Financial Report

United Cerebral Palsy of Greater New Orleans, Inc.

June 30, 2019

Bourgeois Bennett
CERTIFIED PUBLIC ACCOUNTANTS | CONSULTANTS
A LIMITED LIABILITY COMPANY

Financial Report

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June 30, 2019

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FINANCIAL SECTION

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors,
United Cerebral Palsy of Greater New Orleans, Inc.,
Kenner, Louisiana.

Report on the Financial Statements

We have audited the accompanying financial statements of United Cerebral Palsy of Greater New Orleans, Inc. (UCP) (a nonprofit organization), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of United Cerebral Palsy of Greater New Orleans, Inc. as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedules of Income and Expenses by Program (Schedule 1-A and 1-B) are presented for purposes of additional analysis and are not a required part of the financial statements. The Schedule of Compensation, Benefits, and Other Payments to Agency Head or Chief Executive Office (Schedule 2) is presented for purposes of additional analysis and is required by Louisiana Revised Statute 24:513(A)(3) and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with the auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Requirements by <u>Government Auditing Standards</u>

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated November 12, 2019 on our consideration of UCP's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance with the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> in considering UCP's internal control over financial reporting and compliance.

Report on Summarized Comparative Information

We have previously audited UCP's 2018 financial statements and we expressed an unmodified audit opinion on those audited financial statements in our report dated November 7, 2018. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2018 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Bourgeois Bennett, L.L.C.

Certified Public Accountants.

New Orleans, Louisiana,
November 12, 2019.

Exhibit A

STATEMENT OF FINANCIAL POSITION

United Cerebral Palsy of Greater New Orleans, Inc.

Kenner, Louisiana

June 30, 2019
(With comparative totals for 2018)

	2019	2018
Assets		
Cash	$ 875,152	$ 458,548
Contract fees receivable	189,594	163,859
Funds held by Greater New Orleans Foundation	50,757	50,653
Property and equipment, net	86,395	74,783
Other assets	34,297	38,021
Total assets	$ 1,236,195	$ 785,864
Liabilities		
Accounts payable	$ 4,739	$ 7,039
Accrued payroll and related liabilities	163,586	167,200
Other liabilities	42,500	57,750
Capital lease obligation	18,095	24,512
Total liabilities	228,920	256,501
Net Assets		
Without donor restrictions	977,275	499,363
With donor restrictions	30,000	30,000
Total net assets	1,007,275	529,363
Total liabilities and net assets	$ 1,236,195	$ 785,864

See notes to financial statements.

Exhibit B

STATEMENT OF ACTIVITIES

United Cerebral Palsy of Greater New Orleans, Inc.
Kenner, Louisiana

For the year ended June 30, 2019
(With comparative totals for 2018)

	Net Assets Without Donor Restrictions	Net Assets With Donor Restrictions	2019 Totals	2018 Totals
Revenues and Support				
Program service fees - Medicaid	$ 3,306,431	$ -	$ 3,306,431	$ 2,781,158
Contributions	30,908	-	30,908	4,604
Investment income, net	2,470	-	2,470	4,136
Miscellaneous income	12,197	-	12,197	12,223
Total revenues and support	3,352,006	-	3,352,006	2,802,121
Expenses				
Program services:				
Supported Living Services	2,604,803	-	2,604,803	2,415,115
Supporting services:				
Management and general	269,291	-	269,291	269,095
Total expenses	2,874,094	-	2,874,094	2,684,210
Change in Net Assets	477,912	-	477,912	117,911
Net Assets				
Beginning of year	499,363	30,000	529,363	411,452
End of year	$ 977,275	$ 30,000	$ 1,007,275	$ 529,363

See notes to financial statements.

STATEMENT OF FUNCTIONAL EXPENSES

United Cerebral Palsy of Greater New Orleans, Inc.

Kenner, Louisiana

For the year ended June 30, 2019

	Program Services	Supporting Services	
	Supported Living Services	Management and General	Totals
Salaries	$2,163,315	$137,032	$2,300,347
Payroll taxes	171,930	10,175	182,105
Employee benefits	75,544	3,661	79,205
Workers' compensation	24,689	3,051	27,740
Total salaries and related expenses	2,435,478	153,919	2,589,397
Depreciation	14,158	1,464	15,622
Dues and subscriptions	-	3,357	3,357
Interest expense	-	1,479	1,479
Meetings and conferences	15	1,889	1,904
Miscellaneous expense	670	20,422	21,092
National membership fees	-	12,671	12,671
Occupancy	93,593	9,676	103,269
Postage and shipping	-	875	875
Professional fees and consulting	37,324	47,795	85,119
Stipends	-	2,366	2,366
Supplies	1,972	6,052	8,024
Telephone	5,750	6,411	12,161
Travel and transportation	7,971	101	8,072
Utilities	7,872	814	8,686
Total expenses	$2,604,803	$269,291	$2,874,094

See notes to financial statements.

Exhibit C-2

STATEMENT OF FUNCTIONAL EXPENSES

United Cerebral Palsy of Greater New Orleans, Inc.

Kenner, Louisiana

For the year ended June 30, 2018

	Program Services	Supporting Services	
	Supported Living Services	Management and General	Totals
Salaries	$ 1,999,286	$ 142,292	$ 2,141,578
Payroll taxes	160,924	7,453	168,377
Employee benefits	67,373	9,463	76,836
Workers' compensation	24,992	1,595	26,587
Total salaries and related expenses	2,252,575	160,803	2,413,378
Depreciation	10,259	1,143	11,402
Dues and subscriptions	-	3,402	3,402
Interest expense	-	1,902	1,902
Meetings and conferences	379	277	656
Miscellaneous expense	1,816	14,553	16,369
National membership fees	-	12,829	12,829
Occupancy	92,800	9,916	102,716
Postage and shipping	-	453	453
Professional fees and consulting	34,751	43,427	78,178
Stipends	-	2,295	2,295
Supplies	534	9,673	10,207
Telephone	5,492	6,862	12,354
Travel and transportation	8,268	218	8,486
Utilities	8,241	1,342	9,583
Total expenses	$ 2,415,115	$ 269,095	$ 2,684,210

See notes to financial statements.

Exhibit D

STATEMENT OF CASH FLOWS

United Cerebral Palsy of Greater New Orleans, Inc.
Kenner, Louisiana

For the year ended June 30, 2019
(With comparative totals for 2018)

	2019	2018
Cash Flows From Operating Activities		
Change in net assets	$477,912	$117,911
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	15,622	11,402
Investment gain on funds held by Greater New Orleans Foundation, net	(104)	(1,842)
Changes in operating assets and liabilities:		
Contract fees and receivable	(25,735)	(130)
Other assets	3,724	585
Accounts payable	(2,300)	(11,145)
Accrued payroll and related liabilities	(3,614)	58,737
Other payables	(15,250)	(17,250)
Net cash provided by operating activities	450,255	158,268
Cash Flows From Investing Activities		
Purchases of property and equipment	(27,234)	(59,080)
Cash Flows From Financing Activities		
Payments on capital lease obligation	(6,417)	(5,994)
Net Increase in Cash	416,604	93,194
Cash		
Beginning of year	458,548	365,354
End of year	$875,152	$458,548
Supplemental Disclosures		
Cash paid for interest	$ 1,479	$ 1,902

See notes to financial statements.

NOTES TO FINANCIAL STATEMENTS

United Cerebral Palsy of Greater New Orleans, Inc.

Kenner, Louisiana

June 30, 2019 and 2018

Note 1 - NATURE OF ACTIVITIES

United Cerebral Palsy of Greater New Orleans, Inc. (UCP) is a nonprofit organization formed in 1950 which provides programs and services in several southeastern Louisiana parishes to advance the independence, productivity, and full citizenship of people with cerebral palsy and other disabilities and thereby to improve the quality of life for them and their families. UCP provides job placement and support for adults with disabilities in the Adult Program; and personal/respite care services and independent living assistance in the home through its Supported Living Services.

Note 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a. Basis of Accounting

The accompanying financial statements are presented on the accrual basis of accounting. Under this method, revenues are recognized when earned, and expenses are recorded when the related liability is incurred.

b. Basis of Presentation

Net assets, revenues, and expenses are classified based on the existence or absence or donor-imposed restrictions. Accordingly, net assets of UCP and changes therein are classified and reported as follows:

Net Assets Without donor Restrictions - Net assets that are not subject to donor-imposed stipulations.

Net Assets with Donor Restrictions - Net assets subject to donor-imposed stipulations that may or will be met either by actions of UCP, the passage of time, or are to be held in perpetuity.

Note 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

c. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

d. Contract Fees Receivable

Services rendered to clients are paid through third parties. Contract fees receivable is stated at the amount management expects to collect from outstanding balances.

e. Allowance for Uncollectible Receivables

Management provides for probable uncollectible amounts through a charge to earnings and a credit to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. Receivables are charged against the allowance when deemed to be uncollectible. Management believes that all contract fees receivables as of June 30, 2019 and 2018 are fully collectible, and that no allowance was necessary.

f. Promises to Give

Unconditional promises to give are recognized when the donor makes a promise to give that is, in substance, unconditional. Conditional promises to give are recognized when the conditions on which they depend are substantially met. There are no unconditional promises to give or conditional promises to give as of either June 30, 2019 or 2018.

g. Investments

Pooled accounts managed by the Greater New Orleans Foundation are reported at fair market value, including any pro rata gains and losses.

Donated investments are valued at current market value at the date of donation.

Note 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

h. Property and Equipment

Property and equipment is recorded at cost when purchased. UCP has a policy of capitalizing property and equipment in excess of $500. Expenditures for maintenance, repairs, and minor renewals are charged against earnings as incurred. Major expenditures for improvements, renewals, and betterments are capitalized. Depreciation is computed using the straight-line method over the estimated useful lives of the assets. Estimated useful lives of property and equipment range from five to ten years. The cost and accumulated depreciation of assets sold or retired are removed from the respective accounts and any resulting gain or loss is reflected in the change in net assets.

Donations of property and equipment are recorded as support at their estimated fair value at the date of donation. Such donations are reported as unrestricted support, unless the donor has restricted the donated asset to a specific purpose or for use for a specified period of time. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as increases in net assets with donor restrictions.

Absent donor stipulations regarding how long those donated assets must be maintained, UCP reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. UCP reclassifies net assets with donor restrictions to net assets without donor restrictions at that time. If the donor has stipulated a time restriction, the expiration of this restriction is reported as the related asset is depreciated.

i. Contributions and Revenue Recognition

Contributions are recorded as with donor restrictions or without donor restrictions, depending on the existence or nature of any donor restrictions. Support that is restricted by a donor is reported as an increase in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires (that is, when a stipulated time restriction ends or a purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the Statement of Activities as net assets released from restrictions. Donor restricted contributions whose restrictions are met in the same reporting periods are reported as support without donor restrictions.

Note 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

j. Compensated Absences

Full-time staff employees are entitled to paid vacations after one full year of employment. Vacations must be taken within the twelve months following the anniversary date of employment. Vacation time not used by this time will be forfeited and cannot be carried forward from year to year except with written approval. No more than two weeks can be accrued unless approved by the Board of Directors. Employees will be paid for unused vacation leave only upon termination and only for one year's accumulation. The total amount of accrued vacation leave as reported in accrued payroll and related liabilities on the Statements of Financial Position was $5,338 and $5,098 as of June 30, 2019 and 2018, respectively.

Sick leave accrues at one day for each month worked. An employee may accumulate sick leave not to exceed six months of leave. In no instance shall salary be paid in lieu of sick days unused, nor shall any employee receive wages for sick leave at termination.

k. Methods Used for Allocation of Expenses

Most of the expenses can be directly allocated to one of the programs or supporting services. The financial statements also report certain categories of expenses that are attributable to more than one program or supporting service. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include salaries, payroll taxes and benefits, and travel transportation, which are allocated on the basis of estimates of time and effort. Depreciation, occupancy, and utilities are allocated based on the percentage of program and management and general expenses compared to total expenses.

l. Income Taxes

United Cerebral Palsy of Greater New Orleans, Inc. is a nonprofit corporation organized under the laws of the State of Louisiana. It is exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code (the "Code"), and qualifies as an organization that is not a private foundation as defined in Section 509(a) of the Code. It is also exempt from Louisiana income tax under the authority of R.S.47:121(5). UCP is not subject to Federal income tax unless the organization has unrelated trade or business income.

Note 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

l. Income Taxes (Continued)

Accounting standards provide detailed guidance for financial statement recognition, measurement, and disclosures of uncertain tax positions recognized in an entity's financial statements. It requires an entity to recognize financial statement impact of a tax position when it is more likely than not that the position will not be sustained upon examination. Tax years ended June 30, 2016 and later remain subject to examination by taxing authorities. As of June 30, 2019, management of UCP believes that it has no uncertain tax positions that qualify for either recognition or disclosure in the financial statements.

m. Recently Issued Accounting Standards

Presentation of Financial Statements for Not-for-Profit Entities

In August 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2016-14, "*Not-for-Profit Entities (Topic 958): Presentation of Financial Statements for Not-for-Profit Entities*", which changes the current guidance for assets classification, governing board designations, investment return, underwater endowment funds, expenses, liquidity and presentation of operating cash flows. ASU 2016-14 reduces the required number of classes of net assets from three to two: net assets with donor restrictions and net assets without donor restrictions. ASU 2016-14 also requires not-for-profit entities to provide enhanced disclosures about the amounts and purposes of governing board designations and appropriations. ASU 2016-14 requires not-for-profits to report investment return net of external and direct internal investment expenses. The requirement to disclose those netted expenses is eliminated. In the absence of explicit donor restrictions, ASU 2016-14 requires not-for-profit entities to use the placed-in-service approach to account for capital gifts. The current option to use the over-time approach has been eliminated. ASU 2016-14 requires expenses to be reported by nature in addition to function and include an analysis of expenses by both nature and function. The methods used by not-for-profit entities to allocate costs among program and support functions will also need to be disclosed. ASU 2016-14 requires not-for-profit entities to provide both qualitative and quantitative information on management of liquid available resources and the ability to cover short-term cash needs within one year of the Statement of Financial Position date. Finally, current standards allow not-for-profit entities to decide whether to present

Note 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

m. Recently Issued Accounting Standards (Continued)

Presentation of Financial Statements for Not-for-Profit Entities (Continued)

operating cash flows using either the direct method or the indirect method. ASU 2016-14 eliminates the requirement to present or disclose the indirect method of reconciliation if the entity decides to use the direct method. The ASU is effective for annual reporting periods beginning after December 15, 2017. UCP has adopted the provisions of ASU 2016-14 and has retrospectively applied this standard to the financial statements as of and for the year ended June 30, 2018.

Revenue from Contracts with Customers

In May 2014, the FASB issued ASU 2014-09, *"Revenue from Contracts with Customers" (Topic 606)*, which provides a single comprehensive model for entities to use in accounting for revenue from contracts with customers and supersedes most current revenue recognition models. Subsequent to the issuance of ASU 2014-09, the FASB issued several additional ASUs which amended and clarified the guidance and deferred the effective date. The ASU is effective for annual reporting periods beginning after December 15, 2018, with certain early adoption provisions available. UCP is currently evaluating the full effect that the adoption of this standard will have on the financial statements.

Statement of Cash Flows

In November 2016, the FASB issued ASU 2016-18, "*Statement of Cash Flows" (Topic 230)*. ASU 2016-18 requires that a statement of cash flows explain the change during the period in the total cash, cash equivalents, and amounts generally described as restricted cash or restricted cash equivalents. Therefore, amounts generally described as restricted cash and restricted cash equivalents should be included with cash and cash equivalents when reconciling the beginning-of-period and end-of-period total amounts shown on the Statement of Cash Flows. The amendments in ASU 2016-18 do not provide a definition of restricted cash or restricted cash equivalents. The ASU is effective for fiscal years beginning after December 15, 2018. Early adoption is permitted. UCP is currently evaluating the full effect that the adoption of this standard will have on the financial statements.

Note 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

m. Recently Issued Accounting Standards (Continued)

Leases

In February 2016, the FASB issued ASU 2016-02, "*Leases" (Topic 842)*. ASU 2016-02 requires that a lease liability and related right-of-use-asset representing the lessee's right to use or control the asset be recorded on the statement of financial position upon the commencement of all leases except for short-term leases. Leases will be classified as either finance leases or operating leases, which are substantially similar to the classification criteria for distinguishing between capital leases and operating in existing lease accounting guidance. As a result, the effect of leases in the statement of activities and the statement of cash flows will be substantially unchanged from the existing lease accounting guidance. The ASU 2016-02 is effective for fiscal years beginning after December 15, 2020. Early adoption is permitted. UCP is currently evaluating the full effect that the adoption of this standard will have on the financial statements.

n. Subsequent Events

Management evaluates events occurring subsequent to the date of financial statements in determining the accounting for and disclosure of transactions and events that effect the financial statements. Subsequent events have been evaluated through November 12, 2019, which is the date the financial statements were available to be issued.

o. Reclassifications

Certain amounts in the 2018 financial statements have been reclassified to conform to the 2019 financial statement presentation.

Note 3 - PROPERTY AND EQUIPMENT

As of June 30, 2019 and 2018, the cost and accumulated depreciation are as follows:

	2019	2018
Furniture and equipment	$ 117,641	$ 109,712
Less accumulated depreciation	(31,246)	(34,929)
Net property and equipment	$ 86,395	$ 74,783

Depreciation expense for the years ended June 30, 2019 and 2018 was $15,622 and $11,402, respectively.

Note 4 - CAPITAL LEASE OBLIGATION

UCP entered into a capital lease for copier equipment in January 2017. The lease calls for 60 monthly payments of principal and interest of $658 and the interest rate is approximately 7.0%.

The net book value of assets acquired through a capital lease as of June 30, 2019 and 2018 is as follows:

	2019	2018
Cost	$ 27,658	$ 27,658
Accumulated depreciation	(13,830)	(8,298)
Net book value	$ 13,828	$ 19,360

Future minimum lease payments under the capital leases as of June 30, 2019 are as follows:

2020	$ 7,896
2021	7,896
2022	3,947
Total minimum lease payments	19,739
Less amounts representing interest	(1,644)
Capital lease obligations	$ 18,095

Note 5 - FAIR VALUE MEASUREMENTS

The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). The three levels of the fair value hierarchy under FASB ASC 820 are described below:

Level 1 Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that UCP has the ability to access.

Level 2 Inputs to the valuation methodology include:

- quoted prices for similar assets or liabilities in active markets;
- quoted prices for identical or similar assets or liabilities in inactive markets;
- inputs other than quoted prices that are observable for the asset or liability; and
- inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Investments held in pooled accounts managed by Greater New Orleans Foundation are included in Level 2 of the fair value hierarchy as the investment pool is valued using the net asset value as reported by the custodian. The net asset values are determined based on the fair values of the underlying investments. The custodian of this portfolio uses independent pricing services, where available, to value the securities included in this portfolio. If an independent pricing service does not value a security or the value is not, in the view of the custodian, representative of the market value, the custodian will attempt to obtain a price quote from a secondary pricing source, which may include third party brokers, investment advisers, and principal market makers or affiliated pricing services. If a secondary source is

Note 5 - FAIR VALUE MEASUREMENTS (Continued)

unable to provide a price, the custodian may obtain a quotation from the counterparty that sold the security.

This method may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while UCP believes its valuation method is appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

As of June 30, 2019 and 2018, assets measured at fair value on a recurring basis are comprised of and determined as follows:

		Based on		
Description	Fair Value At June 30, 2019	Quoted Prices In Active Markets (Level 1)	Other Observable Inputs (Level 2)	Unobservable Inputs (Level 3)
Pooled accounts managed by Greater New Orleans Foundation	$ 50,757	$ -	$ 50,757	$ -

		Based on		
Description	Fair Value At June 30, 2018	Quoted Prices In Active Markets (Level 1)	Other Observable Inputs (Level 2)	Unobservable Inputs (Level 3)
Pooled accounts managed by Greater New Orleans Foundation	$ 50,653	$ -	$ 50,653	$ -

As of June 30, 2019 and 2018, there were no assets measured at fair value on a non-recurring basis.

Note 6 - BANK LINE OF CREDIT

UCP has available a line of credit up to $75,000 with a local financial institution at a variable interest rate of Wall Street Journal prime plus 3.5% (9.00% and 8.75% as of June 30, 2019 and 2018, respectively). The line of credit is unsecured and was renewed on October 24, 2019, and expires on November 2, 2021. As of June 30, 2019 and 2018, there

Note 6 - BANK LINE OF CREDIT (Continued)

were no balances outstanding under UCP's line of credit. The line of credit is required by the State of Louisiana Department of Health and Hospitals.

UCP recognized no interest expense on the line of credit for the years ended June 30, 2019 and 2018.

Note 7 - RESTRICTIONS ON NET ASSETS

UCP received funding that is perpetually restricted for endowment purposes. Investment income related to the restricted funds will be used to support the Spasticity Clinic. In 2003, UCP established an endowment fund through Greater New Orleans Foundation (GNOF) for this purpose. Funds held by GNOF are invested in a pooled investment arrangement. Distributions from this fund began in fiscal year 2004 and are anticipated annually based on earnings by the fund during the year. Distributions received will be restricted for the Spasticity Clinic. Distributions of $2,366 and $1,952 were received for the Spasticity Clinic during the years ended June 30, 2019 and 2018, respectively.

Donor restricted net assets as of June 30, 2019 and 2018 are restricted for the following:

	2019	2018
Subject to perpetual restriction:		
Spasticity Clinic	$ 30,000	$ 30,000

Note 8 - DONOR DESIGNATED ENDOWMENT

The Endowments. UCP's endowment fund consists of a permanently restricted fund established primarily for the purpose of generating income to support the Spasticity Clinic. As required by accounting principles generally accepted in the United States of America, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

Interpretation of Relevant Law. UCP has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as expressly requiring the preservation of the historical dollar value for donor restricted endowment funds absent explicit donor stipulations to the contrary.

Note 8 - DONOR DESIGNATED ENDOWMENT (Continued)

The following are classified as permanently restricted net assets in the accompanying financial statements.

- the original value of gifts donated to the permanent endowment;
- the original value of subsequent gifts to the permanent endowment; and
- accumulations to the permanent endowment, made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund.

The remaining portion of the donor-restricted endowment fund that is not classified in donor restricted net assets is classified as net assets without donor restrictions until those amounts are appropriated for expenditure by UCP in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, UCP considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- the duration and preservation of the fund;
- the purposes of UCP and the donor-restricted endowment fund;
- general economic conditions;
- the possible effect of inflation and deflation;
- the expected total return from income and the appreciation of investments;
- other resources of UCP; and
- the investment policies of UCP.

Endowment net asset composition as of June 30, 2019 and 2018 is as follows:

	2019			
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total Net Endowment Assets
Donor-restricted endowment funds	$ 20,757	$ -	$ 30,000	$ 50,757

	2018			
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total Net Endowment Assets
Donor-restricted endowment funds	$ 20,653	$ -	$ 30,000	$ 50,653

Note 8 - DONOR DESIGNATED ENDOWMENT (Continued)

Changes in endowment net assets for the years ended June 30, 2019 and 2018 are as follows:

	Without Donor Restrictions	Temporarily Restricted	Permanently Restricted	Total Net Endowment Assets
Net assets as of June 30, 2017	$ 18,811	$ -	$ 30,000	$ 48,811
Investment return:				
Investment loss, net	(3)	-	-	(3)
Net gain, realized and unrealized	3,787	-	-	3,787
Net asset releases	(1,942)	-	-	(1,942)
Net assets as of June 30, 2018	20,653	-	30,000	50,653
Investment return:				
Investment income, net	381	-	-	381
Net gain, realized and unrealized	2,089	-	-	2,089
Net asset releases	(2,366)	-	-	(2,366)
Net assets as of June 30, 2019	$ 20,757	$ -	$ 30,000	$ 50,757

Funds with Deficiencies. From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that either the donor or UPMIFA requires UCP to retain as a fund of perpetual duration. These deficiencies can result from unfavorable market fluctuations that occur after the investment of permanently restricted contributions. There were no such deficiencies of this nature as of June 30, 2019 and 2018.

Return Objectives and Risk Parameters. Management has adopted investment and spending policies for endowment assets that preserve the real purchasing power of the principal and provide a stable source of perpetual financial support. Under these policies, the endowment is invested with the intention of obtaining general market returns with a minimum amount of investment and management expenses and minimum risk.

Strategies Employed for Achieving Objectives. The investment funds are in a pooled account managed by GNOF. An allocation in each investment type has not been determined by the Board of Directors.

Note 8 - DONOR DESIGNATED ENDOWMENT (Continued)

Spending Policy and How Investment Objectives Relate to the Spending Policy. Management's policy for appropriating funds for annual expenditures is approximately 5% of the endowment fund's average value. This policy is consistent with the management's long-term objective to preserve the real purchasing power of the principal and provide a stable source of perpetual financial support.

Note 9 - AVAILABILITY OF FINANCIAL ASSETS

UCP is substantially supported by program service fees. UCP is also supported by contributions with and without donor restrictions. Because a donor's restriction requires resources to be used in a particular manner or in a future period, UCP must maintain sufficient resources to meet those responsibilities to its donors. Thus, financial assets may not be available for general expenditure within one year. General expenditures include expenses associated with supported living services and management and general. Annual operations are defined as activities occurring during, and included in the budget for, a fiscal year.

As part of UCP's liquidity management, it has a policy to structure its financial assets to be available as general expenditures, liabilities, and as other obligations come due. To help manage unanticipated liquidity needs, UCP has a $75,000 line of credit which it could draw upon. UCP does not intend to spend from its investment funds other than amounts appropriated for general expenditures.

Financial assets:	
Cash	$ 875,152
Contract fees receivable	189,594
Funds held by Greater New Orleans Foundation	50,757
Total financial assets as of June 30, 2019	1,115,503
Less amounts unavailable for general expenditures within one year, due to:	
Donor imposed restrictions:	
Restricted by donors with perpetual restriction	(30,000)
Financial assets available to meet cash needs for general expenditures within one year	$ 1,085,503

Note 10 - CONCENTRATIONS OF CREDIT RISK

UCP maintained its cash balances in a financial institution where they are insured by the Federal Deposit Insurance Corporation up to $250,000 as of June 30, 2019. As of June 30, 2019, the cash balance in excess of insured amounts was approximately $650,000.

Note 11 - THIRD PARTY REIMBURSEMENTS

UCP has agreements with Medicare and Medicaid fiscal intermediaries to provide home health services to qualified patients. For the years ended June 30, 2019 and 2018, approximately $3,306,000 and $2,781,000, respectively, of program service fees were received from the State of Louisiana Department of Health and Hospitals acting as a Medicare and Medicaid fiscal intermediary. As reflected in the accompanying financial statements, Medicare and Medicaid accounts for approximately 99% of total revenue and support for both of the years ended June 30, 2019 and 2018.

The State provides annual contracts to UCP which grant the State the right to audit program accounts and activities. The State, acting as the Medicare and Medicaid intermediary for Medicare and Medicaid patients, reimburses services rendered to Medicare and Medicaid program beneficiaries under an allowable cost reimbursement formula that is subject to audit and retroactive adjustments. Management believes that UCP is in compliance with the provisions of these contracts and grants.

Note 12 - RETIREMENT PLAN

UCP has a defined contribution plan (the "Plan") covering substantially all employees who have one year of service and are age 21 or older. Eligible employees may make salary deferral contributions pursuant to Section 401(k) of the Internal Revenue Code. The Plan allows discretionary matching contributions and profit-sharing contributions to be made by UCP. UCP did not make any matching or profit-sharing contributions for the years ended June 30, 2019 and 2018.

Note 13 - LEGAL SETTLEMENT

During the year ended June 30, 2005, an audit was conducted by the State of Louisiana Department of Health and Hospitals for the periods November 1, 2002 through January 31, 2003 and March 1, 2005 through May 31, 2005 as a provider history review and November 1, 2001 through November 1, 2003 as a scientific sample. The audit concluded that UCP billed and subsequently was paid approximately $350,000 of supervised independent living

Note 13 - LEGAL SETTLEMENT (Continued)

and personal care attendant services which had undocumented progress notes in the records maintained by UCP. The State of Louisiana Department of Health and Hospitals was seeking reimbursement for the $350,000 and approximately $50,000 of interest.

After the appeal process, the matter was resolved on May 9, 2017 and the 19th Judicial District Court for the Parish of East Baton Rouge rendered judgment in this matter. UCP was required to pay to the Louisiana Department of Health $75,000 in 60 monthly installments of $1,250 beginning in July of 2017. There is no interest related to this contingency settlement. The settlement liability is recorded in other liabilities on the Statement of Financial Position.

As of June 30, 2019, minimum future obligations under this contingency settlement are as follows:

Year Ending June 30,	Amounts
2020	$15,000
2021	15,000
2022	12,500
Total	$ 42,500

Note 14 - LEASE COMMITMENT

UCP has a three year operating lease effective December 1, 2015 for the rental of office space. The lease expired November 30, 2018 and provided for monthly payments of $5,524 for the first two years and $5,691 for the third year. On February 1, 2019, UCP renewed the operating lease for five years. The lease expires January 30, 2025 and provides for monthly payments of $5,963 for the first year, $6,124 for the second year, $6,286 for the third year and fourth years, and $6,366 for the fifth year.

Rent expense, which is included in occupancy on the statements of functional expenses, was $75,719 and $67,457 for the years ended June 30, 2019 and 2018, respectively.

Note 14 - LEASE COMMITMENT (Continued)

As of June 30, 2019, minimum future obligations under operating leases are as follows:

Year Ending June 30,	Amounts
2020	$ 72,361
2021	74,298
2022	75,432
2023	75,832
2024	44,562
Total	$ 342,485

Note 15 - RELATED PARTY TRANSACTIONS

UCP is affiliated with the national organization, United Cerebral Palsy, and pays an annual membership fee. For the years ended June 30, 2019 and 2018, the fee was $12,671 and $12,829, respectively. United Cerebral Palsy provides services to UCP in the capacity of advisor, supporter, and partner in serving the local community. There were no balances due as of June 30, 2019 and 2018.

Note 16 - CONTINGENCIES

UCP is exposed to various risks of loss from torts; theft of, damage to, and destruction of assets; business interruption; errors and omissions; employee injuries and illnesses; natural disaster; and employee health and accident benefits. Commercial insurance coverage is purchased for claims arising from such matters. There were no settled claims that exceeded this commercial coverage during the years ended June 30, 2019 and 2018.

SUPPLEMENTAL INFORMATION

SCHEDULE OF INCOME AND EXPENSES BY PROGRAM

United Cerebral Palsy of Greater New Orleans, Inc.
Kenner, Louisiana

For the year ended June 30, 2019
(Unaudited)

	Program Services	Supporting Services			
	Supported Living Services	Fundraising and Management and General	Administrative Services Restricted	Total Supporting Services	Totals
Revenues and Support					
Client generated self-support	$ 3,306,431	$ -	$ -	$ -	$ 3,306,431
Other income	-	45,575	-	45,575	45,575
Support services allocated revenue	45,575	(45,575)	-	(45,575)	-
Total revenues and support	3,352,006	-	-	-	3,352,006
Expenses					
Total compensation	2,435,478	-	153,919	153,919	2,589,397
Occupancy and related expenses	101,465	-	10,490	10,490	111,955
Travel and meetings	7,971	-	101	101	8,072
Other direct program expenses	45,731	-	103,317	103,317	149,048
Allocation of support services	267,827	-	(267,827)	(267,827)	-
Total expenses before non-cash expenses	2,858,472	-	-	-	2,858,472
Totals	493,534	-	-	-	493,534
Non-Cash Expense					
Depreciation expense	14,158	-	1,464	1,464	15,622
Change in net assets	$ 479,376	$ -	$ (1,464)	$ (1,464)	$ 477,912

Schedule 1-B

SCHEDULE OF INCOME AND EXPENSES BY PROGRAM

United Cerebral Palsy of Greater New Orleans, Inc.
Kenner, Louisiana

For the year ended June 30, 2018
(Unaudited)

	Program Services	Supporting Services			
	Supported Living Services	Fundraising and Management and General	Administrative Services Restricted	Total Supporting Services	Totals
Revenues and Support					
Client generated self-support	$ 2,781,158	$ -	$ -	$ -	$ 2,781,158
Other income	-	20,963	-	20,963	20,963
Support services allocated revenue	20,963	(20,963)	-	(20,963)	-
Total revenues and support	2,802,121	-	-	-	2,802,121
Expenses					
Total compensation	2,252,575	-	160,803	160,803	2,413,378
Occupancy and related expenses	101,041	-	11,258	11,258	112,299
Travel and meetings	8,268	-	218	218	8,486
Other direct program expenses	42,972	-	95,673	95,673	138,645
Allocation of support services	267,952	-	(267,952)	(267,952)	-
Total expenses before non-cash expenses	2,672,808	-	-	-	2,672,808
Totals	129,313	-	-	-	129,313
Non-Cash Expense					
Depreciation expense	10,259	-	1,143	1,143	11,402
Change in net assets	$ 119,054	$ -	$ (1,143)	$ (1,143)	$ 117,911

SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS TO AGENCY HEAD OR CHIEF EXECUTIVE OFFICER

United Cerebral Palsy of Greater New Orleans, Inc.

Kenner, Louisiana

For the year ended June 30, 2019

Agency Head Name: Kendra Nelson, Executive Director

Purpose	
Salary	$72,345
Benefits - insurance	9,198
Benefits - retirement	0
Benefits - other	0
Car allowance	0
Vehicle provided by government	0
Per diem	0
Reimbursements	0
Travel	1,809
Registration fees	0
Conference travel	0
Continuing professional education fees	0
Housing	0
Unvouchered expenses	0
Special meals	0
	$83,352

SPECIAL REPORTS OF CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors,
United Cerebral Palsy of Greater New Orleans, Inc.,
Kenner, Louisiana.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financials statements of United Cerebral Palsy of Greater New Orleans, Inc. (UCP) (a nonprofit organization), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 12, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered UCP's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of UCP's internal control. Accordingly, we do not express an opinion on the effectiveness of UCP's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether UCP's financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering UCP's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Bourgeois Bennett, L.L.C.

Certified Public Accountants.

New Orleans, Louisiana,
November 12, 2019.

SCHEDULE OF FINDINGS AND RESPONSES

United Cerebral Palsy of Greater New Orleans, Inc.
Kenner, Louisiana

For the year ended June 30, 2019

Section I - Summary of Auditor's Report

a) Financial Statements

Type of auditor's report issued: unqualified

Internal control over financial reporting:

• Material weakness(es) identified?	____ Yes _X_ No
• Significant deficiency(ies) identified?	____ Yes _X_ None reported
Noncompliance material to financial statements noted?	____ Yes _X_ No

b) Federal Awards

United Cerebral Palsy of Greater New Orleans, Inc. did not expend more than $750,000 in Federal awards during the year ended June 30, 2019, and therefore, was exempt from the audit requirements under Title 2 U.S. Code of Federal regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Section II - Internal Control Over Financial Reporting and Compliance and Other Matters Material to the Basic Financial Statements

Internal Control Over Financial Reporting

There were no findings noted during the audit of the year ended June 30, 2019 related to internal control over financial reporting.

(Continued)

Section II - Internal Control Over Financial Reporting and Compliance and Other Matters Material to the Basic Financial Statements (Continued)

Compliance and Other Matters

There were no findings noted during the audit of the year ended June 30, 2019 related to compliance and other matters.

Section III - Federal Award Findings and Questioned Costs

Not applicable.

REPORTS BY MANAGEMENT

SCHEDULE OF PRIOR YEAR FINDINGS AND RESPONSES

United Cerebral Palsy of Greater New Orleans, Inc.
Kenner, Louisiana

For the year ended June 30, 2019

Section I - Internal Control Over Financial Reporting and Compliance and Other Matters Material to the Basic Financial Statements

Internal Control Over Financial Reporting

No material weaknesses were noted during the audit of financial statements for the fiscal year ended June 30, 2018.

No significant deficiencies were noted during the audit of the financial statements for the fiscal year ended June 30, 2018.

Compliance and Other Matters

No compliance findings material to the financial statements were noted during the audit for the year ended June 30, 2018.

Section II - Internal Control and Compliance Material to Federal Awards

United Cerebral Palsy of Greater New Orleans, Inc. did not expend more than $750,000 in Federal awards during the year ended June 30, 2018, and therefore, was exempt from the audit requirements under Title 2 U.S. Code of Federal regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Section III - Management Letter

A management letter was not issued in connection with the audit of the financial statements for the year ended June 30, 2018.

MANAGEMENT'S CORRECTIVE ACTION PLAN

United Cerebral Palsy of Greater New Orleans, Inc.
Kenner, Louisiana

For the year ended June 30, 2019

Section I - Internal Control Over Financial Reporting and Compliance and Other Matters Material to the Basic Financial Statements

Internal Control Over Financial Reporting

No material weaknesses were noted during the audit of financial statements for the fiscal year ended June 30, 2019.

No significant deficiencies were noted during the audit of the financial statements for the fiscal year ended June 30, 2019.

Compliance and Other Matters

No compliance findings material to the financial statements were noted during the audit for the year ended June 30, 2019.

Section II - Internal Control and Compliance Material to Federal Awards

United Cerebral Palsy of Greater New Orleans, Inc. did not expend more than $750,000 in Federal awards during the year ended June 30, 2019, and therefore, was exempt from the audit requirements under Title 2 U.S. Code of Federal regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Section III - Management Letter

A management letter was not issued in connection with the audit of the financial statements for the year ended June 30, 2019.