documentation which demonstrates each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.

Results: No exceptions noted.

Debt Service

22. Obtain a listing of bonds/notes and other debt instruments issued during the fiscal period and management's representation that the listing is complete. Select all debt instruments on the listing, obtain supporting documentation, and observe State Bond Commission approval was obtained for each debt instrument issued as required by Article VII, Section 8 of the Louisiana Constitution.
23. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

Results: Not applicable.

Fraud Notice

24. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled as required by R.S. 24:523.
25. Observe the entity has posted, on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

Results: No exceptions noted.

Information Technology Disaster Recovery/Business Continuity

26. Perform the following procedures, **verbally discuss the results with management, and report "We performed the procedure and discussed the results with management."**
 - a) Obtain and inspect the entity's most recent documentation that it has backed up its critical data (if no written documentation, inquire of personnel responsible for backing up critical data) and observe that such backup occurred within the past week, was not stored on the entity's local server or network, and was encrypted.
 - b) Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored (if no written documentation, inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.
 - c) Obtain a listing of the entity's computers currently in use and their related locations, and management's representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.

Results: We performed the procedure and discussed the results with management.

Prevention of Sexual Harassment

26. Using the 5 randomly selected employees/officials from procedure #17 under "Payroll and Personnel" above, obtain sexual harassment training documentation from management, and observe the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year as required by R.S. 42:343.
27. Observe the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).

28. Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe it includes the applicable requirements of R.S. 42:344:

- a) Number and percentage of public servants in the Shelter who have completed the training requirements;
- b) Number of sexual harassment complaints received by the Shelter;
- c) Number of complaints which resulted in a finding that sexual harassment occurred;
- d) Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and
- e) Amount of time it took to resolve each complaint.

Results: No exceptions noted.

We were engaged by the Shelter to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Shelter and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Broussard and Company

Lake Charles, Louisiana
January 9, 2026