

**THIRTY-NINTH JUDICIAL DISTRICT  
INDIGENT DEFENDER FUND  
Red River Parish, Louisiana**

**Financial Statements**  
For the year ended June 30, 2014

**THIRTY-NINTH JUDICIAL DISTRICT INDIGENT DEFENDER FUND**

**Red River Parish, Louisiana**  
Financial Statements  
June 30, 2014

**TABLE OF CONTENTS**

	<b>Statement</b>	<b>Page</b>
Independent Accountant's Compilation Report		2
Basic Financial Statements		
Governmental Fund Balance Sheet / Statement of Net Position	A	4
Governmental Fund Revenues, Expenditures and Changes in Fund Balance / Statement of Activities	B	5
Notes to the Financial Statements		7-12
Required Supplementary Information	<b>Schedule</b>	
Budgetary Comparison Schedule-General Fund	1	14
Notes to Required Supplementary Information		15
Schedule of Findings and Responses		17

### **Independent Accountant's Compilation Report**

Brian McRae, Chief Public Defender  
Thirty-ninth Judicial District Indigent Defender Fund  
Red River Parish  
Coushatta, Louisiana

I have compiled the accompanying financial statements of the governmental activities and each major fund of the Thirty-ninth Judicial District Indigent Defender Fund as of and for the year ended June 30, 2014, which collectively comprise the Fund's basic financial statements as listed in the table of contents. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

The management of the Thirty-ninth Judicial District Indigent Defender Fund is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist the management of the Thirty-ninth Judicial District Indigent Defender Fund in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

The budgetary comparison information, on page 14, is presented for purposes of additional analysis. Such information, although not a required part of the basic financial statements is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context. The supplementary information has been compiled from information that is the representation of management. I have not audited or reviewed the supplementary information and accordingly, I do not express an opinion or provide any assurance on such supplementary information.

Management has omitted the management's discussion and analysis information that is required to be presented for purposes of additional analysis. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial statements in an appropriate operational, economic, or historical context.

*Deborah D. Dees, CPA*

Certified Public Accountant  
Mansfield, Louisiana  
November 19, 2014

## Basic Financial Statements

**THIRTY-NINTH JUDICIAL DISTRICT INDIGENT DEFENDER FUND**  
**Red River Parish, Louisiana**  
**GOVERNMENTAL FUND BALANCE SHEET/ STATEMENT OF NET POSITION**  
June 30, 2014

	Governmental Fund Statements		Government-Wide Statements
<b>ASSETS</b>	<b>General Fund Balance Sheet</b>	<b>Adjustments</b>	<b>Statement of Net Position</b>
Current Assets			
Cash and cash equivalents	\$ 24,406	\$ -	\$ 24,406
Total Assets	\$ 24,406	-	24,406
<b>LIABILITIES</b>			
Current Liabilities			
Payroll tax liabilities	\$ -	-	-
Total Liabilities	-	-	-
<b>FUND BALANCE/ NET POSITION</b>			
Fund Balance			
Unassigned	24,406	(24,406)	-
Total Fund Balance	24,406		
Total Liabilities and Fund Balance	\$ 24,406		
Net Position			-
Unrestricted		\$ 24,406	24,406
Total Net Position			\$ 24,406

See accountant's compilation report and accompanying notes.

**THIRTY-NINTH JUDICIAL DISTRICT INDIGENT DEFENDER FUND**  
**Red River Parish, Louisiana**

**GOVERNMENTAL FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/  
STATEMENT OF ACTIVITIES**  
For the Year Ended June 30, 2014

	Governmental Fund Statement		Government-Wide Statements
	Statement of Revenues, Expenditures, and Changes in Fund Balance		Statement of Activities
	General Fund	Adjustments	
<b>EXPENDITURES/PROGRAM EXPENSES</b>			
Judiciary:			
Personnel Services & Benefits	\$ 38,816		\$ 38,816
Operating Costs	92,640		92,640
Total Expenditures/Judiciary Program Expenses	<u>131,456</u>	<u>-</u>	<u>131,456</u>
<b>PROGRAM REVENUES</b>			
Operating grants and contributions			
State government appropriations-general	88,465		88,465
Charges for services			
Local Government fines, fees, & court costs	46,898		46,898
Total Program Revenues	<u>135,363</u>	<u>-</u>	<u>135,363</u>
<b>GENERAL REVENUES</b>			
Investment earnings	105		105
Total General Revenues	<u>105</u>	<u>-</u>	<u>105</u>
Total Program and General Revenues	<u>135,468</u>	<u>-</u>	<u>135,468</u>
<b>Excess of Revenues over Expenditures</b>	4,012		
<b>Change in Net Position</b>			4,012
<b>Fund Balance/ Net Position:</b>			
Beginning of year	20,394		20,394
End of year	<u>\$ 24,406</u>	<u>\$ -</u>	<u>\$ 24,406</u>

## Notes to the Financial Statements

# THIRTY-NINTH JUDICIAL DISTRICT INDIGENT DEFENDER FUND

## Red River Parish, Louisiana

### NOTES TO THE FINANCIAL STATEMENTS

As of and for the Year Ended June 30, 2014

---

#### INTRODUCTION

The Thirty-ninth Judicial District Indigent Defender Fund (ID Fund) was established in compliance with Louisiana Revised Statutes 15:168 on August 15, 2007. The purpose of the Fund is to provide and compensate counsel appointed to represent indigents in criminal and quasi-criminal cases on the district court level. The district fund is regulated by the Louisiana Public Defender Board established by Louisiana Revised Statute 15:141-184 to provide effective legal representation to criminal defendants who are unable to afford an attorney, consistent with the right to counsel in our criminal courts, mindful of the need for law and order and an appreciation of victim's rights. The Fund is administered by the district public defender who is contracted with the Louisiana Public Defender Board to provide for the delivery and management of public defenders services within the judicial district. The judicial district encompasses the Parish of Red River, Louisiana.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Thirty-ninth Judicial District Indigent Defender Fund have been prepared in conformity with governmental accounting principles generally accepted (GAAP) in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB Statement 34, Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments, issued in June 1999. Such accounting and reporting policies also conform to the requirements of Louisiana Revised Statutes 24:517 and to the guides set forth in the Louisiana Governmental Audit Guide.

The more significant accounting policies established in GAAP and used by the Thirty-ninth Judicial District Indigent Defender Fund are discussed below.

##### A. REPORTING ENTITY

For financial reporting purposes, in conformity with Governmental Accounting Standards Board (GASB) Statement No. 14, the Thirty-ninth Judicial District Indigent Defender Fund is a part of the operations of the district court system. However, the state statutes that create the indigent defender funds also gives the funds control over their operations including hiring and retention of employees, authority over budgeting, responsibility for deficits, and the receipt and disbursement of monies. The Thirty-ninth Judicial District Indigent Defender Fund is financially independent and operated autonomously from the State of Louisiana and independently from the district court system. Therefore, the Indigent Defender Fund reports as an independent reporting entity and the financial statements include only the transactions of the Thirty-ninth Judicial District Indigent Defender Fund.

##### B. MEASUREMENT FOCUS / BASIS OF ACCOUNTING

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

##### Accrual Basis—Government-Wide Financial Statements

The Statement of Net Position and the Statement of Activities have been prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, *Accounting and Financial Reporting for Nonexchange Transactions*.



# THIRTY-NINTH JUDICIAL DISTRICT INDIGENT DEFENDER FUND

## Red River Parish, Louisiana

### NOTES TO THE FINANCIAL STATEMENTS

As of and for the Year Ended June 30, 2014

---

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

##### B. MEASUREMENT FOCUS / BASIS OF ACCOUNTING (continued)

###### Modified Accrual Basis--Fund Financial Statements

The amounts reflected in the General Fund of Statements A and B are accounted for using a current financial resources measurement focus. With this measurement focus only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach is then reconciled, through adjustment, to a government-wide view of the ID Fund's operations.

The amounts reflected in the General Fund of Statements A and B use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Thirty-ninth Judicial District Indigent Defender Fund considers all revenues available if they are collected within 60 days after the fiscal year end. Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on long-term debt which is recognized when due, and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. The governmental funds use the following practices in recording revenues and expenditures.

###### Revenues

Fines, forfeitures, fees and court costs imposed by the district and city courts are recorded in the year that they are collected by the sheriff and city court within the judicial district.

Interest income on time deposits is recorded when the time deposits have matured and the income is available.

Substantially all other revenues are recorded when received by the Fund.

Based on the above criteria, fines, forfeitures, fees and court costs are treated as susceptible to accrual.

###### Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

##### C. CASH AND CASH EQUIVALENTS

Cash equivalents include amounts in demand deposits, interest-bearing demand deposits, and time deposits and other investments with original maturities of 90 days or less when purchased. Under state law, the Fund may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law and any other state of the United States, or under the laws of the United States.

##### D. CAPITAL ASSETS

Capital assets are capitalized at historical cost or estimated cost (the extent to which fixed asset costs have been estimated and the methods of estimation should be disclosed) if historical cost is not available (or describe other method of valuation). The Thirty-ninth Judicial District Indigent Defender Fund has no capital assets.

# THIRTY-NINTH JUDICIAL DISTRICT INDIGENT DEFENDER FUND

## Red River Parish, Louisiana

### NOTES TO THE FINANCIAL STATEMENTS

As of and for the Year Ended June 30, 2014

---

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

##### E. ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

##### F. EQUITY CLASSIFICATIONS

In the government-wide financial statements, equity is classified as net position and is displayed in three components:

###### Net investment in capital assets

Net investment in capital assets consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those capital assets. At year end the Fund did not have any net investment in capital assets.

###### Restricted Net Position

Restricted Net Position consists of net position with constraints placed on the use by (1) external groups, such as creditors, grantors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

###### Unrestricted Net Position

Unrestricted Net Position consists of all other assets, deferred outflows of resources, liabilities, and deferred inflows of resources that do not meet the definition of "restricted" or "net investment in capital assets."

As of these financial statements, the Indigent Defender has adopted GASB Statement No. 54, which redefined how fund balances of the governmental funds are presented in the financial statements.

###### Nonspendable

Amounts that cannot be spent either because they are not in a spendable form or because they are legally or contractually required to be maintained intact.

###### Restricted

Amounts that can be spent only for specific purposes because of the state or federal laws, or externally imposed conditions.

###### Committed

Amounts that can be used only for specific purposes determined by a formal action by the Chief Defender.

###### Assigned

Amounts that are designated by the Chief Defender for a specific purpose but are not spendable until the budget is approved by the State.

###### Unassigned

All amounts not included in other spendable classifications.

The Indigent Defender Fund has only unassigned fund balance.

# THIRTY-NINTH JUDICIAL DISTRICT INDIGENT DEFENDER FUND

## Red River Parish, Louisiana

### NOTES TO THE FINANCIAL STATEMENTS

As of and for the Year Ended June 30, 2014

---

#### 2. CASH AND CASH EQUIVALENTS

At June 30, 2014, the Thirty-ninth Judicial District Indigent Defender Fund has cash and cash equivalents (book balances) totaling \$24,406 in demand deposits.

These deposits, \$24,406 (bank balances), are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These deposits are secured by federal deposit insurance.

#### 3. COMMITMENT AND CONTINGENCIES

The Thirty-ninth Judicial District Indigent Defender Fund is not currently named as defendant in any current or pending litigation.

The ID Fund participates in certain state-assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. Any liability for reimbursement that may arise as the result of these audits is not believed to be material.

#### 4. RELATED PARTY TRANSACTIONS

FASB 57 requires the disclosure of the description of the relationship, the transactions, the dollar amount of the transactions, and any amounts due to or from that result from related party transactions. There were no related party transactions.

# THIRTY-NINTH JUDICIAL DISTRICT INDIGENT DEFENDER FUND

## Red River Parish, Louisiana

### NOTES TO THE FINANCIAL STATEMENTS

As of and for the Year Ended June 30, 2014

#### 5. GOVERNMENTAL FUND REVENUES AND EXPENDITURES

Revenues:	
State Government	
Appropriations - General	\$ 88,465
Appropriations - Special	-
Revenue Sharing	-
Grants	-
On-behalf Payments	-
Other	-
Total	\$ 88,465
Local Government	
Appropriations - General	\$ -
Appropriations - Special	-
Grants	-
Statutory Fines, Forfeitures, Fees	
Court Costs, & Other	45,698
Criminal Court Fund	-
On-behalf Payments	-
Other	-
Total	\$ 45,698
Federal Government	
Grants - Direct	\$ -
Grants - Indirect (passed through state)	-
Total	\$ -
Other Grants & Contributions	
Non-profit Organizations	\$ -
Private Organizations	-
Corporate	-
Other	-
Total	\$ -
Charges for Services	1,200
Investment Earnings	105
Miscellaneous	-
Total Revenues	\$ <u>135,468</u>

# THIRTY-NINTH JUDICIAL DISTRICT INDIGENT DEFENDER FUND

## Red River Parish, Louisiana

### NOTES TO THE FINANCIAL STATEMENTS

As of and for the Year Ended June 30, 2014

#### 5. GOVERNMENTAL FUND REVENUES AND EXPENDITURES (continued)

Expenditures:	
Personnel Services & Benefits -	\$ -
Salaries	36,108
On-behalf Payments - Salaries	-
Retirement Contributions	-
On-behalf Payments - Retirement	-
Insurance	-
On-behalf Payments - Insurance	-
Payroll Taxes	2,708
Other	-
Total	<u>\$ 38,816</u>
Professional Development -	
Dues, Licenses, & Registrations	\$ -
Travel	-
Other	-
Total	<u>\$ -</u>
Operating Costs -	
Library & Research	\$ -
Contract Services - Attorney/Legal	84,600
Contract Services - Other	2,361
Lease - Office	-
Lease - Autos & Other	-
Travel - Transportation	1,028
Travel - Other	-
Insurance	2,902
Supplies	117
Repairs & Maintenance	-
Utilities & Telephone	1,572
Other	60
Total	<u>\$ 92,640</u>
Debt Service	-
Capital Outlay	-
Total Expenditures	<u>\$ 131,456</u>

#### 6. SUBSEQUENT EVENTS

Management has performed an evaluation of the Fund's activities through November 19, 2014, and has concluded that there are no significant events requiring recognition or disclosure through the date and time these financial statements were available to be issued.

## Required Supplemental Information

**THIRTY-NINTH JUDICIAL DISTRICT INDIGENT DEFENDER FUND**  
**Red River Parish, Louisiana**

**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND**  
For the Year Ended June 30, 2014

	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
<b>REVENUES</b>				
State Government				
Appropriations - general	\$ 53,273	\$ 88,465	\$ 88,465	\$ -
Local Government				
Court fees	79,107	40,751	39,691	(1,060)
Bond fees and forfeitures	4,500	4,779	6,007	1,228
Application fees	1,400	1,220	1,200	(20)
Other revenue	-	-	-	-
Investment earnings	110	101	105	4
	<u>138,390</u>	<u>135,316</u>	<u>135,468</u>	<u>152</u>
<b>Total General Revenues</b>				
<b>EXPENDITURES</b>				
Operating Costs				
Contract services - attorney / legal	86,600	84,100	84,600	(500)
Salaries	35,400	28,471	36,108	(7,637)
Payroll taxes	9,900	10,830	2,708	8,122
Investigators and expert witnesses	500	1,486	1,361	125
Professional fees	1,000	-	1,000	(1,000)
Rent	-	-	-	-
Insurance	1,590	2,902	2,902	-
IT/ Tech support	1,600	1,704	-	1,704
Travel and mileage	1,800	710	1,028	(318)
Utilities and telephone	-	-	1,572	(1,572)
Office supplies	-	117	117	-
Other expenses	-	-	60	(60)
Total Operating Costs	<u>138,390</u>	<u>130,320</u>	<u>131,456</u>	<u>(1,076)</u>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<u>-</u>	<u>4,996</u>	<u>4,012</u>	<u>(984)</u>
<b>Net Change in Fund Balances</b>	<u>-</u>	<u>4,996</u>	<u>4,012</u>	<u>-</u>
Fund Balance, Beginning of year	20,394	20,394	20,394	-
Fund Balance, End of year	<u>\$ 20,394</u>	<u>\$ 25,390</u>	<u>\$ 24,406</u>	<u>\$ (984)</u>

**THIRTY-NINTH JUDICIAL DISTRICT INDIGENT DEFENDER FUND**  
**Red River Parish, Louisiana**

**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
As of and for the Year ended June 30, 2014

---

**Budgetary Information**

The District Public Defender directs the preparation of a proposed budget and submits it to the Louisiana Public Defender Board for approval by a specified date. Annually, the Indigent Defender Fund adopts a budget for the General Fund on the cash basis of accounting. Amounts are available for expenditures only to the extent included within the budget.

The Louisiana Local Government Budget Act Section 1305(E) provides that "the total of proposed expenditures shall not exceed the total of estimated funds available for the ensuing fiscal year." The "total estimated funds available" is the sum of the respective estimated fund balances at the beginning of the year and the anticipated revenues for the current year.

The Louisiana Local Government Budget Act also requires a budget to be amended if actual revenues are failing to meet total budgeted revenues by five percent or more and if actual expenditures are exceeding the total budgeted expenditures by five percent or more. The budget was amended once during the year.

The fund is in compliance with the Louisiana Local Budget Act.



Other Supplemental Information

**THIRTY-NINTH JUDICIAL DISTRICT INDIGENT DEFENDER FUND  
Red River Parish, Louisiana**

Schedule of Findings and Responses  
For year ended June 30, 2014

**Current Year Findings**

None.

**Prior Year Findings**

*2013-01 Budget violation.*

Status: Resolved.