

**HOSPITAL SERVICE DISTRICT NUMBER 1  
OF  
PLAQUEMINES PARISH, LOUISIANA  
d/b/a  
PLAQUEMINES MEDICAL CENTER  
  
FINANCIAL REPORT  
  
YEAR ENDED DECEMBER 31, 2015**

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## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

**HOSPITAL SERVICE DISTRICT NO. 1  
OF  
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d/b/a  
PLAQUEMINES MEDICAL CENTER  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
December 31, 2015  
Unaudited**

This section of Hospital Service District No. 1 of the Parish of Plaquemines (d/b/a Plaquemines Medical Center) (the "Center") annual financial report presents the Center's financial performance during the fiscal year that ended on December 31, 2015. This should be read in conjunction with the financial statements and the accompanying notes to those financial statements in this report.

**Financial Highlights**

- The Center's total assets decreased by \$17,243, or approximately .03%.
- During the year, the Center's total operating revenue increased \$182,483 or 29.25%, to \$806,252 from the prior year while expenses increased \$1,637,751, or 37.55% to \$5,999,424. The Center had loss from operations of \$5,193,172, which is approximately 644% of total operating revenue. This compares to the prior fiscal year's loss from operations of \$3,737,904, or 599% of operating revenue.
- The Center received \$2,705,805 and \$2,735,336 in 2015 and 2014, respectively, in ad valorem tax revenue for the operations of the facility.
- The Center received \$3,075,272 and \$3,092,968 in 2015 and 2014, respectively in special millage ad valorem tax revenue for construction and new programs for the facility.
- During the fiscal year, the Center made capital investments, net of depreciation, for a total of \$305,011.

**Required Financial Statements**

The Consolidated Financial Statements of the Center report information about the Center and Plaquemines Primary Care, Inc. using Governmental Accounting Standards Board ("GASB") accounting principles. These Statements offer short-term and long-term financial information about their activities.

The Consolidated Statements of Net Position include all of the Center's assets and liabilities and provide information about the nature and amounts of investments in resources (assets) and the obligations to the Center's creditors (liabilities). It also provides the basis for computing rate of return, evaluating the capital structure of the Center, and assessing the liquidity and financial flexibility of the Center.

All of the current year's revenues and expenses are accounted for in the Consolidated Statements of Revenues and Expenses. This statement measures changes in the Center's operations over the past year and can be used to determine whether the Center has been able to recover all of its costs through its patient service revenue and other revenue sources.

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**Required Financial Statements (Continued)**

The primary purpose of the Consolidated Statement of Cash Flows is to provide information about the Center's cash from operations, investing, and financing and to provide answers to questions such as where did cash come from, what was cash used for, and what was the change in cash balance during the reporting period.

Plaquemines Primary Care, Inc. was established for the purpose of providing on-going and follow-up treatment for chronic illnesses on a schedule appointment basis during pre-determined scheduled hours. Plaquemines Primary Care, Inc. will allow the Center to better service the medical needs of its constituents.

**Financial Analysis of the Hospital**

The Consolidated Statements of Net Position and the Consolidated Statements of Revenue and Expenses report information about the Center's activities. These two statements report the net position of the Center and changes in them. Increases or decreases in the Center's net position are one indicator of whether its financial health is improving or deteriorating. However, other non-financial factors, such as changes in the health care industry, changes in Medicare and Medicaid regulations, and changes in managed care contracting, should also be considered.

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December 31, 2015  
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**Net Position**

The following table presents a summary of the Center's Statement of Net Position for each of the fiscal years ended December 31, 2015 and 2014:

**TABLE 1  
Condensed Consolidated Statements of Net Position**

	<b>2015</b>	<b>2014</b>	<b>Dollar Change</b>	<b>Percent Change</b>
<b>Assets</b>				
Current assets	\$ 6,290,968	\$ 6,543,243	\$ (252,275)	-3.86%
Capital assets - net	27,215,540	27,762,632	(547,092)	-1.97%
Restricted assets	20,709,601	19,927,477	782,124	3.92%
<b>Total Assets</b>	54,216,109	54,233,352	(17,243)	-0.03%
<b>Deferred Outflows of Resources</b>				
Deferred outflows of related net pension liability	261,348	-	261,348	0.00%
<b>Liabilities</b>				
Current liabilities	\$ 394,461	\$ 1,823,548	\$ (1,429,087)	-78.37%
Non-current liabilities	42,385	-	42,385	0.00%
<b>Total Liabilities</b>	436,846	1,823,548	(1,386,702)	-76.04%
<b>Deferred Inflows of Resources</b>				
Deferred inflows of related net pension liability	22,251	-	22,251	0.00%
<b>Net Position</b>				
Net investment in capital assets	27,215,540	27,762,632	(547,092)	-1.97%
Restricted	22,328,734	19,482,387	2,846,347	14.61%
Unrestricted	4,474,086	5,164,785	(690,699)	-13.37%
<b>Total Net Position</b>	54,018,360	52,409,804	1,608,556	3.07%

As can be seen in Table 1, total assets decreased by \$17,243 to \$54,216,109 in fiscal year 2015, from \$54,233,352 in fiscal year 2014. The change in total net position is primarily due to the excess of revenues over expenses in fiscal year 2015.

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**Summary of Revenue and Expenses**

The following table presents a summary of the Center's historical revenues and expenses for each of the fiscal years ended December 31, 2015 and 2014:

**TABLE 2  
Condensed Consolidated Statements of Revenue, Expenses, and Change in Net Position**

	Year Ended December 31		Dollar Change	Percent Change
	2015	2014		
<b>Operating Revenue:</b>				
Net patient service revenue	\$ 806,252	\$ 623,769	\$ 182,483	29.25%
<b>Operating Expenses:</b>				
Salaries and employee benefits	1,929,831	1,529,025	400,806	26.21%
Supplies, contract services, equipment, and fees	1,900,332	1,933,413	(33,081)	-1.71%
Other operating expenses	1,136,287	629,644	506,643	80.46%
Depreciation	1,032,974	269,591	763,383	283.16%
<b>Total Operating Expenses</b>	<b>5,999,424</b>	<b>4,361,673</b>	<b>1,637,751</b>	<b>37.55%</b>
<b>Operating Loss</b>	<b>(5,193,172)</b>	<b>(3,737,904)</b>	<b>(1,455,268)</b>	<b>38.93%</b>
<b>Non-Operating Revenues</b>				
Ad valorem tax revenue, operating	2,705,805	2,735,336	(29,531)	-1.08%
Ad valorem tax revenue, special	3,075,272	3,092,968	(17,696)	-0.57%
Grant income	556,460	5,616,214	(5,059,754)	-90.09%
Settlements	251,539	-	251,539	0.00%
Gain on disposal of assets	65,369	11,394	53,975	473.71%
Miscellaneous	-	44,501	(44,501)	-100.00%
Investment income	5,852	5,004	848	16.95%
Other	16,849	25,451	(8,602)	-33.80%
<b>Total Non-Operating Revenues</b>	<b>6,677,146</b>	<b>11,530,868</b>	<b>(4,853,722)</b>	<b>-42.09%</b>
<b>Change in Net Position</b>	<b>1,483,974</b>	<b>7,792,964</b>	<b>(6,308,990)</b>	<b>-80.96%</b>
<b>Net Position-Beginning, as restated</b>	<b>52,534,386</b>	<b>44,616,840</b>	<b>7,917,546</b>	<b>17.75%</b>
<b>Net position-Ending</b>	<b>\$ 54,018,360</b>	<b>\$ 52,409,804</b>	<b>\$ 1,608,556</b>	<b>3.07%</b>

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**Sources of Revenue**

**Operating Revenue**

Patient service revenue includes revenue from the Medicare and Medicaid programs and patients, or their third-party payors. Reimbursement for the Medicare and Medicaid programs and the third-party payors is based upon established rates and contracts. The difference between the covered charges and the established contract is recognized as a contractual allowance. The provision for bad debt decreased approximately \$52,028 or 17% during 2015.

**Investment Income**

The Center holds designated and restricted funds that are invested primarily in certificates of deposit. Investments had a total return of \$5,852 and \$5,004 during fiscal years 2015 and 2014, respectively.

**Operating and Financial Performance**

The following summarizes the Center's statements of revenue and expenses as between 2015 and 2014:

Overall activity at the Center, as measured by patient-visits and procedures performed increased 12% to 9,648 visits and procedures in 2015 from 8,631 visits and procedures in 2014. Net patient service revenue per patient visit/procedure increased 16% to \$83.57 per patient visit/procedure in 2015 from \$72.27 per patient visit/procedure in 2014.

**TABLE 3  
Patient visits and Procedures Statistical Data**

Description	Year ended December31	
	2015	2014
Clinic Visits	7,679	7,842
Primary Care	1,488	209
Workers Compensation Patients	481	580
Total	9,648	8,631



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**Operating and Financial Performance (continued)**

Salaries and related benefits expense increased \$400,806 or 26.21%, to \$1,929,831 in 2015 from \$1,529,025 in 2014. As a percentage of operating revenue, salary expense was approximately 239% and 245% for the fiscal years ended December 31, 2015 and 2014, respectively.

Supplies, contract services, equipment, and fees and other operating expenses decreased \$33,081 or 1.71% the year ended December 31, 2015.

Depreciation expense increased significantly for the year ended December 31, 2015 due to placing in service the new facility for a full year. For the fiscal years ended December 31, 2015 and 2014 depreciation expense was \$1,032,974 and \$269,591 respectively.

Total operating expenses increased by \$1,637,751 for the year ended December 31, 2015, for the reasons discussed above.

**Restricted Assets**

At December 31, 2015 the Center had \$20,709,601 of assets limited as to use. The source of these funds is a special millage passed by the voters of Plaquemines Parish designated for starting new programs, offer additional services and for capital expenditures related to equipment acquisitions and facility renovations. This special millage was renewed by the voters of Plaquemines Parish in October 2010. The levy is 2.83 mills on all property subject to taxation for a period of ten years beginning with the year 2012 and ending with the year 2021.

The administration of the Center along with the Federal Emergency Management Agency (FEMA) identified a new location for the permanent facility to be located. In November 2007 the land on which the permanent facility was to be located was purchased. Construction of the new facility began in 2012 and was completed in 2014.

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**Capital Assets**

At the end of 2015, the Center had a decrease in net capital assets of \$547,093. This amount represents a net decrease of 2% over last year.

Capital Assets, net of depreciation are shown below:

Description	Year Ended December 31		Change
	2015	2014	
Land	\$ 127,597	\$ 127,597	\$ -
Construction in progress	-	-	-
Buildings	25,589,424	25,408,554	180,870
Equipment and Furniture	3,311,857	3,006,846	305,011
Less: Accumulated Depreciation	(1,813,339)	(780,365)	(1,032,974)
<b>Net Capital Assets</b>	<b>\$ 27,215,539</b>	<b>\$ 27,762,632</b>	<b>\$ (547,093)</b>

In the fiscal year 2015, the Center spent \$180,870 in construction and engineering fees related to the construction of the new building. A Project Worksheet (PW) was approved by FEMA in the amount of \$22,251,541 as of February 17, 2012. In 2015, the Center received \$507,470 in FEMA grant proceeds. The Center utilized the special millage revenue to complete the construction of the new facility.

In addition, the Center spent \$305,011 of special millage revenue to purchase new medical equipment and furniture and fixtures for the new facility. As previously discussed the new facility was completed in 2014.

**Contacting the Plaquemines Medical Center**

This financial report is designed to provide our citizens, customers, and creditors with a general overview of the Center's finances. If you have questions about this report or need additional financial information, please contact the administration for the Center as follows:

Mr. Dale Adams, Chairman  
Plaquemines Medical Center  
27136 Highway 23  
Port Sulphur, LA 70083  
Phone 504-564-3344  
Fax 504-564-0174

## **INDEPENDENT AUDITOR'S REPORT**

# *Camnetar & Co., CPAs*

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## **INDEPENDENT AUDITOR'S REPORT**

Board of Commissioners

Hospital Service District Number 1 of Plaquemines Parish, Louisiana

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the business-type activities of the Hospital Service District Number 1 of Plaquemines Parish, Louisiana d/b/a Plaquemines Medical Center (the Center), as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Center's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to on the previous page present fairly, in all material respects, the respective financial position of the business-type activities of the Hospital Service District Number 1 of Plaquemines Parish, Louisiana, as of December 31, 2015, and the respective changes in financial position, and, where applicable, cash flows, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, *Schedule of Employer's Proportionate Share of Net Pension Liability* and *Schedule of Employer's Contributions* found on pages i-vii and 31-32, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Hospital Service District Number 1 of Plaquemines Parish, Louisiana's basic financial statements. The *Schedule of Compensation, Benefits and Other Payments to Agency Head* is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The *Schedule of Compensation, Benefits and Other Payments to Agency Head* is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

In our opinion, the *Schedule of Compensation, Benefits and Other Payments to Agency Head* is fairly stated in all material respects in relation to the basic financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 30, 2016, on our consideration of the Hospital Service District Number 1 of Plaquemines Parish, Louisiana's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matter. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Hospital Service District Number 1 of Plaquemines Parish, Louisiana's internal control over financial reporting and compliance.

*Camnetar & Co.*

Camnetar & Co., CPAs  
a professional accounting corporation

Gretna, Louisiana  
June 30, 2016

## **FINANCIAL STATEMENTS**

**HOSPITAL SERVICE DISTRICT NUMBER 1  
OF  
PLAQUEMINES PARISH, LOUISIANA  
d/b/a  
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CONSOLIDATED STATEMENT OF NET POSITION  
For The Year Ended December 31, 2015**

**Assets**

Current Assets:

Cash and cash equivalents	\$ 521,212
Certificates of deposit	2,758,718
Ad valorem tax revenue receivable (net of estimated uncollectibles of \$101,855)	2,454,973
Patient accounts receivable (net of estimated uncollectibles of \$3,204,141)	143,205
Grant income receivable	258,115
Prepaid expenses	107,110
Inventories	47,635
Restricted assets:	
Cash and cash equivalents	6,312,743
Ad valorem tax revenue receivable (net of estimated uncollectibles of \$115,763)	2,778,309
Certificates of deposit	11,618,549
Total Current Assets	<u>27,000,569</u>

Non-Current Assets:

Capital assets (net of accumulated depreciation of \$1,813,339)	<u>27,215,540</u>
Total Assets	<u>54,216,109</u>

**Deferred Outflows of Resources**

Deferred outflows of related net pension liability	<u>261,348</u>
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**Liabilities**

Current Liabilities:

Accounts payable	344,585
Accrued expenses	49,876
Total Current Liabilities	<u>394,461</u>

Current Liabilities:

Net pension liability	<u>42,385</u>
Total Liabilities	<u>436,846</u>

**Deferred Inflows of Resources**

Deferred inflows of related net pension liability	<u>22,251</u>
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**Net Position**

Net investment in capital assets	27,215,540
Unrestricted	4,474,086
Restricted	22,328,734
Total Net Position	<u><u>\$ 54,018,360</u></u>

The accompanying notes are an integral part of these statements.



**HOSPITAL SERVICE DISTRICT NUMBER 1  
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CONSOLIDATED STATEMENT OF REVENUES AND EXPENSES  
For The Year Ended December 31, 2015**

<b>Operating Revenues</b>	
Net patient service revenue	\$ 806,252
 <b>Operating Expenses</b>	
Salaries and related expenses	1,929,831
Professional fees	331,829
Medical supplies	213,349
Contract labor	2,283
Repairs and maintenance	135,311
Purchased services	1,684,700
Depreciation	1,032,974
Utilities and telephone	215,098
Insurance	292,255
Administrative expense	160,294
Temporary facility fee	<u>1,500</u>
 Total Operating Expenses	 <u>5,999,424</u>
 <b>Operating Loss</b>	 <b>(5,193,172)</b>
 <b>Non-Operating Revenues (Expenses)</b>	
Ad valorem tax revenue, operating	2,705,805
Ad valorem tax revenue, special millage	3,075,272
Grant income	556,460
Settlements	251,539
Miscellaneous	65,369
Investment income	5,852
Other	<u>16,849</u>
 Total Non-Operating Revenues	 <u>6,677,146</u>
 <b>Excess of Revenues Over Expenses</b>	 <b><u>\$ 1,483,974</u></b>

The accompanying notes are an integral part of these statements.

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**CONSOLIDATED STATEMENT OF CHANGES IN NET POSITION**  
**For The Year Ended December 31, 2015**

	Restricted	Unrestricted
Net Position at December 31, 2014, as restated	\$ 19,482,387	\$ 33,051,999
Asset purchases - restrictions released	(485,881)	485,881
Excess (deficiency) of revenues over expenses	3,332,228	(1,848,254)
<b>Net Position at December 31, 2015</b>	<b>\$ 22,328,734</b>	<b>\$ 31,689,626</b>

The accompanying notes are an integral part of these statements.

**HOSPITAL SERVICE DISTRICT NUMBER 1  
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CONSOLIDATED STATEMENT OF CASH FLOWS  
For The Year Ended December 31, 2015**

**Cash Flows from Operating Activities:**

Revenue collected	\$ 799,639
Cash payments to employees and for employee-related costs	(1,990,897)
Cash payments for operating expenses	(4,446,189)
<b>Net Cash Used in Operating Activities</b>	<u>(5,637,447)</u>

**Cash Flows from Non-Capital Financing Activities:**

Grant income	805,815
Settlements	251,539
Ad valorem taxes	2,449,691
Ad valorem taxes - 2002 millage	2,784,253
Other	16,850
<b>Net Cash Provided by Non-Capital Financing Activities</b>	<u>6,308,148</u>

**Cash Flows from Capital And Related Financing Activities:**

Proceeds on disposal of assets	57,171
Purchase of capital assets (property, plant and equipment)	(485,882)
<b>Net Cash Used in Capital and Related Financing Activities</b>	<u>(428,711)</u>

**Cash Flows from Investing Activities:**

Redemption of certificate of deposit	289,516
Miscellaneous	54,305
Investment income	5,852
<b>Net Cash Used by Investing Activities</b>	<u>349,673</u>

**Net Decrease in Cash and Cash Equivalents** 591,663

**Cash and Cash Equivalents, Beginning of Year** 20,619,559

**Cash and Cash Equivalents, End of Year** \$ 21,211,222

**Reconciliation of Loss from Operations to Net Cash Used in Operating Activities:**

Operating loss	\$ (5,193,172)
Adjustments to reconcile operating loss to net cash used by operating activities:	
Depreciation and amortization	1,032,974
Bad debt expense	255,494
Pension expense, net of employer contributions	(61,066)
Changes in operating assets and liabilities:	
Accounts receivable	(262,107)
Prepaid Expenses	24,112
Inventories	(4,596)
Accounts payable and accrued expenses	(1,429,086)
<b>Net Cash Used in Operating Activities</b>	<u><u>\$ (5,637,447)</u></u>

The accompanying notes are an integral part of these statements.

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Notes to the Financial Statements  
For The Year Ended December 31, 2015**

**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES**

**Organization**

The financial statements include the accounts of the following entities:

**Hospital Service District Number 1 of Plaquemines Parish, Louisiana d/b/a Plaquemines Medical Center (the Center)** is organized under powers granted to parishes in the Louisiana Revised Statutes and is exempt from Federal and State income taxes. All corporate powers are vested in a Board of Commissioners appointed by the Plaquemines Parish Council. Prior to January 1, 1990, the Center operated as Plaquemines Parish General Hospital (the Hospital). Since January of 1990 the Center has operated as Plaquemines Comprehensive Care Center and more recently Plaquemines Medical Center. In the fall of 2014, the Center moved into its new permanent facility at 27136 Highway 23 in Port Sulphur, LA. The current facility was constructed primarily with funds provided by the Federal Emergency Management Agency (FEMA) as a result of damages sustained to its former facility due to Hurricane Katrina. The Center currently provides urgent, emergency, and primary medical care to residents of Plaquemines Parish.

**Plaquemines Primary Care Inc.** is a Louisiana non-profit corporation organized to assist the Hospital in providing primary care medical services to the community in a cost effective and efficient manner.

**Reporting Entity**

The Governmental Accounting Standards Board issued GASB Statement No. 61, *The Financial Reporting Entity: Omnibus an amendment of GASB Statement No. 14 and No. 34*, which established criteria for determining the reporting entity and component units that should be included within the reporting entity and other reporting relationships. The basic criterion for including a potential component unit within the reporting is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. These criteria include:

- Appointing a voting majority of an organization's governing body, and the ability of the primary government to impose its will on that organization and/or the potential for the organization to provide specific financial benefits to or impose specific financial burdens on the primary government.
- Organizations for which the primary government does not appoint a voting majority but are fiscally dependent on the primary government.
- Organization for which the reporting entity financial statements would be misleading if the data of the organization is not included because of the nature or significance of the relationship.

Based upon the previous criteria, the Center has determined that Plaquemines Primary Care Inc. is a component unit of the reporting entity.

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**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Principles of consolidation- As mentioned above, the accompanying consolidated financial statements include the accounts and transactions of the Center and Plaquemines Primary Care Inc. All significant intercompany accounts and transactions have been eliminated in the consolidation.

Measurement Focus, Basis of Accounting – Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. The Center utilizes the proprietary fund method of accounting whereby revenue and expenses are recognized on the accrual basis. The financial statements are reported using the economic resources measurement focus.

Accounting Standards – GASBS No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, incorporates the text of certain FASB, APB, and ARB pronouncements that were issued before November 30, 1989, that applied to governments. Those pronouncements had become non authoritative for governmental entities when the FASB established the FASB Accounting Standards Codification as the single source of authoritative, nongovernmental GAAP for nonpublic entities in September 2009. While GASBS No. 62 kept the substance of that guidance, it nevertheless modified the guidance to recognize the effects of the governmental environment and the needs of governmental financial statement users.

Income Taxes – The Center and Plaquemines Primary Care, Inc. are a governmental entity under Section 517 of the Internal Revenue Code and is therefore exempt from Federal income taxes.

Use of Estimates – The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents – Cash and cash equivalents, for cash flow statement purposes, include investments in highly liquid debt instruments with maturities of three months or less, including amounts whose use is limited by board designation.

Inventories – Inventories, which consist primarily of drugs and supplies, are valued at the lower of cost (first-in, first-out method) or market.

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 POLICIES (CONTINUED)**

Capital Assets – Capital assets purchased or acquired are reported at cost. Contributed assets are reported at fair market value at date received. Additions, improvements, and other capital outlays that extended the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. The Center has adopted a capitalization policy as it relates to reporting thresholds. Depreciation on all assets, other than land and construction in progress, is provided on the straight line basis over the following estimated useful lives:

<u>Description</u>	<u>Years Depreciated</u>
Land	N/A
Land Improvements	20-30
Buildings	25-40
Building Improvements	7-30
Infrastructure	20-50
Machinery and Equipment	5-15

Assets Whose Use is Limited or Restricted - Assets whose use is limited or restricted consists of cash, investments, and ad valorem tax receivables reported at fair value with gains and losses included in the consolidated statements of revenues and expenses.

Charity Care – The Center does not have a formal charity care policy, nor does it maintain detailed records of the amount of charity care it provides.

Subsequent Event Review - Management of the Center has reviewed subsequent events through June 30, 2016, which is the date the financial statements were available to be issued and concluded no disclosure is required in accordance with accounting principles generally accepted in the United States of America.

Operating Revenues and Expenses - The Hospital’s statement of revenues, expenses and changes in net assets distinguishes between operating and nonoperating revenues and expenses. Operating revenues result from exchange transactions associated with providing health care services – the Hospital’s principal activity. Nonexchange revenues, including taxes, grants, and contributions received for purposes other than capital asset acquisition, are reported as nonoperating revenues. Operating expenses are all expenses incurred to provide health care services, other than financing costs.

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**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (CONTINUED)**

Grants and Contributions - From time to time, the Center receives grants from the State of Louisiana as well as contributions from individuals and private organizations. Revenues from grants and contributions (including contributions of capital assets) are recognized when all eligibility requirements, including time requirements are met. Grants and contributions may be restricted for either specific operating purposes or for capital purposes. Amounts that are unrestricted or that are restricted to a specific operating purpose are reported as nonoperating revenues. Amounts restricted to capital acquisitions are reported after nonoperating revenues and expenses.

Restricted Resources - When the Center has both restricted and unrestricted resources available to finance a particular program, it is the Center's policy to use restricted resources before unrestricted resources.

Net Position - In accordance with Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments, as amended*, net position is classified into three components - net investment in capital assets, restricted; and unrestricted. These classifications are defined as follows:

Net Investment in Capital Assets - This component of net position consists of the historical cost of capital assets, including any restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those assets plus deferred outflows of resources less deferred inflows of resources related to those assets.

Restricted - This component of net position consists of assets that have constraints that are externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted - All other net position is reported in this category.

Ad valorem Revenue and Receivables - Property taxes are recorded as revenues in the fiscal year in which they are levied, provided they are collected in the current period or within sixty days thereafter. Ad valorem tax revenue receivables presented in the financial statements represents the estimated tax collectable assessed in the current fiscal year.

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**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (CONTINUED)**

**Compensated Absences**

Accumulated vacation and sick leave is accrued as an expense of the period in which incurred. Employees of the Center earn vacation pay and sick pay based on an employee’s length of employment and is earned ratably during the span of employment. Upon termination, employees are paid full value for any accrued general leave earned.

At December 31, 2015 employees have accumulated and vested \$49,876 of annual leave benefits, which is recorded as a current liability.

**Property Tax Calendar**

Property taxes are assessed and collected each fiscal year according to the following property tax calendar.

Lien Date	January 1
Levy Date	June 30
Due Date	December 31
Delinquent Date	January 1 of the following year

**NOTE 2 – CASH, CASH EQUIVALENTS, AND INVESTMENTS**

**A. Cash and Cash Equivalents**

At December 31, 2015, the Center has cash equivalents (book balances) totaling \$6,833,955 and certificates of deposit totaling \$14,377,267 as follows:

Demand Deposits	\$ 750
Money Market Accounts	6,833,205
Total Cash and Cash Equivalents	6,833,955
Certificates of Deposit	14,377,267
Total	\$ 21,211,222



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**NOTE 2 – CASH, CASH EQUIVALENTS, AND INVESTMENTS (CONTINUED)**

These deposits are stated at cost, which approximates market. Under state law, the deposits held at a fiscal agent bank (or the resulting bank balances) must be secured by federal deposit insurance or the pledged securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must, at all times, equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Restricted cash of which the use of is restricted as described in Note 4.

Custodial Credit Risk – Deposits Held at Fiscal Agent Bank - At December 31, 2015, the Center had \$6,887,420 in deposits (collected bank balances). These deposits are secured from risk by \$500,000 of federal deposit insurance and \$9,205,477 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3). At December 31, 2015 none of the Center's deposits with the financial institutions were under collateralized.

Custodial Credit Risk – Certificates of Deposit - At December 31, 2015, the Center had \$14,377,267 in deposits (collected bank balances). These deposits are secured from risk by \$250,000 of federal deposit insurance and \$15,000,000 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3). At December 31, 2015 none of the Center's deposits with the financial institutions were under collateralized.

**NOTE 3 – PREPAID ITEMS**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

**NOTE 4 – AD VALOREM TAX RECEIVABLES AND REVENUES**

Current ad valorem taxes are received beginning in December of each year and become delinquent after January 31 of the following year. Taxes are reported as revenues in the period for which they are levied.

The Hospital Service District levies an annual ad valorem tax on all property subject to taxation in the District. The tax is collected to defray the cost of the Center's operations. For 2015, the millage was 2.49 mills, and is set to expire in 2024

The Hospital Service District levies an annual ad valorem tax on all property subject to taxation in the District. The tax is collected for the purpose of starting new programs, offering additional services and for capital expenditures related to equipment acquisitions and facility renovations. For 2015, the millage was 2.83 mills, and is set to expire in 2021.

The Center calculates an allowance of uncollectible ad valorem tax revenues of the current year assessment that it does not expect to collect in the upcoming year. The percentage of allowance for uncollectible ad valorem receivable for 2015 is 4%.

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**NOTE 5 – GRANT RECEIVABLE AND GRANT INCOME**

The Center also has an outstanding grant from FEMA related to the construction of the permanent facility. The total amount of the grant is \$22,251,541. In addition, the Center has other FEMA grants to provide for the demolition of the old facility and the current temporary facility. Grant income recognized in the current year of \$448,180 is for the construction and contents of the permanent facility.

For the year ended December 31, 2015, the Center had outstanding reimbursement requests in the amount of \$258,115 which were submitted to FEMA for the construction of the facility.

The Center also has an outstanding grant from Louisiana Public Health Institute, a private, non-profit corporation. The grant is part of the Gulf Region Health Outreach Program that is established, under the Deepwater Horizon Medical Benefits class action settlement agreement. The purpose of the grant is to expand capacity for and access to high quality, sustainable, community-based healthcare services, including primary care, behavioral and mental healthcare, and environmental medicine, in the gulf coast. The total amount of the grant is \$250,000. Grant income recognized in the current year was \$107,029.

**NOTE 6 – CAPITAL ASSETS**

Capital assets and depreciation activities of and for the year ended December 31, 2015 is as follows:

Description	Beginning Balance	Additions	Deletions	Ending Balance
Capital Assets Not Depreciated				
Construction in progress	\$ -	\$ -	\$ -	\$ -
Land	127,597	-	-	127,597
Total	127,597	-	-	127,597
Capital Assets Depreciated				
Buildings	25,408,554	180,870		25,589,424
Equipment at cost	3,006,846	305,012	-	3,311,858
Less accumulated depreciation	(780,365)	(1,032,974)	-	(1,813,339)
Total	27,635,035	(547,092)	-	27,087,943
Capital Assets, Net	\$ 27,762,632	\$ (547,092)	\$ -	\$ 27,215,540

During the year 2015, the Center recorded depreciation expense in the amount of \$1,032,974.

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**NOTE 7 – MALPRACTICE INSURANCE**

During 1976, the State of Louisiana enacted legislation that created a statutory limit of \$500,000 for each medical professional liability claim and established the Louisiana Patient Compensation Fund (State Insurance Fund) to provide professional liability insurance to participating health care providers. The Center participates in the State Insurance Fund, which provides up to \$400,000 coverage for settlement amounts in excess of \$100,000 per claim.

**NOTE 8 – ACCOUNTS PAYABLE AND ACCRUED EXPENSES**

Certain payments to vendors that relate to 2015 activity have been accrued. These payments will be made following the year end December 31, 2015.

**NOTE 9 - RESTRICTED NET POSITION**

The temporarily restricted fund balance at December 31, 2015 represents the unexpended portion of the Ad Valorem tax revenue along with the Ad Valorem tax receivable in the amount of \$22,328,734 levied for the specific purpose of starting new programs, offer additional services and for capital expenditures related to equipment acquisitions and facility renovations.

The Center first applies restricted resources when expenditure is incurred for purposes for which both restricted and unrestricted net assets are available.

**NOTE 10 - THIRD-PARTY PAYOR ARRANGEMENTS**

The Center participates in the Medicare and Medicaid programs as a provider of medical services to program beneficiaries. Laws and regulations governing the Medicare and Medicaid programs are complex and subject to interpretation. The Center believes that it is in compliance with all applicable laws and regulations and is not aware of any pending or threatened investigations involving allegations of potential wrongdoing. While no such regulatory inquiries have been made, compliance with such laws and regulations can be subject to future government review and interpretation as well as significant regulatory action including fines, penalties, and exclusion from the Medicare and Medicaid programs.

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**NOTE 11 – NET PATIENT SERVICE REVENUE**

Net patient service revenue is patient revenue reported at the Center’s established rates less contractual adjustment, policy discounts and bad debt expense.

Following is a summary of contractual and other adjustment to arrive at net patient service revenues for the year ended December 31, 2015:

Gross patient revenue	\$ 1,475,574
Less: Bad debt	255,494
Contractual adjustments	413,828
Net patient revenue	<u>\$ 806,252</u>

**NOTE 12 – CONCENTRATIONS OF CREDIT RISK**

**Concentration of Credit Risk**

The Center grants credit without collateral to its patients, most of who are residents of Plaquemines Parish and who are often insured under third-party payor agreements such as Medicare, Medicaid and Blue Cross. Any balances remaining after the third-party payors have completed their obligation are considered patient responsibility.

**Economic Dependency**

The Center is located in Port Sulphur, Louisiana and relies primarily on ad valorem taxes imposed by Plaquemines Parish Government.

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**NOTE 13 – PENSION PLAN**

**Plan Description**

Employees of the Plaquemines Medical Center (the “Center”) are provided with a pension through a cost-sharing, multiple-employer, defined benefit plan administered by the Parochial Employees’ Retirement System of Louisiana (PERS). PERS is a state-wide public retirement system for the benefit of all employees of taxing districts of a parish or any branch or section of a parish within the State which does not have their own retirement system and which elect to become members of PERS. PERS was established and provided for within LSA-RS 11:1901 through 11:2025. The plan is a qualified plan as defined by the Internal Revenue Service Code Section 401 (a), effective January 1, 1993. Membership in PERS is a condition of employment for the full-time employees of the Center.

Act 765 of the year 1979, established by the Legislature of the State of Louisiana, revised PERS to create Plan A and Plan B to replace the “regular plan” and the “supplemental plan”. Plan A was designated for employers out of Social Security. Plan B was designated for those employers that remained in Social Security on the revision date. The Employees of the Center are members of Plan A.

For the year ended December 31, 2014, there were 230 contributing employers in Plan A and 57 in Plan B. Statewide retirement membership consisted of:

	<u>Plan A</u>	<u>Plan B</u>	<u>Total</u>
Inactive plan members or beneficiaries receiving benefits	6,523	714	7,237
Inactive plan members entitled to but not yet receiving benefits	7,686	1,666	9,352
Active members	<u>14,061</u>	<u>2,321</u>	<u>16,382</u>
Total Participating as of the Valuation Date	<u>28,270</u>	<u>4,701</u>	<u>32,971</u>

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**NOTE 13 – PENSION PLAN (CONTINUED)**

PERS administers a plan to provide retirement, disability, and survivor's benefits to eligible employees and their beneficiaries as defined in the plan. The age and years of creditable service (service) required in order for a member to receive retirement benefits are established by the plan and vary depending on the member's hire date.

PERS issues a publicly available financial report that includes financial statements and required supplementary information for the system for the fiscal year ended December 31, 2014. Access to the report can be found on the Louisiana Legislative Auditor's website, [www.lia.la.gov](http://www.lia.la.gov), or by contacting the Parochial Employees' Retirement System of Louisiana, 7905 Wrenwood Boulevard, Baton Rouge, Louisiana. 70809.

**Eligibility Requirements**

All permanent Center employees who work at least 28 hours a week shall become members on the date of employment. New employees meeting the age and Social Security criteria have up to 90 days from the date of hire to elect to participate.

**Retirement Benefits**

A member of Plan A can retire providing he/she meets one of the following criteria:

For employees hired prior to January 1, 2007:

1. Any age with thirty (30) years or more of creditable service
2. Age 55 with twenty five (25) years of creditable service
3. Age 60 with a minimum of ten (10) years of creditable service
4. Age 65 with a minimum of seven (7) years of creditable service

For employees hired after January 1, 2007:

1. Age 55 with thirty (30) years of service
2. Age 62 with ten (10) years of service
3. Age 67 with seven (7) years of service

Generally, the monthly amount of the retirement allowance of any member of Plan A shall consist of an amount equal to three percent of the member's final average compensation multiplied by his/her years of creditable service. However, under certain conditions as outlined in the statutes, the benefits are limited to specified amounts.

**Survivor Benefits**

Upon the death of any member of Plan A with five (5) or more years of creditable service who is not eligible for retirement, the plan provides for benefits for the surviving spouse and minor children as outlined in the statutes.

Any member of Plan A, who is eligible for normal retirement at time of death, the surviving spouse shall receive an automatic Option 2 benefit as outlined in the statutes.

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**NOTE 13 – PENSION PLAN (CONTINUED)**

**Disability Benefits**

For Plan A, a member shall be eligible to retire and receive a disability benefit if they were hired prior to January 1, 2007 and has at least five (5) years of creditable service or if hired after January 1, 2007, has seven years of creditable service, and is not eligible for normal retirement and has been officially certified as disabled by the State Medical Disability Board. Upon retirement caused by disability, a member of Plan A shall be paid a disability benefit equal to the lesser of an amount equal to three (3) percent of the member's final average compensation multiplied by his/her years of service, not to be less than fifteen (15), or three (3) percent multiplied by years of service assuming continued service to age sixty.

**Deferred Retirement Option Plan (DROP)**

Act 338 of 1990 established the Deferred Retirement Option Plan (DROP) for the Parochial Employees' Retirement System of Louisiana. DROP is an option for that member who is eligible for normal retirement.

In lieu of terminating employment and accepting a service retirement, any member of Plan A or B who is eligible to retire may elect to participate in DROP in which they are enrolled for three (3) years and defer the receipt of benefits. During participation in the plan, employer contributions are payable but employee contributions cease. The monthly retirement benefits that would be payable, had the person elected to cease employment and receive a service retirement allowance, are paid into the DROP Fund.

Upon termination of employment prior to or at the end of the specified period of participation, a participant in the DROP may receive, at his/her option, a lump sum from the account equal to the payments into the account, a true annuity based upon his account balance in that fund, or roll over the fund to an Individual Retirement Account.

Interest is accrued on the DROP benefits for the period between the end of DROP participation and the member's retirement date.

For individuals who become eligible to participate in the DROP on or after January 1, 2004, all amounts which remain credited to the individuals subaccount after termination in the Plan will be placed in liquid asset money market investments at the discretion of the board of trustees. These subaccounts may be credited with interest based on money market rates of return or at the option of PERS, the funds may be credited to self-directed subaccounts. The participant in the self-directed portion of this Plan must agree that the benefits payable to the participant are not the obligations of the State or PERS, and that any returns and other rights of the Plan are the sole liability and responsibility of the participant and the designated provider to which contributions have been made.

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**NOTE 13 – PENSION PLAN (CONTINUED)**

**Cost of Living Adjustments**

The Board of Trustees (the “Board”) is authorized to provide a cost of living allowance for those retirees who retired prior to July 1973. The adjustment cannot exceed 2% of the retiree’s original benefit for each full calendar year since retirement and may only be granted if sufficient funds are available from investment income in excess of normal requirements. In addition, the Board may provide an additional cost of living increase to all retirees and beneficiaries who are age sixty-five (65) equal to 2% of the member’s benefit paid on October 1, 1977, (or the member’s retirement date, if later). Also, the Board may provide a cost of living increase up to 2.5% for retirees 62 and older as provided in Louisiana Revised Statute 11:1937. Lastly, Act 270 of 2009 provided for further reduced actuarial payments to provide an annual 2.5% cost of living adjustment commencing at age 55.

**Contributions**

Contributions for all members are established by State statute at 9.5% of compensation for Plan A and 3.0% of compensation for Plan B. The contributions are deducted from the member’s salary and remitted by the participating employer.

According to State statute, contributions for all employers are actuarially determined each year. For the year ended December 31, 2014, the actuarially determined contribution rate was 13.07% of member’s compensation for Plan A and 8.60% of member’s compensation for Plan B. However, the actual rate for the fiscal year ending December 31, 2014 was 16.00% for Plan A and 9.25% for Plan B.

According to State statute, PERS also receives ¼ of 1% of ad valorem taxes collected within the respective parishes except for Orleans and East Baton Rouge parishes. PERS also receives revenue sharing funds each year as appropriated by the Louisiana Legislature. Tax monies and revenue sharing monies are apportioned between Plan A and Plan B in proportion to the member’s compensation. These additional sources of income are used as additional employer contributions and are considered support from non-contributing entities.

Administrative costs of PERS are financed through employer contributions.

The Center’s employer and employee contributions to PERS as of the measurement date were as follows:

Source	Contribution Amount	Covered Payroll	Percent of Covered Payroll
Employee	\$ 80,180	844,000	9.5%
Employer	<u>135,040</u>	844,000	16.0%
	<u>\$ 215,220</u>		



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**NOTE 13 – PENSION PLAN (CONTINUED)**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At December 31, 2015, the Center reported a liability of \$42,385 for its proportionate share of the PERS Net Pension Liability (NPL). The NPL for PERS was measured as of December 31, 2014, and the total pension liability used to calculate the NPL was determined based on an actuarial valuation as of that date. The Center's proportion of the NPL was based on a projection of the Center's long-term share of contributions to the pension plan relative to the projected contribution of all participating employers, actuarially determined. As of December 31, 2014, the most recent measurement date, the Center's proportion was 0.155025%, an increase of 0.007863% from the December 31, 2013 proportion.

For the year ended December 31, 2015, the Center recognized a total pension expense of \$111,858. This amount was made up of the following:

<u>Components of Pension Expense</u>	<u>Amount</u>
Center's pension expense per the PERS	\$ 112,995
Center's amortization of actual contributions over its proportionate share of contribution	(1,137)
Total Pension Expense Recognized by the Center	<u>\$ 111,858</u>

At year end, the Center reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ 18,842
Differences between projected and actual investment earnings	88,005	-
Change in proportionate share of the NPL	419	-
Differences between the Center's contributions and its proportionate share of contributions		3,409
Center's contributions subsequent to the December 31, 2014 measurement date	172,924	-
	<u>\$ 261,348</u>	<u>\$ 22,251</u>

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**NOTE 13 – PENSION PLAN (CONTINUED)**

Deferred outflows of resources related to pensions resulting from the Center’s contributions subsequent to the measurement date in the amount of \$172,924 will be recognized as a reduction of the PERS NPL in the year ended December 31, 2015. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Fiscal Year Ended December 31,</b>	<b>Amount of Amortization</b>
2015	\$ 15,860
2016	15,860
2017	15,860
2018	22,001

**Actuarial Assumptions**

The current year actuarial assumptions utilized for this report are based on the assumptions used in the December 31, 2014 actuarial valuation, which (with the exception of mortality) were based on results of an actuarial experience study for the period January 1, 2004 to December 31, 2009, unless otherwise specified. In cases where benefit structures were changed after the study period, assumptions were based on estimates of future experience. All assumptions selected were determined to be reasonable and represent expectations of future experience for PERS.

A summary of the actuarial methods and assumptions used in determining the total pension liability as of December 31, 2014, are as follows:

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**NOTE 13 – PENSION PLAN (CONTINUED)**

<b>Description</b>	<b>Assumptions / Methods</b>
Valuation Date	December 31, 2014
Actuarial Cost Method	Plan A & B - Entry Age Normal
Investment Rate of Return	7.25% (Net of investment expense)
Expected Remaining Service Lives	4 years
Projected Salary Increases	Plan A & B - 5.75% (2.75% Merit / 3.00% Inflation)
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits being paid by PERS and includes previously granted cost of living increases. The present values do not include provisions for potential future increase not yet authorized by the Board of Trustees
Mortality	RP-2000 Employee Mortality Table was selected for active members. RP-2000 Healthy Annuitant Mortality Table was selected for healthy annuitants and beneficiaries. RP-2000 Disabled Lives Mortality Table was selected for disabled annuitants.

**The Long-Term Expected Rate of Return**

The long-term expected rate of return on pension plan investments was determined using a triangulation method which integrated the CAPM pricing model (top-down), a treasury yield curve approach (bottom-up) and an equity building-block model (bottom-up). Risk return and correlations are projected on a forward looking basis in equilibrium, in which best-estimates of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These rates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.30% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return is 8.11% for the year ended December 31, 2014.

Best estimates of arithmetic real rates of return for each major asset class included in the PERS's target asset allocation as of December 31, 2014 are summarized in the following table:

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**NOTE 13 – PENSION PLAN (CONTINUED)**

<u>Asset Class</u>	<u>Target Asset Allocation</u>	<u>Long-Term Expected Portfolio Real Rate of Return</u>
Fixed income	34%	1.30%
Equity	51%	3.55%
Alternatives	12%	0.77%
Real assets	3%	0.19%
Totals	<u>100%</u>	<u>5.81%</u>
Inflation		<u>2.30%</u>
Expected Arithmetic Nominal Return		<u>8.11%</u>

The mortality rate assumption used was set based upon an experience study performed on plan data for the period January 1, 2004 through December 31, 2009. The data was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the PERS's liabilities. Annuity values calculated based on this mortality were compared to those produced by using a setback of standard tables. The result of the procedure indicated that the tables used would produce liability values approximating the appropriate generational mortality tables.

**Discount Rate**

The discount rate used to measure the total pension liability was 7.25% for Plan A and 7.25% for Plan B. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers and non-employer contributing entities will be made at the actuarially determined contribution rates, which are calculated in accordance with relevant statutes and approved by the Board of Trustees and the Public Retirement Systems' Actuarial Committee. Based on those assumptions, the PERS's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

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**NOTE 13 – PENSION PLAN (CONTINUED)**

**Sensitivity of the Proportionate Share of the NPL to Changes in the Discount Rate**

The following presents the Center’s proportionate share of the NPL using the current discount rate of 7.25%, as well as what the Center’s proportionate share of the NPL would be if it were calculated using a discount rate that is one percentage-point lower or one percentage higher than the current rate.

	Changes in Discount Rate 2014		
	Current		1%
	1% Decrease	Discount Rate	Increase
	<u>6.25%</u>	<u>7.25%</u>	<u>8.25%</u>
Center's Proportionate Share of the Net Pension Liability	\$ 612,739	\$ 42,385	\$ (440,870)

**Pension Plan Fiduciary Net Position**

The components of the net position liability of PERS employers as of December 31, 2014, are as follows:

	Plan A	Plan B
Total Pension Liability	\$ 3,202,990,836	\$ 253,779,471
Plan Fiduciary Net Position	3,175,649,999	253,501,744
Total Pension Liability	\$ 27,340,837	\$ 277,727

Detailed information about PERS’s fiduciary net position is available in the separately issued December 31, 2014 financial report. This report can be found on the Louisiana Legislative Auditor’s website ([www.la.la.gov](http://www.la.la.gov)) in the database of reports.

**Payables to the Pension Plan**

At December 31, 2015, the Center had \$80,839 in payables to PERS for the fourth quarter 2015 employee (\$31,635) and employer (\$49,204) legally required contributions. The employer amount is accrued as a payable at year end and is also included in the deferred outflows figure since it is included as contributions made subsequent to the December 31, 2014 measurement date.

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**NOTE 14 –POST EMPLOYMENT BENEFITS**

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the Center provides health care benefits to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured on or before the first day of the month for the actual month covered. This program is offered for duration of 18 months after the termination date. There is no associated cost to the Center under this program, and there are no participants in the program as of December 31, 2015.

**NOTE 15 – AMOUNTS PAID TO GOVERNING BOARD MEMBERS**

The Hospital Board of Commissioners received the following compensation from the Center for services as Commissioners during the year ended December 31, 2015:

Dale Adams	\$ 400
Brigette Belair	360
Mary Ann Braud	40
James Cappiello	40
Rev. Tyronne Edwards	120
Virgie Encalade	160
Tony Frickey	40
Stanley Gaudet	400
Norma Lafrance	280
Connie Lincoln	40
Mena Marinovich	440
Brandon Taylor	320
Bonnie Thomas	360
Daniel Trosclair	280
	<b>\$ 3,280</b>

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**NOTE 16 – NEW ACCOUNTING PRONOUNCEMENTS**

During the year ended December 31, 2015, the Center implemented the provisions of Government Accounting Standards Board (GASB) Statement No. 68, Accounting and Financial Reporting for Pensions - An Amendment of GASB Statement No. 27. GASB Statement No. 68 established accounting and financial reporting requirements related to pensions for governments whose employees are provided with pensions through plans covered by Statement No. 67, Financial Reporting for Pension Plans. Statement No. 68 requires the restatement of net position for the initial measurement of the Center's proportionate share of net pension liability as follows:

Beginning balance, before restatement	\$ 52,409,804
Implementation of GASG Statement No. 68	124,582
Beginning balance, as restated	\$ 52,534,386

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**NOTE 17 – FINANCIAL DATA OF COMPONENT UNIT**

The condensed financial statement data of Plaquemines Primary Care, Inc. for the year ended December 31, 2015 is shown below in the following statements: (1) condensed statement of net position; (2) condensed statement of revenues, expenses, and change in net position; (3) statement of cash flows.

**PLAQUEMINES PRIMARY CARE, INC.**  
**Condensed Statement of Net Position**  
**For the Year Ended December 31, 2015**

<b>Assets</b>	
Current assets	\$ 77,142
Capital assets-net	6,116
<b>Total Assets</b>	83,258
 <b>Liabilities</b>	
Current liabilities	22,274
Due to Plaquemines Medical Center	250,000
<b>Total Liabilities</b>	272,274
 <b>Net Position</b>	
Restricted (deficit)	(189,016)
Unrestricted	-
<b>Total Net Position</b>	(189,016)
 <b>Total Liabilities and Net Position</b>	\$ 83,258



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Notes to the Financial Statements  
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**NOTE 17 – FINANCIAL DATA OF COMPONENT UNIT (CONTINUED)**

**PLAQUEMINES PRIMARY CARE, INC.  
Statement of Revenues, Expenses, and Change in Net Position  
For the Year Ended December 31, 2015**

<b>Operating Revenue</b>	
Net patient service revenue	\$ 119,171
 <b>Operating Expenses</b>	
Salaries & employee benefits	131,030
Supplies, contract services, equipment, and fees	44,498
Other operating expenses	70,278
<b>Total Operating Expenses</b>	<u>245,806</u>
<b>Operating Loss</b>	<u>(126,635)</u>
 <b>Nonoperating Revenues</b>	
Grant Income	<u>107,029</u>
<b>Change in Net Position</b>	(19,606)
<b>Net Position-Beginning</b>	<u>(169,411)</u>
<b>Net Position-Ending</b>	<u>\$ (189,017)</u>

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**Notes to the Financial Statements**  
**For The Year Ended December 31, 2015**

**NOTE 17 – FINANCIAL DATA OF COMPONENT UNIT (CONTINUED)**

**PLAQUEMINES PRIMARY CARE, INC.**  
**Statement of Cash Flows**  
**For the Year Ended December 31, 2015**

<b>Cash Flows from Operating Activities:</b>	
Revenue collected	\$ 98,998
Cash payments to employees and for employee-related costs	(131,030)
Cash payments for operating expenses	<u>(97,076)</u>
<b>Net Cash Used in Operating Activities</b>	<b><u>(129,108)</u></b>
<b>Cash Flows from Non-Capital Financing Activities:</b>	
Grant Income	<u>107,029</u>
<b>Net Cash Provided by Non-Capital Financing Activities</b>	<b>107,029</b>
<b>Net Decrease in Cash and Cash Equivalents</b>	<b>(22,079)</b>
<b>Cash and Cash Equivalents, Beginning of Year</b>	<b><u>77,318</u></b>
<b>Cash and Cash Equivalents, End of Year</b>	<b><u><u>\$ 55,239</u></u></b>
<b>Reconciliation of Loss from Operations to Net Cash</b>	
<b>Used in Operating Activities:</b>	
Operating loss	\$ (126,634)
Adjustments to reconcile operating loss to net cash provided by operating activities:	
Bad Debt Expense	32,678
Changes in operating assets and liabilities	
Accounts receivable	(52,850)
Accounts payable and accrued expenses	<u>17,698</u>
<b>Net cash used in operating activities</b>	<b><u><u>\$ (129,108)</u></u></b>

**REQUIRED SUPPLEMENTARY INFORMATION**

**HOSPITAL SERVICE DISTRICT NUMBER 1**  
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**SCHEDULE OF EMPLOYER'S PROPORTIONATE SHARE OF NET PENSION LIABILITY**  
**For the Year Ended December 31, 2015**

Year Ended December 31,	Plan	Employer Proportion of the Net Pension Liability (Asset)	Employer Share of the Net Pension Liability (Asset)	Employer's Covered Employee Payroll	Employer Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Employee Payroll	Plan Fiduciary Net Position As a Percentage of the Total Pension Liability
2015	PERS Plan A	0.155025%	\$ 42,385	\$ 844,000	5.0%	99.1%

\*The amounts presented have a measurement date of December 31, 2014

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

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**SCHEDULE OF EMPLOYER'S CONTRIBUTIONS**  
**For the Year Ended December 31, 2015**

Year Ended	December 31,	Plan	Contributions in Relation to			Employer's Covered Employee Payroll	Contributions as a % of Covered Employee Payroll
			Contractually Required Contribution	Contractually Required Contribution	Contribution Deficiency (Excess)		
			PERS				
2015		Plan A	\$ 172,724	\$ 172,724	\$ -	\$ 1,191,203	14.5%

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

**OTHER SUPPLEMENTAL INFORMATION**

**HOSPITAL SERVICE DISTRICT NUMBER 1  
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SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS TO  
AGENCY HEAD  
For the Year Ended December 31, 2015**

**Agency Head: Leslie Prest**

Purpose	Amount
Salary	\$ 97,281
Benefits - Insurance	4,919
Benefits - Retirement	14,106
Benefits - Life Insurance	193
Travel	2,684

**COMPLIANCE AND INTERNAL CONTROL SECTION**



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## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Commissioners  
Hospital Service District Number 1 of Plaquemines Parish, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business type activities of the Hospital Service District Number 1 of Plaquemines Parish, Louisiana d/b/a Plaquemines Medical Center (the Center) as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Center's basic financial statements, and have issued our report thereon dated June 30, 2016.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Center's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies. Reference 2015-1.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Center's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to the management of the Center, in a separate letter dated June 30, 2016.

### **The Center's Response to Findings**

The Center's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The Center's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Center's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* in considering the Center's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Under the Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*Camnetar & Co.*

*Camnetar & Co., CPAs*

a professional accounting corporation

Gretna, Louisiana

June 30, 2016

**HOSPITAL SERVICE DISTRICT NUMBER 1  
OF  
PLAQUEMINES PARISH, LOUISIANA  
d/b/a  
PLAQUEMINES MEDICAL CENTER  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
For The Year Ended December 31, 2015**

We have audited the financial statements of the Hospital Service District Number 1 of Plaquemines Parish, Louisiana d/b/a Plaquemines Medical Center as of and for the year ended December 31, 2015, and have issued our report thereon dated June 30, 2016. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the provisions of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our audit of the financial statements as of December 31, 2015, resulted in an unqualified opinion.

**Section I Summary of Auditor's Reports**

**a. Report on Internal Control and Compliance Material to the Financial Statements.**

Internal Control

Material Weaknesses  Yes  No      Significant Deficiencies  Yes  No

Compliance

Compliance Material to Financial Statements     Yes  No

Was a management letter issued?  Yes  No

**b. Federal Awards**

The Hospital Service District Number 1 of Plaquemines Parish, Louisiana d/b/a Plaquemines Medical Center did not expend federal awards exceeding \$750,000 during the year ended December 31, 2015, and therefore is exempt from the audit requirements under the Single Audit and the Uniform

**Section II Financial Statement Findings**

**A – Issues of Noncompliance**

None

**B – Significant Deficiencies**

2015-1 Fixed Asset Management

The Center has acquired a computer program to identify, tag, and track its fixed assets. Initial entry of assets into the program was contracted to the Center's construction management firm. Upon completion of the project, assets on the list did not reconcile to the Center's general ledger.

**HOSPITAL SERVICE DISTRICT NUMBER 1  
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SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
For The Year Ended December 31, 2015**

**B – Significant Deficiencies (continued)**

The difference between the detail listing and the general ledger was not considered material in relation to the Center's fixed asset accounts but were substantial in amount. These differences can be due to a number of factors including assets included in the general ledger that have been abandoned, destroyed or otherwise disposed of as well as assets on the list which were not capitalized in the Center's general ledger system. We feel the Center should engage a qualified professional with proper accounting skills to reconcile the differences and make the necessary adjustments to the general ledger system and or to the fixed asset listing.

**C – Material Weaknesses**

None

**Section III – Management Letter**

2015-2 Legal Opinion on Millage

The Center collects a millage of 3.00 mills dedicated for the purpose of starting new programs, offering additional services and for capital expenditures related to equipment acquisitions and facility renovations. The millage was passed in 2002 and renewed in 2012. Due to the vague language in the millage, questions persist as to what expenditures are eligible to be funded from the millage on an ongoing basis, such as, but not limited to, increased cost to maintain, insure, and operate new equipment, new facilities constructed, and funding of new positions created to deliver services and operate the facility. We feel that the Center should engage its legal counsel to assist in defining specifically the types of expenditures that are eligible for millage funding.

2015-2 Monthly Closing of the Books and Password Protection

The Center currently does not currently close the books on a monthly. We believe a system of closing the month after the monthly reconciliations are complete should be established. We also recommend using a password to ensure that controls are in place to prevent prior transactions from being changed or edited once the month has been closed.

**HOSPITAL SERVICE DISTRICT NUMBER 1  
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SCHEDULE OF PRIOR YEAR FINDINGS  
For The Year Ended December 31, 2015**

**Section I – Internal Control and Compliance Material to the Financial Statements**

None

**Section II - Financial Statement Findings**

2014-1 Fixed Asset Management

The Center has acquired a computer program to identify, tag, and track its fixed assets. Initial entry of assets into the program was contracted to the Center's construction management firm. Upon completion of the project, assets on the list did not reconcile to the Center's general ledger. The difference between the detail listing and the general ledger was not considered material in relation to the Center's fixed asset accounts but were substantial in amount. These differences can be due to a number of factors including assets included in the general ledger that have been abandoned, destroyed or otherwise disposed of as well as assets on the list which were not capitalized in the Center's general ledger system. We feel the Center should engage a qualified professional with proper accounting skills to reconcile the differences and make the necessary adjustments to the general ledger system and or to the fixed asset listing.

*(Partially Resolved)*

2014-2 Accounting Positions

The Center's organizational chart does not provide for a position or positions whose primary responsibility is the accounting function. As a result, essential accounting processes were assigned to personnel whose training and experience did not provide for effective operation of the Center's system of internal control. We recommend the creation of two positions; a part time position of Controller or Accounting Manager and a full time position of accounting clerk. In creating the positions, job descriptions should be developed that encompass the qualifications in terms of education and work experience necessary to effectively manage and operate the Center's accounting functions.

*(Resolved)*

**Section III – Management Letter**

2014-3 Adoption of Policies

The Center has followed policies as they pertain to fixed asset capitalization, accounting, personnel, credit cards, and travel. The Center administration has followed the State's travel policy. However, these policies have not been written and formally adopted by the Board. We recommend the Center's capitalization policy, accounting policy, credit card policy, and travel policy be formally adopted by the Board.

*(Resolved)*

**HOSPITAL SERVICE DISTRICT NUMBER 1  
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PLAQUEMINES MEDICAL CENTER  
SCHEDULE OF PRIOR YEAR FINDINGS (CONTINUED)  
For The Year Ended December 31, 2015**

**Section III – Management Letter (Continued)**

2014-4 Legal Opinion on Millage

The Center collects a millage of 3.00 mills dedicated for the purpose of starting new programs, offering additional services and for capital expenditures related to equipment acquisitions and facility renovations. The millage was passed in 2002 and renewed in 2012. Due to the vague language in the millage, questions persist as to what expenditures are eligible to be funded from the millage on an ongoing basis, such as, but not limited to, increased cost to maintain, insure, and operate new equipment, new facilities constructed, and funding of new positions created to deliver services and operate the facility. We feel that the Center should engage its legal counsel to assist in defining specifically the types of expenditures that are eligible for millage funding.  
*(Partially Resolved)*

**HOSPITAL SERVICE DISTRICT NUMBER 1  
OF  
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PLAQUEMINES MEDICAL CENTER  
MANAGEMENT'S CORRECTIVE ACTION PLAN  
For The Year Ended December 31, 2015**

**Section II - Financial Statement Findings**

2015-1 Fixed Asset Management

The Center has acquired a computer program to identify, tag, and track its fixed assets. Initial entry of assets into the program was contracted to the Center's construction management firm. Upon completion of the project, assets on the list did not reconcile to the Center's general ledger. The difference between the detail listing and the general ledger was not considered material in relation to the Center's fixed asset accounts but were substantial in amount. These differences can be due to a number of factors including assets included in the general ledger that have been abandoned, destroyed or otherwise disposed of as well as assets on the list which were not capitalized in the Center's general ledger system. We feel the Center should engage a qualified professional with proper accounting skills to reconcile the differences and make the necessary adjustments to the general ledger system and or to the fixed asset listing.

Management's Response:

The Center agrees with the recommendation. In 2015 a policy was adopted by the Board to implement a fixed asset management that reconciles the general ledger to the fixed asset listing system. The implementation started in late 2015 and is ongoing in 2016. We expect to be complete by year end 2016.

**Section III – Management Letter**

2015-2 Legal Opinion on Millage

The Center collects a millage of 3.00 mills dedicated for the purpose of starting new programs, offering additional services and for capital expenditures related to equipment acquisitions and facility renovations. The millage was passed in 2002 and renewed in 2012. Due to the vague language in the millage, questions persist as to what expenditures are eligible to be funded from the millage on an ongoing basis, such as, but not limited to, increased cost to maintain, insure, and operate new equipment, new facilities constructed, and funding of new positions created to deliver services and operate the facility. We feel that the Center should engage its legal counsel to assist in defining specifically the types of expenditures that are eligible for millage funding.

Management's Response:

The Center agrees with the recommendation and will obtain an opinion from legal counsel regarding utilization of the millage funding. In 2015 counsel was engaged and we are formulating our accounting procedures to correspond with legal counsel recommendations.

**HOSPITAL SERVICE DISTRICT NUMBER 1  
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MANAGEMENT'S CORRECTIVE ACTION PLAN (CONTINUED)  
For The Year Ended December 31, 2015**

**Section III – Management Letter (Continued)**

2015-3 Monthly Closing of the Books and Password Protection

The Center currently does not currently close the books on a monthly basis. We believe a system of closing the month after the monthly reconciliations are complete should be established. We also recommend using a password to ensure that controls are in place to prevent prior transactions from being changed or edited once the month has been closed.

Management's Response:

The Center agrees with the recommendation and will implement a procedure to close and password protect the accounting records on a monthly basis.