

VILLAGE OF PLAUCHEVILLE, LOUISIANA

Financial Report

Year Ended December 31, 2025

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INDEPENDENT AUDITORS' REPORT

The Honorable Terryl St. Romain, Mayor
and Members of the Board of Aldermen
Village of Plaquemine, Louisiana

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the Village of Plaquemine, Louisiana ("the Village"), as of and for the year ended December 31, 2025, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the Village of Plaquemine, Louisiana, as of December 31, 2025, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Village and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

The Village of Plaquemine, Louisiana has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinions on the basic financial statements are not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on pages 33 and 34 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Plaquemine, Louisiana's basic financial statements. The accompanying justice system funding schedule - collecting/dispersing entity on page 38 is presented for purposes of additional analysis, as required by Louisiana Revised Statute 24:515.2, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the justice system funding schedule - collecting/dispersing entity is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the budgetary comparison schedules on pages 35 through 37 but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 8, 2026, on our consideration of the Village of Plaquemine, Louisiana's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village of Plaquemine, Louisiana's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village of Plaquemine, Louisiana's internal control over financial reporting and compliance.

Ducote & Company
Certified Public Accountants

Marksville, Louisiana
September 8, 2026

BASIC FINANCIAL STATEMENTS

**GOVERNMENT-WIDE
FINANCIAL STATEMENTS (GWFS)**

VILLAGE OF PLAUCHEVILLE
Plaucheville, Louisiana

Statement of Net Position
December 31, 2025

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and interest-bearing deposits	\$ 243,714	\$ 204,551	\$ 448,265
Receivables, net	34,819	76,770	111,589
Due from other governmental agencies	-	155,198	155,198
Restricted assets:			
Cash and interest-bearing deposits	250,000	199,080	449,080
Capital assets:			
Land and construction in progress	140,910	263,692	404,602
Depreciable capital assets, net	164,031	3,342,570	3,506,601
Total assets	<u>833,474</u>	<u>4,241,861</u>	<u>5,075,335</u>
LIABILITIES			
Accounts and other payables	2,161	22,469	24,630
Contracts and retainage payable	-	172,442	172,442
Accrued interest	-	1,506	1,506
Customer deposits payable	-	108,086	108,086
Unearned revenue	250,000	-	250,000
Long-term liabilities:			
Portion due within one year -			
Bonds payable	-	41,000	41,000
Portion due after one year -			
Bonds payable	<u>-</u>	<u>455,000</u>	<u>455,000</u>
Total liabilities	<u>252,161</u>	<u>800,503</u>	<u>1,052,664</u>
DEFERRED INFLOWS OF RESOURCES			
Unearned rent	<u>42,052</u>	<u>-</u>	<u>42,052</u>
Total deferred inflows of resources	<u>42,052</u>	<u>-</u>	<u>42,052</u>
NET POSITION			
Net investment in capital assets	304,941	2,937,820	3,242,761
Restricted for debt service	-	89,488	89,488
Unrestricted	<u>234,320</u>	<u>414,050</u>	<u>648,370</u>
Total net position	<u>\$ 539,261</u>	<u>\$ 3,441,358</u>	<u>\$ 3,980,619</u>

The accompanying notes are an integral part of the basic financial statements

VILLAGE OF PLAUCHEVILLE
Plaucheville, Louisiana

Statement of Activities
For the Year Ended December 31, 2025

Activities	Expenses	Program Revenues			Net (Expense) Revenues and Changes in Net Position		
		Fees, Fines and Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental activities:							
General government	\$ 122,785	\$ -	\$ 2,100	\$ 7,246	\$ (113,439)	\$ -	\$ (113,439)
Public Safety:							
Police	141,281	3,017	-	-	(138,264)	-	(138,264)
Fire	10,232	-	-	-	(10,232)	-	(10,232)
Recreation	24,628	-	-	-	(24,628)	-	(24,628)
Public Works	18,592	-	-	-	(18,592)	-	(18,592)
Total governmental activities	<u>317,518</u>	<u>3,017</u>	<u>2,100</u>	<u>7,246</u>	<u>(305,155)</u>	<u>-</u>	<u>(305,155)</u>
Business-type activities:							
Water	677,538	642,618	-	172,698	-	137,778	137,778
Total	<u>\$ 995,056</u>	<u>\$ 645,635</u>	<u>\$ 2,100</u>	<u>\$ 179,944</u>	<u>(305,155)</u>	<u>137,778</u>	<u>(167,377)</u>
General revenues							
Taxes -							
Property Taxes, levied for general purposes					13,353	-	13,353
Sales and use taxes, levied for general purposes					176,484	-	176,484
Licenses and permits					33,415	-	33,415
Intergovernmental revenues					6,597	-	6,597
Franchise taxes					24,198	-	24,198
Beer taxes					1,590	-	1,590
Interest earnings					4,900	6,199	11,099
Miscellaneous					13,338	13,991	27,329
Transfers					<u>16,469</u>	<u>(16,469)</u>	<u>-</u>
Total general revenues and transfers					<u>290,344</u>	<u>3,721</u>	<u>294,065</u>
Change in net position					(14,811)	141,499	126,688
Net position, beginning					<u>554,072</u>	<u>3,299,859</u>	<u>3,853,931</u>
Net position, ending					<u>\$ 539,261</u>	<u>\$ 3,441,358</u>	<u>\$ 3,980,619</u>

The accompanying notes are an integral part of the basic financial statements

FUND FINANCIAL STATEMENTS (FFS)

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Plaucheville, Louisiana

Balance Sheet
Governmental Fund - General Fund
December 31, 2025

ASSETS

Cash and interest-bearing deposits	\$ 243,714
Receivables - taxes	34,819
Restricted cash and interest-bearing deposits	250,000
Total Assets	<u><u>\$ 528,533</u></u>

LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE

Liabilities:

Accounts payable	\$ 2,161
Unearned revenue - Act 461 grant advance	250,000

Deferred inflows of resources:

Unearned rent	42,052
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Fund balance:

Unassigned	234,320
Total fund balance	<u>234,320</u>

Total liabilities, deferred inflows of resources, and fund balance	<u><u>\$ 528,533</u></u>
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VILLAGE OF PLAUCHEVILLE
Plaucheville, Louisiana

**Reconciliation of the Governmental Fund Balance Sheet
to the Statement of Net Position
December 31, 2025**

Total fund balance for the governmental fund		\$	234,320
Cost of capital assets	\$	705,106	
Less: accumulated depreciation	<u>(400,165)</u>		<u>304,941</u>
Net position of governmental activities, December 31, 2025		<u>\$</u>	<u>539,261</u>

The accompanying notes are an integral part of the basic financial statements

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Plaucheville, Louisiana

Statement of Revenues, Expenditures, and Change in Fund Balance -
Governmental Fund - General Fund
For the Year Ended December 31, 2025

Revenues:

Taxes	
Sales	\$ 176,484
Property	13,353
Franchise fees	24,198
Licenses and permits	33,415
Intergovernmental	17,533
Fines and forfeits	3,017
Miscellaneous	18,238
Total revenues	<u>286,238</u>

Expenditures:

Current -	
General government	113,225
Public Safety:	
Police	135,022
Fire	10,232
Recreation	18,008
Public works	15,297
Capital outlay	7,550
Total expenditures	<u>299,334</u>

Deficiency of revenues over expenditures	<u>(13,096)</u>
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Other financing sources:

Transfers in	<u>16,469</u>
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Net changes in fund balance	3,373
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Fund balance, beginning	<u>230,947</u>
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Fund balance, ending	<u><u>\$ 234,320</u></u>
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VILLAGE OF PLAUCHEVILLE, LOUISIANA
Plaucheville, Louisiana

**Reconciliation of the Statement of Revenues, Expenditures, and
Change in Fund Balance of Governmental Fund
to the Statement of Activities
For the Year Ended December 31, 2025**

Total net change in fund balance per the statement of revenues, expenditures and change in fund balance		\$	3,373
Capital assets, net			
Capital outlay	\$	7,550	
Depreciation Expense		<u>(25,734)</u>	<u>(18,184)</u>
 Total changes in net position per statement of activities			 <u>\$</u> <u>(14,811)</u>

The accompanying notes are an integral part of the basic financial statements

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Plaucheville, Louisiana

Statement of Net Position
Proprietary Fund
December 31, 2025

ASSETS

Current assets:	
Cash and interest-bearing deposits	\$ 204,551
Receivables, net	76,770
Grants receivable	155,198
Prepaid items	<u>-</u>
Total current assets	436,519
Noncurrent assets -	
Restricted assets:	
Cash and interest-bearing deposits	199,080
Capital assets:	
Land and construction in progress	263,692
Depreciable capital assets, net	<u>3,342,570</u>
Total noncurrent assets	<u>3,805,342</u>
Total assets	<u>4,241,861</u>

LIABILITIES

Current liabilities:	
Accounts and other payables	22,469
Contracts and retainage payable	172,442
Payable from restricted assets -	
Accrued interest payables	1,506
Revenue bond payable	<u>41,000</u>
Total current liabilities	<u>237,417</u>
Noncurrent liabilities:	
Customers' deposits	108,086
Revenue bond payable	<u>455,000</u>
Total noncurrent liabilities	<u>563,086</u>
Total liabilities	<u>800,503</u>

NET POSITION

Net investment in capital assets	2,937,820
Restricted for debt service	89,488
Unrestricted	<u>414,050</u>
Total net position	<u><u>\$ 3,441,358</u></u>

The accompanying notes are an integral part of the basic financial statements

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Plaucheville, Louisiana

Statement of Revenues, Expenses, and Changes in Net Position -
Proprietary Fund
For the Year Ended December 31, 2025

Operating revenues:	
Charges for services	
Water services	\$ 635,693
Late Charges	6,925
Miscellaneous	<u>13,991</u>
Total operating revenues	656,609
Operating expenses:	
Salaries	174,600
Payroll taxes	13,358
Maintenance and supplies	129,750
Utilities and telephone	36,601
Office supplies	27,098
Insurance	27,660
Professional fees	35,977
Miscellaneous	12,936
Depreciation Expense	<u>203,508</u>
Total operating expenses	<u>661,488</u>
Operating loss	<u>(4,879)</u>
Nonoperating revenues (expenses)	
Grant revenues	172,698
Interest income	6,199
Interest expense	<u>(16,050)</u>
Total nonoperating revenues (expenses)	<u>162,847</u>
Income before transfers	157,968
Transfers out	<u>(16,469)</u>
Change in net position	141,499
Net position, beginning	<u>3,299,859</u>
Net position, ending	<u><u>\$ 3,441,358</u></u>

The accompanying notes are an integral part of the basic financial statements

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Plaucheville, Louisiana

Statement of Cash Flows
Proprietary Fund
For the Year Ended December 31, 2025

Cash flows from operating activities:	
Receipts from customers	\$ 631,148
Payments to suppliers	(248,763)
Payments to employees	(187,958)
Other receipts	<u>17,562</u>
Net cash provided by operating activities	211,989
 Cash flows from noncapital financing activities:	
Transfers to other funds	(16,469)
 Cash flows from capital and related financing activities:	
Proceeds from grant revenues	17,500
Principal paid on note revenue bonds payable	(39,000)
Interest and fiscal charges paid on revenue bonds	(16,050)
Capital purchase and construction of capital assets	<u>(201,969)</u>
Net cash provided by capital and related financing activities	(239,519)
 Cash flows from investing activities:	
Purchase of interest-bearing deposits with maturity in excess of ninety days	(138,525)
Proceeds of interest-bearing deposits with maturity in excess of ninety days	155,308
Interest income	<u>6,199</u>
Net cash provided by investing activities	22,982
 Net change in cash and interest-bearing deposits	<u>(21,017)</u>
 Cash and interest-bearing deposits, beginning of period	<u>286,123</u>
 Cash and interest-bearing deposits, end of period	<u>\$ 265,106</u>

The accompanying notes are an integral part of the basic financial statements

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Plaucheville, Louisiana

Statement of Cash Flows
Proprietary Fund (Continued)
For the Year Ended December 31, 2025

Reconciliation of operating income to net cash provided by operating activities:	
Operating loss	\$ (4,879)
Adjustments to reconcile operating income to net cash provided (used) by operating activities:	
Depreciation	203,508
Changes in current assets and liabilities:	
Accounts receivable	(11,470)
Prepaid items	7,330
Accounts payable	13,929
Customers' deposits	<u>3,571</u>
Net cash provided by operating activities	211,989
Reconciliation of cash and cash equivalents per statement of cash flows to statement of net position	
Cash and cash equivalents, beginning of period -	
Cash and cash equivalents - unrestricted	242,865
Cash and cash equivalents - restricted	198,566
Less: Interest-bearing deposits with maturity in excess of 90 days	<u>(155,308)</u>
Total cash and cash equivalents, beginning of period	<u>286,123</u>
Cash and cash equivalents, end of period -	
Cash and cash equivalents - unrestricted	204,551
Cash and cash equivalents - restricted	199,080
Less: Interest-bearing deposits with maturity in excess of 90 days	<u>(138,525)</u>
Total cash and cash equivalents, end of period	<u>\$ 265,106</u>
Noncash capital and related financing activities:	
Capital assets acquired through contracts and retainage payable	172,442
Capital grant revenue recorded as grants receivable	155,198

The accompanying notes are an integral part of the basic financial statements

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Notes to Basic Financial Statements
December 31, 2025

(1) Summary of Significant Accounting Policies

The accompanying financial statements of the Village of Plaquemine (Village) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in the subsequent subsections of this note.

A. Financial Reporting Entity

The Village of Plaquemine was incorporated in 1903 and operates under the provisions of the Lawrason Act. The Village is governed by its Mayor and Board of Aldermen consisting of three members.

This report includes all funds that are controlled by or dependent on the Village executive and legislative branches (the Mayor and Board of Aldermen). Control by or dependence on the Village was determined on the basis of budget adoption, taxing authority, authority to issue debt, election or appointment of governing body, and other general oversight responsibility.

The Village of Plaquemine is a primary government and has no component units. The accompanying financial statements present information only on the funds maintained by the Village and do not present information on any other governmental unit.

B. Basis of Presentation

Government-Wide Financial Statements (GWFS)

The government-wide financial statements provide operational accountability information for the Village as an economic unit. The government-wide financial statements report the Village's ability to maintain service levels and continue to meet its obligations as they come due. The statements include all governmental activities and all business-type activities of the primary government.

Fund Financial Statements

The accounts of the Village are organized on the basis of funds, each of which is considered to be an independent fiscal and accounting entity. The operations of each fund are accounted for within separate sets of self-balancing accounts, which comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund balance/net position, revenues, expenditures/expenses, and transfers.

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Notes to Basic Financial Statements
December 31, 2025

(1) Summary of Significant Accounting Policies (CONTINUED)

Major funds are determined as funds whose revenues, expenditures/expenses, assets and deferred outflows of resources, or liabilities and deferred inflows of resources are at least ten percent of the totals for all governmental or enterprise funds and at least five percent of the aggregate amount for all governmental and enterprise funds for the same item, or funds designated as major at the discretion of the Village. Funds not classified as a major fund are aggregated and presented in a single column in the fund financial statements. The Village uses the following funds, grouped by fund type:

Governmental Fund -

Governmental funds are those through which most governmental functions of the Village are financed. The acquisition, use, and balances of the Village's expendable financial resources and the related liabilities (except those accounted for in proprietary funds) are accounted for through governmental funds.

General Fund

The General Fund is the general operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund.

Proprietary Fund -

Proprietary funds are used to account for ongoing operations and activities that are similar to those often found in the private sector where the intent is that costs of providing goods and services are recovered through user charges. The proprietary fund maintained by the Village is the enterprise fund.

Enterprise Fund

The Enterprise Fund is used to report activities for which a fee is charged to external users. This fund accounts for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The Village's enterprise fund is the Water Utility Fund.

C. Measurement Focus/Basis of Accounting and Financial Statement Presentation

The measurement focus determines the accounting and financial reporting treatment applied to a fund. The governmental and business-type activities within the government-wide statement of net position and statement of activities are presented using the economic resources measurement focus. The economic resources measurement focus meets the accounting objectives of determining net income, net position, and cash flows.

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Notes to Basic Financial Statements
December 31, 2025

(1) Summary of Significant Accounting Policies (CONTINUED)

The fund financial statements use either the current financial resources measurement focus or the economic resources measurement focus as appropriate. Governmental funds use the current financial resources measurement focus. This measurement focus is based upon the receipt and disbursement of current available financial resources rather than upon net income. The measurement focus of the proprietary fund type, the flow of economic resources, is based upon determination of net income, net position, and cash flows.

The accrual basis of accounting is used throughout the government-wide statements; conversely, the financial statements of the governmental fund have been prepared in accordance with the modified accrual basis of accounting, whereby revenues are recognized when considered both measurable and available to finance expenditures of the current period. For this purpose, the Village considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. An exception to this is grants collected on a reimbursement basis. Those reimbursable grants are recognized as revenue when reimbursable expenditures are made. The Village considers reimbursement amounts received within one year as available. The Village accrues intergovernmental revenue, ad valorem and sales tax revenue, franchise fees, and charges for services based upon this concept. Expenditures generally are recognized when the related fund liabilities are incurred and become payable in the current period. Proceeds of debt are reported as other financing sources, and principal and interest on long-term debt, as well as expenditures related to compensated absences and claims and judgments, are recorded as expenditures when paid.

Interest on invested funds is recognized when earned. Intergovernmental revenues that are reimbursements for specific purposes or projects are recognized in the period in which the expenditures are recorded. All other revenue items are considered to be measurable and available only when cash is received by the Village. Transfers between funds are recorded when the related liability is incurred. These transfers do not represent revenues (expenditures) to the Village and are, therefore, reported as other financing sources (uses) in the governmental fund financial statements.

Since the fund level statements are presented using a different measurement focus and basis of accounting than the government-wide statements, a reconciliation is presented on the page following each governmental fund statement that summarizes the adjustments necessary to convert the fund level statements into the government-wide presentations. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

The financial statements of the enterprise fund have been prepared in accordance with the accrual basis of accounting. Accordingly, revenues are recorded when earned, and expenses and related liabilities are recorded when incurred.

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Notes to Basic Financial Statements
December 31, 2025

(1) Summary of Significant Accounting Policies (CONTINUED)

D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Equity

Cash and interest-bearing deposits

For purposes of the statement of net position, cash and interest-bearing deposits include all cash on hand, demand accounts, savings accounts, and certificates of deposit of the Village. For the purpose of the proprietary fund statement of cash flows, "cash and cash equivalents" include all demand deposits and savings accounts, and certificates of deposit or short-term investments with an original maturity of three months or less.

Receivables

Receivables consist of all revenues earned at year-end and not yet received. Major receivable balances for the governmental activities include ad valorem, sales and use taxes, and franchise taxes. Business-type activities report customers' utility service receivables and grant reimbursements due from other governmental agencies as their major receivables. Uncollectible amounts due from utility service receivables are recognized as bad debts at the time information becomes available which would indicate the uncollectibility of the particular receivable. The allowance for uncollectible receivables was \$7,088 at December 31, 2025. Unbilled utility service receivables resulting from utility services rendered between the date of meter reading and billing and the end of the month are recorded at year-end.

Ad valorem taxes attach as an enforceable lien on property as of January 1 of each year. Taxes are levied by the Village in October and are actually billed to taxpayers in November. The Village bills and collects its own property taxes using the assessed values determined by the tax assessor of Avoyelles Parish. Village property tax revenues are budgeted in the year billed.

Interfund receivables and payables

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds."

Restricted assets

Restricted assets include cash and interest-bearing deposits that are legally restricted as to their use. The restricted assets of the governmental activities consist of state grant funds advanced to the Village for the construction of a new fire station. The restricted assets of the water utility fund are related to the water revenue bond accounts and utility meter deposits.

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Notes to Basic Financial Statements
December 31, 2025

(1) Summary of Significant Accounting Policies (CONTINUED)

Capital assets

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are capitalized at acquisition cost or estimated historical cost if acquisition cost is not available. Donated assets are recorded as capital assets at their estimated acquisition value at the date of donation. The Village maintains a threshold level of \$1,000 or more for capitalizing capital assets. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Prior to July 1, 2003, governmental funds' infrastructure assets were not capitalized. These assets have been valued at estimated historical cost.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation reflected in the statement of net position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings	40 years
Equipment, furniture, fixtures, and vehicles	3-25 years
Utility system and improvements	5-50 years
Infrastructure	20-25 years

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets used in proprietary fund operations are accounted for the same way as in the government-wide statements.

Compensated absences

Full-time employees of the Village earn from 5 to 10 days of paid time off (PTO) each year (depending on the length of service). PTO may be accumulated up to 16 hours and carried over to future years; however, accumulated PTO at retirement or resignation is forfeited and is not paid to the employee. The Village has evaluated its liability for compensated absences in accordance with GASB Statement No. 101, *Compensated Absences*. No accrual for unused compensated absences has been made in these financial statements because the amount is immaterial.

Long-term debt

The accounting treatment of long-term debt depends on whether the assets are used for governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements. All long-term debt to be repaid from governmental and business-type resources is reported as liabilities in the government-wide statements. The long-term debt consists of water revenue bonds payable.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest is reported as expenditures. The accounting for proprietary fund long-term debt is the same in the fund financial statements as it is in the government-wide statements.

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Notes to Basic Financial Statements
December 31, 2025

(1) Summary of Significant Accounting Policies (CONTINUED)

Unearned revenue

Resources received before the eligibility requirements of a grant, other than time requirements, have been met are reported as a liability, unearned revenue, in both the government-wide and fund financial statements. Revenue is recognized as the eligibility requirements are met (see Note 5).

Deferred outflows of resources and deferred inflows of resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Village had no deferred outflows of resources at December 31, 2025.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Village's deferred inflows of resources consist of rent received in advance under a long-term rental agreement (see Note 5).

Equity classifications

In the government-wide statements, equity is classified as net position and displayed in three components:

- a. Net investment in capital assets consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, construction contracts and retainage payable, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position consists of net position with constraints placed on the use either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation. It is the Village's policy to use restricted net position prior to the use of unrestricted net position when both restricted and unrestricted net position are available for an expense which has been incurred.
- c. Unrestricted net position consists of all other net position that does not meet the definition of "restricted" or "net investment in capital assets."

In the fund financial statements, governmental fund equity is classified as fund balance. Fund balances for governmental funds are reported in classifications that comprise a hierarchy based primarily upon the extent to which the Village is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The categories and their purposes are:

- a. Nonspendable includes fund balance amounts that cannot be spent either because they are not in spendable form or because of legal or contractual constraints requiring they remain intact.

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Notes to Basic Financial Statements
December 31, 2025

(1) Summary of Significant Accounting Policies (CONTINUED)

- b. Restricted includes fund balance amounts that are constrained for specific purposes which are externally imposed by providers, such as creditors, grantors, contributors, or amounts constrained due to constitutional provisions or enabling legislation.
- c. Committed includes fund balance amounts that can be used only for specific purposes that are internally imposed by the Village through formal legislative action of the Mayor and Board of Aldermen and do not lapse at year end. A committed fund balance constraint can only be established, modified, or rescinded by passage of an ordinance by the Mayor and Board of Aldermen.
- d. Assigned includes fund balance amounts that are constrained by the Village's intent to be used for specific purposes, but that are neither restricted nor committed. The assignment of fund balance is authorized by a directive from the Village administrator and approval of a resolution by the Mayor and Board of Aldermen.
- e. Unassigned includes fund balance amounts which have not been classified within the above-mentioned categories.

It is the Village's policy to use restricted amounts first when both restricted and unrestricted fund balance is available unless prohibited by legal or contractual provisions. Additionally, the Village uses committed, assigned, and lastly unassigned amounts of fund balance in that order when expenditures are made. Proprietary fund equity is classified the same as in the government-wide statements.

E. Revenues, Expenditures, and Expenses

Revenues

The Village considers revenue to be susceptible to accrual in the governmental funds as it becomes measurable and available, as defined under the modified accrual basis of accounting. The Village generally defines the availability period for revenue recognition as received within sixty (60) days of year end. The Village's major revenue sources that meet this availability criterion are intergovernmental revenues, franchise fees, tax revenue, and charges for services.

There are two classifications of programmatic revenues for the Village, grant revenue and program revenue. Grant revenues are revenues from federal, state, and private grants. These revenues are recognized when all applicable eligibility requirements are met and are reported as intergovernmental revenues. Program revenues are derived directly from the program itself or from parties outside the Village's taxpayers or citizenry as a whole. Program revenues reduce the cost of the function to be financed from the Village's general revenues. The primary sources of program revenue are fees, fines, and charges paid by recipients of goods or services, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program, and earned income in connection with the operation of the Village's utility system.

Interest income is recorded as earned in the fund holding the interest-bearing asset. Substantially all other revenues are recorded when received.

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Notes to Basic Financial Statements
December 31, 2025

(1) Summary of Significant Accounting Policies (CONTINUED)

Operating revenues and expenses

In the proprietary fund, operating revenues are those revenues produced as a result of providing services and producing and delivering goods and/or services. Nonoperating revenues are funds primarily provided by investing activities, such as financial institution interest income, grant revenues, gains on disposal of assets, and insurance recoveries on property loss. Operating expenses are those expenses related to the production of revenue. Nonoperating expenses are those expenses not directly related to the production of revenue and include items such as interest expense and losses on disposal of assets.

Expenditures/expenses

In the government-wide financial statements, expenses are classified by function for both governmental and business-type activities. In the fund financial statements, expenditures are classified as follows: governmental fund - by character; proprietary fund - by operating and nonoperating. In the fund financial statements, governmental funds report expenditures of financial resources. The proprietary fund reports expenses relating to the use of economic resources.

Interfund transfers

Permanent reallocations of resources between funds of the reporting entity are classified as interfund transfers. For the purposes of the statement of activities, all interfund transfers between individual governmental funds have been eliminated.

F. Revenue Restrictions

The Village has various restrictions placed over certain revenue sources from state or local requirements. The primary restricted revenue sources include:

<u>Revenue Source</u>	<u>Legal Restrictions of Use</u>
Water revenue	See Note 8
Sales and use tax	See Note 9

The Village uses unrestricted resources only when restricted resources are fully depleted.

G. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and revenues and expenditures during the reporting period. These estimates include assessing the collectibility of accounts receivable and the useful lives and impairment of tangible and intangible assets, among others. Estimates and assumptions are reviewed periodically, and the effects of revisions are reflected in the financial statements in the period they are determined to be necessary. Actual results could differ from those estimates.

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Notes to Basic Financial Statements
December 31, 2025

(2) Cash and Interest-Bearing Deposits

Under state law, the Village may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The Village may invest in direct obligations of the United States government, bonds, debentures, notes, or other evidence of indebtedness issued or guaranteed by federal agencies and/or the United States government, and time certificates of deposit of state banks organized under Louisiana law and national banks having principal offices in Louisiana.

These deposits are stated at cost, which approximates market. At December 31, 2025, the carrying amount of the Village's deposits, including restricted deposits, was \$897,345. Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the Village's deposits may not be recovered, or the Village will not be able to recover collateral securities that are in the possession of an outside party. The Village does not have a policy for custodial credit risk; however, under state law, deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. The following is a summary of deposit balances (bank balances) and the related federal insurance and pledged securities at December 31, 2025:

Bank balances	<u>\$ 898,611</u>
Federal deposit insurance	\$ 383,057
Uninsured and collateral held by pledging bank, not in Village's name	<u>515,554</u>
Total	<u>\$ 898,611</u>

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement No. 40, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Village that the fiscal agent bank has failed to pay deposited funds upon demand.

(3) Restricted Assets

Restricted assets consisted of the following at December 31, 2025:

Governmental activities:	
Act 461 grant advance - fire station construction	\$ 250,000
Business-type activities:	
Customer meter deposits	108,086
Bond and interest sinking fund	15,994
Water depreciation and contingency fund	<u>75,000</u>
Total business-type activities	<u>199,080</u>
Total restricted assets	<u>\$ 449,080</u>

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Notes to Basic Financial Statements
December 31, 2025

(4) Capital Assets

Capital asset activity for the year ended December 31, 2025 was as follows:

	<u>Balance Beginning</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance Ending</u>
Governmental activities:				
Capital assets not being depreciated -				
Land	\$ 140,910	\$ -	\$ -	\$ 140,910
Total capital assets not being depreciated	140,910	-	-	140,910
Capital assets being depreciated -				
Buildings and improvements	171,219	-	-	171,219
Infrastructure	249,872	-	-	249,872
Equipment, furniture, and fixtures	135,555	7,550	-	143,105
Total capital assets being depreciated	556,646	7,550	-	564,196
Less accumulated depreciation -				
Buildings and improvements	79,680	7,304	-	86,984
Infrastructure	194,953	4,578	-	199,531
Equipment, furniture, and fixtures	99,798	13,852	-	113,650
Total accumulated depreciation	374,431	25,734	-	400,165
Total capital assets being depreciated, net	182,215	(18,184)	-	164,031
Governmental activities, capital assets, net	\$ 323,125	\$ (18,184)	\$ -	\$ 304,941

Depreciation expense was charged to governmental activities as follows:

General government	\$ 9,560
Police	6,259
Public works	3,295
Recreation	6,620
Total depreciation expense - governmental activities	<u>\$ 25,734</u>

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Notes to Basic Financial Statements
December 31, 2025

(4) Capital Assets (CONTINUED)

	Balance <u>Beginning</u>	<u>Additions</u>	<u>Deletions</u>	Balance <u>Ending</u>
Business-type activities:				
Capital assets not being depreciated -				
Land	\$ 5,000	\$ -	\$ -	\$ 5,000
Construction in progress	-	258,692	-	258,692
Total capital assets not being depreciated	5,000	258,692	-	263,692
Capital assets being depreciated -				
Water system	6,096,029	-	-	6,096,029
Machinery and equipment	331,945	115,719	-	447,664
Total capital assets being depreciated	6,427,974	115,719	-	6,543,693
Less accumulated depreciation -				
Water system	2,765,282	169,487	-	2,934,769
Machinery and equipment	232,333	34,021	-	266,354
Total accumulated depreciation	2,997,615	203,508	-	3,201,123
Total capital assets being depreciated, net	3,430,359	(87,789)	-	3,342,570
Business-type activities, capital assets, net	<u>\$ 3,435,359</u>	<u>\$ 170,903</u>	<u>\$ -</u>	<u>\$ 3,606,262</u>

Depreciation expense of \$203,508 was charged to the water function of the business-type activities. Construction in progress at December 31, 2025 consists of water system improvements funded by the Delta Regional Authority and the Louisiana Community Development Block Grant program, together with local matching funds (see Note 15).

(5) Unearned Revenue and Deferred Inflows of Resources

Unearned revenue - At December 31, 2025, the General Fund and the governmental activities reported unearned revenue of \$250,000, representing an advance of state capital outlay funds received under Act 461 of the 2025 Regular Legislative Session for the construction of a new fire station. Because eligible construction costs had not been incurred, the eligibility requirements for revenue recognition had not been met, and the advance is reported as a liability. The related cash is reported as restricted (Note 3).

Deferred inflows of resources - Deferred inflows of resources of \$42,052 consist of rent received in advance as part of a 30-year rental agreement with the Avoyelles Parish Police Jury and the Avoyelles Parish Library Board. The advance is recognized as rent revenue ratably over the term of the agreement (\$1,502 in 2025).

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Notes to Basic Financial Statements
December 31, 2025

(6) Long-Term Liabilities

The following is a summary of long-term liability transactions of the Village for the year ended December 31, 2025:

	<u>Balance Beginning</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance Ending</u>	<u>Amount Due in One Year</u>
Business-type activities:					
Water revenue bonds	\$ 535,000	\$ -	\$ 39,000	\$ 496,000	\$ 41,000

For the purpose of improving its waterworks system, the Village issued \$825,000 of 2016 Water Revenue Bonds during the year ended December 31, 2016. The bonds are due in annual installments of \$28,000 to \$59,000 through December 1, 2035, bear interest at an annual rate of 3.0%, and are secured by water utility revenues. The water revenue bond ordinance requires the Village to maintain separate sinking fund and contingency accounts along with water utility rates that generate net revenues equal to or greater than 115% of the largest outstanding principal and interest payment in any future year. In the event of default with any covenants under the ordinance, which continues for a period of more than thirty days, the bond owners are entitled to the appointment of a receiver to take possession of the water system until such time as the default is cured. Interest expense on the bonds totaled \$16,050 for the year ended December 31, 2025.

The bonds are direct placement debt. Annual debt service requirements of the bonds outstanding at December 31, 2025 are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2026	\$ 41,000	\$ 14,880	\$ 55,880
2027	43,000	13,650	56,650
2028	45,000	12,360	57,360
2029	46,000	11,010	57,010
2030	48,000	9,630	57,630
2031-2035	273,000	25,260	298,260
Total	\$ 496,000	\$ 86,790	\$ 582,790

(7) Water Well Surface Lease

On January 6, 2020, the Village entered into a surface lease to drill, operate, and maintain a water well with a primary term of ten (10) years ending on January 6, 2030, at an annual rental of \$2,000. The Village has evaluated the lease under GASB Statement No. 87, *Leases*, and determined that the related lease liability and intangible right-to-use asset are immaterial to the financial statements; accordingly, lease payments are recognized as expenses when paid. Lease expense for the year amounted to \$2,000. Remaining payments under the lease are as follows:

<u>Year Ending December 31,</u>	<u>Amount</u>
2026	\$ 2,000
2027	2,000
2028	2,000
2029	2,000
Total	\$ 8,000

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Notes to Basic Financial Statements
December 31, 2025

(8) Flow of Funds: Restriction on Use - Water Revenues

The revenues of the water system are partially pledged to retire the bonds dated January 26, 2016. The bond resolution of the Water Revenue Bonds, Series 2016, requires the establishment and maintenance of the following bank accounts:

Water Revenue Bond and Interest Sinking Fund
Water Depreciation and Contingency Fund

The Water System Fund is required to transfer the following monthly amounts into the Water Revenue Bond and Interest Sinking Fund on or before the 20th day of each month:

<u>December to November</u>	<u>Monthly Amount</u>
2025 - 2026	\$ 4,657
2026 - 2027	4,721
2027 - 2028	4,780
2028 - 2029	4,751
2029 - 2030	4,802
2030 - 2031	4,849
2031 - 2032	4,891
2032 - 2033	5,011
2033 - 2034	5,040
2034 - 2035	5,064

The Water System Fund is also required to transfer, on or before the 20th day of each month, a sum equal to five percent (5%) of the net revenues of the water system into the Depreciation and Contingency Fund until a sum of \$75,000 is accumulated in the account. Should the sum on deposit in the Contingency Fund fall below \$75,000 at any time, the monthly deposits will recommence until \$75,000 is on deposit.

(9) Sales and Use Tax

The proceeds of the 1% sales and use tax levied by the Village are dedicated to the following purposes:

Constructing, acquiring, improving and/or maintaining a new municipal building for the Village, including purchasing and acquiring the necessary land, equipment, and furnishings for the building to be utilized as a public meeting hall and for recreational purposes, and for any lawful corporate purpose of the Village. The tax is subject to funding into bonds by the Village for any one or more of the foregoing purposes.

(10) Interfund Transactions

Transfers for the year ended December 31, 2025 consisted of the following:

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ 16,469	\$ -
Enterprise Fund - Water Utility Fund	-	16,469
Total	<u>\$ 16,469</u>	<u>\$ 16,469</u>

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Notes to Basic Financial Statements
December 31, 2025

(10) Interfund Transactions (CONTINUED)

Transfers are used to (a) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and (b) use unrestricted revenues collected in one fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

(11) Compensation, Benefits, and Other Payments to Agency Head

In accordance with Louisiana Revised Statute 24:513(A)(3), a detail of compensation, benefits, and other payments paid to Mayor Terryl St. Romain for the year ended December 31, 2025 is as follows:

<u>Purpose</u>	<u>Amount</u>
Salary	\$ 5,850
Benefits	448
Conference travel	-
Conference registration fees	-
Total	<u><u>\$ 6,298</u></u>

(12) Compensation Paid to Board of Aldermen

A detail of compensation paid to the Board of Aldermen for the year ended December 31, 2025 follows:

<u>Aldermen</u>	<u>Salary</u>
Robbie Plauche	\$ 2,600
Guy Lemoine	2,600
Craig Gremillion	2,600
Total	<u><u>\$ 7,800</u></u>

(13) Litigation and Claims

At December 31, 2025, the Village was not involved in any lawsuits claiming damages that would not be adequately covered by liability insurance.

(14) Risk Management

The Village is exposed to risks of loss in the areas of general and auto liability, property hazards, and workers' compensation. All of these risks are mitigated by purchasing commercial insurance coverage. Management believes coverage is sufficient to preclude significant losses to the Village. There have been no significant reductions in insurance coverage during the year, nor have settlements exceeded insurance coverage for the past three years.

(15) Commitments

Water system improvements - Delta Regional Authority - The Village has a construction contract with Rylee Contracting totaling \$197,800 for water system improvements funded by a federal Delta Regional Authority (DRA) SEDAP grant. At December 31, 2025, work completed under the contract totaled \$172,442, including retainage of \$17,244, all of which is reported as contracts and retainage payable, leaving a remaining commitment of \$25,358. Grant reimbursements of \$155,198 were due from the DRA at December 31, 2025.

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Notes to Basic Financial Statements
December 31, 2025

(15) Commitments (CONTINUED)

New fire station - Act 461 - The Village has entered into contracts with Cenla Contracting, LLC in the amount of \$448,000 for the construction of a new fire station and with Delta Engineering Group in the amount of \$55,000 for the related engineering services. The project is funded by a \$500,000 state capital outlay appropriation under Act 461 of the 2025 Regular Legislative Session, of which \$250,000 had been advanced to the Village and is reported as unearned revenue (Note 5). Construction had not begun as of the date these financial statements were issued.

(16) Subsequent Event

Between June 17 and June 24, 2026, the remnants of Tropical Storm Arthur produced historic rainfall and widespread flooding throughout Avoyelles Parish, including the Village. The Governor declared a state of emergency for Avoyelles Parish on June 18, 2026, and on June 30, 2026, the President declared a major disaster for the State of Louisiana (FEMA-4927-DR), which was subsequently amended in August 2026 to make FEMA Public Assistance available to eligible governmental applicants in Avoyelles Parish at a federal cost share of 75 percent of eligible costs. The Village has applied for emergency disaster funding. As of September 8, 2026, the date the financial statements were issued, the extent of damage to Village property and infrastructure, the related costs, and the amount and timing of any insurance recoveries or federal or state disaster assistance could not be determined. Accordingly, no amounts related to this event have been recorded in the accompanying financial statements.

Management has evaluated subsequent events through September 8, 2026, the date the financial statements were issued.

REQUIRED SUPPLEMENTARY INFORMATION

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Plaucheville, Louisiana

Budgetary Comparison Schedule
General Fund
For the Year Ended December 31, 2025

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Taxes:				
Sales	\$ 145,000	\$ 174,085	\$ 176,484	\$ 2,399
Property	10,000	9,610	13,353	3,743
Franchise fees	17,250	19,207	24,198	4,991
Licenses and permits	30,000	32,739	33,415	676
Intergovernmental	12,100	16,513	17,533	1,020
Fines and forfeits	2,500	2,662	3,017	355
Miscellaneous	12,500	19,472	18,238	(1,234)
Total revenues	229,350	274,288	286,238	11,950
 Expenditures:				
Current -				
General government	127,650	114,152	113,225	927
Public Safety:				
Police	115,500	130,911	135,022	(4,111)
Fire	7,100	9,920	10,232	(312)
Recreation	17,000	17,300	18,008	(708)
Public works	15,000	15,000	15,297	(297)
Capital outlay	-	8,500	7,550	950
Total expenditures	282,250	295,783	299,334	(3,551)
 Deficiency of revenues over expenditures	 (52,900)	 (21,495)	 (13,096)	 8,399
 Other financing sources:				
Transfers in	60,000	45,000	16,469	(28,531)
 Net change in Fund balance	7,100	23,505	3,373	\$ (20,132)
 Fund balance, beginning	230,947	230,947	230,947	-
 Fund balance, ending	<u>\$ 238,047</u>	<u>\$ 254,452</u>	<u>\$ 234,320</u>	<u>\$ (20,132)</u>

VILLAGE OF PLAUCHEVILLE, LOUISIANA

Notes to the Budgetary Comparison Schedule For the Year Ended December 31, 2025

(1) Budget and Budgetary Accounting

The Village uses the following procedures to establish the budgetary data reflected in the financial statements:

1. The Mayor meets with the Board of Aldermen to review the prior year revenues and expenditures as a basis for projecting the current fiscal year budget.
2. Anticipated changes from the prior year are considered and reflected in the projections.
3. Once adopted, the budget is made available for public inspection and a budget summary is published in the Village's designated official journal.
4. The Village does not formally integrate its budget into the accounting records as a management tool.
5. All budgetary appropriations lapse at the end of the fiscal year.
6. The General Fund budget is adopted on a basis consistent with generally accepted accounting principles (GAAP). The legal level of budgetary control is the function level. Budget amounts are as originally adopted, or as amended during the year by the Mayor and Board of Aldermen.

(2) Excess of Expenditures Over Appropriations

For the year ended December 31, 2025, the following General Fund functions had actual expenditures in excess of final appropriations:

	<u>Final Budget</u>	<u>Actual</u>	<u>Excess</u>
Police	\$ 130,911	\$ 135,022	\$ 4,111
Fire	9,920	10,232	312
Recreation	17,300	18,008	708
Public works	15,000	15,297	297

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Plaucheville, Louisiana

Budgetary Comparison Schedule - Revenues
General Fund
For the Year Ended December 31, 2025

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Taxes:				
Sales	\$ 145,000	\$ 174,085	\$ 176,484	\$ 2,399
Property	10,000	9,610	13,353	3,743
Franchise Fee -				
Electric	10,000	15,217	19,010	3,793
Gas	4,000	2,352	3,075	723
Cable TV	2,500	1,338	1,728	390
Telephone	750	300	385	85
Total taxes	<u>172,250</u>	<u>202,902</u>	<u>214,035</u>	<u>11,133</u>
Licenses and Permits:				
Occupational licenses	<u>30,000</u>	<u>32,739</u>	<u>33,415</u>	<u>676</u>
Intergovernmental:				
State of Louisiana -				
Beer taxes	1,000	1,920	1,590	(330)
Video poker	4,000	3,332	4,682	1,350
State grants	-	7,246	7,246	-
State mowing agreement	2,100	2,100	2,100	-
Gaming revenue	5,000	1,915	1,915	-
Total intergovernmental	<u>12,100</u>	<u>16,513</u>	<u>17,533</u>	<u>1,020</u>
Fines and forfeits:				
Fines and court costs	<u>2,500</u>	<u>2,662</u>	<u>3,017</u>	<u>355</u>
Miscellaneous:				
Interest	1,500	4,882	4,900	18
Hall rentals	9,000	11,088	10,740	(348)
Library rent	-	1,502	1,502	-
Other sources	2,000	2,000	1,096	(904)
Total Miscellaneous	<u>12,500</u>	<u>19,472</u>	<u>18,238</u>	<u>(1,234)</u>
Total revenues	<u>\$ 229,350</u>	<u>\$ 274,288</u>	<u>\$ 286,238</u>	<u>\$ 11,950</u>

See independent auditors' report and the related notes to the financial statements.

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Plaucheville, Louisiana

Budgetary Comparison Schedule - Expenditures
General Fund
For the Year Ended December 31, 2025

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Current:				
General Government				
Administrative -				
Mayor and Council Salaries	\$ 13,000	\$ 13,860	\$ 13,650	\$ 210
Other salaries and wages	31,500	30,718	30,779	(61)
Insurance	25,000	19,641	19,567	74
Payroll taxes	3,200	3,050	3,399	(349)
Maintenance and supplies	17,500	14,843	14,336	507
Advertisements and publishing	2,000	1,000	200	800
Office supplies and postage	10,000	3,254	3,421	(167)
Professional fees	10,000	9,480	9,710	(230)
Miscellaneous	3,000	9,700	9,751	(51)
Utilities and telephone	10,000	5,625	5,759	(134)
Dues and subscriptions	1,000	80	80	-
Sales tax collection fee	1,450	2,901	2,573	328
Total administrative	<u>127,650</u>	<u>114,152</u>	<u>113,225</u>	<u>927</u>
Public Safety:				
Police -				
Salaries	85,000	84,735	85,173	(438)
Payroll taxes	6,500	8,608	8,954	(346)
Legal & Professional	2,000	2,265	2,715	(450)
Utilities and telephone	1,000	500	-	500
Gas, oil and repairs	12,000	12,323	14,258	(1,935)
Insurance	6,000	20,700	21,799	(1,099)
Miscellaneous	3,000	1,780	2,123	(343)
Total police department	<u>115,500</u>	<u>130,911</u>	<u>135,022</u>	<u>(4,111)</u>
Fire -				
Contract labor	2,100	1,800	1,800	-
Utilities	1,500	2,500	2,812	(312)
Miscellaneous	-	-	-	-
Insurance	3,500	5,620	5,620	-
Total fire	<u>7,100</u>	<u>9,920</u>	<u>10,232</u>	<u>(312)</u>

See independent auditors' report and the related notes to the financial statements.

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Plaucheville, Louisiana

Budgetary Comparison Schedule - Expenditures
General Fund
For the Year Ended December 31, 2025

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Recreation:				
Cleaning and janitorial	5,000	9,000	9,152	(152)
Insurance	3,500	-	-	-
Utilities	3,500	4,800	5,797	(997)
Repairs and maintenance	5,000	3,500	3,059	441
Miscellaneous	-	-	-	-
Total recreation	<u>17,000</u>	<u>17,300</u>	<u>18,008</u>	<u>(708)</u>
 Public works:				
Utilities	7,500	10,000	10,253	(253)
Gas, oil and repairs	3,500	4,000	4,159	(159)
Miscellaneous	4,000	1,000	885	115
Total public works	<u>15,000</u>	<u>15,000</u>	<u>15,297</u>	<u>(297)</u>
 Capital outlay:				
General government	-	-	-	-
Public works	-	-	-	-
Recreation	-	8,500	7,550	950
Total capital outlay	<u>-</u>	<u>8,500</u>	<u>7,550</u>	<u>950</u>
 Total expenditures	<u>\$ 282,250</u>	<u>\$ 295,783</u>	<u>\$ 299,334</u>	<u>\$ (3,551)</u>

See independent auditors' report and the related notes to the financial statements.

VILLAGE OF PLAUCHEVILLE, LOUISIANA
Plaucheville, Louisiana

Justice System Funding Schedule - Collecting/Disbursing Entity
As Required by ACT 87 of the 2020 Regular Legislative Session
General Fund
Cash Basis Presentation
For the Year Ended December 31, 2025

	First Six Month Period Ended 06/30/2025	Second Six Month Period Ended 12/31/2025
1. Beginning Balance of Amounts Collected (i.e. cash on hand)	\$ -	\$ 4
2. Collections		
a. Civil Fees	-	-
b. Bonds Fees	-	-
c. Cash Bonds	-	-
d. Asset Forfeiture/Sale	-	-
e. Pre-Trial Diversion Program Fees	-	-
f. Criminal Court Costs/Fees	1,725	1,356
g. Criminal Fines - Contempt	-	-
h. Criminal Fines - Other/Non-Contempt	-	-
i. Restitution	-	-
j. Probation/Parole/Supervision Fees	-	-
k. Service Fees	-	-
l. Collection Fees	-	-
m. Interest Earning on Collected Balance	-	-
n. Others	-	-
Total Collected	<u>1,725</u>	<u>1,356</u>
3. Deductions: Collections Retained by the Village of Plaucheville		
I. Collection Fee for Collecting/Disbursing to Others based on Percentage of Collection	-	-
II. Collection Fee for Collecting/Disbursing to Others based on Fixed Amount	-	-
III. Other Amounts "Self-Disbursed"		
a. Civil Fees	-	-
b. Bonds Fees	-	-
c. Cash Bonds	-	-
d. Asset Forfeiture/Sale	-	-
e. Pre-Trial Diversion Program Fees	-	-
f. Criminal Court Costs/Fees	1,660	514
g. Criminal Fines - Contempt	-	-
h. Criminal Fines - Other/Non-Contempt	-	-
i. Restitution	-	-
j. Probation/Parole/Supervision Fees	-	-
k. Service Fees	-	-
l. Collection Fees	-	-
m. Interest Earning on Collected Balance	-	-
n. Others	-	-
Total Collections Retained by the Village of Plaucheville	<u>1,660</u>	<u>514</u>
4. Deductions; Amounts Disbursed to Individuals and Entities/ Excluding Governments and Nonprofits		
a. Collecting/Processing Fees Paid to Third Party Entities	-	-
b. Civil Fee Refunds	-	-
c. Bond Refunds	-	-
d. Restituiton Disbursements to Individuals and Entities/Excluding Governments and Nonprofits	-	-
e. Other Disbursements to Individuals and Entities/Excluding Governments and Nonprofits	-	-
Total Amounts Disbursed to Individuals and Entities, Exluding Governments and Nonprofits	<u>-</u>	<u>-</u>
5. Deductions: Total Disbursements to Other Governments & Nonprofits	<u>61</u>	<u>846</u>
6. Total Amounts Disbursed/Retained	<u>1,721</u>	<u>1,360</u>
7. Ending Cash Balance	<u>\$ 4</u>	<u>\$ -</u>
8. Ending Balance of "Partial Payments" Collected but not Disbursed	<u>-</u>	<u>-</u>
9. Other Information:		
I. Ending Balance of Amounts Assessed by Not Yet Collected	<u>-</u>	<u>-</u>
II. Total Waivers During the Fiscal Period	<u>-</u>	<u>-</u>

**INTERNAL CONTROL,
COMPLIANCE AND
OTHER MATTERS**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Terryl St. Romain, Mayor
and Members of the Board of Aldermen
Village of Plaquemine, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the Village of Plaquemine, Louisiana, as of and for the year ended December 31, 2025, and the related notes to the financial statements, which collectively comprise the Village of Plaquemine's basic financial statements, and have issued our report thereon dated September 8, 2026.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Village of Plaquemine's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village of Plaquemine's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village of Plaquemine's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Village of Plaquemine's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of current and prior year audit findings and management's corrective action plan as items 2025-001 through 2025-003, that we consider to be material weaknesses.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Village of Plaquemine's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Village of Plaquemine, Louisiana's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the Village of Plaquemine's response to the findings identified in our audit and described in the accompanying schedule of current and prior year audit findings and management's corrective action plan. The Village of Plaquemine's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Although the intended use of this report may be limited, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Ducote & Company
Certified Public Accountants

Marksville, Louisiana
September 8, 2026

VILLAGE OF PLAUCHEVILLE, LOUISIANA

Schedule of Current and Prior Year Audit Findings and Management's Corrective Action Plan Year Ended December 31, 2025

Part I: Current Year Findings and Management's Corrective Action Plan

A. Internal Control Over Financial Reporting

2025-001 Application of Generally Accepted Accounting Principles (GAAP)

Fiscal year finding initially occurred: Unknown.

CONDITION: Management and staff lack the expertise and/or experience in the selection and application of generally accepted accounting principles, as applicable to governmental entities, in the financial statement preparation process.

CRITERIA: The Village's internal control over financial reporting includes policies and procedures that pertain to its ability to record, process, summarize, and report financial data consistent with the assertions embodied in the financial statements, including the ability of management and staff to detect potential misstatements that may exist in the financial statements and related disclosures.

CAUSE: The condition results from a reliance on the external auditor as part of the internal control process.

EFFECT: Financial statements and related supporting transactions may reflect a material departure from generally accepted accounting principles.

RECOMMENDATION: Management should evaluate the additional costs required to achieve the desired benefit and determine if it is economically feasible in relation to the benefit received.

MANAGEMENT'S CORRECTIVE ACTION PLAN: We evaluated the cost vs. benefit of establishing enhanced internal controls over financial reporting and determined that it would not be cost effective to enhance these controls. Currently, our financial staff receives annual training related to their job duties, and we carefully review the financial statements, related notes, and all proposed adjustments. All questions are adequately addressed by our auditors, which allows us to appropriately supervise these functions. We feel we have taken appropriate steps to reduce the financial statement risk caused by this finding.

Contact person: Terryl St. Romain, Mayor

2025-002 Inadequate Segregation of Accounting Functions

Fiscal year finding initially occurred: Unknown.

CONDITION: The Village of Plaquemine did not have adequate segregation of functions within the accounting system.

CRITERIA: AU-C section 315, *Understanding the Entity and Its Environment and Assessing the Risks of Material Misstatement*, defines the system of internal control as the system designed, implemented, and maintained by those charged with governance, management, and other personnel to provide reasonable assurance about the achievement of an entity's objectives with regard to reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations. Adequate segregation of incompatible duties is a fundamental element of such a system.

VILLAGE OF PLAUCHEVILLE, LOUISIANA

Schedule of Current and Prior Year Audit Findings and Management's Corrective Action Plan Year Ended December 31, 2025

CAUSE: The Village does not have a sufficient number of staff performing administrative and financial duties to provide adequate segregation of accounting and financial duties.

EFFECT: Failure to adequately segregate accounting and financial functions increases the risk that errors and/or irregularities, including fraud and/or defalcations, may occur and not be prevented and/or detected.

RECOMMENDATION: Management should reassign incompatible duties among different employees to ensure that a single employee does not have control of more than one of the following responsibilities: (1) authorization; (2) custody; (3) recordkeeping; and (4) reconciliation.

MANAGEMENT'S CORRECTIVE ACTION PLAN: The Village concurs with the audit finding. Due to the size of staffing, the achievement of adequate segregation of duties is desirable, but cost prohibitive. All efforts are made to segregate duties where feasible. In an effort to establish more sound controls, the Board of Aldermen monitors activity and account balances in all funds.

Contact person: Terry St. Romain, Mayor

2025-003

Utility Accounts Receivable and Customer Deposits Subsidiary Ledger

Fiscal year finding initially occurred: 2018.

CONDITION: The Village is not reconciling the subsidiary ledgers for utility accounts receivable and customer deposits to the meter cash account balances and general ledger accounts on a regular basis.

CRITERIA: Internal controls should be in place to reconcile the subsidiary ledgers for utility accounts receivable and customer deposits to the general ledger and cash account to ensure all activity is properly recorded.

CAUSE: The Village is not reconciling the accounts receivable and customer deposit subsidiary ledgers to the general ledger on a monthly basis.

EFFECT: Failure to reconcile these subsidiary ledgers could result in cash missing and customers not receiving proper credit on billings and their deposits.

RECOMMENDATION: The accounts receivable and customer deposit subsidiary ledgers should be reconciled to the cash account and general ledger on a monthly basis.

MANAGEMENT'S CORRECTIVE ACTION PLAN: The Village administration will review procedures related to the collection and recording of utility receivables and deposits to ensure procedures are in place to reconcile subsidiary ledgers on a monthly basis.

Contact person: Terry St. Romain, Mayor

B. Compliance

There were no compliance findings for the year ended December 31, 2025.

VILLAGE OF PLAUCHEVILLE, LOUISIANA

Schedule of Current and Prior Year Audit Findings and Management's Corrective Action Plan Year Ended December 31, 2025

Part II: Prior Year Findings

A. Internal Control Over Financial Reporting

2024-001 Application of Generally Accepted Accounting Principles (GAAP)

Fiscal year finding initially occurred: Unknown.

CONDITION: Management and staff lack the expertise and/or experience in the selection and application of generally accepted accounting principles, as applicable to governmental entities, in the financial statement preparation process.

RECOMMENDATION: Management should evaluate the additional costs required to achieve the desired benefit and determine if it is economically feasible in relation to the benefit received.

CURRENT STATUS: Unresolved. See item 2025-001.

2024-002 Inadequate Segregation of Accounting Functions

Fiscal year finding initially occurred: Unknown.

CONDITION: The Village of Plaquemine did not have adequate segregation of functions within the accounting system.

RECOMMENDATION: Management should reassign incompatible duties among different employees to ensure that a single employee does not have control of more than one of the following responsibilities: (1) authorization; (2) custody; (3) recordkeeping; and (4) reconciliation.

CURRENT STATUS: Unresolved. See item 2025-002.

2024-003 Utility Accounts Receivable and Customer Deposits Subsidiary Ledger

Fiscal year finding initially occurred: 2018.

CONDITION: The Village is not reconciling the subsidiary ledgers for utility accounts receivable and customer deposits to the meter cash account balances and general ledger accounts on a regular basis.

RECOMMENDATION: The accounts receivable and customer deposit subsidiary ledgers should be reconciled to the cash account and general ledger on a monthly basis.

CURRENT STATUS: Unresolved. See item 2025-003.

B. Compliance

There were no prior year compliance findings.

VILLAGE OF PLAUCHEVILLE, LOUISIANA

Plaucheville, Louisiana

Statewide Agreed-Upon Procedures Report

Fiscal Period January 1, 2025 through December 31, 2025

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Mayor and Board of Aldermen
Village of Plaquemine, Louisiana
and the Louisiana Legislative Auditor

We have performed the procedures enumerated below on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period January 1, 2025 through December 31, 2025. The Village of Plaquemine, Louisiana's management is responsible for those C/C areas identified in the SAUPs.

The Village of Plaquemine, Louisiana has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in LLA's SAUPs for the fiscal period January 1, 2025 through December 31, 2025. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1) Written Policies and Procedures

- A. Obtain and inspect the entity's written policies and procedures and observe whether they address each of the following categories and subcategories if applicable to public funds and the entity's operations:
- i. *Budgeting*, including preparing, adopting, monitoring, and amending the budget.
 - ii. *Purchasing*, including (1) how purchases are initiated, (2) how vendors are added to the vendor list, (3) the preparation and approval process of purchase requisitions and purchase orders, (4) controls to ensure compliance with the Public Bid Law, and (5) documentation required to be maintained for all bids and price quotes.
 - iii. *Disbursements*, including processing, reviewing, and approving.
 - iv. *Receipts/Collections*, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g., periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).
 - v. *Payroll/Personnel*, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee rates of pay or approval and maintenance of pay rate schedules.
 - vi. *Contracting*, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.
 - vii. *Travel and Expense Reimbursement*, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.

- viii. *Credit Cards (and debit cards, fuel cards, purchase cards, if applicable)*, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).
- ix. *Ethics*, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.
- x. *Debt Service*, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.
- xi. *Information Technology Disaster Recovery/Business Continuity*, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.
- xii. *Prevention of Sexual Harassment*, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

2) Board or Finance Committee

- A. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and
 - i. Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.
 - ii. For those entities reporting on the governmental accounting model, review the minutes from all regularly scheduled board/finance committee meetings held during the fiscal year and observe whether the minutes from at least one meeting each month referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual comparisons, at a minimum, on all proprietary funds, and semi-annual budget-to-actual comparisons, at a minimum, on all special revenue funds. Alternatively, for those entities reporting on the not-for-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.
 - iii. For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.
 - iv. Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.

3) Bank Reconciliations

- A. Obtain a listing of entity bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:
- i. Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated or electronically logged);
 - ii. Bank reconciliations include written evidence that a member of management or a board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation within 1 month of the date the reconciliation was prepared (e.g., initialed and dated or electronically logged); and
 - iii. Management has documentation reflecting it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

4) Collections (excluding electronic funds transfers)

- A. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).
- B. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (e.g., 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if there are no written policies or procedures, then inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that
- i. Employees responsible for cash collections do not share cash drawers/registers;
 - ii. Each employee responsible for collecting cash is not also responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g., pre-numbered receipts) to the deposit;
 - iii. Each employee responsible for collecting cash is not also responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit; and
 - iv. The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or custodial fund additions, is (are) not also responsible for collecting cash, unless another employee/official verifies the reconciliation.
- C. Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe that the bond or insurance policy for theft was in force during the fiscal period.
- D. Randomly select two deposit dates for each of the 5 bank accounts selected for Bank Reconciliations procedure #3A (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). Alternatively, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc. Obtain supporting documentation for each of the 10 deposits and
- i. Observe that receipts are sequentially pre-numbered.

- ii. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.
- iii. Trace the deposit slip total to the actual deposit per the bank statement.
- iv. Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100 and the cash is stored securely in a locked safe or drawer).
- v. Trace the actual deposit per the bank statement to the general ledger.

5) Non-Payroll Disbursements (excluding card purchases, travel reimbursements, and petty cash purchases)

- A. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).
- B. For each location selected under procedure #5A above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, then inquire of employees about their job duties), and observe that job duties are properly segregated such that
 - i. At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order or making the purchase;
 - ii. At least two employees are involved in processing and approving payments to vendors;
 - iii. The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files;
 - iv. Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments; and
 - v. Only employees/officials authorized to sign checks approve the electronic disbursement (release) of funds, whether through automated clearinghouse (ACH), electronic funds transfer (EFT), wire transfer, or some other electronic means.
- C. For each location selected under procedure #5A above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction, and
 - i. Observe whether the disbursement, whether by paper or electronic means, matched the related original itemized invoice and supporting documentation indicates that deliverables included on the invoice were received by the entity, and
 - ii. Observe whether the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under procedure #5B above, as applicable.
- D. Using the entity's main operating account and the month selected in Bank Reconciliations procedure #3A, randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy, and (b) approved by the required number of authorized signers per the entity's policy. Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.

6) Credit Cards/Debit Cards/Fuel Cards/Purchase Cards (Cards)

- A. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and purchase cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.
- B. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement). Obtain supporting documentation, and
 - i. Observe whether there is evidence that the monthly statement or combined statement and supporting documentation (e.g., itemized receipts for credit/debit card purchases, exception reports for excessive fuel card usage) were reviewed and approved, in writing (or electronically approved) by someone other than the authorized card holder (those instances requiring such approval that may constrain the legal authority of certain public officials, such as the mayor of a Lawrason Act municipality, should not be reported); and
 - ii. Observe that finance charges and late fees were not assessed on the selected statements.
- C. Using the monthly statements or combined statements selected under procedure #6B above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (e.g., each card should have 10 transactions subject to inspection). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and observe whether management had a compensating control to address missing receipts, such as a "missing receipt statement" that is subject to increased scrutiny.
- D. Using the list of terminated employees obtained in Payroll and Personnel procedure #9C, identify those individuals who had access to cards and randomly select 5 terminated employees (or all terminated employees with card access if less than 5) from this population. Observe evidence that the cards have been deactivated for these terminated employees. In cases where a card is shared by multiple users, obtain evidence that the terminated employees' authorization has been removed.

7) Travel and Travel-Related Expense Reimbursements (excluding card transactions)

- A. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements and obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected
 - i. If reimbursed using a per diem, observe that the approved reimbursement rate is no more than those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov);
 - ii. If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased;
 - iii. Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by Written Policies and Procedures procedure #1A(vii); and
 - iv. Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

8) Contracts

- A. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. Alternatively, the practitioner may use an equivalent selection source, such as an active vendor list. Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and
 - i. Observe whether the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law;
 - ii. Observe whether the contract was approved by the governing body/board, if required by policy or law (e.g., Lawrason Act, Home Rule Charter);
 - iii. If the contract was amended (e.g., change order), observe that the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g., if approval is required for any amendment, the documented approval); and
 - iv. Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

9) Payroll and Personnel

- A. Obtain a listing of employees and officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees or officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.
- B. Randomly select one pay period during the fiscal period. For the 5 employees or officials selected under procedure #9A above, obtain attendance records and leave documentation for the pay period, and
 - i. Observe that all selected employees or officials documented their daily attendance and leave (e.g., vacation, sick, compensatory);
 - ii. Observe whether supervisors approved the attendance and leave of the selected employees or officials;
 - iii. Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records; and
 - iv. Observe the rate paid to the employees or officials agrees to the authorized salary/pay rate found within the personnel file.
- C. Obtain a listing of those employees or officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees or officials and obtain related documentation of the hours and pay rates used in management's termination payment calculations and the entity's policy on termination payments. Agree the hours to the employee's or official's cumulative leave records, agree the pay rates to the employee's or official's authorized pay rates in the employee's or official's personnel files, and agree the termination payment to entity policy.
- D. Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g., payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums) have been paid, and any associated forms have been filed, by required deadlines.

10) Ethics

- A. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain ethics documentation from management, and

- i. Observe whether the documentation demonstrates that each employee/official completed one hour of ethics training during the calendar year as required by R.S. 42:1170; and
 - ii. Observe whether the entity maintains documentation which demonstrates that each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.
- B. Inquire and/or observe whether the agency has appointed an ethics designee as required by R.S. 42:1170.

11) Debt Service

- A. Obtain a listing of bonds/notes and other debt instruments issued during the fiscal period and management's representation that the listing is complete. Select all debt instruments on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each debt instrument issued as required by Article VII, Section 8 of the Louisiana Constitution.
- B. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

12) Fraud Notice

- A. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled as required by R.S. 24:523.
- B. Observe that the entity has posted, on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

13) Information Technology Disaster Recovery/Business Continuity

Perform the following procedures, verbally discuss the results with management, and report "We performed the procedure and discussed the results with management."

- A. Obtain and inspect the entity's most recent documentation that it has backed up its critical data (if there is no written documentation, then inquire of personnel responsible for backing up critical data) and observe evidence that such backup (a) occurred within the past week, (b) was not stored on the government's local server or network, and (c) was encrypted.
- B. Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored (if there is no written documentation, then inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.
- C. Obtain a listing of the entity's computers currently in use and their related locations, and management's representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.
- D. Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in Payroll and Personnel procedure #9C. Observe evidence that the selected terminated employees have been removed or disabled from the network.

- E. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain cybersecurity training documentation from management, and observe that the documentation demonstrates that the following employees/officials with access to the agency's information technology assets have completed cybersecurity training as required by R.S. 42:1267. The requirements are as follows:
- Hired before June 9, 2020 - completed the training; and
 - Hired on or after June 9, 2020 - completed the training within 30 days of initial service or employment.

14) Prevention of Sexual Harassment

- A. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain sexual harassment training documentation from management, and observe that the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year as required by R.S. 42:343.
- B. Observe that the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).
- C. Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe that the report includes the applicable requirements of R.S. 42:344:
- i. Number and percentage of public servants in the agency who have completed the training requirements;
 - ii. Number of sexual harassment complaints received by the agency;
 - iii. Number of complaints which resulted in a finding that sexual harassment occurred;
 - iv. Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and
 - v. Amount of time it took to resolve each complaint.

Findings:

No exceptions were found as a result of applying the procedures listed above except:

Written Policies and Procedures (Procedure 1A):

The Village of Plaquemine, Louisiana's written policies and procedures did not address the following:

- *Travel and Expense Reimbursement* - (2) dollar thresholds by category of expense.
- *Information Technology Disaster Recovery/Business Continuity* - (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

Bank Reconciliations (Procedure 3A):

For the one bank reconciliation selected that included reconciling items outstanding for more than 12 months from the statement closing date, management did not have documentation reflecting that it had researched those reconciling items.

Information Technology Disaster Recovery/Business Continuity (Procedure 13):

We performed the procedure and discussed the results with management.

Management's Response:

Management of the Village of Plaquemine, Louisiana concurs with the exceptions noted above and will work toward their resolution.

We were engaged by the Village of Plaquemine, Louisiana to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*, issued by the Comptroller General of the United States. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Village of Plaquemine, Louisiana and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Ducote & Company
Certified Public Accountants

Marksville, Louisiana
September 8, 2026