

**TWELFTH JUDICIAL DISTRICT COURT
FAMILIES IN NEED OF SERVICES
(FINS) PROGRAM**

Component Unit of the
Avoyelles Parish Police Jury
Marksville, Louisiana

General Purpose Financial Statements
(Unaudited)

June 30, 2018

Ducote & Company
Certified Public Accountants
P. O. Box 309
219 North Washington Street
Marksville, Louisiana 71351

**Twelfth Judicial District Court
Avoyelles Families In Need of Services (FINS) Program**

**General Purpose Financial Statements
(Unaudited)
As of and for the Year Ended June 20, 2018**

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TRANSMITTAL LETTER
ANNUAL FINANCIAL STATEMENTS

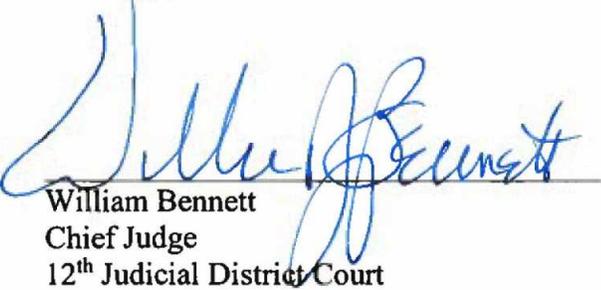
November 19, 2018

Mr. Daryl Purpera, CPA
Legislative Auditor
State of Louisiana
1600 North Third Street
P.O. Box 94397
Baton Rouge, LA 70804-9397

Dear Mr. Purpera:

In accordance with Louisiana Revised Statute 24:514, enclosed are the annual financial statements for the Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program as of and for the fiscal year ended June 20, 2018. The report includes all funds under the control and oversight of the program. The accompanying financial statements have been prepared in accordance with generally accepted accounting principles.

Sincerely,


William Bennett
Chief Judge
12th Judicial District Court

**Twelfth Judicial District Court
Avoyelles Families In Need of Services (FINS) Program**

Marksville, Louisiana

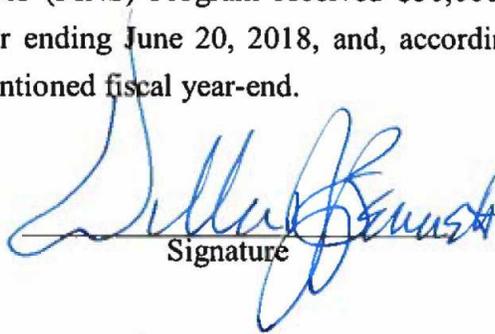
**ANNUAL SWORN FINANCIAL STATEMENTS AND
CERTIFICATION OF REVENUES \$50,000 OR LESS**

The annual sworn financial statements are required by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues \$50,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(I)(l)(c)(i).

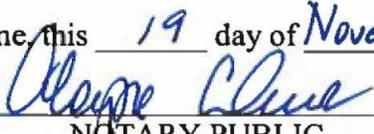
AFFIDAVIT

Personally came and appeared before the undersigned authority, William Bennett, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program as of June 20, 2018, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

In addition, William Bennett, who, duly sworn, deposes and says that the Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program received \$50,000 or less in revenues and other sources for the fiscal year ending June 20, 2018, and, accordingly, is not required to have an audit for the previously mentioned fiscal year-end.


Signature

Sworn to and subscribed before me this 19 day of November 2018.



NOTARY PUBLIC

| | |
|---------------|----------------------------------|
| Officer | <u>William J. Bennett, Judge</u> |
| Address | <u>P. O. Box 184</u> |
| | <u>Marksville, LA 71351</u> |
| Telephone No. | <u>(318)253-9418</u> |

ACCOUNTANTS' COMPILATION LETTER

William Bennett, Chief Judge
Twelfth Judicial District Court
Families in Need of Services (FINS) Program
Marksville, Louisiana

Management is responsible for the accompanying financial statements of the governmental activities of Twelfth Judicial District Court Avoyelles Families in Need of Services (FINS) Program, as of and for the year ended June 20, 2018, and the related notes to the financial statements, in accordance with accounting principles generally accepted in the United States of America and as required by Louisiana Revised Statute 24:513. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has omitted the Management Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. The Management Discussion and Analysis, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical content.

Management has not adopted the provisions of Governmental Accounting Standards Board Statement No. 34. The effects of this departure from generally accepted accounting principles have not been determined.

DUCOTE & COMPANY
Marksville, Louisiana
November 19, 2018

**TWELFTH JUDICIAL DISTRICT COURT
FAMILIES IN NEED OF SERVICES (FINS) PROGRAM
A Component Unit of the Avoyelles Parish Police Jury
Marksville, Louisiana
All Fund Types and Account Groups**

**Combined Balance Sheet
June 20, 2018**

| | SPECIAL REVENUE FUND | GENERAL FIXED ASSET GROUP | TOTALS (Memo Only) |
|---|-------------------------------------|--|-----------------------------------|
| ASSETS | | | |
| Cash and cash equivalents | \$10,805 | \$0 | \$10,805 |
| Equipment | 0 | 3,319 | 3,319 |
| TOTAL ASSETS | \$10,805 | \$3,319 | \$14,124 |
| LIABILITIES AND FUND BALANCE | | | |
| Liabilities: | | | |
| Accounts payable | \$198 | \$0 | \$198 |
| Accrued expenses | 881 | 0 | 881 |
| Total liabilities | 1,079 | 0 | 1,079 |
| Fund Balance: | | | |
| Assigned fund balance | 9,726 | 0 | 9,726 |
| Investment in general fixed assets | 0 | 3,319 | 3,319 |
| Total equity and other credits | 9,726 | 3,319 | 13,045 |
| TOTAL LIABILITIES AND FUND BALANCE | \$10,805 | \$3,319 | \$14,124 |

See accompanying notes and accountants' compilation report.

**TWELFTH JUDICIAL DISTRICT COURT
FAMILIES IN NEED OF SERVICES (FINS) PROGRAM
A Component Unit of the Avoyelles Parish Police Jury
Marksville, Louisiana
All Fund Types and Account Groups**

**Statement of Revenues, Expenditures, and
Changes in Fund Balances
For the Year Ended June 20, 2018**

| | SPECIAL REVENUE FUND |
|--|-------------------------------------|
| | |
| REVENUES | |
| Intergovernmental revenues | \$43,139 |
| Total Revenues | 43,139 |
| EXPENDITURES | |
| Payroll and related expenses | 37,456 |
| Legal and accounting | 1,855 |
| Miscellaneous expenses | 3,964 |
| Total expenditures | 43,275 |
| EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES | (136) |
| FUND BALANCE (DEFICIT) BEG OF YEAR | 9,862 |
| FUND BALANCE (DEFICIT) END OF YEAR | \$9,726 |

See accompanying notes and accountants' compilation report.

Twelfth Judicial District Court
Families In Need of Services (FINS) Program
Notes to the Financial Statements
June 20, 2018

1. INTRODUCTION

The Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program was created July 1, 1994 as set forth in Title VII, Articles 726-790 of the Louisiana Children's Code. The Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program is comprised of the following judicial components: 12th Judicial District Court, Divisions A and B, Bunkie City Court, and Marksville City Court.

The FINS program exists in all courts in Louisiana that had juvenile jurisdiction on July 1, 1994. The State of Louisiana designed the program to bring together resources for the purpose of helping families (troubled youths and their parents) to remedy self-destructive behaviors by juveniles and/or other family members. The primary purposes of this program are (a) to use the authority of the courts in providing maximum available services to families in need of services and (b) to use formal court proceedings only after all other alternatives have been exhausted. The goal of the FINS program is to reduce formal juvenile court involvement, while generating appropriate community services to benefit the child and improve family relations.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying general purpose financial statements of the Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units, with exception that as referred to in the compilation report, the program did not adopt the provisions of Governmental Accounting Standards Board (GASB) Statement No. 34. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

B. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the Avoyelles Parish Police Jury is the financial reporting entity for Avoyelles Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

**Twelfth Judicial District Court
Avoyelles Families In Need of Services (FINS) Program
Notes to Financial Statements (continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. REPORTING ENTITY (continued)

Governmental Accounting Standards Board Statement No. 14 established criteria for determining component units of an oversight entity. The basic - but not the only - criterion for determining a component unit is the oversight's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to: 1) selection of governing authority; 2) the designation of management; and 3) the ability to significantly influence operations and accountability for fiscal matters. GASB Statement No. 14 established criteria for determining which component units should be considered part of the Avoyelles Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

The FINS Program is a part of the operations of the district court system. The district court system is fiscally dependent on the police jury for office space and courtrooms. The substance of the relationship between the district court system and the police jury is that the police jury has approval authority over its capital budget. Based on the above criteria, it has been determined that the Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program is a component unit of the Avoyelles Parish Police Jury.

The accompanying financial statements present information only on the funds maintained by the Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

**Twelfth Judicial District Court
Avoyelles Families In Need of Services (FINS) Program
Notes to Financial Statements (continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. FUND ACCOUNTING

The Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. They are concerned only with the measurement of financial position, not with the measurement of operations.

Funds of the Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program are classified as governmental funds. Governmental funds account for the program's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds of the FINS program include:

Special Revenue Fund—accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

D. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by the governmental funds. The governmental funds use the following practices in recording revenues and expenditures:

Revenues

Revenues are recognized when they become measurable and available as net current assets.

Expenditures

Expenditures are recognized under the modified accrual basis of accounting when the related fund liability is incurred.

**Twelfth Judicial District Court
Avoyelles Families In Need of Services (FINS) Program
Notes to Financial Statements (continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. BUDGETS

In accordance with Louisiana R. S. 39:1302, judges (with the exception of their judicial expense funds) are not political subdivisions within the meaning of the Louisiana Government Budget Act. Therefore, the Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program is not required to formally adopt a budget.

F. CASH AND CASH EQUIVALENTS

Cash includes amounts in demand deposits, interest-bearing demand deposits, and time deposits. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the district may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

G. FIXED ASSETS

Fixed assets are recorded as expenditures at the time purchased or constructed, and the related assets are capitalized in the general fixed assets account group. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated cost if historical cost is not available.

H. COMPENSATED ABSENCES

The Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program does not have a formal adopted leave policy.

I. PENSION COMMITMENTS

The Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program employees are covered under Social Security. No other pension plans are maintained.

J. TOTAL COLUMNS

The total columns on the statements are captioned Memo Only to indicate that they are presented only to facilitate financial analysis. Data in these columns does not present financial position or results of operations, in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

**Twelfth Judicial District Court
Avoyelles Families In Need of Services (FINS) Program
Notes to Financial Statements (continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

K. USE OF ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

L. GOVERNMENTAL FUND BALANCES

On January 1, 2011, the Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program adopted the provisions of GASB No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, which significantly changed the reporting of fund balance in the balance sheets of governmental fund types. In the governmental fund financial statements, fund balances are classified as follows:

Non-spendable fund balance – amounts that cannot be spent either because they are in a non-spendable form or because they are legally or contractually required to be maintained intact.

Restricted fund balance – amounts that can be spent only for specific purposes because of state or federal laws or externally imposed conditions by grantors, creditors, or citizens.

Committed fund balance amounts that can be used only for specific purposes determined by a formal action by the management of the Twelfth Judicial District Court Avoyelles Families in Needs Services Program.

Assigned fund balance – amounts that are constrained by the Program's intent to be used for specific purposes, but are neither restricted nor committed. Intent should be expressed by the management of the Program.

Unassigned fund balance – all other amounts not included in the other spendable classifications.

The Program considers restricted fund balances to be spent for governmental expenditures first when both restricted and unrestricted resources are available. The Program also considers committed fund balances to be spent first when other unrestricted fund balance classifications are available for use.

**Twelfth Judicial District Court
Avoyelles Families In Need of Services (FINS) Program
Notes to Financial Statements (continued)**

4. FUNDING SOURCES

The Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program receives intergovernmental revenues from:

| | |
|----------------------------------|-----------------|
| State of Louisiana appropriation | \$38,139 |
| Avoyelles Parish School Board | <u>5,000</u> |
| Total | <u>\$43,139</u> |

The State of Louisiana Legislature’s annual appropriation for the administration of the Families in Need of Services (FINS) is administered by the judicial district courts. The monies are funded on a fiscal year basis ending on June 30th and are subject to re-appropriation by the Legislature each year.

The Program is also allowed to collect fees as contributions to the costs of the care and treatment of a child in the Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program. The Court may order that parents contribute to such costs in an amount commensurate with the parent’s ability to pay for such care. No such fees were collected during the fiscal year ended June 20, 2018.

5. CHANGES IN GENERAL FIXED ASSETS

The changes in general fixed assets for the year ended June 20, 2018 are:

| | <u>Balance</u> <u>June 20, 2017</u> | <u>Additions</u> | <u>Deletions</u> | <u>Balance</u> <u>June 20, 2018</u> |
|-----------|--|------------------|------------------|--|
| Equipment | <u>\$ 3,319</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 3,319</u> |

6. ADVISORY COMMITTEE

The Judges of the supervisory court oversee the Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program. The intake officer functions under the supervision of the Judges and with the assistance of the FINS Advisory Committee. The committee is comprised of representatives from the Avoyelles Parish Office of Community Services, Avoyelles Parish Mental Health Clinic, Department of Corrections Division of Juvenile Services, Avoyelles Parish School Board, and the Avoyelles Parish District Attorney’s Office and elective committee members of civic, professional, service or church organizations as approved by the judges of the supervisory court.

All members of the Advisory Committee serve without pay.

**Twelfth Judicial District Court
Avoyelles Families In Need of Services (FINS) Program
Notes to Financial Statements (continued)**

7. LITIGATION AND CLAIMS

The Program is not involved in any litigation at June 30, 2018, nor is it aware of any unasserted claims.

8. PAYMENTS TO AGENCY HEAD

Schedule of Compensation, Benefits and Other Payments to the
Agency Head or Chief Executive Officer

Agency Head Name/Title: William J Bennett, Chief Judge, 12th JDC

| <u>Purpose</u> | <u>Amount</u> |
|---------------------|---------------|
| Salary | * |
| Benefits-insurance | |
| Benefits-retirement | |
| Car allowance | |
| Per diem | |
| Reimbursements | |
| Travel | |
| Registration fees | |
| Conference travel | |
| Housing | |
| Unvouchered expense | |
| Special meals | |
| Other | |

**Judge Bennett does not receive any compensation, benefits or other payments from Twelfth Judicial District Court Avoyelles Families In Need of Services (FINS) Program .*

**Twelfth Judicial District Court
Avoyelles Families In Need of Services (FINS) Program
Notes to Financial Statements (continued)**

3. CASH AND CASH EQUIVALENTS

At June 20, 2018, the program has cash and cash equivalents (book balances) totaling \$10,805 as follows:

| | |
|-----------------|------------------------|
| Demand Deposits | <u>\$10,805</u> |
| Total | <u><u>\$10,805</u></u> |

Custodial Credit Risk: Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the government will not be able to recover its deposits. Under state law, the deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal or exceed the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Louisiana Revised Statute 39:1229 imposed a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Twelfth Judicial District Court that the fiscal agent bank has failed to pay deposited funds upon demand. Further, Louisiana Revised Statute 39:1224 states that securities held by a third party shall be deemed to be held in the Twelfth Judicial District Court's name for the benefit of the Avoyelles Families in Need of Services Program.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At June 20, 2018, the Program has \$12,524 in deposits (collected bank balances). These deposits are fully secured from risk by \$12,524 of federal deposit insurance.