

6972

Vernon Parish Justice of the Peace
of Ward/District 4/5
Leesville (City) Louisiana

3

Financial Statements
As of and for the Year Ended December 31, 17

Required by Louisiana Revised Statutes 24:513 and 24:514 to
be filed with the Legislative Auditor
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Justice of the Peace (your name) Arlene J. Cook, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of Vernon Parish, Louisiana, as of December 31, 17, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Arlene J. Cook, who duly sworn, deposes, and says that the Justice of the Peace of Ward/District 4/5 and Vernon Parish received \$200,000 or less in revenues and other sources for the year ended December 31, 17, and accordingly, is required to provide a sworn financial statement and affidavit and is not required to provide for an audit, review/attestation, or compilation report for the previously mentioned fiscal year.

Arlene J. Cook
Signature of JP

Sworn to and subscribed before me, this 26 day of March, 2018

Raymond G. Dufour
NOTARY PUBLIC Signature # 46916

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

JP's Name
Street/P.O. Box Address
City/Zip Code
Telephone Number
Fax Number
Email Address

Please Complete this Section:

Arlene J. Cook
207 Bay Cook Rd.
Leesville, LA 71446
337-537-1967
337-537-1967
Karen.dufour69@yahoo.com

Release Date APR 18 2018

Please return the completed form by March 31 to Office of Legislative Auditor - Local
Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397

Arlene J. Cook (JP Name)
Parish Justice of the Peace
 of Ward / District 4/5
Leesville (City) Louisiana

**Statement of Cash Receipts and Disbursements
 For the 12 Months Ended December 31, 17**

General
 Fund

CASH RECEIPTS:

1. State & Parish salary (<i>required information, on W-2 Form</i>)	<u>3600.00</u>
2. Total Fees collected (if collected) (include litter court fees)	<u>5400.00</u>
3. Other _____	<u> </u>
4. Total cash receipts (add lines 1-3)	<u>9000.00</u>

CASH DISBURSEMENTS:

5. Fees paid to constable (Out of Total Fees collected from line 2)	<u>200.00</u>
6. Cost of equipment purchased (fax machine, etc.)	<u>200.00</u>
7. Materials and supplies (stationery, postage, etc.)	<u>125.00</u>
8. Travel and other charges	<u> </u>
8a. For yourself	<u> </u>
8b. For employees (not for Constable)	<u> </u>
9. Other operating expenses (rent, utilities, phone/fax line, etc.)	<u>4538.00</u>
10. Total disbursements (add lines 5-9)	<u>5063.00</u>
11. Balance Available (loss) for payment of salaries [line 4 less Line 10]	<u>3937.00</u>

Salary and related benefits:

12. Amount retained by yourself from line 11 as salary	<u>3937.00</u>
13. Amount paid to employees (not to your Constable)	<u> </u>
14. Total salaries paid (add Lines 12 and 13)	<u>3937.00</u>

FUND BALANCE

15. Increase (or decrease) in fund balance – may be \$0 (line 11 less line 14)	<u>0</u>
16. Fund Balance at beginning of the year – may be \$0 (Ending Fund balance from last year's report)	<u>0</u>
17. Fund Balance (or deficit) at end of the year – may be \$0 (add lines 15 and 16)	<u>0</u>

Arlene J. Cook (JP Name)
Vernon Parish Justice of the Peace
 of Ward/District 4/5
Leesville, (City) Louisiana

**Schedule of Compensation, Benefits and Other Payments to the Justice of the Peace
 (REQUIRED – PLEASE SUBMIT COMPLETED FORM PER ATTACHED INSTRUCTIONS)**

Purpose	Amount
Salary	3600.00
Benefits-insurance	
Benefits-retirement	
Benefits-other (describe)	
Benefits-other (describe)	
Benefits-other (describe)	
Car allowance	
Vehicle provided by government (enter amount reported on W-2)	
Per diem	
Reimbursements	292.76 577.76
Travel	252.00
Registration fees	252.00
Conference travel	101.76
Housing	
Unvouchered expenses (example: travel advances, etc.)	
Special meals	39.00
Other	185.00 Training