

Caddo Parish Constable  
of Ward or District 1  
Gilliam (City) Louisiana

Financial Statements  
As of and for the Year December 31, 2016

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Required by Louisiana Revised Statutes 24:513 and 24:514 to  
be filed with the Legislative Auditor  
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Constable (your name)  
Paul Sapp, who, duly sworn, deposes and says that the financial statements  
herewith given present fairly the financial position of the Court of Caddo Parish,  
Louisiana, as of December 31, 2016, and the results of operations for the year then ended, on  
the cash basis of accounting.

In addition, (your name) Paul Sapp, who duly sworn, deposes, and says  
that the Constable of Ward or District 1 and Caddo Parish  
received \$200,000 or less in revenues and other sources for the year ended  
December 31, 2016, and accordingly, *is required to provide a sworn financial statement and  
affidavit* and is not required to provide for an audit, review/attestation, or compilation report for  
the previously mentioned fiscal year.

Paul Sapp  
Signature of Constable

Sworn to and subscribed before me, this 23<sup>rd</sup> day of March, 2017

Paula L. Noy  
NOTARY PUBLIC SIGNATURE & SEAL

PAULA L. NOY  
NOTARY PUBLIC, ID# 50072  
CADDO PARISH, LOUISIANA  
MY COMMISSION IS FOR LIFE  
NOTARIZING IN ST. CATHERINE ONLY

For Office Use Only:	Please Complete this Section:
<p>Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.</p> <p style="text-align: right;">APR 19 2017</p> <p>Release Date</p>	<p>Constable's Name _____</p> <p>Address _____</p> <p>City, Zip Code _____</p> <p>Ph: Cell / Land _____</p> <p>Fax Number _____</p> <p>Email Address _____</p>

Please return the completed form by March 31 to Office of Legislative Auditor – Local  
Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397

Paul Sapp (Constable Name)  
Caddo Parish Constable  
 of Ward or District 1  
William (City) Louisiana

**Statement of Cash Receipts and Disbursements**  
**For the Year Ended December 31, 2016**

	General Fund	Garnishment Fund Activity
<b>CASH RECEIPTS:</b>		
1. State & Parish salary ( <i>required, from W-2 Form</i> )	1. \$ 3,900.00	
2. Fees collected (if collected) (include litter court fees)	2. \$ 100.00	
3. Garnishments collected (If applicable)		3. \$ 1,705.88
4. Other _____	4. —	
5. <b>Total cash receipts.</b> Add lines 1 through 4	5. \$ 5,705.88	
<b>CASH DISBURSEMENTS:</b>		
6. Cost of equipment purchased (fax machine, etc.)	6. —	
7. Materials and supplies (stationery, postage, etc.)	7. \$ 50.00	
8. Travel and other charges		
8a. For yourself	8a. —	
8b. For employees (If applicable)	8b. —	
9. Other operating expenses (rent, utilities, phone/fax line, etc.)	9. \$ 2,500.00	
10. Garnishments paid to others [From total collections on Line 3]		10. \$ 1,603.53
11. <b>Total disbursements</b> (add lines 6-10)	11. \$ 4,153.53	
12. Balance Available (loss) for payment of salaries (General Fund: Line 5 less Line 11; Garnishment Fund Activity: Line 3 less Line 10)	12. \$ 1,552.35	12. \$ 102.35
Salary and related benefits:		
13. Amount retained by yourself from line 12 as salary	13. \$ 1,552.35	13. \$ 102.35
14. Amount paid to employees (if applicable)	14. —	14. —
15. <b>Total salaries paid</b> (add lines 13 and 14)	15. \$ 1,552.35	15. \$ 102.35
<b>FUND BALANCE</b>		
16. Increase (decrease) in fund balance, may be \$0 (line 12 less line 15)	16. 0	16. 0
17. Fund Balance at beginning of the year, may be \$0 (Ending Fund balance from last year's report)	17. 0	17. 0
18. Fund balance (deficit) at end of the year, may be \$0 (Add lines 16 and 17)	18. 0	18. 0

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Paul Sapp (Constable Name)  
Caddo Parish Constable  
 of Ward or District 1  
Gilliam (City) Louisiana

### Schedule of Compensation, Benefits and Other Payments to the Constable

Purpose	Dollar Amount
1. Salary – Amount from line 1 of statement A	\$ 3,900.00
2. Benefits-insurance	N/A
3. Benefits-retirement	N/A
4. Benefits-other (describe)	N/A
5. Benefits-other (describe)	N/A
6. Benefits-other (describe)	N/A
7. Car allowance	N/A
8. Vehicle provided by government (if reported on form W-2)	N/A
9. Per diem	N/A
10. Reimbursements	N/A
11. Travel	N/A
12. Registration fees	N/A
13. Conference travel	\$ 200.00
14. Housing	\$ 300.00
15. Unvouchered expenses (example: travel advances, etc.)	N/A
16. Special meals	N/A
17. Other <u>End Garnishment</u>	\$ 102.35
18. TOTAL (enter total of lines 1-17)	

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