

**THIRTY-NINTH JUDICIAL DISTRICT
COURT EXPENSE FUND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
JUNE 30, 2020**

THIRTY-NINTH JUDICIAL DISTRICT COURT EXPENSE FUND
COUSHATTA, LOUISIANA
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JUNE 30, 2020

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Honorable Lewis Sams, Judge
Thirty-Ninth Judicial District Court Expense Fund
P.O. Box 401
Coushatta, Louisiana 71019

Management is responsible for the accompanying financial statements of the governmental activities, and the major fund, of the Thirty-Ninth Judicial District Court Expense Fund, as of and for the year ended June 30, 2020, and related notes to the financial statements, which collectively comprise the Fund's basic financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has omitted the Management Discussion and Analysis that accounting principles generally accepted in the United State of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical content.

Accounting principles generally accepted in the United States of America require that supplementary information beginning on page 16 be presented to supplement the basic financial statements. Such information is presented for purposes of additional analysis and, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historic context. Such information is the responsibility of management. The required supplementary information was subject to our compilation engagement. We have not audited or reviewed the required supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

Hines, Squyres, & Associates

Natchitoches, Louisiana
August 24, 2020

THIRTY-NINTH JUDICIAL DISTRICT COURT EXPENSE FUND
COUSHATTA, LOUISIANA
STATEMENT OF NET POSITION
JUNE 30, 2020

		<u>JUNE 30,</u>
<u>ASSETS</u>		<u>2020</u>
<u>CURRENT ASSETS</u>		
Cash	\$	24,445
Accounts receivable		2,494
<u>Total current assets</u>		<u>26,939</u>
 <u>NONCURRENT ASSETS</u>		
Capital Assets, net at cost		-
<u>Total Noncurrent Assets</u>		<u>-</u>
 <u>Total assets</u>	 \$	 <u>26,939</u>
 <u>LIABILITIES AND NET POSITION</u>		
<u>CURRENT LIABILITIES</u>		
Accounts Payables and Accruals	\$	7,924
<u>Total current liabilities</u>		<u>7,924</u>
 <u>NET POSITION</u>		
Investment in capital assets, Net of related debt		-
Unrestricted net position		19,015
<u>Total equity</u>		<u>19,015</u>
 <u>Total liabilities and equity</u>	 \$	 <u>26,939</u>

The accompanying notes are an integral part of this statement.

THIRTY-NINTH JUDICIAL DISTRICT COURT EXPENSE FUND
COUSHATTA, LOUISIANA
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020

<u>GENERAL GOVERNMENT</u>	<u>Expense</u>	<u>Fees, Fines, and Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Revenue and Changes in Net Position</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	-	-	-	-	-
Operating Services	8,949	13,399	-	-	4,450
Supplies	2,051	3,071	-	-	1,020
Professional Services	2,700	4,043	-	-	1,343
Depreciation	-	-	-	-	-
FINS	43,712	32,784	-	-	(10,928)
<u>Total General Governemnt</u>	<u>\$ 57,412</u>	<u>\$ 53,297</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (4,115)</u>
<u>General Revenues</u>					
Interest Income					3
Miscellaneous					-
Transfers (Red River Parish Police Jury)					(10,056)
<u>Total General Revenues</u>					<u>(10,054)</u>
<u>CHANGE IN NET POSITION</u>					\$ (14,169)
<u>NET POSITION, BEGINNING OF YEAR</u>					<u>33,184</u>
<u>NET POSITION, END OF YEAR</u>					<u>\$ 19,015</u>

The accompanying notes are an integral part of this statement.

THIRTY-NINTH JUDICIAL DISTRICT COURT EXPENSE FUND
COUSHATTA, LOUISIANA
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2020

	<u>JUNE 30,</u>
	<u>2020</u>
<u>ASSETS</u>	
Cash	\$ 24,445
Accounts receivable	<u>2,494</u>
<u>Total assets</u>	<u>\$ 26,939</u>
 <u>LIABILITIES AND NET POSITION</u>	
Accounts Payables and Accruals	<u>\$ 7,924</u>
<u>Total liabilities</u>	<u>7,924</u>
 <u>FUND BALANCES</u>	
Unassigned	<u>19,015</u>
<u>Total Fund Balances</u>	<u>19,015</u>
 <u>Total liabilities and Fund Balances</u>	 <u>\$ 26,939</u>

The accompanying notes are an integral part of this statement.

THIRTY-NINTH JUDICIAL DISTRICT COURT EXPENSE FUND
COUSHATTA, LOUISIANA
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
JUNE 30, 2020

Total Fund Balances for Governmental Funds (Exhibit C) \$ 19,015

Total Net Position reported for governmental activities in the statement of net position is different because:

Capital assets used in governmental activities are not financial resources of and therefore are not reported in the funds. Those assets consist

Equipment and Office Equipment, net of \$9,182 in accumulated depreciation	-	
Buildings and Building Improvements, net of \$4,578 in accumulated depreciation	-	
Total Capital Assets	<u>-</u>	-

Long term liabilities, including compensated absences payable, are not due and payable in the current period and therefore are not reported in the fund liabilities.

-

Total Net Position of Governmental Activities (Exhibit A) \$ 19,015

The accompanying notes are an integral part of this statement.

THIRTY-NINTH JUDICIAL DISTRICT COURT EXPENSE FUND
COUSHATTA, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	JUNE 30,
<u>REVENUES</u>	2020
Fees, Fines, and Charges for Services	\$ 53,297
Interest Income	3
Miscellaneous	-
<u>Total Revenues</u>	53,299
<u>EXPENDITURES</u>	
General Government	
Personal Services	-
Travel	-
Operating Services	8,949
Supplies	2,051
Professional Services	2,700
Depreciation	-
FINS	43,712
Capital Outlay	-
<u>Total Expenditures</u>	57,412
Excess/(Deficiency) of	
Revenues over Expenditures	\$ (4,113)
<u>Other Financing Sources/(Uses)</u>	
Transfers (Red River Parish Police Jury)	(10,056)
<u>Total Other Financing Sources/(Uses)</u>	(10,056)
<u>NET CHANGE IN FUND BALANCE</u>	(14,169)
<u>FUND BALANCE, BEGINNING OF YEAR</u>	33,184
<u>FUND BALANCE, END OF YEAR</u>	\$ 19,015

The accompanying notes are an integral part of this statement.

THIRTY-NINTH JUDICIAL DISTRICT COURT EXPENSE FUND
COUSHATTA, LOUISIANA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020

Net Change in Fund Balances - Total Governmental Funds (Exhibit E) \$ (14,169)

The change in Net Position reported for governmental activities in the statement of activities is different because:

Governmental funds report capital outlays as expenditures.
However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation (\$0) exceeds capital outlay (\$0) in the current period. -

Some expense reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. -

Change in Net Position of Governmental Activities (Exhibit B) \$ (14,169)

The accompanying notes are an integral part of this statement.

THIRTY-NINTH JUDICIAL DISTRICT COURT EXPENSE FUND
COUSHATTA, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

The Thirty-Ninth Judicial District Court Expense Fund was created by an act of the Legislature of Louisiana during their 1980 regular session. The Fund began operating in March 1980. The judge of the Thirty-Ninth Judicial District, who is an elected official, has control over the Fund and all disbursements made therefrom. The Thirty-Ninth Judicial District encompasses Red River Parish, Louisiana.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Governmental Accounting Standards Board Statement No. 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. The basic criterion for including a potential component unit within the reporting entity is financial accountability. For financial reporting purposes, in conformance with GASB Statement No. 14, the Thirty-Ninth Judicial District Court Expense Fund includes all funds that are within the oversight responsibility of the District Court. Oversight responsibility is determined on the basis of appointment of governing body, ability to significantly influence operations, accountability for fiscal matters, and the nature and significance of an organization's relationship with the primary government. Based on consideration of the foregoing criteria, the District Court is deemed to be a separate reporting entity. Certain units of local government over which the District Court exercises no oversight responsibility, such as parish police jury, parish school board, other independently-elected officials, and municipalities within the three parishes, are excluded from the accompanying financial statements. These units of government are considered separate reporting entities and issue financial statements separate from those of the Thirty-Ninth Judicial District Court Expense Fund.

B. Basis of Presentation

Government-Wide Financial Statements (GWFS)

The Statement of Net Position and Statement of Activities report information about the reporting government as a whole. Governmental activities generally are financed through intergovernmental revenues; probation and bond fees, and the sheriff's office.

The Statement of Net Position presents the governmental-type activities on a consolidated basis, which recognized all long-term assets and receivables as well as long-term debt and obligations.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the District Court's governmental activities. Direct expenses are those that are specifically associated with a program or function.

C. Fund Accounting

The accounts of the District Court are organized on the basis of funds. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with financial-related legal and contractual provisions. The minimum number of funds maintained is consistent with legal and managerial requirements.

The Thirty-Ninth Judicial District Court maintains one fund; the General Fund. The General Fund is the general

THIRTY-NINTH JUDICIAL DISTRICT COURT EXPENSE FUND
COUSHATTA, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2020

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

operating fund of the District Court. It is used to account for all financial resources except those required to be accounted for in another fund.

D. Measure Focus/Basis of Accounting

Basis of accounting refers to when revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

Accrual Basis – Government-Wide Financial Statements (GWFS)

The Statement of Net Position and the Statement of Activities display information about the District Court as a whole. Both of these statements have been prepared using the economic measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange take place.

Modified Accrual Basis – Fund Financial Statements (FFS)

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., when they are both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The District Court considers all revenues “available” if collected within 30 days after year end. Expenditures are generally recorded under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule are that unmatured principal and interest on long-term debt, if any, are recorded when due.

E. Budgetary Accounting

Formal budgetary accounting is employed as a management control. The Thirty-Ninth Judicial District Court Expense Fund prepares and adopts a budget prior to July 1 of each year for its general fund in accordance with Louisiana Revised Statutes. The operating budget is prepared based on prior year’s revenues and expenditures and the estimated increase therein for the current year, using the modified accrual basis of accounting. The Fund amends its budget when projected revenues are expected to be less than budgeted revenues by five percent or more and/or projected expenditures are expected to be more than budgeted amounts by five percent or more. All budget appropriations lapse at year end.

F. Assets, Liabilities, and Equity

Cash and Cash Equivalets

Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

THIRTY-NINTH JUDICIAL DISTRICT COURT EXPENSE FUND
COUSHATTA, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2020

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Receivables

All receivables are reported at their gross value and, where applicable, are reduced by the estimated portion that is expected to be uncollectible.

Bad Debts

Uncollectible accounts receivable are recognized as bad debts through the establishment of an allowance account at the time information becomes available which would indicate the uncollectibility of the particular receivable. At June 30, 2020, \$0 was considered to be uncollectible.

Capital Assets

Capital assets are carried at historical costs. Depreciation of all exhaustible capital assets used by the District Court is charged as an expense against operations in the Statement of Activities. Capital assets net of accumulated depreciation are reported on the Statement of Net Position. Depreciation is computed using the straight line method over the estimated useful life of the assets, generally 10 to 40 years for buildings and building improvements and 5 to 10 years for moveable property. Expenditures for maintenance, repairs and minor renewals are charged to earnings as incurred. Major expenditures for renewals and betterments are capitalized.

Compensated Absences

Full-time employees of the Thirty-Ninth Judicial District Court Expense Fund earn ten days vacation leave and ten days sick leave each year after completion of at least one year of employment. Leave cannot be accumulated or carried over from one year to the next. Therefore, no liability for compensated absences has been recorded in the accompanying financial statements. The Fund had no employees as of and during the year ended June 30, 2020.

Equity Classifications

In the government-wide statements, equity is classified as net position and displayed in three components:

- a. Net Investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, of other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position – Consists of net resources with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position – All other resources that do not meet the definition of “restricted” or “net investment in capital assets”

The Judge establishes (and modifies or rescinds) fund balance commitments and assignments by passage of an ordinance or resolution.

THIRTY-NINTH JUDICIAL DISTRICT COURT EXPENSE FUND
COUSHATTA, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2020

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

When an expense is incurred for the purposes for which both restricted and unrestricted net position are available, management applies unrestricted resources first, unless a determination is made to use restricted net resources. The policy concerning which to apply first varies with the intended use and legal requirements. The decision is typically made by management at the incurrence of the expense.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 CASH AND CASH EQUIVALENTS

A. Deposits with Financial Institutions

The cash and cash equivalents of the Thirty-Ninth Judicial District Court Expense Fund is subject to the following risk:

Custodial Credit Risk: Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the District Court will not be able to recover its deposits. Under state law, these deposits (or resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal or exceed the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the District Court that the fiscal agent bank has failed to pay deposited funds upon demand. Further, Louisiana Revised Statute 39:1224 states that securities held by a third party shall be deemed to be held in District Court's name.

At June 30, 2020, the District Court Expense Fund had cash and cash equivalents with a carrying balance totaling \$24,445. Cash and cash equivalents are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal bank. These pledged securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank in the form of safekeeping receipts held by the District Court Fund. All of the Thirty-Ninth Judicial District Court Expense Fund's deposits were properly secured at June 30, 2020.

NOTE 3 ACCOUNTS RECEIVABLE

The following is a summary of accounts receivable at June 30, 2020:

Class of Receivable		
Fines, fees and charges for service	\$	2,494
Other		0
Total	\$	2,494

THIRTY-NINTH JUDICIAL DISTRICT COURT EXPENSE FUND
COUSHATTA, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2020

NOTE 4 CAPITAL ASSETS

A summary of the Thirty-Ninth Judicial District Court Expense Fund capital assets at June 30, 2020 follows:

	Balance June 30, 2019	Additions	Retirements	Balance June 30, 2020
Furniture, Fixtures and Equipment	\$ 4,578	0	0	\$ 4,578
Less: Accumulated Depreciation	(4,578)	0	0	(4,578)
Total Furniture, Fixtures and Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Buildings and Building Improvements	9,182	0	0	9,182
Less: Accumulated Depreciation	(9,182)	0	0	(9,182)
Total Buildings	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Capital Assets, net	<u>\$ 0</u>	<u>0</u>	<u>0</u>	<u>\$ 0</u>

NOTE 5 COMPENSATION

A summary of the Thirty-Ninth Judicial District Court Expense Fund employee compensation at June 30, 2020:

Type of Compensation	Amount of Compensation
Salary	\$ 0.00
Reimbursements	0.00
Benefits	0.00
Other Pay	<u>0.00</u>
Total Compensation	\$ 0.00

NOTE 6 JUDGE COMPENSATION

A summary of Judge Sams' compensation for twelve months ended June 30, 2020:

Source of Compensation	Amount of Compensation
Judicial Branch of Louisiana	<u>\$ 148,764</u>
Total Compensation	\$ 148,764

THIRTY-NINTH JUDICIAL DISTRICT COURT EXPENSE FUND
COUSHATTA, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2020

NOTE 7 ACCOUNTS PAYABLE AND ACCRUALS

The following is a summary of accounts payable at June 30, 2020:

Class of Payable	Amount of Compensation
Vender	\$ <u>7,924</u>
Total Payables	\$ 7,924

As of June 30, 2018, The Thirty-Ninth Judicial Court Expense Fund had \$0 non-current debt.

NOTE 8 RETIREMENT SYSTEM

The Thirty-Ninth Judicial District Court Expense Fund had no employees as of and during the year ended June 30, 2020.

NOTE 9 LEASES

The Thirty-Ninth Judicial District Court Expense Fund was not obligated under any capital or operating lease commitments at June 30, 2020.

NOTE 10 LITIGATION

There was no outstanding litigation against the Thirty-Ninth Judicial District Court Expense Fund at June 30, 2020.

REQUIRED SUPPLEMENTARY INFORMATION

Supplementary information. Presented as additional analytical data.

THIRTY-NINTH JUDICIAL DISTRICT COURT EXPENSE FUND
COUSHATTA, LOUISIANA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS - BUDGET (GAAP BASIS) AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2020

<u>REVENUES</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u> <u>FAV./(UNFAV)</u>
Fees, Fines, and Charges for Services	\$ 53,000	\$ 53,297	\$ 297
Interest Income	3	3	(0)
Miscellaneous	-	-	-
<u>Total Revenues</u>	<u>53,003</u>	<u>53,299</u>	<u>296</u>
<u>EXPENDITURES</u>			
General Government			
Personal Services	-	-	-
Travel	350	-	350
Operating Services	8,900	8,949	(49)
Supplies	2,000	2,051	(51)
Professional Services	2,700	2,700	-
Depreciation	-	-	-
FINS	43,000	43,712	(712)
Capital Outlay	-	-	-
<u>Total Expenditures</u>	<u>56,950</u>	<u>57,412</u>	<u>(462)</u>
Excess/(Deficiency) of			
Revenues over Expenditures	\$ (3,947)	\$ (4,113)	\$ (166)
<u>Other Financing Sources/(Uses)</u>			
Transfers (Red River Parish Police Jury)	(9,500)	(10,056)	(556)
Total Other Financing Sources/(Uses)	<u>(9,500)</u>	<u>(10,056)</u>	<u>(556)</u>
<u>NET CHANGE IN FUND BALANCE</u>	<u>(13,447)</u>	<u>(14,169)</u>	<u>(722)</u>
<u>FUND BALANCE, BEGINNING OF YEAR</u>	<u>33,184</u>	<u>33,184</u>	<u>33,184</u>
<u>FUND BALANCE, END OF YEAR</u>	<u>\$ 19,737</u>	<u>\$ 19,015</u>	<u>\$ (722)</u>