

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4  
WASHINGTON PARISH GOVERNMENT  
PINE, LOUISIANA**

**COMPONENT UNIT FINANCIAL STATEMENTS**

**FOR THE YEAR**

**ENDED DECEMBER 31, 2020**

**WITH SUPPLEMENTAL INFORMATION SCHEDULES**

*Minda B. Raybourn*  
*Certified Public Accountant*  
*Limited Liability Company*  
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**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4  
WASHINGTON PARISH GOVERNMENT  
Pine, Louisiana**

**Component Unit Financial Statements  
As of and for the Year Ended December 31, 2020  
With Supplemental Information Schedules**

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Member  
AICPA

Member  
LCPA

Board of Commissioners  
Washington Parish Fire  
Protection District No. 4  
Pine, Louisiana

Management is responsible for the accompanying financial statements of the governmental activities of the Washington Parish Fire Protection District No. 4, a component unit of the Washington Parish Government, as of and for the year ended December 31, 2020, and related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. I have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. I did not audit or review the financial statements nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 5 through 11 and the budgetary supplementary schedule on page 30 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. This information is the representation of management. This information was subject to our compilation engagement; however, I have not audited or reviewed the required supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any form of assurance on such information.

The supplementary information contained in the Other-Supplemental Information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information has been compiled from information that is the representation of management. I have not audited or reviewed the supplementary information and, accordingly, do not express an opinion or provide any assurance on such supplementary information.

I am not independent with respect to Washington Parish Fire Protection District No. 4.

*Minda Raybourn*

Minda B. Raybourn  
Certified Public Accountant  
Franklinton, Louisiana  
July 28, 2021

## Management's Discussion and Analysis

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4**  
**WASHINGTON PARISH GOVERNMENT**  
**Pine, Louisiana**

**Management's Discussion and Analysis**

WASHINGTON PARISH FIRE PROTECTION DISTRICT No. 4 is pleased to present its Annual Financial Report developed in compliance with Governmental Accounting Standard Board Statement No. 34, Basic Financial Statements - Management's Discussion and Analysis – For State and Local Governments (hereinafter referred to as GASB 34) and related standards.

The Management's Discussion and Analysis (MD&A) is designed to:

1. assist the reader in focusing on significant financial issues,
2. provide an overview of the District's financial activities,
3. identify changes in the District's overall financial position and results of operations and assist the user in determining whether the financial position has improved or deteriorated as a result of the year's operations,
4. identify any significant variations from the original, amended, and final budget amounts and include any currently known reasons for those variations that are expected to have a significant effect on future services or liquidity, and
5. identify individual fund issues or concerns.

The information contained within this MD&A should be considered only as part of a whole. The reader of this statement should take time to read and evaluate all sections of this report, including the footnotes and other Required Supplemental Information (RSI) that are provided in addition to this MD&A.

**Overview of Annual Financial Report**

Management's Discussion and Analysis (MD&A) serves as an introduction to the basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to private-sector business. These financial statements are presented using the accrual basis of accounting method.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4**  
**WASHINGTON PARISH GOVERNMENT**  
**Pine, Louisiana**

**Management's Discussion and Analysis**

The Statement of Net Position presents information on all of the District's assets and liabilities, with difference between the two reported as net position. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The Statement of Activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

The Statement of Net Position and The Statement of Activities display information about the District as a whole. These statements distinguish between those activities of the District that are governmental and those that are considered business type activities.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. The modified accrual basis of accounting is used by the governmental funds.

**Notes to financial statements.** The notes to the financial statements provide required disclosure essential to the understanding of the financial statements. The notes present information about the District's accounting policies, significant account balances and activities, commitments, contingencies, and subsequent events, if any. Supplementary information includes a comparative budget schedule.

**Financial Highlights**

- At December 31, 2020, the District recorded total net position (assets less liabilities) of \$678,882. The District had unrestricted net position available for current activities in the amount of \$259,445. The District net position invested in capital assets, net of related debt of \$419,437.
- The most significant continuing revenue source was ad valorem taxes of \$126,425 which is 83% of total revenues.
- Expenditures for the year were \$152,894. This is a decrease of \$66,234 from December 2019 expenses of \$219,128.
- The District's long-term debt at December 31, 2020, is \$55,895.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana

**Management's Discussion and Analysis**

**Financial Analysis**

**Statement of Net Position**

Included below is a condensed Statement of Net Position for the District. The condensed format allows the reader to view the overall financial position of the District. An explanation of the components of this statement is included immediately following the table.

	December 31, 2019	December 31, 2020	Dollar Change	Percent Change
<b>Assets:</b>				
Current And Other Assets	\$ 368,205	\$ 267,173	\$ (101,032)	-27.44%
Capital Assets	422,383	475,332	52,949	12.54%
<b>Total Assets</b>	<b>790,588</b>	<b>742,505</b>	<b>(48,083)</b>	<b>-6.08%</b>
<b>Liabilities</b>				
Current Liabilities	55,788	21,055	(34,733)	-62.26%
Long Term Liabilities	-	42,568	42,568	100.00%
<b>Total Liabilities</b>	<b>55,788</b>	<b>63,623</b>	<b>7,835</b>	<b>14.04%</b>
<b>Deferred Inflows of Resources</b>	<b>55,318</b>	<b>-</b>	<b>(55,318)</b>	<b>(55,318)</b>
<b>Net Position</b>				
Invested in Capital Assets, Net	367,383	419,437	52,054	14.17%
Restricted for Debt Service	30,100	-	(30,100)	-100.00%
Unrestricted	281,999	259,445	(22,554)	-8.00%
<b>Total Net Position</b>	<b>\$ 679,482</b>	<b>\$ 678,882</b>	<b>\$ (600)</b>	<b>-0.09%</b>

See page 14 for more detailed Statement of Net Position for the District.

**Government-Wide Review of Condensed Statement of Net Position**

The composition of net position and the change in net position over time serves as a useful indicator of a government's financial condition. The District's assets at fiscal year-end exceed liabilities by \$678,882 of net position.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana

**Management's Discussion and Analysis**

The Unrestricted Assets totaled \$259,445 or 38% of net position. These assets are available to meet the ongoing needs of the District.

The category Invested in Capital Assets, Net of Related Debt, totaled \$419,437 or 62% of net position. This category reflects the total invested in assets (land, building, equipment, etc.) net of any related debt used to acquire capital assets. These capital assets are used to provide service to citizens and do not represent assets available for future spending.

At the end of the current fiscal year, the District was able to report positive balances in all categories of net position for the government as a whole, as well as for separate governmental activities.

**Condensed Statement of Activities**

	December 31, 2019	December 31, 2020	Dollar Change	Percent Change
Program Expenses				
Public Safety	\$ 196,280	\$ 153,494	\$ (42,786)	-21.80%
General Revenues				
Ad valorem Taxes	157,471	126,425	(31,046)	-19.72%
Other Revenues	61,657	26,469	(35,188)	-57.07%
Total Revenues	<u>219,128</u>	<u>152,894</u>	<u>(66,234)</u>	<u>-30.23%</u>
Change in Net Position	22,848	(600)	(23,448)	-102.63%
Net Position, Beginning of Year	<u>656,634</u>	<u>679,482</u>	<u>22,848</u>	<u>3.48%</u>
Net Position, End of Year	<u><u>679,482</u></u>	<u><u>678,882</u></u>	<u><u>(600)</u></u>	<u><u>-0.09%</u></u>

See page 14 for more detailed Statement of Net Activities for the District.

Significant categories of the Statement of Activities are noted below:

- Ad valorem taxes are the primary source of revenue totaling \$126,425 for the fiscal year ending December 31, 2020, at 83% of total revenue. The ad valorem taxes decreased due to the expiration of the 15-year ad valorem tax related to debt.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4**  
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**Management's Discussion and Analysis**

- The major expenditure within the Statement of Activities is depreciation of \$42,946 (28% of total expenditures), repairs and maintenance of \$35,211 (23%), supplies of \$27,055 (18%), and insurance of \$22,508 (15%)
- See page 14 for more detail on the Statement of Activities.

**Analysis of Fund Financial Statements**

**Governmental Funds**

The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the District's net resources available for spending at the end of the year.

As of December 31, 2020, the District's governmental funds reported a combined ending fund balance of \$267,173, a decrease of \$52,654 in comparison with the prior year. Approximately 94% of this total (\$244,079) constitutes unassigned fund balance, which is available for spending at the District's discretion. The remainder of the fund balance is reserved to indicate that it is not available for new spending because it is already nonspendable for prepaid expenditures (\$15,366). The District's debt service fund was zero as the debt was paid in full during 2020.

**Budgetary Highlight**

The District does not have a formal policy on adopting a budget. The budget for year ending December 31, 2020, was adopted at the District's December 2019 regular meeting. The budget was amended at the District's regular meeting in December 2020. All appropriations lapse at year-end. The District was in compliance with the Local Government Budget Act.

**Budget vs. Actual – Fiscal Year End December 31, 2020**

<u>General Fund</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>%</u>
Revenues	206,966	223,240	16,274	7.86%
Expenditures	206,935	204,703	2,232	1.08%

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4**  
**WASHINGTON PARISH GOVERNMENT**  
**Pine, Louisiana**  
**Management's Discussion and Analysis**

**Capital Assets**

At the end of the fiscal year December 31, 2020, the District had \$475,332 (net of accumulated depreciation) recorded in capital assets. Capital outlays are recorded as expenditures of the General Fund and as assets in the government-wide financial statement. Depreciation is recorded on general fixed assets on a government-wide basis using the straight-line method and the following estimated useful life:

Fire Stations	40 years
Fire Trucks and Other Truck	5-20 years
Equipment	3-10 years

Fixed assets are valued at historical cost or estimated historical cost if actual cost was not available. Donated assets are valued at fair market value on the date donated. The cost of all assets acquired prior to 1989 have been valued using estimated historical cost.

Capital asset activity for the year ended December 31, 2020:

	12/31/2019	12/30/2020	Dollar Change	%
Land	\$ 23,280	\$ 23,280	\$ -	0.00%
Fire Trucks	726,397	822,292	95,895	13.20%
Fire Station	206,609	206,609	-	0.00%
Fire Equipment	338,703	338,703	-	0.00%
Subtotal	1,271,710	1,367,605	95,895	7.54%
Less Accumulated Depreciation	(872,607)	(915,553)	42,946	4.92%
Depreciated Assets	399,103	452,052	52,949	13.27%
Total Capital Assets	\$ 422,383	\$ 475,332	\$ 52,949	12.54%

Depreciation expense was recorded for \$42,946 The District purchased a 2007 International pumper truck through a capital lease arrangement.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana

**Management's Discussion and Analysis**

**Long-Term Debt Activity**

Long-term obligations are reported in the government-wide statement. In previous years under governmental funds, the Fire District reported long-term debt in the debt service fund.

A schedule of changes in the long-term debt obligation for the District during 2020, as follows:

	Balance 1/1/2020	Additions	Deductions	Balance 12/31/2020
Obligation Bonds	55,000	-	(55,000)	-
Lease Payable	-	55,895	-	55,895
<b>Total</b>	<b>55,000</b>	<b>55,895</b>	<b>(55,000)</b>	<b>55,895</b>

**Future Economic Plans**

The Washington Parish Fire Protection District's management approach is conservative. The Board of Commissioners actively monitor revenues and expenses and evaluate the costs of proposed expansion projects.

BASIC FINANCIAL STATEMENTS  
GOVERNMENT-WIDE FINANCIAL STATEMENTS

## STATEMENT A

WASHINGTON PARISH FIRE PROTECTION DISTRICT #4  
 WASHINGTON PARISH GOVERNMENT  
 Pine, Louisiana  
 Statement of Net Position  
 December 31, 2020

	Governmental Activities
<b>ASSETS:</b>	
Cash and cash equivalents	\$ 122,272
Receivables - property tax	129,535
Prepaid expenses	15,366
Restricted Cash	-
Total assets and Other debits	267,173
Capital assets	
Land	23,280
Building , fire trucks, and equipment	1,367,604
Less accumulated depreciation	(915,552)
Total Capital Assets	475,332
Total Assets	742,505
<b>LIABILITIES:</b>	
Accounts Payable	3,211
Pension deduction	4,517
Long-term debt due in one year	13,327
Long-term debt due more than one year	42,568
Total Liabilities	63,623
<b>Net Position</b>	
Invested in capital assets, net of related debt	419,437
Unrestricted	259,445
Total Net Position	\$ 678,882

See accountant's compilation report and accompanying notes to the financial statements.

## STATEMENT B

WASHINGTON PARISH FIRE PROTECTION DISTRICT #4  
 WASHINGTON PARISH GOVERNMENT  
 Pine, Louisiana  
 STATEMENT OF ACTIVITIES  
 For the Year Ended December 31, 2020

## EXPENSES:

Administration Expense-Bonds	\$ 350
Bank Service Charges	15
Computer and Internet	399
Depreciation Expense	42,946
Dispatch	274
Dues and Subscriptions	637
Fuel, gas, and oil	2,014
Insurance	22,508
Interest Expense	1,375
Legal and Professional	4,950
Miscellaneous	143
Office Expense	614
Pension Deduction	4,517
Repairs and Maintenance	35,211
Station Upkeep	1,673
Supplies	27,055
Telephone	1,140
Training	2,801
Utilities	4,872
Total Program Expenses	<u>153,494</u>

## PROGRAM REVENUES:

Ad valorem taxes	126,425
Insurance rebates	15,808
State revenue sharing	9,327
Insurance settlement	500
Other income	825
Gain on disposal of asset	-
Interest earned	9
Net Program Revenues	<u>152,894</u>

Change in Net Position (600)

Beginning Net Position, January 1, 2020 679,482

Ending Net Position, December 31, 2020 \$ 678,882

See accountant's compilation report and accompanying notes to the financial statements.

BASIC FINANCIAL STATEMENTS  
FUND FINANCIAL STATEMENTS

## STATEMENT C

WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4  
 WASHINGTON PARISH GOVERNMENT  
 Pine, Louisiana  
 Balance Sheet  
 Governmental Funds  
 December 31, 2020

	General Fund	Debt Service Fund	Total Governmental Funds
<b>ASSETS AND OTHER DEBITS</b>			
<b>ASSETS:</b>			
Cash and cash equivalents	\$ 122,272	\$ -	\$ 122,272
Receivables - property tax	129,535	-	129,535
Prepaid expenses	15,366	-	15,366
Due from other funds	-	-	-
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b><u>\$ 267,173</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 267,173</u></b>
<b>LIABILITIES AND FUND BALANCE</b>			
<b>LIABILITIES:</b>			
Accounts payable	3,211	-	3,211
Pension deduction	4,517	-	4,517
Due to other funds	-	-	-
<b>Total Liabilities</b>	<b><u>7,728</u></b>	<b><u>-</u></b>	<b><u>7,728</u></b>
<b>FUND BALANCE</b>			
Restricted Fund Balance	-	-	-
Nonspendable Fund Balance	15,366	-	15,366
Unassigned Fund Balance	244,079	-	244,079
<b>Total Fund Balances</b>	<b><u>259,445</u></b>	<b><u>-</u></b>	<b><u>259,445</u></b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b><u>\$ 267,173</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 267,173</u></b>
<b>Reconciliation</b>			
Total governmental fund balance			259,445
Capital assets net of depreciation			475,332
Total debt			<u>(55,895)</u>
<b>Net Position of Governmental Activities (Statement A)</b>			<b><u>\$ 678,882</u></b>

See accountant's compilation report and accompanying notes to the financial statements.

## SCHEDULE D

WASHINGTON PARISH GOVERNMENT  
Pine, Louisiana  
Statement of Revenues, Expenditures  
and Changes in Fund Balance  
GOVERNMENTAL FUNDS  
For the Year Ended December 31, 2020

	General	Debt Service	Total
<b>REVENUES:</b>			
Ad valorem taxes	\$ 126,826	\$ (401)	\$ 126,425
State revenue sharing	9,327	-	9,327
Insurance rebate	15,808	-	15,808
Insurance settlement	500	-	500
Gain on disposal of asset	-	-	-
Interest earned	8	1	9
Other	825	-	825
Total Revenues	<u>153,294</u>	<u>(400)</u>	<u>152,894</u>
<b>EXPENDITURES:</b>			
Bank Service Charges	-	15	15
Capital Outlay	95,895	-	95,895
Computer and Internet	399	-	399
Dispatch	274	-	274
Dues and Subscriptions	637	-	637
Fuel, gas, and oil	2,014	-	2,014
Insurance	22,508	-	22,508
Legal and Professional	4,950	-	4,950
Miscellaneous	143	-	143
Office Expense	614	-	614
Pension Deduction	4,517	-	4,517
Repairs and Maintenance	35,211	-	35,211
Station Upkeep	1,673	-	1,673
Supplies	27,055	-	27,055
Telephone	1,140	-	1,140
Training	2,801	-	2,801
Utilities	4,872	-	4,872
Debt service:			
Principal retirement	-	55,000	55,000
Interest	-	1,375	1,375
Admonitive Fees	-	350	350
Total expenditures	<u>204,703</u>	<u>56,740</u>	<u>261,443</u>
Revenues over (under) expenditures	(51,409)	(57,140)	(108,549)
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers In/Out	14,051	(14,051)	-
Proceeds from Lease	55,895	-	55,895
<b>NET CHANGE IN FUND BALANCE</b>	<u>18,537</u>	<u>(71,191)</u>	<u>(52,654)</u>
<b>FUND BALANCE, JANUARY 1, 2020</b>	<u>240,908</u>	<u>71,191</u>	<u>312,099</u>
<b>FUND BALANCE, DECEMBER 31, 2020</b>	<u>\$ 259,445</u>	<u>\$ -</u>	<u>\$ 259,445</u>
<b>Reconciliation</b>			
Change in fund balance			(52,654)
Capital purchases			95,895
Principal retirement			55,000
Proceeds from lease			(55,895)
Depreciation expense			(42,946)
Change in Net Position of Governmental Activities)			<u>\$ (600)</u>

See accountant's compilation report and accompanying notes to the financial statements.

## NOTES TO FINANCIAL STATEMENTS

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4**  
**WASHINGTON PARISH GOVERNMENT**  
**Pine, Louisiana**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2020**

**NOTE 1-DESCRIPTION OF COMPONENT UNIT AND REPORTING ENTITY**

**DESCRIPTION OF COMPONENT UNIT**

The Fire Protection District No. 4, of Washington Parish, was created under the Louisiana Revised Statute 40:1496.12D. The District shall constitute a public corporation and as such shall have all the powers of public corporations, including perpetual existence and the right and power to incur debt and contract obligations, to sue and be sued, and to have a corporate seal. The District shall also be authorized to do and perform all acts in its corporate capacity and in its name, necessary and proper, for the purposes of acquiring, maintaining and operating buildings, machinery, equipment, water tanks, water hydrants, water lines, and such other things as might be necessary or proper for effective fire prevention and control as considered necessary by the parish governing body of the District for the protection of the property within the limits of the District against fire.

The governing body of the parish shall appoint a five-member board that shall perform all duties, functions, and powers responsible for the operation and maintenance of the District. All funds of the District shall be administered by the board of commissioners. The board of commissioners may be paid a per diem of fifty dollars for attending meetings of the board, and may be reimbursed any expenses incurred in performing the duties imposed upon them.

The District encompasses approximately 100 square miles in a portion of Wards 5, 7, and 8 of Washington Parish. It serves approximately 3,500 people and several small businesses living and operating in this District. It operates three firehouses in Pine, Thomas, and Stateline, Louisiana, with a volunteer staff of fire fighters.

**REPORTING ENTITY**

As the governing authority of the parish, for reporting purposes, the Washington Parish Government is the financial reporting entity for Washington Parish. The financial reporting entity consists of (a) the primary government, parish council, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Washington Parish Government for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criterion includes:

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4**  
**WASHINGTON PARISH GOVERNMENT**  
**Pine, Louisiana**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2020**

1. Appointing a voting majority of an organization's governing body, and
  - a. The ability of the Parish Council to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Parish Council.
2. Organizations for which the Parish Council does not appoint a voting majority but are fiscally dependent on the Parish Council.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the Parish Council appoints a voting majority of the District's governing board and the Parish Council has the ability to impose its will on the District, the District was determined to be a component unit of the Washington Parish Government, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the District and do not present information on the parish government, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

**NOTE 2-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accompanying financial statements of the District have been prepared in conformity with generally accepted accounting principles of the United State of America (GAAP) as applied to government units.

The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

**A. BASIS OF PRESENTATION**

**Fund Financial Statements**

During the year, the District segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana  
**Notes to the Financial Statements (Continued)**  
**For the Year Ended December 31, 2020**

**B. FUND ACCOUNTING**

The District uses funds to maintain its financial records during the year. A fund is a separate accounting entity with a self-balancing set of accounts.

Funds of the District are classified as governmental funds. Governmental funds account for the District's general activities, including the collection and disbursements of specific or legally restricted monies. Governmental funds of the District include:

- a. General Fund – the general operating fund of the District accounts for all financial resources except those required to be accounted for in other funds.
- b. Debt Service Fund – the debt service fund of the District accounts for the payment of principal and interest of liabilities of long-term debt.

**C. BASIS OF ACCOUNTING**

The accompanying financial statements of the Washington Parish Fire Protection District No. 4 have been prepared in conformity with generally accepted accounting principles of the United States of America (GAAP) as applied to government units. The accompanying financial statements have been prepared in conformity with GASB-34, *Basic Financial Statements, Management's Discussion and Analysis, for State and Local Governments*. Under GASB-34, a statement of net assets and statement of activities are prepared which are presented on the accrual basis of accounting. The significant differences are capital outlay is reported as an asset and depreciated in the government-wide statement. Also, long term obligations are recorded as liabilities. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, effective for financial statement periods ending after December 15, 2012, provides guidance for reporting deferred outflows of resources, deferred inflows of resources, and net position in a statement of financial position and related disclosures. Concepts Statement No. 4, *Elements of Financial Statements*, introduced and defined *Deferred Outflows of Resources* as a consumption of net assets by the government that is applicable to a future reporting period, and *Deferred Inflows of Resources* as an acquisition of net assets by the government that is applicable to a future reporting period, respectively. Previous financial reporting standards do not include guidance for reporting those financial statement elements, which are distinct from assets and liabilities. GASB Concepts Statement 4 identifies net position as the residual of all other elements presented in a statement of financial position. This Statement amends the net asset reporting requirements in Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, and other pronouncements by incorporating deferred outflows of resources and deferred inflows of resources into the definitions of the required components of the residual measure and by renaming that measure as net position, rather than net assets.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana  
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**For the Year Ended December 31, 2020**

The modified accrual basis of accounting is used by the governmental funds. The accounting and financial reporting treatment, applied to a fund is determined by its measurement focus. Governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. Effective for financial statements issued after June 30, 2000, GASB Statement 33, *Accounting and Financial reporting for Non-exchange Transactions*, defines a non-exchange transaction as a transaction whereby the government gives or receives value without directly receiving or giving equal value in return. Property taxes are imposed non-exchange revenues which result from assessments imposed on nongovernmental entities including individuals. Assets should be recognized when the government has an enforceable lien or legal claim to the resources, or the resources are received, whichever occurs first. Property tax revenues are recognized in the period when the District has a legal claim to the resources. However, for revenue to be recognized under the modified accrual basis, the measurable and available criteria must also be met. Governmental funds use the following practices in recording revenues and expenditures:

Revenues

Revenues are recognized in the accounting period they become available and measurable. Donations, fund raising net revenues and state revenue sharing are recorded when received. Ad valorem taxes become a lien against the assessed property on assessment date or levy date. Property taxes collected by the taxing authority, but not remitted to the District at year-end, are accrued in revenue and included in property tax receivable.

Expenditures

Expenditures are recognized in the accounting period when the fund liability is incurred.

**D. BUDGETS**

The District does not have a formal policy on adopting a budget. The budget for year ending December 31, 2020, was adopted at the District's December 2019 regular meeting. The budget was amended at the District's regular meeting in December 2020. All appropriations lapse at year-end. The District was in compliance with the Local Government Budget Act.

**E. ENCUMBRANCES**

The District does not use encumbrance accounting.

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**For the Year Ended December 31, 2020**

**F. CASH AND CASH EQUIVALENTS**

Cash includes amounts in demand deposits and interest-bearing demand deposits. Under state law, the District may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

**G. PREPAID ITEMS**

The District uses the allocation method of recording prepaid expenses.

**H. CAPITAL ASSETS**

Capital assets are recorded as expenditures at the time purchased or constructed. No depreciation has been provided on general capital assets. All capital assets are valued at historical cost or estimated historical cost. Donated assets are valued at fair market value on the date donated. The costs of all assets acquired prior to 1989 have been valued using estimated historical cost.

**I. LONG-TERM OBLIGATIONS**

Long-term obligations expected to be financed from governmental funds are reported in the debt service fund.

**J. NET POSITION**

GASB Statement No. 34, *Basic Financial Statements, Management's Discussion and Analysis, for State and Local Governments*, required reclassification of net assets into three separate components. GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, revised the terminology by incorporating deferred outflows of resources and deferred inflows of resources into the definitions of the required components of the residual measure and by renaming that measure as net position, rather than net assets. GASB Statement No. 63 requires the following components of net position:

- Invested in capital assets, net of related debt – This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds or indebtedness attributable to acquisition, construction, or improvement of those assets. If there are significant unspent proceeds at year-end, the portion of the debt attributable to unspent proceeds is not included in the calculation of invested in capital assets, net of related debt. Rather, that portion of the debt is included in the same net asset calculation as unspent proceeds.

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**For the Year Ended December 31, 2020**

- **Restricted** – This component of net position consists of constraints placed on the asset use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or law or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- **Unrestricted** – This component of net position consists of net position that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

**K. GOVERNMENTAL FUND BALANCE**

In the fund financial statements, governmental fund equity is classified as fund balance. Governmental funds are classified as follows:

- **Nonspendable** -These are amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.
- **Restricted** -These are amounts that can be spent only for specific purpose because of constitutional provisions, enabling legislation, or externally imposed constraints by creditors, grantor, contributors or the laws or regulations of other governments.
- **Committed** -These are amounts that can be used for specific purpose determined by a formal decision by the Board Members, which are the highest level of decision-making authority for the District.
- **Assigned** -These are amounts that do not meet the criteria to be classified as restricted or committed, but that are intended to be used for specific purpose.
- **Unassigned** -These are all other spendable amounts.

**NOTE 3 - LEVIED TAXES**

On April 19, 1995, the District passed a proposal for a 15 mills property tax assessment upon the property owners of the District, subject to homestead exemption. The tax is for a period of 10 years commencing in the year 1996 for the purpose of maintaining and operating the District’s fire protection facilities, for purchasing fire trucks and other firefighting equipment and paying the cost of obtaining water for fire protection service. On April 5, 2014, the voters of the District renewed the 15-mill property tax for another 10 years starting with 2014 and ending with 2024. For the period covered by these financial statements, the millage was set at 15.07 mills.

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On April 24, 2005, the District passed a proposal for a 14.5 mills property tax assessment upon property owners of the District, subject to homestead exemption. The tax is for a period of 15 years commencing in the year 2005 for the purpose of acquiring, constructing, improving, maintaining, and /or operating fire protection facilities, vehicles, and equipment, including both moveable and immoveable property, to provide fire protection service for District No. 4. For the period covered by these financial statements, the millage expired with the final payment of the 2007 General Obligation Bonds.

The pension deductions are amounts that are withheld from the tax revenues per state statute and disbursed to various retirement systems.

2020 Assessed Property value	\$ 15,676,910
Exemptions	<u>(7,081,378)</u>
Taxable Value	<u>\$ 8,595,532</u>
	General Fund
	<u>15.07 Mills</u>
Tax Revenues	<u><u>\$ 129,535</u></u>

**NOTE 4 - CASH AND CASH EQUIVALENTS**

At December 31, 2020, the District has cash and cash equivalents totaling \$122,272 as follows:

Non-interest bearing demand deposits	\$ 45,811
Interest bearing demand deposits	<u>76,461</u>
Total cash and cash equivalents	<u><u>\$ 122,272</u></u>

These deposits are stated at cost, which approximates market. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are to be held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 2020, the District had \$122,272 in deposits (collected bank balances). These deposits were secured from risk by \$250,000 of federal deposit insurance.

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**Notes to the Financial Statements (Continued)**  
For the Year Ended December 31, 2020

**NOTE 5 - RECEIVABLES**

The following is a summary of receivables at December 31, 2020:

Class of Receivable	General Fund
Ad Valorem Taxes	\$ 129,535

**NOTE 6 – CAPITAL ASSETS**

Capital asset activity for the year ended December 31, 2020:

	1/1/2020	Additions	Deductions	12/30/2020
Fire Trucks	\$ 726,397	\$ 95,895	\$ -	\$ 822,292
Fire Station	206,609	-	-	206,609
Fire Equipment	338,703	-	-	338,703
Depreciated Assets	1,271,710	95,895	-	1,367,605
Less Depreciation	(872,607)	(42,946)	-	(915,553)
Assets Less Depreciation	399,103	52,949	-	452,052
Land	23,280	-	-	23,280
Total	<u>\$ 422,383</u>	<u>\$ 52,949</u>	<u>\$ -</u>	<u>\$ 475,332</u>

Depreciation expense was recorded for \$42,946. The District purchased a 2007 International pumper truck through a capital lease arrangement for \$95,895. The District paid \$40,000 down and financed the remaining balance of \$55,895 on a four-year capital lease. The truck is being depreciated with a useful life of 20 years.

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**Notes to the Financial Statements (Continued)**  
**For the Year Ended December 31, 2020**

**NOTE 7 – CAPITAL LEASES**

During 2020, the District entered into a four-year lease agreement for the acquisition of a 2007 International pumper truck. The total cost of the truck was \$95,895. The District paid \$40,000 towards the truck and financed the remainder of \$55,895. The lease qualified as a capital lease agreement. The payments are due annually on September 25. The lease has an interest rate of 3.165%. The following is the debt service requirement:

Year	Principal	Interest	Total
2021	13,328	1,769	15,097
2022	13,749	1,347	15,097
2023	14,185	912	15,097
2024	14,634	463	15,097
Total	55,895	4,492	60,387

**NOTE 8– LONG-TERM DEBT**

The following is a summary of the long-term obligation transactions during the year:

	Balance 1/1/2020	Additions	Deductions	Balance 12/30/2020
Obligation Bonds	\$ 55,000	-	\$ 55,000	\$ -

On April 24, 2005, the District passed a proposal to issue \$600,000 of 15-year general obligation bonds for the purpose of acquiring, constructing, improving, maintaining, and /or operating fire protection facilities, vehicles, and equipment, including both moveable and immoveable property, to provide fire protection service for District No. 4. The District paid the bonds in full in 2020.

**NOTE 9 - RELATED PARTY TRANSACTION**

There were no related party transactions at December 31, 2020.

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**Notes to the Financial Statements (Continued)**  
**For the Year Ended December 31, 2020**

**NOTE 10 - LITIGATION AND CLAIMS**

At December 31, 2020, the District was not involved in any outstanding litigation and claims.

**NOTE 11 – SUBSEQUENT EVENTS**

Subsequent events have been evaluated by management through July 28, 2021, the date the financial statements were available to be issued and these financial statements considered subsequent events through such date. No other events were noted that require recording or disclosure in the financial statements for the fiscal year ending December 31, 2020.

## REQUIRED SUPPLEMENTAL INFORMATION

SCHEDULE I

WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4  
 WASHINGTON PARISH GOVERNMENT  
 Pine, Louisiana  
 Budgetary Comparison Schedule  
 General Fund and Debit Service  
 For the Year Ended December 31, 2020

	Budget	Amended Budget	Actual	Variance
<b>REVENUES:</b>				
Ad valorem taxes	\$ 113,000	\$ 122,260	\$ 126,826	\$ 4,566
State revenue sharing	10,000	13,900	9,327	(4,573)
Insurance rebate	15,000	15,000	15,808	808
Insurance settlement	-	-	500	500
Gain on disposal of asset	-	-	-	-
Interest earned	5	6	8	2
Other	-	800	825	25
<b>Total Revenues</b>	<b>138,005</b>	<b>151,966</b>	<b>153,294</b>	<b>1,328</b>
<b>EXPENDITURES:</b>				
Advertising	160	-	-	-
Capital Outlay	20,000	95,000	95,895	(895)
Computer and Internet	1,100	400	399	1
Community outreach	3,400	-	-	-
Dispatch	275	275	274	1
Dues and Subscriptions	700	700	637	63
Fuel, gas, and oil	6,500	2,500	2,014	486
Insurance	26,000	31,000	22,508	8,492
Legal and Professional	5,450	5,450	4,950	500
Miscellaneous	100	110	143	(33)
Office Expense	1,000	300	614	(314)
Pension Deduction	4,000	4,400	4,517	(117)
Repairs and Maintenance	36,700	30,000	35,211	(5,211)
Station Upkeep	2,400	2,200	1,673	527
Supplies	29,000	25,000	27,055	(2,055)
Telephone	1,400	1,200	1,140	60
Training	1,400	3,400	2,801	599
Uniforms	2,000	-	-	-
Utilities	5,500	5,000	4,872	128
<b>Total expenditures</b>	<b>147,085</b>	<b>206,935</b>	<b>204,703</b>	<b>2,232</b>
Revenues over (under) expenditures	(9,080)	(54,969)	(51,409)	3,560
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In/Out	-	-	14,051	14,051
Proceeds from Debt	-	55,000	55,895	895
<b>NET CHANGE IN FUND BALANCE</b>	<b>(9,080)</b>	<b>31</b>	<b>18,537</b>	<b>18,506</b>
<b>NET POSITION, JANUARY 1, 2020</b>	<b>240,908</b>	<b>240,908</b>	<b>240,908</b>	<b>-</b>
<b>NET POSITION, DECEMBER 31, 2020</b>	<b>\$ 231,828</b>	<b>\$ 240,939</b>	<b>\$ 259,445</b>	<b>\$ 18,506</b>

See accountant's compilation report.

## SUPPLEMENTAL INFORMATION

Schedule II

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4  
WASHINGTON PARISH GOVERNMENT  
Pine, Louisiana  
SUPPLEMENTAL INFORMATION SCHEDULE  
For the Year Ended December 31, 2020**

COMPENSATION PAID BOARD MEMBERS

The schedule of compensation paid to board members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Board members were not paid compensation in any form.

See accountant's compilation report.

Schedule III

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4  
WASHINGTON PARISH GOVERNMENT  
Pine, Louisiana  
SUPPLEMENTAL INFORMATION SCHEDULE  
For the Year Ended December 31, 2020**

COMPENSATION, BENEFITS, AND OTHER PAYMENTS TO AGENCY HEAD

Agency Head: Kevin Barber, Chairman

No compensation, benefits, or other payments were paid to Mr. Barber during 2020.

See accountant's compilation report.