

IBERIA PARISH SHERIFF

New Iberia, Louisiana

Financial Report

Year Ended June 30, 2019

TABLE OF CONTENTS

	Page
Independent Auditor's Report	1-3
BASIC FINANCIAL STATEMENTS	
GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)	
Statement of net position	6
Statement of activities	7
FUND FINANCIAL STATEMENTS (FFS)	
Balance sheet - governmental funds	10
Reconciliation of the governmental fund balance sheet to the statement of net position	11
Statement of revenues, expenditures, and changes in fund balance - governmental funds	12
Reconciliation of the statement of revenues, expenditures, and changes in fund balance of the governmental funds to the statement of activities	13
Statement of assets and liabilities - fiduciary funds	14
Notes to basic financial statements	15-33
REQUIRED SUPPLEMENTARY INFORMATION	
General Fund:	
Budgetary comparison schedule	35
Schedule of Employer's Share of Net Pension Liability	36
Schedule of Employer's Contributions	37
Notes to Required Supplementary Information	38
OTHER SUPPLEMENTARY INFORMATION	
Comparative statement of net position	40
General Fund:	
Comparative balance sheet	41
Budgetary comparison schedule - revenues, expenditures, and changes in fund balance - compared to actual for prior year	42
Budgetary comparison schedule - expenditures - compared to actual for prior year	43-44
Agency Funds:	
Combining statement of assets and liabilities	46
Combining statement of changes in assets and liabilities	47
Affidavit - Tax Collector Fund	48

(continued)

TABLE OF CONTENTS (continued)

	<u>Page</u>
INTERNAL CONTROL, COMPLIANCE AND OTHER MATTERS	
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	50-51
Summary schedule of current and prior year audit findings and management's corrective action plan	52-53

KOLDER, SLAVEN & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

C. Burton Kolder, CPA*
Victor R. Slaven, CPA*
Gerald A. Thibodeaux, Jr., CPA*
Robert S. Carter, CPA*
Arthur R. Mixon, CPA*
Brad E. Kolder, CPA, JD*
Stephen J. Anderson, CPA*
Christine C. Doucet, CPA
Wanda F. Arcement, CPA, CVA
Bryan K. Joubert, CPA
Matthew E. Margaglio, CPA
Casey L. Ardoin, CPA, CFE

183 S. Beadle Rd.
Lafayette, LA 70508
Phone (337) 232-4141

11929 Bricksome Ave.
Baton Rouge, LA 70816
Phone (225) 293-8300

1428 Metro Dr.
Alexandria, LA 71301
Phone (318) 442-4421

450 E. Main St.
New Iberia, LA 70560
Phone (337) 367-9204

200 S. Main St.
Abbeville, LA 70510
Phone (337) 893-7944

1201 David Dr.
Morgan City, LA 70380
Phone (985) 384-2020

434 E. Main St.
Ville Platte, LA 70586
Phone (337) 363-2792

332 W. Sixth Ave.
Oberlin, LA 70655
Phone (337) 639-4737

INDEPENDENT AUDITOR'S REPORT

* A Professional Accounting Corporation

WWW.KSRCPCAS.COM

The Honorable Louis Ackal
Iberia Parish Sheriff
New Iberia, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Iberia Parish Sheriff (hereinafter "Sheriff") as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Sheriff's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Sheriff, as of June 30, 2019, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison schedule, schedule of employer's share of net pension liability, and schedule of employer's contributions on pages 35 through 37, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Sheriff has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Sheriff's basic financial statements. The other supplementary information on pages 40 through 48 is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The comparative and combining statements on pages 40, 41, 46, and 47 is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the comparative and combining statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

The prior year comparative amounts on the comparative and combining statements were derived from the Sheriff's 2019 financial statements, which was subjected to the auditing procedure applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and, in our opinion, was fairly presented in all material respects in relation to the basic financial statements from which they have been derived.

The budgetary comparison schedules on pages 42 through 44 and affidavit on page 48 have not been subjected to the auditing procedures applied in the audit of the financial statements and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 2019, on our consideration of the Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Sheriff's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Sheriff's internal control over financial reporting and compliance.

Kolder, Slaven & Company, LLC
Certified Public Accountants

New Iberia, Louisiana
December 10, 2019

BASIC FINANCIAL STATEMENTS

**GOVERNMENT-WIDE
FINANCIAL STATEMENTS (GWFS)**

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Statement of Net Position
June 30, 2019

	<u>Governmental Activities</u>
ASSETS	
Cash and interest-bearing deposits	\$ 7,179,585
Receivables	598,912
Prepaid expenditures	245,189
Capital assets, net	<u>2,044,504</u>
TOTAL ASSETS	<u>10,068,190</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows - pension	<u>2,880,273</u>
LIABILITIES	
Accounts and other accrued payables	689,099
Long-term liabilities:	
Due within one year	563,598
Due in more than one year	311,772
Net pension liability	<u>5,555,186</u>
TOTAL LIABILITIES	<u>7,119,655</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred inflows - pension	<u>3,338,129</u>
NET POSITION	
Net investment in capital assets	1,598,260
Unrestricted	<u>892,419</u>
TOTAL NET POSITION	<u>\$ 2,490,679</u>

The accompanying notes are an integral part of the basic financial statements.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Statement of Activities
For the Year Ended June 30, 2019

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue And Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Governmental activities:					
Public safety:					
Police	\$ 14,245,130	\$ 3,441,398	\$ 58,476	\$ 718,000	\$(10,027,256)
Interest on long-term debt	<u>27,804</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(27,804)</u>
Total governmental activities	<u>\$ 14,272,934</u>	<u>\$ 3,441,398</u>	<u>\$ 58,476</u>	<u>\$ 718,000</u>	<u>(10,055,060)</u>
General revenues:					
Taxes:					
Property taxes, levied for general purposes					6,155,351
Sales tax					3,218,702
Grants and contributions not restricted to specific programs:					
State revenue sharing					215,864
State supplemental pay					684,100
Interest and investment earnings					10,527
Non-employer pension contributions					591,429
Miscellaneous					<u>299,309</u>
Total general revenues					<u>11,175,282</u>
Change in net position					1,120,222
Net position (deficit)					<u>1,370,457</u>
Net position, ending					<u>\$ 2,490,679</u>

The accompanying notes are an integral part of the basic financial statements.

FUND FINANCIAL STATEMENTS (FFS)

MAJOR FUND DESCRIPTION

General Fund

The General Fund is used to account for resources traditionally associated with governments which are not required to be accounted for in another fund.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Balance Sheet - Governmental Fund
June 30, 2019

	General Fund
ASSETS	
Cash and interest-bearing deposits	\$ 7,179,585
Receivables -	
Other	598,912
Prepaid expenditures	245,189
Total assets	\$ 8,023,686
LIABILITIES AND FUND BALANCES	
Liabilities:	
Accounts payable	\$ 298,962
Other accrued liabilities	390,137
Total liabilities	689,099
Fund balance:	
Nonspendable (prepaid expenditures)	245,189
Unassigned	7,089,398
Total fund balance	7,334,587
Total liabilities and fund balance	\$ 8,023,686

The accompanying notes are an integral part of the basic financial statements.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Reconciliation of the Governmental Fund Balance Sheet
to the Statement of Net Position
June 30, 2019

Total fund balance for governmental fund at June 30, 2019			\$ 7,334,587
Total net position reported for governmental activities in the statement of net position is different because:			
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. Those assets consist of:			
Equipment, net of \$3,138,272 accumulated depreciation	\$	437,106	
Furniture and fixtures, net of \$104,245 accumulated depreciation		11,325	
Vehicles, net of \$2,769,575 accumulated depreciation		<u>1,596,073</u>	2,044,504
The deferred outflows of contributions for the Sheriff's Pension and Relief Fund are not available resources, and therefore, are not reported in the fund financial statements.			2,880,273
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.			
Capital lease payable		(446,244)	
Claims payable		(146,019)	
Compensated absences payable		(283,107)	
Net pension liability		<u>(5,555,186)</u>	(6,430,556)
The deferred inflows of contributions for the Sheriff's Pension and Relief Fund are not available resources, and therefore, are not reported in the fund financial statements.			<u>(3,338,129)</u>
Net position at June 30, 2019			<u>\$ 2,490,679</u>

The accompanying notes are an integral part of the basic financial statements.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Statement of Revenues, Expenditures, and Changes in Fund Balance -
Governmental Funds
Year Ended June 30, 2019

	General Fund
Revenues:	
Taxes	\$ 9,374,053
Intergovernmental revenues	958,440
Fees, charges and commissions for services	3,441,398
Interest income	10,527
Miscellaneous	<u>299,309</u>
Total revenues	<u>14,083,727</u>
Expenditures:	
Current -	
Public safety:	
Personal services and related benefits	10,070,883
Operating services	3,378,431
Materials and supplies	144,130
Travel and other charges	9,124
Debt service	357,210
Capital outlay	<u>344,347</u>
Total expenditures	<u>14,304,125</u>
Deficiency of revenues over expenditures	(220,398)
Other financing sources:	
Capital-related debt issued	<u>168,828</u>
Net change in fund balance	(51,570)
Fund balance, beginning	<u>7,386,157</u>
Fund balance, ending	<u>\$ 7,334,587</u>

The accompanying notes are an integral part of the basic financial statements.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balance of the Governmental Fund
to the Statement of Activities
Year Ended June 30, 2019

Total net change in fund balance for the year ended June 30, 2019 per Statement of Revenues, Expenditures and Changes in Fund Balance	\$ (51,570)
--	-------------

The change in net position reported for governmental activities in the statement of activities is different because:

Governmental fund report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay which is considered expenditures on Statement of Revenues, Expenditures and Changes in Fund Balance	\$ 337,453	
Fair value of asset purchased over cost	718,000	
Depreciation expense for the year ended June 30, 2019	(652,711)	
Current period dispositions of capital assets, net of accumulated depreciation	<u>(128,265)</u>	274,477

Capital lease proceeds are reported as financing sources in governmental fund and thus contribute to the change in fund balance. In the statement of net position, however, issuing debt increases long-term liabilities and does not affect the statement of activities. Similarly, repayment of principal and transfer to paying agent are recorded as expenditures in the governmental fund but reduce the liability in the statement of net position.

Capital-related debt issued	(168,828)	
Principal payment- capital lease	<u>329,406</u>	160,578

Differences between the amounts reported as expenses in the statement of activities and those reported as expenditures in the fund financial statements

Compensated absences payable	6,156	
Claims payable	376,000	
Pension expense	<u>(236,848)</u>	145,308

Non-employer pension contributions to the Sheriff's Pension and Relief Fund	<u>591,429</u>
---	----------------

Total changes in net position for the year ended June 30, 2019 per Statement of Activities	<u>\$ 1,120,222</u>
---	---------------------

The accompanying notes are an integral part of the basic financial statements.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Statement of Assets and Liabilities - Fiduciary Funds
June 30, 2019

	<u>Agency Funds</u>
ASSETS	
Cash and interest-bearing deposits	\$ 847,979
Due from others	<u>19,465</u>
Total assets	<u>\$ 867,444</u>
LIABILITIES	
Due to other taxing bodies	\$ 848,534
Due to inmates	<u>18,910</u>
Total liabilities	<u>\$ 867,444</u>

The accompanying notes are an integral part of the basic financial statements.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements

INTRODUCTION

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the sheriff serves a four-year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The sheriff administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, and serving subpoenas. As the chief law enforcement officer of the parish, the sheriff has the responsibility for enforcing state and local laws and ordinances within the territorial boundaries of the parish. The sheriff provides protection to the residents of the parish through on-site patrols and investigations and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, et cetera. In addition, when requested, the sheriff provides assistance to other law enforcement agencies within the parish.

As the ex-officio tax collector of the parish, the sheriff is responsible for collecting and distributing ad valorem property taxes, parish occupational licenses, state revenue sharing funds, and fines, costs, and bond forfeitures imposed by the district court. The accounts of the tax collector are established to reflect the collections imposed by law, distributions pursuant to such law, and unsettled balances due various taxing bodies and others.

The accounting and reporting policies of the Iberia Parish Sheriff (Sheriff) conform to accounting principles generally accepted in the United States of America as applicable to governments. Such accounting and reporting procedures also conform to the requirements of the industry audit guide, *Audits of State and Local Governmental Units*.

(1) Summary of Significant Accounting Policies

A. Reporting Entity

For financial reporting purposes, the Sheriff includes all funds, account groups, activities, et cetera, that are controlled by the Sheriff as an independently elected parish official. As an independently elected parish official, the Sheriff is solely responsible for the operations of his office, which include the hiring and retention of employees, authority over budgeting, responsibility for deficits, and the receipt and disbursement of funds. Other than certain operating expenditures of the Sheriff's office that are paid or provided by the parish council (government) as required by Louisiana law, the Sheriff is financially independent.

Accordingly, the Sheriff is a separate governmental reporting entity. Certain units of local government, over which the sheriff exercises no oversight responsibility, such as the parish council, parish school board, other independently elected parish officials, and municipalities within the parish, are excluded from the accompanying financial statements. These entities are considered separate reporting entities and issue financial statements separate from those of the Sheriff.

B. Basis of Presentation

The accompanying basic financial statements of the Iberia Parish Sheriff have been prepared in conformity with governmental accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

Government-Wide Financial Statements (GWFS)

The statement of net position and the statement of activities display information about the Sheriff as a whole. These statements include all the financial activities of the Sheriff. Information contained in these statements reflects the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities, and deferred inflows of resources resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities, and deferred inflows of resources resulting from nonexchange transactions are recognized in accordance with professional standards.

The statement of activities presents a comparison between direct expenses and program revenues for the Sheriff's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of services offered by the Sheriff, and (b) grants and contributions that are restricted to meeting the operational or capital requirement of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements (FFS)

The Sheriff uses funds to maintain its financial records during the year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain sheriff functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts. The various funds of the Sheriff are classified into two categories: governmental and fiduciary. The emphasis on fund financial statements is on major funds, each displayed in a separate column. A fund is considered major if it is the primary operating fund of the Sheriff or its total assets, liabilities, revenues, or expenditures of the individual governmental fund is at least 10 percent of the corresponding total for all governmental funds. The Sheriff's General Fund is considered to be a major fund. The special revenue funds are nonmajor funds. The funds of the Sheriff are described below:

Governmental Funds –

General Fund – This fund is the primary operating fund of the sheriff and it accounts for the operations of the Sheriff's office. The General Fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to sheriff policy.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

Fiduciary Funds -

Fiduciary fund reporting focuses on net position and changes in net position. The only funds accounted for in this category by the sheriff are agency funds. The agency funds account for assets held by the sheriff as an agent for various taxing bodies (tax collections) and for deposits held pending court action. These funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Consequently, the agency funds have no measurement focus, but use the modified accrual basis of accounting.

C. Measurement Focus/Basis of Accounting

The amounts reflected in the governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach is then reconciled, through adjustment, to a government-wide view of sheriff operations.

The amounts reflected in the governmental funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The sheriff considers all revenues available if they are collected within 60 days after the fiscal year end. Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

When both restricted and unrestricted resources are available for use, it is the Sheriff's policy to use restricted resources first, then unrestricted resources as they are needed. The governmental fund uses the following practices in recording revenues and expenditures:

Revenues

Ad valorem taxes and the related state revenue sharing are recorded in the year taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis, generally become due on November 15 of each year, and become delinquent on December 31. The taxes are generally collected in December, January, and February of the fiscal year.

Sales taxes are considered as "measurable" when in the hands of the sales tax collector and are recognized as revenue at that time.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

Intergovernmental revenues and fees, charges and commissions for services are recorded when the Sheriff is entitled to the funds.

Interest on interest-bearing deposits is recorded or accrued as revenues when earned. Substantially all other revenues are recorded when received.

Expenditures

The Sheriff's primary expenditures include salaries and insurance, which are recorded when the liability is incurred. Capital expenditures and purchases of various operating supplies are regarded as expenditures at the time purchased.

D. Cash and Interest-Bearing Deposits

Cash and interest-bearing deposits include amounts in demand deposits and interest-bearing demand deposits. They are stated at cost.

E. Prepaid Expenditures

Payments made for insurance premiums and satellite and telephone contracts that will benefit periods beyond the end of the fiscal year are recorded as prepaid expenditures.

F. Capital Assets

Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The Sheriff maintains a threshold level of \$1,000 or more for capitalizing capital assets.

Capital assets are recorded in the Statement of Net Position and Statement of Activities. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes, no salvage value is taken into consideration for depreciation purposes. All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

<u>Asset Class</u>	<u>Estimated Useful Lives</u>
Equipment	3 - 10 years
Furniture and fixtures	5 - 15 years
Vehicles	3 - 5 years

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

G. Compensated Absences

Employees of the Iberia Parish Sheriff earn annual leave and sick leave of 10 to 20 working days per year after one year of service. Accrued sick leave is not limited and not payable upon termination. Unused annual leave is converted to sick leave on the employee's anniversary date. Prior to that time, it is payable upon termination. At June 30, 2019, employees of the Sheriff have accumulated and vested \$283,107 of compensated absence benefits, which is recorded as a liability in the Statement of Net Position.

H. Deferred Outflows of Resources and Deferred Inflows of Resources

In some instances, the GASB requires a government to delay recognition of decreases in net position as expenditures until a future period. In other instances, governments are required to delay recognition of increases in net position as revenues until a future period. In these circumstances, deferred outflows of resources and deferred inflows of resources result from the delayed recognition of expenditures or revenues, respectively.

I. Equity Classifications

In the government-wide statements, equity is classified as net position and displayed in three components:

1. Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
2. Restricted net position – Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
3. Unrestricted net position – All other net position that do not meet the definition of “restricted” or “net investment in capital assets.”

In the fund financial statements, governmental fund equity is classified as fund balance. As such, fund balance of the governmental fund is classified as follows:

1. Nonspendable – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

2. Restricted – amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.
3. Committed – amounts that can be used only for specific purposes determined by a formal decision of the Sheriff, which is the highest level of decision-making authority.
4. Assigned – amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes.
5. Unassigned – all other spendable amounts.

When an expenditure is incurred for the purposes for which restricted and unrestricted fund balance is available, the Sheriff considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Sheriff considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Sheriff has provided otherwise in its commitment or assignment actions.

J. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

(2) Cash and Interest-Bearing Deposits

Under state law, the Sheriff may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The Sheriff may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At June 30, 2019, the Sheriff has cash and interest-bearing deposits (book balances) totaling \$8,027,564 as follows:

	Governmental Activities	Fiduciary Funds	Total
Cash and Interest-bearing deposits	<u>\$ 7,179,585</u>	<u>\$ 847,979</u>	<u>\$ 8,027,564</u>

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

Custodial credit risk is the risk that, in the event of a bank failure, the Sheriff's deposits might not be recovered. The Sheriff does not have a policy for custodial credit risk; however, under state law, these deposits, (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. These deposits are stated at cost, which approximates market.

Deposit balances (bank balances) at June 30, 2019, are secured as follows:

Bank balances	<u>\$ 8,502,893</u>
Federal deposit insurance	250,000
Pledged securities	<u>8,252,893</u>
Total	<u>\$ 8,502,893</u>

Deposits in the amount of \$8,252,893 were exposed to custodial credit risk. These deposits are uninsured and collateralized with securities held by the pledging institution's trust department or agent, but not in the Sheriff's name. The Sheriff does not have a policy for custodial credit risk.

(3) Ad valorem taxes

The Sheriff is the ex-officio tax collector of the parish and is responsible for the collection and distribution of ad valorem property taxes. Ad valorem taxes attach as an enforceable lien on property as of January 1 of each year. Taxes are levied by the parish government in June and are actually billed to taxpayers by the Sheriff in November. Billed taxes are due by December 31, becoming delinquent on January 1 of the following year. The taxes are based on assessed values determined by the Tax Assessor of Iberia Parish and are collected by the Sheriff. The taxes are remitted to the appropriate taxing bodies net of deductions for assessor's compensation and pension fund contributions.

Ad valorem taxes are budgeted and recorded in the year levied and billed. During the month of November 2018, tax notices were distributed for the 2018 tax year. Law enforcement taxes applicable to the Sheriff's General Fund, were levied at the rate of 10.30 mills on property with approximate net assessed valuations (after homestead exemption) totaling \$605,492,258.

Total law enforcement taxes levied during 2019 were \$6,236,571.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

(4) Receivables

Receivables at June 30, 2019 consist of the following:

Iberia Parish School Board	\$ 299,121
City of New Iberia	9,620
Department of Corrections	111,629
Iberia Parish Government	82,209
Other	<u>96,333</u>
Total receivables	<u>\$ 598,912</u>

(5) Capital Assets

Capital asset activity for the year ended June 30, 2019 was as follows:

	6/30/2018	Additions	Deletions	6/30/2019
Governmental activities:				
Equipment	\$ 3,421,753	\$ 153,625	\$ -	\$ 3,575,378
Furniture and fixtures	115,570	-	-	115,570
Vehicles	<u>4,420,954</u>	<u>901,828</u>	<u>957,134</u>	<u>4,365,648</u>
Total	<u>7,958,277</u>	<u>1,055,453</u>	<u>957,134</u>	<u>8,056,596</u>
Less accumulated depreciation				
Equipment	2,945,891	192,381	-	3,138,272
Furniture and fixtures	100,312	3,933	-	104,245
Vehicles	<u>3,003,303</u>	<u>456,397</u>	<u>690,125</u>	<u>2,769,575</u>
Total	<u>6,049,506</u>	<u>652,711</u>	<u>690,125</u>	<u>6,012,092</u>
Capital assets, net	<u>\$ 1,908,771</u>	<u>\$ 402,742</u>	<u>\$ 267,009</u>	<u>\$ 2,044,504</u>

Depreciation expense in the amount of \$652,711 was charged to public safety.

(6) Accounts and Other Accrued Payables

The accounts, salaries, and other payables at June 30, 2019 consist of the following:

Accounts	\$ 369,716
Salaries	273,935
Payroll taxes and withholdings	<u>45,448</u>
Total	<u>\$ 689,099</u>

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

(7) Long-Term Liabilities

During the fiscal year ending June 30, 2019, the Sheriff entered into several vehicle capital lease agreements totaling \$168,828.

Long-term liabilities outstanding at June 30, 2019 are as follows:

	Balance 6/30/2019	Due Within One Year
Ally Financial Municipal Lease-Purchase Agreement, maturing August 11, 2018 -November 15, 2023, monthly payments of \$483 - \$5,058 including interest of 4.49 - 5.94%, secured by vehicles with a book value of \$1,405,712 (net of \$648,085 of accumulated depreciation), which is included in the vehicles capital asset class.	\$ 446,244	\$ 289,346
Compensated absences	283,107	224,252
Other claims	146,019	50,000
Total long-term liabilities	\$ 875,370	\$ 563,598

During the year ended June 30, 2019, the following changes occurred in long-term liability transactions and balances:

	7/1/2018	Additions	Reductions	6/30/2019
Capital leases	\$ 745,566	\$ 168,828	\$ 468,150	\$ 446,244
Compensated absences	289,263	224,252	230,408	283,107
Other claims	522,019	25,000	401,000	146,019
Total	\$ 1,556,848	\$ 418,080	\$ 1,099,558	\$ 875,370

Annual debt service requirements to maturity for the capital leases are as follows:

Year ending June 30,	Principal Payments	Interest Payments
2020	\$ 289,346	\$ 15,262
2021	76,203	5,638
2022	76,753	2,024
2023	3,942	40
Total	\$ 446,244	\$ 22,964

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

(8) Pension Plan

Employees of the Sheriff are provided with pensions through a cost-sharing multiple-employer defined benefit pension plan established in accordance with the provisions of Louisiana Revised Statute 11:2171 to provide retirement, disability and survivor benefits to employees of sheriff's offices throughout the State of Louisiana, employees of the Louisiana Sheriffs' Association and the Sheriff's Pension and Relief Fund's office. The Fund issues a publicly available financial report that may be obtained by writing to the Louisiana Sheriffs' Pension and Relief Fund, 1225 Nicholson Drive, Baton Rouge, Louisiana 70802, or by calling (225) 219-0500.

For purposes of measuring the Net Pension Liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Sheriffs' Pension and Relief Fund (Fund) and additions to/deductions from the Fund's fiduciary net position have been determined on the accrual basis of accounting. Employer contributions are recognized in the period in which the employee is compensated for services performed. Investments are reported at fair value.

Benefits Provided: The following is a description of the plan and its benefits and is provided for general information purposes only. Participants should refer to the appropriate statutes for more complete information.

Retirement: For members who become eligible for membership on or before December 31, 2011: Members with twelve years of creditable service may retire at age fifty-five; members with thirty years of service may retire regardless of age. The retirement allowance is equal to three and one-third percent of the member's average final compensation multiplied by his years of creditable service, not to exceed (after reduction for optional payment form) 100% of average final compensation. Active, contributing members with at least ten years of creditable service may retire at age sixty. The accrued normal retirement benefit is reduced actuarially for each month or fraction thereof that retirement begins prior to the member's earliest normal retirement date assuming continuous service.

For members whose first employment making them eligible for membership in the system began on or after January 1, 2012: Members with twelve years of creditable service may retire at age sixty-two; members with twenty years of service may retire at age sixty; members with thirty years of creditable service may retire at age fifty-five. The benefit accrual rate for such members with less than thirty years of service is three percent; for members with thirty or more years of service; the accrual rate is three and one-third percent. The retirement allowance is equal to the benefit accrual rate times the member's average final compensation multiplied by his years of creditable service, not to exceed (after reduction for optional payment form) 100% of average final compensation. Members with twenty or more years of service may retire with a reduced retirement at age fifty.

For a member whose first employment making him eligible for membership in the system began on or before June 30, 2006, final average compensation is based on the average monthly earnings during the highest thirty-six consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the thirty-six month period shall not exceed 125% of the preceding twelve-month period.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

For a member whose first employment making him eligible for membership in the system began after June 30, 2006 and before July 1, 2013, final average compensation is based on the average monthly earnings during the highest sixty consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the sixty month period shall not exceed 125% of the preceding twelve-month period.

For a member whose first employment making him eligible for membership in the system began on or after July 1, 2013, final average compensation is based on the average monthly earnings during the highest sixty consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the sixty month period shall not exceed 115% of the preceding twelve-month period.

Deferred Retirement Benefits: The Fund does provide for deferred benefits for vested members who terminate before being eligible for retirement. Benefits become payable once the member reaches the appropriate age for retirement.

In lieu of receiving a service retirement allowance, any member of the Fund who has more than sufficient service for a regular service retirement may elect to receive a "Back-DROP" benefit. The Back-DROP benefit is based upon the Back-DROP period selected and the final average compensation prior to the period selected. The Back-DROP period is the lesser of three years or the service accrued between the time a member first becomes eligible for retirement and his actual date of retirement. For those individuals with thirty or more years, the Back-DROP period is the lesser of four years or service accrued between the time a member first becomes eligible for retirement and his actual date of retirement. At retirement the member's maximum monthly retirement benefit is based upon his service, final average compensation and plan provisions in effect on the last day of creditable service immediately prior to the commencement of the Back-DROP period. In addition to the monthly benefit at retirement, the member receives a lump-sum payment equal to the maximum monthly benefit as calculated above multiplied by the number of months in the Back-DROP period. In addition, the member's Back-DROP account will be credited with employee contributions received by the retirement fund during the Back-DROP period. Participants have the option to opt out of this program and take a distribution, if eligible, or to rollover the assets to another qualified plan.

Disability Benefits: A member is eligible to receive disability benefits if he has at least ten years of creditable service when a non-service related disability is incurred; there are no service requirements for a service related disability. Disability benefits shall be the lesser of 1) a sum equal to the greatest of 45% of final average compensation or the members' accrued retirement benefit at the time of termination of employment due to disability, or 2) the retirement benefit which would be payable assuming continued service to the earliest normal retirement age. Members who become partially disabled receive 75% of the amount payable for total disability.

Survivor's Benefits: Survivor benefits for death solely as a result of injuries received in the line of duty are based on the following. For a spouse alone, a sum equal to 50% of the member's final average compensation with a minimum of \$150 per month. If a spouse is entitled to benefits and has a child or children under eighteen years of age (or over said age if physically or mentally incapacitated and dependent upon the member at the time of his death), an additional sum of 15% of the member's final average compensation is paid to each child with total benefits paid to spouse and children not to exceed 100%. If a member dies with no surviving spouse, surviving children under age eighteen will receive monthly benefits of 15% of the member's final average compensation up to a maximum of 60% of final average compensation if there are more than four children.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

If a member is eligible for normal retirement at the time of death, the surviving spouse receives an automatic option 2 benefit. The additional benefit payable to children shall be the same as those available for members who die in the line of duty. In lieu of receiving option 2 benefit, the surviving spouse may receive a refund of the member's accumulated contributions. All benefits payable to surviving children shall be extended through age twenty-two, if the child is a full time student in good standing enrolled at a board approved or accredited school, college, or university.

Permanent benefit Increases/Cost-of-Living Adjustments: Cost of living provisions for the Fund allows the board of trustees to provide an annual cost of living increase of 2.5% of the eligible retiree's original benefit if certain funding criteria are met. Members are eligible to receive a cost of living adjustment once they have attained the age of sixty and have been retired at least one year. Funding criteria for granting cost of living adjustments is dependent on the funded ratio.

Contributions: Contributions for all members are established by the Board of Trustees. The employee contribution rate for the year ended June 30, 2019 was 10.25%. Contributions are deducted from the member's salary and remitted monthly. Gross employer contributions are determined by actuarial valuation and are subject to change each year in accordance with R.S. 11:103. For the year ended June 30, 2019, the employers contributed 12.25% of the members' salaries with an additional 0.0% allocated from the Funding Deposit Account. In accordance with state statute, the Fund receives ad valorem taxes, insurance premium taxes and state revenue sharing funds. These additional sources of income are used as employer contributions and are considered support from non-employer contributing entities, but are not considered special funding situations. Non-employer contributions are recognized as revenue in the amount of \$591,429 and excluded from pension expense for the year ended June 30, 2019.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions: At June 30, 2019, the Sheriff reported a liability of \$5,555,186 for its proportionate share of the Net Pension Liability. The Net Pension Liability was measured as of June 30, 2018 and the total pension liability used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date. The Sheriff's proportion of the Net Pension Liability was based on a projection of the Sheriff's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2018, the Sheriff's proportion was 1.448682%, which was a decrease of 0.116115% from its proportion measured as of June 30, 2017.

For the year ended June 30, 2019, the Sheriff recognized pension expense of \$1,117,379 plus employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions of \$6,746.

Contributions – Proportionate Share: Differences between contributions remitted to the Fund and the employer's proportionate share are recognized in pension expense using the straight line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with a pension through the pension plan. The resulting deferred inflow/outflow and amortization is not reflected in the schedule of employer amounts due to differences that could arise between contributions reported by the Fund and contributions reported by the participating employer.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

Actuarial Assumptions: The net pension liability was measured as the portion of the present value of projected benefit payments to be provided through the pension plan to current active and inactive employees that is attributed to those employees' past periods of service, less the amount of the pension plan's fiduciary net position.

The mortality rate assumptions were set after reviewing an experience study performed over the period July 1, 2009 through June 30, 2014. The data was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the Fund's liabilities. Annuity values calculated based on this mortality were compared to those produced by using a setback of standard tables. The result of the procedure indicated that these tables would produce liability values approximating the appropriate generational mortality tables used.

A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2018 are as follows:

Valuation Date	June 30, 2018
Actuarial Cost Method	Entry Age Normal Method
Actuarial Assumptions:	
Expected Remaining Service Lives	6 years
Investment Rate of Return	7.25%, net of investment expense
Discount Rate	7.25%
Projected Salary Increases	5.5% (2.60% Inflation, 2.90% Merit)
Mortality	RP-2000 Combined Healthy with Blue Collar Adjustment Sex Distinct Table for active members, healthy annuitants and beneficiaries RP-2000 Disabled Lives Mortality Table
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the Fund and includes previously granted cost-of-living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees as they were deemed not to be substantively automatic.

Discount Rate: The discount rate used to measure the total pension liability was 7.25%, which was a decrease of 0.15% from the prior year valuation. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the Fund's actuary.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a building block method which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rate of return by the target asset allocation percentage and adding expected inflation.

Estimates of arithmetic real rates of return for each major asset class based on the Fund's target allocation as of June 30, 2018 were as follows:

Asset Class	Expected Rate of Return		
	Target Asset Allocation	Real Return Arithmetic Basis	Long-term Expected Portfolio Real Rate of Return
Equity Securities	62%	6.9%	4.30%
Bonds	23	3.2	0.7
Alternative Investments	<u>15</u>	4.5	<u>0.7</u>
Totals	<u>100%</u>		5.7%
Inflation			<u>2.5</u>
Expected Arithmetic Nominal Return			<u>8.2%</u>

Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate: The following presents the Employer's proportionate share of the Net Pension Liability using the discount rate of 7.25%, as well as what the Employer's proportionate share of the Net Pension Liability would be if it were calculated using a discount rate that is one percentage-point lower (6.25%) or one percentage-point higher (8.25%) than the current rate:

	1.0% Decrease	Current	1.0% Increase
	<u>6.25%</u>	<u>Discount Rate</u> 7.25%	<u>8.25%</u>
Employer's proportionate share of the net pension liability	\$ 12,572,129	\$ 5,555,186	\$ (352,277)

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

At June 30, 2019, the Sheriff reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ -	\$ 1,559,428
Change of assumptions	1,642,191	-
Change in proportion and differences between the employer's contributions and the employer's proportionate share of contributions	357,552	1,448,928
Net differences between projected and actual earnings on plan investments	-	329,773
Contributions subsequent to the measurement date	880,531	-
Total	\$ 2,880,274	\$ 3,338,129

Deferred outflows of resources of \$880,531 resulting from the Sheriff's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended June 30,

2020		\$ 156,612
2021		(206,266)
2022		(782,432)
2023		(264,006)
2024		(242,294)
		\$ (1,338,386)

Payable to the Pension Plan: The Sheriff recorded an accrued liability to the pension plan for the year ended June 30, 2019 for the contractually required contribution for the month of June 2019 in the amount of \$32,800.

(9) Deferred Compensation Plan

Certain employees of the Sheriff participate in the Louisiana Public Employees Deferred Compensation Plan adopted under the provisions of Internal Revenue Code Section 457. Complete disclosures related to the Plan are included in the separately issued audit report of the Plan, available from the Louisiana Legislative Auditor, Post Office Box 94397, Baton Rouge, Louisiana 70804-9397.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

(10) Taxes Paid Under Protest

The unsettled balances due to taxing bodies and others in the agency funds at June 30, 2019, include \$8,573 of taxes paid under protest plus interest earned to date on the investment of these funds. These funds are held pending resolution of the protest and are accounted for in the Tax Collector Agency Fund.

(11) Changes in Agency Fund Balances

A summary of changes in agency fund balances are as follows:

	Balance 6/30/2018	Additions	Reductions	Balance 6/30/2019
Agency Funds:				
Sheriff's fund	\$ 238,212	\$ 1,739,721	\$ 1,826,420	\$ 151,513
Tax Collector Fund	208,303	44,488,108	44,526,451	169,960
Bond Fund	386,816	1,831,965	1,790,598	428,183
Prison Inmate Fund	29,412	586,197	583,942	31,667
Contraband Fund	9,805	182,881	106,565	86,121
Total	<u>\$ 872,548</u>	<u>\$ 48,828,872</u>	<u>\$ 48,833,976</u>	<u>\$ 867,444</u>

(12) Litigation and Claims

At June 30, 2019, the Sheriff is involved in several lawsuits claiming monetary damages. The Sheriff's legal counsel has reviewed the Sheriff's claims and lawsuits, which are primarily personal injury claims and automobile accident claims, in order to evaluate the likelihood of an unfavorable outcome to the Sheriff and to arrive at an estimate, if any, of the amount or range of potential loss to the Sheriff. As a result of the review, the various claims and lawsuits have been categorized into "probable", "reasonably possible", or "remote", as defined by the Governmental Accounting Standards Board. The Sheriff is involved in several lawsuits that are classified as "reasonably possible" with an estimated loss contingency of \$125,000.

(13) Risk Management

The Sheriff is exposed to risks of loss in the areas of auto liability, professional law enforcement liability, and workers' compensation. All of these risks are handled by purchasing commercial insurance coverage. Under Louisiana law, appointed deputies are exempt from the requirement of workers' compensation insurance coverage. The Sheriff has elected to provide "on the job" medical insurance coverage, which pays 100% of medical expenses for work related injuries. There have been no significant reductions in the insurance coverage during the current fiscal year, nor have settlements exceeded coverage for the past three years.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

(14) Expenditures of the Sheriff's Office Paid by the Parish Government

The Sheriff's administrative office is located in a building owned by the Iberia Parish Government. The cost of maintaining and operating the administrative building, as required by statute, is paid by the Iberia Parish Government. These expenditures are not included in the accompanying financial statements.

(15) Intergovernmental Agreements

On January 9, 2017, the Sheriff entered into an intergovernmental agreement with the Village of Loreauville to provide policing services. The total amount of the contract is \$60,000 per year payable in monthly installments of \$5,000. The contract expires on June 30, 2020.

On July 1, 2009, the Sheriff entered into an intergovernmental agreement with the City of Abbeville to provide prisoner housing services. The total amount of the contract is \$54,750 per year payable in monthly installments of \$4,562. The contract expired on June 30, 2010. This Agreement shall automatically renew each year thereafter unless either party elects to terminate.

On October 1, 2012, the Sheriff entered into an intergovernmental agreement with the Iberia Parish School Board to provide policing services. The total amount of the contract is \$140,000 per year payable in quarterly installments of \$35,000. The contract expired on September 30, 2013. This Agreement shall automatically renew each year thereafter unless either party elects to terminate.

(16) Ex-officio Tax Collector

The amount of cash on hand at year end was \$169,960. The unsettled balances of the Tax Collector Fund at June 30, 2019 consist of the following:

Collection of current and prior year taxes, not settled	\$ 160,949
Investment interest	438
Protest taxes	<u>8,573</u>
Total	<u>\$ 169,960</u>

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

The amount of taxes collected for the current year by taxing authority was as follows:

Atchafalaya Basin Levee District	\$ 172,146
Forestry Tax	5,315
Iberia Parish Assessor	1,832,753
Iberia Parish Council	17,144,603
Iberia Parish School Board	15,640,674
Iberia Parish Sheriff	6,109,175
Louisiana Tax Commission	29,033
Teche Vermillion Fresh Water District	836,305
Twin Parish Port District 1 & 2	406,258
Total	\$ 42,176,262

For the fiscal year ended June 30, 2019, the taxes assessed and uncollected was as follows:

	Change Orders	Movable Property	Immovable Property	Total
Atchafalaya Basin Levee District	\$ 1,230	\$ 12,349	\$ 37	\$ 13,616
Forestry Tax	38	-	-	38
Iberia Parish Assessor	13,099	25,298	431	38,828
Iberia Parish Council	122,532	192,321	3,257	318,110
Iberia Parish School Board	111,784	266,248	4,538	382,570
Iberia Parish Sheriff	43,662	84,328	1,437	129,427
Louisiana Tax Commission	207	-	-	207
Teche Vermillion Fresh Water District	5,977	11,544	197	17,718
Twin Parish Port District 1 & 2	2,904	2,954	118	5,976
Total	\$ 301,433	\$ 595,042	\$ 10,015	\$ 906,490

(17) Tax Abatement

The Sheriff is subject to tax abatements granted by the Louisiana Department of Economic Development. This program has the stated purpose of increasing business activity and employment in the Parish and the State. Under the program, companies/businesses commit to expand or maintain facilities or employment in the Parish, establish a new business in the Parish, or relocate an existing business to the Parish. Agreements include an abatement of ad valorem taxes for a period of 10 years from the initial assessment date. State-granted abatements have resulted in reductions of property taxes, which the Parish administers as a temporary reduction in the assessed value of the property. The abatement agreements stipulate a percentage reduction of property taxes, which can be up to 100 percent. Because these taxes are not assessed, no adjustments have been made to the Sheriff's financial statements to record the exempt amounts. At June 30, 2019, the Sheriff's ad valorem revenues were reduced by \$153,100 as a result of industrial tax abatements in effect.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Basic Financial Statements (Continued)

(18) Compensation, Benefits, and Other Payments to Agency Head

The schedule of compensation and benefits paid to Louis Ackal, Sheriff, for the year ended June 30, 2019 follows:

<u>Purpose</u>	<u>Amount</u>
Salary	\$ 160,338
Benefits-insurance	9,822
Benefits-retirement	19,672
Benefits-life insurance	817
Car allowance	9,557
Registration fees	335
Conference travel	317

**REQUIRED SUPPLEMENTARY
INFORMATION**

IBERIA PARISH SHERIFF
New Iberia, Louisiana
General Fund

Budgetary Comparison Schedule
Year Ended June 30, 2019

	Budget		Actual	Variance with Final Budget
	Original	Final		Positive (Negative)
Revenues:				
Taxes	\$ 9,303,996	\$ 9,403,996	\$ 9,374,053	\$ (29,943)
Intergovernmental revenues	1,045,000	984,000	958,440	(25,560)
Fees, charges and commissions for services	3,603,300	3,332,300	3,441,398	109,098
Interest income	6,300	8,300	10,527	2,227
Miscellaneous	<u>272,000</u>	<u>333,000</u>	<u>299,309</u>	<u>(33,691)</u>
Total revenues	<u>14,230,596</u>	<u>14,061,596</u>	<u>14,083,727</u>	<u>22,131</u>
Expenditures:				
Current -				
Public safety:				
Personal services and related benefits	10,280,346	10,072,874	10,070,883	1,991
Operating services	2,763,916	3,172,904	3,378,431	(205,527)
Materials and supplies	202,000	181,595	144,130	37,465
Travel and other charges	20,000	19,500	9,124	10,376
Debt service	337,767	425,267	357,210	68,057
Capital outlay	<u>292,000</u>	<u>165,242</u>	<u>344,347</u>	<u>(179,105)</u>
Total expenditures	<u>13,896,029</u>	<u>14,037,382</u>	<u>14,304,125</u>	<u>(266,743)</u>
Excess (deficiency) of revenues over expenditures	334,567	24,214	(220,398)	(244,612)
Other financing source:				
Capital-related debt issued	<u>-</u>	<u>168,828</u>	<u>168,828</u>	<u>-</u>
Net change in fund balance	334,567	193,042	(51,570)	(244,612)
Fund balances, beginning	<u>7,386,157</u>	<u>7,386,157</u>	<u>7,386,157</u>	<u>-</u>
Fund balances, ending	<u>\$ 7,720,724</u>	<u>\$ 7,579,199</u>	<u>\$ 7,334,587</u>	<u>\$ (244,612)</u>

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Schedule of Employer's Share of Net Pension Liability
For the Year Ended June 30, 2019*

Year ended June 30,	Employer Proportion of the Net Pension Liability (Asset)	Employer Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Employee Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2019	1.448682%	\$ 5,555,186	\$ 7,188,011	77.3%	90.41%
2018	1.564797%	6,775,999	9,970,879	68.0%	88.49%
2017	1.833396%	11,636,372	13,287,563	87.6%	82.10%
2016	1.741465%	7,762,610	11,546,456	67.2%	86.61%
2015	1.783842%	7,064,024	11,631,670	60.7%	87.34%

* The amounts presented have a measurement date of the previous fiscal year end.

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Schedule of Employer Contributions
For the Year Ended June 30, 2019

Year ended June 30,	Contractually Required Contribution	Contributions in Relation to Contractual Required Contribution	Contribution Deficiency (Excess)	Employer's Covered Employee Payroll	Contributions as a % of Covered Employee Payroll
2019	\$ 1,271,287	\$ 1,271,287	\$ -	\$ 7,188,011	12.25%
2018	1,436,109	1,436,109	-	9,970,879	12.75%
2017	1,436,490	1,436,490	-	10,841,435	13.25%
2016	1,827,040	1,827,040	-	13,287,563	13.75%
2015	1,645,370	1,645,370	-	11,546,456	14.25%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Notes to Required Supplementary Information

1. Budgets

The Sheriff follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. The Finance Director prepares a proposed budget for the General Fund and submits it to the Sheriff for the fiscal year no later than fifteen days prior to the beginning of each fiscal year.
- b. A summary of the proposed budget is published and the public notified that the proposed budget is available for public inspection. At the same time, a public hearing is called.
- c. A public hearing is held on the proposed budget at least ten days after publication of the call for the hearing.
- d. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is legally adopted prior to the commencement of the fiscal year for which the budget is being adopted.
- e. All budgetary appropriations lapse at the end of each fiscal year.
- f. The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted or as finally amended by the Sheriff.

2. Excess of Expenditures over Appropriations

For the year ended June 30, 2019, the General Fund had actual expenditures over appropriations as follows:

	Original Budget	Final Budget	Actual	Variance
Public safety:				
Operating services	\$ 2,763,916	\$ 3,172,904	\$ 3,378,431	\$ (205,527)
Capital outlay	292,000	165,242	344,347	(179,105)

3. Pension Plan

Changes of Assumptions – Changes of assumptions about future economic or demographic factors or of other inputs were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan. These assumptions include the rate of retirement, rates of termination, rates of disability, and various other factors that have an impact on the cost of the plan.

**OTHER SUPPLEMENTARY
INFORMATION**

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Comparative Statement of Net Position
June 30, 2019 and 2018

	Governmental Activities	
	2019	2018
ASSETS		
Cash and interest-bearing deposits	\$ 7,179,585	\$ 6,774,501
Receivables, net	598,912	1,188,320
Prepaid expenditures	245,189	259,196
Capital assets	<u>2,044,504</u>	<u>1,908,771</u>
TOTAL ASSETS	<u>10,068,190</u>	<u>10,130,788</u>
DEFERRED OUTFLOWS OF RESOURCES		
Deferred outflows - pension	<u>2,880,273</u>	<u>2,939,925</u>
LIABILITIES		
Accounts and other accrued payables	689,099	835,860
Long-term liabilities:		
Due within one year	563,598	1,067,993
Due in more than one year	311,772	488,855
Net pension liability	<u>5,555,186</u>	<u>6,775,999</u>
TOTAL LIABILITIES	<u>7,119,655</u>	<u>9,168,707</u>
DEFERRED INFLOWS OF RESOURCES		
Deferred inflows - pension	<u>3,338,129</u>	<u>2,531,549</u>
NET POSITION		
Net investment in capital assets	1,598,260	1,163,205
Unrestricted (deficit)	<u>892,419</u>	<u>207,252</u>
TOTAL NET POSITION (DEFICIT)	<u>\$ 2,490,679</u>	<u>\$ 1,370,457</u>

IBERIA PARISH SHERIFF
New Iberia, Louisiana
General Fund

Comparative Balance Sheet
June 30, 2019 and 2018

	2019	2018
ASSETS		
Cash and interest-bearing deposits	\$ 7,179,585	\$ 6,774,501
Receivables -		
Grants	-	12,726
Other	598,912	1,175,594
Prepaid expenditures	245,189	259,196
Total assets	\$ 8,023,686	\$ 8,222,017
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts payable	\$ 298,962	\$ 294,952
Other accrued liabilities	390,137	540,908
Total liabilities	689,099	835,860
Fund balance:		
Nonspendable (prepaid expenditures)	245,189	259,196
Unassigned	7,089,398	7,126,961
Total fund balance	7,334,587	7,386,157
Total liabilities and fund balance	\$ 8,023,686	\$ 8,222,017

IBERIA PARISH SHERIFF
New Iberia, Louisiana
General Fund

Budgetary Comparison Schedule
For the Year Ended June 30, 2019
With Comparative Actual Amounts for the Year Ended June 30, 2018

	2019			Variance with Final Budget Positive (Negative)	2018
	Budget		Actual		
	Original	Final			
Revenues:					
Taxes -					
Ad valorem taxes	\$ 6,303,996	\$ 6,303,996	\$ 6,155,351	\$ (148,645)	\$ 6,220,630
Sales taxes	3,000,000	3,100,000	3,218,702	118,702	2,905,940
Intergovernmental revenues -					
Federal grants	75,000	75,000	58,476	(16,524)	177,502
State revenue sharing	220,000	220,000	215,864	(4,136)	215,907
State supplemental pay	750,000	689,000	684,100	(4,900)	995,329
Fees charges and commissions for services -					
Commissions	859,300	979,300	1,048,416	69,116	826,481
Civil and criminal fees	203,000	230,000	232,575	2,575	227,083
Intergovernmental agreements	244,000	279,000	275,325	(3,675)	6,656,710
Court attendance	22,000	22,000	17,875	(4,125)	20,450
Security income	32,000	32,000	30,233	(1,767)	31,058
Transporting prisoners	240,000	210,000	108,813	(101,187)	153,966
Feeding and keeping prisoners	2,003,000	1,580,000	1,728,161	148,161	1,817,895
Interest income	6,300	8,300	10,527	2,227	8,462
Miscellaneous	272,000	333,000	299,309	(33,691)	361,180
Total revenues	<u>14,230,596</u>	<u>14,061,596</u>	<u>14,083,727</u>	<u>22,131</u>	<u>20,618,593</u>
Expenditures:					
Current -					
Public safety:					
Personal services and related benefits	10,280,346	10,072,874	10,070,883	1,991	13,910,308
Operating services	2,763,916	3,172,904	3,378,431	(205,527)	3,830,846
Materials and supplies	202,000	181,595	144,130	37,465	151,560
Travel and other charges	20,000	19,500	9,124	10,376	15,157
Debt service	337,767	425,267	357,210	68,057	618,959
Capital outlay	292,000	165,242	344,347	(179,105)	720,592
Total expenditures	<u>13,896,029</u>	<u>14,037,382</u>	<u>14,304,125</u>	<u>(266,743)</u>	<u>19,247,422</u>
Excess (deficiency) of revenues over expenditures	334,567	24,214	(220,398)	(244,612)	1,371,171
Other financing source:					
Capital-related debt issued	-	168,828	168,828	-	569,871
Net change in fund balance	334,567	193,042	(51,570)	(244,612)	1,941,042
Fund balance, beginning	<u>7,386,157</u>	<u>7,386,157</u>	<u>7,386,157</u>	<u>-</u>	<u>5,445,115</u>
Fund balance, ending	<u>\$ 7,720,724</u>	<u>\$ 7,579,199</u>	<u>\$ 7,334,587</u>	<u>\$ (244,612)</u>	<u>\$ 7,386,157</u>

IBERIA PARISH SHERIFF
New Iberia, Louisiana
General Fund

Budgetary Comparison Schedule - Expenditures
For the Year Ended June 30, 2019
With Comparative Actual Amounts for the Year Ended June 30, 2018

	2019			Variance with Final Budget Positive (Negative)	2018
	Budget		Actual		
	Original	Final			
Current:					
Public safety -					
Personal services and related benefits:					
Salaries	\$ 7,286,821	\$ 7,341,059	\$ 7,304,688	\$ 36,371	\$ 10,214,445
Pension and payroll taxes	1,029,161	995,715	925,152	70,563	1,415,816
Group insurance and other benefits	<u>1,964,364</u>	<u>1,736,100</u>	<u>1,841,043</u>	<u>(104,943)</u>	<u>2,280,047</u>
Total personal services and related benefits	<u>10,280,346</u>	<u>10,072,874</u>	<u>10,070,883</u>	<u>1,991</u>	<u>13,910,308</u>
Operating services:					
Auto fuel and oil	200,000	228,730	257,314	(28,584)	409,588
Auto maintenance	125,000	100,000	107,365	(7,365)	141,527
Bad debt	-	-	71,873	(71,873)	-
Beeper/tower	28,250	30,150	32,012	(1,862)	34,416
Insurance -					
Auto liability	230,436	303,472	426,733	(123,261)	509,576
Claims paid	230,000	681,000	574,663	106,337	624,672
Deputy liability	292,670	303,770	279,026	24,744	299,620
General liability	1,686	1,686	1,686	-	1,686
Other	9,815	13,850	13,043	807	22,192
Miscellaneous	52,500	61,965	32,855	29,110	41,376
Prisoner expenses	664,000	648,500	703,652	(55,152)	671,710
Professional fees -					
Accounting	75,000	75,000	71,125	3,875	64,390
Cleaning service	-	-	-	-	66
Contract services	280,989	273,690	364,787	(91,097)	325,471
Legal	200,000	125,000	124,404	596	269,148
Third party administrative fees	10,000	15,000	21,000	(6,000)	21,625
Publication and printing	9,570	6,335	6,548	(213)	5,184
Rents and leases	54,000	42,000	42,000	-	40,500
Repairs and maintenance	64,500	51,270	43,241	8,029	77,638
Telephone	137,100	148,336	144,559	3,777	190,238
Training	30,000	13,300	13,500	(200)	7,347
Utilities	<u>68,400</u>	<u>49,850</u>	<u>47,045</u>	<u>2,805</u>	<u>72,876</u>
Total operating services	<u>2,763,916</u>	<u>3,172,904</u>	<u>3,378,431</u>	<u>(205,527)</u>	<u>3,830,846</u>

IBERIA PARISH SHERIFF
New Iberia, Louisiana
General Fund

Budgetary Comparison Schedule - Expenditures (Continued)
For the Year Ended June 30, 2019
With Comparative Actual Amounts for the Year Ended June 30, 2018

	2019			Variance with Final Budget Positive (Negative)	2018
	Budget		Actual		
	Original	Final			
Materials and supplies:					
Office supplies	40,000	30,850	25,766	5,084	38,431
Shipping and postage	15,000	15,700	16,285	(585)	15,449
Law enforcement supplies	60,000	62,500	48,032	14,468	33,925
Supplies	<u>87,000</u>	<u>72,545</u>	<u>54,047</u>	<u>18,498</u>	<u>63,755</u>
Total materials and supplies	<u>202,000</u>	<u>181,595</u>	<u>144,130</u>	<u>37,465</u>	<u>151,560</u>
Travel and other charges	<u>20,000</u>	<u>19,500</u>	<u>9,124</u>	<u>10,376</u>	<u>15,157</u>
Debt service:					
Principal	311,141	391,141	329,406	61,735	554,557
Interest	<u>26,626</u>	<u>34,126</u>	<u>27,804</u>	<u>6,322</u>	<u>64,402</u>
Total debt service	<u>337,767</u>	<u>425,267</u>	<u>357,210</u>	<u>68,057</u>	<u>618,959</u>
Capital outlay:					
Computer equipment	30,000	-	3,450	(3,450)	42,710
Other equipment	132,000	81,442	154,864	(73,422)	99,492
Vehicles	<u>130,000</u>	<u>83,800</u>	<u>186,033</u>	<u>(102,233)</u>	<u>578,390</u>
Total capital outlay	<u>292,000</u>	<u>165,242</u>	<u>344,347</u>	<u>(179,105)</u>	<u>720,592</u>
Total expenditures	<u>\$ 13,896,029</u>	<u>\$ 14,037,382</u>	<u>\$ 14,304,125</u>	<u>\$ (266,743)</u>	<u>\$ 19,247,422</u>

AGENCY FUNDS

Sheriff's Fund -

To account for funds held in connection with civil suits, sheriff's sales, and garnishments and payment of these collections to the Sheriff's General Fund and other recipients in accordance with applicable laws.

Tax Collector Fund -

Article V, Section 27 of the Louisiana Constitution of 1974, provides that the Sheriff will serve as the collector of state and parish taxes, fees, and licenses. The Tax Collector Fund is used to collect and distribute these taxes, fees, and licenses to the appropriate taxing bodies.

Bond Fund -

To account for the collection of bonds, fines, and costs and payment of these collections to the Sheriff's General Fund and other eligible recipients in accordance with applicable laws.

Inmate Trust Fund -

To account for the deposits made by, and for, inmates to their individual accounts and the appropriate disbursements to these inmates.

Contraband Fund -

To account for monies seized during drug policing activities.

IBERIA PARISH SHERIFF
New Iberia, Louisiana
Agency Funds

Combining Balance Sheet
June 30, 2019
With Comparative Totals for June 30, 2018

	Sheriff's Fund	Tax Collector Fund	Bond Fund	Inmate Trust Fund	Contraband Fund	June 30,	
						2019	2018
ASSETS							
Cash and interest-bearing deposits	\$ 132,048	\$ 169,960	\$ 428,183	\$ 31,667	\$ 86,121	\$ 847,979	\$ 844,653
Due from others	19,465	-	-	-	-	19,465	27,895
Total assets	<u>\$ 151,513</u>	<u>\$ 169,960</u>	<u>\$ 428,183</u>	<u>\$ 31,667</u>	<u>\$ 86,121</u>	<u>\$ 867,444</u>	<u>\$ 872,548</u>
LIABILITIES							
Due to taxing bodies and others	\$ 151,513	\$ 169,960	\$ 428,183	\$ 12,757	\$ 86,121	\$ 848,534	\$ 854,228
Due to inmates	-	-	-	18,910	-	18,910	18,320
Total liabilities	<u>\$ 151,513</u>	<u>\$ 169,960</u>	<u>\$ 428,183</u>	<u>\$ 31,667</u>	<u>\$ 86,121</u>	<u>\$ 867,444</u>	<u>\$ 872,548</u>

IBERIA PARISH SHERIFF
New Iberia, Louisiana
Agency Funds

Combining Statement of Changes in Assets and Liabilities
For the Year Ended June 30, 2019

	Sheriff's Fund	Tax Collector Fund	Bond Fund	Inmate Trust Fund	Contraband Fund	Total
Balances, beginning of year	\$ 238,212	\$ 208,303	\$ 386,816	\$ 29,412	\$ 9,805	\$ 872,548
Additions:						
Deposits -						
Sheriff's sales, suits, and seizures	1,225,477	-	-	-	-	1,225,477
Garnishments	513,862	-	-	-	-	513,862
Bonds	-	-	1,337,819	-	-	1,337,819
Fines and costs	-	-	493,457	-	-	493,457
Inmate deposits	-	-	-	586,109	-	586,109
Forfeitures	-	-	-	-	182,881	182,881
Taxes, fees, etc. paid to tax collector	-	44,488,108	-	-	-	44,488,108
Interest on interest-bearing deposits	382	-	689	88	-	1,159
Total additions	<u>1,739,721</u>	<u>44,488,108</u>	<u>1,831,965</u>	<u>586,197</u>	<u>182,881</u>	<u>48,828,872</u>
Total	<u>1,977,933</u>	<u>44,696,411</u>	<u>2,218,781</u>	<u>615,609</u>	<u>192,686</u>	<u>49,701,420</u>
Reductions:						
Taxes, fees, etc. distributed to taxing bodies and others	-	44,526,451	60	-	-	44,526,511
Deposits settled to -						
Sheriff's General Fund	888,785	-	196,128	-	-	1,084,913
Criminal Court Fund	-	-	343,532	-	-	343,532
Clerk of Court	322,867	-	107,553	-	-	430,420
District Attorney	-	-	208,269	-	-	208,269
Indigent Defender Board	-	-	217,520	-	-	217,520
Jury compensation fee	-	-	83,038	-	-	83,038
Inmates	-	-	-	583,942	-	583,942
Attorneys, litigants, etc.	614,768	-	-	-	-	614,768
Bond refunds	-	-	93,902	-	-	93,902
Other reductions	-	-	540,596	-	106,565	647,161
Total reductions	<u>1,826,420</u>	<u>44,526,451</u>	<u>1,790,598</u>	<u>583,942</u>	<u>106,565</u>	<u>48,833,976</u>
Balances, end of year	<u>\$ 151,513</u>	<u>\$ 169,960</u>	<u>\$ 428,183</u>	<u>\$ 31,667</u>	<u>\$ 86,121</u>	<u>\$ 867,444</u>

STATE OF LOUISIANA, PARISH OF IBERIA

AFFIDAVIT

Louis Ackal, Sheriff of Iberia Parish

BEFORE ME, the undersigned authority, personally came and appeared, Louis Ackal, the Sheriff of Iberia Parish, State of Louisiana, who after being duly sworn, deposed and said:

The following information is true and correct:

\$169,960 is the amount of cash on hand in the tax collector account on June 30, 2019;

He further deposed and said:

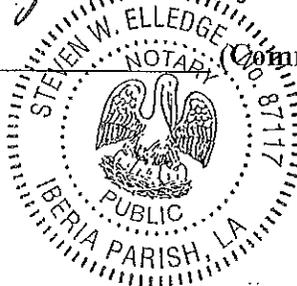
All itemized statements of the amount of taxes collected for tax year 2018, by taxing authority, are true and correct.

All itemized statements of all taxes assessed and uncollected, which indicate the reasons for the failure to collect, by taxing authority, are true and correct.

Louis M. Ackal
Sheriff of Iberia Parish

SWORN to and subscribed before me, Notary, this 16th day of September 16, 2019, in my office in New Iberia, Louisiana.

Steven W. Elledge (Signature)
Steven W. Elledge (Print), # 87117
Notary Public
© Death (Commission)



**INTERNAL CONTROL, COMPLIANCE,
AND OTHER MATTERS**

KOLDER, SLAVEN & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

C. Burton Kolder, CPA*
Victor R. Slaven, CPA*
Gerald A. Thibodeaux, Jr., CPA*
Robert S. Carter, CPA*
Arthur R. Mixon, CPA*
Brad E. Kolder, CPA, JD*
Stephen J. Anderson, CPA*
Christine C. Doucet, CPA
Wanda F. Arcement, CPA, CVA
Bryan K. Joubert, CPA
Matthew E. Margaglio, CPA
Casey L. Ardoin, CPA, CFE

183 S. Beadle Rd. 11929 Bricksome Ave.
Lafayette, LA 70508 Baton Rouge, LA 70816
Phone (337) 232-4141 Phone (225) 293-8300

1428 Metro Dr. 450 E. Main St.
Alexandria, LA 71301 New Iberia, LA 70560
Phone (318) 442-4421 Phone (337) 367-9204

200 S. Main St. 1201 David Dr.
Abbeville, LA 70510 Morgan City, LA 70380
Phone (337) 893-7944 Phone (985) 384-2020

434 E. Main St. 332 W. Sixth Ave.
Ville Platte, LA 70586 Oberlin, LA 70655
Phone (337) 363-2792 Phone (337) 639-4737

INDEPENDENT AUDITOR'S REPORT ON
INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

WWW.KCSRCPAS.COM

* A Professional Accounting Corporation

The Honorable Louis Ackal
Iberia Parish Sheriff
New Iberia, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Iberia Parish Sheriff (the Sheriff) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Sheriff's basic financial statements and have issued our report thereon dated December 10, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Sheriff's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff's internal control. Accordingly, we do not express an opinion on the effectiveness of the Sheriff's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify certain deficiencies in internal control, described in the accompanying summary schedule of current and prior year audit findings and management's corrective action plan as items 2019-001 through 2019-002 to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Sheriff's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* and which is described in the accompanying summary schedule of current and prior year audit findings and management's corrective action plan as item 2019-003.

The Sheriff's Response to Findings

The Sheriff's response to findings identified in our audit are described in the accompanying summary schedule of current and prior year audit findings and management's corrective action plan. The Sheriff's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Although the intended use of this report may be limited, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document in accordance with Louisiana Revised Statute 44:6.

Kolder, Slaven & Company, LLC
Certified Public Accountants

New Iberia, Louisiana
December 10, 2019

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Summary Schedule of Current and Prior Year Audit Findings
And Management's Corrective Action Plan

Part I. Current Year Findings and Management's Corrective Action Plan

A. Internal Control Finding -

2019-001 Inadequate Segregation of Accounting Functions

Fiscal year finding initially occurred: Unknown

CRITERIA: The Sheriff should have a control policy according to which no person should be given responsibility for more than one related function.

CONDITION: The Sheriff did not have adequate segregation of functions within the accounting system.

CAUSE: Due to the size of the Sheriff, there are a small number of available employees.

EFFECT: The Sheriff has employees that are performing more than one related function.

RECOMMENDATION: The Sheriff should establish and monitor mitigating controls over functions that are not completely segregated.

MANAGEMENT'S CORRECTIVE ACTION PLAN: Due to the size of the operations and the cost-benefit of additional personnel, it may not be feasible to achieve complete segregation of duties.

2019-002 Failure to Remit Payroll Taxes

Fiscal year finding initially occurred: 2019

CRITERIA: The Sheriff should have controls over their payroll process to ensure that payroll taxes are properly remitted to the Department of the Treasury.

CONDITION: The Sheriff did not have adequate controls to ensure all payroll taxes were properly remitted to the Department of the Treasury.

CAUSE: The Sheriff did not have adequate procedures in place to verify that all payroll taxes for the third quarter of 2018 were remitted to the Department of the Treasury.

EFFECT: The Sheriff did not remit payroll taxes totaling \$5,024 for the third quarter of 2018.

RECOMMENDATION: The Sheriff should establish policies and procedures to ensure all payroll taxes are properly remitted to the appropriate federal agencies by the prescribed deadline.

MANAGEMENT'S CORRECTIVE ACTION PLAN: The Sheriff will review its payroll procedures to ensure that payroll taxes are remitted to the appropriate agencies by the prescribed deadlines.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

**Summary Schedule of Current and Prior Year Audit Findings
And Management's Corrective Action Plan**

B. Compliance Findings -

2019-003 Failure to Remit Payroll Taxes

See Internal Control finding 2019-002.

Part II. Prior Year Findings and Management's Corrective Action Plan:

Internal Control Findings –

2018-001

CONDITION: The Sheriff did not have adequate segregation of functions within the accounting system.

MANAGEMENT'S CORRECTIVE ACTION PLAN: Due to the size of the operations and the cost-benefit of additional personnel, it may not be feasible to achieve complete segregation of duties.

CURRENT STATUS: Unresolved – See Internal Control Finding 2019-001.

2018-002

CONDITION: The Sheriff did not have a staff person with the necessary qualifications and training to apply GAAP in recording their financial transactions or to prepare their financial statements and related notes.

MANAGEMENT'S CORRECTIVE ACTION PLAN: Management should evaluate the cost-benefit of establishing internal controls over the preparation of the financial statements and related notes in accordance with GAAP.

CURRENT STATUS: Resolved.

2018-003

CONDITION: The Sheriff's accounts payable subsidiary was being reconciled to the general ledger; however, all differences were not properly identified and recorded on the general ledger. As a result, the General Fund does not reflect all payables at the end of the fiscal year.

MANAGEMENT'S CORRECTIVE ACTION PLAN: Management has revised their procedures for recording transactions on the subsidiary ledgers that should eliminate and/or assist in resolving any differences identified on the monthly reconciliations.

CURRENT STATUS: Resolved.

IBERIA PARISH SHERIFF
New Iberia, Louisiana

Independent Accountant's Report
On Applying Agreed-Upon Procedures

Year Ended June 30, 2019

KOLDER, SLAVEN & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

C. Burton Kolder, CPA*
Victor R. Slaven, CPA*
Gerald A. Thibodeaux, Jr., CPA*
Robert S. Carter, CPA*
Arthur R. Mixon, CPA*
Brad E. Kolder, CPA, JD*
Stephen J. Anderson, CPA*
Christine C. Doucet, CPA
Wanda F. Arcement, CPA, CVA
Bryan K. Joubert, CPA
Matthew E. Margaglio, CPA
Casey L. Ardoin, CPA, CFE

183 S. Beadle Rd.
Lafayette, LA 70508
Phone (337) 232-4141

11929 Bricksome Ave.
Baton Rouge, LA 70816
Phone (225) 293-8300

1428 Metro Dr.
Alexandria, LA 71301
Phone (318) 442-4421

450 E. Main St.
New Iberia, LA 70560
Phone (337) 367-9204

200 S. Main St.
Abbeville, LA 70510
Phone (337) 893-7944

1201 David Dr.
Morgan City, LA 70380
Phone (985) 384-2020

434 E. Main St.
Ville Platte, LA 70586
Phone (337) 363-2792

332 W. Sixth Ave.
Oberlin, LA 70655
Phone (337) 639-4737

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

* A Professional Accounting Corporation

WWW.KCSRCPAS.COM

The Honorable Louis Ackal
Iberia Parish Sheriff and the
Louisiana Legislative Auditor

We have performed the procedures enumerated below, which were agreed to by Iberia Parish Sheriff (Sheriff) and the Louisiana Legislative Auditor (LLA) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period July 1, 2018 through June 30, 2019. The Sheriff's management is responsible for those C/C areas identified in the SAUPs.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Written Policies and Procedures

1. We obtained and inspect the entity's written policies and procedures and observed that they address each of the following categories and subcategories (if applicable to public funds and the entity's operations):
 - a) **Budgeting**, including preparing, adopting, monitoring, and amending the budget
 - b) **Purchasing**, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes.
 - c) **Disbursements**, including processing, reviewing, and approving
 - d) **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g. periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).
 - e) **Payroll/Personnel**, including (1) payroll processing, and (2) reviewing and approving time and attendance records, including leave and overtime worked.

- f) **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process
- g) **Credit Cards (and debit cards, fuel cards, P-Cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases)
- h) **Travel and expense reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers
- i) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy.
- j) **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.
- k) **Disaster Recovery/Business Continuity** including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

Board or Finance Committee

(Procedures were not applied due to the Sheriff not having a board/finance committee oversight board.)

- 2. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:
 - a) Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.
 - b) For those entities reporting on the governmental accounting model, observe that the minutes referenced or included monthly budget-to-actual comparisons on the general fund and major special revenue funds, as well as monthly financial statements (or budget-to-actual comparisons, if budgeted) for major proprietary funds.
 - c) For governmental entities, obtain the prior year audit report and observe the unrestricted fund balance in the general fund. If the general fund had a negative ending unrestricted fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unrestricted fund balance in the general fund.

Bank Reconciliations

- 3. We obtained a listing of client bank accounts for the fiscal period from management and management's representation that the listing is complete. We asked management to identify the entity's main operating account. We selected the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). We randomly selected one month from the fiscal period, obtained and inspected the corresponding bank statement and reconciliation for selected each account, and observed that:

- a) Bank reconciliations included evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated, electronically logged);
- b) Bank reconciliations included evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and
- c) Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

Collections

4. We obtained a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. We randomly selected 5 deposit sites (or all deposit sites if less than 5).
5. For each deposit site selected, obtained a listing of collection locations and management's representation that the listing is complete. We randomly selected one collection location for each deposit site (i.e. 5 collection locations for 5 deposit sites), obtained and inspected written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observed that job duties are properly segregated at each collection location such that:
 - a) Employees that are responsible for cash collections do not share cash drawers/registers.
 - b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.
 - c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.
 - d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions are not responsible for collecting cash, unless another employee verifies the reconciliation.
6. We inquired of management that all employees who have access to cash are covered by a bond or insurance policy for theft.
7. We randomly selected two deposit dates for each of the 5 bank accounts selected for procedure #3 under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). Obtained supporting documentation for each of the 10 deposits and:
 - a) Observed that receipts are sequentially pre-numbered.
 - b) Traced sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.
 - c) Traced the deposit slip total to the actual deposit per the bank statement.
 - d) Observed that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100).
 - e) Traced the actual deposit per the bank statement to the general ledger.

Non-Payroll Disbursements (excluding card purchases/payments, travel reimbursements, and petty cash purchases)

(The following procedures were not performed since there were no exceptions in the prior year.)

8. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).
9. For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:
 - a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.
 - b) At least two employees are involved in processing and approving payments to vendors.
 - c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.
 - d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.
10. For each location selected under #8 above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction and:
 - a) Observe that the disbursement matched the related original invoice/billing statement.
 - b) Observe that the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.

Credit Cards/Debit Cards/Fuel Cards/P-Cards

(The following procedures were not performed since there were no exceptions in the prior year.)

11. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.
12. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:
 - a) Observe that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing, by someone other than the authorized card holder. [Note: Requiring such approval may constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality); these instances should not be reported.]]
 - b) Observe that finance charges and late fees were not assessed on the selected statements.

13. Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e. each card should have 10 transactions subject to testing). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only).

Travel and Travel-Related Expense Reimbursements (excluding card transactions)

(The following procedures were not performed since there were no exceptions in the prior year.)

14. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:
- a) If reimbursed using a per diem, agree the reimbursement rate to those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).
 - b) If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.
 - c) Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).
 - d) Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

Contracts

(The following procedures were not performed since there were no exceptions in the prior year.)

15. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternately, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:
- a) Observe that the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.
 - b) Observe that the contract was approved by the governing body/board, if required by policy or law (e.g. Lawrason Act, Home Rule Charter).
 - c) If the contract was amended (e.g. change order), observe that the original contract terms provided for such an amendment.
 - d) Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

Payroll and Personnel

(The following procedures were not performed since there were no exceptions in the prior year.)

16. Obtain a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees/officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.
17. Randomly select one pay period during the fiscal period. For the 5 employees/officials selected under #16 above, obtain attendance records and leave documentation for the pay period, and:
 - a) Observe that all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). (Note: Generally, an elected official is not eligible to earn leave and does not document his/her attendance and leave. However, if the elected official is earning leave according to policy and/or contract, the official should document his/her daily attendance and leave.)
 - b) Observe that supervisors approved the attendance and leave of the selected employees/officials.
 - c) Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.
18. Obtain a listing of those employees/officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees/officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations, agree the hours to the employee/officials' cumulative leave records, and agree the pay rates to the employee/officials' authorized pay rates in the employee/officials' personnel files.
19. Obtain management's representation that employer and employee portions of payroll taxes, retirement contributions, health insurance premiums, and workers' compensation premiums have been paid, and associated forms have been filed, by required deadlines.

Ethics

20. We obtained a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. We randomly selected 5 employees/officials, obtained ethics documentation from management, and:
 - a. Observed that the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period.
 - b. Observed that the documentation demonstrates each employee/official attested through signature verification that he or she has read the entity's ethics policy during the fiscal period.

Debt Service

(The following procedures were not performed since there were no exceptions in the prior year.)

21. Obtain a listing of bonds/notes issued during the fiscal period and management's representation that the listing is complete. Select all bonds/notes on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each bond/note issued.
22. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants.

Other

(The following procedures were not performed since there were no exceptions in the prior year.)

23. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled.
24. Observe that the entity has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

Exceptions:

No exceptions were found as a result of applying the procedures listed above except:

Written Policies and Procedures:

1. The Sheriff does not have written policies and procedures for documentation required to be maintained for all bids and price quotes, receipts, payroll/personnel, contracting, ethics, debt service, and disaster recovery/business continuity.

Management's response: The Sheriff will update their written policies and procedures to include all categories and subcategories identified by the Louisiana Legislative Auditor.

Bank Reconciliations:

2. The Sheriff did not have evidence of researching items outstanding greater than 12 months on the four of the five selected bank reconciliations.

Management's response: The Sheriff will research and resolve items outstanding greater than 12 months on the bank reconciliations.

Collections:

3. Of the five selected deposit sites, two deposit sites did not make deposits within one business day.

Management's response: The Sheriff will ascertain that all collections of \$100 or more will be deposited within one business day of receipt.

4. Of the five selected collection locations, two locations share cash drawers.

Management's response: The Sheriff will review their policies and procedures related to cash collections and make any necessary changes that are deemed appropriate.

Ethics

5. There was no documentation that demonstrated the five employees selected for testing had annually attested through signature verification that he or she had read the entity's ethics policy.

Management's response: The Sheriff will adopt written ethics policies and procedures to include having their employees annually attest through signature verification that the policy has been read.

We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures; other matters might have come to our attention that would have been reported to you.

This report is intended to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Kolder, Slaven & Company, LLC
Certified Public Accountants

New Iberia, Louisiana
December 10, 2019