

**INDEPENDENT AUDITORS' REPORT ON
BASIC FINANCIAL STATEMENTS, COMPLIANCE,
AND INTERNAL CONTROLS OF THE
TWENTY-FOURTH JUDICIAL DISTRICT COURT
FOR THE PARISH OF JEFFERSON, LOUISIANA**

December 31, 2020

TWENTY-FOURTH JUDICIAL DISTRICT COURT

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INDEPENDENT AUDITORS' REPORT

To the Judges of the
Twenty-Fourth Judicial District Court
Gretna, Louisiana

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Twenty-Fourth Judicial District Court (the Court), as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Court's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Court as of December 31, 2020, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information on pages 4 through 8 and 38 through 42 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Court's basic financial statements. The combining nonmajor governmental fund financial statements, the schedule of compensation, benefits, and other payments to agency heads, and the justice system funding schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis and prepared in accordance with Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards*, and is not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements, the amounts paid by the Court on the schedule of compensation, benefits, and other payments to agency heads, the justice system funding schedules, and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

In our opinion, the combining and individual nonmajor fund financial statements, the schedule of compensation, benefits, and other payments paid to agency heads, the justice system funding schedules and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 1, 2021, on our consideration of the Court's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and on compliance and the results of that testing, and not provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Court's internal control over financial reporting and compliance.

KUSHNER LAGRAIZE, L.L.C.

Kushner LaGraize, L.L.C.

Metairie, Louisiana
June 1, 2021

TWENTY-FOURTH JUDICIAL DISTRICT COURT

Management's Discussion and Analysis

December 31, 2020

The Management's Discussion and Analysis (MD&A) of the Twenty-Fourth Judicial District Court's (the Court's) annual financial report provides important background information and management's analysis of the Court's financial performance during the fiscal year that ended on December 31, 2020. Please read this section in conjunction with the basic financial statements and the notes to the financial statements beginning on page 20 of this report.

The MD&A is an element of the Required Supplementary Information specified in the Governmental Accounting Standards Board's (GASB) Statement No. 34 - *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments* issued in June 1999. Certain comparative information between the current year (2020) and the prior year (2019) is required to be presented in the MD&A.

FINANCIAL HIGHLIGHTS

The net position of the Court at the close of 2020 was \$1,053,837 of which \$160,552 is investment in capital assets and \$467,208 is restricted for the operational costs for the Twenty-Fourth Judicial District Intensive Probation Drug Court, Indigent Transcript, Intensive Probation Services, DWI Court, Veterans Court, Smart Supervision, and the Domestic Support Services. The remainder is considered unrestricted and may be used for any lawful purpose.

The Court's change in net position decreased by \$16,835 in 2020, from \$52,032 in 2019 to \$35,197 in 2020. This is primarily due to a decrease in the general revenues of \$11,129 (fines & fees and intergovernmental revenues) and operating revenues of \$251,231 (charges for services and operating grants). The Court also experienced a decrease in operating expenditures of \$245,525.

Operating revenues decreased \$251,231 during 2020 due to the closure of the Court as a result of the Stay-at-Home Order issued in response to the COVID-19 pandemic. Participants/defendants did not have Court costs assessed to them during the closure.

Operating expenses decreased \$245,525 during 2020 due to closure of the Court as a result of the Stay-at-Home Order issued in response to the COVID-19 pandemic. Although the Court was providing services through virtual platforms, the Court did not resume full in-person trials or hearings until 2021, thus reducing operational costs.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

Management's Discussion and Analysis - Continued

December 31, 2020

OVERVIEW OF THE FINANCIAL STATEMENTS

This financial report consists of the following basic parts: management's discussion and analysis (this section), the basic financial statements, the notes to the financial statements and supplementary information.

The basic financial statements contained in this report are presented using Governmental Accounting Standards Board (GASB) accounting principles. These financial statements provide overall information about the Court's financial activities on both a short-term and long-term basis. The statement of net position presents information about its assets (resources) and liabilities (the amounts obligated to its creditors). The statement of activities presents information about the current years' revenues and expenses. This statement can be used to measure operating improvements or deterioration. The statement also provides useful information for determining whether the Court's revenues were sufficient to allow the Court to recover all its costs. The notes to financial statements are also an integral part of this report.

FINANCIAL ANALYSIS OF THE COURT

The statement of net position and the statement of activities report information about the Court's activities. These two statements report the net position of the Court and changes in them. Increases or decreases in the Court's net position are one of a number of indicators of whether its overall financial health is improving or deteriorating. However, other non-financial factors that should also be considered include:

- Number of filings (Civil and Criminal)
- Number of Criminal Bonds issued
- Number of participants in Court programs
- Economic condition of the State and Parish
- Future long-term financial affects of the COVID-19 pandemic

TWENTY-FOURTH JUDICIAL DISTRICT COURT

Management's Discussion and Analysis - Continued

December 31, 2020

Net Position

A summary of the Court's statements of net position is presented in Table I below.

TABLE I

Condensed Statements of Net Position
as of December 31, 2020 and 2019

	<u>2020</u>	<u>2019</u>	<u>Change</u>
Current Assets and other assets	\$ 2,383,074	\$ 2,512,106	\$ (129,032)
Capital assets - net	<u>160,552</u>	<u>203,093</u>	<u>(42,541)</u>
Total Assets	<u>2,543,626</u>	<u>2,715,199</u>	<u>(171,573)</u>
Deferred Outflows of Resources	<u>276,643</u>	<u>597,392</u>	<u>(320,749)</u>
Current Liabilities	234,923	593,248	(358,325)
Non-Current Liabilities	<u>1,177,249</u>	<u>1,500,919</u>	<u>(323,670)</u>
Total Liabilities	<u>1,412,172</u>	<u>2,094,167</u>	<u>(681,995)</u>
Deferred Inflows of Resources	<u>354,260</u>	<u>199,784</u>	<u>154,476</u>
Net Position:			
Net investment in capital assets	160,552	203,093	(42,541)
Restricted	467,208	457,348	9,860
Unrestricted	<u>426,077</u>	<u>358,199</u>	<u>67,878</u>
Total Net Position	<u>\$ 1,053,837</u>	<u>\$ 1,018,640</u>	<u>\$ 35,197</u>

As shown in Table I, total assets decreased by \$171,573 from \$2,715,199 in 2019 to \$2,543,626 at December 31, 2020. Liabilities decreased by \$681,995 from \$2,094,167 in 2019 to \$1,412,172 at December 31, 2020. Capital assets-net decreased by \$42,541 from \$203,093 in 2019 to \$160,552 at December 31, 2020 primarily due to depreciation. Deferred outflows of resources decreased \$320,749 from \$597,392 in 2019 to \$276,643 in 2020.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

Management's Discussion and Analysis - Continued

December 31, 2020

Changes in Net Position

The Court's net position increased \$35,197 to \$1,053,837 in fiscal year 2020, from \$1,018,640 at the end of fiscal year 2019.

Summary of Statements of Activities

The following table presents a summary of the Court's historical revenues and expenses for the fiscal years ended December 31, 2020 and 2019:

TABLE 2

Condensed Statements of Activities
For the Years Ended December 31, 2020 and 2019

	<u>2020</u>	<u>2019</u>	<u>Change</u>
Operating revenues	\$ 6,433,097	\$ 6,684,328	\$ (251,231)
Operating expenses	<u>7,890,568</u>	<u>8,136,093</u>	<u>(245,525)</u>
Operating loss	<u>(1,457,471)</u>	<u>(1,451,765)</u>	<u>(5,706)</u>
Non-operating revenues			
General revenues	<u>1,492,668</u>	<u>1,503,797</u>	<u>(11,129)</u>
Change in net position	35,197	52,032	(16,835)
Total net position, beginning of the year	<u>1,018,640</u>	<u>966,608</u>	<u>52,032</u>
Total net position, end of year	<u>\$ 1,053,837</u>	<u>\$ 1,018,640</u>	<u>\$ 35,197</u>

Overall operating loss increased by \$5,706 in 2020 due to a decrease in operating revenues and expenses relating to the Court closing for several months in response to the COVID-19 pandemic. Total net position was \$1,053,837 and \$1,018,640 at the end of 2020 and 2019, respectively. The \$35,197 increase in net position is due to the factors noted above.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

Management's Discussion and Analysis - Continued

December 31, 2020

Budget

The budget for the Judicial Expense Fund was amended one time during the year. The primary reason for amending the budget was to prevent compliance violations under state law. The major differences between the original budget and the final amended budget were as follows:

- Dues and subscriptions decreased \$26,000 due to stay-at-home orders issued by the Federal and State governments in response to the COVID-19 pandemic.
- Training and travel decreased \$42,000 due to stay-at-home orders issued by the Federal and State governments in response to the COVID-19 pandemic.

Contacting the Court's Financial Management

This financial report is designed to provide all interested parties with a general overview of the Court's finances and to demonstrate the Court's accountability for money it receives. If you have questions about this report or need additional financial information, contact the Judicial Administrator's Office at (504) 364-3990.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

TWENTY-FOURTH JUDICIAL DISTRICT COURT

STATEMENT OF NET POSITION

December 31, 2020

	Governmental Activities
ASSETS	
Cash	\$ 2,047,130
Accounts receivable	404
Due from other governments	276,478
Prepaid expenses	59,062
Capital assets (net of accumulated depreciation)	<u>160,552</u>
TOTAL ASSETS	2,543,626
DEFERRED OUTFLOWS OF RESOURCES	
Post-measurement date contributions	100,761
Changes of assumptions related to pension calculation	81,574
Changes of assumptions related to OPEB calculation	92,198
Changes in proportions	<u>2,110</u>
TOTAL DEFERRED OUTFLOWS OF RESOURCES	276,643
LIABILITIES	
Cash overdraft	17,719
Accounts payable	173,344
Accrued payroll	43,860
Due to victims	170,971
Unearned grant revenue	3,457
Noncurrent liabilities:	
Net pension liability	5,841
OPEB payable	<u>996,980</u>
TOTAL LIABILITIES	1,412,172
DEFERRED INFLOWS OF RESOURCES	
Difference between expected and actual experience related to pension	52,288
Difference between expected and actual experience related to OPEB	80,149
Net difference between projected and actual investment earnings on pension plan investments	218,943
Changes in proportions	<u>2,880</u>
TOTAL DEFERRED INFLOWS OF RESOURCES	354,260
NET POSITION	
Net investment in capital assets	160,552
Restricted	467,208
Unrestricted	<u>426,077</u>
TOTAL NET POSITION	<u>\$ 1,053,837</u>

The accompanying notes are an integral part of this statement.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2020

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		Net (Expenses) Revenues and Changes in Net Position
		<u>Charges for Services</u>	<u>Operating Grants</u>	
Governmental Activities:				
Judicial Activities:	<u>\$ 7,890,568</u>	<u>\$ 1,349,420</u>	<u>\$ 5,083,677</u>	<u>\$ (1,457,471)</u>
Total Governmental Activities	<u>\$ 7,890,568</u>	<u>\$ 1,349,420</u>	<u>\$ 5,083,677</u>	<u>(1,457,471)</u>
General revenues:				
Fines and fees				697,447
Interest income				501
Intergovernmental				794,670
Miscellaneous				<u>50</u>
Total general revenues				<u>1,492,668</u>
Change in net position				35,197
Net position – January 1, 2020				<u>1,018,640</u>
Net position – December 31, 2020				<u>\$ 1,053,837</u>

The accompanying notes are an integral part of this statement.

FUND FINANCIAL STATEMENTS

TWENTY-FOURTH JUDICIAL DISTRICT COURT

BALANCE SHEET

GOVERNMENTAL FUNDS

December 31, 2020

	Judicial Expense <u>Fund</u>	Intensive Probation Drug Court <u>Fund</u>	Collections <u>Fund</u>	Legal Assistance Program <u>Fund</u>	Intensive Probation Services <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
ASSETS							
Cash and cash equivalents	\$ 1,387,299	\$ 114,328	\$ 231,227	\$ 80,649	\$ -	\$ 233,627	\$ 2,047,130
Accounts receivable	404	-	-	-	-	-	404
Due from other funds	151,128	-	159	-	-	-	151,287
Due from other governments	44,987	137,025	-	7,325	-	87,141	276,478
Prepaid insurance	59,062	-	-	-	-	-	59,062
TOTAL ASSETS	\$ 1,642,880	\$ 251,353	\$ 231,386	\$ 87,974	\$ -	\$ 320,768	\$ 2,534,361
LIABILITIES							
Cash overdraft	\$ -	\$ -	\$ -	\$ -	\$ 5,096	\$ 12,623	\$ 17,719
Accounts payable	18,833	-	60,415	87,974	1,732	4,390	173,344
Accrued payroll	-	12,510	-	-	7,987	23,363	43,860
Due to victims	-	-	170,971	-	-	-	170,971
Unearned grant revenue	-	-	-	-	-	3,457	3,457
Due to other funds	159	50,282	-	-	50,282	50,564	151,287
TOTAL LIABILITIES	18,992	62,792	231,386	87,974	65,097	94,397	560,638

TWENTY-FOURTH JUDICIAL DISTRICT COURT
BALANCE SHEET
GOVERNMENTAL FUNDS - CONTINUED
December 31, 2020

	Judicial Expense <u>Fund</u>	Intensive Probation Drug Court <u>Fund</u>	Collections <u>Fund</u>	Legal Assistance Program <u>Fund</u>	Intensive Probation Services <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
FUND BALANCES							
Nonspendable	59,062	-	-	-	-	-	59,062
Restricted	-	188,561	-	-	-	278,647	467,208
Committed	612,042	-	-	-	-	-	612,042
Unassigned	952,784	-	-	-	(65,097)	(52,276)	835,411
	<u>1,623,888</u>	<u>188,561</u>	<u>-</u>	<u>-</u>	<u>(65,097)</u>	<u>226,371</u>	<u>1,973,723</u>
TOTAL FUND BALANCES							
	<u>\$ 1,642,880</u>	<u>\$ 251,353</u>	<u>\$ 231,386</u>	<u>\$ 87,974</u>	<u>\$ -</u>	<u>\$ 320,768</u>	<u>\$ 2,534,361</u>
TOTAL LIABILITIES AND FUND BALANCES							

TWENTY-FOURTH JUDICIAL DISTRICT COURT
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
December 31, 2020

Total fund balances – Governmental Funds	\$ 1,973,723
Cost of capital assets	1,256,199
Less accumulated depreciation	(1,095,647)
In accordance with Government Accounting Standards Board Statements on pension and other post-employment benefit plans, the net pension and OPEB liabilities related to the pension plans, OPEB plans, deferred outflows of resources and deferred inflows of resources are not recorded in governmental funds:	
Net OPEB liability	(996,980)
Net pension liability	(5,841)
Deferred outflows of resources:	
Post-measurement date contributions	100,761
Changes of assumptions related to pension calculation	81,574
Changes of assumptions related to OPEB calculation	92,198
Changes in proportions	2,110
Deferred inflows of resources	
Difference between expected and actual experience related to pension	(52,288)
Difference between expected and actual experience related to OPEB	(80,149)
Net difference between projected and actual investment earnings on OPEB plan investments	(218,943)
Changes in proportions	<u>(2,880)</u>
Net Position of Governmental Activities	<u>\$ 1,053,837</u>

TWENTY-FOURTH JUDICIAL DISTRICT COURT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUND TYPES
For the Year Ended December 31, 2020

	Judicial Expense Fund	Intensive Probation Drug Court Fund	Collections Fund	Legal Assistance Program Fund	Intensive Probation Services Fund	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES							
Charges for Services							
Clerk of Court fees	\$ 252,145	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 252,145
Bond fees	371,325	-	-	-	-	-	371,325
Assessment fees	-	93,083	-	-	-	-	93,083
Supervision fees	-	-	-	-	185,088	146,234	331,322
Drug Lab fees	-	-	-	-	-	170,342	170,342
Legal assistance fees	-	-	-	88,626	-	-	88,626
Indigent transcript fees	-	-	-	-	-	41,165	41,165
Domestic support enforcement fees	-	-	-	-	-	12	12
Other Revenues							
Fines and fees	1,400	-	1,977,764	-	-	-	1,979,164
Federal grants	-	136,780	-	-	-	-	136,780
Interest income	245	-	253	-	-	3	501
Intergovernmental	4,956,497	462,315	-	-	-	322,755	5,741,567
Miscellaneous	50	-	-	-	-	-	50
TOTAL REVENUES	5,581,662	692,178	1,978,017	88,626	185,088	680,511	9,206,082
EXPENDITURES							
Judicial Activities							
Audit fees	36,393	13,911	-	652	2,910	17,163	71,029
Advertising	-	-	-	-	-	1,032	1,032
Banking	186	275	70	-	-	8	539
Computer and noninventory equipment	30,678	-	-	-	-	14,347	45,025
Computer services	-	7,308	-	-	-	3,831	11,139
Contract personnel	-	131,105	-	-	-	22,083	153,188
Court reporters	-	-	-	-	-	3,665	3,665
Drug tests	-	-	-	-	-	8,041	8,041
Drug testing supplies	-	-	-	-	-	59,350	59,350
Dues and subscriptions	36,246	550	-	-	-	180	36,976
Equipment rental	-	4,418	-	-	-	-	4,418
Health - current	438,789	33,854	-	-	36,954	56,608	566,205
Health - retirement	1,411	-	-	-	-	-	1,411

The accompanying notes are an integral part of this statement.

TWENTY-FOURTH JUDICIAL DISTRICT COURT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUND TYPES - CONTINUED
For the Year Ended December 31, 2020

	Judicial Expense Fund	Intensive Probation Drug Court Fund	Collections Fund	Legal Assistance Program Fund	Intensive Probation Services Fund	Nonmajor Governmental Funds	Total Governmental Funds
EXPENDITURES-continued							
JPRS	16,133	1,023	-	-	860	1,409	19,425
Legal assistance	-	-	-	87,974	-	-	87,974
Liability insurance	45,643	-	-	-	-	-	45,643
Life - current	4,668	312	-	-	258	424	5,662
Life - retirement	225	-	-	-	-	-	225
Linen services	-	720	-	-	-	-	720
Medicare	53,641	3,558	-	-	2,879	4,618	64,696
Meetings	8,614	-	-	-	-	-	8,614
Miscellaneous expense	48,853	18,698	-	-	287	483	68,321
Office supplies	46,465	5,118	-	-	1,589	6,218	59,390
Online services	79,853	-	-	-	-	-	79,853
PAR employee	454,693	31,463	-	-	26,031	42,339	554,526
Pension factor	15,970	640	-	-	530	863	18,003
Professional services	1,654	277,489	-	-	-	117,629	396,772
Postage	266	500	-	-	-	-	766
Repairs and maintenance	27,246	-	-	-	-	85	27,331
Restitution	-	-	526,931	-	-	-	526,931
Salaries	3,946,616	266,841	-	-	213,192	355,806	4,782,455
Secretary	3,000	-	-	-	-	-	3,000
Social security	10,771	24	-	-	-	-	10,795
Storage	17,444	-	-	-	-	-	17,444
Ride sharing	-	-	-	-	-	1,269	1,269
Training & travel	24,467	6,146	-	-	-	3,074	33,687
Unemployment	3,980	263	-	-	215	354	4,812
Wireless service	30,389	1,307	-	-	-	3,209	34,905
Capital outlay	40,735	14,928	-	-	-	-	55,663
TOTAL EXPENDITURES	5,425,029	820,451	527,001	88,626	285,705	724,088	7,870,900
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	156,633	(128,273)	1,451,016	-	(100,617)	(43,577)	1,335,182

The accompanying notes are an integral part of this statement.

TWENTY-FOURTH JUDICIAL DISTRICT COURT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUND TYPES - CONTINUED
For the Year Ended December 31, 2020

	Judicial Expense Fund	Intensive Probation Drug Court Fund	Collections Fund	Legal Assistance Program Fund	Intensive Probation Services Fund	Nonmajor Governmental Funds	Total Governmental Funds
OTHER FINANCING SOURCES (USES)							
Transfers in (out)							
Judicial interest	28,541	-	(28,541)	-	-	-	-
Contempt payments	3,719	-	(3,719)	-	-	-	-
Supervision fees	-	102,441	(138,439)	-	33,402	2,596	-
Other	(70,568)	6,558	-	-	72,663	(8,653)	-
Total transfers in (out)	(38,308)	108,999	(170,699)	-	106,065	(6,057)	-
Fines and fees transferred to other governments	-	-	(1,280,317)	-	-	-	(1,280,317)
TOTAL OTHER FINANCING SOURCES (USES)	(38,308)	108,999	(1,451,016)	-	106,065	(6,057)	(1,280,317)
NET CHANGE IN FUND BALANCES	118,325	(19,274)	-	-	5,448	(49,634)	54,865
FUND BALANCES							
BEGINNING OF YEAR	1,505,563	207,835	-	-	(70,545)	276,005	1,918,858
END OF YEAR	\$ 1,623,888	\$ 188,561	\$ -	\$ -	\$ (65,097)	\$ 226,371	\$ 1,973,723

TWENTY-FOURTH JUDICIAL DISTRICT COURT
RECONCILIATION OF THE GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES
December 31, 2020

Total net change in fund balance – governmental funds	\$ 54,865
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Amounts reported for governmental activities in the
Statement of Activities are different because:

Capital outlay	42,552
Depreciation expense	(85,093)

In accordance with Governmental Accounting Standards
Board Statements on pension and other post-employment
benefit plans, the net pension/OPEB liability related
to the plans is not required to be reported in the
governmental fund financial statements. Adjustments to
pension/OPEB expense related to changes in deferred
outflows of resources and deferred inflows of resources
are reflected in the statement of activities:

Current year OPEB benefit	21,880
Current year pension benefit	<u>993</u>

Change in net position of governmental activities	<u>\$ 35,197</u>
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TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS

December 31, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Twenty-Fourth Judicial District Court (the Court) conform to U.S. generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Court is a level of the judicial branch of government and is governed by sixteen (16) independently elected judges with 6 year-terms. As required by U. S. generally accepted accounting principles, the basic financial statements of the reporting entity present the primary government and its component units. The accompanying basic financial statements present the Court as the primary government. No other organization was determined to be a component unit of the Court. Therefore, no blended or discretely presented component units are presented in the accompanying basic financial statements.

Since the Court Judges are independently elected officials, and the district is legally separate and fiscally independent, they are considered a separate governmental reporting entity.

There are unrecorded financial transactions between the Jefferson Parish Council (the Parish) and the Court where the Parish provides office space, courtrooms, and various other items. These transactions between the Court and the Parish are mandated by state statute and do not reflect fiscal dependency; thereby, they do not reflect financial accountability.

The financial statements of the Court include all funds and activities that are within their oversight responsibility.

Basis of Presentation

The Governmental Accounting Standards Board (GASB) promulgates accounting principles generally accepted in the United States of America and reporting standards for state and local governments. These principles are found in the *Codification of Governmental Accounting and Financial Reporting Standards*, published by the GASB. The accompanying basic financial statements of the Court have been prepared in conformity with such principles.

Basis of Accounting

Government-Wide Financial Statements

The Statement of Net Position and Statement of Activities display information about the reporting government as a whole. Activities are presented using the economic resources method. The accounting objective of this measurement focus is the determination of operating income, changes in assets and financial position. All assets and liabilities (whether current or noncurrent) associated with the government's activities are reported. Fund equity is classified as net position.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Basis of Accounting - Continued

Government-Wide Financial Statements - Continued

Government activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, the Statement of Net Position and Statement of Activities present revenues, expenses and capital asset acquisitions as follows:

Revenues - Revenues are recognized in the accounting period in which they are earned.

Grants - Grants are recognized as soon as all eligibility requirements imposed by the provider have been met.

Expenses - Expenses are recorded when the liability is incurred or economic asset used.

Capital Assets - All capital assets are valued at historical cost, except for donated capital assets which are recorded at their estimated fair market value at the date of donation.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program income. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to participants or applicants who use or directly benefit from the services or privileges provided by the given function or segment and 2) grants that are restricted to meeting the capital or operational requirements of a particular function or segment. Other items not properly included in program revenues are reported instead as general revenues.

Fund Financial Statements

The Court uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts.

Funds are typically classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental funds are accounted for using a current financial resource measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet.

Operating statements of these funds present increases (i.e., revenues and grants) and decreases (i.e., expenditures) in net current position.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Basis of Accounting – Continued

The modified accrual basis of accounting is used by governmental funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Fees collected and held by intermediary collecting governments at year-end on behalf of the Court are considered susceptible to accrual and are recognized as revenues. The Court considers all revenues available if they are collected within 60 days after the fiscal year end.

The Court reports the following major governmental funds:

Judicial Expense Fund

As provided by Revised Statutes 13:994 through 13:995, the Fund was created for the purpose or purposes related to the proper administration or function of the Twenty-Fourth Judicial District Court or the offices of the individual judges of the Twenty-Fourth Judicial District Court.

The Judges en banc, shall have control over the fund and all disbursements made thereafter. They shall cause to be conducted annually an audit of the fund and the books and accounting thereto, and shall file with the Office of the Louisiana Legislative Auditor, where it shall be available for public inspection. All accounting transactions are recorded and maintained by Judicial Administration.

Intensive Probation Drug Court Fund

As provided by Revised Statutes 13:5304, the Fund was created for the purpose or purposes related to the establishment and proper administration of a probation program of the Twenty-Fourth Judicial District Court to be administered by the presiding judge or judges thereof or by an employee designated by the Court of the Twenty-Fourth Judicial District Court. All accounting transactions are recorded and maintained by Judicial Administration.

Collections Fund

As provided by the Louisiana Constitution Article 5, Section 27, the Sheriff for the Parish of Jefferson is the "collector of state and parish ad valorem taxes and such other taxes and license fees as provided by law." Through agreement with the Sheriff, the Court has established a collection department in an effort to increase the collection of court costs, fines and fees.

The Fund, by approval of the Management Committee of the Twenty-Fourth Judicial District Court, was created for the purpose or purposes related to the proper administration of the collections of court costs, fines and fees as assessed to defendants in the Twenty-Fourth Judicial District Court and to disburse the funds to the appropriate agencies in the most expeditious manner. All accounting transactions are recorded and maintained by Judicial Administration.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Basis of Accounting – Continued

Legal Assistance Program Fund

As provided by Louisiana Revised Statute 13:1000, the Fund was created for the purpose or purposes related to the establishment and proper administration of a legal assistance program to provide by rule the means to assure that persons served by a qualified pro bono project, legal services or the state's protection and advocacy system for persons with disabilities are determined to be financially unable to afford the services of legal counsel. The Fund is to be administered by the presiding judge or judges thereof or by an employee designated by the Court. All accounting transactions are recorded and maintained by Judicial Administration.

Intensive Probation Services Fund

As provided by the Louisiana Code of Criminal Procedure, Article 17, the Fund was created for the purpose or purposes related to the establishment and proper administration of a probation program of the Court to be administered by the presiding judge or judges thereof or by an employee designated by the Court. All accounting transactions are recorded and maintained by Judicial Administration.

Budgetary Accounting

As required by Louisiana Revised Statute 39:1303, the Judges of the Court adopt an annual budget for the Judicial Expense Fund. The budget is legally enacted and amended through a meeting of the Court's Judges. The budget is prepared primarily on the modified accrual basis of accounting, except that losses resulting from claims and litigation are recorded when paid instead of when the liability arises. The accompanying Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual presents comparisons of the legally adopted budget with actual data. Budgeted amounts are as originally adopted or as finally amended by the Court's Judges.

The Judges, as allowed by state law, are not required to adopt a budget for its non-judicial Special Revenue Funds. However, a budget is submitted to the respective grantor for approval. Funding is from various federal, state or local agencies. The budgets are prepared on various grant year-ends. Therefore, budget-to-actual comparisons for the Special Revenue Funds are not presented for the year-ended December 31, 2020.

Cash

All of the Court's deposits, including cash, money market accounts, and certificates of deposit are carried at cost. At year-end, the carrying amounts of these deposits were \$2,047,130.

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Court's deposits may not be returned to it. The Court does not have a deposit policy for custodial credit risk. As of December 31, 2020, the bank balance was \$2,724,791. Of this balance, \$385,765 was covered by federal depository insurance which was exposed to custodial credit risk. The remaining \$2,339,026, which was exposed to custodial credit risk, was collateralized with securities held either by the pledging financial institutions agent or agent in Jefferson Parish's name.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Prepaid Assets

Payments made to vendors for services that will benefit future periods are recorded as prepaid assets in the government-wide financial statements and the fund financial statements.

Capital Assets and Depreciation

For the government-wide financial statements, capital assets are recorded at cost in the statement of net position. Donated assets are valued at their estimated fair market value on the date received. The Court does not have any infrastructure assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Furniture and Equipment	3 – 7 years

For fund financial statements, capital acquisitions are reflected as expenditures in the governmental fund at the time purchased.

Interfund Transactions

All interfund transactions are reported as operating transfers, with the residual amounts not transferred during the year reported as due to or from the originating fund. Transfers are used to move fines and fees collected by the Collections Fund to the Judicial Expense Fund, the Intensive Probation Drug Court Fund, the DWI Court Fund, the Veterans Treatment Court Fund, the Smart Supervision Fund, and the Intensive Probation Services Fund. Interfund transactions are eliminated in the presentation of the Government-wide Statement of Net Position and Statement of Activities.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Accordingly, actual results could differ from these estimates.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

NOTE I – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Equity Classifications

In the government-wide financial statements, equity is classified as net position and displayed in three components:

- a. Net investment in capital assets – consist of capital assets including restricted assets, net of accumulated depreciation.
- b. Restricted net position – consist of net position with constraints placed on their use either by external groups or law.
- c. Unrestricted net position – consist of all other net position that does not meet the definition of "restricted" or "net investment in capital assets."

Governmental Fund Balances

In accordance with GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, fund balances are classified as follows:

1. Non-spendable fund balance – amounts that cannot be spent either because they are in a non-spendable form or because they are legally or contractually required to be maintained intact.
2. Restricted fund balance – amounts that can be spent only for specific purposes because of state or federal laws or externally imposed conditions by grantors, creditors, or citizens.
3. Committed fund balance – amounts that can be used only for specific purposes determined by a formal action by the Judges of the Twenty-Fourth Judicial District Court.
4. Assigned fund balance – amounts that are constrained by the Court's intent that they will be used for specific purposes.
5. Unassigned fund balance – all amounts not included in the other spendable classifications.

The Court considers restricted fund balances to be spent for governmental expenditures first when both restricted and unrestricted resources are available. The Court also considers committed fund balances to be spent first when other unrestricted fund balance classifications are available for use.

Vacation and Sick Leave

The employees paid through the Court's funds are allowed various amounts of vacation and sick time throughout the year, based on the number of years of service. Unused annual leave at the end of each calendar year can be carried forward up to 140 hours.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

NOTE 2 – DUE FROM OTHER GOVERNMENTS

Due from other governments at December 31, 2020 are summarized below:

	Judicial Expense Fund	Intensive Probation Drug Court Fund	Legal Assistance Program Fund	Non-Major Funds	Total
Clerk of Court	\$ 20,570	\$ -	\$ 7,325	\$ -	\$ 27,895
Sheriff	24,417	-	-	3,148	27,565
Louisiana State Department of Public Safety	-	-	-	39,498	39,498
Louisiana State Supreme Court	-	137,025	-	44,495	181,520
Total	<u>\$ 44,987</u>	<u>\$ 137,025</u>	<u>\$ 7,325</u>	<u>\$ 87,141</u>	<u>\$ 276,478</u>

NOTE 3 - ACCOUNTS RECEIVABLE

These amounts consist mainly of probation and assessment fees due from the public for services administered through December 31, 2020, but not yet remitted to the Judicial Expense Fund.

NOTE 4 - CAPITAL ASSETS

A summary of changes in Capital Assets during the year is as follows:

	Balance 01/01/20	Additions	Retirements	Balance 12/31/20
Furniture and equipment	\$ 1,213,647	\$ 42,552	\$ -	\$ 1,256,199
Total at historical cost	1,213,647	42,552	-	1,256,199
Total accumulated depreciation	(1,010,554)	(85,093)	-	(1,095,647)
Capital assets, net	<u>\$ 203,093</u>	<u>\$ (42,541)</u>	<u>\$ -</u>	<u>\$ 160,552</u>

Depreciation expense amounted to \$85,093 for the year ended December 31, 2020.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

NOTE 5 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

The statutes which created the Court and its programs place certain limitations and restrictions on the collections and disbursements of the funds. The Court is in compliance with all significant limitations and restrictions for 2020.

NOTE 6 - ON-BEHALF PAYMENTS

GASB Statement No. 24, *Accounting and Financial Reporting for Certain Grants and Other Financial Assistance* establishes requirements that on-behalf payments for salaries and fringe benefits be recognized as revenue and expenditures in the employer's financial statements. On-behalf payments for salaries and fringe benefits are direct payments made by one entity (Jefferson Parish) to a third-party recipient for the employee of another, legally separate entity (The Twenty-Fourth Judicial District Court). During the year ended December 31, 2020, Jefferson Parish paid state mandated salaries and fringe benefits of \$4,946,897 directly to the Court's employees. This amount included \$486,796 paid to a pension plan on-behalf of the Court's employees and \$443,457 of other postemployment benefits. These amounts have been included in the financial statements of the Court's Judicial Expense Fund thus increasing intergovernmental revenues and various expenditures related to salaries and fringe benefits by \$4,946,897.

These are not considered operating payments of the Judicial Expense Fund, but are state mandated costs paid and budgeted by Jefferson Parish through their General Fund. Therefore, these payments are not included in the operating budget of the Judicial Expense Fund.

NOTE 7 - RISK MANAGEMENT

The Court is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Court has obtained liability insurance for the judges and hearing officers and other supporting staff, as well as for employee dishonesty. Losses associated with the destruction or damage to assets are also covered through the Court.

NOTE 8 - OTHER POST-EMPLOYMENT BENEFITS

Health and Life Insurance - Plan Description

The Twenty-Fourth Judicial District Court (the Court) provides health care and life insurance benefits to its employees upon retirement, through the retirement plan implemented by Jefferson Parish, as authorized by Resolution No. 74791. Health coverage includes a fully insured group health maintenance organization plan (HMO) together with Medicare 65 plans for those eligible. Life insurance coverage is continued after retirement but at a reduced amount of coverage. There are no assets accumulated in a trust that meets the criteria of paragraph 4 of GASB Statement 75.

Medical benefits are provided to employees upon retirement according to the retirement eligibility provisions as follows: for employees hired prior to January 1, 2007, 30 years of service at any age; age 55 and 25 years of service; age 60 and 10 years of service; or, age 65 and 7 years of service basis; for employees hired after January 1, 2007, age 55 and 30 years of service; age 62 and 10 years of service; or, age 67 and 7 years of service basis. The plan is a fully insured, single-employer defined benefit plan.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

NOTE 8 - OTHER POST-EMPLOYMENT BENEFITS - Continued

Health and Life Insurance - Plan Description - Continued

Life insurance coverage is provided in the amount of \$10,000 for retirees under age 70 and \$5,000 to retirees age 70 and older.

A summary of members participating in the plan at December 31, 2020 is as follow:

Retirees and beneficiaries currently receiving benefit payments	-
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	<u>26</u>
	<u>26</u>

Funding Policy

Prior to the implementation of GASB Statement No. 45 in 2007, the Court recognized the cost of providing post-employment medical and life benefits (the Court's portion of the retiree medical and life benefit premiums) as an expense when the benefit premiums were due and thus financed the cost of the post-employment benefits on a pay-as-you-go basis. In 2020, the Court's portion of health care funding cost for retired employees totaled \$1,411, and the life insurance totaled \$225.

Total OPEB Liability

The Court's total OPEB liability of \$996,980 was measured as of December 31, 2020, and was determined by an actuarial valuation as of January 1, 2021.

Actuarial Assumptions and other inputs

The total OPEB liability in the January 1, 2021 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.50%
Salary Increases	2.50% (including inflation)
Discount Rate	1.93%

The discount rate was based on the S&P High Grade 20 Year Rate Index as of December 31, 2020.

Healthcare cost trend rates

6.5% graded uniformly to 5.75% over 3 years and following the Getzen model thereafter to an ultimate rate of 4.04% in the year 2076.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

NOTE 8 - OTHER POST-EMPLOYMENT BENEFITS - Continued

Retirees' share of benefit-related costs

Retiree medical premium is determined according to a "vesting" schedule based on the number of years of service at retirement date. There are different schedules for retiree coverage and for dependent coverage. It has been assumed that enrollees will retain the same coverage types after retirement date as they had during employment.

Mortality Rates

For active employees, mortality rates were based on the PRI-2012 Generational Employee Headcount-weighted Mortality Tables (Total Dataset) with Pre and Post Commencement Rates (adjusted to 2012) and projected mortality improvement after year 2012 under Projection Scale MP-2020 (male and female scales). For retirees, the PRI-2012 Generational Retiree Mortality Headcount weighted Tables (Total Dataset) with Pre and Post Commencement Rates (adjusted to 2012) and projected mortality improvement after year 2012 under Projection Scale MP-2020 (male and female scales) and for beneficiaries, the PRI-2012 Generational Contingent Survivor Headcount-weighted Mortality Tables (Total Dataset) with Pre and Post Commencement Rates (adjusted to 2012) and projected mortality improvement after year 2012 under Projection Scale MP-2020 (male and female scales).

Changes in the total OPEB Liability

Total OPEB Liability	
Service cost	\$ 8,148
Interest	29,347
Differences between expected and actual Experience	(62)
Changes in assumptions/inputs	67,468
Benefit payments and net transfers	(48,541)
Net change in total OPEB liability	56,360
Total OPEB liability – beginning	940,620
Total OPEB liability – ending	<u>\$ 996,980</u>
Covered-employee payroll	\$ 822,536
Total OPEB liability as a percentage of covered-employee payroll	121.21%

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the Court, as well as what the Court's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (0.93%) or 1-percentage-point higher (2.93%) than the current discount rate:

	1.0% Decrease (0.93%)	Current Discount Rate (1.93%)	1.0% Increase (2.93%)
Total OPEB liability	\$ 1,180,640	\$ 996,980	\$ 876,416

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

NOTE 8 - OTHER POST-EMPLOYMENT BENEFITS - Continued

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability of the Court, as well as what the Court's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (5.5% decreasing to 3.04%) or 1-percentage-point higher (7.5% decreasing to 5.04%) than the current healthcare trend rates:

	1.0% Decrease (5.5% decreasing to 3.04%)	Current Trend (6.5% decreasing to 4.04%)	1.0% Increase (7.5% decreasing to 5.04%)
Total OPEB liability	\$ 888,138	\$ 996,980	\$ 1,162,809

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2020, the Court recognized OPEB benefit of \$21,880. At December 31, 2020, the Court reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 80,149
Changes of assumptions	92,198	-
	<u>\$ 92,198</u>	<u>\$ 80,149</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Years ending December 31:	
2021	\$ (10,420)
2022	22,469

Cost of Living Plan

In addition to the health care and life insurance benefits noted above, the Court also provides a supplement to retirees' pensions as authorized by Ordinance No. 18176. This benefit is available to retirees participating in either the Employees' Retirement System of Jefferson Parish or the Parochial Employees' Retirement System of Louisiana who have been retired for at least one year. This additional benefit is paid once a year and is calculated as 2% of the monthly benefit times the number of months the person has been retired including partial years. The minimum additional payment is \$350 and the maximum payment is \$1,200. Any additional payment due to the retiree per these calculations is further reduced by any cost of living adjustment benefits paid by the Parochial Employees' Retirement System of Louisiana (not available to all plan participants). No retirees received the cost of living adjustment from the Court in 2020.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

NOTE 9 - RETIREMENT PLAN

Plan Description

The Parochial Employees' Retirement System Board of Trustees (The "Board") administers the Parochial Employees' Retirement System (the "System"). Employees of the Court are eligible for participation in the System – a cost-sharing, multiple-employer defined benefit pension plan administered by a Board of Trustees and established by Act 205 of the 1952 Regular Session of the Louisiana Legislature. The System was revised by Act No. 765 of 1979, effective January 1, 1980, to create the Plan A and Plan B fund to replace the "regular plan" and the "supplemental plan". The Plan is operating pursuant to LA R.S. 11:1901 through 11:2015. The System covers employees who were hired subsequent to December 15, 1979. All employees of the Intensive Probation Drug Court Fund, the Drug Lab Fund, DWI Court Fund, Veterans Treatment Court Fund and the Intensive Probation Services Fund are members of Plan A. The System issues a publicly available financial report that can be obtained at www.persla.org. The report may also be obtained by writing to the Parochial Employees' Retirement System of Louisiana, 7905 Wrenwood Boulevard, Baton Rouge, Louisiana 70809, or by calling (225) 928-1361.

Benefits Provided

The System provides retirement, disability, and death benefits. Retirement benefits are determined as 3.0% of the employee's final compensation multiplied by the employee's years of creditable service. Employees hired prior to January 1, 2007 who retire at or after age 65 with at least 7 years of creditable service, age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of creditable service, or at any age with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3.0% of their final-average compensation multiplied by his/her years of creditable service. Employees hired after January 1, 2007 who retire at or after age 67 with at least 7 years of creditable service, age 62 with at least 10 years of creditable service, or at or after age 55 with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3.0% of their final-average compensation multiplied by his/her years of creditable service. Employees who terminate with at least the amount of creditable service stated above and do not withdraw their employee contributions may retire at the ages specified above and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Under state law, cost of living increases to benefits are allowable only if sufficient funds are available from investment income in excess of normal requirements. Cost of living increases cannot exceed 2% of the retiree's original benefit for each full calendar year since retirement.

Contributions

Per Act 765 of the 1979 Regular Session of the Louisiana Legislature, contribution rates for employees are established by state law and employer contribution rates are actuarially determined each year by the System's Board of Trustees. Employees are required to contribute 9.50% of their annual pay. The Court's contractually required contribution rate was 12.25% for the period ended December 31, 2020.

Contributions to the System from the Court were \$100,761 for the year ended December 31, 2020.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

NOTE 9 – RETIREMENT PLAN - Continued

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2020, the Court reported a liability of \$5,841 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Court's proportion of the net pension liability was based on a projection of the Court's December 31, 2020 contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At December 31, 2019, the Court's proportion was 0.124075%, which was a decrease of 0.00857% from its proportion measured as of December 31, 2018. For the year ended December 31, 2020, the Court recognized pension expense of \$99,768. At December 31, 2020, the Court reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 52,288
Net difference between projected and actual investment earnings on pension plan investments	-	218,943
Changes of assumptions	81,574	-
Changes in proportions	2,110	2,880
Post-measurement date contributions	100,761	-
	<u>\$ 184,445</u>	<u>\$ 274,111</u>

\$100,761 reported as deferred outflows of resources related to pensions resulting from the Court's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability (asset) in the year ending December 31, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

For the year ending:

December 31, 2021	\$ (41,971)
December 31, 2022	(55,833)
December 31, 2023	5,950
December 31, 2024	(98,573)

Actuarial Assumptions

The net pension liability in the December 31, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

NOTE 9 – RETIREMENT PLAN - Continued

Actuarial Assumptions - Continued

Inflation	2.40%
Salary Increases	4.75%
Investment Rate of Return	6.50%, net of investment expense

Pub-2010 Public Retirement Plans Mortality Table for Health Retirees multiplied by 130% for males and 125% for females using MP2018 scale for annuitant and beneficiary mortality. For employees, the Pub-2010 Public Retirement Plans Mortality Table for General Employees multiplied by 130% for males and 125% for females using MP2018 scale. Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees multiplied by 130% for males and 125% for females using MP2018 scale for disabled annuitants.

The discount rate used to measure the total pension liability was 6.50%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers and non-employer contributing entities will be made at the actuarially determined contribution rates, which are calculated in accordance with relevant statutes and approved by the Board of Trustees and the Public Retirement Systems' Actuarial Committee. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a triangulation method which integrated the capital asset pricing model (top-down), a treasury yield curve approach (bottom-up), and an equity building-block model (bottom-up). Risk return and correlations are projected on a forward-looking basis in equilibrium, in which best estimates of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These rates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.00% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return is 7.18% for the year ended December 31, 2019.

Best estimates of arithmetic real rates of return for each major asset class included in the System's target asset allocation as of December 31, 2019 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Fixed Income	35.00%	1.05%
Equity	52.00%	3.41%
Alternatives	11.00%	0.61%
Real Assets	2.00%	0.11%
Total	<u>100.00%</u>	<u>5.18%</u>
Inflation		<u>2.00%</u>
Expected Arithmetic Nominal Return		7.18%

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

NOTE 9 – RETIREMENT PLAN – Continued

Actuarial Assumptions - Continued

The mortality rate assumption used in the December 31, 2019, valuation was set based upon an experience study performed on plan data for the period January 1, 2013 through December 31, 2017. The data was assigned credibility weighting and combined with a standard table to produce current levels of mortality. As a result of this study, mortality for employees was set equal to the Pub-2010 Public Retirement Plans Mortality Table for General Employees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale. In addition, mortality for annuitants and beneficiaries was set equal to the Pub-2010 Public Retirement plans Mortality Table for Healthy Retirees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale. For Disabled annuitants, mortality was set equal to the Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale.

Sensitivity of the Court's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Court's proportionate share of the net pension liability calculated using the discount rate of 6.50%, as well as what the Court's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is one percentage-point lower (5.50%) or one percentage-point higher (7.50%) than the current rate:

	<u>1.00% Decrease (5.50%)</u>	<u>Current Discount Rate (6.50%)</u>	<u>1.00% Increase (7.50%)</u>
The Court's Proportionate Share of the Net Pension Liability (Asset)	\$ 631,282	\$ 5,841	\$ (518,267)

Pension Plan Fiduciary Net Position – Detailed information about the pension plan's fiduciary net position is available in the separately issued System financial report.

Payables to the Pension Plan – As of December 31, 2020, the Court did not have any payables due to the System.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

NOTE 10 – FUND BALANCES

Description	Major Funds						Total Governmental Funds
	Judicial Expense Fund	Intensive Probation Drug Court Fund	Collections Fund	Legal Assistance Program Fund	Intensive Probation Services Fund	Nonmajor Governmental Funds	
Fund Balances:							
Non-spendable:							
Prepaid expense	\$ 59,062	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,062
Restricted for:							
Intensive Probation Drug Court	-	188,561	-	-	-	-	188,561
Domestic Support Services	-	-	-	-	-	4,544	4,544
DWI Court	-	-	-	-	-	75,214	75,214
Indigent Transcript	-	-	-	-	-	138,913	138,913
Smart Supervision	-	-	-	-	-	59,501	59,501
Veterans Court	-	-	-	-	-	475	475
Committed to:							
Stabilization Arrangement	612,042	-	-	-	-	-	612,042
Unassigned:	<u>952,784</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(65,097)</u>	<u>(52,276)</u>	<u>835,411</u>
Total Fund Balances:	<u>\$1,623,888</u>	<u>\$ 188,561</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (65,097)</u>	<u>\$ 226,371</u>	<u>\$ 1,973,723</u>

Stabilization Arrangement

In October 2012, with en banc approval, the Court established a stabilization account effective January 1, 2013 for the purpose of committing funds for emergency purposes or large equipment purchases. The account is funded annually from allotted funds for divisional expenditures in excess of \$15,000. All expenditures from the account require en banc approval. As of December 31, 2020, the account had a balance of \$612,042.

NOTE 11 – FUND DEFICITS

At December 31, 2020, the Intensive Probation Services Fund and Drug Lab Fund had deficit fund balances of \$65,097 and \$52,276, respectively. The Court plans to resolve these deficits in 2021.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NOTES TO FINANCIAL STATEMENTS - CONTINUED

December 31, 2020

NOTE 12 – COVID-19

During March 2020, the World Health Organization declared the novel coronavirus (COVID-19) outbreak a public health emergency. There have been mandates from international, federal, state, and local authorities requiring forced closures of various schools, businesses, and other facilities and organizations. This situation could negatively impact the Court. While the closures and limitations of movement, domestically and internationally, are expected to be temporary, the duration of the disruption, and related financial impact, cannot be estimated at this time. Should the closures continue for an extended period of time or should the effects of COVID-19 continue to spread, the impact could have a material adverse effect on the Court's net position and results of operations.

NOTE 13 – SUBSEQUENT EVENTS

Subsequent events were evaluated through June 1, 2021, which is the date the financial statements were available to be issued. No material subsequent events have occurred since December 31, 2020 that required recognition or disclosure in these financial statements.

REQUIRED SUPPLEMENTARY INFORMATION

TWENTY-FOURTH JUDICIAL DISTRICT COURT
JUDICIAL EXPENSE FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE – BUDGET AND ACTUAL

December 31, 2020

	<u>BUDGETED AMOUNTS</u>		<u>Judicial Expense Fund Actual</u>	<u>Variance with Final Budget- Positive (Negative)</u>
	<u>Original Budget</u>	<u>Final Budget</u>		
Revenues				
Charges for services				
Clerk of Court fees	\$ 280,000	\$ 280,000	\$ 252,145	\$ (27,855)
Bond fees	350,000	365,000	371,325	6,325
Other Revenues				
Fines and fees	11,000	4,000	1,400	(2,600)
Interest income	75	95	245	150
Intergovernmental	9,600	9,600	9,600	-
Miscellaneous	-	50	50	-
Total Revenues	650,675	658,745	634,765	(23,980)
Expenditures				
Current				
General government				
Audit fees	35,000	38,000	36,393	1,607
Banking	2,500	20	186	(166)
Computer and noninventory equipment	10,000	4,000	30,678	(26,678)
Computer services	7,000	7,000	-	7,000
Dues and subscriptions	55,000	29,000	36,246	(7,246)
Equipment rental	500	500	-	500
Liability insurance	45,000	42,268	45,643	(3,375)
Meetings	18,000	14,500	8,614	5,886
Miscellaneous	30,000	40,000	48,853	(8,853)
Office supplies	40,000	25,000	46,465	(21,465)
Online services	99,750	82,000	79,853	2,147
Professional services	10,000	4,000	1,654	2,346
Postage	750	350	266	84
Repairs and maintenance	25,000	31,884	27,246	4,638
Secretary expense	3,000	-	3,000	(3,000)
Storage	20,000	17,500	17,444	56
Training & travel	90,000	48,000	24,467	23,533
Wireless service	25,000	27,000	30,389	(3,389)
Capital outlay	25,000	29,952	40,735	(10,783)
Total Expenditures	541,500	440,974	478,132	(37,158)

TWENTY-FOURTH JUDICIAL DISTRICT COURT
JUDICIAL EXPENSE FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCE – BUDGET AND ACTUAL – Continued
 December 31, 2020

BUDGETED AMOUNTS

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Judicial Expense Fund Actual</u>	<u>Variance with Final Budget- Positive (Negative)</u>
Excess of Revenues over Expenditures	109,175	217,771	156,633	(61,138)
Other Financing Sources (Uses)				
Transfers in (out)				
Judicial interest	24,000	26,000	28,541	2,541
Contempt payments	2,500	1,500	3,719	2,219
Other	<u>-</u>	<u>-</u>	<u>(70,568)</u>	<u>(70,568)</u>
Total Other Financing Sources (Uses)	<u>26,500</u>	<u>27,500</u>	<u>(38,308)</u>	<u>(65,808)</u>
Net Change in Fund Balance	135,675	245,271	118,325	(126,946)
Fund Balance				
Beginning of Year	<u>1,357,401</u>	<u>1,505,563</u>	<u>1,505,563</u>	<u>-</u>
End of Year	<u>\$ 1,493,076</u>	<u>\$ 1,750,834</u>	<u>\$ 1,623,888</u>	<u>\$ (126,946)</u>

TWENTY-FOURTH JUDICIAL DISTRICT COURT
JUDICIAL EXPENSE FUND

*SCHEDULE OF CHANGES IN THE TOTAL OPEB LIABILITY
AND RELATED RATIOS AND NOTES TO THE SCHEDULE
For the Year Ended December 31, 2020 through 2018*

Total OPEB Liability	2018	2019	2020
Service cost	\$ 8,615	\$ 7,939	\$ 8,148
Interest	36,246	32,831	29,347
Differences between expected and actual experience	4,393	(241,833)	(62)
Changes in assumptions/inputs	87,419	142,546	67,468
Benefit payments and net transfers	(44,005)	(70,866)	(48,541)
Net change in total OPEB liability	92,668	(129,383)	56,360
Total OPEB liability – beginning	977,335	1,070,003	940,620
Total OPEB liability – ending	<u>\$ 1,070,003</u>	<u>\$ 940,620</u>	<u>\$ 996,980</u>
Covered-employee payroll	\$ 834,819	\$ 807,515	\$ 822,536
Total OPEB liability as a percentage of covered-employee payroll	128.20%	116.48%	121.21%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

The measurement date for the above information was December 31, 2018, 2019 and 2020, respectively.

Notes to the Schedule:

Benefit changes – There were no changes of benefit terms for the years ended December 31, 2018, 2019 and 2020.

Changes in assumptions and other inputs reflect a change in the discount rate from 3.76% as of the beginning of the measurement period to 3.23% as of December 31, 2018, a change to 3.26% as of December 31, 2019 and a change to 1.93% as of December 31, 2020.

As of December 31, 2018, 2019 and 2020, there were no assets accumulated in a trust to pay related benefits.

TWENTY-FOURTH JUDICIAL DISTRICT COURT
JUDICIAL EXPENSE FUND
SCHEDULE OF EMPLOYER'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
For the Years Ended December 31, 2020 Through 2014

<u>Fiscal Year</u>	Employer's Proportion Share of the Net Pension Liability (Asset)	Employer's Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered- Employee Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a % of its Covered Employee Payroll	Plan Fiduciary Net Position as a % of the Total Pension Liability
12/31/2014	0.154043%	\$ 10,947	\$ 839,130	1.30%	99.77%
12/31/2015	0.167185%	45,710	910,560	5.02%	99.15%
12/31/2016	0.177432%	467,024	1,020,309	45.77%	99.15%
12/31/2017	0.125262%	257,984	839,635	30.73%	94.15%
12/31/2018	0.132119%	(98,066)	834,810	(11.75)%	101.98%
12/31/2019	0.126240%	560,299	807,515	69.39%	88.86%
12/31/2020	0.124075%	5,841	822,536	0.71%	99.89%

This schedule is intended to report information for 10 years. Additional years will be displayed as they become available. The amounts presented have a measurement date of the previous calendar year.

TWENTY-FOURTH JUDICIAL DISTRICT COURT
JUDICIAL EXPENSE FUND
SCHEDULE OF EMPLOYER'S PENSION CONTRIBUTIONS
For the Years Ended December 31, 2020 Through 2014

<u>Fiscal Year</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to Contractually Required Contribution</u>	<u>Contribution Excess (Deficiency)</u>	<u>Employer's Covered- Employee Payroll</u>	<u>Contributions as a Percentage of Covered-Employee Payroll</u>
12/31/2014	\$ 140,554	\$ 140,554	\$ -	\$ 839,130	16.75%
12/31/2015	152,421	152,421	-	910,560	16.74%
12/31/2016	147,696	147,696	-	1,020,309	14.48%
12/31/2017	96,702	96,702	-	839,635	11.52%
12/31/2018	96,004	96,004	-	834,810	11.50%
12/31/2019	91,621	91,621	-	807,515	11.50%
12/31/2020	100,761	100,761	-	822,536	12.25%

This schedule is intended to report information for 10 years. Additional years will be displayed as they become available. The amounts presented have a measurement date of the previous calendar year.

OTHER SUPPLEMENTAL INFORMATION

TWENTY-FOURTH JUDICIAL DISTRICT COURT

NONMAJOR GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS

For the Year Ended December 31, 2020

Domestic Relations Section Support Fund

As provided by Louisiana Revised Statute 46:236.5, the Fund was created for the purpose of expediting the process for the establishment and enforcement of support obligations (child support and alimony) under the jurisdiction of the Twenty-Fourth Judicial District Court Domestic Relations Section. All accounting transactions are recorded and maintained by Judicial Administration.

Drug Lab Fund

As provided by the Louisiana Code of Criminal Procedure, Article 17, the Fund was created for the purpose or purposes related to the establishment and proper administration of a Drug Lab to process drug tests of the Court. The Fund is to be administered by the presiding judge or judges thereof or by an employee designated by the Court. All accounting transactions are recorded and maintained by Judicial Administration.

DWI Court Fund

As provided by Revised Statutes 13:5304, the Fund was created for the purpose or purposes related to the establishment and proper administration of a probation program of the Twenty-Fourth Judicial District Court to be administered by the presiding judge or judges thereof or by an employee designated by the Court of the Twenty-Fourth Judicial District Court. All accounting transactions are recorded and maintained by Judicial Administration.

Indigent Transcript Fund

As provided by Louisiana Revised Statute 13:967, the Fund was created for the purpose of paying the salaries of the court reporters for the Court. All accounting transactions are recorded and maintained by the Jefferson Parish accounting department.

Smart Supervision Fund

As provided by Louisiana Revised Statute 13:5401, the Fund was created for the purpose or purposes related to the establishment and proper administration of a reentry court of the Twenty-Fourth Judicial District Court and its corresponding Swift and Certain Probation program pursuant to Act No. 676. It is to be administered by the presiding judge or judges thereof or by an employee designated by the Court of the Twenty-Fourth Judicial District Court. All accounting transactions are recorded and maintained by Judicial Administration.

Veterans Treatment Court Fund

As provided by Louisiana Revised Statute 13:5362, the Fund was created for the purpose of establishing a program to assist veterans in order to reduce the incidence of alcohol and drug use, alcohol and drug addiction, and crimes committed by veterans as a result of alcohol and drug use and alcohol and drug addiction. All accounting transactions are recorded and maintained by Judicial Administration.

TWENTY-FOURTH JUDICIAL DISTRICT COURT

COMBINING BALANCE SHEET

NONMAJOR GOVERNMENTAL FUNDS

December 31, 2020

	Drug Lab Fund	DWI Court Fund	Domestic Relations Section Support Fund	Indigent Transcript Fund	Veterans Treatment Court Fund	Smart Supervision Fund	Total Nonmajor Governmental Funds
ASSETS							
Cash and cash equivalents	\$ -	\$ 79,322	\$ 4,639	\$ 135,765	\$ 475	\$ 13,426	\$ 233,627
Due from other governments	-	25,677	-	3,148	-	58,316	87,141
TOTAL ASSETS	<u>\$ -</u>	<u>\$ 104,999</u>	<u>\$ 4,639</u>	<u>\$ 138,913</u>	<u>\$ 475</u>	<u>\$ 71,742</u>	<u>\$ 320,768</u>
LIABILITIES AND FUND BALANCES							
LIABILITIES							
Cash overdraft	\$ 12,623	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,623
Accounts payable	4,088	-	95	-	-	207	4,390
Accrued payroll	10,283	4,503	-	-	-	8,577	23,363
Unearned grant revenue	-	-	-	-	-	3,457	3,457
Due to other funds	<u>25,282</u>	<u>25,282</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,564</u>
TOTAL LIABILITIES	52,276	29,785	95	-	-	12,241	94,397
FUND BALANCES (DEFICITS)							
Restricted	-	75,214	4,544	138,913	475	59,501	278,647
Unassigned	<u>(52,276)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(52,276)</u>
TOTAL FUND BALANCES (DEFICITS)	<u>(52,276)</u>	<u>75,214</u>	<u>4,544</u>	<u>138,913</u>	<u>475</u>	<u>59,501</u>	<u>226,371</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ -</u>	<u>\$ 104,999</u>	<u>\$ 4,639</u>	<u>\$ 138,913</u>	<u>\$ 475</u>	<u>\$ 71,742</u>	<u>\$ 320,768</u>

TWENTY-FOURTH JUDICIAL DISTRICT COURT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2020

	Drug Lab Fund	DWI Court Fund	Domestic Relations Section Support Fund	Indigent Transcript Fund	Veterans Treatment Court Fund	Smart Supervision Fund	Total Nonmajor Governmental Funds
REVENUES							
Charges for Services							
Supervision fees	\$ -	\$ 108,256	\$ -	\$ -	\$ -	\$ 37,978	\$ 146,234
Drug Lab fees	170,342	-	-	-	-	-	170,342
Domestic support enforcement fees	-	-	12	-	-	-	12
Indigent transcript fees	-	-	-	41,165	-	-	41,165
Other Revenues							
Interest income	-	-	3	-	-	-	3
Intergovernmental	-	73,562	-	-	-	249,193	322,755
TOTAL REVENUES	170,342	181,818	15	41,165	-	287,171	680,511
EXPENDITURES							
Judicial Activities							
Advertising	502	-	-	-	-	530	1,032
Audit fees	7,203	6,112	-	-	-	3,848	17,163
Banking	8	-	-	-	-	-	8
Computer and noninventory equipment	219	-	-	-	-	14,128	14,347
Computer services	3,831	-	-	-	-	-	3,831
Contract personnel	-	1,750	-	-	-	20,333	22,083
Court reporters	-	-	-	3,665	-	-	3,665
Drug tests	8,041	-	-	-	-	-	8,041
Drug testing supplies	59,350	-	-	-	-	-	59,350
Dues and subscriptions	-	30	-	-	-	150	180
Health-current	22,577	16,247	-	-	-	17,784	56,608
JPRS	484	413	-	-	-	512	1,409
Life-current	142	127	-	-	-	155	424
Medicare	1,567	1,304	-	-	-	1,747	4,618
Miscellaneous	-	-	-	-	-	483	483

TWENTY-FOURTH JUDICIAL DISTRICT COURT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS - CONTINUED
December 31, 2020

	Drug Lab Fund	DWI Court Fund	Domestic Relations Section Support Fund	Indigent Transcript Fund	Veterans Treatment Court Fund	Smart Supervision Fund	Total Nonmajor Governmental Funds
EXPENDITURES-continued							
Office supplies	4,246	-	-	-	-	1,972	6,218
PAR employee	14,826	12,103	-	-	-	15,410	42,339
Pension factor	302	247	-	-	-	314	863
Professional services	-	97,666	-	-	-	19,963	117,629
Repairs and maintenance	85	-	-	-	-	-	85
Ride share service	-	-	-	-	-	1,269	1,269
Salaries	125,606	98,762	-	-	-	131,438	355,806
Training & travel	-	448	-	-	-	2,626	3,074
Unemployment	121	106	-	-	-	127	354
Wireless service	-	-	-	-	-	3,209	3,209
TOTAL EXPENDITURES	249,110	235,315	-	3,665	-	235,998	724,088
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(78,768)	(53,497)	15	37,500	-	51,173	(43,577)
OTHER FINANCING SOURCES (USES)							
Transfers out other	-	-	-	-	(2,095)	(6,558)	(8,653)
Transfers in supervision fees	-	2,121	-	-	475	-	2,596
TOTAL OTHER FINANCING SOURCES (USES)	-	2,121	-	-	(1,620)	(6,558)	(6,057)
NET CHANGE IN FUND BALANCES (DEFICITS)	(78,768)	(51,376)	15	37,500	(1,620)	44,615	(49,634)
FUND BALANCES (DEFICITS) BEGINNING OF YEAR	26,492	126,590	4,529	101,413	2,095	14,886	276,005
END OF YEAR	<u>\$ (52,276)</u>	<u>\$ 75,214</u>	<u>\$ 4,544</u>	<u>\$ 138,913</u>	<u>\$ 475</u>	<u>\$ 59,501</u>	<u>\$ 226,371</u>

TWENTY-FOURTH JUDICIAL DISTRICT COURT**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS***For the Year Ended December 31, 2020*

<u>Federal Grantor/Pass-Through Grantor Program or Cluster Title</u>	<u>Award Number</u>	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>
United States Department of Health and Human Services			
Passed through the Louisiana Department of Social Services:			
Temporary Assistance for Needy Families			
(TANF) State Plan	FY 2019-20	93.558	\$ 75,654
(TANF) State Plan	FY 2020-21	93.558	<u>61,126</u>
Total Department of Health and Human Services			<u>136,780</u>
TOTAL FEDERAL AWARDS EXPENDED			<u>\$ 136,780</u>

TWENTY-FOURTH JUDICIAL DISTRICT COURT
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended December 31, 2020

NOTE 1 – BASIS OF PRESENTATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying *Schedule of Expenditures of Federal Awards* (the Schedule) includes the federal grant activity of the Twenty-Fourth Judicial District Court (the Court) and is prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied by governmental units. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Court, it is not intended to and does not present the net position and changes in the net position of the Court. Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE 2 – DE MINIMIS COST RATE

During the year ended December 31, 2020, the Court did not elect to use the 10% de minimis cost rate as covered in Section 200.414 of the Uniform Guidance.

TWENTY-FOURTH JUDICIAL DISTRICT COURT
SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS TO AGENCY HEADS
December 31, 2020

<u>Judge</u>	<u>Liability Ins.</u>	<u>Mileage</u>	<u>Per Diem</u>	<u>Travel</u>	<u>Dues</u>	<u>Lodging</u>	<u>Meals</u>	<u>Wireless</u>	<u>Reg. Fees</u>	<u>Total</u>
Raymond Steib	\$ 1,672	\$ 4,322	\$ -	\$ 484	\$ 1,427	\$ 1,370	\$ -	\$ -	\$ 1,210	\$ 10,485
Cornelius Regan	1,672	2,033	-	-	950	-	-	-	-	4,655
June Darensburg	1,672	-	-	-	2,255	-	-	3,474	825	8,226
Scott Schlegel	1,672	-	-	90	1,160	-	-	2,128	-	5,050
Frank Brindisi	1,672	-	-	-	1,210	-	-	330	-	3,212
Michael Mentz	1,672	-	-	-	950	-	-	520	-	3,142
E. Adrian Adams	1,672	-	-	-	1,385	1,501	-	612	300	5,470
Glenn Ansardi	1,672	2,625	955	870	1,210	1,990	-	2,396	775	12,493
Nancy Miller	1,672	393	-	-	1,135	-	-	519	385	4,104
Stephen Grefer	1,672	-	-	12	1,135	-	-	-	600	3,419
Ellen Kovach	1,672	-	-	-	1,135	-	-	520	350	3,677
Donald Rowan	1,672	-	-	-	950	-	-	904	450	3,976
Shayna Morvant	-	-	-	-	-	-	-	2,069	-	2,069
John Litchfield	-	-	-	-	200	-	-	-	-	200
Henry Sullivan	1,672	-	-	-	750	-	-	55	-	2,477
Stephen Enright	1,672	3,254	-	-	1,135	-	-	-	975	7,036
Danyelle Taylor	1,672	-	-	38	1,880	-	-	2,131	225	5,946
Lee Faulkner	1,672	388	107	23	1,195	808	-	92	475	4,760
TOTAL	\$ 26,752	\$ 13,015	\$ 1,062	\$ 1,517	\$ 20,062	\$ 5,669	\$ -	\$ 15,750	\$ 6,570	\$ 90,397

TWENTY-FOURTH JUDICIAL DISTRICT COURT
JUSTICE SYSTEM FUNDING SCHEDULE – RECEIVING ENTITY –
JUDICIAL EXPENSE FUND
For the Year Ended December 31, 2020

	First Six Month Period Ended <u>6/30/20</u>	Second Six Month Period Ended <u>12/31/20</u>
Receipts From:		
Jefferson Parish Sheriff's Office – bond fees	\$ 140,127	\$ 231,198
Jefferson Parish Clerk of Court – civil fees	122,580	129,565
24 th Judicial District Court (Collections Fund) – criminal fees – other	13,253	15,288
24 th Judicial District Court (Collections Fund) – criminal fines – contempt	<u>2,666</u>	<u>1,053</u>
Total receipts	<u>\$ 278,626</u>	<u>\$ 377,104</u>

TWENTY-FOURTH JUDICIAL DISTRICT COURT
JUSTICE SYSTEM FUNDING SCHEDULE – RECEIVING ENTITY –
INTENSIVE PROBATION DRUG COURT FUND
For the Year Ended December 31, 2020

	First Six Month Period Ended <u>6/30/20</u>	Second Six Month Period Ended <u>12/31/20</u>
Receipts From:		
24 th Judicial District Court (Collections Fund) - supervision fees	\$ <u>56,149</u>	\$ <u>46,292</u>
Total receipts	\$ <u>56,149</u>	\$ <u>46,292</u>

TWENTY-FOURTH JUDICIAL DISTRICT COURT
JUSTICE SYSTEM FUNDING SCHEDULE – RECEIVING ENTITY –
INTENSIVE PROBATION SERVICES FUND
For the Year Ended December 31, 2020

	First Six Month Period Ended <u>6/30/20</u>	Second Six Month Period Ended <u>12/31/20</u>
Receipts From:		
24 th Judicial District Court (Collections Fund) - probation fees	\$ <u>23,924</u>	\$ <u>9,478</u>
Total receipts	\$ <u>23,924</u>	\$ <u>9,478</u>

TWENTY-FOURTH JUDICIAL DISTRICT COURT
JUSTICE SYSTEM FUNDING SCHEDULE – RECEIVING ENTITY –
DWI COURT FUND
For the Year Ended December 31, 2020

	First Six Month Period Ended <u>6/30/20</u>	Second Six Month Period Ended <u>12/31/20</u>
Receipts From:		
24 th Judicial District Court (Collections Fund) - supervision fees	\$ <u>1,131</u>	\$ <u>990</u>
Total receipts	\$ <u>1,131</u>	\$ <u>990</u>

TWENTY-FOURTH JUDICIAL DISTRICT COURT
JUSTICE SYSTEM FUNDING SCHEDULE – RECEIVING ENTITY –
VETERANS TREATMENT COURT FUND
For the Year Ended December 31, 2020

	First Six Month Period Ended <u>6/30/20</u>	Second Six Month Period Ended <u>12/31/20</u>
Receipts From:		
24 th Judicial District Court (Collections Fund) - criminal court costs/fees	\$ <u>105</u>	\$ <u>370</u>
Total receipts	\$ <u>105</u>	\$ <u>370</u>

TWENTY-FOURTH JUDICIAL DISTRICT COURT
JUSTICE SYSTEM FUNDING SCHEDULE – RECEIVING ENTITY –
LEGAL ASSISTANCE FUND
For the Year Ended December 31, 2020

	First Six Month Period Ended <u>6/30/20</u>	Second Six Month Period Ended <u>12/31/20</u>
Receipts From:		
Jefferson Parish Clerk of Court – civil fees	\$ <u>35,402</u>	\$ <u>53,224</u>
Total receipts	\$ <u>35,402</u>	\$ <u>53,224</u>

TWENTY-FOURTH JUDICIAL DISTRICT COURT
JUSTICE SYSTEM FUNDING SCHEDULE – COLLECTING/DISBURSING ENTITY –
COLLECTIONS FUND
For the Year Ended December 31, 2020

	First Six Month Period Ended 6/30/20	Second Six Month Period Ended 12/31/20
Beginning balance of amounts collected (i.e. cash on hand)	\$ 227,541	\$ 223,034
Add: Collections		
Criminal court costs/fees	855,471	590,603
Criminal fines – contempt	2,666	1,053
Restitution	<u>274,458</u>	<u>253,513</u>
Subtotal collections	1,132,595	845,169
Less: Disbursements to Governments & Nonprofits		
24 th Judicial District Court (Judicial Expense Fund) – criminal fines - contempt	2,727	992
24 th Judicial District Court (Judicial Expense Fund) – criminal fees - other	17,384	11,157
24 th Judicial District Court (Intensive Probation Drug Court) – supervision fees	59,755	42,686
24 th Judicial District Court (DWI Court) – supervision fees	1,338	783
24 th Judicial District Court (Intensive Probation Services) – probation fees	24,120	9,282
24 th Judicial District Court (Veterans Court) – criminal court costs/fees	105	370
Jefferson Parish – criminal court costs/fees	677,459	447,928
Jefferson Parish Sheriff's Office – criminal court costs/fees	81,474	73,456
Less: Disbursements to Individuals/3 rd Party Collection or Processing Agencies		
Restitution payments to individuals	274,892	252,039
Other disbursements to individuals	(2,222)	2,222
Payments to 3 rd party collection/processing agencies	<u>70</u>	<u>-</u>
Subtotal disbursements/retainage	<u>1,137,102</u>	<u>840,915</u>
Total: Ending Balance of Amounts Collected but not Disbursed/Retained (i.e. cash on hand)	<u>\$ 223,034</u>	<u>\$ 227,288</u>

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

To the Judges of the
Twenty-Fourth Judicial District Court
Gretna, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Twenty-Fourth Judicial District Court (the Court) as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Court's basic financial statements and have issued our report thereon dated June 1, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Court's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Court's internal control. Accordingly, we do not express an opinion on the effectiveness of the Court's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Court's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as item 2020-001.

The Court's Response to Finding

The Court's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The Court's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

KUSHNER LAGRAIZE, L.L.C.

Kushner LaGraize, L.L.C.

Metairie, Louisiana
June 1, 2021

SCHEDULE OF FINDINGS

TWENTY-FOURTH JUDICIAL DISTRICT COURT
SCHEDULE OF FINDINGS
For The Year Ended December 31, 2020

SECTION I - SUMMARY OF AUDITORS' RESULTS

1. The type of report issued on the basic financial statements: unmodified opinion
2. Significant deficiencies in internal control were disclosed by the audit of the financial statements: none reported, Material weaknesses: no
3. Noncompliance which is material to the financial statements: no

SECTION II – FINANCIAL STATEMENT FINDING

2020-001

Criteria:

Management is responsible for compliance with applicable laws and regulations. LSA R.S. 42:1170 requires that each public servant "shall receive a minimum of one hour of education and training on the Code of Governmental Ethics during each year of his public employment or term of office, as the case may be."

Condition:

During our audit procedures, we noted two employees of the Court who had not received the minimum one hour of training on the Code of Governmental Ethics, as required by LSA R.S. 42:1170, within the fiscal period.

Cause:

This was the result of management not ensuring the training was completed.

Effect:

The Court may not be in compliance with LSA R.S. 42:1170.

Recommendation:

We recommend the Court implement procedures to ensure all employees receive the training required by LSA R.S. 42:1170.

Management's Response:

Management concurred with the recommendation. See Management's Corrective Action Plan.

TWENTY-FOURTH JUDICIAL DISTRICT COURT
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS
For The Year Ended December 31, 2020

SECTION I – FINDINGS RELATED TO THE FINANCIAL STATEMENTS

None

SECTION II – MANAGEMENT LETTER

None



JUDGES

RAYMOND S. STEIB, JR., DIVISION A
R. CHRISTOPHER COX III, DIVISION B
JUNE B. DARENSBURG, DIVISION C
SCOTT U. SCHLEGEL, DIVISION D
FRANK A. BRINDISI, DIVISION E
MICHAEL P. MENTZ, DIVISION F
E. ADRIAN ADAMS, JR., DIVISION G
DONALD "CHICK" FORET, DIVISION H
NANCY A. MILLER, DIVISION I
STEPHEN C. GREFER, DIVISION J
ELLEN SHIRER KOVACH, DIVISION K
DONALD A. ROWAN, JR., DIVISION L
SHAYNA BEEVERS MORVANT, DIVISION M
STEPHEN D. ENRIGHT, JR., DIVISION N
DANYELLE M. TAYLOR, DIVISION O
LEE V. FAULKNER, JR., DIVISION P

OFFICE OF DISTRICT JUDGES

24TH JUDICIAL DISTRICT
JEFFERSON PARISH COURTHOUSE
GRETN, LOUISIANA

CORRECTIVE ACTION PLAN COMPLIANCE FINDING

For the Year Ended December 31, 2020

Louisiana State Legislative Auditor

The Twenty-Fourth Judicial District Court respectfully submits this corrective action plan for the advisory comment for the year ended December 31, 2020.

Independent Public Accounting Firm
Kushner LaGraize, LLC
330 W. Esplanade Ave.
Suite 100
Metairie, LA 70002

Audit period: January 1, 2020 – December 31, 2020

Condition:

During our audit procedures, we noted two employees of the Court who had not received the minimum one hour of training on the Code of Governmental Ethics, as required by LSA R.S. 42:1170, within the fiscal period.

Recommendation:

We recommend the Court implement procedures to ensure all employees receive the training required by LSA R.S. 42:1170.

Management's Response:

Management acknowledges that two Court employees did not complete the training required by R.S. 42:1170 within the fiscal period. Those employees were notified and they have already become compliant for 2021. They also immediately contacted the Louisiana Board of Ethics and upon direction from the Board, they have written to the Board to request a remedy for missing training for 2020. Procedures were adjusted to ensure timely compliance with the Code of Governmental Ethics in the future.