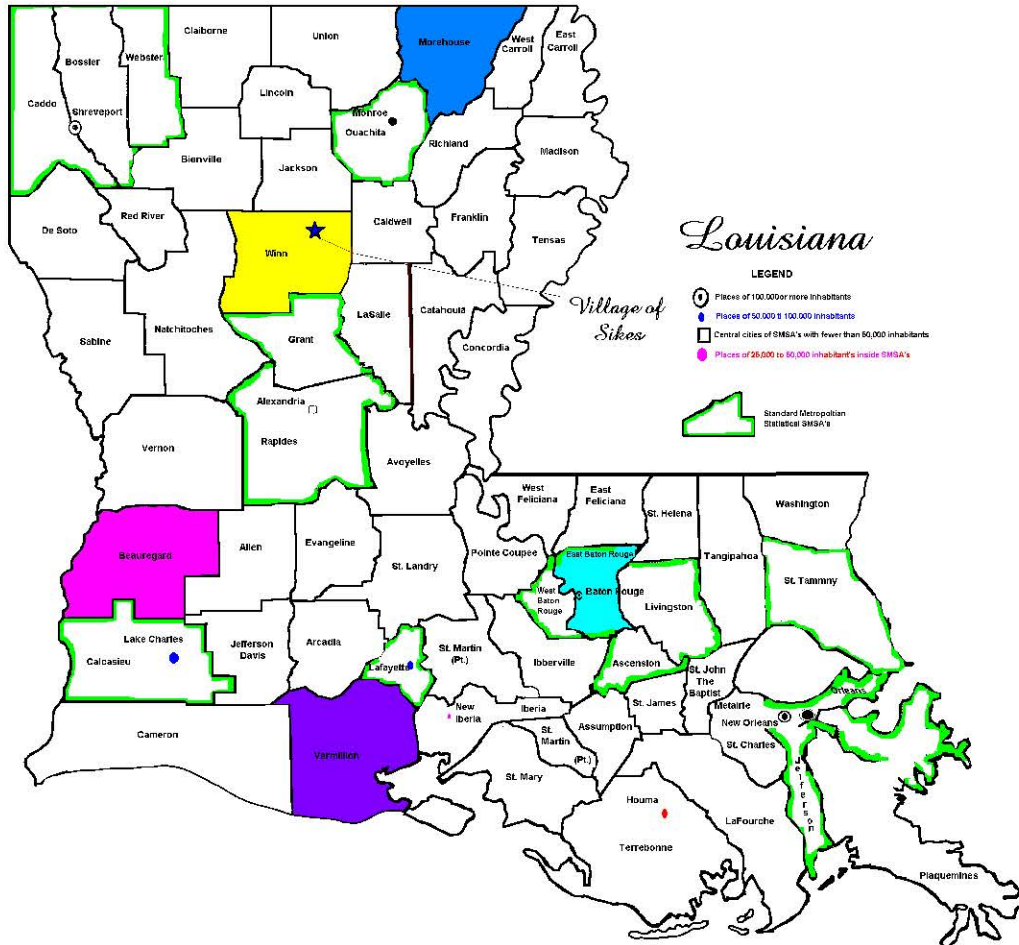


**VILLAGE OF SIKES, LOUISIANA**

**Annual Financial Statements**

**June 30, 2020**

# VILLAGE OF SIKES SIKES, LOUISIANA



The Village of Sikes was incorporated under the Lawrason Act and the Village operates under the Mayor-Board of Alderman form of government. The Village provides the following significant services to its residents as provided by its charter: public safety (police and fire), utilities (water and sewer services) and general administrative functions, including coordination of related services with Parish, State and Federal governing bodies.

**Village of Sikes, Louisiana  
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June 30, 2020**

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### MEMBERS

American Institute of  
Certified Public Accountants

Society of Louisiana  
Certified Public Accountants

Association of  
Certified Fraud Examiners

## **INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**

The Honorable Kenneth Womack, Mayor  
& Members of the Board  
Sikes, Louisiana

Management is responsible for the accompanying financial statements of the governmental activities and the business-type activities of the Village of Sikes, Louisiana, as of and for the year ended June 30, 2020, and related notes to the basic financial statements which collectively comprise the Village of Sikes' basic financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplemental information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, are required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. This information was subject to our compilation engagement; however, we have not audited or reviewed the required supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any form of assurance on such information.

### **Other Information**

The other supplementary information has been compiled from information that is the representation of management. We have not audited or reviewed the supplementary information and accordingly, we do not express an opinion or provide any assurance on such supplementary information.

*The Vercher Group*

Jena, Louisiana  
August 30, 2021

# Village of Sikes

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## MANAGEMENT'S DISCUSSION & ANALYSIS

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As management of the Village, we offer readers of the Village of Sikes' financial statements this narrative overview and analysis of the financial activities of the Village for the fiscal year ended June 30, 2020. We encourage readers to consider the information presented here in conjunction with the Village's financial statements.

The Management's Discussion and Analysis (MD&A) is an element of the new reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34 Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments issued June 1999. Certain comparative information between the current year and the prior year is required to be presented in the MD&A.

### FINANCIAL HIGHLIGHTS

#### *Governmental Funds*

- The assets of the Village exceeded its liabilities at the close of the most recent fiscal year by \$294,149 (*net position*). This is a \$445 increase from last year, mainly due to a decrease in capital assets, net of accumulated depreciation in the amount of \$13,912.
- The Village had total revenue of \$11,890, in which \$6,683 came from tax trust. This is an \$7,160 increase from last year's revenues.
- The Village had total expenditures of \$7,288, which is a \$4,805 decrease from last year, mainly due to a decrease in utilities expense in the amount of \$3,801.

#### *Enterprise Funds*

- The assets of the Village exceeded its liabilities at the close of the most recent fiscal year by \$3,428,650 (*net position*). This is a \$54,125 decrease from last year, mainly due to a decrease in capital assets, net of accumulated depreciation in the amount of \$86,208.
- The Village had total revenue of \$165,192, including operating revenues of \$154,141, non-operating revenues of \$331, and capital contributions in the amount of \$10,720. This is a \$2,944 decrease from last year, mainly due to a decrease in charges for services in the amount of \$19,899.
- The Village had total expenses of \$209,562, in which all were operating expenses. This is a \$5,580 increase from last year, mainly due to an increase in contract labor in the amount of \$16,051.

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## MD&A

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### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis are intended to serve as an introduction to the Village's basic financial statements. The Village's basic financial statements consist of two components: 1) fund financial statements, and 2) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves. The Village is a special-purpose entity engaged only in governmental activities. Accordingly, only fund financial statements are presented as the basic financial statements.

### **FUND FINANCIAL STATEMENTS**

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### **USING THIS ANNUAL REPORT**

The Village's annual report consists of financial statements that show information about the Village's funds, enterprise funds and governmental funds.

Our accountant has provided assurance in his independent accountant's report, located immediately following this Management's Discussion and Analysis, that the basic financial statements are fairly stated. Varying degrees of assurance are being provided by the accountant regarding the other information included in this report. A user of this report should read the independent accountant's report carefully to ascertain the level of assurance being provided for each of the other parts of this report.

### **Reporting the Village's Most Significant Funds**

The Village's financial statements provide detailed information about the most significant funds. The Village may establish other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using grants and other money. The Village's enterprise fund uses the following accounting approach:

All of the Village's services are reported in an enterprise fund. They are reported using the full accrual method of accounting in which all assets and all liabilities associated with the operation of these funds are included on the balance sheet. The focus of proprietary funds is on income measurement, which, together with the maintenance of equity, is an important financial indication.

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## MD&A

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### GOVERNMENTAL FUNDS

#### Comparative Statement of Net Position

The following table represents a condensed Comparative Statement of Net Position as of June 30, 2020:

	<u>2019</u>	<u>2020</u>	<u>% Change</u>
<b>Assets</b>			
Cash & Investments	\$ 4,870	\$ 19,491	300.2
Receivables	-0-	-0-	0.0
Capital Assets, Net of Accumulated Depreciation	<u>289,021</u>	<u>275,109</u>	-4.8
<b>Total Assets</b>	<u><u>293,891</u></u>	<u><u>294,600</u></u>	0.2
<b>Liabilities &amp; Net Position</b>			
Accounts, Salaries, & Other Payables	<u>187</u>	<u>451</u>	141.2
<b>Total Liabilities</b>	<u><u>187</u></u>	<u><u>451</u></u>	141.2
<b>Net Position</b>			
Net Investment in Capital Assets	289,021	275,109	-4.8
Unrestricted	<u>4,683</u>	<u>19,040</u>	306.6
<b>Total Net Position</b>	<u><u>\$ 293,704</u></u>	<u><u>\$ 294,149</u></u>	0.2

#### Comparative Changes in Fund Balances

The following table reflects the condensed Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances for the year ended June 30, 2020:

	<u>2019</u>	<u>2020</u>	<u>% Change</u>
<b>Beginning Fund Balances</b>	\$ 16,291	\$ 4,683	-71.3
Total Revenues	4,730	11,890	151.4
Total Expenditures	(12,093)	(7,288)	-39.7
Total Transfers In (Out)	<u>1,832</u>	<u>9,755</u>	432.5
Increase (Decrease) in Fund Balances	<u>(5,531)</u>	<u>14,357</u>	159.6
Prior Period Adjustment	<u>(6,077)</u>	<u>-0-</u>	-100.0
<b>Ending Fund Balances</b>	<u><u>\$ 4,683</u></u>	<u><u>\$ 19,040</u></u>	306.6

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## MD&A

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### ENTERPRISE FUNDS

#### Comparative Statement of Net Position

The following table represents a condensed Comparative Statement of Net Position as of June 30, 2020:

	<u>2019</u>	<u>2020</u>	<u>% Change</u>
<b>Assets</b>			
Cash & Investments	\$ 231,672	\$ 266,670	15.1
Receivables	10,889	13,550	24.4
Restricted Assets	10,348	12,717	22.9
Capital Assets, Net of Accumulated Depreciation	<u>3,246,322</u>	<u>3,160,114</u>	-2.7
<b>Total Assets</b>	<u>3,499,231</u>	<u>3,453,051</u>	-1.3
<b>Liabilities</b>			
Accounts, Salaries, & Other Payables	6,108	11,684	91.3
Customer Deposits	<u>10,348</u>	<u>12,717</u>	22.9
<b>Total Liabilities</b>	<u>16,456</u>	<u>24,401</u>	48.3
<b>Net Position</b>			
Net Investment in Capital Assets	3,246,322	3,160,114	-2.7
Unrestricted	<u>236,453</u>	<u>268,536</u>	13.6
<b>Total Net Position</b>	<u>\$ 3,482,775</u>	<u>\$ 3,428,650</u>	-1.6



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## MD&A

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### Comparative Changes in Net Position Enterprise Funds

The following table reflects the condensed Comparative Statement of Revenues, Expenses, and Changes in Net Position for the year ended June 30, 2020:

	<u>2019</u>	<u>2020</u>	<u>% Change</u>
Operating Revenues	\$ 134,242	\$ 154,141	14.8
Non-Operating Revenues	198	331	67.2
<b>Total Revenues</b>	<u>134,440</u>	<u>154,472</u>	14.9
Operating Expenses	203,982	209,562	2.7
Non-Operating Expenses	-0-	-0-	0.0
<b>Total Expenses</b>	<u>203,982</u>	<u>209,562</u>	2.7
<b>Income (Loss) before Transfers and Contributions</b>	<u>(69,542)</u>	<u>(55,090)</u>	-20.8
Transfers In (Out)	(1,832)	(9,755)	432.5
Capital Contributions	<u>33,696</u>	<u>10,720</u>	-68.2
<b>Increase (Decrease) in Net Position</b>	(37,678)	(54,125)	43.7
<b>Beginning Net Position</b>	<u>3,520,453</u>	<u>3,482,775</u>	-1.2
<b>Ending Net Position</b>	<u>\$ 3,482,775</u>	<u>\$ 3,428,650</u>	-1.6

### CAPITAL ASSETS

#### *Capital Assets – Governmental Fund*

At June 30, 2020, the Village had \$275,109 invested in capital assets, including equipment.

#### Capital Assets at Year-End

	<u>2019</u>	<u>2020</u>
Equipment	\$ 556,477	\$ 556,477
Accumulated Depreciation	(267,456)	(281,368)
<b>Total</b>	<u>\$ 289,021</u>	<u>\$ 275,109</u>

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## MD&A

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### CAPITAL ASSETS

#### *Capital Assets – Enterprise Fund*

At June 30, 2020, the Village had \$3,160,114 invested in capital assets, including the water system, sewer system, machinery, and equipment.

#### Capital Assets at Year-End

	<u>2019</u>	<u>2020</u>
Sewer System	\$ 671,020	\$ 671,020
Water System *	3,593,190	3,603,910
Accumulated Depreciation	<u>(1,017,888)</u>	<u>(1,114,816)</u>
<b>Total</b>	<u>\$ 3,246,322</u>	<u>\$ 3,160,114</u>

\* Land in the amount of \$600 is not being depreciated.

### CONTACTING THE VILLAGE'S FINANCIAL MANGEMENT:

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the entity's finances and to show that the entity's accountability for the money it receives. If you have questions about this report or need additional information, contact Mayor Sheryl McDaniel at the Village Hall, phone number (318) 628-2634.

## **Basic Financial Statements**

**Village of Sikes, Louisiana**  
**Statement of Net Position**  
**June 30, 2020**

	<b>PRIMARY GOVERNMENT</b>		<b>TOTAL</b>
	<b>GOVERNMENTAL ACTIVITIES</b>	<b>BUSINESS-TYPE ACTIVITIES</b>	
<b>CURRENT ASSETS</b>			
Cash & Cash Equivalents	\$ 19,491	\$ 242,287	\$ 261,778
Investments	-0-	24,383	24,383
Receivables (Net of Allowances for Uncollectables)	-0-	13,550	13,550
<b>TOTAL CURRENT ASSETS</b>	<u>19,491</u>	<u>280,220</u>	<u>299,711</u>
<b>NON-CURRENT ASSETS</b>			
Restricted Cash	-0-	12,717	12,717
Capital Assets (Net of Accumulated Depreciation)	275,109	3,160,114	3,435,223
<b>TOTAL NON-CURRENT ASSETS</b>	<u>275,109</u>	<u>3,172,831</u>	<u>3,447,940</u>
<b>TOTAL ASSETS</b>	<u>294,600</u>	<u>3,453,051</u>	<u>3,747,651</u>
<b>CURRENT LIABILITIES</b>			
Accounts, Salaries, & Other Payables	451	11,684	12,135
<b>TOTAL CURRENT LIABILITIES</b>	<u>451</u>	<u>11,684</u>	<u>12,135</u>
<b>NON-CURRENT LIABILITIES</b>			
Customer Deposits (Payable from Restricted Assets)	-0-	12,717	12,717
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>-0-</u>	<u>12,717</u>	<u>12,717</u>
<b>TOTAL LIABILITIES</b>	<u>451</u>	<u>24,401</u>	<u>24,852</u>
<b>NET POSITION</b>			
Net Investment in Capital Assets	275,109	3,160,114	3,435,223
Unrestricted	19,040	268,536	287,576
<b>TOTAL NET POSITION</b>	<u>\$ 294,149</u>	<u>\$ 3,428,650</u>	<u>\$ 3,722,799</u>

See independent accountant's report.  
The accompanying notes are an integral part of this statement.



**Village of Sikes, Louisiana**  
**Balance Sheet, Governmental Funds**  
**June 30, 2020**

<b>ASSETS</b>	
Cash	\$ 19,491
Accounts Receivable, Net	-0-
<b>TOTAL ASSETS</b>	<u>19,491</u>
 <b>LIABILITIES &amp; FUND BALANCE</b>	
Accounts Payable	451
Fund Balance, Unassigned	19,040
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<u>\$ 19,491</u>

See independent accountant's report.  
The accompanying notes are an integral part of this statement.

**Village of Sikes, Louisiana**  
**Reconciliation of the Government Funds Balance Sheet**  
**to the Government-Wide Financial Statement of Net Position**  
**June 30, 2020**

Total fund balance – governmental funds	\$	19,040
<p>Amounts reported for governmental activities in the Statement of Net Position are different because:</p>		
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the Balance Sheet – Governmental Funds.		275,109
Long-term liabilities are not due and payable in the current period and therefore are not reported in the governmental funds.		-----0-
Total Net Position of governmental activities	\$	294,149

See independent accountant's report.  
The accompanying notes are an integral part of this statement.

**Village of Sikes, Louisiana**  
**Statement of Revenues, Expenditures &**  
**Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended June 30, 2020**

<b>REVENUES</b>	
Taxes	\$ 223
Tax Trust	6,683
Miscellaneous	4,984
<b>TOTAL REVENUES</b>	<u>11,890</u>
<b>EXPENDITURES</b>	
Personnel Expense	3,520
Other Administrative	964
Utilities	1,735
Repairs & Maintenance	1,069
<b>TOTAL EXPENDITURES</b>	<u>7,288</u>
<b>REVENUES OVER(UNDER) EXPENDITURES</b>	4,602
<b>TRANSFERS IN (OUT)</b>	<u>9,755</u>
<b>NET CHANGE IN FUND BALANCE</b>	14,357
<b>FUND BALANCES – BEGINNING</b>	4,683
<b>FUND BALANCES – ENDING</b>	<u>\$ 19,040</u>

See independent accountant's report.  
The accompanying notes are an integral part of this statement.



**Village of Sikes, Louisiana**  
**Reconciliation of the Statement of Revenues, Expenditures,**  
**& Changes in Fund Balances of Governmental Funds**  
**To the Statement of Activities**  
**For the Year Ended June 30, 2020**

Net change in fund balance – total governmental funds	\$	14,357
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Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount which capital outlays exceeded depreciation in the current period.

Capital Outlay	-0-	
Depreciation	<u>(13,912)</u>	(13,912)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on Net Position. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. The detail of these differences in the treatment of long-term debt and related items is as follows:

Principal Payments		<u>-0-</u>
Change in Net Position of governmental activities	\$	<u>445</u>

See independent accountant's report.  
The accompanying notes are an integral part of this statement.

**Village of Sikes, Louisiana**  
**Statement of Net Position, Proprietary Funds**  
**June 30, 2020**

		<b>BUSINESS TYPE ACTIVITIES ENTERPRISE FUND WATER &amp; SEWER FUND</b>
<b>CURRENT ASSETS</b>		
Cash & Cash Equivalents	\$	242,287
Investments		24,383
Receivables (Net of Allowances for Uncollectible)		13,550
<b>TOTAL CURRENT ASSETS</b>		<b>280,220</b>
 <b>NON-CURRENT ASSETS</b>		
Restricted Cash		12,717
Capital Assets (Net of Accumulated Depreciation)		3,160,114
<b>TOTAL NON-CURRENT ASSETS</b>		<b>3,172,831</b>
 <b>TOTAL ASSETS</b>		<b>3,453,051</b>
 <b>CURRENT LIABILITIES</b>		
Accounts, Salaries, & Other Payables		11,684
<b>TOTAL CURRENT LIABILITIES</b>		<b>11,684</b>
 <b>NON-CURRENT LIABILITIES</b>		
Customer Deposits (Payable From Restricted Assets)		12,717
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>12,717</b>
 <b>TOTAL LIABILITIES</b>		<b>24,401</b>
 <b>NET POSITION</b>		
Net Investment in Capital Assets		3,160,114
Unrestricted		268,536
<b>TOTAL NET POSITION</b>	\$	<b>3,428,650</b>

See independent accountant's report.  
The accompanying notes are an integral part of this statement.

**Village of Sikes, Louisiana**  
**Statement of Revenues, Expenses & Changes in Net Position**  
**Proprietary Funds**  
**June 30, 2020**

	<b>BUSINESS TYPE ACTIVITIES ENTERPRISE FUND WATER &amp; SEWER FUND</b>
<b>OPERATING REVENUES</b>	
Charges for Services	\$ 154,141
<b>TOTAL OPERATING REVENUES</b>	<u>154,141</u>
<b>OPERATING EXPENSES</b>	
Administrative Expense	3,100
Contract Labor	51,702
Maintenance & Repair	22,655
Other Operating	12,144
Utilities	23,033
Depreciation	96,928
<b>TOTAL OPERATING EXPENSES</b>	<u>209,562</u>
<b>OPERATING INCOME (LOSS)</b>	<u>(55,421)</u>
<b>NON-OPERATING REVENUES (EXPENSES)</b>	
Other Revenue	-0-
Interest Income	331
<b>TOTAL NON-OPERATING REVENUES (EXPENSES)</b>	<u>331</u>
<b>TRANSFERS IN (OUT)</b>	(9,755)
Capital Contributions	<u>10,720</u>
<b>CHANGE IN NET POSITION</b>	(54,125)
<b>TOTAL NET POSITION – BEGINNING</b>	<u>3,482,775</u>
<b>TOTAL NET POSITION – ENDING</b>	<u>\$ 3,428,650</u>

See independent accountant's report.  
The accompanying notes are an integral part of this statement.

**Village of Sikes, Louisiana**  
**Statement of Cash Flows**  
**Proprietary Funds**  
**June 30, 2020**

	<b>BUSINESS TYPE  ACTIVITIES  ENTERPRISE FUND  WATER &amp; SEWER  FUND</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Receipts from Customers & Users	\$ 153,849
Payments to Suppliers	(107,058)
<b>NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>	46,791
<b>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</b>	
Other Revenue	-0-
Transfer From (To) Funds	(9,755)
<b>CASH FLOWS FROM NON-OPERATING ACTIVITIES</b>	(9,755)
<b>CASH FLOWS FROM CAPITAL &amp; RELATED FINANCING ACTIVITIES</b>	
Capital Grants	10,720
Acquisition of Capital Assets	(10,720)
<b>NET CASH PROVIDED (USED) BY CAPITAL &amp; RELATED FINANCING ACTIVITIES</b>	-0-
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Interest Income	331
Change in Investments	(230)
<b>NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES</b>	101
<b>NET INCREASE (DECREASE) IN CASH &amp; CASH EQUIVALENTS</b>	37,137
<b>CASH &amp; CASH EQUIVALENTS, BEGINNING OF YEAR</b>	217,867
<b>CASH &amp; CASH EQUIVALENTS, END OF YEAR</b>	255,004
<b>RECONCILIATION TO BALANCE SHEET</b>	
Cash and Cash Equivalents	242,287
Restricted Cash	12,717
<b>TOTAL CASH AND CASH EQUIVALENTS</b>	255,004
<b>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>	
Operating Income (Loss)	(55,421)
Depreciation Expense	96,928
(Increase) Decrease in Accounts Receivable	(2,661)
Increase (Decrease) in Accounts Payable	5,576
Increase (Decrease) in Customer Deposits	2,369
<b>TOTAL ADJUSTMENTS</b>	102,212
<b>NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>	\$ 46,791

See independent accountant's report.  
The accompanying notes are an integral part of this statement.

**Notes To The Basic  
Financial Statements**

# VILLAGE OF SIKES, LOUISIANA

## NOTES TO THE BASIC FINANCIAL STATEMENTS

### **(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Village of Sikes was incorporated under the provisions of the Lawrason Act. The entity operates under the Mayor-Board of Alderman form of government. The entity provides the following significant services to its residents as provided by its charter: public safety (police and fire), highways and streets, utilities (water, gas and sewer services) and general administrative functions, including coordination of related services with parish, state and federal governing bodies.

The accounting and reporting policies of the Village of Sikes conform to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statutes 24:517 and to the guides set forth in the Louisiana Municipal Audit and Accounting Guide, and to the industry audit guide, Audits of State and Local Governmental Units.

The following is a summary of certain significant accounting policies:

#### **A. GOVERNMENT-WIDE & FUND FINANCIAL STATEMENTS**

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Changes in Net Position) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meetings the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

# VILLAGE OF SIKES, LOUISIANA

## NOTES TO THE BASIC FINANCIAL STATEMENTS (CONTINUED)

### **B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, & FINANCIAL STATEMENT PRESENTATION**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The municipality reports the following major governmental funds:

The General Fund is the municipality's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The municipality reports the following major proprietary funds:

- Water and Sewer Fund

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government's enterprise operations. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

## VILLAGE OF SIKES, LOUISIANA

### NOTES TO THE BASIC FINANCIAL STATEMENTS (CONTINUED)

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues are charges for services and sales taxes. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

#### C. EQUITY CLASSIFICATIONS

In the government-wide financial statements, equity is classified as Net Position and displayed in three components as applicable. The components are as follows:

Net Investment in Capital Assets- Capital assets including restricted capital assets, when applicable, net of accumulated depreciation.

Restricted Net Position- Net position with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or (2) law through constitutional provisions or enabling legislation.

Unrestricted Net Position- All other net position that does not meet the definition of "restricted" or "net investment in capital assets".

When an expense is incurred for the purposes for which both restricted and unrestricted net position is available, management applies restricted resources first. The policy concerning which to apply first varies with the intended use and legal requirements. This decision is typically made by management at the incurrence of the expense.

In the fund financial statements, governmental fund equity is classified as fund balance. The Village has implemented GASB Statement 54 "Fund Balance Reporting and Governmental Fund Type Definitions". This statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- a. Nonspendable fund balance- amounts that are not in a spendable form (such as prepaid expenses) or are required to be maintained intact;
- b. Restricted fund balance- amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions or by enabling legislation;



# VILLAGE OF SIKES, LOUISIANA

## NOTES TO THE BASIC FINANCIAL STATEMENTS (CONTINUED)

- c. Committed fund balance- amounts constrained to specific purposes by a government itself using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint;
- d. Assigned fund balance- amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority;
- e. Unassigned fund balance- amounts that are available for any purpose; positive amounts are reported only in the general fund.

### D. FIXED ASSETS & LONG-TERM LIABILITIES

For the year ended June 30, 2020, no interest costs were capitalized for construction of fixed assets.

Depreciation of all exhaustible fixed assets is charged as an expense against its operations. Accumulated depreciation is reported on the proprietary fund balance sheet and governmental fund statement of activities. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

	<u>Life In Years</u>
Water System	40
Sewer System	40
Buildings	40
Equipment	5-10

### E. CASH, CASH EQUIVALENTS, & INVESTMENTS

The Village's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of six months or less from the date of acquisition. State law and the municipality's investments policy allow the municipality to invest in collateralized certificate of deposits, government-backed securities, commercial paper, the state sponsored investment pool, and mutual funds consisting solely of government-backed securities.

### F. INVENTORIES

Immaterial amounts of inventory are maintained for general fund and enterprise fund operations and, accordingly, these supplies are expensed as purchased.

## VILLAGE OF SIKES, LOUISIANA

### NOTES TO THE BASIC FINANCIAL STATEMENTS (CONTINUED)

#### G. RECEIVABLES AND PAYABLES

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “due to/from other funds” (i.e., the current portion of interfund loans) or “advances to/from other funds” (i.e., the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as “due to/from other funds”. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances”.

#### H. COMPENSATED ABSENCES

The entity has no compensated absence policy.

#### **(2) CASH, CASH EQUIVALENTS, & INVESTMENTS – (C.D.’S IN EXCESS OF 90 DAYS)**

##### *Custodial Credit Risk*

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the government will not be able to recover its deposits. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Entity that the fiscal agent bank has failed to pay deposit funds upon demand. Further, Louisiana Revised Statute 39:1224 states that securities held by a third party shall be deemed to be held in the Entity’s name.

All cash and investments (CD’s over 90 days) are reported at cost and are on deposit at federally insured banks.

It is the Village’s policy for deposits to be 100% secured by collateral at market or par, whichever is lower, less the amount of the Federal Deposit Insurance Corporation insurance. The Village’s deposits are categorized to give an indication of the level of risk assumed by the Village at fiscal year-end. All deposits were secured at the year-end. The categories are described as follows:

- *Category 1* – Insured or collateralized with securities held by the Village or by its agent in the Village’s name.
- *Category 2* – Collateralized with securities held by the pledging financial institution’s trust department or agent in the Village’s name.
- *Category 3* – Uncollateralized.

**VILLAGE OF SIKES, LOUISIANA**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
(CONTINUED)**

<b>Total Cash</b>	\$	<u>279,003</u>
FDIC ( <i>Category 1</i> )		279,003
Securities ( <i>Category 2</i> )		-0-
Uncollateralized ( <i>Category 3</i> )		<u>-0-</u>
<b>Total Secured</b>	\$	<u>279,003</u>

**(3) AD VALOREM TAXES**

The entity levies taxes on real and business personal property located within its boundaries. The entity utilizes the services of the Winn Parish Tax Assessor to assess the property values and prepare the entity's property tax roll. The entity bills and collects its own property taxes.

**Property Tax Calendar**

Assessment Date	January 1
Levy Date	No Later Than June 1
Tax Bills Mailed	On or About October 15
Total Taxes Are Due	December 31
Penalties and Interest are Added	January 1
Lien Date	January 1

For the year ended June 30, 2020, taxes of mills were levied against property having a valuation of some \$239,787 which produced some \$1,460 in revenue.

Ad Valorem Taxes are broken down as follows:

General Alimony		<u>Mills</u>
		<u>6.09</u>
<b>Total</b>		<u>6.09</u>

**(4) RESTRICTED ASSETS - PROPRIETARY FUND TYPES**

At June 30, 2020, restricted assets of the enterprise funds were invested in either interest bearing checking accounts or time deposits and were restricted for the following purposes:

		<u>Water</u>
Customer Deposits	\$	<u>12,717</u>

**VILLAGE OF SIKES, LOUISIANA**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
(CONTINUED)**

**(5) ACCOUNTS RECEIVABLE**

At June 30, 2020, no reserve for bad debts in the general fund was required since the estimated uncollectible receivables outstanding were considered immaterial.

	<b>Enterprise Fund</b>		<b>Governmental Fund</b>
	<b>Water &amp; Sewer Fund</b>		<b>General Fund</b>
Fees & Charges	\$ -0-		\$ -0-
Customer	13,550		-0-
<b>Total</b>	<b>\$ 13,550</b>		<b>\$ -0-</b>

**(6) FIXED ASSETS**

**PROPERTY ENTERPRISE FUND: PLANT AND EQUIPMENT**

A summary of enterprise fund property, plant and equipment at June 30, 2020, is as follows:

	<b>Balance 6-30-2019</b>	<b>Additions (Deletions)</b>	<b>Balance 6-30-2020</b>
<b><u>Water</u></b>			
Distribution System *	\$ 3,593,190	\$ 10,720	\$ 3,603,910
Accumulated Depreciation	(652,192)	(83,508)	(735,700)
Net	2,940,998	(72,788)	2,868,210
<b><u>Sewer</u></b>			
Plant	671,020	-0-	671,020
Accumulated Depreciation	(365,696)	(13,420)	(379,116)
Net	\$ 305,324	\$ (13,420)	\$ 291,904

\* Land in the amount of \$600 is not being depreciated.

**GOVERNMENTAL FUND**

A summary of governmental fund depreciable assets at June 30, 2020, is as follows:

	<b>Balance 6-30-2019</b>	<b>Additions (Deletions)</b>	<b>Balance 6-30-2020</b>
Equipment	\$ 556,477	\$ -0-	\$ 556,477
Accumulated Depreciation	(267,456)	(13,912)	(281,368)
<b>Net</b>	<b>\$ 289,021</b>	<b>\$ (13,912)</b>	<b>\$ 275,109</b>

**VILLAGE OF SIKES, LOUISIANA**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
(CONTINUED)**

**(7) ELECTED OFFICIAL'S SALARIES**

<b>Name</b>	<b>Title</b>	<b>Annualized Salary</b>
<b>Kenneth R. Womack</b>	Mayor (07/01/2019 – 01/31/2020)	\$2,700
<b>Sheryl McDaniel</b>	Alderman	\$480
	Mayor (02/01/2020 – 06/30/2020)	\$2,700
<b>Rita Wroten</b>	Alderman	\$480
<b>Debra Simpson</b>	Alderman	\$480
<b>Angelia Wilson</b>	Alderman	\$480

**(8) USE OF ESTIMATES**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**(9) ENCUMBRANCES**

The entity does not utilize encumbrance accounting.

**(10) RETIREMENT PLANS**

The entity does not offer its employees a retirement plan. All employees are in the social security system.

**Required Supplemental  
Information**

**Village of Sikes, Louisiana**  
**Statement of Revenues, Expenditures, & Changes in Fund Balance**  
**Budget & Actual**  
**General Fund**  
**For the Year Ended June 30, 2020**

	BUDGET AMOUNTS		ACTUAL AMOUNTS BUDGETARY BASIS	BUDGET VARIANCE FAVORABLE (UNFAVORABLE)
	ORIGINAL	FINAL		
<b>REVENUES</b>				
Fees & Charges	\$ 90	\$ 90	\$ -0-	\$ (90)
Taxes	1,420	1,420	223	(1,197)
Other	3,500	3,500	11,667	8,167
<b>TOTAL REVENUES</b>	<u>5,010</u>	<u>5,010</u>	<u>11,890</u>	<u>6,880</u>
<b>EXPENDITURES</b>				
General & Administrative	6,077	6,077	4,484	1,593
Repairs and Maintenance	500	500	1,069	(569)
Utilities	2,018	2,018	1,735	283
Other	-0-	-0-	-0-	-0-
<b>TOTAL EXPENDITURES</b>	<u>8,595</u>	<u>8,595</u>	<u>7,288</u>	<u>1,307</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>(3,585)</u>	<u>(3,585)</u>	<u>4,602</u>	<u>8,187</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In (Out)	-0-	-0-	9,755	9,755
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>-0-</u>	<u>-0-</u>	<u>9,755</u>	<u>9,755</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ (3,585)</u>	<u>\$ (3,585)</u>	14,357	<u>\$ 17,942</u>
<b>FUND BALANCES--BEGINNING</b>			<u>4,683</u>	
<b>FUND BALANCES--ENDING</b>			<u>\$ 19,040</u>	

See independent accountant's report.

**Other Information**



**Village of Sikes, Louisiana**  
**Schedule of Compensation Benefits and Other Payments**  
**to Agency Head or Chief Executive Officer**  
**For the Year Ended June 30, 2020**

Honorable Kenneth Womack, Mayor

Purpose	Amount
Salary	\$ 1,575
Benefits-Insurance	-0-
Benefits-Retirement	-0-
Benefits (Expense Allowance)	-0-
Car Allowance	-0-
Vehicle Provided by Government	-0-
Per Diem	-0-
Reimbursements	-0-
Travel	-0-
Registration Fees	-0-
Conference Travel	-0-
Continuing Professional Education Fees	-0-
Housing	-0-
Un-vouchered Expenses*	-0-
Special Meals	\$ -0-

\*An example of an un-vouchered expense would be a travel advance.

See independent accountant's report.

**Village of Sikes, Louisiana**  
**Schedule of Compensation Benefits and Other Payments**  
**to Agency Head or Chief Executive Officer**  
**For the Year Ended June 30, 2020**

Sheryl McDaniel, Mayor

Purpose	Amount
Salary	\$ 900
Benefits-Insurance	-0-
Benefits-Retirement	-0-
Benefits (Expense Allowance)	-0-
Car Allowance	-0-
Vehicle Provided by Government	-0-
Per Diem	-0-
Reimbursements	-0-
Travel	-0-
Registration Fees	-0-
Conference Travel	-0-
Continuing Professional Education Fees	-0-
Housing	-0-
Un-vouchered Expenses*	-0-
Special Meals	\$ -0-

\*An example of an un-vouchered expense would be a travel advance.

See independent accountant's report.



**Other Reports**

## VILLAGE OF SIKES, LOUISIANA

### MANAGEMENT LETTER COMMENTS

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During the course of our review, we observed conditions and circumstances that may be improved. Below are findings noted for improvement, our recommendation for improvement and the Village's plan for corrective action.

#### **CURRENT YEAR MANAGEMENT LETTER COMMENTS**

##### **2020-1 Annual Filing of Financial Statements**

**Condition:** The Village did not timely file their financial statements with the Legislative Auditor.

**Criteria:** LSA-RS 24:514, LSA-RS 33:463, and/or LSA-RS 39:92, as applicable require that governmental units file their financial statements annually with the Legislative Auditor's Office within six months of the Village's year-end closing.

**Cause of Condition:** Not having the financial statements completed on time.

**Potential Effect of Condition:** Management comment and a freeze on grant funding.

**Recommendation:** The Village should have their financial statements completed in time to file with the Legislative Auditor's Office within six months of the Village's year end closing.

**Client Response and Corrective Action:** The Village will have their financial statements completed in time to file with the Legislative Auditor's Office within six months of the Village's year end closing.

**Contact Person:** Sheryl McDaniel, Mayor

**Anticipated Completion Date:** June 30, 2021

# VILLAGE OF SIKES, LOUISIANA

## MANAGEMENT'S SUMMARY OF PRIOR YEAR FINDINGS

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Legislative Auditor  
State of Louisiana  
Baton Rouge, Louisiana 70804-9397

The management of the Village of Sikes, Louisiana has provided the following action summaries relating to management letter comments brought to their attention as a result of their financial compilation for the year ended June 30, 2019.

### **2019-1 Annual Filing of Financial Statements (Unresolved)**

**Condition:** The Village did not timely file their financial statements with the Legislative Auditor.

**Criteria:** LSA-RS 24:514, LSA-RS 33:463, and/or LSA-RS 39:92, as applicable require that governmental units file their financial statements annually with the Legislative Auditor's Office within six months of the Village's year-end closing.

**Cause of Condition:** Not having the financial statements completed on time.

**Potential Effect of Condition:** Management comment and a freeze on grant funding.

**Recommendation:** The Village should have their financial statements completed in time to file with the Legislative Auditor's Office within six months of the Village's year end closing.

**Client Response and Corrective Action:** The Village will have their financial statements completed in time to file with the Legislative Auditor's Office within six months of the Village's year end closing.

### **2019-2 Budget Variance (Resolved)**

**Condition:** The Village had an unfavorable revenue variance of \$936 or 16.5% and an unfavorable expenditure variance of \$4,759 or 64.9% in its general fund for the year ended June 30, 2019.

**Criteria:** The Budget Act requires that budgets be amended when the variance exceeds 5%.

**Cause of Condition:** The Village did not amend the budget.

**Effect of Condition:** Violation of the Budget Act.

**Recommendation:** The Village should amend the budget when there is a budget variance of 5% or more.

**Client Response:** The Village will amend the budget when there is a budget variance of 5% or more.