

**CALDWELL PARISH FIRE PROTECTION BOARD,  
DISTRICT NO. 1  
Columbia, Louisiana**

**Annual Financial Statements**

**As of and for the Year Ended  
December 31, 2018**

CALDWELL PARISH FIRE PROTECTION BOARD,  
DISTRICT NO. 1  
Columbia, Louisiana

Annual Financial Statements

As of and for the Year Ended December 31, 2018

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*M. Carleen Dumas*  
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**Accountant's Compilation Report**

BOARD OF COMMISSIONERS  
CALDWELL PARISH FIRE PROTECTION BOARD,  
DISTRICT NO. 1  
Columbia, Louisiana

Management is responsible for the accompanying financial statements of the governmental activities and major fund information of Caldwell Parish Fire Protection Board, District No. 1, a component unit of Caldwell Parish, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. I have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. I did not audit or review the financial statements nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

**Supplementary Information**

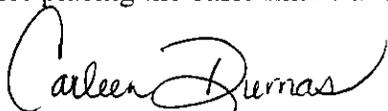
The accompanying schedule of compensation, benefits, and other payments to agency head and board of commissioners and the schedule of prior year findings are presented for purpose of additional analysis and are not a required part of the basic financial statements. The information is the representation of management. The information was subject to my compilation engagement, but I have not audited or reviewed the supplementary information, and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

**Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the budgetary comparison schedule on page 17 be presented to supplement the basic financial statements. Such information is presented for the purpose of additional analysis and, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. This information is the representation of management. I have not performed an audit, review, or compilation on the required supplementary information, and, accordingly, I do not express an opinion, a conclusion, nor provide any assurance on such information.

BOARD OF COMMISSIONERS  
CALDWELL PARISH FIRE PROTECTION BOARD,  
DISTRICT NO. 1  
Columbia, Louisiana

Management has omitted Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

A handwritten signature in cursive script that reads "Carleen Dumas".

Calhoun, Louisiana  
June 4, 2019

## **BASIC FINANCIAL STATEMENTS**

**Statement A**

CALDWELL PARISH FIRE PROTECTION BOARD, DISTRICT NO. 1  
Columbia, Louisiana

STATEMENT OF NET POSITION  
December 31, 2018

	<u>GOVERNMENTAL ACTIVITIES</u>
<b>ASSETS</b>	
Cash	\$69,770
Receivables - sales tax	1,961
Capital assets	<u>393,862</u>
TOTAL ASSETS	<u>465,593</u>
<b>LIABILITIES</b>	
Accounts payable	1,424
Due to others	<u>15,000</u>
TOTAL LIABILITIES	<u>16,424</u>
<b>NET POSITION</b>	
Net investment in capital assets	393,862
Unrestricted	<u>55,307</u>
TOTAL NET POSITION	<u><u>\$449,169</u></u>

See accompanying notes and accountant's compilation report.

**Statement B**

CALDWELL PARISH FIRE PROTECTION BOARD, DISTRICT NO. 1  
Columbia, Louisiana

STATEMENT OF ACTIVITIES  
For the Year Ended December 31, 2018

	<u>GOVERNMENTAL ACTIVITIES</u>
<b>Expenses:</b>	
Public safety - fire protection	\$99,832
<b>Program revenues:</b>	
Operating grants	9,750
Net (expense) revenue	<u>(90,082)</u>
<b>General revenues:</b>	
Sales taxes	25,815
State fire insurance rebate	16,282
Interest earnings	27
Miscellaneous	698
Total general revenues	<u>42,822</u>
<b>Change in net position</b>	(47,260)
<b>Net position - beginning</b>	<u>496,429</u>
<b>Net position - ending</b>	<u><u>\$449,169</u></u>

See accompanying notes and accountant's compilation report.

**Statement C**

CALDWELL PARISH FIRE PROTECTION BOARD, DISTRICT NO. 1  
Columbia, Louisiana

BALANCE SHEET - GOVERNMENTAL FUND  
December 31, 2018

	<u>GENERAL FUND</u>
<b>ASSETS</b>	
Cash	\$69,770
Receivables - sales tax	<u>1,961</u>
<b>TOTAL ASSETS</b>	<b><u><u>\$71,731</u></u></b>
<b>LIABILITIES AND FUND BALANCES</b>	
Liabilities:	
Accounts payable	\$1,424
Due to others	<u>15,000</u>
<b>Total liabilities</b>	<u>16,424</u>
Fund balance - unassigned	<u>55,307</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b><u><u>\$71,731</u></u></b>
<b>Reconciliation of the Balance Sheet of Governmental Fund To the Statement of Net Position:</b>	
Fund balance - unassigned - General Fund	\$55,307
Amount reported for net position of governmental activities in the Statement of Net Position (Statement A) is different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the fund	<u>393,862</u>
Net position of governmental activities (Statement A)	<u><u>\$449,169</u></u>

See accompanying notes and accountant's compilation report.

CALDWELL PARISH FIRE PROTECTION BOARD, DISTRICT NO. 1  
Columbia, Louisiana

STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE - GOVERNMENTAL FUND  
For the Year Ended December 31, 2018

	GENERAL FUND
<b>REVENUES</b>	
Sales taxes	\$25,815
Intergovernmental revenue:	
Local grant	9,750
State fire insurance rebate	16,282
Interest earnings	27
Miscellaneous	698
Total revenues	52,572
<b>EXPENDITURES</b>	
Public safety - fire protection:	
Current:	
Operating services	26,592
Materials and supplies	16,966
Travel and other	1,632
Capital outlay	2,615
Total expenditures	47,805
<b>NET CHANGE IN FUND BALANCE</b>	4,767
<b>FUND BALANCE AT BEGINNING OF YEAR</b>	50,540
<b>FUND BALANCE AT END OF YEAR</b>	\$55,307

(Continued)

See accompanying notes and accountant's compilation report.

CALDWELL PARISH FIRE PROTECTION BOARD, DISTRICT NO. 1  
Columbia, Louisiana

STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE - GOVERNMENTAL FUND (Contd.)  
For the Year Ended December 31, 2018

	<u>GENERAL FUND</u>
<b>Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Fund to the Statement of Activities:</b>	
Net change in fund balance - General Fund	\$4,767
Amount reported for governmental activities in the Statement of Activities (Statement B) are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capital outlay expenditures in the current period.	<u>(52,027)</u>
Change in net position of governmental activities (Statement B)	<u><u>(\$47,260)</u></u>

(Concluded)

See accompanying notes and accountant's compilation report.

CALDWELL PARISH FIRE PROTECTION BOARD, DISTRICT NO. 1  
Columbia, Louisiana

Notes to the Financial Statements  
As of and for the Year Ended December 31, 2018

## INTRODUCTION

The Caldwell Parish Fire Protection Board, District No. 1 was created by the Caldwell Parish Police Jury as authorized by Louisiana Revised Statute 40:1492. The district is governed by a five member board appointed by the police jury. The district is responsible for providing fire protection within the boundaries of the district. The district has no employees.

GASB Statement No. 14, *The Reporting Entity* and No. 39, *Determining Whether Certain Organizations Are Component Units - an amendment of GASB Statement No. 14*, established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of these Statements, the Caldwell Parish Fire Protection Board, District No. 1 is considered a component unit of the Caldwell Parish Police Jury. As a component unit, the accompanying financial statements maybe included within the reporting of the primary government, either blended into those financial statements or separately reported as a discrete component unit.

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all the activities of the Caldwell Parish Fire Protection Board, District No. 1.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues.

Separate financial statements are generally provided for governmental funds and proprietary funds. All individual governmental funds and individual enterprise funds are reported as separate columns in the fund financial statements. The Caldwell Parish Fire Protection Board, District No. 1 has only one governmental fund.

See accountant's compilation report.

CALDWELL PARISH FIRE PROTECTION BOARD,  
DISTRICT NO. 1  
Notes to the Financial Statements

**B. Measurement Focus, Basis of Accounting, and  
Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, revenues are considered to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

Sales taxes associated with the current fiscal period are considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the district.

The Caldwell Parish Fire Protection Board, District No. 1 reports the following governmental fund:

**General Fund**

The General fund is the general operating fund of the district and accounts for all financial resources.

**C. Deposits**

Cash includes amounts in interest-bearing demand deposits. State law limits the district's credit risk by restricting the district's investments to collateralized certificates of deposits, government-backed securities, commercial paper, the state sponsored investment pool, and mutual funds consisting solely of government-backed securities.

See accountant's compilation report.

CALDWELL PARISH FIRE PROTECTION BOARD,  
DISTRICT NO. 1  
Notes to the Financial Statements

**D. Receivables**

The district receives a pro-rata share of a one-fourth of one percent parishwide (excluding the Town of Columbia) sales tax approved by the voters in Caldwell Parish on October 19, 1985 for fire protection in the parish. The sales tax is collected by the police jury and remitted to the district net of its pro-rata share of the cost of collection.

Receivables are generally shown net of an allowance for uncollectible accounts. These statements contain no provision for uncollectible accounts. The district is of the opinion that such an allowance would be immaterial in relation to the financial statements taken as a whole.

**E. Capital Assets**

Capital assets, which consist of land, buildings, vehicles, and equipment are reported in the governmental activities column in the government-wide financial statements. Land, and buildings are recorded at estimated historical cost. Ninety-nine percent of the amount recorded as vehicles and equipment was donated to the district from other agencies and is recorded at estimated fair market value on the date of donation. The Caldwell Parish Fire Protection Board, District No. 1 maintains a threshold level of \$1,000 or more for capitalizing capital assets. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized.

All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

	Estimated Lives
Buildings	25 years
Vehicles and equipment	5 -15 years

**F. Net Position/Fund Balance**

For the government-wide statement of net position, net position is reported as restricted when constraints placed on net asset use are either:

1. externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments; or
2. imposed by law through constitutional provisions or enabling legislation.

See accountant's compilation report.

CALDWELL PARISH FIRE PROTECTION BOARD,  
DISTRICT NO. 1  
Notes to the Financial Statements

Fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which funds can be spent. Fund balance should be reported as restricted when constraints on the use of the funds meet the same criteria as restricted net position in the government-wide statement of net position as noted in the previous paragraph. Amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the board of commissioners are reported as committed fund balance. Assigned fund balance are amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The board of commissioners is authorized to assign amounts to a specific purpose. Unassigned fund balance is the residual classification and represents fund balance that has not been restricted, committed, or assigned to a specific purpose.

At December 31, 2018, the District's had only unassigned fund balance in the General Fund.

**G. Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities, disclosures, and revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

**2. STEWARDSHIP, COMPLIANCE, AND  
ACCOUNTABILITY**

**Budget Information**

The Caldwell Parish Fire Protection Board, District No. 1 uses the following budget practices:

A proposed budget for the General Fund, prepared on the modified accrual basis of accounting, is adopted by the board of commissioners each year.

Appropriations lapse at year-end and must be reappropriated for the following year to be expended. Encumbrance accounting is not used by the district.

See accountant's compilation report.

CALDWELL PARISH FIRE PROTECTION BOARD,  
DISTRICT NO. 1  
Notes to the Financial Statements

Budgeted amounts included in the accompanying financial statements include the original adopted budget. There were no budget amendments during the year.

The following individual fund's actual expenditures exceeded budgeted expenditures for the year ended December 31, 2018:

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Unfavorable Variance</u>
General Fund	<u>\$40,100</u>	<u>\$40,100</u>	<u>\$47,805</u>	<u>\$7,705</u>

**3. DEPOSITS IN FINANCIAL INSTITUTIONS**

At December 31, 2018, the district has cash as follows:

Interest-bearing checking account	\$41,936
Savings account	<u>27,834</u>
Total	<u>\$69,770</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. Cash (bank balances) at December 31, 2018, are fully secured from risk by federal deposit insurance.

**4. CAPITAL ASSETS**

Capital assets as of and for the year ended December 31, 2018, are as follows:

	<u>Balance at January 1, 2018</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance at December 31, 2018</u>
Governmental activities:				
Capital assets not being depreciated:				
Land	<u>\$10,000</u>	<u>NONE</u>	<u>NONE</u>	<u>\$10,000</u>
Capital assets being depreciated:				
Buildings	286,575			286,575

See accountant's compilation report.

CALDWELL PARISH FIRE PROTECTION BOARD,  
DISTRICT NO. 1  
Notes to the Financial Statements

	Balance at January 1, 2018	Increases	Decreases	Balance at December 31, 2018
Vehicles and equipment	<u>\$1,262,500</u>	<u>\$2,615</u>		<u>\$1,265,115</u>
Total	<u>1,549,075</u>	<u>2,615</u>	NONE	<u>1,551,690</u>
Less accumulated depreciation for:				
Buildings	127,311	11,232		138,543
Vehicles and equipment	<u>985,875</u>	<u>43,410</u>		<u>1,029,285</u>
Total accumulated depreciation	<u>1,113,186</u>	<u>54,642</u>	NONE	<u>1,167,828</u>
Total assets being depreciated, net	<u>435,889</u>	<u>(52,027)</u>	NONE	<u>383,862</u>
Total assets	<u><u>\$445,889</u></u>	<u><u>(\$52,027)</u></u>	<u><u>NONE</u></u>	<u><u>\$393,862</u></u>

Depreciation expense of \$54,642 for the year ended December 31, 2018 was charged to the public safety function in the statement of activities.

**5. DUE TO OTHERS**

On November 6, 2018, Homeland Bank deposited \$15,000 into the District's savings account in error. It was brought to the attention of the bank on May 31, 2019, and the bank transferred the funds to the appropriate account. This amount is reported in the accompanying financial statements as Due To Others at December 31, 2018.

**6. SUBSEQUENT EVENTS**

The District has evaluated subsequent events through June 4, 2019, the date which the financial statements were available to be issued.

See accountant's compilation report.

**REQUIRED SUPPLEMENTAL INFORMATION**

See accountant's compilation report.

CALDWELL PARISH FIRE PROTECTION BOARD,  
DISTRICT NO. 1  
Columbia, Louisiana

SCHEDULE OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -  
GENERAL FUND

For the Year Ended December 31, 2018

	Budgeted .....Amounts.....		Actual Amounts (Budgetary Basis - GAAP)	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Sales taxes	\$24,000	\$24,000	\$25,815	\$1,815
Intergovernmental revenues:				
Local grant	9,000	9,000	9,750	750
State fire insurance rebate	18,000	18,000	16,282	(1,718)
Interest earnings			27	27
Miscellaneous			698	698
Total revenues	<u>51,000</u>	<u>51,000</u>	<u>52,572</u>	<u>1,572</u>
<b>EXPENDITURES</b>				
Public safety - fire protection:				
Operating services	29,400	29,400	26,592	2,808
Materials and supplies	9,500	9,500	16,966	(7,466)
Travel and other	1,200	1,200	1,632	(432)
Capital outlay			2,615	(2,615)
Total expenditures	<u>40,100</u>	<u>40,100</u>	<u>47,805</u>	<u>(7,705)</u>
<b>NET CHANGE IN FUND BALANCE</b>	10,900	10,900	4,767	(6,133)
<b>FUND BALANCE AT BEGINNING OF YEAR</b>	<u>NONE</u>	<u>NONE</u>	<u>50,540</u>	<u>50,540</u>
<b>FUND BALANCE AT END OF YEAR</b>	<u>\$10,900</u>	<u>\$10,900</u>	<u>\$55,307</u>	<u>\$44,407</u>

There were no budget amendments during the year ended December 31, 2018.

See accountant's compilation report.

**SUPPLEMENTAL INFORMATION SCHEDULE**

See accountant's compilation report.

CALDWELL PARISH FIRE PROTECTION BOARD,  
DISTRICT NO. 1  
Columbia, Louisiana

SUPPLEMENTAL INFORMATION SCHEDULE  
As of and For the Year Ended December 31, 2018

**SCHEDULE OF COMPENSATION, BENEFITS  
AND OTHER PAYMENTS TO AGENCY HEAD  
AND BOARD OF COMMISSIONERS**

The Schedule of Compensation, Benefits and Other Payments to Agency Head and Board of Commissioners is presented in compliance with Louisiana Revised Statute 24:513 A (3) and House Concurrent Resolution No. 54 of the 1979 Legislative Session. Caldwell Parish Fire Protection Board, District No. 1 board of commissioners are entitled to \$30 per meeting attended but the commissioners elected not to receive pay for all meetings attended during 2018.

**SCHEDULE OF PRIOR YEAR FINDINGS**

The follow-up and corrective action taken on all prior year findings is presented in Schedule 3.

See accountant's compilation report.

CALDWELL PARISH FIRE PROTECTION BOARD,  
DISTRICT NO. 1  
Columbia, Louisiana

SCHEDULE OF COMPENSATION, BENEFITS AND  
OTHER PAYMENTS TO AGENCY HEAD AND  
BOARD OF COMMISSIONERS

For the Year Ended December 31, 2018

**BOARD COMPENSATION:**

Agency Head - Kenny Dannehl - President - Training	\$180
Randy Duchesne	NONE
Tony Childress	NONE
James Carroll	NONE
A.B. Masters	<u>NONE</u>
Total	<u>\$180</u>

See accountant's compilation report.

CALDWELL PARISH FIRE PROTECTION BOARD,  
DISTRICT NO. 1  
Columbia, Louisiana

SCHEDULE OF PRIOR YEAR FINDINGS  
For the Year Ended December 31, 2018

<u>Reference Number</u>	<u>Fiscal Year Finding Initially Occurred</u>	<u>Description of Finding</u>	<u>Status of Finding</u>
2017-001	2017	Noncompliance with Local Government Budget Act	Unresolved.

See accountant's compilation report.

CALDWELL PARISH FIRE PROTECTION BOARD,  
DISTRICT NO. 1  
Columbia, Louisiana

CURRENT YEAR FINDINGS AND  
CORRECTIVE ACTION PLAN  
For the Year Ended December 31, 2018

**2018-001. Noncompliance with Local Government Budget Act**

Criteria: The Local Government Budget Act requires the District to adopt a budget amendment when actual expenditures exceed budgeted expenditures by 5% or more. The Local Government Budget Act also requires that the District adopt its budget in an open meeting before the end of the prior fiscal year.

Condition: Actual expenditures exceeded budgeted expenditures by \$7,705 or (19%). The 2018 budget was approved on January 11, 2018.

Cause: The District failed to amend its budget and failed to adopt the 2018 budget prior to January 1, 2018.

Effect: Noncompliance with the Local Government Budget Act.

Recommendation: The Board of Commissioners should adopt a budget amendment in an open meeting whenever actual expenditures exceed budgeted expenditures by 5% or more. The Board of Commissioners should adopt its annual budget prior to January 1 of the fiscal year.

Management's Response: Management of the District will notify the Board of Commissioners whenever actual expenditures exceed budgeted expenditures and the Board of Commissioners will adopt a budget amendment. The Board of Commissioners adopted its 2019 budget prior to January 1, 2019.