Lafayette, Louisiana

Financial Report

Years Ended December 31, 2020 and 2019

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#### **INDEPENDENT AUDITORS' REPORT**

The Board of Directors Acadiana Concern for AIDS Relief, Education and Support, Inc.

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of Acadiana Concern for AIDS Relief, Education and Support, Inc. (CARES) (a nonprofit organization), which comprise the statements of financial position as of December 31, 2020 and 2019, and the related statements of activities, functional expenses, and cash flows for the years then ended and the related notes to the financial statements.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatements of the financial statements, whether due to fraud or error.

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In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of CARES as of December 31, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

# **Other Matters**

#### Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

The supplemental information and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

In our opinion, the supplemental information and the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 23, 2021, on our consideration of CARES's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters.

The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering CARES's internal control over financial reporting and compliance.

# Wright, Moore, DeHart, Dupuis & Hutchinson, LLC

WRIGHT, MOORE, DEHART, DUPUIS & HUTCHINSON, LLC Certified Public Accountants

Lafayette, Louisiana June 23, 2021

# FINANCIAL STATEMENTS

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# STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2020 AND 2019

# ASSETS

	2020	2019		
CURRENT ASSETS	<b>A</b>			
Cash	\$ 1,420,014	\$ 527,073		
Contracts and Grants Receivable	2,652,820 339,997	3,464,997		
Other Receivables	,	119,180		
Prepaid Expenses Employee Advances	76,111 1,927	114,222 4,075		
Total Current Assets	4,490,869	4,229,547		
PROPERTY AND EQUIPMENT (NET)	7,547,550	7,693,119		
OTHER ASSETS				
Deposits	31,525	31,525		
Software, Net of Accumulated Amortization	·	3,057		
Total Other Assets	31,525	34,582		
TOTAL ASSETS	\$ 12,069,944	\$ 11,957,248		
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES				
Accounts Payable	\$ 342,080	\$ 296,214		
Accrued Payroll and Related Liabilities	266,348	435,699		
Accrued Compensated Absences	408,989	253,787		
Tenant Deposits	31,154	31,829		
Accrued Expenses	2,841	-		
Note Payable	-	1,892,000		
Current Maturities of Long-Term Debt	332,593			
Total Current Liabilities	1,384,005	2,909,529		
LONG-TERM LIABILITIES				
Long-Term Debt (Less Current Maturities)	1,247,607			
TOTAL LIABILITIES	2,631,612	2,909,529		
NET ASSETS				
Net Assets With Donor Restrictions	366,913	366,913		
Net Assets Without Donor Restrictions	9,071,419	8,680,806		
Total Net Assets	9,438,332	9,047,719		
TOTAL LIABILITIES AND NET ASSETS	\$ 12,069,944	<u>\$ 11,957,248</u>		

# STATEMENTS OF ACTIVITIES DECEMBER 31, 2020 AND 2019

	2020		2019	
NET ASSETS WITHOUT DONOR RESTRICTIONS				
PUBLIC SUPPORT				
Donations	\$	18,371	\$	33,741
Fundraising		340		÷.,
Total Public Support		18,711	-	33,741
REVENUES				
Rental Income		586,978		539,896
Governmental Grants and Contracts	1	5,484,952	1	1,397,603
Patient Service Fees - (SOS and Clinic)		2,579,698		2,788,734
Contractual Adjustments - (SOS and Clinic)	(	1,703,077)	(	1,954,927)
Clinic Revenue		5,338		4,879
Meals Revenue		186,660		199,432
Miscellaneous		96,489		81,501
Mileage Revenue		÷		2,115
Interest	-	35,557		78,837
Total Revenues	_1	7,272,595	_1	3,138,070
TOTAL PUBLIC SUPPORT AND REVENUES	1	7,291,306	_1	3,171,811
EXPENSES				
Program Services:				
AIDS Education and Relief	1	5,039,206	1	1,773,416
Supporting Services:				
Management and General		1,861,487		1,432,997
Total Expenses	_1	6,900,693	_1	3,206,413
INCREASE/(DECREASE) IN NET ASSETS WITHOUT				
DONOR RESTRICTIONS		390,613	-	(34,602)
INCREASE/(DECREASE) IN NET ASSETS		390,613		(34,602)
NET ASSETS AT BEGINNING OF YEAR	_	9,047,719		9,082,321
NET ASSETS AT END OF YEAR	\$	9,438,332	\$	9,047,719

## STATEMENT OF FUNCTIONAL EXPENSES DECEMBER 31, 2020

		ROGRAM SERVICES	PORTING ERVICES		
		AIDS DUCATION ND RELIEF	IAGEMENT AND ENERAL		TOTAL
Compensation and Related Expenses					
Salaries	\$	6,888,551	\$ 770,377	\$	7,658,928
Compensated Absences		-	155,202	-	155,202
Employee Benefits					
Medical		901,225	74,990		976,215
Pension Plan		167,506	26,106		193,612
Payroll Taxes		541,915	59,775		601,690
	12	8,499,197	1,086,450		9,585,647
Advertising		30,457	11,953		42,410
Amortization		-	3,057		3,057
Bad Debt		2,325	<u>-</u>		2,325
Bank Charges		-	2,449		2,449
Contract Personnel		64,163	28,569		92,732
Contractual		1,549,505	-		1,549,505
Depreciation			326,762		326,762
Direct Assistance		3,919,265	7,451		3,926,716
Dues and Subscriptions		14,355	7,605		21,960
Equipment Leasing		11,325	3,620		14,945
Education and Outreach		1,275	-		1,275
Insurance		63,379	43,516		106,895
Interest Expense		-	37,153		37,153
Landscaping		240	26,038		26,278
Legal and Accounting		20,720	76,621		97,341
Loss on Disposal of Assets		8,341	-		8,341
Miscellaneous		4,430	13,662		18,092
Office Expense		89,398	30,074		119,472
Postage		1,207	4,941		6,148
Repairs and Maintenance		87,960	65,175		153,135
Small Equipment		19,821	131		19,952
Supplies and Materials		408,163	23,879		432,042
Taxes and Licenses		690	975		1,665
Travel and Seminars		64,123	7,930		72,053
Utilities and Telephone		178,867	 53,476		232,343
TOTAL	\$	15,039,206	\$ 1,861,487	\$	16,900,693

## STATEMENT OF FUNCTIONAL EXPENSES DECEMBER 31, 2019

	PROGRAM SERVICES	SUPPORTING SERVICES	
	AIDS EDUCATION AND RELIEF	MANAGEMENT AND <u>GENERAL</u>	TOTAL
Compensation and Related Expenses			
Salaries	\$ 5,773,775	\$ 463,875	\$ 6,237,650
Compensated Absences		36,570	36,570
Employee Benefits			
Medical	739,531	46,527	786,058
Pension Plan	152,840	20,561	173,401
Payroll Taxes	439,864	36,423	476,287
	7,106,010	603,956	7,709,966
Advertising	11,213	24,893	36,106
Amortization		19,025	19,025
Bad Debt	568	-	568
Bank Charges	-	2,654	2,654
Contract Personnel	62,416	66,220	128,636
Contractual	1,166,324	95	1,166,419
Depreciation	-	325,930	325,930
Direct Assistance	2,499,757	7,801	2,507,558
Dues and Subscriptions	21,662	8,310	29,972
Equipment Leasing	9,345	3,690	13,035
Education and Outreach	1,046	670	1,716
Insurance	54,204	36,540	90,744
Interest Expense	-	90,022	90,022
Landscaping		7,140	7,140
Legal and Accounting	56,765	44,801	101,566
Loss on Disposal of Assets	1,081		1,081
Miscellaneous	4,791	11,975	16,766
Office Expense	63,813	15,878	79,691
Postage	2,464	6,354	8,818
Repairs and Maintenance	80,163	59,501	139,664
Small Equipment	55,048	2,850	57,898
Supplies and Materials	226,047	17,803	243,850
Taxes and Licenses	715	1,322	2,037
Travel and Seminars	161,013	24,791	185,804
Utilities and Telephone	188,971	50,776	239,747
TOTAL	<u>\$ 11,773,416</u>	\$ 1,432,997	\$ 13,206,413

# STATEMENTS OF CASH FLOWS DECEMBER 31, 2020 AND 2019

	2020	2019
CASH FLOWS FROM OPERATING ACTIVITIES	<b>•</b> • • • • • • • • • • • • • • • • • •	
Increase/(Decrease) in Net Assets	\$ 390,613	\$ (34,602)
Adjustments to Reconcile Change in Net Assets		
to Net Cash Flows From Operating Activities:		
Depreciation	326,762	325,930
Amortization	3,057	19,025
Bad Debt	2,325	568
Loss on Disposal of Assets	8,341	1,081
Donation of Vehicle	-	(16,800)
Changes in Current Assets and Liabilities:		
Contracts Receivable	812,177	(1,295,620)
Other Receivables	(220,817)	(45,509)
Prepaid Expenses	38,111	(64,184)
Employee Advances	2,148	(2,365)
Accounts Payable	43,541	46,050
Accrued Compensated Absences	155,202	36,570
Accrued Payroll and Related Liabilities	(169,351)	74,316
Accrued Expenses	2,841	-
Tenant Deposits	(675)	2,417
n generation an T generation		
Net Cash Provided By/(Used In) Operating Activities	1,394,275	(953,123)
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of Fixed Assets	(189,534)	-
Sale of Investements		50,000
Net Cash Provided By/(Used In) Investing Activities	(189,534)	50,000
CASH FLOWS FROM FINANCING ACTIVITIES		
Net Proceeds (Repayments) on Line of Credit	(1,892,000)	721,580
Proceeds of Long-Term Debt	1,580,200	-
Net Cash Provided By/(Used In) Financing Activities	(311,800)	721,580
NET INCREASE/(DECREASE) IN CASH AND EQUIVALENTS	892,941	(181,543)
CASH, BEGINNING OF YEAR	527,073	708,616
CASH, END OF YEAR	<u>\$ 1,420,014</u>	\$ 527,073
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION		
Cash paid during the year for:		
Interest	\$ 37,153	\$ 90,022

## NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2020 AND 2019

## (A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Nature of Activities**

Acadiana Concern for AIDS Relief, Education, and Support, Inc. (CARES) is a client-centered organization dedicated to empowering vulnerable communities affected by inequities in health care, HIV/AIDS, homelessness, and substance use issues to change their lives by embracing a holistic approach to a healthy and self-determined life.

#### **Basis of Presentation**

The Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

#### **Basis of Accounting**

The financial statements of Acadiana CARES, Inc. have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

#### Net Assets

Net assets, revenue, gains, and losses are classified based on the existence or absence of donor or grantorimposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Net assets without donor restrictions*: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the board of directors.

*Net assets with donor restrictions*: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

#### **Cash and Cash Equivalents**

For the purpose of the statement of cash flows, the organization considers all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents.

#### Allowance for Doubtful Accounts

An allowance for doubtful accounts has not been established, as it is CARES' policy to use the direct write-off method for accounts that are deemed to be uncollectible.

# NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2020 AND 2019

## (A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (continued)

#### Allowance for Doubtful Accounts - (continued)

Use of this method does not result in a material difference from the valuation method required by generally accepted accounting principles of the United States of America. The Organization generally does not require collateral, and the majority of its receivables are unsecured. The carrying amount for accounts receivable approximates fair value.

#### **Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### **Federal Financial Awards**

Revenues for direct and indirect federal contracts are recorded based on expenses incurred for contracts that are on a cost reimbursement basis and based on the units of service for those contracts which are on a fee for service basis. In the Statement of Activities, these revenues are referred to as 'governmental grants and contracts'. Related contract receivables are referred to as 'contracts and grants receivable' in the Statement of Financial Position.

#### **Donated Services**

CARES receives substantial volunteer services in areas such as transportation, clerical, medical, food bank, and fundraising. No amounts have been reflected on the statements for donated services because no objective basis is available to measure the value of such services.

#### **Property and Equipment**

The Organization capitalizes all expenditures in excess of \$2,500 for property and equipment at historical cost. Donated property and equipment are valued at fair market value at the time of donation. If donors stipulate how the assets must be used, the contributions are recorded as with donor restricted support. In the absence of such stipulations, contributions of property and equipment are recorded as without donor restricted support.

Depreciation is computed using the straight-line method over the assets' useful lives. Depreciation expense was \$326,762 and \$325,930 for the years ended December 31, 2020 and 2019, respectively.

# **Functional Allocation of Expenses**

The costs of providing the various programs and other activities have been summarized on a functional basis in the Statement of Activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

### NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2020 AND 2019

#### (A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (continued)

#### **Compensated Absences**

Employees accrue personal leave time from the first day of employment with the amount being determined based on length of service. An employee is allowed to earn a maximum of leave based on length of employment, but they may not accrue more than this maximum balance. At the time of termination of employment, employees are entitled to receive payment for earned personal leave not yet taken. Accordingly, an accrual has been made for accumulated personal leave as of December 31, 2020 and 2019.

#### **Income Taxes**

CARES qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and, therefore, has no provision for federal income taxes. In addition, CARES has been determined by the Internal Revenue Service to be a public charity within the meaning of Section 509(a)(1) and 170(b)(1)(A)(vi) of the code.

The Organization is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress. The Organization believes it is no longer subject to tax return examinations for the periods prior to 2017.

#### **Revenue Recognition**

#### Grants and Contributions

The Organization recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

The Organization receives support in the form of grants from federal, state, and local governmental agencies, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the Statement of Financial Position. No amounts were received in advance under the Organization's grants in 2020.

Grants and contributions are recorded depending on the existence or nature of any donor restrictions. Support that is restricted by a donor is reported as an increase in net assets with donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends or a purpose restriction is accomplished), net assets are reclassified to net assets without donor restrictions and reported in the Statement of Activities and Changes in Net Assets as net assets released from restrictions. Donor restricted contributions whose restrictions are met in the same reporting period are reported as revenue without donor restrictions.

# NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2020 AND 2019

# (A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (continued)

#### Revenue Recognition - (continued)

Patient Service Fees and Pharmacy Revenue

Patient service fees and pharmacy revenue represent the estimated net realizable amounts from patients, third party payers, and others for services rendered or prescriptions dispensed. Revenues are recorded during the period the health care services are provided or prescriptions dispensed, based upon the estimated amounts due from payers. Estimates of contractual allowances are based upon the specified payment terms.

Laws and regulations governing the Medicare and Medicaid programs are complex and subject to interpretation. The estimated reimbursement amounts are made on a payer-specific basis and are recorded based on the best information available regarding management's interpretation of the applicable laws, regulations, and contract terms. Management continually reviews the contractual estimation process to consider and incorporate updates to laws and regulations and the frequent changes in managed care contractual terms resulting from contract renegotiations and renewals. Due to the complexities involved in the classification and documentation of health care services authorized and provided, the estimation of revenues earned and the related reimbursement are often subject to interpretations that could result in payments that are different from the Organization's estimates.

The Organization provides discounts from gross charges to uninsured patients who do not qualify for Medicaid. These discounts are like those provided to many local managed care plans. After the discounts are applied, if the Organization is still unable to collect a significant portion of uninsured patients' accounts, it records bad debt using the direct write-off method.

The Organization receives payments for patient services from the federal government under the Medicare program, state governments under their respective Medicaid or similar programs, managed care plans, private insurers, and directly from patients.

The laws and regulations governing the Organization's operations, along with the terms of participation in various government programs, regulate how the Organization does business, the services offered and its interactions with patients and the public. These laws and regulations, and their interpretations, are subject to frequent change. Changes in existing laws or regulations, or their interpretations, or the enactment of new laws or regulations could materially and adversely affect the Organization's operations and financial condition.

The Organization is subject to various routine and non-routine governmental reviews, audits and investigations. Violation of the laws governing the Organization's operations, or changes in the interpretation of those laws, could result in the imposition of fines, civil or criminal penalties, and/or termination of the Organization's rights to participate in federal and state-sponsored programs and suspension or revocation of the Organization's licenses. The Organization believes that it is in material compliance with all applicable laws and regulations.

# NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2020 AND 2019

#### (A) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (continued)

#### Revenue Recognition - (continued)

#### 340B Program Revenue

The Organization participates in the 340B Drug Pricing Program (340B Program) administered by the Office of Pharmacy Affairs of the Health Resources and Services Administration (HRSA). The Organization contracts with local retail pharmacies under the program, which results in additional revenues and discounts on outpatient prescriptions for the Organization's patients. Revenue and expenditures related to this program are recorded once the prescription drugs are transferred from the retail pharmacy to the patient. Laws and regulations surrounding the 340B drug program are complex and are subject to interpretation and change.

#### **Fair Value Considerations**

Fair value is used to measure financial and certain nonfinancial assets and liabilities measured or disclosed at fair value on a recurring basis (at least annually). Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants. The fair value hierarchy established and prioritized fair value measurements into three levels based on the nature of the inputs. The hierarchy gives the highest priority to inputs based on market data from independent sources (observable inputs – Level 1) and the lowest priority to a reporting entity's internal assumptions based upon the best information available when external market data is limited or unavailable (unobservable inputs – Level 3).

The fair value option allows entities to choose, at specified election dates, to measure eligible financial assets and financial liabilities at fair value that are not otherwise required to be measured at fair value. If an entity elects the fair value option for an eligible item, changes in that item's fair value in subsequent reporting periods must be recognized in current earnings. The fair value option was not elected for the measurements of any eligible assets or liabilities.

The estimated fair values of each entity's short-term financial instruments (primarily cash and cash equivalents, receivables, accounts payables, accrued expenses, short-term debt and lines of credit) approximate their individual carrying amounts due to the relatively short period between their origination and expected realization or payment. Based on market rates for similar loans, the fair value of long-term debt approximates their carrying value.

# (B) **RECLASSIFICATIONS**

Certain accounts in the prior-year financial statements have been reclassified for comparative purposes to conform with the presentation in the current-year financial statements.

# NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2020 AND 2019

# (C) PROPERTY AND EQUIPMENT

Property and Equipment consist of the following:

	2020		2019
Land	\$ 45,000	\$	45,000
Land Improvements	24,270		24,270
Buildings	7,782,671		7,782,671
Building Renovations	2,161,378		2,136,444
Autos and Trucks	154,178		72,387
Construction in Progress	52,170		-
Equipment	420,194	1	427,114
Total	10,639,861		10,487,886
Less: Accumulated Depreciation	(3,092,311)	-	(2,794,767)
Net Property and Equipment	<u>\$ 7,547,550</u>	\$	7,693,119

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#### (D) ADVERTISING

The Organization uses advertising to promote its programs among the individuals it serves. The cost of this advertising is expensed as incurred. Advertising costs totaled \$42,410 and \$36,106 for the years ended December 31, 2020 and 2019, respectively.

#### (E) NOTE PAYABLE

The Organization has a \$2,000,000 line of credit, secured by a mortgage on the organization's real property located in Lafayette, Louisiana. The line bears interest at a rate of prime plus 1.5 percent, currently 4.75 percent, with a maturity date of January 19, 2021. As of December 31, 2020 and 2019, the balance on the line was \$-0- and \$1,892,000 respectively. The line of credit was renewed after year end.

#### (F) LONG-TERM DEBT

Long-term debt consisted of the following as of December 31, 2020:

In April 2020, the Organization was granted a loan from Iberia Bank in the aggregate amount of \$1,580,200, pursuant to the Paycheck Protection Program (the "PPP"). The Loan, which was in the form of a Note dated April 13, 2020, matures on April 13, 2022 and bears interest at a rate of 1.0% per annum, payable monthly in 18 payments of \$89,673 commencing on September 13, 2021. The Note may be prepaid at any time prior to maturing with no prepayment penalties.

\$ 1,580,200
(332,593)
\$ 1,247,607
\$

## NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2020 AND 2019

#### (F) LONG TERM DEBT – (continued)

Maturities of Long-Term Debt are as follows:	
	-

Total	\$	1,580,200
2023	-	179,122
2022		1,068,485
2021	\$	332,593

The Organization may be eligible for loan forgiveness of up to the full principle amount and any accrued interest owing under this Note pursuant to Section 1106 of the CARES Act and the PPP Rules.

The Organization intends to use the proceeds for purposes consistent with the PPP. While the Organization currently believes that its use of the loan proceeds will meet the conditions for forgiveness of the loan, it cannot be assured that certain actions that could cause the Organization to be ineligible for forgiveness of the loan, in whole or in part will not occur.

#### (G) NET ASSETS WITH DONOR RESTRICTIONS

As of December 31, 2020 and 2019, net assets with donor restrictions are available for the following purpose:

	2020		2019		
Building Improvements	\$	366,913	\$	366,913	

This donor restriction relates to the Wellness Center improvements funded through a Community Development Block Grant which has a seven-year time-restriction. The restriction will expire during the year ended December 31, 2024.

### (H) OPERATING LEASE - LESSOR

On August 1, 2018, the Company entered into a lease as the lessor. The term of the initial lease is for three years expiring on July 31, 2021.

The total cost of the building being leased at December 31, 2020, was \$4,500,000 with accumulated depreciation of \$675,000.

Minimum future rental to be received on this operating lease is as follows:

2021	<u>\$ 101,500</u>
Total Minimum Future Rentals	\$ 101,500

#### (I) OPERATING LEASE – LESSEE

During September 2013, the Organization entered into a one-year lease for office space in Shreveport, Louisiana. The monthly payments are \$500. The lease expired on September 30, 2014. The Organization currently leases the space on a month-to-month basis.

## NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2020 AND 2019

## (I) **OPERATING LEASE – LESSEE – (continued)**

During July 2019, the Organization entered into a three-year lease for office space in Alexandria, Louisiana. The monthly payments are \$835.

During November 2019, the Organization entered into a three-year lease for two suites in New Orleans, Louisiana. The monthly payments are \$4,246. The lease has a renewal option for one (2) two-year term at \$4,370 per month.

The future minimum lease payments are as follows:

2021	\$ 60,969
2022	 51,714
Total Minimum Future Lease Payments	\$ 112,683

Rent expense totaled \$42,411 and \$19,412 for the years ended December 31, 2020 and 2019, respectively.

# (J) CONCENTRATION OF CREDIT RISK

The majority of CARES' revenues and accounts receivable are from contracts with the Louisiana Department of Health and Hospitals (DHH). The contracts are administered by DHH under programs which are funded primarily by federal government grants. If federal funding levels for the programs are reduced, or if the contracts are not renewed, the impact on CARES could be severe.

# (K) EMPLOYEE BENEFIT PLAN

CARES has a defined contribution salary deferral plan covering substantially all employees. Under the plan, CARES matches 100% of eligible employees' salary deferrals (match not to exceed 6% of employee salary). Pension expense incurred during 2020 and 2019 was \$193,612 and \$173,401, respectively.

#### (L) FINANCIAL INSTRUMENTS

Financial instruments that potentially subject CARES to concentrations of credit risk consist principally of temporary cash investments. The Organization places its temporary cash investments with one high quality financial institution. At times, amounts may be in excess of the FDIC insurance limit of \$250,000. As of December 31, 2020, CARES had \$1,371,214 of cash in excess of FDIC limits. It is the opinion of management that the solvency of the referenced financial instruments is not of particular concern at this time.

The fair values of CARES' financial instruments are as follows:

Cash and short-term investments – The carrying amount approximates fair value because of the short maturities of those investments.

Bank loans payable – Fair value approximates carrying value since stated rates are similar to rates currently available to the Organization for debt with similar terms and remaining maturities.

## NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2020 AND 2019

# (M) NONCOMPLIANCE WITH GRANTOR RESTRICTIONS

Financial awards from federal, state, and local governmental entities in the form of grants are subject to special audit. Such audits could result in claims against the Organization for disallowed costs or noncompliance with grantor restrictions. No provision has been made for any liabilities that may arise from such audits since the amounts, if any, cannot be determined at this date.

## (N) COMPENSATION, BENEFITS AND OTHER PAYMENTS TO EXECUTIVE DIRECTOR

A detail of compensation, benefits, and other payments paid to the Executive Director, Claude Martin, for the year ended December 31, 2020:

Purpose	
Salary and Related Expenses	\$ 161,834
Benefits – Insurance	\$ 11,611
Benefits – Retirement	\$ 9,266
Conference Travel	\$ 2,137

#### (O) LIQUIDITY AND AVAILABILITY

The Organization has \$3,864,734 of financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consisting of cash of \$1,420,014 and receivables of \$2,992,817. None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the balance sheet date.

#### (P) CONTINGENCIES AND COMMITTMENTS

As of December 31, 2020, the Organization has been assessed a penalty for failure to file the 2018 and 2019 ERISA Form 5500 by the due date. The Organization has filed the 2018 and 2019 5500's and requested abatement of this penalty by the Internal Revenue Service (IRS). At December 31, 2020, the amount of penalties and interest are estimated to be \$91,500 for 2018 and \$19,000 for 2019 for a total of \$110,500. This amount is not accrued on these financial statements as management feels the amounts will be reduced and/or abated by the Internal Revenue Service. These penalties were abated during 2021.

# (Q) SUBSEQUENT EVENTS

Subsequent events were evaluated through June 23, 2021, which is the date the financial statements were available to be issued.

- During March 2021, the IRS abated the \$19,000 penalty for failure to file the 2019 ERISA Form 5500 (Note P- Contingencies and Commitments).
- During April 2021, the Line of Credit (Note E Note Payable) was renewed for \$2,000,000 at an initial rate of 4.75%.
- During June 2021, the IRS abated the \$91,500 penalty for failure to file the 2018 ERISA Form 5500. (Note P- Contingencies and Commitments).

# SUPPLEMENTAL INFORMATION

# INTERNAL CONTROL, COMPLIANCE AND OTHER GRANT INFORMATION

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#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS DECEMBER 31, 2020

Program Title	CFDA	Grant Number	Expenditures	Subrecipients
U.S. Department of Housing and Urban Development				
Supportive Housing Program:				
Project Home Again II	14.235	LA0015L6H001710	\$ 321,619	\$ -
Project Home Again IV	14.235	LA0181L6H001706	503,148	
			824,767	-
Passed through the Louisiana Department of Health and Hospitals:				
Housing Opportunities for Persons with AIDS:				
Hope House	14.241	2000322070	87,892	-
Total for U.S. Department of Housing and Urban				
Development			912,659	<u>12</u>
U.S. Department of Health and Human Services				
Coordinated Services and Access to Research for				
Women, Infants, Children, and Youth:				
Ryan White - Title IV	93.153	H12HA26263	107,025	-
COVID-19 - Ryan White - Title IV	93.153	H1XHA37004	17,766	-
			124,791	-
COVID-19 - Grants for New and Expanded Services under the				
Health Center Program	93.527	L1CCS39400	44,374	-
Passed through the Louisiana Department of Health and Hospitals:				
Affordable Care Act (ACA) Personal Responsibility Education	93.092	2000408473	3,200	
Passed through the Louisiana Department of Health and Hospitals:				
HIV Care Formula Grants:				
HOPWA	93.917	2000370904	185,090	-
COVID-19 - HOPWA	93.917	2000370904	59,165	-
COVID-19 - Ryan White	93.917	2000370904	68,866	-
Ryan White Program	93.917	2000370904	1,068,806	
			\$ 1,381,927	<u>\$</u> -

(continued)

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - continued DECEMBER 31, 2020

Program Title	CFDA	Grant Number	Expenditures	Subrecipients
<b>U.S. Department of Health and Human Services</b> Passed through the Louisiana Department of Health and Hospitals: HIV Prevention Grants:				
Medical Models Prevention Program - FFS Prevention Program - Wellness Center HIV Prevention	93.940 * 93.940 * 93.940 * 93.940 *	2000389954 2000413812 2000418641 2000439038	\$ 182,114 64,770 47,430 <u>9,329,596</u> 9,623,910	\$ - - - - -
Passed through the Louisiana Department of Health and Hospitals: Substance Abuse Prevention and Treatment Block Grant: Acadiana Area Human Services District - Primary Acadiana Area Human Services District - HIV Clinics	93.959 93.959	2000422006 N/A	6,300 3,913 10,213	
Total for U.S. Department of Health and Human Services			11,188,415	
Total Expenditures			\$ 12,101,074	<u>\$</u>

\* - denotes a major program

# NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS DECEMBER 31, 2020

#### (A) BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of Acadiana Concern for AIDS Relief, Education and Support, Inc. under programs of the federal government for the year ended December 31, 2020. The information in this Schedule is presented in accordance with the requirements of the Uniform Guidance. Because the Schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

#### (B) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- (1) Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as reimbursements.
- (2) Pass-through entity identifying numbers are presented where available.

#### (C) INDIRECT COST RATE

The Organization has elected to use the 10% de minimis indirect cost rate for the year ended December 31, 2020, unless otherwise negotiated.

# WRIGHT, MOORE, DEHART, DUPUIS & HUTCHINSON, L.L.C.

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# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Directors Acadiana Concern for AIDS Relief, Education and Support, Inc. Lafayette, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Acadiana Concern for AIDS Relief, Education and Support, Inc. (CARES) (a nonprofit organization), which comprise the statement of financial position as of December 31, 2020, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated June 23, 2021.

# **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered CARES's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of CARES's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies.

JOHN W. WRIGHT, CPA \* JAMES H. DUPUIS, CPA \* JAN H. COWEN, CPA \* LANCE E. CRAPPELL, CPA, CGMA \* MICAH R. VIDRINE, CPA \* TRAVIS M. BRINSKO, CPA \* RICK L. STUTES, CPA, CVA/ABV, APA, CFF/MAFF\* CHRISTINE R. DUNN, CPA\*\* DAMIAN H. SPIESS, CPA, CFP \*\* JOAN MARTIN, CPA, CVA, CFF, FABFA\*\* ANDRE' D. BROUSSARD, CPA\*\*

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#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether CARES's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

# Wright, Moore, DeHart, Dupuis & Hutchinson, LLC

WRIGHT, MOORE, DEHART, DUPUIS & HUTCHINSON, LLC Certified Public Accountants

Lafayette, Louisiana June 23, 2021

# WRIGHT, MOORE, DEHART, DUPUIS & HUTCHINSON, L.L.C.

Certified Public Accountants 100 Petroleum Drive, 70508 P.O. Box 80569 • Lafayette, Louisiana 70598-0569 (337) 232-3637 • Fax (337) 235-8557 <u>www.wmddh.com</u>

# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

The Board of Directors Acadiana Concern for AIDS Relief, Education and Support, Inc. Lafayette, Louisiana

#### **Report on Compliance for Each Major Federal Program**

We have audited Acadiana Concern for AIDS Relief, Education and Support, Inc. (CARES)'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of CARES's major federal programs for the year ended December 31, 2020. CARES's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of CARES's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about CARES's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of CARES's compliance.

JOHN W. WRIGHT, CPA \* JAMES H. DUPUIS, CPA \* JAN H. COWEN, CPA \* LANCE E. CRAPPELL, CPA, CGMA \* MICAH R. VIDRINE, CPA \* TRAVIS M. BRINSKO, CPA \* RICK L. STUTES, CPA, CVA/ABV, APA, CFF/MAFF\* CHRISTINE R. DUNN, CPA\*\* DAMIAN H. SPIESS, CPA, CFP \*\* JOAN MARTIN, CPA, CVA, CFF, FABFA\*\* ANDRE' D. BROUSSARD, CPA\*\*

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#### **Opinion on Each Major Federal Program**

In our opinion, CARES complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2020.

#### **Report on Internal Control over Compliance**

Management of CARES is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered CARES's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of CARES's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Wright, Moore, DeHart, Dupuis & Hutchinson, LLC

WRIGHT, MOORE, DEHART, DUPUIS & HUTCHINSON, LLC Certified Public Accountants

Lafayette, Louisiana June 23, 2021

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED DECEMBER 31, 2020

We have audited the financial statements of Acadiana Concern for Aids Relief, Education, and Support, Inc. as of and for the year ended December 31, 2020, and have issued our report thereon dated June 23, 2021. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of December 31, 2020, resulted in an unmodified opinion.

#### Section I - Summary of Auditors' Reports

a. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control		
Significant Deficiencies Material Weaknesses	□ Yes □ Yes	⊠ No ⊠ No
Compliance		
Noncompliance Material to Financial Statements	□ Yes	🗹 No

b. Federal Awards

Major Programs Identification

CARES at December 31, 2020, had one major program:

 Department of Health and Human Services – Passed through the Louisiana Department of Health and Hospitals - HIV Prevention Grants - CFDA No. 93.940

#### Low-Risk Auditee

CARES is considered a low-risk auditee for the year ended December 31, 2020.

#### Major Programs - Threshold

The dollar threshold to distinguish between Type A and Type B programs is \$750,000 for the year ended December 31, 2020.

Auditors' Report - Major Programs

An unmodified opinion has been issued on CARES's compliance for its major program as of and for the year ended December 31, 2020.

#### Significant Deficiencies - Major Program

There were no significant deficiencies noted during the audit of the major federal programs.

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS – (continued) YEAR ENDED DECEMBER 31, 2020

# Section II - Financial Statement Findings

There were no findings in the current year.

# Section III - Federal Awards Findings and Questioned Costs

The audit did not disclose any material noncompliance findings or questioned costs relative to its federal programs.

# SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS YEAR ENDED DECEMBER 31, 2020

There were no prior year findings.

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