

CITY OF YOUNGSVILLE, LOUISIANA

Financial Report

Year Ended June 30, 2023

TABLE OF CONTENTS

	<u>Page</u>
Independent Auditor's Report	1-3
 BASIC FINANCIAL STATEMENTS	
GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)	
Statement of net position	6
Statement of activities	7
 FUND FINANCIAL STATEMENTS (FFS)	
Balance sheet - governmental funds	10
Reconciliation of the governmental funds balance sheet to the statement of net position	11
Statement of revenues, expenditures, and changes in fund balances- governmental funds	12
Reconciliation of the statement of revenues, expenditures, and changes in fund balances of governmental funds to the statement of activities	13
Combined statement of net position - proprietary funds	14
Combined statement of revenues, expenses, and changes in fund net position - proprietary funds	15
Combined statement of cash flows - proprietary funds	16-17
Notes to basic financial statements	18-46
 REQUIRED SUPPLEMENTARY INFORMATION	
Budgetary comparison schedules:	
General Fund	48
1968 Sales Tax Special Revenue Fund	49
1981 Sales Tax Special Revenue Fund	50
1999 Sales Tax Special Revenue Fund	51
Recreational Facility Sales Tax Special Revenue Fund	52
Schedule of employer's share of net pension liability	53
Schedule of employer contributions	54
Notes to the required supplementary information	55-56
 OTHER SUPPLEMENTARY INFORMATION	
Statement of net position - compared to prior year totals	58
General and Special Revenue Funds - comparative balance sheet	59
 Major Governmental Funds - Detail budgetary comparison schedules compared to actual for prior year:	
General Fund - budgetary comparison schedule	60
General Fund - budgetary comparison schedule - revenues	61
General Fund - budgetary comparison schedule- expenditures	62-63
1981 Sales Tax Fund - budgetary comparison schedule - expenditures	64

(continued)

TABLE OF CONTENTS (Continued)

	Page
Major Governmental Funds - Schedule of revenues, expenditures, and changes in fund balance - budget (GAAP basis) and actual:	
General Obligation Bonds Fund	65
Street Improvements and Construction Fund	66
Municipal Complex Construction Fund	67
Comparative statement of net position - Utility Fund	68
Comparative departmental statement of revenues and expenses	69-70
Comparative statement of net position - Sports Complex Fund	71
Comparative statement of revenues, expenses, and changes in fund net position - Sports Complex Fund	72
Schedule of number of utility customers (unaudited)	73
Justice System Funding Schedule - Collecting/Disbursing Entity	74
 INTERNAL CONTROL, COMPLIANCE, AND OTHER MATTERS	
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	76-77
Independent Auditor's Report on Compliance for Each Major Federal Program and on Internal Control Over Compliance Required by the Uniform Guidance	78-80
Schedule of Expenditures of Federal Awards	81
Notes to the Schedule of Expenditures of Federal Awards	82
Schedule of Findings and Questioned Costs	83-85
Management Corrective Action Plan	86-87
Summary Schedule of Prior Year Audit Findings	88-89

KOLDER, SLAVEN & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

Brad E. Kolder, CPA, JD*
Gerald A. Thibodeaux, Jr., CPA*
Robert S. Carter, CPA*
Arthur R. Mixon, CPA*
Stephen J. Anderson, CPA*
Matthew E. Margaglio, CPA*
Casey L. Ardoin, CPA, CFE*
Wanda F. Arcement, CPA
Bryan K. Joubert, CPA
Nicholas Fowlkes, CPA
Deidre L. Stock, CPA

183 S. Beadle Rd.
Lafayette, LA 70508
Phone (337) 232-4141

1428 Metro Dr. 450 E. Main St.
Alexandria, LA 71301 New Iberia, LA 70560
Phone (318) 442-4421 Phone (337) 367-9204

200 S. Main St. 1201 David Dr.
Abbeville, LA 70510 Morgan City, LA 70380
Phone (337) 893-7944 Phone (985) 384-2020

434 E. Main St. 11929 Bricksome Ave.
Ville Platte, LA 70586 Baton Rouge, LA 70816
Phone (337) 363-2792 Phone (225) 293-8300

C. Burton Kolder, CPA*
Of Counsel

INDEPENDENT AUDITOR'S REPORT

WWW.KCSRPCAS.COM

Victor R. Slaven, CPA* - retired 2020
Christine C. Doucet, CPA - retired 2022

* A Professional Accounting Corporation

The Honorable Ken Ritter, Mayor,
and Members of the City Council
City of Youngsville, Louisiana

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the City of Youngsville, Louisiana (City) as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the City of Youngsville, as of June 30, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we exercise professional judgement and maintain professional skepticism throughout the audit. We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements. We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed. We evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements. We conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, schedule of employer's share of net pension liability and schedule of employer contributions on pages 48 through 54 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The City of Youngsville has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Youngsville's basic financial statements. The other supplementary information on pages 58 through 74 is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The combined and comparative statements and the Justice System Funding Schedule are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The schedule of expenditures of federal awards on page 81 is presented for purpose of additional analysis as required by title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, these combined and comparative statements and the Justice System Funding Schedule are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The prior year comparative information on these statements has been derived from the City of Youngsville's 2022 financial statements, which was subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and, in our opinion, was fairly presented, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the various schedules but does not include the basic financials and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information and we do not express an opinion or any form of assurance thereon.

In connection of our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 20, 2023, on our consideration of the City of Youngsville's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Youngsville, Louisiana's internal control over financial reporting and compliance.

Kolder, Slaven & Company, LLC
Certified Public Accountants

Lafayette, Louisiana
December 20, 2023

BASIC FINANCIAL STATEMENTS

**GOVERNMENT-WIDE
FINANCIAL STATEMENTS (GWFS)**

CITY OF YOUNGSVILLE, LOUISIANA

Statement of Net Position

June 30, 2023

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Current assets:			
Cash and interest-bearing deposits	\$ 4,120,866	\$ 2,108,218	\$ 6,229,084
Investments	4,254,659	-	4,254,659
Receivables, net	2,135,758	882,758	3,018,516
Due from other governmental agencies	5,324,625	-	5,324,625
Prepaid items	242,640	321,134	563,774
Total current assets	<u>16,078,548</u>	<u>3,312,110</u>	<u>19,390,658</u>
Noncurrent assets:			
Restricted assets:			
Cash and interest-bearing deposits	20,025,733	894,797	20,920,530
Capital assets:			
Land and construction in progress	20,654,629	13,614,109	34,268,738
Capital assets, net	<u>58,273,485</u>	<u>51,578,897</u>	<u>109,852,382</u>
Total noncurrent assets	<u>98,953,847</u>	<u>66,087,803</u>	<u>165,041,650</u>
Total assets	<u>115,032,395</u>	<u>69,399,913</u>	<u>184,432,308</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred loss on bond refunding	74,276	-	74,276
Deferred outflows related to pensions	<u>2,437,295</u>	<u>-</u>	<u>2,437,295</u>
Total deferred outflows of resources	<u>2,511,571</u>	<u>-</u>	<u>2,511,571</u>
LIABILITIES			
Current liabilities:			
Accounts, salaries and other payables	6,649,956	1,095,309	7,745,265
Due to other funds	(553,041)	553,041	-
Unearned revenue	935,669	-	935,669
Customers' deposits	-	626,896	626,896
Financed purchase liability	70,446	-	70,446
Note payable	93,528	-	93,528
Loans payable	-	268,261	268,261
Bonds payable	3,240,000	226,000	3,466,000
Accrued interest	143,786	7,132	150,918
Total current liabilities	<u>10,580,344</u>	<u>2,776,639</u>	<u>13,356,983</u>
Noncurrent liabilities:			
Financed purchase liability	500,543	-	500,543
Note payable	124,707	-	124,707
Loans payable	-	6,536,514	6,536,514
Bonds payable	58,785,739	1,647,000	60,432,739
Net pension liability	<u>4,934,593</u>	<u>-</u>	<u>4,934,593</u>
Total noncurrent liabilities	<u>64,345,582</u>	<u>8,183,514</u>	<u>72,529,096</u>
Total liabilities	<u>74,925,926</u>	<u>10,960,153</u>	<u>85,886,079</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows related to pensions	<u>76,922</u>	<u>-</u>	<u>76,922</u>
NET POSITION			
Net investment in capital assets	21,657,273	56,259,382	77,916,655
Restricted for sales tax dedications	4,023,746	-	4,023,746
Restricted for capital assets	14,269,213	-	14,269,213
Restricted for debt service	4,443,056	8,809	4,451,865
Unrestricted	<u>(1,852,170)</u>	<u>2,171,569</u>	<u>319,399</u>
Total net position	<u>\$ 42,541,118</u>	<u>\$ 58,439,760</u>	<u>\$100,980,878</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF YOUNGSVILLE, LOUISIANA

Statement of Activities
For the Year Ended June 30, 2023

Activities	Expenses	Fees, Fines, and Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Net (Expense) Revenues and Changes in Net Position		
					Governmental Activities	Business-Type Activities	Total
Governmental activities:							
General government	\$ 2,752,547	\$ 981,044	\$ -	\$ 6,834,492	\$ 5,062,989	\$ -	\$ 5,062,989
Public safety:							
Police	5,551,851	1,342,026	508,958	-	(3,700,867)	-	(3,700,867)
Fire	2,234,636	-	-	-	(2,234,636)	-	(2,234,636)
Streets	4,243,405	-	2,009,764	11,800	(2,221,841)	-	(2,221,841)
Interest on long-term debt	1,828,415	-	-	-	(1,828,415)	-	(1,828,415)
Total governmental activities	<u>16,610,854</u>	<u>2,323,070</u>	<u>2,518,722</u>	<u>6,846,292</u>	<u>(4,922,770)</u>	<u>-</u>	<u>(4,922,770)</u>
Business-type activities:							
Water	3,521,075	3,707,472	-	-	-	186,397	186,397
Sewer	1,951,187	2,325,513	-	-	-	374,326	374,326
Sanitation	1,852,914	1,648,262	-	-	-	(204,652)	(204,652)
Recreation	5,422,147	1,313,620	-	-	-	(4,108,527)	(4,108,527)
Total business-type activities	<u>12,747,323</u>	<u>8,994,867</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(3,752,456)</u>	<u>(3,752,456)</u>
Total	<u>\$ 29,358,177</u>	<u>\$ 11,317,937</u>	<u>\$ 2,518,722</u>	<u>\$ 6,846,292</u>	<u>(4,922,770)</u>	<u>(3,752,456)</u>	<u>(8,675,226)</u>
General revenues:							
Taxes -							
Ad valorem taxes					1,561,861	536,860	2,098,721
Sales and use taxes, levied for general purposes					16,430,170	-	16,430,170
Franchise taxes					982,593	-	982,593
Grants and contributions not restricted to specific programs -							
State sources					14,380	-	14,380
Non-employer pension contribution					107,389	-	107,389
Interest and investment earnings					163,074	2,903	165,977
Miscellaneous					395,647	6,029	401,676
Transfers					(4,312,985)	4,312,985	-
Total general revenues and transfers					<u>15,342,129</u>	<u>4,858,777</u>	<u>20,200,906</u>
Change in net position					10,419,359	1,106,321	11,525,680
Net position, July 1, 2022					<u>32,121,759</u>	<u>57,333,439</u>	<u>89,455,198</u>
Net position, June 30, 2023					<u>\$ 42,541,118</u>	<u>\$ 58,439,760</u>	<u>\$ 100,980,878</u>

The accompanying notes are an integral part of the basic financial statements

FUND FINANCIAL STATEMENTS (FFS)

MAJOR FUND DESCRIPTIONS

General Fund

The General Fund is used to account for resources traditionally associated with governments which are not required to be accounted for in another fund.

Special Revenue Funds

1968 Sales Tax Fund -

To account for the receipt and use of proceeds of the City's 1968 1% sales and use tax. The tax is dedicated to constructing, acquiring, extending, improving and/or maintaining sewers and sewerage disposal works, waterworks, public streets, roads, alleys, sidewalks, and drainage facilities, including the purchase of equipment therefore. The tax proceeds may also be funded into bonds or used to pay any bonded or funded indebtedness of the City incurred for such capital purposes, to the extent and in the manner provided by state law.

1981 Sales Tax Fund -

To account for the receipt and use of proceeds of the City's 1981 1% sales and use tax. The tax is dedicated to maintain the City's law enforcement facilities, including the acquisition of equipment and furnishings therefore, the construction and/ or acquisition of buildings to house such facilities, and paying employees' and policemen's salaries. On November 15, 2012, 50% of the tax was rededicated to the General Fund for a period of two years ending December 31, 2014. On November 6, 2014, the 50% rededication was approved as a permanent change.

1999 Sales Tax Fund -

To account for the receipt and use of proceeds of the City's 1999 1/2% sales and use tax. The tax is dedicated to constructing, acquiring, improving, maintaining and operating sewers and sewerage disposal works for the City and to be funded into bonds to pay the capital costs thereof to the extent and in the manner permitted by state law.

Recreational Facilities Sales Tax Fund -

To account for the receipt and use of proceeds of the City's Recreational Facilities 1% sales and use tax. The tax is dedicated to pay for the debt service on the revenue bonds associated with the acquisition, construction, and equipping of a multi-purpose community center and related infrastructure and recreational facilities and ongoing operation and maintenance of the facilities.

Debt Service Fund

General Obligation Bonds Fund -

To accumulate monies for payment of the City's general obligation bonds, which are being financed by the 1968, 1999, and Recreational Facility's sales tax revenues, ad valorem tax revenues, and excess revenues of the City.

Capital Projects Fund

Street Improvements and Construction Fund -

To account for the improvements and construction of various street projects using proceeds from grant revenue and issuance of general obligation bonds.

Municipal Complex Construction Fund -

To account for the construction of the municipal complex utilizing the proceeds of the \$7,000,000 Sales Tax Bonds, Series 2018.

Enterprise Funds

Utility Fund -

To account for the provision of water, sewerage and sanitation services to residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collection.

Sports Complex Fund -

To account for the operation of the Youngsville Sports Complex facility. All fees and revenues derived from the facility and all related expenses are accounted for in this fund.

CITY OF YOUNGSVILLE, LOUISIANA

Balance Sheet
Governmental Funds
June 30, 2023

	General	1968 Sales Tax Special Revenue	1981 Sales Tax Special Revenue	1999 Sales Tax Special Revenue	Recreational Facilities Sales Tax Revenue	General Obligation Bonds	Street Improvements and Construction	Municipal Complex Construction	Total
ASSETS									
Cash and interest-bearing deposits	\$ 308,486	\$ 1,531,616	\$ 452,672	\$ 669,740	\$ 15,427,565	\$ 4,612,055	\$ 610,308	\$ 534,157	\$ 24,146,599
Investments	-	-	-	-	-	-	4,254,659	-	4,254,659
Receivables:									
Taxes	191,506	383,012	191,506	191,506	385,935	-	-	-	1,343,465
Due from other governmental agencies	164,405	-	-	-	-	-	5,160,220	-	5,324,625
Due from other funds	1,429,374	692,849	195,000	-	-	-	-	-	2,317,223
Other	779,596	-	12,697	-	-	-	-	-	792,293
Prepaid items	208,903	-	33,737	-	-	-	-	-	242,640
Total assets	<u>\$ 3,082,270</u>	<u>\$ 2,607,477</u>	<u>\$ 885,612</u>	<u>\$ 861,246</u>	<u>\$ 15,813,500</u>	<u>\$ 4,612,055</u>	<u>\$ 10,025,187</u>	<u>\$ 534,157</u>	<u>\$ 38,421,504</u>
LIABILITIES AND FUND BALANCES									
Liabilities -									
Accounts payable	\$ 1,685,252	\$ 465,539	\$ 25,494	\$ 935	\$ 103,189	\$ 25,213	\$ 3,150,042	\$ 3,909	\$ 5,459,573
Contracts payable	254,020	-	-	-	-	-	-	44,556	298,576
Retainage payable	-	-	-	-	-	-	504,344	-	504,344
Accrued liabilities	190,524	-	196,939	-	-	-	-	-	387,463
Unearned revenue	-	-	-	-	-	-	935,669	-	935,669
Due to other funds	45,926	670,237	589,701	58,318	-	-	-	400,000	1,764,182
Total liabilities	<u>2,175,722</u>	<u>1,135,776</u>	<u>812,134</u>	<u>59,253</u>	<u>103,189</u>	<u>25,213</u>	<u>4,590,055</u>	<u>448,465</u>	<u>9,349,807</u>
Fund balances -									
Nonspendable (for prepaid items)	208,903	-	33,737	-	-	-	-	-	242,640
Restricted:									
Sales tax dedications	-	1,471,701	39,741	801,993	1,710,311	-	-	-	4,023,746
Debt service	-	-	-	-	-	4,586,842	-	-	4,586,842
Capital projects	-	-	-	-	14,000,000	-	5,435,132	85,692	19,520,824
Unassigned	697,645	-	-	-	-	-	-	-	697,645
Total fund balances	<u>906,548</u>	<u>1,471,701</u>	<u>73,478</u>	<u>801,993</u>	<u>15,710,311</u>	<u>4,586,842</u>	<u>5,435,132</u>	<u>85,692</u>	<u>29,071,697</u>
Total liabilities and fund balances	<u>\$ 3,082,270</u>	<u>\$ 2,607,477</u>	<u>\$ 885,612</u>	<u>\$ 861,246</u>	<u>\$ 15,813,500</u>	<u>\$ 4,612,055</u>	<u>\$ 10,025,187</u>	<u>\$ 534,157</u>	<u>\$ 38,421,504</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF YOUNGSVILLE, LOUISIANA

Reconciliation of the Governmental Funds Balance Sheet
to the Statement of Net Position
June 30, 2023

Total fund balances for governmental funds at June 30, 2023		\$ 29,071,697
Total net position reported for governmental activities in the statement of net position is different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. Those assets consist of:		
Land and construction in progress	\$ 20,654,629	
Buildings, net of \$837,424 accumulated depreciation	1,511,560	
Infrastructure, net of \$10,158,494 accumulated depreciation	54,123,476	
Equipment, net of \$1,851,800 accumulated depreciation	<u>2,638,449</u>	78,928,114
The deferred loss on bond refunding is not an available resource, and therefore, is not reported in the funds		74,276
The deferred outflows of expenditures for the municipal police employees retirement system are not a use of current resources, and therefore, are not reported in the funds		2,437,295
Long-term liabilities at June 30, 2023:		
Capital lease payable	(570,989)	
Note payable	(218,235)	
Bonds payable	(62,025,739)	
Accrued interest payable	(143,786)	
Net pension liability	<u>(4,934,593)</u>	(67,893,342)
The deferred inflows of contributions for the municipal police employees retirement system are not available resources, and therefore, are not reported in the funds		<u>(76,922)</u>
Total net position of governmental activities at June 30, 2023		<u>\$ 42,541,118</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF YOUNGSVILLE, LOUISIANA

Statement of Revenues, Expenditures, and Changes in Fund Balances-
Governmental Funds
For the Year Ended June 30, 2023

	General	1968 Sales Tax Special Revenue	1981 Sales Tax Special Revenue	1999 Sales Tax Special Revenue	Recreational Facilities Sales Tax Revenue	General Obligation Bonds	Street Improvements and Construction	Municipal Complex Construction	Total
Revenues:									
Taxes	\$ 4,895,511	\$4,693,037	\$2,346,519	\$2,346,519	\$ 4,693,038	\$ -	\$ -	\$ -	\$18,974,624
Licenses and permits	981,044	-	-	-	-	-	-	-	981,044
Intergovernmental	2,035,944	-	508,958	-	-	-	5,128,140	1,706,352	9,379,394
Fines and forfeits	132,339	-	1,209,687	-	-	-	-	-	1,342,026
Miscellaneous	248,515	8,528	31,792	6,022	51,760	25,431	28,622	3,273	403,943
Total revenues	<u>8,293,353</u>	<u>4,701,565</u>	<u>4,096,956</u>	<u>2,352,541</u>	<u>4,744,798</u>	<u>25,431</u>	<u>5,156,762</u>	<u>1,709,625</u>	<u>31,081,031</u>
Expenditures:									
Current -									
General government	2,297,934	36,181	70,775	23,933	40,867	-	20,636	-	2,490,326
Public safety:									
Police	-	-	4,479,814	-	-	-	-	-	4,479,814
Fire	2,234,636	-	-	-	-	-	-	-	2,234,636
Streets	2,242,988	-	-	-	-	-	-	-	2,242,988
Capital outlay	3,293,292	-	159,925	-	-	-	10,780,777	2,590,574	16,824,568
Debt service	88,816	36,738	22,227	18,369	362,427	4,448,154	231,533	-	5,208,264
Total expenditures	<u>10,157,666</u>	<u>72,919</u>	<u>4,732,741</u>	<u>42,302</u>	<u>403,294</u>	<u>4,448,154</u>	<u>11,032,946</u>	<u>2,590,574</u>	<u>33,480,596</u>
Excess (deficiency) of revenues over expenditures	<u>(1,864,313)</u>	<u>4,628,646</u>	<u>(635,785)</u>	<u>2,310,239</u>	<u>4,341,504</u>	<u>(4,422,723)</u>	<u>(5,876,184)</u>	<u>(880,949)</u>	<u>(2,399,565)</u>
Other financing sources (uses):									
Bond proceeds	-	-	-	-	14,000,000	797,537	8,202,463	-	23,000,000
Premium on issuance of bonds	-	-	-	-	630,430	-	155,696	-	786,126
Gain on sale of assets	37,727	-	37,596	-	-	16,043	51,108	12,307	154,781
Proceeds from capital lease	620,763	-	-	-	-	-	-	-	620,763
Transfers in	10,920,618	-	762,835	236,506	-	4,536,582	6,067,392	211,706	22,735,639
Transfers out	(9,110,625)	(5,699,096)	(176,164)	(3,130,492)	(5,058,545)	-	(3,873,702)	-	(27,048,624)
Total other financing sources (uses)	<u>2,468,483</u>	<u>(5,699,096)</u>	<u>624,267</u>	<u>(2,893,986)</u>	<u>9,571,885</u>	<u>5,350,162</u>	<u>10,602,957</u>	<u>224,013</u>	<u>20,248,685</u>
Net changes in fund balances	604,170	(1,070,450)	(11,518)	(583,747)	13,913,389	927,439	4,726,773	(656,936)	17,849,120
Fund balances, beginning	302,379	2,542,151	84,996	1,385,740	1,796,922	3,659,403	708,359	742,628	11,222,578
Fund balances, ending	<u>\$ 906,549</u>	<u>\$ 1,471,701</u>	<u>\$ 73,478</u>	<u>\$ 801,993</u>	<u>\$ 15,710,311</u>	<u>\$ 4,586,842</u>	<u>\$ 5,435,132</u>	<u>\$ 85,692</u>	<u>\$ 29,071,698</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF YOUNGSVILLE, LOUISIANA

Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balances of Governmental Funds
to the Statement of Activities
For the Year Ended June 30, 2023

Total net changes in fund balances at June 30, 2023 per statement of revenues, expenditures and changes in fund balances	\$ 17,849,120
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The change in net position reported for governmental activities in the statement of activities is different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay which is considered expenditures on statement of revenues, expenditures and changes in fund balances	\$ 16,643,005	
Depreciation expense for the year ended June 30, 2023	<u>(2,367,937)</u>	14,275,068

Bond proceeds are reported as financing sources in governmental funds and thus contribute to the change in fund balance. In the statement of net position, however, issuing debt increases long-term liabilities and does not affect the statement of activities. Similarly, repayment of principal and capital leases are recorded as expenditures in the governmental funds but reduce liability in the statement of net position. Also governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities:

Proceeds from issuance of bonds payable	\$ (23,000,000)	
Premium on issuance of bonds payable	(786,126)	
Proceeds from issuance of capital lease	(620,761)	
Principal paid on long-term debt	3,097,000	
Principal paid on capital lease	53,622	
Principal paid on note payable	93,528	
Amortization of bond premium	150,071	
Loss on bond refunding amortized	(9,288)	
Accretion of bond discount	<u>(5,089)</u>	(21,027,043)

Pension expense not requiring the use of current economic sources and, therefore, not recorded as a fund expenditure	(785,175)
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Non-employer's contributions to the municipal police employees retirement plan	<u>107,389</u>
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Total changes in net position at June 30, 2023 per statement of activities	<u>\$ 10,419,359</u>
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The accompanying notes are an integral part of the basic financial statements.

CITY OF YOUNGSVILLE, LOUISIANA

Statement of Net Position
Proprietary Funds
June 30, 2023

	Utility Fund	Sports Complex Fund	Total
ASSETS			
Current assets:			
Cash	\$ 2,030,175	\$ 78,043	\$ 2,108,218
Receivables:			
Accounts receivable, net	127,093	135,450	262,543
Unbilled utility receivable	618,408	-	618,408
Accrued interest receivable	1,807	-	1,807
Prepaid items	105,687	215,447	321,134
Total current assets	<u>2,883,170</u>	<u>428,940</u>	<u>3,312,110</u>
Noncurrent assets:			
Restricted assets -			
Cash	456,670	-	456,670
Interest-bearing deposits, at cost	438,127	-	438,127
Capital assets:			
Land and construction in progress	2,225,369	11,388,740	13,614,109
Other capital assets, net of accumulated depreciation	28,735,171	22,843,726	51,578,897
Total noncurrent assets	<u>31,855,337</u>	<u>34,232,466</u>	<u>66,087,803</u>
Total assets	<u>34,738,507</u>	<u>34,661,406</u>	<u>69,399,913</u>
LIABILITIES			
Current liabilities:			
Accounts payable	392,020	104,510	496,530
Contracts payable	125,516	256,661	382,177
Retainage payable	43,211	82,421	125,632
Other liabilities	58,355	32,615	90,970
Due to other funds	496,250	56,791	553,041
Loans payable	268,261	-	268,261
Payable from restricted assets -			
Customers' deposits	626,896	-	626,896
Revenue bonds	226,000	-	226,000
Accrued interest	7,132	-	7,132
Total current liabilities	<u>2,243,641</u>	<u>532,998</u>	<u>2,776,639</u>
Noncurrent liabilities:			
Loans payable	6,536,514	-	6,536,514
Revenue bonds payable	1,647,000	-	1,647,000
Total noncurrent liabilities	<u>8,183,514</u>	<u>-</u>	<u>8,183,514</u>
Total liabilities	<u>10,427,155</u>	<u>532,998</u>	<u>10,960,153</u>
NET POSITION			
Net investment in capital assets	22,365,998	33,893,384	56,259,382
Restricted for debt service	8,809	-	8,809
Unrestricted	1,936,545	235,024	2,171,569
Total net position	<u>\$ 24,311,352</u>	<u>\$ 34,128,408</u>	<u>\$ 58,439,760</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF YOUNGSVILLE, LOUISIANA

Statement of Revenues, Expenses, and Changes in Fund Net Position -
Proprietary Funds
For the Year Ended June 30, 2023

	Utility Fund	Sports Complex Fund	Total
Operating revenues:			
Charges for services -			
Water sales	\$ 3,292,010	\$ -	\$ 3,292,010
Sewer service charges	2,170,711	-	2,170,711
Sanitation charges	1,614,528	-	1,614,528
Recreation	-	1,163,795	1,163,795
Miscellaneous	603,998	149,825	753,823
Total operating revenues	<u>7,681,247</u>	<u>1,313,620</u>	<u>8,994,867</u>
Operating expenses:			
Water department	3,521,075	-	3,521,075
Sewerage department	1,865,231	-	1,865,231
Sanitation department	1,852,914	-	1,852,914
Recreation department	-	5,424,177	5,424,177
Total operating expenses	<u>7,239,220</u>	<u>5,424,177</u>	<u>12,663,397</u>
Operating income (loss)	<u>442,027</u>	<u>(4,110,557)</u>	<u>(3,668,530)</u>
Nonoperating revenues (expenses):			
Ad valorem taxes	536,860	-	536,860
Interest income	2,903	-	2,903
Interest expense	(85,956)	-	(85,956)
Insurance proceeds	-	6,029	6,029
Gain on sale of assets	-	2,030	2,030
Total nonoperating revenues (expenses)	<u>453,807</u>	<u>8,059</u>	<u>461,866</u>
Income (loss) before contributions and transfers	<u>895,834</u>	<u>(4,102,498)</u>	<u>(3,206,664)</u>
Transfers in (out)			
Transfers in	3,049,043	5,478,368	8,527,411
Transfers out	(4,214,426)	-	(4,214,426)
Total transfers in (out)	<u>(1,165,383)</u>	<u>5,478,368</u>	<u>4,312,985</u>
Change in net position	(269,549)	1,375,870	1,106,321
Net position, beginning	<u>24,580,901</u>	<u>32,752,538</u>	<u>57,333,439</u>
Net position, ending	<u>\$24,311,352</u>	<u>\$34,128,408</u>	<u>\$58,439,760</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF YOUNGSVILLE, LOUISIANA

Statement of Cash Flows
 Proprietary Funds
 For the Year Ended June 30, 2023

	Utility Fund	Sports Complex Fund	Total
Cash flows from operating activities:			
Receipts from customers	\$ 7,055,312	\$ 1,161,612	\$ 8,216,924
Payments to suppliers	(5,042,814)	(3,084,934)	(8,127,748)
Payments to employees	(1,106,482)	(920,132)	(2,026,614)
Other receipts	603,998	149,825	753,823
Net cash provided (used) by operating activities	<u>1,510,014</u>	<u>(2,693,629)</u>	<u>(1,183,615)</u>
Cash flows from noncapital financing activities:			
Transfers from other funds	3,049,043	5,478,368	8,527,411
Transfers to other funds	(4,214,426)	-	(4,214,426)
Net increase in customer deposits payable	108,080	-	108,080
Net cash provided (used) by noncapital financing activities	<u>(561,053)</u>	<u>5,535,159</u>	<u>4,974,106</u>
Cash flows from capital and related financing activities:			
Proceeds from issuance of debt	2,709,365	-	2,709,365
Principal paid on revenue bonds payable	(224,000)	-	(224,000)
Principal paid on loan payable	(282,000)	-	(282,000)
Interest and fiscal charges paid	(85,452)	-	(85,452)
Acquisition of property, plant and equipment	(3,113,420)	(2,882,872)	(5,996,292)
Proceeds from ad valorem taxes	536,860	-	536,860
Proceeds from insurance/grants/capital contributions	-	6,029	6,029
Net cash used by capital and related financing activities	<u>(458,647)</u>	<u>(2,876,843)</u>	<u>(3,335,490)</u>
Cash flows from investing activities:			
Purchase of interest-bearing deposits	(299,096)	-	(299,096)
Maturities of interest-bearing deposits	278,076	-	278,076
Interest on investments	1,622	-	1,622
Net cash provided by investing activities	<u>(19,398)</u>	<u>-</u>	<u>(19,398)</u>
Net increase (decrease) in cash and cash equivalents	470,916	(35,313)	435,603
Cash and cash equivalents, beginning of period	<u>2,154,960</u>	<u>113,356</u>	<u>2,268,316</u>
Cash and cash equivalents, end of period	<u>\$ 2,625,876</u>	<u>\$ 78,043</u>	<u>\$ 2,703,919</u>

(continued)

CITY OF YOUNGSVILLE, LOUISIANA

Statement of Cash Flows
Proprietary Funds (Continued)
For the Year Ended June 30, 2023

	Utility Fund	Sports Complex Fund	Total
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:			
Operating income (loss)	\$ 442,027	\$ (4,110,557)	\$ (3,668,530)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:			
Depreciation	1,169,606	1,415,153	2,584,759
Changes in current assets and liabilities:			
(Increase) decrease in accounts receivable	(45,554)	(2,183)	(47,737)
Decrease in unbilled utility receivables	13,695	-	13,695
Increase in prepaid items	(14,009)	(43,567)	(57,576)
Increase (decrease) in accounts payable	(55,716)	51,809	(3,907)
Increase (decrease) in other liabilities	(35)	(4,284)	(4,319)
Net cash provided (used) by operating activities	<u>\$ 1,510,014</u>	<u>\$ (2,693,629)</u>	<u>\$ (1,183,615)</u>
Reconciliation of cash and cash equivalents per statement of cash flows to the statement of net position:			
Cash and cash equivalents, beginning of period -			
Cash - unrestricted	\$ 1,626,061	\$ 113,356	\$ 1,739,417
Cash - restricted	371,865	-	371,865
Interest-bearing deposits - restricted	435,110	-	435,110
Less: Interest-bearing deposits with a maturity over three months	(278,076)	-	(278,076)
Total cash and cash equivalents, beginning of period	<u>2,154,960</u>	<u>113,356</u>	<u>2,268,316</u>
Cash and cash equivalents, end of period -			
Cash - unrestricted	2,030,175	78,043	2,108,218
Cash - restricted	456,670	-	456,670
Interest-bearing deposits - restricted	438,127	-	438,127
Less: Interest-bearing deposits with a maturity over three months	(299,096)	-	(299,096)
Total cash and cash equivalents, end of period	<u>2,625,876</u>	<u>78,043</u>	<u>2,703,919</u>
Net increase (decrease) in cash and cash equivalents	<u>\$ 470,916</u>	<u>\$ (35,313)</u>	<u>\$ 435,603</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements

(1) Summary of Significant Accounting Policies

The accompanying financial statements of the City of Youngsville (the City) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of this note.

A. Financial Reporting Entity

The City of Youngsville was incorporated under the provisions of the Lawrason Act. The City operates under the Mayor-City Council form of government.

This report includes all funds that are controlled by or dependent on the City executive and legislative branches (the Mayor and City Council). Control by or dependence on the City was determined on the basis of budget adoption, taxing authority, authority to issue debt, election or appointment of governing body, and other general oversight responsibility.

Based on the foregoing criteria, certain governmental organizations are not part of the City and are thus excluded from the accompanying financial statements. These organizations include the Youngsville Volunteer Fire Department and the Youngsville Auxiliary Police Department. Although the City does provide facilities and some of their financing, no control is exercised over their operations.

B. Basis of Presentation

Government-Wide Financial Statements (GWFS)

The statement of net position and statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

The statement of activities presents a comparison between direct expenses and program revenues for the business-type activities of the City and for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

Fund Financial Statements

The accounts of the City are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The various funds of the City are classified into two categories: governmental and proprietary. The emphasis on fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. A fund is considered major if it is the primary operating fund of the City or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type: and
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The major funds of the City are described below:

Governmental Funds -

General Fund

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds

1968 Sales Tax Fund –

The 1968 Sales Tax Fund is used to account for the proceeds of a one percent sales and use tax that is legally restricted for expenditures for specific purposes.

1981 Sales Tax Fund –

The 1981 Sales Tax Fund is used to account for the proceeds of a one percent sales and use tax that is legally restricted for expenditures for specific purposes.

1999 Sales Tax Fund –

The 1999 Sales Tax Fund is used to account for the proceeds of a half percent sales and use tax that is legally restricted for expenditures for specific purposes.

Recreational Facility Sales Tax Fund –

The Recreational Facility Sales Tax Fund is used to account for the proceeds of a one percent sales and use tax that is legally restricted for expenditures for specific purposes.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

Debt Service Fund – General Obligation Bonds Fund –

The General Obligation Bonds Fund is used to accumulate monies for payment of the City's various general obligation bonds, which are being financed by the 1968, 1999, and Recreational Facilities sales tax revenues, ad valorem tax revenues, and excess revenues of the City.

Capital Projects Funds

Street Improvements and Construction Fund –

The Street Improvements and Construction Fund is used to account for the improvements and construction of various street projects using proceeds from grant revenue and issuance of bonds.

Municipal Complex Construction Fund –

The Municipal Complex Facility Construction Fund is used to account for the construction of the municipal complex facility using proceeds from grant revenue and issuance of bonds.

Proprietary Funds -

Enterprise Funds

Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City of Youngsville's enterprise funds are the Utility Fund and the Sports Complex Fund.

C. Measurement Focus/Basis of Accounting

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

Measurement Focus

On the government-wide statement of net position and the statement of activities, both governmental and business-type activities are presented using the economic resources measurement focus as defined in item b. below.

In the fund financial statements, the “current financial resources” measurement focus or the “economic resources” measurement focus is used as appropriate:

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

- a. All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- b. The proprietary fund utilizes an “economic resources” measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Proprietary fund equity is classified as net position.

Basis of Accounting

In the government-wide statement of net position and statement of activities, both governmental and business-type activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred, or economic asset used. Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities, and deferred inflows of resources resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures (including capital outlay) generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

The proprietary funds utilize the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred, or economic asset used.

D. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Equity

Cash and interest-bearing deposits

For purposes of the statement of net position, cash and interest-bearing deposits include all demand accounts, savings accounts, and certificates of deposits of the City. For the purpose of the proprietary fund statement of cash flows, “cash and cash equivalents” include all demand and savings accounts, and certificates of deposit or short-term investments with an original maturity of three months or less.

Under state law, the City may invest in United States bonds, treasury notes, or certificates.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

Interfund receivables and payables

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as “due to and from other funds.” Short-term interfund loans are reported as “interfund receivables and payables.” Long-term interfund loans (noncurrent portion) are reported as “advances from and to other funds.” Interfund receivables and payables between funds within governmental activities are eliminated in the statement of net position.

Receivables

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Major receivable balances for the governmental activities include sales and use taxes and franchise taxes. Business-type activities report customer’s utility service receivables as their major receivables. Uncollectible utility service receivables are recognized as bad debts through the establishment of an allowance account at the time information becomes available which would indicate the uncollectibility of the particular receivable. The allowance for uncollectibles for customers’ utility receivables was \$76,750 at June 30, 2023. Unbilled utility service receivables resulting from utility services rendered between the date of meter reading and billing and the end of the month are recorded at year end.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide or financial statements. Capital assets are capitalized at historical cost or estimated cost if historical is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The City maintains a threshold level of \$3,000 or more for capitalizing capital assets in the governmental funds and \$5,000 for business-type funds.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Prior to July 1, 2001, governmental funds’ infrastructure assets were not capitalized. These assets have been valued at estimated historical cost.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation reflected in the statement of net position. Depreciation is provided over the assets’ estimated useful lives using the straight-line method of depreciation.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

The range of estimated useful lives by type of asset is as follows:

Buildings	40 years
Sports Complex	30 years
Equipment	5 years
Utility system and improvements	20-40 years
Infrastructure	20 years

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures in the governmental fund upon acquisition. Capital assets used in proprietary fund operations are accounted for the same as in the government-wide statements.

Restricted Assets

Restricted assets include cash, interest-bearing deposits and investments that are legally restricted as to their use. The restricted assets are related to capital projects constructions accounts, revenue bond accounts and utility meter deposits.

Deferred Outflows of Resources and Deferred Inflows of Resources

In some instances, the GASB requires a government to delay recognition of decreases in net position as expenditures until a future period. In other instances, governments are required to delay recognition of increases in net position as revenues until a future period. In these circumstances, deferred outflows of resources and deferred inflows of resources result from the delayed recognition of expenditures or revenues, respectively. The City recognizes deferred outflows of resources and deferred inflows of resources that are attributable to unamortized losses on bond refunding's and its pension plan.

Long-term debt

The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental and business-type resources are reported as liabilities in the government-wide statements. The long-term debt consists primarily of the revenue bonds payable, loans payable and utility meter deposits payable.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as expenditures. The accounting for proprietary fund long-term debt is the same in the fund statements as it is in the government-wide statements.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

Compensated Absences

Vacation and sick leave are recorded as expenditures of the period in which paid. Vacation must be taken in the year accrued and cannot be carried over. Sick leave is accumulated by employees at a rate dependent upon number of years of employment. Although sick leave is available for employees when needed, it does not vest nor is it payable at termination of employment. Therefore, no liability has been recorded in the accounts as of June 30, 2023.

Equity Classifications

In the government-wide statements, equity is classified as net position and displayed in three components:

- a. Net investment in capital assets – Consists of net capital assets reduced by outstanding balances of any related debt obligations and deferred inflows of resources attributable to the acquisition, construction, or improvement of those assets and increased by balances of deferred outflows of resources related to those assets.
- b. Restricted net position – Net position is considered restricted if the use is constrained to a particular purpose. Restrictions are imposed by external organizations such as federal or state laws or buyers of the City's debt. Restricted net position is reduced by liabilities and deferred inflows of resources related to the restricted assets.
- c. Unrestricted net position – Consists of all other net position that does not meet the definition of the two components and is available for general use by the City.

In the fund financial statements, governmental fund equity is classified as fund balance. As such, fund balances of the governmental funds are classified as follows:

- a. Nonspendable – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.
- b. Restricted – amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments. At June 30, 2023, the City reported \$18,023,746 of restricted net assets that is restricted by enabling legislation.
- c. Committed – amounts that can be used only for specific purposes determined by a formal decision of the City's Mayor and City Council, which is the highest level of decision-making authority for the City.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

- d. Assigned – amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes determined by a formal decision of the City’s Mayor and City Council.
- e. Unassigned – all other spendable amounts.

When an expenditure is incurred for the purposes for which both restricted and unrestricted fund balance is available, the City considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the City considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the City has provided otherwise in their commitment or assignment actions.

Proprietary fund equity is classified the same as in the government-wide statements.

E. Revenues, Expenditures, and Expenses

Operating Revenues and Expenses

Operating revenues and expenses for proprietary funds are those that result from providing services and producing and delivering goods and/or services. It also includes all revenue and expenses not related to capital and related financing, noncapital financing, or investing activities.

Expenditures/Expenses

In the government-wide financial statements, expenses are classified by function for both governmental and business-type activities.

In the fund financial statements, expenditures are classified as follows:

- Governmental Funds - By Character
- Proprietary Fund - By Operating and Nonoperating

In the fund financial statements, governmental funds report expenditures of financial resources. Proprietary funds report expenses relating to use of economic resources.

Interfund Transfers

Permanent reallocations of resources between funds of the reporting entity are classified as interfund transfers. For the purposes of the statement of activities, all interfund transfers between individual governmental funds have been eliminated.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

F. Revenue Restrictions

The City has various restrictions placed over certain revenue sources from state or local requirements. The primary restricted revenue sources include:

<u>Revenue Source</u>	<u>Legal Restrictions of Use</u>
Sales Tax	See Note 3
Water and Sewer Revenue	Debt Service and Utility Operations

The City uses unrestricted resources only when restricted resources are fully depleted.

G. Bond Discount and Bond Issue Costs

Bond discount is being amortized by the straight-line method over the life of the related bond. Bond issue costs are expensed in the year they are incurred.

H. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

(2) Ad Valorem Taxes

Ad valorem taxes attach as an enforceable lien on property as of January 1 of each year. The taxes are based on assessed values determined by the Tax Assessor of Lafayette Parish and are collected by the Sheriff. Taxes were billed to taxpayers by the Assessor in November and are due by December 31, becoming delinquent on January 1 of the following year. City property tax revenues are budgeted in the year billed.

For the year ended June 30, 2023, taxes of 11.76 mills were levied on property with assessed valuations totaling \$180,476,185 and were dedicated for general corporate purposes (3.85 mills), fire protection (4.87 mills), and water services (3.00 mills).

Gross taxes levied for the current fiscal year totaled \$2,115,180. The taxes are remitted to the City net of deductions for pension fund contributions.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

(3) Sales and Use Taxes

- A. Proceeds of a 1% sales and use tax, accounted for in the 1968 Sales Tax Special Revenue Fund, (2023 collections \$4,693,037) were rededicated on September 30, 2006 and are dedicated to constructing, acquiring, extending, improving and/or maintaining sewers and sewerage disposal works, waterworks, public streets, roads, alleys, sidewalks, and drainage facilities, including the purchase of equipment therefore. The tax proceeds may also be funded into bonds or used to pay any bonded or funded indebtedness of the City incurred for such capital purposes, to the extent and in the manner provided by state law. As of June 30, 2023, the net sales tax proceeds are dedicated to paying the City's \$2,800,000 2014 Sales Tax Bond, the \$3,495,000 2016 Sales Tax Refunding Bond, the \$3,500,000 2017 Sales Tax Bond, the \$10,000,000 2021 Sales Tax Revenue and Refunding Bond, and the \$9,000,000 2022 Sales Tax Revenue Bond.
- B. Proceeds of a 1% sales and use tax levied by the City of Youngsville, accounted for in the 1981 Sales Tax Special Revenue Fund, (2023 collections \$4,693,038) of which \$2,346,519 was transferred to the General Fund as per special election and are dedicated to providing funds to maintain the City's police force and law enforcement facilities, including the acquisition of equipment and furnishings therefore, the construction and/or acquisition of buildings to house such facilities and paying employees' and policemen's salaries. On November 15, 2012, a special election was held at which time the citizens of the City voted to rededicate 50% of the 1981 Sales Tax revenues to the General Fund for a period of two years beginning January 1, 2013 and ending December 31, 2014. On November 6, 2014, the 50% rededication was approved as a permanent change. In addition to the uses authorized in the original sales tax dedication, the rededicated tax may be used to pay for constructing, improving, and maintaining works of public improvement and acquiring equipment; therefore, constructing, acquiring, operating and maintaining fire protection facilities and acquiring equipment and furnishings therefore and paying fire department salaries and benefits. As of June 30, 2023, the net sales tax proceeds transferred to the General Fund are dedicated to paying the City's \$7,000,000 2018 Sales Tax Bonds.
- C. Proceeds of a 1/2% percent sales and use tax, accounted for in the 1999 Sales Tax Special Revenue Fund, (2023 collections \$2,346,519) beginning September 1, 2000 are dedicated for constructing, acquiring, improving, maintaining and operating sewers and sewerage disposal works for the City, and to be funded into bonds to pay the capital costs thereof, to the extent and in the manner provided by state law. As of June 30, 2023, the net sales tax proceeds are dedicated to paying the City's \$848,000 2013 Sales Tax Refunding Bonds and \$5,000,000 2021 Recreational Sales Tax Revenue Bond.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

D. Proceeds of a 1% percent sales and use tax, accounted for in the Recreational Facility Sales Tax Special Revenue Fund, (2023 collections \$4,693,038) beginning April 1, 2012 are dedicated for the payment of revenue bonds associated with the acquisition, construction and equipping of a Community Center and related infrastructure and recreational facilities and ongoing operation and maintenance expenses of the facilities, and for any and all other lawful purposes for which the tax may be expended. As of June 30, 2023, the net sales tax proceeds are dedicated to paying the City's \$9,500,000 2013 Recreational Facility Sales Tax Revenue Bonds and the City's 2017 \$7,640,000 Recreational Facility Sales Tax Revenue Refunding Bonds.

(4) Cash and Interest-Bearing Deposits

Under state law, the City may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The City may invest in certificates and time deposits of the state banks organized under Louisiana law and national banks having principal offices in Louisiana. At June 30, 2023, the City had cash and interest-bearing deposits (book balances) totaling \$27,149,614 as follows:

Non interest-bearing	\$ 2,201,221
Interest-bearing deposits	23,424,700
Time deposits	<u>1,523,693</u>
Total	<u>\$ 27,149,614</u>

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the City's deposits may not be recovered or will not be able to recover collateral securities that are in the possession of an outside party. These deposits are stated at cost, which approximates market. Under state law, these deposits, (or the resulting bank balances) must be secured by federal deposit insurance or similar federal security or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the City or the pledging fiscal agent bank by a holding or custodial bank that is mutually acceptable to both parties. Deposit balances (bank balances) at June 30, 2023, are secured as follows:

Bank balances	<u>\$ 27,279,263</u>
Federal deposit insurance	1,311,161
Pledged securities	<u>25,968,102</u>
Total	<u>\$ 27,279,263</u>

Deposits in the amount of \$25,968,102 were exposed to custodial credit risk. These deposits are uninsured and collateralized with securities held by the pledging institution's trust department or agent, but not in the City's name. The City does not have a policy for custodial credit risk.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

(5) Receivables

Receivables at June 30, 2023 of \$3,018,516 (\$2,135,758 and \$882,758 for governmental and business-type activities, respectively) consist of the following

	General	1968 Sales	1981	1999	Recreational	Proprietary	Total
	Fund	Tax Fund	Tax Fund	Tax Fund	Facilities	Funds	
					Sales Tax		
Accounts, net	\$ -	\$ -	\$ -	\$ -	\$ -	\$262,543	\$ 262,543
Unbilled utilities	-	-	-	-	-	618,408	618,408
Sales tax	191,506	383,012	191,506	191,506	385,934	-	1,343,464
Other	<u>779,597</u>	<u>-</u>	<u>12,697</u>	<u>-</u>	<u>-</u>	<u>1,807</u>	<u>794,101</u>
	<u>\$971,103</u>	<u>\$383,012</u>	<u>\$204,203</u>	<u>\$191,506</u>	<u>\$385,934</u>	<u>\$882,758</u>	<u>\$3,018,516</u>

(6) Due From Other Governmental Agencies

Due from other governmental agencies of \$5,324,625 at June 30, 2023 consist of the following:

Governmental Activities -

Governor's Office of Homeland Security and Emergency Preparedness	\$ 5,160,220
Federal Emergency Management Agency for reimbursement of damages	<u>164,405</u>
Total due from other governmental agencies	<u>\$ 5,324,625</u>

(7) Unearned Revenue

Unearned revenue of \$ 935,669 at June 30, 2023 consists of federal awards received under the American Rescue Plan Act (ARPA). The ARPA established the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) on March 11, 2021, to provide governments with the resources needed to respond to the pandemic and its economic effects and to build a stronger, more equitable economy during the recovery. The City is required to spend these funds in accordance with assistance listing 21.027 guidance. These funds must be obligated by December 31, 2024 and expended by December 31, 2026.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

(8) Capital Assets

Capital asset activity for the year ended June 30, 2023 was as follows:

	Balance 07/01/22	Additions	Deletions	Balance 06/30/23
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 4,747,537	\$ 106,524	\$ -	\$ 4,854,061
Construction in progress	16,721,812	14,744,993	15,666,237	15,800,568
Other capital assets:				
Buildings	2,530,192	31,153	4,286	2,557,059
Infrastructure	52,967,207	15,748,080	14,248	68,701,039
Equipment	4,158,508	1,678,492	409,675	5,427,325
Totals	<u>81,125,256</u>	<u>32,309,242</u>	<u>16,094,446</u>	<u>97,340,052</u>
Less accumulated depreciation				
Buildings	976,108	73,677	4,286	1,045,499
Infrastructure	12,979,145	1,612,666	14,248	14,577,563
Equipment	2,516,957	681,594	409,675	2,788,876
Total accumulated depreciation	<u>16,472,210</u>	<u>2,367,937</u>	<u>428,209</u>	<u>18,411,938</u>
Governmental activities, capital assets, net	<u>\$64,653,046</u>	<u>\$29,941,305</u>	<u>\$15,666,237</u>	<u>\$78,928,114</u>
Business-type activities:				
Capital assets not being depreciated:				
Land - sewer system	\$ 538,595	\$ -	\$ -	\$ 538,595
Land - sports complex	8,200,329	-	-	8,200,329
Construction in progress	7,673,492	4,577,969	7,376,276	4,875,185
Other capital assets:				
Buildings	239,769	-	-	239,769
Water system	12,777,576	141,890	1,501	12,917,965
Sewer system	18,549,883	6,274,701	-	24,824,584
Machinery and equipment	4,218,963	1,275,624	76,822	5,417,765
Sports complex	28,028,817	650,062	2,925	28,675,954
Totals	<u>80,227,424</u>	<u>12,920,246</u>	<u>7,457,524</u>	<u>85,690,146</u>
Less accumulated depreciation				
Sports complex	6,444,424	1,099,549	2,926	7,541,047
Water system	4,610,540	386,185	1,501	4,995,224
Sewer system	5,860,233	490,843	-	6,351,076
Machinery and equipment	1,078,433	608,182	76,822	1,609,793
Total accumulated depreciation	<u>17,993,630</u>	<u>2,584,759</u>	<u>81,249</u>	<u>20,497,140</u>
Business-type activities, capital assets, net	<u>\$62,233,794</u>	<u>\$10,335,487</u>	<u>\$7,376,275</u>	<u>\$65,193,006</u>

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

Construction in progress of \$15,800,568 in the governmental activities consists of work performed through June 30, 2023 on various street and drainage improvement projects. Construction in progress of \$4,875,185 in the business-type activities consists of work performed through June 30, 2023 on sewer system improvements and projects at the sports complex.

Depreciation expense was charged to governmental activities as follows:

General government	\$ 262,221
Police	286,863
Streets	<u>1,818,853</u>
Total depreciation expense	<u>\$ 2,367,937</u>

Depreciation expense was charged to business-type activities as follows:

Water	\$ 434,369
Sewer	735,237
Recreation	<u>1,415,153</u>
Total depreciation expense	<u>\$ 2,584,759</u>

(9) Restricted Assets

Restricted assets consisted of the following at June 30, 2023:

	Governmental Activities	Business-Type Activities	Total
Street improvements construction accounts	\$ 610,308	\$ -	\$ 610,308
Municipal construction account	534,157	-	534,157
Recreational Facility sales tax for construction	13,537,657	-	13,537,657
Bond and interest sinking account - investments	-	-	-
Bond and interest sinking account	1,655,975	19,992	1,675,967
Bond reserve account	3,687,636	121,949	3,809,585
Bond contingency account	-	100,000	100,000
Customers' deposits	-	626,896	626,896
Revenue bond construction account	<u>-</u>	<u>25,960</u>	<u>25,960</u>
Total restricted assets	<u>\$ 20,025,733</u>	<u>\$ 894,797</u>	<u>\$ 20,920,530</u>

(10) Accounts, Salaries, and Other Payables

The accounts, salaries, and other payables consisted of the following at June 30, 2023:

	Governmental Activities	Business-Type Activities	Total
Accounts	\$ 5,459,573	\$ 496,530	\$ 5,956,103
Contracts and retainage	802,920	507,809	1,310,729
Other liabilities	<u>387,463</u>	<u>90,970</u>	<u>478,433</u>
Totals	<u>\$ 6,649,956</u>	<u>\$ 1,095,309</u>	<u>\$ 7,745,265</u>

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

(11) Long-Term Debt

The following is a summary of long-term debt transactions of the City for the year ended June 30, 2023:

	Governmental Activities			Business-type Activities	
	General Obligation Bonds	Financed Purchase	Note Payable	DEQ Sewer Revenue Bonds	Loans Payable
Balance, 07/01/2022	\$ 39,477,000	\$ 3,848	\$ 311,763	\$ 2,097,000	\$ 4,319,410
Additions	23,000,000	620,763	-	-	2,709,365
Deletions	(3,097,000)	(53,622)	(93,528)	(224,000)	(224,000)
Balance, 06/30/2023	<u>\$ 59,380,000</u>	<u>\$ 570,989</u>	<u>\$ 218,235</u>	<u>\$ 1,873,000</u>	<u>\$ 6,804,775</u>

Long-term debt payable at June 30, 2023 is comprised of the following.

		<u>Current Portion</u>
General Obligation bonds -		
\$5,000,000 2021 Sales Tax Revenue Bonds, dated November 30, 2021; due in annual installments of \$455,000 to \$545,000 through December 1, 2031; interest at 1.490 percent, payable from 2012 recreational facility sales tax revenues.	\$ 4,545,000	\$ 465,000
\$9,500,000 2013 Recreational Facility Sales Tax Bonds, dated May 2, 2013; due in annual installments of \$400,000 to \$570,000 through December 1, 2033; interest at 3.625 percent, payable from 2012 sales tax revenues.	5,360,000	425,000
\$2,800,000 2014 Sales Tax Bonds, dated December 17, 2014; due in annual installments of \$295,000 to \$325,000 through May 1, 2026; interest at 2.41 percent, payable from 1968 sales tax revenues, rededicated in 2006.	970,000	320,000
\$3,495,000 2016 Sales Tax Refunding Bonds, dated September 14, 2016; due in annual installments of \$45,000 to \$385,000 through May 1, 2026; interest at 1.90 through 2.275 percent, payable from 1968 sales tax revenues, rededicated in 2006.	2,165,000	335,000
\$575,000 Water Refunding Bonds, Series 2012 2.35%, dated November 1, 2017; due in annual installments of \$45,000 to \$55,000 through May 1, 2028; interest at 2.350 percent, payable from annual revenues of the City.	275,000	55,000

(continued)

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

(11) Long-Term Debt (Continued)

		<u>Current Portion</u>
\$3,500,000 2017 Sales Tax Revenue Bonds, dated December 19, 2017; due in annual installments of \$190,000 to \$280,000 through May 1, 2032; interest at 2.273 percent, payable from 1968 sales tax revenue, rededicated in 2006.	2,240,000	220,000
\$7,640,000 2017 Recreational Facility Sales Tax Revenue Refunding Bonds, dated 09/13/2017; due in annual installments of \$405,000 to \$610,000 through December 1, 2032; interest at 2.29 percent, payable from 2012 sales tax revenues.	5,430,000	475,000
\$7,000,000 Sales Tax Bonds, Series 2018, dated December 20, 2018; due in annual installments of \$255,000 to \$495,000 through December 1, 2038, interest at 4.000 percent, payable from 50 percent of the proceeds of the one percent 1981 sales tax revenues, which were permanently rededicated in 2014, and are transferred to the General Fund.	5,975,000	275,000
\$10,000,000 Sales Tax Revenue and Refunding Bonds, Series 2021, dated May 20, 2021; due in annual installments of \$80,000 to \$720,000 through May 1, 2041, interest at 3.98 percent, payable from 1968 sales tax revenues, rededicated in 2006.	9,555,000	375,000
\$14,000,000 Recreational Facilities Sales Tax Revenue Bond, Series 2023, dated June 22, 2023; due in annual installments of \$355,000 to \$1,705,000 commencing December 1, 2032, interest at 4.25 to 5.00 percent, payable from the 2012 sales tax revenues.	14,000,000	-
\$9,000,000 2022 Sales Tax Revenue Bond, dated October 13, 2022; due in annual installments of \$135,000 to \$670,000 through May 1, 2042, interest at 4.000 to 5.000 percent. Payable from 1968 sales tax revenues, rededicated in 2006.	<u>8,865,000</u>	<u>295,000</u>
Total general obligation bonds payable	59,380,000	<u>\$ 3,240,000</u>
Add: Unamortized bond premium	2,696,615	
Less: Unamortized discount on issuance of debt	<u>(50,876)</u>	
Net general obligation bonds payable	<u>\$ 62,025,739</u>	
Financed Purchase -		
\$620,763 financed purchase dated August 16, 2021, commenced on August 16, 2022, due in 10 annual installments of \$70,446, including interest at 3.62%, through August 16, 2031, secured by asset with a carrying value of \$537,995 at June 30, 2023.	<u>\$ 570,988</u>	<u>\$ 70,446</u>

(continued)

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

(11) Long-Term Debt (Continued)

Note payable -

\$935,288 note payable to Lafayette Parish School Board, due in monthly installments of \$7,794, bearing no interest, through October 1, 2025, to recapture sales tax revenues erroneously remitted to the City by Lafayette Parish School Board.

\$ 218,235 \$ 93,528

DEQ revenue bond -

\$4,429,000 Sewer Revenue Bonds, Series 2010 dated June 28, 2010; due in annual installments of \$210,000 to \$242,000 through May 1, 2031; interest at .45%; secured by Utility Fund revenues, 1968 sales tax revenues, rededicated in 2006, and 1999 sales tax revenues.

\$ 1,873,000 \$ 226,000

Loans Payable -

As of June 30, 2023, the city borrowed \$5,365,218, from the Louisiana Department of Environmental Quality (LDEQ) as an interim loan to finance the costs of wastewater (sewer) treatment plant and upgrades and \$1,439,557 from Louisiana Department of Health Drinking Water Revolving loan fund as an interim loan for a new water treatment plant. The City issued Sales Tax Revenue Bonds to LDEQ when the loan was closed in May, 2019. Upon completion of the projects, the City will issue taxable water revenue bonds for permanent financing for each of these projects.

The annual debt service requirements to maturity for all bonds, financed purchase liability, and notes payable as of June 30, 2023 are as follows:

Year Ending June 30,	Governmental Activities				Business-type Activities		
	Bonds		Financed Purchase		Note Payable	Bonds	
	Principal payments	Interest payments	Principal payments	Interest payments	Principal payments	Principal payments	Interest payments
2024	\$ 3,240,000	\$ 1,511,108	\$ 56,810	\$ 13,636	\$ 93,528	\$ 226,000	\$ 17,794
2025	3,340,000	1,419,465	55,957	14,489	93,528	229,000	15,647
2026	3,440,000	1,327,350	57,591	12,855	31,179	231,000	13,471
2027	3,205,000	1,222,503	59,272	11,174	-	233,000	11,277
2028	3,305,000	1,127,649	61,003	9,443	-	235,000	9,063
2023-2033	15,765,000	4,111,860	280,356	19,429	-	719,000	13,709
2034-2038	14,115,000	2,035,168	-	-	-	-	-
2039-2041	12,970,000	467,538	-	-	-	-	-
Total	<u>\$59,380,000</u>	<u>\$13,222,641</u>	<u>\$570,989</u>	<u>\$81,026</u>	<u>\$218,235</u>	<u>\$1,873,000</u>	<u>\$80,961</u>

Debt Defeasance

The City has defeased certain bonds by placing the proceeds of new bonds in irrevocable trusts to provide for all future debt service payments on old bonds. Accordingly, the trust accounts' assets and the liabilities for the defeased bonds are not included in the City's financial statements. At June 30, 2023, the City had defeased bonds in the amount of \$11,680,000.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

(12) Flow of Funds; Restrictions on Use – Utilities and Sales Tax Revenues

Utility Revenue Bonds:

Under the terms of the bond indentures on outstanding Sewer Revenue Bonds. Series 2010 dated June 28, 2010, all income, and revenues (hereinafter referred to as revenue) of every nature, earned or derived from operation of the Utility System, are pledged and dedicated to the retirement of said bonds, and are to be set aside into the following special funds:

Each month, there will be set aside into a fund called the “Sewer Revenue Bond and Interest Sinking Fund” (the Sinking Fund”), an amount sufficient to pay promptly and fully the principal and interest on the outstanding bond by transferring monthly in advance on or before the 20th day of each month a sum equal to the total amount of principal and interest accruing on the bonds for said month. Transfers from the Sinking Fund should be made to the paying agent bank at least three (3) days in advance of the date on which the payment of principal or interest falls due.

There shall also be set aside into a “Sewer Revenue Bond Reserve Fund” (the “Reserve Fund”) a sum equal to 25% of the amount required to be paid into the Sinking Fund for each month until such time as there has been accumulated therein a sum equal to the Reserve Fund requirement. Such amount may be used only for the payment of maturing bonds and interest for which sufficient funds are not on deposit in the Sinking Fund and as to which there would otherwise be default.

Funds will also be set aside into a “Sewer Depreciation and Contingency Fund” (the “Contingency Fund”) to care for depreciation, extensions, additions, improvements and replacements necessary to properly operate the System by transferring monthly in advance on or before the 20th day of each month until a sum equal to five percent (5%) of the net revenues for the preceding month, until \$100,000 is on deposit therein. Money in this fund shall be used to pay principal and interest on any bonds for the payment of which there is not sufficient money in the Sinking Fund or the Reserve Fund, but if so used, such money shall be replaced as soon as possible thereafter.

Additionally, rates should be established and collected in order to generate net operating revenue from the System each year at least equal to 125% of the largest amount of principal and interest maturing on the bonds in any future fiscal years.

All of the revenues received in any fiscal year and not required to be paid in such fiscal year into any of the above noted funds shall be regarded as surplus and may be used for any lawful corporate purpose.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

Sales Tax Revenue Bonds:

Under the terms of the bond indentures on outstanding Sales Tax Bonds dated December 17, 2014, September 14, 2016, December 19, 2017, May 20, 2021, and October 13, 2022, all proceeds derived from the levy and collection of the 1968 sales tax are pledged and dedicated to the retirement of said bonds, and are to be set aside into the following special funds:

Each month, there will be set aside into funds called the “Sales Tax Bond Sinking Fund, amounts constituting 1/12 of the interest, administrative fee, and principal due on the outstanding bonds for the bond year. Such transfers shall be fully sufficient to assure the prompt payment of principal and interest installments as they become due and may be used only for such payments.

There will be set aside into a fund called the “Sales Tax Bond Reserve Fund” an amount of \$1,430,490, a sum equal to the highest combined principal and interest in any future bond year. Such amounts may be used only for the payment of maturing bonds and interest for which sufficient funds are not on deposit in the Bond and Interest Sinking Funds and as to which there would otherwise be default.

Under the terms of the bond indentures on outstanding Recreational Facility Sales Tax Revenue Bonds dated September 13, 2017 and June 22, 2023, all proceeds derived from the levy and collection of the 2012 recreational facility sales tax are pledged and dedicated to the retirement of said bonds, and are to be set aside into the following special funds:

Each month, there will be set aside into funds called the “Sales Tax Bond Sinking Fund”, amounts constituting 1/12 of the interest and principal due on the outstanding bonds for the bond year. Such transfers shall be fully sufficient to assure the prompt payment of principal and interest installments as they become due and may be used only for such payments.

There will be set aside into a fund called the “Sales Tax Bond Reserve Fund” an amount of \$1,349,745, a sum equal to the highest combined principal and interest in any future bond year. Such amounts may be used only for the payment of maturing bonds and interest for which sufficient funds are not on deposit in the Bond and Interest Sinking Funds and as to which there would otherwise be default.

Under the terms of the bond indenture on outstanding Sales Tax Refunding Bonds dated January 31, 2013 and dated November 30, 2021, all proceeds derived from the levy and collection of the 1999 sales tax are pledged and dedicated to the retirement of said bonds, and are to be set aside into the following special funds:

Each month, there will be set aside into funds called the “Sales Tax Bond Sinking Fund – 2013”, amounts constituting 1/12 of the interest and principal due on the outstanding bonds for the bond year. Such transfers shall be fully sufficient to assure the prompt payment of principal and interest installments as they become due and may be used only for such payments.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

Under the terms of the bond indenture on outstanding Sales Tax Bonds dated December 20, 2018, half of the proceeds derived from the levy and collection of the 1981 sales tax are pledged and dedicated to the retirement of said bonds, and are to be set aside into the following special funds:

Each month, there will be set aside into funds called the "Sales Tax Bond Sinking Fund – 2018", amounts constituting 1/12 of the interest and principal due on the outstanding bonds for the bond year. Such transfers shall be fully sufficient to assure the prompt payment of principal and interest installments as they become due and may be used only for such payments.

All of the above sales taxes were issued in perpetuity.

The City of Youngsville was in compliance with all significant limitations and restrictions in the bond indentures at June 30, 2023.

(13) Pension Plan

The City participates in a cost-sharing defined benefit plan, administered by a public employee retirement system. Article X, Section 29(F) of the Louisiana Constitution of 1974 assigns the authority to establish and amend benefit provisions of all plans administered by the public employee retirement system to the State Legislature. The plan is not closed to new entrants.

Municipal Police Employees' Retirement System of Louisiana (MPERS) –

Plan Description: The Municipal Police Employees' Retirement System is the administrator of a cost-sharing multiple-employer plan. Membership in MPERS is mandatory for any full-time police officer employed by a municipality of the State of Louisiana and engaged in law enforcement, empowered to make arrests, providing he or she does not have to pay social security and providing he or she meets the statutory criteria. MPERS provides retirement benefits for municipal police officers. The projections of benefit payments in the calculation of the total pension liability includes all benefits to be provided to current active and inactive employees through MPERS in accordance with benefit terms and any additional legal agreements to provide benefits that are in force at the measurement date. MPERS issues a publicly available financial report that may be accessed on their website (<http://lampers.org>).

Benefit provisions are authorized within Act 189 of 1973 and amended by LRS 11:2211-11:2233. The following is a brief description of the plan and its benefits and is provided for general information purposes only. Participants should refer to the appropriate statutes for more complete information.

The system's financial statements are prepared using the accrual basis of accounting. Employer and employee contributions are recognized in the period in which the employee is compensated for services performed. Benefits are recognized when due and payable in accordance with the terms of the plan. Interest income is recognized when earned.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

Membership Prior to January 1, 2013 – A member is eligible for regular retirement after he has been a member of MPERS and has 25 years of creditable service at any age or has 20 years of creditable service and is age 50 or has 12 years creditable service and is age 55. A member is eligible for early retirement after he has been a member of MPERS for 20 years of creditable service at any age with an actuarially reduced benefit. Benefit rates are three and one-third percent of average final compensation (average monthly earnings during the highest 36 consecutive months or joined months if service was interrupted) per number of years of creditable service, not to exceed 100% of final salary. Upon the death of an active contributing member, or disability retiree, the plan provides for surviving spouses and minor children. Under certain conditions outlined in the statutes, the benefits range from forty to sixty percent of the member's average final compensation for the surviving spouse. In addition, each child under age eighteen receives benefits equal to ten percent of the member's average final compensation or \$200 per month, whichever is greater.

Membership Commencing January 1, 2013 – Member eligibility for regular retirement, early retirement, disability, and survivor benefits are based on Hazardous Duty and Non-Hazardous Duty sub plans. Under the Hazardous Duty sub plan, a member is eligible for regular retirement after he has been a member of MPERS and has 25 years of creditable service at any age or has 12 years of creditable service at age 55. Under the Non-Hazardous Duty sub plan, a member is eligible for regular retirement after he has been a member of MPERS and has 30 years of creditable service at any age, 25 years of creditable service at age 55, or 10 years of creditable service at age 60. Under both sub plans, a member is eligible for early retirement after he has been a member of MPERS for 20 years of creditable service at any age, with an actuarially reduced benefit from age 55.

Under the Hazardous and Non-Hazardous Duty sub plans, the benefit rates are three percent and two and a half percent, respectively, of average final compensation (average monthly earnings during the highest 60 consecutive months or joined months if service was interrupted) per number of years of creditable service not to exceed 100% of final salary.

Upon death of an active contributing member, or disability retiree, the plan provides for surviving spouses and minor children. Under certain conditions outlined in the statutes, the benefits range from twenty-five to fifty-five percent of the member's average final compensation for the surviving spouse. In addition, each child under age eighteen receives ten percent of average final compensation or \$200 per month whichever is greater. If deceased member had less than ten years of service, beneficiary will receive a refund of employee contributions only.

Deferred Retirement Option Plan:

A member is eligible to elect to enter the deferred retirement option plan (DROP) when he is eligible for regular retirement based on the members' sub plan participation. Upon filing the application for the program, the employee's active membership in MPERS is terminated. At the entry date into the DROP, the employee and employer contributions cease. The amount to be deposited into the DROP account is equal to the benefit computed under the retirement plan elected by the participant at date of application. The duration of participation in the DROP is thirty-six months or less. If employment is terminated after the three-year period, the participant may receive his benefits by lump sum payment or a true annuity. If employment is not terminated, active contributing membership into MPERS shall resume and upon later termination, he shall receive additional retirement benefit based on the additional service.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

For those eligible to enter DROP prior to January 1, 2004, DROP accounts shall earn interest subsequent to the termination of DROP participation at a rate of half of one percentage point below the percentage rate of return of MPERS's investment portfolio as certified by the actuary on an annual basis but will never lose money. For those eligible to enter DROP subsequent to January 1, 2004, an irrevocable election is made to earn interest based on MPERS's investment portfolio return or a money market investment return. This could result in a negative earnings rate being applied to the account.

If the member elects a money market investment return, the funds are transferred to a government money market account.

Initial Benefit Option Plan:

In 1999, the State Legislature authorized MPERS to establish an Initial Benefit Option program. Initial Benefit Option is available to members who are eligible for regular retirement and have not participated in DROP. The Initial Benefit Option program provides both a one-time single sum payment of up to 36 months of regular monthly retirement benefit, plus a reduced monthly retirement benefit for life. Interest is computed on the balance based on same criteria as DROP.

Contributions:

Contributions for all members are actuarially determined as required by state law but cannot be less than 9% of the employees' earnable compensation excluding overtime but including state supplemental pay. For the year ended June 30, 2023, total contributions due for employers and employees were 43.75%. The employer and employee contribution rates for all members hired prior to January 1, 2013 and Hazardous Duty members hired after January 1, 2013 were 33.75% and 10%, respectively.

Net Pension Liability:

At June 30, 2023, the City reported a liability of \$4,934,593 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2022 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2022, the City's proportion was .482753%, which was an increase of 0.090692% from its proportion measured as of June 30, 2021.

Since the measurement date of the net pension liability was June 30, 2022, the net pension liability is based upon fiduciary net position for the plan as of those dates. Detailed information about the pension plan's assets, deferred outflows, deferred inflows, and fiduciary net position that was used in the measurement of the City's net pension liability is available in the separately issued plan financial report for those fiscal years.

Actuarial Assumptions:

The following table provides information concerning actuarial assumptions used in the determination of the total pension liability for the defined benefit plan in which the City is a participating employer:

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

Date of experience study on which significant assumptions are based	7/1/2014 - 6/30/2019
Actuarial cost method	Entry Age Normal Cost
Expected remaining service lives	4 years
Investment rate of return	6.750%, net of investment expense
Inflation rate	2.50%
Projected salary increases	4.70% - 12.30%
Mortality rates	Pub-2010 Safety Below-Median Healthy Retiree Table multiplied by 115% for males and 125% for females, each with full generational projection using the MP2019 scale. Pub-2010 Safety Below-Median Employee Table multiplied by 115% for males and 125% for females, each with full generational projection using the MP2019 scale. Pub-2010 Safety Disable Retiree Table multiplied by 105% for males and 115% for females, each with full generational projection using the MP2019 scale.

Cost of Living Adjustments:

The pension plan in which the City participates has the authority to grant cost-of-living adjustments (COLAs) on an ad hoc basis. Pursuant to LRS 11:242(B), the power of the Board of Trustees of the statewide system to grant a COLA is effective in calendar years that the legislature fails to grant a COLA, unless in the legislation granting a COLA, the legislature authorizes the Board of Trustees to provide an additional COLA. The authority to grant a COLA by the Board is subject to the funded status and interest earnings. The effects of the benefit changes made as a result of the COLAs included in the measurement of the total pension liability as of the measurement date at which the ad hoc COLA was granted and the amount is known and reasonably estimable.

Long-term Rate of Return:

For MPERS, the long-term expected rate of return was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation and an adjustment for the effect of rebalancing/diversification.

The target allocation and best estimates of arithmetic/geometric real rates of return for each major asset class are summarized for each plan in the following table:

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

<u>Asset Class</u>	<u>Expected Rate of Return</u>	
	<u>Target Asset Allocation</u>	<u>Long-term Expected Portfolio Real Rate of Return</u>
Equity	55.5%	3.60%
Fixed income	30.5%	0.85%
Alternative	14.0%	0.95%
	<u>100%</u>	<u>5.40%</u>
Inflation		<u>2.66%</u>
Expected nominal return		<u>8.06%</u>

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions:

Changes in the net pension liability may either be reported in pension expense in the year the change occurred or recognized as a deferred outflow of resources or a deferred inflow of resources in the year the change occurred and amortized into pension expense over a number of years. For the year ended June 30, 2023, the City recognized \$1,354,327 in pension expense related to its participation in MPERS.

At June 30, 2023, the City reported deferred outflows of resources and deferred inflows of resources related to MPERS from the following sources:

	<u>Governmental Activities</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ 24,337	\$ 40,219
Changes of assumptions	170,216	36,703
Change in proportion and differences between the employer's contributions and the employer's proportionate share of contributions	794,904	-
Net differences between projected and actual earnings on plan investments	880,980	-
Contributions subsequent to the measurement date	566,858	-
Total	<u>\$2,437,295</u>	<u>\$ 76,922</u>

Deferred outflows of resources of \$566,858 resulting from the employer contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

Year Ended <u>June 30</u>	
2023	\$ 602,840
2024	501,231
2025	227,339
2026	<u>462,105</u>
	<u>\$1,793,515</u>

Discount Rate:

The projection of cash flows used to determine the discount rate assumed that the plan member contributions will be made at the current contribution rate and that sponsor contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The discount rate used to measure MPERS's net pension liability was 6.750% for the year ended June 30, 2022, which is a decrease of .0% from the prior year.

Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate:

The following presents MPERS's net pension liability of the participating employers calculated using the discount rate of 6.750%, as well as what the employers' net pension liability would be if it were calculated using a discount rate that is one percentage point lower, or one percentage point higher than the current rate.

	1% Decrease 5.750%	Current Discount Rate 6.750%	1% Increase 7.750%
Net Pension Liability	<u>\$ 6,907,485</u>	<u>\$ 4,934,593</u>	<u>\$ 3,286,575</u>

Payables to the Pension Plan

For the year ended June 30, 2023, the City had remitted all required contributions to MPERS, therefore, there was no amount owed to the plan at June 30, 2023.

(14) Retirement and Deferred Compensation

A. Social Security System

All City of Youngsville employees, with the exception of those participating in the Municipal Police Employees' Retirement System, participate in the Social Security System. The City and its employees contribute a percentage of each employee's salary to the System (7.65% contributed by the City, 7.65% by the employee). The City's contribution during the year ended June 30, 2023 amounted to \$566,858.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

B. Deferred Compensation Plan

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code (IRC) Section 457. The single employer plan, the City of Youngsville 457(B) Plan, administered by the Mass Mutual Financial Group, is available to all City employees, and permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. The City contributes 5% of wages to each participating employee account. For the year ended June 30, 2023, the City and employees contributed \$201,869 and \$124,665 respectively. The City's contributions are not mandatory.

All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are (until paid or made available to the employee or other beneficiary) held in a trust, custodial account or annuity contract described in IRC 457(g) for the exclusive benefit of the participants and their beneficiaries. The fair market value of the deferred compensation plan assets at June 30, 2023 was \$1,352,209.

(15) Departmental Information for the Enterprise Funds

The City of Youngsville maintains two enterprise funds. The Utility Fund has three departments which provide water, sewerage, and sanitation services. The Sports Complex Fund accounts for the operation of the Sports Complex facility. Departmental information for the year ended June 30, 2023, was as follows:

	<u>Water Department</u>	<u>Sewerage Department</u>	<u>Sanitation Department</u>	<u>Total Utility Fund</u>	<u>Sports Complex Fund</u>
Operating revenues	<u>\$ 3,707,472</u>	<u>\$ 2,325,513</u>	<u>\$ 1,648,262</u>	<u>\$ 7,681,247</u>	<u>\$ 1,313,620</u>
Operating expenses:					
Depreciation	434,369	735,237	-	1,169,606	1,415,153
Other	<u>3,086,706</u>	<u>1,129,994</u>	<u>1,852,914</u>	<u>6,069,614</u>	<u>4,009,024</u>
Total expenses	<u>3,521,075</u>	<u>1,865,231</u>	<u>1,852,914</u>	<u>7,239,220</u>	<u>5,424,177</u>
Operating income (loss)	<u>\$ 186,397</u>	<u>\$ 460,282</u>	<u>\$ (204,652)</u>	<u>\$ 442,027</u>	<u>\$(4,110,557)</u>

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

(16) Compensation of City Officials

A detail of compensation paid to the Mayor and City Council for the year ended June 30, 2023 follows:

Ken Ritter, Mayor	\$ 86,783
City Council:	
Grayson Bolgiano	14,171
Matthew Romero	14,854
Kenneth Stansbury	15,123
Shannon Baras	7,068
Kayla Reaux	10,620
Simone Champagne	7,102
	\$ 155,721

(17) Compensation, Benefits, and Other Payments to Agency Head

The schedule of compensation, benefits, and other payments to Ken Ritter, Mayor, for the year ended June 30, 2023 follows:

Salary	\$ 86,783
Benefits - insurance	5,804
Benefits - retirement	8,678
Car allowance	12,000
Cell phone	1,200
	\$ 114,465

(18) Risk Management

The City is exposed to risks of loss in the areas of general and auto liability, property hazards and workers' compensation. All of these risks are handled by purchasing commercial insurance coverage. There have been no significant reductions in the insurance coverage during the year, nor have settlements exceeded coverage for the past three years.

(19) Pending Litigation

At June 30, 2023, the City was involved in one lawsuit claiming damages. In the opinion of the City's legal counsel, the liability exposure to the City would not be in excess of insurance coverage.

(20) On-Behalf Payments of Salaries

During the year ended June 30, 2023, the City recognized \$193,251 as a revenue and expenditure for on-behalf salary payments received from the State of Louisiana.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

(21) Interfund Transaction

A. Receivables and Payables

Interfund receivables and payables consisted of the following at June 30, 2023:

	Receivable	Payable
Major governmental funds:		
General Fund	\$ 1,429,374	\$ 45,925
1968 Sales Tax Special Revenue Fund	692,849	670,237
1981 Sales Tax Special Revenue Fund	195,000	589,701
1999 Sales Tax Special Revenue Fund	-	58,319
Municipal Complex Construction	-	400,000
Total governmental funds	2,317,223	1,764,182
Proprietary Funds:		
Enterprise Fund	-	496,250
Sports Complex Fund	-	56,791
Total proprietary funds	-	553,041
Total	\$ 2,317,223	\$ 2,317,223

These balances resulted from short-term loans made to other funds. All interfund balances will be repaid within one year.

B. Transfers

Transfers consisted of the following at June 30, 2023:

	Transfers In	Transfers Out
Major governmental funds:		
General Fund	\$10,920,618	\$ 9,110,625
1968 Sales Tax Special Revenue Fund	-	5,699,096
1981 Sales Tax Special Revenue Fund	762,835	176,164
1999 Sales Tax Special Revenue Fund	236,506	3,130,492
Recreational Facility Sales Tax Special Revenue	-	5,058,545
General Obligation Bonds Fund	4,536,582	-
Street Improvements and Construction Fund	6,067,392	3,873,702
Municipal Complex Construction Fund	211,706	-
Total governmental funds	22,735,639	27,048,624
Proprietary Funds:		
Enterprise Fund	3,049,043	4,214,426
Sports Complex Fund	5,478,368	-
Total proprietary funds	8,527,411	4,214,426
Total	\$31,263,050	\$ 31,263,050

CITY OF YOUNGSVILLE, LOUISIANA

Notes to Basic Financial Statements (Continued)

Transfers are used to (a) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and to (b) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

(22) Uncertainties Arising During and After Financial Statement Date

The City has evaluated subsequent events through December 20, 2023, the date which the financial statements were available to be issued.

**REQUIRED
SUPPLEMENTARY INFORMATION**

CITY OF YOUNGSVILLE, LOUISIANA
General Fund

Budgetary Comparison Schedule
For the Year Ended June 30, 2023

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Taxes	\$ 5,095,346	\$ 5,421,217	\$ 4,895,511	\$ (525,706)
Licenses and permits	1,353,116	1,336,309	981,044	(355,265)
Intergovernmental	3,130,955	2,526,922	2,035,944	(490,978)
Fines and forfeits	106,293	162,220	132,339	(29,881)
Miscellaneous	63,519	257,016	248,515	(8,501)
Total revenues	<u>9,749,229</u>	<u>9,703,684</u>	<u>8,293,353</u>	<u>(1,410,331)</u>
Expenditures:				
Current -				
General government	2,251,484	2,063,164	2,297,934	(234,770)
Public safety:				
Fire	2,040,007	2,182,381	2,234,636	(52,255)
Streets	2,237,051	2,294,495	2,242,988	51,507
Capital outlay	307,235	3,058,593	3,293,292	(234,699)
Debt service	79,211	18,369	88,816	(70,447)
Total expenditures	<u>6,914,988</u>	<u>9,617,002</u>	<u>10,157,666</u>	<u>(540,664)</u>
Deficiency of revenues over expenditures	<u>2,834,241</u>	<u>86,682</u>	<u>(1,864,313)</u>	<u>(1,950,995)</u>
Other financing sources (uses):				
Gain on sale of asset	-	37,000	37,726	726
Proceeds from capital lease	-	620,000	620,763	763
Transfers from other funds	1,900,000	10,622,747	10,920,619	297,872
Transfers to other funds to funds	(1,518,950)	(6,813,798)	(9,110,625)	(2,296,827)
Total other financing sources (uses)	<u>381,050</u>	<u>4,465,949</u>	<u>2,468,483</u>	<u>(1,997,466)</u>
Net change in fund balance	3,215,291	4,552,631	604,170	(3,948,461)
Fund balance, beginning	<u>302,379</u>	<u>302,379</u>	<u>302,379</u>	<u>-</u>
Fund balance, ending	<u>\$ 3,517,670</u>	<u>\$ 4,855,010</u>	<u>\$ 906,549</u>	<u>\$(3,948,461)</u>

CITY OF YOUNGSVILLE, LOUISIANA
1968 Sales Tax Special Revenue Fund

Budgetary Comparison Schedule
For the Year Ended June 30, 2023

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Taxes	\$4,702,083	\$ 4,606,458	\$ 4,693,037	\$ 86,579
Miscellaneous -				
Grant revenue	-	-	-	-
Interest	-	4,708	8,528	3,820
Total miscellaneous	-	4,708	8,528	3,820
Total revenues	4,702,083	4,611,166	4,701,565	90,399
Expenditures:				
Current -				
General government:				
Sales tax collection fees	36,553	33,940	24,571	9,369
Professional fees	-	12,000	11,610	390
	36,553	45,940	36,181	9,759
Debt service				
Principal	36,738	36,398	36,738	(340)
Total expenditures	73,291	82,338	72,919	9,419
Excess of revenues over expenditures	4,628,792	4,528,828	4,628,646	99,818
Other financing sources (uses):				
Transfer to 1999 Sales Tax Fund	-	(200,000)	(191,506)	8,494
Transfer to 1981 Sales Tax Fund	-	(200,000)	(191,506)	8,494
Transfer to General Fund	-	(2,756,678)	(2,925,910)	(169,232)
Transfer to Debt Service Fund	(1,813,393)	(2,233,710)	(2,220,460)	13,250
Transfer to Street Improvements Fund	(3,500,000)	(167,623)	(169,714)	(2,091)
Total other financing sources (uses)	(5,313,393)	(5,558,011)	(5,699,096)	(141,085)
Net change in fund balance	(684,601)	(1,029,183)	(1,070,450)	(41,267)
Fund balance, beginning	2,542,151	2,542,151	2,542,151	-
Fund balance, ending	\$1,857,550	\$ 1,512,968	\$ 1,471,701	\$ (41,267)

CITY OF YOUNGSVILLE, LOUISIANA
1981 Sales Tax Special Revenue Fund

Budgetary Comparison Schedule
For the Year Ended June 30, 2023

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Taxes	\$ 2,280,694	\$ 2,319,496	\$ 2,346,519	\$ 27,023
Intergovernmental -				
State of Louisiana:				
Police supplemental pay	225,693	208,850	193,251	(15,599)
Local:				
Lafayette Parish School Board	252,899	312,957	315,707	2,750
LACE fines and forfeitures	575,780	1,083,241	1,209,687	126,446
Miscellaneous	6,481	68,537	31,792	(36,745)
Total revenues	<u>3,341,547</u>	<u>3,993,081</u>	<u>4,096,956</u>	<u>103,875</u>
Expenditures:				
Current -				
General government	12,070	74,615	70,775	3,840
Public safety:				
Police	4,079,153	4,637,182	4,479,814	157,368
Capital outlay	-	164,925	159,925	5,000
Debt service	3,860	22,810	22,227	583
Total expenditures	<u>4,095,083</u>	<u>4,899,532</u>	<u>4,732,741</u>	<u>166,791</u>
Deficiency of revenues over expenditures	<u>(753,536)</u>	<u>(906,451)</u>	<u>(635,785)</u>	<u>270,666</u>
Other financing sources (uses):				
Proceeds from capital lease	-	-	-	-
Gain on sale of assets	-	39,000	37,596	(1,404)
Transfer from 1968 Sales Tax Fund	-	200,000	191,506	(8,494)
Transfer from General Fund	700,000	634,228	571,329	(62,899)
Transfer to Municipal Complex	-	(4,747)	(4,747)	-
Transfer to Debt Service Fund	(169,767)	(124,349)	(171,417)	(47,068)
Total other financing sources (uses)	<u>530,233</u>	<u>748,880</u>	<u>624,267</u>	<u>(124,613)</u>
Net change in fund balance	(223,303)	(157,571)	(11,518)	146,053
Fund balance, beginning	<u>394,080</u>	<u>84,996</u>	<u>84,996</u>	<u>-</u>
Fund balance, ending	<u>\$ 170,777</u>	<u>\$ (72,575)</u>	<u>\$ 73,478</u>	<u>\$ 146,053</u>

CITY OF YOUNGSVILLE, LOUISIANA
1999 Sales Tax Special Revenue Fund

Budgetary Comparison Schedule
For the Year Ended June 30, 2023

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Taxes	\$ 2,281,966	\$ 2,349,496	\$ 2,346,519	\$ (2,977)
Miscellaneous - interest	500	5,566	6,022	456
Total revenues	<u>2,282,466</u>	<u>2,355,062</u>	<u>2,352,541</u>	<u>(2,521)</u>
Expenditures:				
Current -				
General government:				
Sales tax collection fees	12,368	13,147	12,286	861
Professional fees	<u>10,800</u>	<u>11,665</u>	<u>11,611</u>	<u>54</u>
Total general government	23,168	24,812	23,933	879
Debt service -				
Principal	<u>21,635</u>	<u>18,400</u>	<u>18,369</u>	<u>31</u>
Total expenditures	<u>44,803</u>	<u>43,212</u>	<u>42,302</u>	<u>910</u>
Excess of revenues over expenditures	<u>2,237,663</u>	<u>2,311,850</u>	<u>2,310,239</u>	<u>(1,611)</u>
Other financing uses:				
Transfer from 1968 Sales Tax Fund	-	200,000	191,506	(8,494)
Transfer from General Fund	-	50,000	45,000	(5,000)
Transfer to Debt Service Fund	(88,854)	(393,287)	(81,449)	311,838
Transfer to Utility Fund	<u>(2,762,311)</u>	<u>(2,873,772)</u>	<u>(3,049,043)</u>	<u>(175,271)</u>
Total other financing uses	<u>(2,851,165)</u>	<u>(3,017,059)</u>	<u>(2,893,986)</u>	<u>123,073</u>
Net change in fund balance	(613,502)	(705,209)	(583,747)	121,462
Fund balance, beginning	<u>4,030,649</u>	<u>1,385,740</u>	<u>1,385,740</u>	<u>-</u>
Fund balance, ending	<u>\$ 3,417,147</u>	<u>\$ 680,531</u>	<u>\$ 801,993</u>	<u>\$ 121,462</u>

CITY OF YOUNGSVILLE, LOUISIANA
Recreational Facilities Sales Tax Special Revenue Fund

Budgetary Comparison Schedule
For the Year Ended June 30, 2023

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		(Negative)
Revenues:				
Taxes	\$ 4,663,301	\$ 4,691,416	\$ 4,693,038	\$ 1,622
Miscellaneous - interest	3,000	50,494	51,760	1,266
Total revenues	<u>4,666,301</u>	<u>4,741,910</u>	<u>4,744,798</u>	<u>2,888</u>
Expenditures:				
Current -				
General government:				
Sales tax collection fees	24,735	25,289	24,562	727
Professional fees	9,300	16,309	16,305	4
Total general government	<u>34,035</u>	<u>41,598</u>	<u>40,867</u>	<u>731</u>
Debt service -				
Cost of issuance	-	366,800	360,744	6,056
Principal	1,683	1,730	1,683	47
	<u>1,683</u>	<u>368,530</u>	<u>362,427</u>	<u>6,103</u>
Total expenditures	<u>35,718</u>	<u>410,128</u>	<u>403,294</u>	<u>6,834</u>
Excess of revenues over expenditures	<u>4,630,583</u>	<u>4,331,782</u>	<u>4,341,504</u>	<u>9,722</u>
Other financing sources (uses):				
Proceeds from issuance of debt	10,000,000	14,000,000	14,000,000	-
Premium on issuance of bonds	-	625,000	630,430	5,430
Transfer to General Fund	-	(1,146,439)	-	1,146,439
Transfer to Debt Service Fund	(1,818,324)	(1,721,298)	(1,718,923)	2,375
Transfer to Sports Complex Fund	(12,570,451)	(3,340,162)	(3,339,622)	540
Total other financing uses	<u>(4,488,775)</u>	<u>8,417,101</u>	<u>9,571,885</u>	<u>1,149,354</u>
Net change in fund balance	141,808	12,748,883	13,913,389	1,159,076
Fund balance, beginning	<u>1,796,922</u>	<u>1,796,922</u>	<u>1,796,922</u>	<u>-</u>
Fund balance, ending	<u>\$ 1,938,730</u>	<u>\$ 14,545,805</u>	<u>\$ 15,710,311</u>	<u>\$ 1,159,076</u>

CITY OF YOUNGSVILLE, LOUISIANA

Municipal Police Employees' Retirement System
 Schedule of Employer's Share of Net Pension Liability
 For the Year Ended June 30, 2023*

<u>Year Ended June 30,</u>	<u>Employer Proportion of the Net Pension Liability (Asset)</u>	<u>Employer Proportionate Share of the Net Pension Liability (Asset)</u>	<u>Employer's Covered Employee Payroll</u>	<u>Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Employee Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u>
2023	0.482753%	\$ 4,934,593	\$ 1,679,579	293.8%	70.80%
2022	0.392061%	2,089,899	1,487,698	140.5%	84.09%
2021	0.350083%	3,235,583	1,184,150	273.2%	70.94%
2020	0.300032%	2,724,793	1,082,008	251.8%	71.01%
2019	0.224568%	1,898,512	878,697	216.1%	71.89%
2018	0.170263%	1,486,468	727,925	204.2%	70.08%
2017	0.167798%	1,572,740	506,611	310.4%	66.04%
2016	0.081512%	638,651	470,515	135.7%	70.73%
2015	0.044360%	277,519	216,095	241.4%	75.10%

* The amounts presented have a measurement date of the previous fiscal year end.

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

CITY OF YOUNGSVILLE, LOUISIANA

Municipal Police Employees' Retirement System
 Schedule of Employer Contributions
 For the Year Ended June 30, 2023

<u>Year Ended June 30,</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to Contractual Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Employer's Covered Employee Payroll</u>	<u>Contributions as a % of Covered Employee Payroll</u>
2023	\$ 566,858	\$ 566,858	-	\$1,679,579	33.75%
2022	438,871	438,871	-	1,487,698	33.75%
2021	399,632	399,632	-	1,184,150	33.75%
2020	351,653	351,653	-	1,082,008	32.50%
2019	283,380	283,380	-	878,697	32.25%
2018	223,834	223,834	-	727,925	30.75%
2017	160,849	160,849	-	506,611	31.75%
2016	138,802	138,802	-	470,515	29.50%
2015	68,070	68,070	-	216,095	31.50%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to the Required Supplementary Information

(1) Budget and Budgetary Accounting

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Prior to June 15, the City Clerk submits to the Mayor and City Council a proposed operating budget for the fiscal year commencing the following July 1.
2. A summary of the proposed budget is published, and the public notified that the proposed budget is available for public inspection. At the same time, a public hearing is called.
3. A public hearing is held on the proposed budget at least ten days after publication of the call for the hearing.
4. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is adopted through passage of a resolution prior to the commencement of the fiscal year for which the budget is being adopted.
5. Budgetary amendments involving the transfer of funds from one department, program, or function to another or involving increases in expenditures resulting from revenues exceeding amounts estimated require the approval of the City Council.
6. All budgetary appropriations lapse at the end of each fiscal year.
7. Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted and as amended by the City Council.

(2) Pension Plan

Changes of Assumptions – Changes of assumptions about future economic or demographic factors or of other inputs were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan. There were no changes of benefit terms for the year ended June 30, 2023.

CITY OF YOUNGSVILLE, LOUISIANA

Notes to the Required Supplementary Information (Continued)

(3) Excess of Expenditures Over Appropriations

For the year ended June 30, 2023, the following funds had actual expenditures over appropriations, at the functional level, as follows:

Fund and Function	Budget	Actual	Excess
General Fund:			
General government	\$ 2,063,164	\$ 2,297,934	(234,770)
Public Safety	2,182,381	2,234,636	(52,255)
Capital Outlay	3,058,593	3,293,292	(234,699)
Debt Service	18,369	88,816	(70,447)

OTHER SUPPLEMENTARY INFORMATION

CITY OF YOUNGSVILLE, LOUISIANA

Statement of Net Position

June 30, 2023

With Comparative Totals for June 30, 2022

	2023			2022 Total
	Governmental Activities	Business-Type Activities	Total	
ASSETS				
Current assets:				
Cash and interest-bearing deposits	\$ 4,120,866	\$ 2,108,218	\$ 6,229,084	\$ 6,802,592
Investments	4,254,659	-	4,254,659	-
Receivables, net	2,135,758	882,758	3,018,516	2,419,720
Due from other governmental agencies	5,324,625	-	5,324,625	510,273
Prepaid items	242,640	321,134	563,774	411,415
Total current assets	<u>16,078,548</u>	<u>3,312,110</u>	<u>19,390,658</u>	<u>10,144,000</u>
Noncurrent assets:				
Restricted assets:				
Cash and interest-bearing deposits	20,025,733	894,797	20,920,530	9,111,759
Capital assets:				
Land and construction in progress	20,654,629	13,614,109	34,268,738	37,881,765
Capital assets, net	<u>58,273,485</u>	<u>51,578,897</u>	<u>109,852,382</u>	<u>89,005,075</u>
Total noncurrent assets	<u>98,953,847</u>	<u>66,087,803</u>	<u>165,041,650</u>	<u>135,998,599</u>
Total assets	<u>115,032,395</u>	<u>69,399,913</u>	<u>184,432,308</u>	<u>146,142,599</u>
DEFERRED OUTFLOWS OF RESOURCES				
Deferred loss on bond refunding	74,276	-	74,276	83,561
Deferred outflows related to pensions	<u>2,437,295</u>	<u>-</u>	<u>2,437,295</u>	<u>1,293,260</u>
Total deferred outflows	<u>2,511,571</u>	<u>-</u>	<u>2,511,571</u>	<u>1,376,821</u>
LIABILITIES				
Current liabilities:				
Accounts, salaries and other payables	6,649,956	1,095,309	7,745,265	4,280,900
Due from other funds	(553,041)	553,041	-	-
Unearned revenue	935,669	-	935,669	1,710,781
Customers' deposits	-	626,896	626,896	518,816
Financed purchase liability	70,446	-	70,446	3,848
Note payable	93,528	-	93,528	93,528
Loans payable	-	268,261	268,261	190,041
Bonds payable	3,240,000	226,000	3,466,000	3,186,000
Accrued interest	143,786	7,132	150,918	150,414
Total current liabilities	<u>10,580,344</u>	<u>2,776,639</u>	<u>13,356,983</u>	<u>10,134,328</u>
Noncurrent liabilities:				
Financed purchase liability	500,543	-	500,543	-
Note payable	124,707	-	124,707	218,235
Loans payable	-	6,536,514	6,536,514	4,129,369
Bonds payable	58,785,739	1,647,000	60,432,739	40,392,595
Net pension liability	<u>4,934,593</u>	<u>-</u>	<u>4,934,593</u>	<u>2,089,899</u>
Total noncurrent liabilities	<u>64,345,582</u>	<u>8,183,514</u>	<u>72,529,096</u>	<u>46,830,098</u>
Total liabilities	<u>74,925,926</u>	<u>10,960,153</u>	<u>85,886,079</u>	<u>56,964,426</u>
DEFERRED INFLOWS OF RESOURCES				
Deferred inflows related to pensions	<u>76,922</u>	<u>-</u>	<u>76,922</u>	<u>1,099,796</u>
NET POSITION				
Net investment in capital assets	21,657,273	56,259,382	77,916,655	79,749,335
Restricted for sales tax dedications	4,023,746	-	4,023,746	5,781,398
Restricted for capital projects	14,269,213	-	14,269,213	-
Restricted for debt service	4,443,056	8,809	4,451,865	3,547,188
Unrestricted	<u>(1,852,170)</u>	<u>2,171,569</u>	<u>319,399</u>	<u>377,277</u>
Total net position	<u>\$ 42,541,118</u>	<u>\$58,439,760</u>	<u>\$ 100,980,878</u>	<u>\$ 89,455,198</u>

CITY OF YOUNGSVILLE, LOUISIANA

Balance Sheet
 General and Special Revenue Funds
 June 30, 2023
 With Comparative Totals for June 30, 2022

	General		1968 Sales Tax Revenue		1981 Sales Tax Revenue		1999 Sales Tax Revenue		Recreational Facility Sales Tax Revenue	
	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022
ASSETS										
Cash and interest-bearing deposits	\$ 308,486	\$ 369,630	\$ 1,531,616	\$ 1,274,110	\$ 452,672	\$ 517,365	\$ 669,740	\$ 1,486,402	\$ 15,427,565	\$ 1,415,668
Receivables:										
Taxes	191,506	-	383,012	948,082	191,506	-	191,506	-	385,935	382,154
Due from other governmental agencies	164,405	510,273	-	-	-	-	-	-	-	-
Due from other funds	1,429,374	300,000	692,849	590,742	195,000	300,000	-	-	-	-
Other	779,596	242,049	-	-	12,697	-	-	-	-	-
Prepaid items	208,903	119,445	-	-	33,737	28,412	-	-	-	-
Total assets	<u>\$ 3,082,270</u>	<u>\$ 1,541,397</u>	<u>\$ 2,607,477</u>	<u>\$ 2,812,934</u>	<u>\$ 885,612</u>	<u>\$ 845,777</u>	<u>\$ 861,246</u>	<u>\$ 1,486,402</u>	<u>\$ 15,813,500</u>	<u>\$ 1,797,822</u>
LIABILITIES AND FUND BALANCES										
Liabilities -										
Accounts payable	\$ 1,685,252	\$ 269,179	\$ 465,539	\$ 789	\$ 25,494	\$ 35,404	\$ 935	\$ 70,656	\$ 103,189	\$ 899
Contracts payable	254,020	345,286	-	-	-	-	-	-	-	-
Retainage payable	-	93,995	-	-	-	-	-	-	-	-
Accrued liabilities	190,524	200,552	-	-	196,939	164,640	-	-	-	-
Due to other funds	45,926	330,006	670,237	269,994	589,701	560,737	58,318	30,006	-	-
Total liabilities	<u>2,175,722</u>	<u>1,239,018</u>	<u>1,135,776</u>	<u>270,783</u>	<u>812,134</u>	<u>760,781</u>	<u>59,253</u>	<u>100,662</u>	<u>103,189</u>	<u>899</u>
Fund balances -										
Nonspendable (prepaid items)	208,903	119,445	-	-	33,737	28,412	-	-	-	-
Restricted for sales tax dedications	-	-	1,471,701	2,542,151	39,741	56,584	801,993	1,385,740	1,710,311	1,796,923
Restricted for capital projects	-	-	-	-	-	-	-	-	14,000,000	-
Unassigned	697,645	182,934	-	-	-	-	-	-	-	-
Total fund balances	<u>906,548</u>	<u>302,379</u>	<u>1,471,701</u>	<u>2,542,151</u>	<u>73,478</u>	<u>84,996</u>	<u>801,993</u>	<u>1,385,740</u>	<u>15,710,311</u>	<u>1,796,923</u>
Total liabilities and fund balances	<u>\$ 3,082,270</u>	<u>\$ 1,541,397</u>	<u>\$ 2,607,477</u>	<u>\$ 2,812,934</u>	<u>\$ 885,612</u>	<u>\$ 845,777</u>	<u>\$ 861,246</u>	<u>\$ 1,486,402</u>	<u>\$ 15,813,500</u>	<u>\$ 1,797,822</u>

CITY OF YOUNGSVILLE, LOUISIANA
General Fund

Budgetary Comparison Schedule
For the Year Ended June 30, 2023
With Comparative Amounts for the Year Ended June 30, 2022

	Budget		Actual	Variance with Final Budget	2022 Actual
	Original	Final		Positive (Negative)	
Revenues:					
Taxes	\$5,095,346	\$5,421,217	\$ 4,895,511	\$ (525,706)	\$4,465,545
Licenses and permits	1,353,116	1,336,309	981,044	(355,265)	1,546,956
Intergovernmental	3,130,955	2,526,922	2,035,944	(490,978)	275,892
Fines and forfeits	106,293	162,220	132,339	(29,881)	114,438
Miscellaneous	63,519	257,016	248,515	(8,501)	182,309
Total revenues	<u>9,749,229</u>	<u>9,703,684</u>	<u>8,293,353</u>	<u>(1,410,331)</u>	<u>6,585,140</u>
Expenditures:					
Current -					
General government	2,251,484	2,063,164	2,297,934	(234,770)	1,938,174
Public safety:					
Fire	2,040,007	2,182,381	2,234,636	(52,255)	1,570,417
Streets	2,237,051	2,294,495	2,242,988	51,507	2,064,327
Capital outlay	307,235	3,058,593	3,293,292	(234,699)	4,712,667
Debt service	79,211	18,369	88,816	(70,447)	18,369
Total expenditures	<u>6,914,988</u>	<u>9,617,002</u>	<u>10,157,666</u>	<u>(540,664)</u>	<u>10,303,954</u>
Deficiency of revenues over expenditures	<u>2,834,241</u>	<u>86,682</u>	<u>(1,864,313)</u>	<u>(1,950,995)</u>	<u>(3,718,814)</u>
Other financing sources (uses):					
Gain on sale of asset	-	37,000	37,726	726	-
Proceeds from capital lease	-	620,000	620,763	763	-
Transfers from other funds	1,900,000	10,622,747	10,920,619	297,872	2,374,828
Tranfers to other funds	(1,518,950)	(6,813,798)	(9,110,625)	(2,296,827)	(1,615,545)
Total other financing sources (uses)	<u>381,050</u>	<u>4,465,949</u>	<u>2,468,483</u>	<u>(1,997,466)</u>	<u>759,283</u>
Net change in fund balance	3,215,291	4,552,631	604,170	(3,948,461)	(2,959,531)
Fund balance, beginning	<u>302,379</u>	<u>302,379</u>	<u>302,379</u>	<u>-</u>	<u>3,261,910</u>
Fund balance, ending	<u>\$3,517,670</u>	<u>\$4,855,010</u>	<u>\$ 906,549</u>	<u>\$ (3,948,461)</u>	<u>\$ 302,379</u>

CITY OF YOUNGSVILLE, LOUISIANA
General Fund

Budgetary Comparison Schedule - Revenues
For the Year Ended June 30, 2023
With Comparative Amounts for the Year Ended June 30, 2022

	2023		Actual	Variance with Final Budget Positive (Negative)	2022 Actual
	Budget				
	Original	Final			
Taxes:					
Ad valorem taxes	\$ 1,965,309	\$ 2,109,211	\$ 1,561,861	\$ (547,350)	\$ 1,426,891
Rededication from 1981 Sales Tax	2,281,965	2,340,809	2,346,519	5,710	2,222,962
Hotel motel sales tax	2,703	4,025	4,538	513	2,969
Franchise - electric	687,594	812,843	811,566	(1,277)	665,120
Franchise - gas	96,380	117,542	116,986	(556)	95,317
Franchise - cable	61,395	36,787	54,041	17,254	52,286
Total taxes	<u>5,095,346</u>	<u>5,421,217</u>	<u>4,895,511</u>	<u>(525,706)</u>	<u>4,465,545</u>
Licenses and permits:					
Occupational licenses	16,000	23,775	23,775	-	20,025
Insurance occupational licenses	273,760	598,466	357,672	(240,794)	449,698
Codes and permits	1,063,356	714,068	599,597	(114,471)	1,077,233
Total licenses and permits	<u>1,353,116</u>	<u>1,336,309</u>	<u>981,044</u>	<u>(355,265)</u>	<u>1,546,956</u>
Intergovernmental:					
Federal Grant -					
ARPA	2,718,155	1,807,775	1,742,344	(65,431)	-
FEMA	-	180,000	179,835	(165)	-
Other	-	85,000	87,585	2,585	-
Hazard Mitigation grant	-	-	-	-	252,718
State of Louisiana -					
Beer taxes	-	15,000	14,380	(620)	20,609
State grants	412,800	439,147	11,800	(427,347)	2,565
Total intergovernmental	<u>3,130,955</u>	<u>2,526,922</u>	<u>2,035,944</u>	<u>(490,978)</u>	<u>275,892</u>
Fines and forfeits:					
Fines and court costs	106,293	162,220	132,339	(29,881)	114,438
Miscellaneous:					
Interest	-	10,000	10,919	919	1,458
Other sources	63,519	247,016	217,246	(29,770)	180,851
Total miscellaneous	<u>63,519</u>	<u>257,016</u>	<u>248,515</u>	<u>(8,501)</u>	<u>182,309</u>
Total revenues	<u>\$ 9,749,229</u>	<u>\$ 9,703,684</u>	<u>\$ 8,293,353</u>	<u>\$ (1,410,331)</u>	<u>\$ 6,585,140</u>

CITY OF YOUNGSVILLE, LOUISIANA
General Fund

Budgetary Comparison Schedule - Expenditures
For the Year Ended June 30, 2023
With Comparative Amounts for the Year Ended June 30, 2022

	2023		Actual	Variance with Final Budget Positive (Negative)	2022 Actual
	Budget				
	Original	Final			
General government:					
Administrative -					
Compensation - mayor and council	\$ 147,500	\$ 159,660	\$ 155,721	\$ 3,939	\$ 154,059
Other salaries	741,494	573,568	563,154	10,414	298,816
Payroll taxes and retirement	101,175	134,949	116,434	18,515	78,584
Group insurance	46,959	57,372	52,702	4,670	29,984
Utilities and telephone	58,800	59,338	65,902	(6,564)	42,185
Mayor's expense	13,200	13,200	13,200	-	13,186
Auto allowance	15,000	16,500	15,000	1,500	13,000
Advertising	21,100	34,806	43,806	(9,000)	17,398
Repairs and maintenance	33,100	9,145	129,571	(120,426)	21,951
Dues and publications	6,385	7,651	15,387	(7,736)	14,989
Professional fees	158,600	141,308	146,850	(5,542)	148,346
General insurance	72,800	100,136	114,866	(14,730)	100,924
Office supplies	24,250	46,841	46,671	170	22,987
Computer expense	3,100	17,582	78,262	(60,680)	52,720
Convention expense	4,185	3,794	5,351	(1,557)	3,640
Community relations	47,500	63,832	88,832	(25,000)	39,139
Uniform expense	1,700	3,509	3,509	-	1,150
Engineering	75,000	24,058	33,373	(9,315)	157,389
Contract services	91,700	90,866	35,333	55,533	88,629
Annexation	12,000	5,842	5,842	-	462
Mardi Gras expense	75,000	110,222	110,222	-	60,895
Collection expense	15,926	11,185	12,286	(1,101)	11,818
Miscellaneous	5,904	24,376	49,499	(25,123)	8,787
Total administrative	<u>1,772,378</u>	<u>1,709,740</u>	<u>1,901,773</u>	<u>(192,033)</u>	<u>1,381,038</u>
Code enforcement -					
Salaries and related expenses	834	60,184	60,177	7	57,066
Legal fees	-	1,500	1,974	(474)	-
Inspection fees	428,000	256,324	298,643	(42,319)	451,999
Total code enforcement	<u>428,834</u>	<u>318,008</u>	<u>360,794</u>	<u>(42,786)</u>	<u>509,065</u>
Magistrate court -					
Professional fees and other salaries	44,586	6,380	5,848	532	6,912
Payroll taxes and retirement	5,686	784	1,267	(483)	877
Court costs	-	28,252	28,252	-	40,282
Total magistrate court	<u>50,272</u>	<u>35,416</u>	<u>35,367</u>	<u>49</u>	<u>48,071</u>
Total general government	<u>2,251,484</u>	<u>2,063,164</u>	<u>2,297,934</u>	<u>(234,770)</u>	<u>1,938,174</u>

(continued)

CITY OF YOUNGSVILLE, LOUISIANA
General Fund

Budgetary Comparison Schedule - Expenditures (Continued)
For the Year Ended June 30, 2023
With Comparative Amounts for the Year Ended June 30, 2022

	2023			Variance with Final Budget Positive (Negative)	2022 Actual
	Budget		Actual		
	Original	Final			
Public safety:					
Fire -					
Appropriation to volunteer fire department for operations	<u>2,040,007</u>	<u>2,182,381</u>	<u>2,234,636</u>	<u>(52,255)</u>	<u>1,570,417</u>
Streets:					
Salaries	351,504	371,083	381,399	(10,316)	346,434
Payroll taxes and retirement	43,571	44,344	45,866	(1,522)	42,507
Group insurance	51,619	53,720	45,536	8,184	53,065
General insurance	26,759	52,962	60,605	(7,643)	37,031
Contract services	385,500	316,346	355,398	(39,052)	466,930
Telephone and utilities	14,300	17,014	15,423	1,591	15,490
Supplies, materials and repairs	475,200	608,350	630,023	(21,673)	396,449
Equipment rental	255,300	285,552	290,201	(4,649)	243,436
Office supplies	4,298	18,000	17,319	681	12,976
Auto and truck expense	113,000	135,258	135,216	42	130,149
Street lighting	165,000	156,357	156,357	-	138,373
Engineering fees	110,000	101,394	74,480	26,914	124,729
Professional fees	125,000	108,677	9,596	99,081	39,958
Uniforms	16,000	14,026	13,953	73	14,056
Disaster cleanup	100,000	-	-	-	132
Miscellaneous	-	11,412	11,616	(204)	2,612
Total streets	<u>2,237,051</u>	<u>2,294,495</u>	<u>2,242,988</u>	<u>51,507</u>	<u>2,064,327</u>
Capital outlay:					
General government -					
Buildings	16,221	15,970	15,970	-	-
Infrastructure	-	-	-	-	30,400
City hall equipment	-	578,732	620,763	(42,031)	11,695
Highways and streets -					
Equipment	271,014	138,634	128,987	9,647	208,348
Vehicles	20,000	19,825	19,825	-	34,787
Buildings	-	13,283	15,183	(1,900)	46,577
Land	-	106,524	106,524	-	1,915,995
Various streets, sidewalks, and drainage projects	-	2,185,625	2,386,040	(200,415)	2,464,865
Total capital outlay	<u>307,235</u>	<u>3,058,593</u>	<u>3,293,292</u>	<u>(234,699)</u>	<u>4,712,667</u>
Debt service:					
Principal and interest	<u>79,211</u>	<u>18,369</u>	<u>88,816</u>	<u>(70,447)</u>	<u>18,369</u>
Total expenditures	<u>\$ 6,914,988</u>	<u>\$ 9,617,002</u>	<u>\$ 10,157,666</u>	<u>\$ (540,664)</u>	<u>\$ 10,303,954</u>

CITY OF YOUNGSVILLE, LOUISIANA
1981 Sales Tax Special Revenue Fund

Budgetary Comparison Schedule - Expenditures
For the Year Ended June 30, 2023
With Comparative Amounts for the Year Ended June 30, 2022

	2023			Variance with Final Budget Positive (Negative)	2022 Actual
	Budget		Actual		
	Original	Final			
General government -					
Sales tax collection fees	\$ 12,070	\$ 13,185	\$ 12,286	\$ 899	\$ 11,609
Professional fees	-	61,430	58,489	2,941	10,985
Total general government	<u>12,070</u>	<u>74,615</u>	<u>70,775</u>	<u>3,840</u>	<u>22,594</u>
Public safety -					
Police -					
Salaries	2,055,883	2,069,978	2,064,369	5,609	1,949,547
On-behalf payments - salaries	225,693	210,000	194,401	15,599	170,112
Civil service salaries	4,530	4,530	3,150	1,380	4,200
Payroll taxes and retirement	707,164	747,389	750,446	(3,057)	625,614
Group insurance	212,198	209,139	200,301	8,838	207,312
Repairs and maintenance	48,000	105,474	35,312	70,162	20,908
Office supplies and expense	34,236	133,084	74,746	58,338	21,108
Dues and subscriptions	800	2,197	2,197	-	550
Telephone and utilities	63,400	93,815	94,798	(983)	53,771
Insurance	27,200	37,305	42,609	(5,304)	36,218
Auto expense	235,500	341,342	340,786	556	367,087
Uniforms and supplies	55,000	52,303	45,646	6,657	77,214
Contract labor	109,108	47,284	44,265	3,019	23,695
Court expense	182,300	313,595	317,252	(3,657)	190,007
Training	55,100	20,886	14,354	6,532	15,443
Professional fees	44,000	134,786	135,208	(422)	142,735
Radio expense	93	60,977	61,593	(616)	3,397
Miscellaneous	18,948	53,098	58,381	(5,283)	27,253
Total public safety	<u>4,079,153</u>	<u>4,637,182</u>	<u>4,479,814</u>	<u>157,368</u>	<u>3,936,171</u>
Capital outlay -					
Police autos	-	164,925	159,925	5,000	587,529
Police equipment	-	-	-	-	25,704
Total capital outlay	<u>-</u>	<u>164,925</u>	<u>159,925</u>	<u>5,000</u>	<u>613,233</u>
Debt service -					
Principal	3,849	22,800	22,217	583	77,267
Interest	11	10	10	-	1,883
Total debt service	<u>3,860</u>	<u>22,810</u>	<u>22,227</u>	<u>583</u>	<u>79,150</u>
Total expenditures	<u>\$ 4,095,083</u>	<u>\$ 4,899,532</u>	<u>\$ 4,732,741</u>	<u>\$ 166,791</u>	<u>\$ 4,651,148</u>

CITY OF YOUNGSVILLE, LOUISIANA
Debt Service Fund
General Obligation Bonds

Schedule of Revenues, Expenditures, and Changes in Fund Balance -
Budget (GAAP Basis) and Actual
For the Year Ended June 30, 2023
With Comparative Amounts for the Year Ended June 30, 2022

	2023		Variance with Final Budget Positive (Negative)	2022 Actual
	Final Budget	Actual		
Revenues:				
Miscellaneous -				
Interest	\$ 35,046	\$ 25,431	\$ (9,615)	\$ 262
Expenditures:				
Debt service -				
Retirement of principal	3,100,250	3,097,000	3,250	8,805,000
Interest and fiscal charges	1,493,828	1,351,154	142,674	1,170,893
Bond issuance costs	-	-	-	153,560
Total expenditures	<u>4,594,078</u>	<u>4,448,154</u>	<u>145,924</u>	<u>10,129,453</u>
Deficiency of revenues over expenditures	<u>(4,559,032)</u>	<u>(4,422,723)</u>	<u>136,309</u>	<u>(10,129,191)</u>
Other financing sources (uses):				
Proceeds from issuance of debt	797,537	797,537	-	-
Gains on investments	-	16,043	16,043	-
Transfers from other funds	4,492,504	4,536,582	44,078	3,721,847
Transfers to other funds	-	-	-	-
Total other financing sources (uses)	<u>5,290,041</u>	<u>5,350,162</u>	<u>60,121</u>	<u>3,721,847</u>
Net change in fund balance	731,009	927,439	196,430	(6,407,344)
Fund balance, beginning	<u>3,659,403</u>	<u>3,659,403</u>	-	<u>10,066,747</u>
Fund balance, ending	<u>\$ 4,390,412</u>	<u>\$ 4,586,842</u>	<u>\$ 196,430</u>	<u>\$ 3,659,403</u>

CITY OF YOUNGSVILLE, LOUISIANA
Capital Projects Fund
Street Improvements and Construction Fund

Schedule of Revenues, Expenditures, and Changes in Fund Balance -
Budget (GAAP Basis) and Actual
For the Year Ended June 30, 2023
With Comparative Amounts for the Year Ended June 30, 2022

	2023		Variance with Final Budget Positive (Negative)	2022 Actual
	Final Budget	Actual		
Revenues:				
Intergovernmental - federal grant	\$ 5,402,536	\$ 5,128,140	\$ (274,396)	\$ -
Miscellaneous - interest	30,352	28,622	(1,730)	950
Total revenues	<u>5,432,888</u>	<u>5,156,762</u>	<u>(276,126)</u>	<u>950</u>
Expenditures:				
Current -				
General government:				
Bank charges	50	50	-	-
Interest expense	17,000	16,586	414	-
Professional fees	5,000	4,000	1,000	7,276
Total general government	<u>22,050</u>	<u>20,636</u>	<u>1,414</u>	<u>7,276</u>
Capital outlay - streets -				
Bailey Grove/Coulee Lasalle Detention Pond	7,000,000	6,680,373	319,627	-
Roundabout projects	990,000	978,422	11,578	2,328,882
Road and sidewalk improvements projects	3,227,001	3,121,982	105,019	2,301,195
Total capital outlay	<u>11,217,001</u>	<u>10,780,777</u>	<u>436,224</u>	<u>4,630,077</u>
Debt service - bond issuance costs	<u>250,000</u>	<u>231,533</u>	<u>18,467</u>	<u>-</u>
Total expenditures	<u>11,489,051</u>	<u>11,032,946</u>	<u>437,638</u>	<u>4,637,353</u>
Deficiency of revenues over expenditures	<u>(6,056,163)</u>	<u>(5,876,184)</u>	<u>161,512</u>	<u>(4,636,403)</u>
Other financing sources (uses):				
Proceeds from issuance of debt	8,281,658	8,202,463	(79,195)	-
Premium on issuance of bonds	150,000	155,696	5,696	-
Gains/losses on investments	52,000	51,108	(892)	-
Transfers from other funds	6,102,247	6,067,392	(34,855)	1,682,273
Transfers to other funds	(3,832,178)	(3,873,702)	(41,524)	-
Total other financing sources (uses)	<u>10,753,727</u>	<u>10,602,957</u>	<u>(150,770)</u>	<u>1,682,273</u>
Net change in fund balance	4,697,564	4,726,773	10,742	(2,954,130)
Fund balance, beginning	<u>3,662,489</u>	<u>708,359</u>	<u>-</u>	<u>3,662,489</u>
Fund balance, ending	<u>\$ 8,360,053</u>	<u>\$ 5,435,132</u>	<u>\$ 10,742</u>	<u>\$ 708,359</u>

CITY OF YOUNGSVILLE, LOUISIANA
 Capital Projects Fund
 Municipal Complex Construction Fund

Schedule of Revenues, Expenditures, and Changes in Fund Balance -
 Budget (GAAP Basis) and Actual
 For the Year Ended June 30, 2023
 With Comparative Amounts for the Year Ended June 30, 2022

	2023		Variance with Final Budget Positive (Negative)	2022 Actual
	Final Budget	Actual		
Revenues:				
Intergovernmental-				
Federal grant	\$ 1,726,760	\$ 1,706,352	\$ (20,408)	\$ 1,012,803
State grant	-	-	-	26,726
Miscellaneous -				
Interest	15,612	3,273	(12,339)	835
Total revenues	1,742,372	1,709,625	(32,747)	1,040,364
Expenditures:				
Capital outlay -				
Municipal Complex	2,700,000	2,590,574	109,426	7,130,358
Total expenditures	2,700,000	2,590,574	109,426	7,130,358
Deficiency of revenues over expenditures	(957,628)	(880,949)	76,679	(6,089,994)
Other financing sources:				
Unrealized gains	15,000	12,307	(2,693)	-
Transfers from other funds	200,000	211,706	11,706	20,508
Total other financing sources	215,000	224,013	9,013	20,508
Net change in fund balance	(742,628)	(656,936)	85,692	(6,069,486)
Fund balance, beginning	742,628	742,628	-	6,812,114
Fund balance, ending	\$ -	\$ 85,692	\$ 85,692	\$ 742,628

CITY OF YOUNGSVILLE, LOUISIANA
Enterprise Fund
Utility Fund

Statement of Net Position
June 30, 2023

With Comparative Amounts for the Year Ended June 30, 2022

	2023	2022
ASSETS		
Current assets:		
Cash	\$ 2,030,175	\$ 1,626,061
Receivables:		
Accounts receivable, net	127,093	81,539
Unbilled utility receivables	618,408	632,103
Accrued interest receivable	1,807	526
Prepaid items	105,687	91,678
Total current assets	2,883,170	2,431,907
Noncurrent assets:		
Restricted assets -		
Cash	456,670	371,865
Interest-bearing deposits, at cost	438,127	435,110
Capital assets:		
Land and construction in progress	2,225,369	6,543,806
Other capital assets, net of accumulated depreciation	28,735,171	23,202,554
Total noncurrent assets	31,855,337	30,553,335
Total assets	34,738,507	32,985,242
LIABILITIES		
Current liabilities:		
Accounts payable	392,020	447,736
Contracts payable	125,516	761,932
Retainage payable	43,211	194,429
Other liabilities	58,355	58,390
Due to other funds	496,250	-
Loans payable	268,261	190,041
Payable from restricted assets -		
Customers' deposits	626,896	518,816
Revenue bonds payable	226,000	224,000
Accrued interest	7,132	6,628
Total current liabilities	2,243,641	2,401,972
Noncurrent liabilities:		
Loans payable	6,536,514	4,129,369
Revenue bonds payable	1,647,000	1,873,000
Total noncurrent liabilities	8,183,514	6,002,369
Total liabilities	10,427,155	8,404,341
NET POSITION		
Net investment in capital assets	22,365,998	22,623,549
Restricted for debt service	8,809	31,571
Unrestricted	1,936,545	1,925,781
Total net position	\$ 24,311,352	\$ 24,580,901

CITY OF YOUNGSVILLE, LOUISIANA

Enterprise Fund

Utility Fund

Departmental Statement of Revenues and Expenses

For the Year Ended June 30, 2023

With Comparative Amounts for the Year Ended June 30, 2022

	Totals	
	2023	2022
Operating revenues:		
Customer service charges	\$ 7,077,249	\$ 6,487,230
Miscellaneous	603,998	894,610
Total operating revenues	<u>7,681,247</u>	<u>7,381,840</u>
Operating expenses:		
Salaries	698,811	840,328
Payroll taxes and retirement	101,058	108,901
Group insurance	87,039	99,253
Sewer tests	34,485	23,323
Water purchases	1,578,576	1,379,567
Maintenance and repairs	641,738	542,568
Contract labor/ maintenance fees	46,608	232,627
Utilities and telephone	223,690	126,341
Professional fees	172,570	141,503
Engineering fees	29,127	67,155
General insurance	131,718	117,294
Office expense	58,411	76,189
Supplies and parts	344,209	341,529
Garbage collection fees	1,758,019	1,525,393
Depreciation	1,169,606	1,082,992
Miscellaneous	163,555	162,737
Total operating expenses	<u>7,239,220</u>	<u>6,867,700</u>
Operating income	<u>442,027</u>	<u>514,140</u>
Nonoperating revenues (expenses):		
Ad valorem taxes	536,860	490,465
Interest income	2,903	975
Interest expense	(85,956)	(50,192)
Cost of issuance	-	(17,825)
Loss on sale of capital assets	-	(12,022)
Total nonoperating revenues (expenses)	<u>453,807</u>	<u>411,401</u>
Income before contributions and transfers	<u>895,834</u>	<u>925,541</u>
Capital contributions	-	36,343
Transfers in (out):		
Transfers in	3,049,043	2,385,773
Transfers out	(4,214,426)	(2,920,799)
Total transfers in (out)	<u>(1,165,383)</u>	<u>(535,026)</u>
Change in net position	(269,549)	426,858
Net position, beginning	<u>24,580,901</u>	<u>24,154,043</u>
Net position, ending	<u>\$ 24,311,352</u>	<u>\$ 24,580,901</u>

Water		Sewerage		Sanitation	
2023	2022	2023	2022	2023	2022
\$ 3,292,010	\$ 3,040,722	\$ 2,170,711	\$ 1,992,351	\$ 1,614,528	\$ 1,454,157
<u>415,462</u>	<u>600,226</u>	<u>154,802</u>	<u>267,531</u>	<u>33,734</u>	<u>26,853</u>
<u>3,707,472</u>	<u>3,640,948</u>	<u>2,325,513</u>	<u>2,259,882</u>	<u>1,648,262</u>	<u>1,481,010</u>
372,697	322,917	253,716	444,470	72,398	72,941
61,781	39,117	30,196	61,209	9,081	8,575
55,964	43,503	21,019	47,443	10,056	8,307
-	-	34,485	23,323	-	-
1,578,576	1,379,567	-	-	-	-
357,443	409,023	284,295	133,545	-	-
36,969	48,423	9,639	184,204	-	-
31,260	20,533	192,430	105,808	-	-
90,542	76,600	78,668	61,951	3,360	2,952
18,368	38,482	10,759	28,673	-	-
59,274	53,211	72,444	64,083	-	-
50,435	51,545	7,976	24,644	-	-
293,344	318,377	50,865	23,152	-	-
-	-	-	-	1,758,019	1,525,393
434,369	436,230	735,237	646,762	-	-
<u>80,053</u>	<u>92,406</u>	<u>83,502</u>	<u>70,331</u>	<u>-</u>	<u>-</u>
<u>3,521,075</u>	<u>3,329,934</u>	<u>1,865,231</u>	<u>1,919,598</u>	<u>1,852,914</u>	<u>1,618,168</u>
<u>\$ 186,397</u>	<u>\$ 311,014</u>	<u>\$ 460,282</u>	<u>\$ 340,284</u>	<u>\$ (204,652)</u>	<u>\$ (137,158)</u>

CITY OF YOUNGSVILLE, LOUISIANA
Enterprise Fund
Sports Complex Fund

Statement of Net Position
June 30, 2023

With Comparative Amounts for the Year Ended June 30, 2022

	2023	2022
ASSETS		
Current assets:		
Cash	\$ 78,043	\$ 113,356
Receivables:		
Accounts receivable, net	135,450	133,267
Prepaid items	215,447	171,880
Total current assets	428,940	418,503
Noncurrent assets:		
Capital assets:		
Land and construction in progress	11,388,740	9,868,610
Other capital assets, net of accumulated depreciation	22,843,726	22,618,824
Total noncurrent assets	34,232,466	32,487,434
Total assets	34,661,406	32,905,937
LIABILITIES		
Current liabilities:		
Accounts payable	104,510	52,701
Contracts payable	256,661	-
Retainage payable	82,421	63,799
Other liabilities	32,615	36,899
Due to other funds	56,791	-
Total current liabilities	532,998	153,399
NET POSITION		
Net investment in capital assets	33,893,384	32,423,635
Unrestricted	235,024	328,903
Total net position	\$ 34,128,408	\$ 32,752,538

CITY OF YOUNGSVILLE, LOUISIANA
Enterprise Fund
Sports Complex Fund

Statement of Revenues, Expenses, and Changes in Fund Net Position
For the Year Ended June 30, 2023
With Comparative Amounts for the Year Ended June 30, 2022

	Totals	
	2023	2022
Operating revenues:		
Charges for services -		
Sponsorship fees	\$ 341,358	\$ 354,367
Tournament and league income	620,124	635,179
Concession sales	156,444	146,303
Gate fees	43,700	40,162
Tennis fees	2,169	906
Miscellaneous	149,825	144,970
Total operating revenues	1,313,620	1,321,887
Operating expenses:		
Salaries	709,839	603,868
Payroll and retirement	115,292	95,590
Group insurance	95,001	99,239
Advertising	50,000	2,000
Auto expense	47,400	28,112
Contract labor	682,533	471,726
Depreciation expense	1,415,153	1,173,983
Equipment expense	52,368	8,204
General insurance	246,474	207,711
Professional fees	75,280	102,441
Office supplies and expense	63,601	58,483
Repairs and maintenance	455,396	352,942
Security expense	185,193	171,644
Sponsorship fees	225,556	164,859
Supplies	238,837	227,606
Telephone and utilities	258,945	222,500
Tournament fees	419,877	371,763
Uniforms	16,738	9,479
Miscellaneous	70,694	162,518
Total operating expenses	5,424,177	4,534,668
Operating loss	(4,110,557)	(3,212,781)
Nonoperating revenues (expenses):		
Federal grant revenue	-	250,000
Gain on sale of assets	2,030	-
Insurance proceeds	6,029	4,642
Loss on sale of capital assets	-	(46,262)
Total nonoperating revenues (expenses)	8,059	208,380
Loss before contributions and transfers	(4,102,498)	(3,004,401)
Capital contributions	-	1,100,000
Transfers in	5,478,368	9,407,084
Change in net position	1,375,870	7,502,683
Net position, beginning	32,752,538	25,249,855
Net position, ending	\$ 34,128,408	\$ 32,752,538

CITY OF YOUNGSVILLE, LOUISIANA
Enterprise Fund
Utility Fund

Schedule of Number of Utility Customers
(Unaudited)
June 30, 2023 and 2022

Records maintained by the City indicated the following number of customers were being served during the months of June 30, 2023 and 2022:

<u>Department</u>	<u>2023</u>	<u>2022</u>
Water (metered)	6,582	6,326
Sewerage	5,564	5,280
Garbage	6,693	6,024

CITY OF YOUNGSVILLE
Justice System Funding Schedule - Collecting/Disbursing Entity
For the Year Ended June 30, 2023

	<u>First Six Month Period Ended 12/31/2022</u>	<u>Second Six Month Period Ended 6/30/2023</u>
Beginning Balance of Amounts Collected	\$ 32,817	\$ 34,760
Add: Collections -		
Civil Fees	-	-
Bond Fees	-	-
Asset Forfeiture/Sale	-	-
Pre-Trial Diversion Program Fees	-	-
Criminal Court Costs/Fees	171,307	176,863
Criminal Fines - Contempt	9,800	11,450
Criminal Fines - Other	386,634	445,305
Restitution	-	-
Probation/Parole/Supervision Fees	-	-
Service/Collection Fees	14,118	15,134
Interest Earnings on Collected Balances	-	-
Other	463	800
Subtotal Collections	<u>582,321</u>	<u>649,552</u>
Less: Disbursements to Governments and Nonprofits -		
Lafayette Crime Stoppers	4,532	4,044
Acadiana Criminalistics Lab	69,240	61,170
15th JDC Indigent Defender Fund	80,185	70,595
Louisiana Commission on Law Enforcement - Criminal Fines	8,039	5,491
Louisiana State Treasurer CMIS - Criminal Fines	6,798	6,045
LA Dept of Health & Hospitals THI/SCI - Criminal Fines	7,375	8,020
LA Association of Chiefs of Police	2,256	2,533
Louisiana Supreme Court - Criminal Fines	1,132	977
Less: Amounts Retained by Collecting Agency		
Amounts "Self-Disbursed" to Collecting Agency - Criminal Fines Other	386,634	445,305
Less: Disbursements to Individuals/3rd Party Collection or Processing		
Civil Fee Refunds	-	-
Bond Fee Refunds	-	-
Restitution Payments to Individuals (additional detail is not required)	70	23
Other Disbursements to Individuals (additional detail is not required)	-	-
Payments to 3rd Party Collection/Processing Agencies	14,118	15,134
Subtotal Disbursements/Retainage	<u>580,377</u>	<u>619,337</u>
Ending Balance of Amounts Collected but not Disbursed/Retained	\$ 34,760	\$ 64,975

**INTERNAL CONTROL,
COMPLIANCE, AND
OTHER MATTERS**

KOLDER, SLAVEN & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

Brad E. Kolder, CPA, JD*
Gerald A. Thibodeaux, Jr., CPA*
Robert S. Carter, CPA*
Arthur R. Mixon, CPA*
Stephen J. Anderson, CPA*
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Casey L. Ardoin, CPA, CFE*
Wanda F. Arcement, CPA
Bryan K. Joubert, CPA
Nicholas Fowlkes, CPA
Deldre L. Stock, CPA

183 S. Beadle Rd.
Lafayette, LA 70508
Phone (337) 232-4141

1428 Metro Dr. 450 E. Main St.
Alexandria, LA 71301 New Iberia, LA 70560
Phone (318) 442-4421 Phone (337) 367-9204

200 S. Main St. 1201 David Dr.
Abbeville, LA 70510 Morgan City, LA 70380
Phone (337) 893-7944 Phone (985) 384-2020

434 E. Main St. 11929 Bricksome Ave.
Ville Platte, LA 70586 Baton Rouge, LA 70816
Phone (337) 363-2792 Phone (225) 293-8300

C. Burton Kolder, CPA*
Of Counsel

Victor R. Slaven, CPA* - retired 2020
Christine C. Doucet, CPA - retired 2022

* A Professional Accounting Corporation

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

WWW.KCSRPCAS.COM

The Honorable Ken Ritter, Mayor
and Members of the City Council
City of Youngsville, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the *Governmental Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the City of Youngsville, Louisiana (City), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 20, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We identified certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2023-001, 2023-002 and 2023-003 that we consider to be material weaknesses.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that is required to be reported under *Government Auditing Standards*.

The City of Youngsville, Louisiana's Response to Findings

Governmental Auditing Standards requires the auditor to perform limited procedures on the City of Youngsville, Louisiana's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. The City of Youngsville, Louisiana's response was not subject to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Statements* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Kolder, Slaven & Company, LLC
Certified Public Accountants

Lafayette, Louisiana
December 20, 2023

KOLDER, SLAVEN & COMPANY, LLC

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

WWW.KCSRPCAS.COM

The Honorable Ken Ritter, Mayor
and Members of the City Council
City of Youngsville, Louisiana

Opinion on Each Major Federal Program

We have audited the City of Youngsville, Louisiana's (City) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2023. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the City's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Purpose of this Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose; however, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Kolder, Slaven & Company, LLC
Certified Public Accountants

Lafayette, Louisiana
December 20, 2023

CITY OF YOUNGSVILLE, LOUISIANA

Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2023

Federal Grantor / Pass-Through Grantor / Program Name	Assistance Listing Number	Pass- Through Grantor's Number	Expenditures
<u>U.S. Department of Treasury</u>			
Direct Program:			
COVID-19 - Coronavirus State and Local Recovery Funds *	21.027	N/A	\$ 3,498,696
<u>U.S. Environmental Protection Agency</u>			
Passed-through Louisiana Department of Environmental Quality:			
Clean Water State Revolving Fund Cluster - Capitalization Grants For Clean Water State Revolving Funds	66.458	N/A	90,801
<u>U.S. Department of Homeland Security</u>			
Passed-through Governor's Office of Homeland Security and Emergency Preparedness:			
Hazard Mitigation Grant *	97.039	N/A	5,128,140
<u>U.S. Department of Transportation</u>			
Highway Planning and Construction Cluster - Recreational Trails Program	20.219	N/A	<u>87,585</u>
Total Federal Expenditures			<u>\$ 8,805,222</u>

* Indicates major program

CITY OF YOUNGSVILLE, LOUISIANA

Notes to the Schedule of Expenditures of Federal Awards
Year Ended June 30, 2023

Basis of Presentation

(1) General

The accompanying schedule of expenditures of federal awards (schedule) includes the federal award activity of the City of Youngsville (City) under programs of the federal government for the year ended June 30, 2023. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the City, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the City.

(2) Basis of Accounting

The accompanying schedule of expenditures of federal awards is reported in accordance with accounting principles generally accepted in the United States of America as applied to governmental units, which is described in Note 1 to the City's basic financial statements for the year ended June 30, 2023. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

(3) Indirect Cost Rate

The City has elected not to use the 10 percent de minimis indirect cost rate allowed under Uniform Guidance.

(4) Outstanding Loans

The City has an outstanding loan balance under the Clean Water State Revolving Funds in the amount of \$5,365,218.

CITY OF YOUNGSVILLE, LOUISIANA

Schedule of Findings and Questioned Cost
Year Ended June 30, 2023

Part I. Summary of Auditor's Results:

1. The auditor's report expresses an unmodified opinion on whether the financial statements of the City were prepared in accordance with GAAP.
2. Three deficiencies in internal control were disclosed during the audit of the financial statements. These deficiencies were determined to be material weaknesses.
3. No instances of noncompliance that were required to be reported in accordance with *Government Auditing Standards* were disclosed during the audit.
4. No material weaknesses in internal control over the major federal programs were disclosed during the audit.
5. The auditor's report on compliance for the major federal award program for the City expresses an unmodified opinion on the major federal programs.
6. There are no audit findings that are required to be reported in accordance with 2 CFR section 200.516(a).
7. The following programs are considered major programs: COVID-19 – Coronavirus State and Local Recovery Funds, Assistance Listing #21.027 and Capitalization Grants Clean Water State Revolving Funds (Clean Water State Revolving Fund Cluster), Assistance Listing #66.458.
8. The dollar threshold used to distinguish between Type A and Type B programs was \$750,000.
9. The City did not qualify as a low-risk auditee.

Part II. Findings which are required to be reported in accordance with Generally Accepted Governmental Auditing Standards:

Compliance Findings –

There were no compliance findings reported for the year ended June 30, 2023.

Internal Control Findings –

2023-001 Inadequate Segregation of Accounting Functions

Fiscal year finding initially occurred: Unknown

Condition

The City did not have adequate segregation of functions within the accounting system.

Criteria

The City should have a control policy according to which no person should be given responsibility for more than one related function.

CITY OF YOUNGSVILLE, LOUISIANA

Schedule of Findings and Questioned Cost (Continued)
Year Ended June 30, 2022

Cause

Due to the size of the City, there are a small number of available employees.

Effect

The City has employees that are performing more than one related function.

Recommendation

The City should establish and monitor mitigating controls over functions that are not completely segregated.

Management's corrective action plan

Due to the size of the operations and the cost-benefit of additional personnel, it may not be feasible to achieve complete segregation of duties.

2023-002 Inadequate Recordation of Transactions and Reconciliations of Account Balances

Fiscal year finding initially occurred: 2020

Condition

The City does not have adequate controls over recordation of transactions and monthly reconciliations of interfund account balances including consolidated cash. Specific accounting areas involve the interfund due to and due from account balances and claim on cash balances.

Criteria

The City Treasurer should reconcile the interfund transactions and claim on cash balances monthly. The City should pay out all interfund balances due to the appropriate funds.

Cause

Due to inadequate policies and procedures, the City's accounting records may not be accurate and reconciled timely.

Effect

The City could have discrepancies in the financial statements, thereby causing management to make decisions based upon erroneous information. Additionally, lack of internal controls could result in misappropriation of assets.

Recommendation

The City should implement policies and procedures to ascertain that transactions are properly recorded, and account balances are reconciled on a timely basis.

Management's corrective action plan

The City will implement policies and procedures to ascertain that transactions are properly recorded, and account balances are reconciled on a timely basis.

CITY OF YOUNGSVILLE, LOUISIANA

Schedule of Findings and Questioned Cost (Continued)
Year Ended June 30, 2022

2023-003 Inadequate Controls Over Financial Statement Preparation

Fiscal year finding initially occurred: 2022

Condition:

The City does not have a staff person who has the qualifications and training necessary to apply generally accepted accounting principles (GAAP) in recording the City's financial transactions or preparing its financial statements, including the related notes.

Criteria:

The City should be able to record financial transactions and prepare financial statements in accordance with GAAP.

Cause:

The City does not have personnel with the qualifications needed to perform this function.

Effect:

The City financial transactions and financial statements may not be prepared in accordance with GAAP.

Recommendation:

The City should outsource this task to ensure the financial statements and transactions are in accordance with GAAP.

Management's Corrective Action Plan:

The City has evaluated the cost vs benefit of establishing internal controls over the preparation of financial statements in accordance with GAAP and determined that is in the best interest of the City to outsource this task to the independent auditors, and to carefully review the draft financial statements and notes prior to approving them and accepting responsibility for their contents and presentation.

Part III. Findings and questioned costs for Federal awards which include audit findings as defined in 2 CFR section 200 of the Uniform Guidance:

Compliance Findings –

There were no compliance findings reported.

Internal Control Findings –

There were no internal control findings reported.



MAYOR
Ken Ritter

CITY CLERK
Nicole Guidry

City of Youngsville
P.O. Box 592
201 Iberia Street
Youngsville, LA 70592
(337) 856-4181 * Fax (337) 856-8863

CITY COUNCIL
Logan Lannoo
Lindy Bolgiano
Matt Romero
Kenneth Stansbury
Simone B. Champagne

**Managements Corrective Action Plan
For the Year Ended June 30, 2023**

The City of Youngsville respectfully submits the following corrective action plan for the year ended June 30, 2023.

Audit conducted by:
Kolder, Slaven & Company, LLC
183 S. Beadle Road
Lafayette LA 70508

Audit Period: 07/01/2022 – 06/30/2023

The findings from the June 30, 2023, schedule of findings and questioned costs are discussed below. The findings are numbered consistently with the number assigned in the schedule.

FINDINGS – FINANCIAL STATEMENT AUDIT:

Material Weakness:
2023-001

Recommendation

The City should establish and monitor mitigating controls over functions that are not completely segregated.

Management’s corrective action plan

Due to the size of the operations and the cost-benefit of additional personnel, it may not be feasible to achieve complete segregation of duties.

2023-002

Recommendation

The City should implement policies and procedures to ascertain that transactions are properly recorded, and account balances are reconciled on a timely basis.

Management’s corrective action plan

The City will implement policies and procedures to ascertain that transactions are properly recorded, and account balances are reconciled on a timely basis.



MAYOR
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CITY COUNCIL
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Lindy Bolgiano
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**Managements Corrective Action Plan
For the Year Ended June 30, 2023**

2023-003

Recommendation:

The City should outsource this task to ensure the financial statements and transactions are in accordance with GAAP.

Management's Corrective Action Plan:

The City has evaluated the cost vs benefit of establishing internal controls over the preparation of financial statements in accordance with GAAP and determined that is in the best interest of the City to outsource this task to the independent auditors, and to carefully review the draft financial statements and notes prior to approving them and accepting responsibility for their contents and presentation.

FINDINGS - FEDERAL AWARD PROGRAMS AUDIT:

There were no findings reported for federal award programs at June 30, 2023.

Should any federal or state pass-through grant agencies have questions regarding this plan, please contact Mayor Ken Ritter at 337-856-4181.

Sincerely,

Ken Ritter,
Mayor



MAYOR
Ken Ritter

CITY CLERK
Nicole Guidry

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P.O. Box 592
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Summary Schedule of Prior Year Findings
For the Year Ended June 30, 2023

Prior Year Findings

Internal Control Findings –

2022-001 Inadequate Segregation of Accounting Functions

Fiscal year finding initially occurred: Unknown

Condition:

The City did not have adequate segregation of functions within the accounting system.

Management's Corrective Action Plan:

Due to the size of the operations and the cost-benefit of additional personnel, it may not be feasible to achieve complete segregation of duties.

Current Status: Not resolved. See 2023-001

2022-002 Inadequate Recordation of Transactions and Reconciliations of Account Balances

Fiscal year finding initially occurred: 2020

Condition:

The City does not have adequate controls over recordation of transactions and monthly reconciliations of transfer account balances. Specific accounting areas involve the interfund transfer accounts and balances.

Management's Corrective Action Plan:

The City will implement policies and procedures to ascertain that transactions are properly recorded, and account balances are reconciled on a timely basis.

Current Status: Partially resolved. See 2023-002



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Summary Schedule of Prior Year Findings
For the Year Ended June 30, 2023

2022-003 Inadequate Controls Over Financial Statement Preparation

Fiscal year finding initially occurred: 2022

Condition:

The City does not have a staff person who has the qualifications and training necessary to apply generally accepted accounting principles (GAAP) in recording the City's financial transactions or preparing its financial statements, including the related notes.

Management's Corrective Action Plan:

The City has evaluated the cost vs benefit of establishing internal controls over the preparation of financial statements in accordance with GAAP and determined that is in the best interest of the City to outsource this task to the independent auditors, and to carefully review the draft financial statements and notes prior to approving them and accepting responsibility for their contents and presentation.

Current Status: Partially resolved. See 2023-002

FINDINGS - FEDERAL AWARD PROGRAMS AUDIT:

There were no findings reported for federal award programs at June 30, 2022.

Should any federal or state pass-through grant agencies have questions regarding this plan, please contact Mayor Ken Ritter at 337-856-4181.

Sincerely,

Ken Ritter,
Mayor

CITY OF YOUNGSVILLE
Youngsville, Louisiana

Agreed-Upon Procedures Report

Year Ended June 30, 2023

KOLDER, SLAVEN & COMPANY, LLC

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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors of the
City of Youngsville, Louisiana
and the Louisiana Legislative Auditor

We have performed the procedures enumerated below on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period July 1, 2022 through June 30, 2023. The City of Youngsville's (The City) management is responsible for those C/C areas identified in the SAUPs.

The City has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in LLA's SAUPs for the fiscal period July 1, 2022 through June 30, 2023. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

Written Policies and Procedures

1. We obtained and inspected the City's written policies and procedures and observed that they address each of the following categories and subcategories if applicable to public funds and the City's operations:
 - a) **Budgeting**, including preparing, adopting, monitoring, and amending the budget.
 - b) **Purchasing**, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the Public Bid Law; and (5) documentation required to be maintained for all bids and price quotes.
 - c) **Disbursements**, including processing, reviewing, and approving.
 - d) **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g. periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).

- e) **Payroll/Personnel**, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee(s) rate of pay or approval and maintenance of pay rate schedules.
- f) **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.
- g) **Travel and expense reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.
- h) **Credit Cards (and debit cards, fuel cards, Purchase Cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).
- i) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.
- j) **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.
- k) **Information Technology Disaster Recovery/Business Continuity**, including (1) identification of critical data and frequency of data backups, (2) storage of backups in separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.
- l) **Prevention of Sexual Harassment**, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

Board or Finance Committee

- 2. We obtained and inspected the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:
 - a) Observed that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.
 - b) Observed that the minutes referenced or included monthly budget-to-actual comparisons on the General Fund, quarterly budget-to-actual, at a minimum, on proprietary funds, and semi-annual budget-to-actual, at a minimum, on all special revenue funds.
 - c) Obtained the prior year audit report and observed the unassigned fund balance in the General Fund. If the General Fund had a negative ending unassigned fund balance in the prior year audit report, observed that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the General Fund.
 - d) Observed the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.

Bank Reconciliations

3. We obtained a listing of the City's bank accounts for the fiscal period from management and management's representation that the listing is complete. We asked management to identify the City's main operating account. We selected the City's main operating account and randomly selected 4 additional accounts (or all accounts if less than 5). We randomly selected one month from the fiscal period, obtained and inspected the corresponding bank statement and reconciliation for selected accounts, and observed that:
 - a) Bank reconciliations included evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated, electronically logged);
 - b) Bank reconciliations included evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and
 - c) Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

Collections (excluding electronic fund transfers)

4. We obtained a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. We randomly selected 5 deposit sites (or all deposit sites if less than 5).
5. For each deposit site selected, we obtained a listing of collection locations and management's representation that the listing is complete. We randomly selected one collection location for each deposit site (i.e. 5 collection locations for 5 deposit sites), obtained and inspected written policies and procedures relating to employee job duties (if no written policies or procedures, inquired of employees about their job duties) at each collection location, and observed that job duties are properly segregated at each collection location such that:
 - a) Employees that are responsible for cash collections do not share cash drawers/registers.
 - b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.
 - c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.
 - d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions are not responsible for collecting cash, unless another employee verifies the reconciliation.
6. We obtained from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. We observed the bond or insurance policy for theft was enforced during the fiscal period.

7. We randomly selected two deposit dates for each of the 5 bank accounts selected for procedure #3 under "Bank Reconciliations" above (selected the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly selected a deposit if multiple deposits are made on the same day). *Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* We obtained supporting documentation for each of the 10 deposits and:
 - a) Observed that receipts are sequentially pre-numbered.
 - b) Traced sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.
 - c) Traced the deposit slip total to the actual deposit per the bank statement.
 - d) Observed that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100 and the cash is stored securely in a locked safe or drawer).
 - e) Traced the actual deposit per the bank statement to the general ledger.

Non-Payroll Disbursements (excluding card purchases, travel reimbursements, and petty cash purchases)

8. We obtained a listing of locations that process payments for the fiscal period and management's representation that the listing was complete. We randomly selected 5 locations (or all locations if less than 5).
9. For each location selected under #8 above, we obtained a listing of those employees involved with non-payroll purchasing and payment functions. We obtained written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and we observed that job duties are properly segregated such that:
 - a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.
 - b) At least two employees are involved in processing and approving payments to vendors.
 - c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.
 - d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.
 - e) Only employees/ officials authorized to sign checks approve the electronic disbursement (release) of funds, whether through automated clearinghouse (ACH), electronic funds transfer (EFT), wire transfer, or some other electronic means.
10. For each location selected under #8 above, we obtained the City's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and we obtained management's representation that the population is complete. We randomly selected 5 disbursements for each location, we obtained supporting documentation for each transaction and:
 - a) We observed whether the disbursement, whether by paper or electronic means, matched the related original itemized invoice and supporting documentation indicates deliverables included on the invoice were received by the entity.
 - b) We observed that the disbursement documentation includes evidence (e.g., initial/date, electronic logging) of segregation of duties tested under procedure #9, as applicable.

11. Using the City's main operating account and the month selected in "Bank Reconciliations" procedure #3, we randomly selected 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observed that each electronic disbursement was:
 - a) Approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy.
 - b) Approved by the required number of authorized signers per the entity's policy.

Credit Cards/Debit Cards/Fuel Cards/Purchase Cards (Cards)

12. We obtained from management a listing of all active credit cards, bank debit cards, fuel cards, and purchase cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. We obtained management's representation that the listing is complete.
13. Using the listing prepared by management, we randomly selected 5 cards (or all cards if less than 5) that were used during the fiscal period. We randomly selected one monthly statement or combined statement for each card (for a debit card, we randomly selected one monthly bank statement), we obtained supporting documentation, and:
 - a) We observed that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) were reviewed and approved, in writing (or electronically approved), by someone other than the authorized card holder.
 - b) We observed that finance charges and late fees were not assessed on the selected statements.
14. Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, we randomly selected 10 transactions (or all transactions if less than 10) from each statement, and obtained supporting documentation for the transactions (i.e. each card should have 10 transactions subject to testing). For each transaction, we observed that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, we described the nature of the transaction and noted whether management had a compensating control to address missing receipts, such as a "missing receipt statement" that is subject to increased scrutiny.

Travel and Travel-Related Expense Reimbursements (excluding card transactions)

15. We obtained from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. We randomly selected 5 reimbursements, we obtained the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:
 - a) If reimbursed using a per diem, we observed the approved reimbursement rate is no more than those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).
 - b) If reimbursed using actual costs, we observed that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.
 - c) We observed that each reimbursement is supported by documentation of the business/public purpose (for meal charges, we observed that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1g).

- d) We observed that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

Contracts

- 16. We obtained from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternately, the practitioner may use an equivalent selection source, such as an active vendor list.* We obtained management's representation that the listing is complete. We randomly selected 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:
 - a) We observed that the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.
 - b) We observed that the contract was approved by the governing body/board, if required by policy or law (e.g., Lawrason Act, Home Rule Charter).
 - c) If the contract was amended (e.g., change order), we observed that the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g., if approval is required for any amendment, was approval documented).
 - d) We randomly selected one payment from the fiscal period for each of the 5 contracts, we obtained the supporting invoice, agreed the invoice to the contract terms, and observed that the invoice and related payment agreed to the terms and conditions of the contract.

Payroll and Personnel

- 17. We obtained a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. We randomly selected 5 employees/officials, we obtained related paid salaries and personnel files, and we agreed paid salaries to authorized salaries/pay rates in the personnel files.
- 18. We randomly selected one pay period during the fiscal period. For the 5 employees/officials selected under #17 above, we obtained attendance records and leave documentation for the pay period, and:
 - a) We observed that all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory).
 - b) We observed that supervisors approved the attendance and leave of the selected employees/officials.
 - c) We observed that any leave accrued or taken during the pay period is reflected in the City's cumulative leave records.
 - d) We observed the rate paid to the employees or officials agree to the authorized salary/pay rate found within the personnel file.
- 19. We obtained a listing of those employees/officials that received termination payments during the fiscal period and management's representation that the list is complete. We randomly selected two employees/officials, we obtained related documentation of the hours and pay rates used in management's termination payment calculations and the City's policy on termination payments. We agreed the hours to the employee or officials' cumulate leave records, agreed the pay rates to the employee/officials' authorized pay rates in the employee or officials' personnel files, and agreed the termination payment to entity policy.
- 20. We obtained management's representation that employer and employee portions of third-party payroll related amounts (e.g., payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums, etc.) have been paid, and any associated forms have been filed, by required deadlines.

Ethics

21. Using the 5 randomly selected employees/officials from procedure #17 under "Payroll and Personnel" above, we obtained ethics documentation from management, and:
 - a) We observed that the documentation demonstrates each employee/official completed one hour of ethics training during the calendar year as required by R.S. 42:1170; and
 - b) We observed whether the entity maintains documentation which demonstrates each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.
22. We inquired and/or observed whether the agency has appointed an ethics designee as required by R.S. 42:1170.

Debt Service

23. We obtained a listing of bonds/notes and other debt instruments issued during the fiscal period and management's representation that the listing is complete. We selected all debt instruments on the listing, obtained supporting documentation, and observed State Bond Commission approval was obtained for each debt instrument issued as required by Article VII, Section 8 of the Louisiana Constitution.
24. We obtained a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. We randomly selected one bond/note, inspected debt covenants, obtained supporting documentation for the reserve balance and payments, and agreed actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

Fraud Notice

25. We obtained a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing was complete. We selected all misappropriations on the listing, obtained supporting documentation, and observed that the City reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the City is domiciled as required by R.S. 24:523.

The City represented that there were no misappropriations of public funds and/or assets during the fiscal year.

26. Observed that the City has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

Information Technology Disaster Recovery/Business Continuity

27. We performed the following procedures, **verbally discussed the results with management, and reported "We performed the procedure and discussed the results with management."**
 - a) We obtained and inspected the entity's most recent documentation that it has backed up its critical data (if no written documentation, inquire of personnel responsible for backing up critical data) and observed evidence that such backup (a) occurred within the past week, (b) was not stored on the government's local server or network, and (c) was encrypted.
 - b) We obtained and inspected the entity's most recent documentation that it has tested/verified that its backups can be restored (if no written documentation, inquire of personnel responsible for testing/verifying backup restoration) and observed evidence that the test/verification was successfully performed within the past 3 months.

- c) We obtained a listing of the entity's computers currently in use and their related locations, and management's representation that the listing is complete. We randomly selected 5 computers and observed while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.

28. We randomly selected 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in procedure #19 and observed evidence that the selected terminated employees have been removed or disabled from the network.

Prevention of Sexual Harassment

29. Using the 5 randomly selected employees/officials from procedure #17 under "Payroll and Personnel" above, we obtained sexual harassment training documentation from management, and observed the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year as required by R.S. 42:343.

30. We observed the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).

31. We obtained the entity's annual sexual harassment report for the current fiscal period, observed that the report was dated on or before February 1, and observed it includes the applicable requirements of R.S. 42:344:

- a) Number and percentage of public servants in the agency who have completed the training requirements;
- b) Number of sexual harassment complaints received by the agency;
- c) Number of complaints which resulted in a finding that sexual harassment occurred;
- d) Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and
- e) Amount of time it took to resolve each complaint.

Exceptions:

No exceptions were found as a result of applying the procedures listed above except:

Written Policies and Procedures

1. The City does not have sufficient policies and procedures regarding Purchasing, Payroll/Personnel, Ethics, Technology Disaster Recovery, and the Prevention of Sexual Harassment.

Board

2. It was not observed that the board received written updates of the progress of resolving audit findings according to management's corrective action plan at each meeting until the findings were resolved.

Bank Reconciliations

3. Two bank reconciliations were not performed within two months of the statement's closing date.

Deposits/ Collections

- 4. One collection was not deposited within a timely manner.

Credit Cards

- 5. One credit card statement was reviewed and approved by one of the authorized card holders.
- 6. Two credit card transactions did not have documentation of the individuals participating in meal charges, and one charge was not supported by an itemized receipt that identified precisely what was purchased.

Sexual Harassment

- 7. The City does not have the sexual harassment policy and complaint link posted on their website.

Management's Response:

Management concurs with the exceptions noted and is working to address the deficiencies identified.

We were engaged by the City to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent from the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Kolder, Slaven & Company, LLC
Certified Public Accountants

Lafayette, Louisiana
December 20, 2023