

**FOUNDATION FOR LOUISIANA STUDENTS**

**FINANCIAL STATEMENTS**

June 30, 2024 and 2023



# UNIVERSITY VIEW ACADEMY

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Foundation for Louisiana Students  
Baton Rouge, Louisiana

### **Report on the Audit of the Financial Statements**

#### ***Opinion***

We have audited the accompanying financial statements of Foundation for Louisiana Students (a nonprofit organization) d/b/a University View Academy (the "School"), which comprise the statements of financial position as of June 30, 2024 and 2023, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of University View Academy as of June 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of University View Academy and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about University View Academy's ability to continue as a going concern for one year after the date that the financial statements are issued or available to be issued.

#### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of University View Academy's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about University View Academy's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Supplementary Information***

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards and the Summary of Compensation, Benefits and Other Payments to Agency Heads is presented for purposes of additional analysis of the financial statements rather than to present the financial position, results of operations, and cash flows of the School, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the financial statements as a whole.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued a report dated December 9, 2024, on our consideration of University View Academy's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of University View Academy's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering University View Academy's internal control over financial reporting and compliance.

Metairie, Louisiana  
December 9, 2024

*Wegmann Bazet*

FOUNDATION FOR LOUISIANA STUDENTS  
STATEMENTS OF FINANCIAL POSITION

June 30, 2024 and 2023

	2024	2023
<b>ASSETS</b>		
Cash	\$ 24,593,532	\$ 21,372,653
Federal grants receivables	1,271,528	2,596,530
Other receivable	-	258,926
Prepaid expenses	580,505	197,115
Property and equipment, net	16,327,211	14,766,760
Other assets	479,823	21,701
	<u>479,823</u>	<u>21,701</u>
Total assets	<u>\$ 43,252,599</u>	<u>\$ 39,213,685</u>
<b>LIABILITIES</b>		
Accounts payable and accrued expenses	\$ 1,244,126	\$ 500,813
Accrued payroll and related liabilities	2,350,409	2,912,173
	<u>2,350,409</u>	<u>2,912,173</u>
Total liabilities	<u>3,594,535</u>	<u>3,412,986</u>
<b>NET ASSETS</b>		
Without donor restrictions	<u>39,658,064</u>	<u>35,800,699</u>
Total net assets	<u>39,658,064</u>	<u>35,800,699</u>
Total liabilities and net assets	<u>\$ 43,252,599</u>	<u>\$ 39,213,685</u>

See Independent Auditor's Report and accompanying Notes to Financial Statements.

FOUNDATION FOR LOUISIANA STUDENTS  
STATEMENTS OF ACTIVITIES

For the Years Ended June 30, 2024 and 2023

	2024	2023
Revenues and other support		
State and local pupil aid - Minimum Foundation Program	\$ 43,483,495	\$ 39,985,853
Federal sources	5,279,193	6,195,865
Other income	951,025	134,872
	<u>49,713,713</u>	<u>46,316,590</u>
 Expenses		
Program services:		
Regular Education	26,707,163	20,649,592
Special Education	2,639,586	2,955,574
Other Education	3,261,591	5,490,158
Supporting services:		
Management and general	13,248,008	11,194,044
	<u>45,856,348</u>	<u>40,289,368</u>
Change in net assets	3,857,365	6,027,222
Net assets at beginning of year	<u>35,800,699</u>	<u>29,773,477</u>
Net assets at end of year	<u>\$ 39,658,064</u>	<u>\$ 35,800,699</u>

See Independent Auditor's Report and accompanying Notes to Financial Statements.

FOUNDATION FOR LOUISIANA STUDENTS  
STATEMENTS OF FUNCTIONAL EXPENSES

For the Year Ended June 30, 2024

	Program Services			Total Program Services	Support Services	Total
	Regular Education	Special Education	Other Education		Management and General	
Advertising	\$ -	\$ -	\$ -	\$ -	\$ 17,455	\$ 17,455
Audit and accounting services	-	-	-	-	535,741	535,741
Communications	1,737,304	-	103,741	1,841,045	329,593	2,170,638
Continuing education	-	-	-	-	149,180	149,180
Contracted services	377,870	194,944	29,216	602,030	1,267,184	1,869,214
Depreciation expense	-	-	-	-	444,637	444,637
Dues and fees	90	-	10,987	11,077	111,342	122,419
Employee benefits	5,068,340	518,128	373,993	5,960,461	1,317,636	7,278,097
Indirect costs	-	-	-	-	213,613	213,613
Insurance	-	-	-	-	416,025	416,025
Legal services	-	-	-	-	422,501	422,501
Materials and supplies	2,358,202	59,651	640,546	3,058,399	280,897	3,339,296
Miscellaneous	-	-	-	-	224	224
Other professional services	740,575	8,757	8,660	757,992	1,438,580	2,196,572
Printing and binding	1,176	-	-	1,176	-	1,176
Rental expenses	250,851	-	-	250,851	143,816	394,667
Repairs and maintenance	-	-	-	-	660,513	660,513
Salaries	15,669,017	1,857,534	1,603,305	19,129,856	4,940,644	24,070,500
Student services	122,475	-	32,649	155,124	-	155,124
Student sponsored events	-	-	327,227	327,227	-	327,227
Taxes - other	-	-	-	-	366,705	366,705
Travel	381,263	572	131,267	513,102	54,121	567,223
Utilities	-	-	-	-	137,601	137,601
<b>Total expenses</b>	<b>\$ 26,707,163</b>	<b>\$ 2,639,586</b>	<b>\$ 3,261,591</b>	<b>\$ 32,608,340</b>	<b>\$ 13,248,008</b>	<b>\$ 45,856,348</b>

See Independent Auditor's Report and accompanying Notes to Financial Statements.

FOUNDATION FOR LOUISIANA STUDENTS  
STATEMENTS OF FUNCTIONAL EXPENSES

For the Year Ended June 30, 2023

	Program Services			Total Program Services	Support Services	Total
	Regular Education	Special Education	Other Education		Management and General	
Advertising	\$ -	\$ -	\$ -	\$ -	\$ 162,899	\$ 162,899
Audit and accounting services	-	-	-	-	79,672	79,672
Communications	345,776	-	611,971	957,747	197,579	1,155,326
Continuing education	-	-	83,476	83,476	31,587	115,063
Contracted services	419,464	276,854	8,777	705,095	1,390,487	2,095,582
Depreciation expense	-	-	-	-	343,848	343,848
Dues and fees	6,653	-	-	6,653	110,372	117,025
Employee benefits	5,124,193	535,098	638,126	6,297,417	1,133,934	7,431,351
Insurance	-	-	-	-	39,928	39,928
Interest and penalties	-	-	-	-	56	56
Legal services	-	-	-	-	473,813	473,813
Materials and supplies	376,678	78,417	1,478,063	1,933,158	1,105,575	3,038,733
Miscellaneous	18,005	-	-	18,005	600	18,605
Other professional services	161,544	255,265	-	416,809	1,125,312	1,542,121
Printing and binding	795	-	-	795	-	795
Rental expenses	22,728	-	-	22,728	70,723	93,451
Repairs and maintenance	-	-	-	-	710,169	710,169
Salaries	13,183,926	1,782,865	2,605,623	17,572,414	3,933,918	21,506,332
Travel	989,830	27,075	64,122	1,081,027	142,116	1,223,143
Utilities	-	-	-	-	141,456	141,456
<b>Total expenses</b>	<b>\$ 20,649,592</b>	<b>\$ 2,955,574</b>	<b>\$ 5,490,158</b>	<b>\$ 29,095,324</b>	<b>\$ 11,194,044</b>	<b>\$ 40,289,368</b>

See Independent Auditor's Report and accompanying Notes to Financial Statements.

FOUNDATION FOR LOUISIANA STUDENTS  
STATEMENTS OF CASH FLOWS

For the Years Ended June 30, 2024 and 2023

	2024	2023
Cash flows from operating activities:		
Change in net assets	\$ 3,857,365	\$ 6,027,222
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	444,637	343,848
(Increase) decrease in operating assets:		
Federal grant receivables	1,325,002	300,480
Other receivable	258,926	(258,926)
Prepaid expenses	(383,390)	(134,161)
Other assets	(458,122)	(300)
Increase (decrease) in operating liabilities:		
Accounts payable and accrued expenses	743,313	(227,425)
Accrued payroll and related liabilities	(561,764)	1,289,271
Net cash provided by operating activities	<u>5,225,967</u>	<u>7,340,009</u>
Cash flows from investing activities:		
Purchase of property and equipment	<u>(2,005,088)</u>	<u>(2,868,588)</u>
Net cash used by investing activities	<u>(2,005,088)</u>	<u>(2,868,588)</u>
Net increase	3,220,879	4,471,421
Cash and cash equivalents at beginning of year	<u>21,372,653</u>	<u>16,901,232</u>
Cash and cash equivalents at end of year	<u><u>\$ 24,593,532</u></u>	<u><u>\$ 21,372,653</u></u>

See Independent Auditor's Report and accompanying Notes to Financial Statements.

FOUNDATION FOR LOUISIANA STUDENTS  
NOTES TO FINANCIAL STATEMENTS

For the Years Ended June 30, 2024 and 2023

1) The Organization

Foundation for Louisiana Students d/b/a University View Academy (the "School") is a not-for-profit corporation established in the State of Louisiana to operate a charter school, to leverage technology to help each participating student maximize his or her potential and meet the highest performance standards using a uniquely individualized learning program that combines the best in virtual education with unique technology-based teacher productivity tools and very real connections among students, family, teachers, and the community. The Board of Elementary and Secondary Education (BESE) granted a charter to the School to operate as a Type 2 Charter School. As of December 15, 2021, BESE approved a subsequent renewal of the charter contract for a term of three years. The School provides educational services to students in kindergarten through twelfth grades throughout Louisiana, and is funded primarily through state and local pupil aid assistance.

2) Summary of significant accounting policies

a) Basis of accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

b) Basis of presentation

The financial statements of the School have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require the School to report information regarding its financial position and activities according to the following net asset classifications:

*Net assets without donor restrictions:* Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the School's management and the board of directors.

*Net assets with donor restrictions:* Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the School or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

c) Cash and cash equivalents

For purposes of the statements of cash flows, all highly liquid investments with an original maturity of three months or less are considered cash equivalents. During the year, cash may consist of both unrestricted and restricted balances. Unrestricted cash balances represent cash available for general operating purposes. Restricted cash balances consist of amounts credited to the School's bank accounts from donations received from individuals or entities who specified the use of the contribution. At June 30, 2024 and 2023, there were no restricted cash balances.

d) Property and equipment

Property and equipment are stated at cost at the date of purchase or, for donated assets, at fair value at the date of donation, less accumulated depreciation. Depreciation is calculated using the straight-line method over the lesser of the estimated useful lives of the assets or the lease term. The useful lives range from three to forty years. The School's policy is to capitalize renewals and betterments acquired for greater than \$5,000 and expense normal repairs and maintenance as incurred. The School's management periodically evaluates whether events or circumstances have occurred

FOUNDATION FOR LOUISIANA STUDENTS  
NOTES TO FINANCIAL STATEMENTS

For the Years Ended June 30, 2024 and 2023

2) Summary of significant accounting policies (continued)

d) Property and equipment (continued)

indicating that the carrying amount of long-lived assets may not be recovered.

All assets acquired with public funds are the property of the School for the duration of the charter. If the charter is revoked or surrendered, or the School otherwise ceases to operate, all assets purchased with public funds will automatically revert to full ownership by BESE or the appropriate agency.

e) State and Federal funding

The School receives grants from the private and public sectors. The public sector grants are for specific purposes and are passed through the Louisiana Department of Education. Additionally, the School receives Minimum Foundation Program (MFP) funding from the Louisiana Department of Education through the Louisiana Board of Elementary and Secondary Education according to the per student funding formula set forth by the Department of Education and an apportionment of local taxes. Substantially all state grants and support are without donor restrictions. A substantial portion of federal grants are expenditure driven and as such is classified as without donor restrictions in the statements of activities and changes in net assets. An accrual is made when eligible expenses are incurred. As of June 30, 2024 and 2023, grants receivables totaled \$1,271,528 and \$2,596,530, respectively, which was a receivable for federal grants passed through the Louisiana Department of Education. The balance is considered fully collectible.

f) Recognition of donor restricted contributions

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Contributions that are restricted by the donor are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Contributed property and equipment are recorded at fair value at the date of donation. Contributions with donor-imposed stipulations regarding how long the contributed assets must be used are recorded as net assets with donor restrictions; otherwise, the contributions are recorded as net assets without donor restrictions. Restricted net assets whose restrictions are met in the same reporting period are reported as unrestricted net assets.

g) Income tax status

The School has received a tax-exempt ruling under Section 501(c)(3) of the Internal Revenue Code, and accordingly, is not subject to federal taxes unless the School has unrelated trade or business income. Accounting standards provide detailed guidance for financial statement recognition, measurement, and disclosure of uncertain tax positions recognized in an entity's financial statements. It requires an entity to recognize the financial statement impact of a tax position when it is more likely than not that the position will be sustained upon examination. As of June 30, 2024, management of the School believes that it has no uncertain tax positions that qualify for either recognition or disclosure in these financial statements. With few exceptions, the School is not subject to U.S. federal and state income tax examinations by tax authorities beyond three years from the filing of those returns.

FOUNDATION FOR LOUISIANA STUDENTS  
NOTES TO FINANCIAL STATEMENTS

For the Years Ended June 30, 2024 and 2023

2) Summary of significant accounting policies (continued)

h) Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

i) Accrued payroll

Teachers at the School may be paid over twelve months, even though school is only in session for ten months. The salary for the current school year that is paid subsequent to June 30, 2024 is recorded in accrued payroll and related liabilities on the statements of financial position.

j) Compensated absences

All full-time twelve (12) month employees of the School receive between fifteen (15) to twenty (20) days of annual leave depending on length of service. Annual leave may be accumulated and carried forward up to a maximum of thirty (30) days. Unused annual leave is paid to employees upon termination. All employees receive between ten (10) to thirteen (13) days of sick leave depending on classification as a ten-month or twelve-month employee. Sick leave may be accumulated and carried forward without limitation; however, unused sick leave is not paid upon termination. It is the School's policy to recognize the cost of compensated absences for annual leave when earned by employees. Compensated absences for annual leave, which is included in accrued payroll and related liabilities, was approximately \$491,000 and \$329,000 as of June 30, 2024 and 2023, respectively.

k) Functional expenses

The costs of providing the program services and other activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Expenses are allocated on a reasonable basis that is consistently applied. When possible, expenses are first allocated by direct identification and then allocation if an expenditure benefits more than one program or function. The expenses that are allocated include salaries and wages, benefits, payroll taxes, which are allocated on the basis of estimates of time and effort.

l) Advertising

The School expenses advertising as incurred. Advertising expense for the years ended June 30, 2024 and 2023 was approximately \$17,500 and \$163,000, respectively.

m) Donated assets

Noncash donations are recognized at their estimated fair values at the date of donation.

n) Leases

Right to use leased assets and the related liabilities are recognized at the lease commencement date and represent the School's right to use an underlying asset and lease obligations for the lease term. Right to use leased assets are measured at the initial value of the lease liability plus any payments made to the lessor before the commencement of the lease term, less any lease incentives received from the lessor at or before the commencement of the lease term, plus any initial direct costs necessary to place the lease asset into service. Right to use leased assets are amortized over the shorter of the lease term or the useful life of the underlying asset using the straight-line method. The School is not party to any obligations that would be classified as an operating lease.

FOUNDATION FOR LOUISIANA STUDENTS  
NOTES TO FINANCIAL STATEMENTS

For the Years Ended June 30, 2024 and 2023

2) Summary of significant accounting policies (continued)

o) Recently adopted accounting guidance

In June 2016, the FASB issued guidance (FASB ASC 326) which significantly changed how entities will measure credit losses for most financial assets and certain other instruments that aren't measured at fair value through net income. The most significant change in this standard is a shift from the incurred loss model to the expected loss model. Under the standard, disclosures are required to provide users of the financial statements with useful information in analyzing an entity's exposure to credit risk and the measurement of credit losses. Financial assets held by the Academy that are subject to the guidance in FASB ASC 326 were grants receivable.

The School adopted the standard effective July 1, 2023. The impact of the adoption was not considered material to the financial statements and primarily resulted in new/enhanced disclosures only.

3) Property and equipment

A summary of property and equipment as of June 30, 2024 and 2023 follows:

	<u>2024</u>	<u>2023</u>
Furniture and equipment	\$ 1,104,152	\$ 958,966
Buildings and building improvements	13,882,228	12,809,843
Land and land improvements	3,846,435	3,058,918
Less: accumulated depreciation	<u>(2,505,604)</u>	<u>(2,060,967)</u>
Property and equipment	<u>\$ 16,327,211</u>	<u>\$ 14,766,760</u>

4) Concentrations of credit risk

The School maintains its cash balances in one financial institution, which is insured by the Federal Deposit Insurance Corporation up to certain limits. The uninsured bank balances totaled \$24,430,277 and \$21,296,413 at June 30, 2024 and 2023, respectively. The School has not experienced any losses in such accounts. The School has no policy requiring collateral or other security to support its deposits.

5) Grant receivables

Grant receivables were as follows for the years ended June 30:

	<u>2024</u>	<u>2023</u>	<u>2022</u>
Grant receivables	<u>\$ 1,271,528</u>	<u>\$ 2,596,530</u>	<u>\$ 2,897,010</u>

6) Liquidity and availability

The School's objective is to maintain liquid financial assets without donor restrictions sufficient to cover 60 days of program expenditures. The School regularly monitors liquidity required to meet its operating needs and other contractual commitments. Expenditures are generally met within 30 days, utilizing the financial resources the School has available. In addition, the School operates with a budget to monitor sources and uses of funds throughout the year. Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following as of June 30, 2024:

Cash	\$ 24,593,532
Federal grants receivable	<u>1,271,528</u>
	<u>\$ 25,865,060</u>

FOUNDATION FOR LOUISIANA STUDENTS  
NOTES TO FINANCIAL STATEMENTS

For the Years Ended June 30, 2024 and 2023

7) Retirement plan

The School has a 403(b) plan for all eligible employees. Employees are 100% vested immediately upon participation. Eligible employees may contribute up to the maximum allowed by the Internal Revenue Service (IRS). The School may make matching contributions at its discretion. The School match for the years ended June 30, 2024 and 2023 totaled approximately \$1,739,000 and \$1,604,000, respectively.

The School sponsors a 457(b) Deferred Compensation Plan for all eligible employees. The plan does not require matching contributions.

8) Commitments and contingent liabilities

a) State funding

The continuation of the School is contingent upon legislative appropriation or allocation of funds necessary to fulfill the requirements of the charter contracts with BESE. If the legislature fails to appropriate sufficient monies to provide for the continuation of the charter contracts, or if such appropriation is reduced by the governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues from that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the charter contracts, the contracts shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

b) Litigation

The School is contingently liable for claims and judgments resulting from lawsuits incidental to normal operations. In the opinion of the School's management and legal counsel, adverse decisions that might result, to the extent not covered by insurance, would not have a material effect on the financial statements. No provision has been made in the financial statements for possible losses of this nature.

9) Concentration of revenues

The School received 88% of its revenue from MFP funding and 11% from federal grants passed through the Louisiana Department of education during the year ended June 30, 2024. The School received 87% of its revenue from MFP funding and 13% from federal grants passed through the Louisiana Department of education during the year ended June 30, 2023.

10) Subsequent events

Management has evaluated subsequent events through the date of the auditor's report, the date which the financial statements were available to be issued. There were no material subsequent events that required recognition or additional disclosures in these financial statements.

FOUNDATION FOR LOUISIANA STUDENTS  
SUMMARY OF COMPENSATION, BENEFITS, AND OTHER  
PAYMENTS TO AGENCY HEADS

For the Year Ended June 30, 2024

Dr. Quentina Timoll, Superintendent – July, 2023 – June 30, 2024

<b>Purpose</b>	<b>Amount</b>
Salary	\$ 187,500
Cell phone	795
Benefits	9,709
Benefits – Health Insurance	13,693
Benefits – FICA and Medicare	13,608

Lekisha Chambers, Deputy Superintendent – July 1, 2023 – June 30, 2024

<b>Purpose</b>	<b>Amount</b>
Salary	\$ 145,126
Cell phone	795
Benefits	14,943
Benefits – Health Insurance	7,317
Benefits – FICA and Medicare	11,257

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS*

To the Board of Directors  
Foundation for Louisiana Students  
Baton Rouge, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Foundation for Louisiana Students d/b/a University View Academy (the "School"), which comprise the statement of financial position as of June 30, 2024, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 9, 2024.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Foundation for Louisiana Students' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statement. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Metairie, Louisiana  
December 9, 2024

*Wegmann Bazet*

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR  
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY UNIFORM GUIDANCE

To the Board of Directors  
Foundation for Louisiana Students  
Baton Rouge, Louisiana

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited Foundation for Louisiana Students d/b/a University View Academy's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of University View Academy's major federal programs for the year ended June 30, 2024. University View Academy's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, University View Academy complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of University View Academy and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of University View Academy's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to University View Academy's federal programs.

***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on University View Academy's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not

detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about University View Academy's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding University View Academy's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of University View Academy's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of University View Academy's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control Over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the *Auditor's Responsibilities for the Audit of Compliance* section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

December 9, 2024  
Metairie, Louisiana

*Wegmann Bazet*

FOUNDATION FOR LOUISIANA STUDENTS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the Year Ended June 30, 2024

<b>Federal Grantor/Pass-Through Grantor Program Title</b>	<b>Federal ALN Number</b>	<b>Pass- Through Grantor's Number</b>	<b>Federal Expenditures</b>
<b>United States Department of Education</b>			
Passed through Louisiana Department of Education			
Title I – Grants to Local Educational Agencies	84.010A	N/A	\$ 1,357,113
Title I – Direct Student Services	84.010A	N/A	4,060
Title I – Redesign 1003a	84.010A	N/A	87,221
Total Title I Grants to Local Educational Agencies			\$ 1,448,394
COVID-19 - Education Stabilization Fund - ESSERF II Incentive	84.425D	N/A	46,683
COVID-19 - Education Stabilization Fund - ESSER III EB Interventions	84.425U	N/A	350,615
COVID-19 - Education Stabilization Fund - ESSERF III Formula	84.425U	N/A	1,699,302
COVID-19 - Education Stabilization Fund - ESSERF III Incentive	84.425U	N/A	184,747
COVID-19 - Education Stabilization Fund - Homeless ARP	84.425W	N/A	14,169
Total Educational Stabilization Fund – Section 1			\$ 2,295,516
Special Education Cluster:			
IDEA Part B – Special Education Grants to States	84.027A	N/A	977,575
IDEA Part B – Special Education Grants to States	84.027X	N/A	20,952
Total Special Education Cluster			\$ 998,527
Career and Technical Education - Carl Perkins - Secondary	84.048A	N/A	54,735
Supporting Effective Instruction State Grants - Title IIA	84.367A	N/A	394,053
Student Support and Academic Enrichment - Title IVA	84.424A	N/A	87,968
<b>Total United States Department of Education</b>			<b>\$ 5,279,193</b>
<b>Total Expenditures of Federal Awards</b>			<b>\$ 5,279,193</b>

FOUNDATION FOR LOUISIANA STUDENTS  
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the Year Ended June 30, 2024

Note 1 General

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal award programs of Foundation for Louisiana Students. All federal award programs received directly from federal agencies, as well as federal awards passed through other government agencies, are included on the schedule.

Note 2 Basis of accounting

The accompanying Schedule of Expenditures of Federal Awards is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*.

Note 3 Risk-based audit approach

The dollar threshold used to distinguish between Type A and Type B programs is \$750,000. The School qualifies as a low-risk auditee.

Note 4 Indirect cost rate

The School has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance in its Schedule of Expenditures of Federal Awards.

FOUNDATION FOR LOUISIANA STUDENTS  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the Year Ended June 30, 2024

I. SUMMARY OF THE AUDITOR'S RESULTS

Financial Statements

1. Type of report issued on the financial statements: **Unmodified Opinion.**
2. Significant deficiencies in internal control were disclosed by the audit of the financial statements: **None reported.** Material weaknesses: **No.**
3. Noncompliance which is material to the financial statements: **None reported.**
4. A management letter was issued: **Yes.**

Federal Awards

5. Significant deficiencies in internal control over major programs: **None reported.**  
Material weaknesses: **No.**
6. Type of report issued on compliance for major programs: **Unmodified Opinion.**
7. Any audit findings which are required to be reported in accordance with 2CFR 200.516(a): **No.**
8. Major programs for the fiscal year ended June 30, 2024 were:

<u>Federal Program or Cluster</u>	<u>Federal Assistance Listing Number</u>
Title I Grants to Local Education	84.010
Supporting Effective Instruction State Grants - Title IIA	84.367A

9. Dollar threshold used to distinguish between Type A and Type B programs: **\$750,000.**
10. Auditee qualified as a low-risk auditee under Uniform Guidance: **Yes.**

II. FINACIAL STATEMENT FINDINGS

*There were no financial statement findings for the year ended June 30, 2024.*

III. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

*There were no findings related to federal awards for the year ended June 30, 2024.*

FOUNDATION FOR LOUISIANA STUDENTS  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the Year Ended June 30, 2024

IV. MANAGEMENT LETTER

<p><b><u>2024-001: Teacher Experience</u></b></p> <p>Teacher experience was incorrectly reported on the PEP report submitted to the State. We recommend that management continues to review procedures to ensure that all employee information is accurately reported on subsequent PEP submissions.</p>	<p><b><u>Management Response:</u></b></p> <p>Resolved. We will continue to review our policies and procedures over PEP reporting to ensure accurate and complete data is submitted to the State in subsequent reporting periods.</p>
<p><b><u>2024-002: Grant reimbursements</u></b></p> <p>The School submitted a request for federal reimbursement that included an invoice in the amount of \$17,576 that was processed twice in the request, resulting in a duplicate reimbursement for the same expense. While this issue was detected during the audit, management has already taken proactive steps to address and resolve the matter directly with the federal agency. Thus, ensuring that the duplicated reimbursement has been addressed, and corrected with an allowable expense in the program period; mitigating the financial impact of the duplicated claim. We recommend that management enhances the review and approval process over the submission of reimbursement requests to ensure that expenses are not submitted more than once.</p>	<p><b><u>Management Response:</u></b></p> <p>Resolved. We have implemented additional procedures over the review and approval process for claim reimbursements to ensure that no expense is submitted more than one.</p>

FOUNDATION FOR LOUISIANA STUDENTS  
SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

For the Year Ended June 30, 2023

FINANCIAL STATEMENT FINDINGS

*There were no financial statement findings for the year ended June 30, 2023.*

MANAGEMENT LETTER

<p><b><u>2023-001: Teacher Experience</u></b></p> <p>Teacher experience was incorrectly reported on the PEP report submitted to the State. We recommend that procedures be implemented to ensure that all employee information is accurately reported on subsequent PEP submissions.</p>	<p><b><u>Status:</u></b></p> <p>Resolved.</p>
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FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

*There were no findings related to federal awards for the year ended June 30, 2023.*

INDEPENDENT ACCOUNTANT'S REPORT ON  
APPLYING AGREED-UPON PROCEDURES

To the Board of Directors  
Foundation for Louisiana Students  
Baton Rouge, Louisiana

To the Foundation for Louisiana Students, the Louisiana Department of Education, and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below on the performance and statistical data accompanying the annual financial statements of the Foundation for Louisiana Students for the fiscal year ended June 30, 2024; and to determine whether the specified schedules are free of obvious errors and omissions, in compliance with Louisiana Revised Statute 24:514 I. Management of the Foundation for Louisiana Students is responsible for its performance and statistical data.

The Foundation for Louisiana Students has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the performance and statistical data accompanying the annual financial statements. Additionally, the Louisiana Department of Education and the Louisiana Legislative Auditor have agreed to and acknowledged that the procedures performed are appropriate for their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

General Fund Instructional and Support Expenditures and Certain Local Revenue Sources (Schedule 1)

1. We selected a random sample of 25 transactions, reviewed supporting documentation, and observed that the sampled expenditures/revenues are classified correctly and are reported in the proper amounts among the following amounts reported on the schedule:
  - Total General Fund Instructional Expenditures
  - Total General Fund Equipment Expenditures
  - Total Local Taxation Revenue
  - Total Local Earnings on Investment in Real Property
  - Total State Revenue in Lieu of Taxes
  - Nonpublic Textbook Revenue
  - Nonpublic Transportation Revenue

**Results:** No exceptions noted.

Class Size Characteristics (Schedule 2)

2. We obtained a list of classes by school, school type, and class size as reported on the schedule. We then traced a sample of 10 classes to the October 1 roll books for those classes and observed that the class was properly classified on the schedule.

**Results:** No exceptions noted.

### Education Levels/Experience of Public School Staff (No Schedule)

3. We obtained October 1<sup>st</sup> PEP data submitted to the Department of Education (or equivalent listing prepared by management), including full-time teachers, principals, and assistant principals by classification, as well as their level of education and experience, and obtained management's representation that the data/listing was complete. We then selected a sample of 25 individuals, traced to each individual's personnel file, and observed that each individual's education level and experience was properly classified on the PEP data or equivalent listing prepared by management.

**Results:** We noted four instances in our random sample of 25 individuals where the employee experience reported to the Department of Education did not agree to the employees personnel file. There were no exceptions related to education levels.

### Public School Staff Data: Average Salaries (No Schedule)

4. We obtained June 30<sup>th</sup> PEP data submitted to the Department of Education (or equivalent listing provided by management) of all classroom teachers, including base salary, extra compensation, and ROTC or rehired retiree status, as well as full-time equivalents, and obtained management's representation that the data/listing was complete. We then selected a sample of 25 individuals, traced to each individual's personnel file, and observed that each individual's salary, extra compensation, and full-time equivalents were properly included on the PEP data (or equivalent listing prepared by management).

**Results:** No exceptions noted.

We were engaged by the Foundation for Louisiana Students to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the performance and statistical data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Foundation for Louisiana Students and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on the performance and statistical data accompanying the annual financial statements of the Foundation for Louisiana Students, as required by Louisiana Revised Statute 24:514.I, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Metairie, Louisiana  
December 9, 2024

*Wegmann Bazet*

FOUNDATION FOR LOUISIANA STUDENTS  
SCHEDULES REQUIRED BY STATE LAW  
(R.S. 24:514 – PERFORMANCE AND STATISTICAL DATA)

As of and For the Year Ended June 30, 2024

Schedule 1 - General Fund Instructional and Support Expenditures and Certain Local Revenue Sources

This schedule includes general fund instructional and equipment expenditures. It also contains local taxation revenue, earnings on investments, revenue in lieu of taxes, and nonpublic textbook and transportation revenue. This data is used either in the Minimum Foundation Program (MFP) formula or is presented annually in the MFP 70% Expenditure Requirement Report.

Schedule 2 – Class Size Characteristics

This schedule includes the percent and number of classes with student enrollment in the following ranges: 1-20, 21-26, 27-33, and 34+ students.



FOUNDATION FOR LOUISIANA STUDENTS  
BATON ROUGE, LOUISIANA

General Fund Instructional and Support Expenditures and Certain Local Revenue Sources  
For the Year Ended June 30, 2024

<u>Certain Local Revenue Sources</u>	<u>Column A</u>	<u>Column B</u>
Local Taxation Revenue:		
Constitutional Ad Valorem Taxes		\$ -
Renewable Ad Valorem Tax		-
Debt Service Ad Valorem Tax		-
Up to 1% of Collections by the Sheriff on Taxes Other than School Taxes		-
Sales and Use Taxes		-
Total Local Taxation Revenue		<u>\$ -</u>
Local Earnings on Investment in Real Property:		
Earnings from 16th Section Property		\$ -
Earnings from Other Real Property		-
Total Local Earnings on Investment in Real Property		<u>\$ -</u>
State Revenue in Lieu of Taxes:		
Revenue Sharing - Constitutional Tax		\$ -
Revenue Sharing - Other Taxes		-
Revenue Sharing - Excess Portion		-
Other Revenue in Lieu of Taxes		-
Total State Revenue in Lieu of Taxes		<u>\$ -</u>
Nonpublic Textbook Revenue		<u>\$ -</u>
Nonpublic Transportation Revenue		<u>\$ -</u>

FOUNDATION FOR LOUISIANA STUDENTS  
BATON ROUGE, LOUISIANA

Class Size Characteristics  
As of October 1, 2023

School Type	Class Size Range							
	1 - 20		21 - 26		27 - 33		34+	
	Percent	Number	Percent	Number	Percent	Number	Percent	Number
Elementary	-	-	-	-	-	-	-	-
Elementary Activity Classes	-	-	-	-	-	-	-	-
Middle/Jr. High	-	-	-	-	-	-	-	-
Middle/Jr. High Activity Classes	-	-	-	-	-	-	-	-
High	-	-	-	-	-	-	-	-
High Activity Classes	-	-	-	-	-	-	-	-
Combination	40%	239	7%	41	6%	33	47%	279
Combination Activity Classes	42%	16	0%	-	0%	-	58%	22

INDEPENDENT ACCOUNTANT'S REPORT  
ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors of University View Academy  
and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) for the fiscal year period July 1, 2023 through June 30, 2024. University View Academy (Entity) management is responsible for those C/C areas identified in the SAUPs.

The Entity has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in the LLA's SAUPs for the fiscal period July 1, 2023 through June 30, 2024. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purpose. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

***Written Policies and Procedures***

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1. Obtain and inspect the entity's written policies and procedures and observe whether they address each of the following categories and subcategories if applicable to public funds and the entity's operations:
  - a) ***Budgeting***, including preparing, adopting, monitoring, and amending the budget.
  - b) ***Purchasing***, including (1) how purchases are initiated, (2) how vendors are added to the vendor list, (3) the preparation and approval process of purchase requisitions and purchase orders, (4) controls to ensure compliance with the Public Bid Law, and (5) documentation required to be maintained for all bids and price quotes.
  - c) ***Disbursements***, including processing, reviewing, and approving.
  - d) ***Receipts/Collections***, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g., periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).
  - e) ***Payroll/Personnel***, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee rates of pay or approval and maintenance of pay rate schedules.
  - f) ***Contracting***, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.
  - g) ***Travel and Expense Reimbursement***, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.

- h) **Credit Cards (and debit cards, fuel cards, purchase cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).
- i) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.
- j) **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.
- k) **Information Technology Disaster Recovery/Business Continuity**, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.
- l) **Prevention of Sexual Harassment**, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

**Procedure Results** - We performed the procedures noted above and noted no exceptions.

#### ***Board or Finance Committee***

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- 2. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:
  - a) Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.
  - b) For those entities reporting on the governmental accounting model, observe whether the minutes referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual comparisons, at a minimum, on proprietary funds, and semi-annual budget-to-actual comparisons, at a minimum, on all special revenue funds. *Alternately, for those entities reporting on the not-for-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.*
  - c) For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.
  - d) Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.

**Procedure Results** - The Entity is not a governmental entity, nor does it report on the governmental accounting model, accordingly, item b) and c) above are not applicable. We performed the procedures noted above and noted no exceptions.

### ***Bank Reconciliations***

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3. Obtain a listing of entity bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:
  - a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated or electronically logged);
  - b) Bank reconciliations include written evidence that a member of management or a board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation within 1 month of the date the reconciliation was prepared (e.g., initialed and dated, electronically logged); and
  - c) Management has documentation reflecting it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

**Procedure Results** - We performed the procedures noted above and noted no exceptions.

### ***Collections (excluding electronic funds transfers)***

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4. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).

**Procedure Results** - This section is not applicable to this entity.

5. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (e.g., 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if there are no written policies or procedures, then inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:
  - a) Employees responsible for cash collections do not share cash drawers/registers.

**Procedure results** – This section is not applicable to this entity.

- b) Each employee responsible for collecting cash is not also responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g., pre-numbered receipts) to the deposit.

**Procedure results** – This section is not applicable to this entity.

- c) Each employee responsible for collecting cash is not also responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.

**Procedure results** – This section is not applicable to this entity.

- d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions is (are) not responsible for collecting cash, unless another employee/official verifies the reconciliation.

**Procedure results** – This section is not applicable to this entity.

6. Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe the bond or insurance policy for theft was in force during the fiscal period.

**Procedure Results** - This section is not applicable to this entity.

7. Randomly select two deposit dates for each of the 5 bank accounts selected for Bank Reconciliations procedure #3 (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* Obtain supporting documentation for each of the 10 deposits and:
  - a) Observe that receipts are sequentially pre-numbered.
  - b) Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.
  - c) Trace the deposit slip total to the actual deposit per the bank statement.
  - d) Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100 and the cash is stored securely in a locked safe or drawer).
  - e) Trace the actual deposit per the bank statement to the general ledger.

**Procedure Results** - This section is not applicable to this entity.

***Non-Payroll Disbursements (excluding card purchases/payments, travel reimbursements, and petty cash purchases)***

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8. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).

**Procedure Results** - We performed the procedure noted above and noted no exceptions.

9. For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, then inquire of employees about their job duties), and observe that job duties are properly segregated such that:
  - a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order or making the purchase.
  - b) At least two employees are involved in processing and approving payments to vendors.
  - c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.
  - d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.

- e) Only employees/officials authorized to sign checks approve the electronic disbursement (release) of funds, whether through automated clearinghouse (ACH), electronic funds transfer (EFT), wire transfer, or some other electronic means.

**Procedure Results** - We performed the procedures above and noted no exceptions.

- 10. For each location selected under procedure #8 above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction and:
  - a) Observe whether the disbursement, whether by paper or electronic means, matched the related original itemized invoice and supporting documentation indicates that deliverables included on the invoice were received by the entity.

**Procedure Results** - We performed the procedure noted above and noted no exceptions.

- b) Observe whether the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under procedure #9 above, as applicable.

**Procedure Results** - We performed the procedure noted above and noted no exceptions.

- 11. Using the entity's main operating account and the month selected in Bank Reconciliations procedure #3, randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy, and (b) approved by the required number of authorized signers per the entity's policy. Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.

**Procedure Results** - We performed the procedures noted above and noted no exceptions.

#### ***Credit Cards/Debit Cards/Fuel Cards/Purchase Cards (Cards)***

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- 12. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and purchase cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

**Procedure Results** - We performed the procedure above and noted no exception.

- 13. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:
  - a) Observe whether there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) were reviewed and approved, in writing (or electronically approved), by someone other than the authorized card holder.
  - b) Observe that finance charges and late fees were not assessed on the selected statements.

**Procedure Results** - We performed the procedures noted above and noted no exceptions.

14. Using the monthly statements or combined statements selected under #13 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (e.g., each card should have 10 transactions subject to inspection). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and note whether management had a compensating control to address missing receipts, such as a “missing receipt statement” that is subject to increased scrutiny.

**Procedure Results** - We performed the procedures noted above and noted no exceptions.

#### ***Travel and Travel-Related Expense Reimbursements (excluding card transactions)***

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15. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management’s representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:
- a) If reimbursed using a per diem, observe that the approved reimbursement rate is no more than those rates established either by the State of Louisiana or the U.S. General Services Administration ([www.gsa.gov](http://www.gsa.gov)).
  - b) If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.
  - c) Observe each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by Written Policies and Procedures in procedure #1.
  - d) Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

**Procedure Results** - We performed the procedures above and noted no exceptions.

#### ***Contracts***

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16. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternately, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management’s representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner’s contract, and:
- a) Observe whether the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.
  - b) Observe whether the contract was approved by the governing body/board, if required by policy or law (e.g., Lawrason Act, Home Rule Charter).
  - c) If the contract was amended (e.g., change order), observe the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g., if approval is required for any amendment, was approval documented).

- d) Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe the invoice and related payment agreed to the terms and conditions of the contract.

**Procedure Results** - The Entity is a non-profit, accordingly item a) is not applicable. We performed the remaining procedures noted above and noted no exceptions.

### ***Payroll and Personnel***

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17. Obtain a listing of employees and officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees or officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.

**Procedure Results** - We performed the procedures noted above and noted no exceptions.

18. Randomly select one pay period during the fiscal period. For the 5 employees or officials selected under #17 above, obtain attendance records and leave documentation for the pay period, and:
  - a) Observe that all selected employees or officials documented their daily attendance and leave (e.g., vacation, sick, compensatory).
  - b) Observe whether supervisors approved the attendance and leave of the selected employees or officials.
  - c) Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.
  - d) Observe the rate paid to the employees or officials agrees to the authorized salary/pay rate found within the personnel file.

**Procedure Results** - In regard to item a) the entity does not track employees or official's daily attendance. Regarding item b) supervisors don't approve attendance. Regarding item c) and d) we performed the procedures noted above and noted no exceptions.

**Management response** - Management will establish a system of internal controls regarding payroll approval, tracking attendance and documenting changes in pay.

19. Obtain a listing of those employees or officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees or officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations and the entity's policy on termination payments. Agree the hours to the employee or official's cumulative leave records, agree the pay rates to the employee or official's authorized pay rates in the employee or official's personnel files, and agree the termination payment to entity policy.

**Procedure Results** - We performed the procedures noted above and noted no exceptions.

20. Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g., payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums, etc.) have been paid, and any associated forms have been filed, by required deadlines.

**Procedure Results** - We performed the procedure noted above and noted no exceptions.

## *Ethics*

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21. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #17 obtain ethics documentation from management, and:
- a) Observe whether the documentation demonstrates that each employee/official completed one hour of ethics training during the calendar year as required by R.S. 42:1170; and
  - b) Observe whether the entity maintains documentation which demonstrates each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.

**Procedure Results** - We performed the procedure noted above and noted no exceptions.

22. Inquire and/or observe whether the agency has appointed an ethics designee as required by R.S. 42:1170.

**Procedure Results** - We performed the procedure noted above and noted no exceptions.

## *Debt Service*

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23. Obtain a listing of bonds/notes and other debt instruments issued during the fiscal period and management's representation that the listing is complete. Select all debt instruments on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each debt instrument issued as required by Article VII, Section 8 of the Louisiana Constitution.

**Procedure Results** - There were no debt instruments issued during the fiscal period. Accordingly, this section is not applicable.

24. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

**Procedure Results** - The Entity does not carry debt, accordingly, this section is not applicable.

## *Fraud Notice*

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25. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled as required by R.S. 24:523.

**Procedure Results** - The Entity did not have misappropriations of public funds or assets during the fiscal period. Accordingly, this section is not applicable.

26. Observe that the entity has posted, on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

**Procedure Results** - The Entity did not experience any of the instances listed above. Accordingly, this section is not applicable.

## ***Information Technology Disaster Recovery/Business Continuity***

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27. Perform the following procedures, verbally discuss the results with management, and report “We performed the procedure and discussed the results with management.”

- a) Obtain and inspect the entity’s most recent documentation that it has backed up its critical data (if there is no written documentation, then inquire of personnel responsible for backing up critical data) and observe evidence that such backup (a) occurred within the past week, (b) was not stored on the government’s local server or network, and (c) was encrypted.
- b) Obtain and inspect the entity’s most recent documentation that it has tested/verified that its backups can be restored (if no written documentation, then inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.
- c) Obtain a listing of the entity’s computers currently in use and their related locations, and management’s representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.

**Procedure Results** - We performed the procedures noted above and noted no exceptions.

28. Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in Payroll and Personnel procedure #17. Observe evidence that the selected terminated employees have been removed or disabled from the network.

**Procedure Results** - We performed the procedure noted above and noted no exceptions. We discussed the results with management.

29. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #17, obtain cybersecurity training documentation from management, and observe that the documentation demonstrates that the following employees/officials with access to the agency's information technology assets have completed cybersecurity training as required by R.S. 42:1267. The requirements are as follows:

- Hired before June 9, 2020 - completed the training; and
- Hired on or after June 9, 2020 - completed the training withing 30 days of initial service or employment.

**Procedure Results** – This section is not applicable to the Entity.

## ***Prevention of Sexual Harassment***

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30. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #17, obtain sexual harassment training documentation from management, and observe that the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year as required by R.S. 42:343.

**Procedure Results** - This section is not applicable to the Entity.

31. Observe that the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity’s premises if the entity does not have a website).

**Procedure Results** - This section is not applicable to the Entity.

32. Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe that the report includes the applicable requirements of R.S. 42:344:
- a) Number and percentage of public servants in the agency who have completed the training requirements.
  - b) Number of sexual harassment complaints received by the agency.
  - c) Number of complaints which resulted in a finding that sexual harassment occurred.
  - d) Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action.
  - e) Amount of time it took to resolve each complaint.

**Procedure Results** - This section is not applicable to this Entity.

We were engaged by the Entity to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Metairie, Louisiana  
December 9, 2024

*Wegmann Bazet*