

ST. JOHN THE BAPTIST Parish Constable
of Ward or District 3
RESERVE (City) Louisiana

3

Financial Statements
As of and for the Year December 31, 2018

Required by Louisiana Revised Statutes 24:513 and 24:514 to
be filed with the Legislative Auditor
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Constable (your name) ANATOLE JACOB, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of ST. JOHN THE BAPTIST Parish, Louisiana, as of December 31, 2018, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) ANATOLE JACOB, who duly sworn, deposes, and says that the Constable of Ward or District 3 and ST. JOHN THE BAPTIST Parish received \$200,000 or less in revenues and other sources for the year ended December 31, 2018, and accordingly, is required to provide a sworn financial statement and affidavit and is not required to provide for an audit, review/attestation, or compilation report for the previously mentioned fiscal year.

Anatole Jacob
Signature of Constable

Sworn to and subscribed before me, this 28 day of Feb, 2019

Robert J. "Rob" Snyder, Jr.
Justice of the Peace
Louisiana Justice Court
District 3 Reserve, LA
St. John the Baptist Parish

[Signature]
NOTARY PUBLIC SIGNATURE & SEAL

For Office Use Only:	Please Complete this Section:
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court. Release Date MAR 13 2019	Constable's Name <u>ANATOLE JACOB</u>
	Address <u>244 EAST 15</u>
	City, Zip Code <u>RESERVE 70084</u>
	Email Address <u>MEME@RTC.ONLINE.COM</u>
	Cell Phone <u>504-457-1536</u>
	Land/Fax No.

Please return the completed form by March 31 to Louisiana Legislative Auditor – Local Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397

ST. John The Baptist Parish Constable
ANATOLE JACOB (Constable Name)
 of Ward or District 3
RESERVE (City) Louisiana

Statement of Cash Receipts and Disbursements
 For the Year Ended December 31, 2018

	General Fund	Garnishment Fund Activity
CASH RECEIPTS:		
1. State & Parish salary (See Constable W-2 Form, Box 1)	<u>1. 6600</u>	
2. Fees collected (if collected) (include litter court fees)	<u>2. 4215</u>	
3. Garnishments collected (If applicable)		3. _____
4. Other _____	4. _____	
5. Total cash receipts. Add lines 1 through 4	<u>5. 10815</u>	
CASH DISBURSEMENTS:		
6. Cost of equipment purchased (fax machine, etc.)	6. _____	
7. Materials and supplies (stationery, postage, etc.)	7. _____	
8. Travel and other charges		
8a. For yourself	8a _____	
8b. For employees (If applicable)	8b _____	
9. Other operating expenses (rent, utilities, phone/fax line, etc.)	9 _____	
10. Garnishments paid to others [From total collections on Line 3]		10. _____
11. Total disbursements (add lines 6-10)	11. _____	
12. Balance Available (loss) for payment of salaries (General Fund: Line 5 less Line 11; Garnishment Fund Activity: Line 3 less Line 10)	<u>12. 10815</u>	12. _____
Salary and related benefits:		
13. Amount retained by yourself from line 12 (copy to line 1, Statement C)	13. _____	13. _____
14. Amount paid to employees (if applicable)	14. _____	14. _____
15. Total salaries paid (add lines 13 and 14)	<u>15. 10815</u>	15. _____
FUND BALANCE**		
16. Increase (decrease) in fund balance, may be \$0 (line 12 less line 15)	16. _____	16. _____
17. Fund Balance at beginning of the year, may be \$0 (Ending Fund balance from last year's report)	17. _____	17. _____
18. Fund balance (deficit) at end of the year, may be \$0 (Add lines 16 and 17)	<u>18. 10815</u>	18. _____

**Fund Balance = Amount Received minus Amount Spent. If lines 16 - 18 are zero, go to statement C, page 5.

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ANATOLE JACOB (Constable Name)
 St. John The Baptist Parish Constable
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RESERVE (City) Louisiana

**Schedule of Compensation, Benefits and Other Payments to the Constable
 For the 12 Months Ended December 31, _____**

Purpose	Dollar Amount
1. Salary (Enter total of both columns from line 13, Statement A)	1. 6600
2. Benefits-insurance	2. $225.40 \times 12 = 2704.80$
3. Benefits-retirement	3. $52.25 \times 12 = 627.00$
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on form W-2)	8.
9. Per diem	9.
10. Reimbursements**	10.
11. Travel	11.
12. Registration fees**	12. 185.00
13. Conference travel	13. $410 \times 54 = 22140$
14. Housing HOTEL CONFERENCE	14. 297.00
15. Unvouchered expenses	15.
16. Special meals	16.
17. Other EVICTION & CITATIONS	17. 4,215
18. TOTAL (enter total of lines 1-17)	18.

**Line 10: If you attended JPC Training Conference during the year being reported, add total reimbursements paid by your parish for hotel, meals, mileage, etc.

Line 12: Registration fees for the conference paid by your parish.

Lines 10 and 12 will be zero if you did NOT attend the conference.