

STATE OF LOUISIANA

ST. TAMMANY PARISH Sheriff's Office

COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED JUNE 30, 2017



RANDY SMITH, SHERIFF
TIFFANY CARRASCO, CHIEF FINANCIAL OFFICER
KATHRYN MOORE, CONTROLLER

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COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR YEAR ENDED JUNE 30, 2017

INTRODUCTORY SECTION

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St. Tammany Parish Sheriff's Office

RANDY SMITH, Sheriff

PROFESSIONALISM • INTEGRITY • ACCOUNTABILITY • PUBLIC TRUST

December 27, 2017

To the Citizens of St. Tammany Parish:

This Comprehensive Annual Financial Report (CAFR) is hereby submitted for the fiscal period July 1, 2016 - June 30, 2017. State law requires that every general purpose local government publish, within six months of the close of each fiscal year, a complete set of audited financial statements in accordance with generally accepted auditing standards.

Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

The St. Tammany Parish Sheriff's Office's financial statements have been audited by Leblanc Hausknecht, LLP, a firm of licensed certified public accountants. Based upon the audit, the independent auditors have issued an unmodified opinion on the St. Tammany Parish Sheriff's office financial statements for the fiscal year ending June 30, 2017. The independent auditor's report is presented in the financial section of this report.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. MD&A complements this letter of transmittal and should be read in conjunction with it.

Profile of the St. Tammany Parish Sheriff's Office

Formed in 1812, the St. Tammany Parish Sheriff's Office is a stand-alone political entity lead by an elected Sheriff providing leadership and guidance in the area of law enforcement and public safety. St. Tammany Parish, located in southeast Louisiana, has the fourth largest population in the state with an estimated 253,000 residents.

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the St. Tammany Parish Sheriff serves a four-year term as the Chief Executive Officer of the Law Enforcement District, and is responsible for executing all court orders and processes, such as providing bailiffs, executing orders of the court, serving subpoenas, et cetera. Louisiana state law also stipulates that the Sheriff is responsible for collecting and dispersing all parish ad valorem taxes, parish occupational license fees, state revenue sharing funds, fines and costs, and bond forfeitures imposed by the district court.

In 1992, the Sheriff began serving as Ex-Officio Tax-Collector, with duties including the collection and distribution of taxes on behalf of various taxing bodies of St. Tammany Parish. Those duties have expanded to include the collection of taxes for local municipalities, such as Madisonville, Slidell, and Pearl River. These duties are first and foremost our fiduciary duty. Transparency and control are always on the forefront of our policies and procedures. Our accolades remain a testament to our achievement.

In addition to being responsible for enforcing the laws and collecting the taxes for the parish, the St. Tammany Parish Sheriff's Office is also responsible for staffing and operating the parish jail, as well as providing security for the Justice Center. Both facilities are owned by the St. Tammany Parish Government.

As a multiple purpose agency, we strive to maintain accountability and deliver excellent public service. We continue to strike a delicate balance between provisions and needs. This goes beyond technology and equipment; it includes our greatest asset, our employees.

Although the St. Tammany Parish Sheriff's Office primary function is law enforcement, we are one of the most diverse employers in the area. As a multi-purpose entity, the Sheriff's Office has a staff of scientists, attorneys, technology specialists, accountants as well as enforcement personnel and other business professionals in thirty-four departments. We work diligently to continually recruit top employees offering on-going training resources, education incentives, and benefits package. Advancement opportunities are made available to all staff. With a current rate of 65% of employees with over five years of service with the St. Tammany Parish Sheriff's Office, we are making strides to retain staff.

Budget Preparation

Many sheriffs throughout the nation fall under the financial direction of a county-wide governing authority, such as a county board of commissioners or a lone County Chairperson. However, in Louisiana, Sheriffs are financially autonomous. The Sheriff, as a separately elected official overseeing a separate legal entity that is not dependent on the Parish Council for revenues, is considered a "stand-alone" government.

Our budget creation and approval process falls entirely within the control of the St. Tammany Parish Sheriff. The Sheriff approves and adopts the budget.

The St. Tammany Parish Sheriff's Office budget is a reflection of policies, goals, and priorities. It communicates to citizens and staff what decisions have been made, including those involving staffing, technology, and equipment. It also serves as a platform for the entity's plan for the upcoming fiscal year, and a blueprint for achieving the fiscal stability necessary to carry out the Sheriff's mission, vision and core values. It includes performance measures as well as departmental goals by which the delivery of service to the public is measured.

Conservative fiscal policies and adequate fund balances continue to place the Sheriff's Office in a position to handle challenges of balancing the budget while at the same time maintaining services to the citizens.



The budget process begins in January of each year, with a call for budget requests by various department heads throughout the agency. Operating expenditures, under the direct control of Department Heads, are submitted with justifications to the Finance Department. Requests for budget allocations must be justified in detail, regardless of the category for which the request is made.

Once these requests have been received from all departments, meetings are held between the Sheriff, his Chief Deputy and Deputy Chiefs; the budget staff, and the various department managers. During these meetings, each department manager must provide an oral defense of his or her requests in front of the assembled group. If reductions are to be made to a request, they may be made during the manager's presentation, or they may come later during final discussions between the Sheriff and executive staff.

After final review by the Sheriff, the budget document, along with all statutorily mandated supporting documentation (including executive summary, financial statements, estimate of revenue and expenditures for all accounts, statements of any fund balances, etc.) is then prepared by the Budget Manager and Chief Financial Officer.

The Sheriff maintains a system of budgetary controls with the objective of ensuring spending is within the appropriated budget. The Sheriff also uses a centralized purchasing system that uses an encumbrance accounting system as one method to accomplish budgetary control.

After both the preparation of the final budget document is complete and at least ten days before the public is invited to submit comments at a public hearing held, the proposed budget is published in the official journal of St. Tammany Parish. The completed budget is made available for public inspection no later than fifteen days prior to the beginning of each fiscal year. At the conclusion of this public hearing, assuming no other changes are

to be made, the Sheriff officially adopts the budget as authorized in Louisiana Revised Statute 39:1305.

Local Economy

According to the St. Tammany Economic Development Foundation, between 1980 and 2015, the population of St. Tammany increased 125%, while the population of Louisiana increased only 11%. St. Tammany Parish is becoming a business destination. With many new subdivisions under construction, parish officials expect the population to continue to grow. Since the early 2000's, jobs have increased 42% and the number of businesses increased 45%. Along with the number of jobs, total wages have increased more than 60% over last decade. The current projection of the job market is that it will continue its steady growth.

The economy in St. Tammany Parish continues to recover from the "Great Recession." The picture is modestly positive. Most industries will see slight growth, wage and benefits will rise slightly, and consumer spending will be positive.

St. Tammany is uniquely located with three major interstate highways and seated in the New Orleans metropolitan corridor. Our location, along with a steadily growing population and special requirements stipulated by the State Constitution all play intricate roles in the future planning for the St. Tammany Parish Sheriff's Office and our agency's day-to-day operations. As an organization, we have significant economic presence, employing over 670 plus employees who must adapt to the community's needs while providing the services to keep our community and citizens safe.

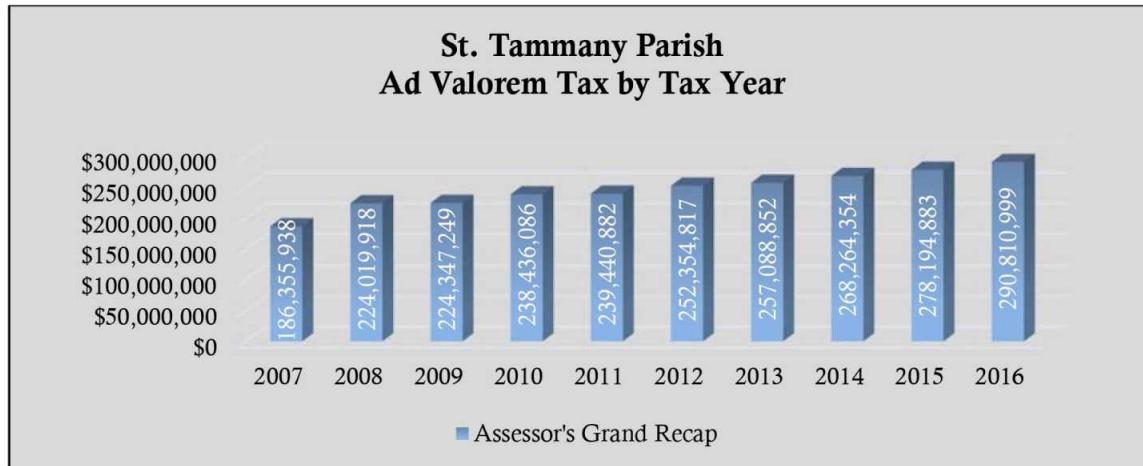
Revenue Sources

Ad valorem (Property Tax)

Ad valorem and sales taxes are the Sheriff's Office two main sources of revenue. Property evaluation is affixed to a January 1st date, however taxes are collected in arrears at the end of each calendar year. This means our tax year collections are actually performed during the subsequent fiscal year. At the present, this translates to the collection of ad valorem taxes for the 2016 tax year occurring within our 2017 fiscal year.

St. Tammany Parish continues to experience modest growth in residential and commercial development and valuation. As such, ad valorem revenues are expected to continue the steady growth seen over the past two decades.

Below is a breakdown of ad valorem taxes for the last 10 tax years, and it is based on the St. Tammany Parish Assessor's Grand Recap.



<u>Tax Years</u>	<u>Average Annual Growth</u>
1991-2000	8.4%
2001-2010	10.9%
2011-2016	3.4%

Though the most recent decade reveals less growth in ad valorem tax revenues, it should be noted that a significant nationwide economic malaise existed at its beginning (2011 = 0 growth); and only two reassessment years: 2012 = 5.4% and 2016 = 4.5% have taken place to date. The reassessment cycle occurs every four years in Louisiana and historically provides the greatest growth in property values in the years in which they occur. The next upcoming reassessment year is 2020.

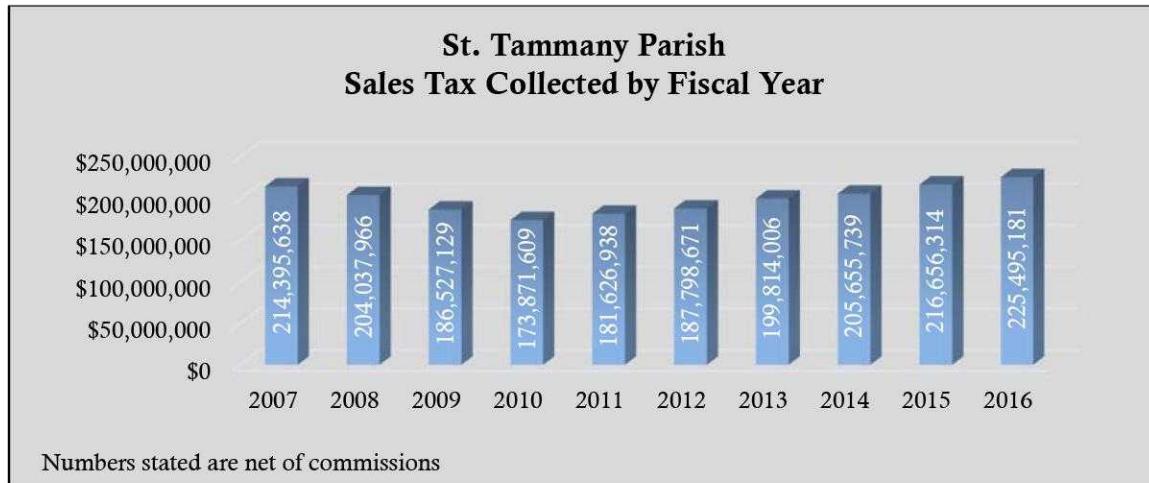
There are portions of the original tax roll that are uncollectible each year. Change orders make up the largest uncollectible portion, as these are property value adjustments approved by the local Assessor's Office and Louisiana Tax Commission. The other uncollectible component consists of delinquent properties that go to our annual tax sale which adjudicate (are not purchased) and await redemption at some unknown point in the future. A calculation of the above effect can be seen upon examination of our most recent full year of collections for 2016 roll; the actual amount collected of the original tax roll was 98.8%, but increases to 99.6% when compared to the adjusted tax roll.

Sales and Use Taxes

The Law Enforcement District levies a 0.25% sales and use tax. It was last approved in March 2008 and was made permanent at that time. Sales tax revenues tend to be budgeted conservatively due to their volatile nature being intrinsically tied to economic performance and consumer confidence. Sales tax related revenue makes up 23.2% of the overall budget in the General Fund.

Overall sales tax collections showed a steady growth in fiscal year 2017 with Law Enforcement District sales tax revenue increasing by \$388,602 or 3% over fiscal year 2016. This performance exceeded our expectations and previous estimates. As such, we raised our estimates for fiscal year 2017 collections to \$11,820,000.

Below is a breakdown of sales and use taxes collected in the Parish for the last 10 fiscal years.



Historically, sales and use tax revenues typically have trended upward parish-wide, mirroring the growth that St. Tammany Parish has experienced for the past few decades. This steady growth was interrupted following an uncharacteristically large increase experienced in fiscal year 2006 due to significant losses of real and personal property from Hurricane Katrina. This event subsequently produced a period of declining revenues annually through fiscal year 2010. Since that time, sales and use tax revenues have reverted back to the steady increases seen previously, and in fiscal 2016, actually surpassed post-Katrina revenues.

As the centralized collector of all sales and use taxes in St. Tammany Parish, it is noted that some individual jurisdictions have not experienced the same growth patterns in their own sales tax revenues. These differences are grounded in various factors, some of which are not economic in nature.

There has been a slight downturn on new retail developments in the parish, however some retail outlets are investing in the community by constructing new locations. Rooms to Go built a new 36,000 square foot store to replace the existing store in Covington and American Factory Direct began construction of a 39,000 square foot showroom to replace their current location. Fremaux Town Center, which has been the largest retail development the past few years is now complete with the relocation of Goodyear Tire & Rubber and the opening of Chipolte Mexican Grill, Chicos, Exit 16, Smoothie King, Lenscrafters, and Albasha.

New businesses to St. Tammany include Gerber Collision & Glass and Chicken Salad Chick and businesses opening additional locations include Harbor Freight and Starbucks. Work has begun again on three building shells at Colonial Pinnacle Nord Du lac, which have sat untouched for many years. We anticipate the buildings being completed and filled with businesses the coming fiscal year. Other notable retail establishments being constructed include Walk-ons Bistreaux & Bar and a Mercedes Benz dealership.

This fiscal year saw the opening of one new hotel, Town Place Suites by Marriott, with no hotels under construction.

Other major developments in the parish include a 43,000 square foot expansion of the Oschner Clinic Covington and the relocation of the Louisiana Organ Procurement Agency (LOPA). The headquarters for LOPA is currently located in Jefferson Parish and once construction of the 65,000 square foot facility is complete it will house over 100 employees and an in-house facility to harvest donated organs and tissues.

Overview of Crime Statistics

For obvious reasons, crime greatly impacts the operations of the Sheriff's Office.

There are numerous ways to measure crime and the effectiveness of local law enforcement in a particular area; however, the most universally used measuring tool is the Federal Bureau of Investigation (FBI) Uniform Crime Reporting (UCR), which measures the number of crimes committed in particular categories.

Major Crimes by Decade 1980's vs 2000's and Current Decade			
	1980-1989	2000-2009	2010-2017
<i>Population</i>	110,869	233,740	250,088
Murder	97	74	46
Rape	218	274	147
Robbery	421	348	155
Burglary	11,819	7,339	3,731

*as of 12/15/2017

The number of crimes being committed in most of the measured categories has actually seen a decrease over the past couple of years despite the increase in population.

The population of St. Tammany Parish has more than doubled since the 1980s; yet when comparing the

crimes reported in that decade to those reported from 2000-2009, there is a marked decrease in most of the major crimes. If you continue to look at the trend for the first seven years of the current decade, you will see overall crime is continuing to drop, despite upticks in some of reported areas.

The St. Tammany Parish Sheriff's Office also has a very high solve rate, averaging more than 50 percent of all crimes being cleared on average every year. This is attributable to the work being done by the St. Tammany Parish Sheriff's Office, an increase in technology available, and the cooperation and support of the residents who live here.

Major Crimes by Calendar Year							
	2011	2012	2013	2014	2015	2016	2017
Murder	5	7	0	4	3	4	17*
Rape	17	11	9	14	27	29	27**
Robbery	20	15	26	18	18	23	14**
Burglary	592	652	515	388	314	366	387**
Theft	1,794	1,755	1,413	1,119	1,305	1,264	1,142**
Auto Theft	144	158	151	104	111	119	111**

*as of 12/15/2017

**as of 11/30/2017

In the calendar year 2016, there were 4 homicides reported in unincorporated St. Tammany Parish. Much lower than our metropolitan area neighboring parishes, Orleans Parish, which reported 175 homicides and Jefferson Parish which reported 38 homicides for that same calendar year.

As of December 15, 2017, Orleans Parish was reporting 134 homicides so far for the year and Jefferson Parish has reported 27.

While overall crime numbers still remain much lower than those of our neighboring parishes, St. Tammany has experienced a drastic uptick in the number of homicides being reported, with a total of 17 being reported in unincorporated St. Tammany Parish from Jan. 1, 2017 to December 15, 2017. The majority of these are drug or domestic related, and all but one of them have been solved.

The comparative numbers are slightly skewed when it comes to rape because 2015 was the first full year of the new UCR standards for reporting of rape. The new standard includes all reports of sexual battery, carnal knowledge, incest and other sexual offenses. Previously, some types of those reported incidents were exempted from UCR reporting by the federal government.

To address the growing drug problem in St. Tammany, the St. Tammany Parish Sheriff's Office has increased its presence of both patrol deputies and undercover narcotics detectives in neighborhoods where the agency has seen an increase in criminal activity and has established a Highway Enforcement Unit, which patrols the interstates that pass through the parish, looking for individuals trafficking drugs and stolen vehicles.

The Sheriff's Office has also established a specially-trained Crisis Intervention Team and has partnered with the local chapter of the National Alliance on Mental Illness to address the growing need for mental health services in our community, which is believed to be a contributing factor to the increase in number of domestic-related homicides.

St. Tammany's largest category of measured crimes committed is theft, with 1,264 thefts and 119 vehicle thefts reported in 2016. As of December 15, 2017, those numbers were 1,142 and 111 for the 2017 calendar year. These numbers include reported vehicle burglaries.

The St. Tammany Sheriff's Office is continuing to work with the community to bring these numbers down, by educating residents through social media posts, videos, homeowners meetings, and community outreach events, on the need to lock vehicle and residence doors.

Long-term Financial Planning & Major Initiatives

Long-range financial plans serve as a tool to identify issues and opportunities, and to provide the Sheriff, staff, and citizens with the insights required to address issues impacting the Sheriff's Office financial condition. The Sheriff's plan typically includes a multi-year planning horizon - three to five years for projecting current operations and capital expenditures and extended time frames for more extensive projects depending on funding. Future additional projects will require additional revenue, either from current or new revenue sources, i.e., grants, bonded debt, etc.

Currently, multiple long-term projects are being evaluated and are in exploratory phase including: a new command center, new training facility with indoor firing range, body-worn cameras and an employee child care program.

Since taking office, the Sheriff has continued the agency's dedicated focus on maintaining the safety of the people living and working in St. Tammany while making changes to improve the image of the agency and rebuild the community's trust. Some of his initiatives accomplished his first year include; extending protection to deputies by outfitting them with new ballistic vests; reformatting patrol district boundaries to reduce response times and improve efficiency; expand the jail re-entry program to support incarcerated individuals to better assimilate safely and successfully back into our community; institute a specially trained Crisis Intervention Team to address the growing number of attempted suicides, behavioral health, PTSD, and substance abuse related calls; and multiple tactics to reduce the amount of illegal drugs coming through our parish including a Highway Enforcement Unit and revamped K-9 Division.

The Sheriff strives to maintain an unrestricted fund balance to provide for unanticipated expenditures of a non-recurring nature and/or to meet unexpected increases in costs. All fund designations and reserves are reviewed annually for long-term adequacy and use requirements. Any projected insufficiencies will be addressed immediately. It is a goal to maintain a fund balance of at least 20% in the General Fund.

Relevant Financial Policies

The Sheriff has established and adopted comprehensive financial policies to balance the needs of the agency with the resources available for use. The policies set forth consistent guidelines for fiscal planning and performance, and support the Sheriff's commitment to sound financial management and fiscal stability.

These policies can be found within the notes to the financial statements on pages 48 - 88.

Acknowledgements

For a fourth consecutive year, The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the St. Tammany Parish Sheriff's Office for its comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2016. In order to receive this prestigious award, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

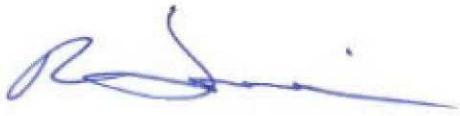
A Certificate of Achievement is valid for a period of one year only. We believe that our current CAFR continues to meet the Certificate of Achievements Program's requirements and we will be submitting it to the GFOA to determine its eligibility for another certificate.

The St. Tammany Parish Sheriff's Office also received the GFOA's Distinguished Budget Presentation Award for its annual budget document three consecutive years. Time constraints due to a change in administration did not allow for an annual budget document

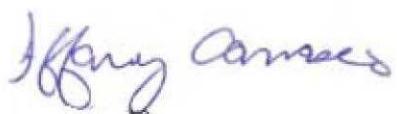
to be submitted for fiscal year 2017. However, a newly redesigned budget document was submitted to GFOA for our current fiscal year 2018. We are proud of this document and optimistic it meets and exceeds the requirements for this respected award. To receive the Distinguished Budget Presentation Award, the government must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The preparation of this report on a timely basis could not have been possible without the skillful efforts of the Finance Department's Accounting staff as well as many additional members of St. Tammany Parish Sheriff's departments. We would like to express our sincere appreciation for their assistance in providing the data necessary to prepare this report and for their commitment to maintaining the highest standards of professionalism in the management of the St. Tammany Parish Sheriff's Office.

Respectfully submitted,



Randy Smith
Sheriff



Tiffany Carrasco
Chief Financial Officer



Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

**St. Tammany Parish Sheriff
Louisiana**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2016

A handwritten signature in black ink that reads "Jeffrey P. Emer". The signature is fluid and cursive, with "Jeffrey" on the top line and "P. Emer" on the bottom line.

Executive Director/CEO

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

PRINCIPAL ELECTED AND APPOINTED OFFICIALS

SHERIFF
Randy Smith



DEPUTY CHIEF
Jeff Boehm



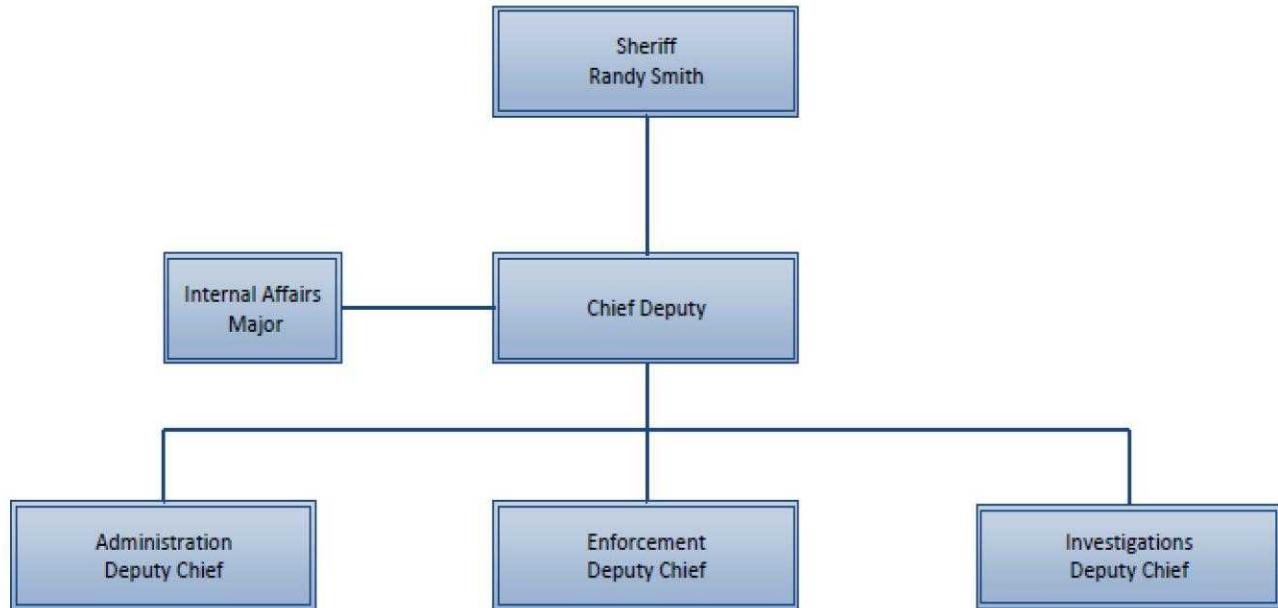
DEPUTY CHIEF
Tiffany Carrasco



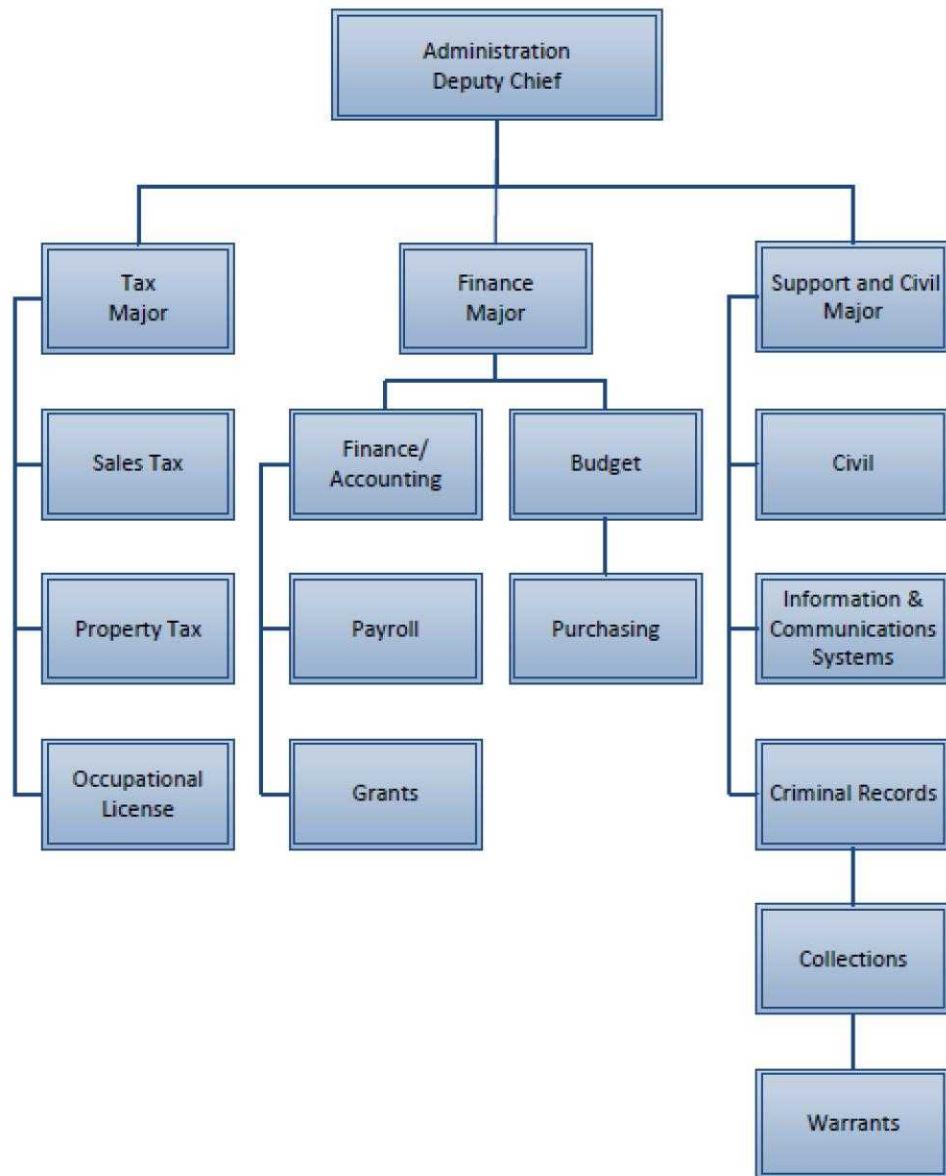
DEPUTY CHIEF
Daniel Culpeper



**ST. TAMMANY PARISH SHERIFF
ORGANIZATIONAL CHART
Sheriff and Executive Staff**

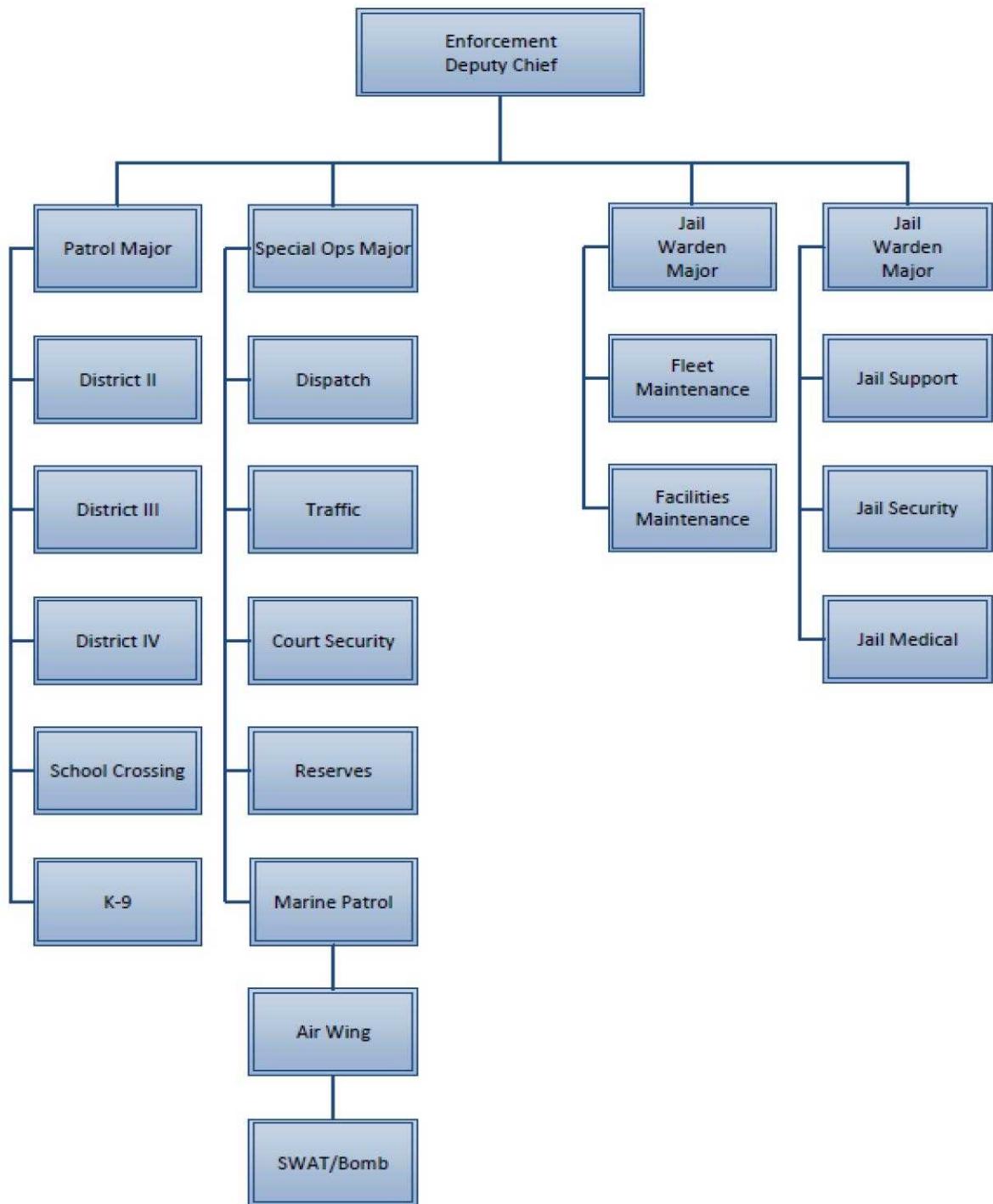


**ST. TAMMANY PARISH SHERIFF
ORGANIZATIONAL CHART
Administration**

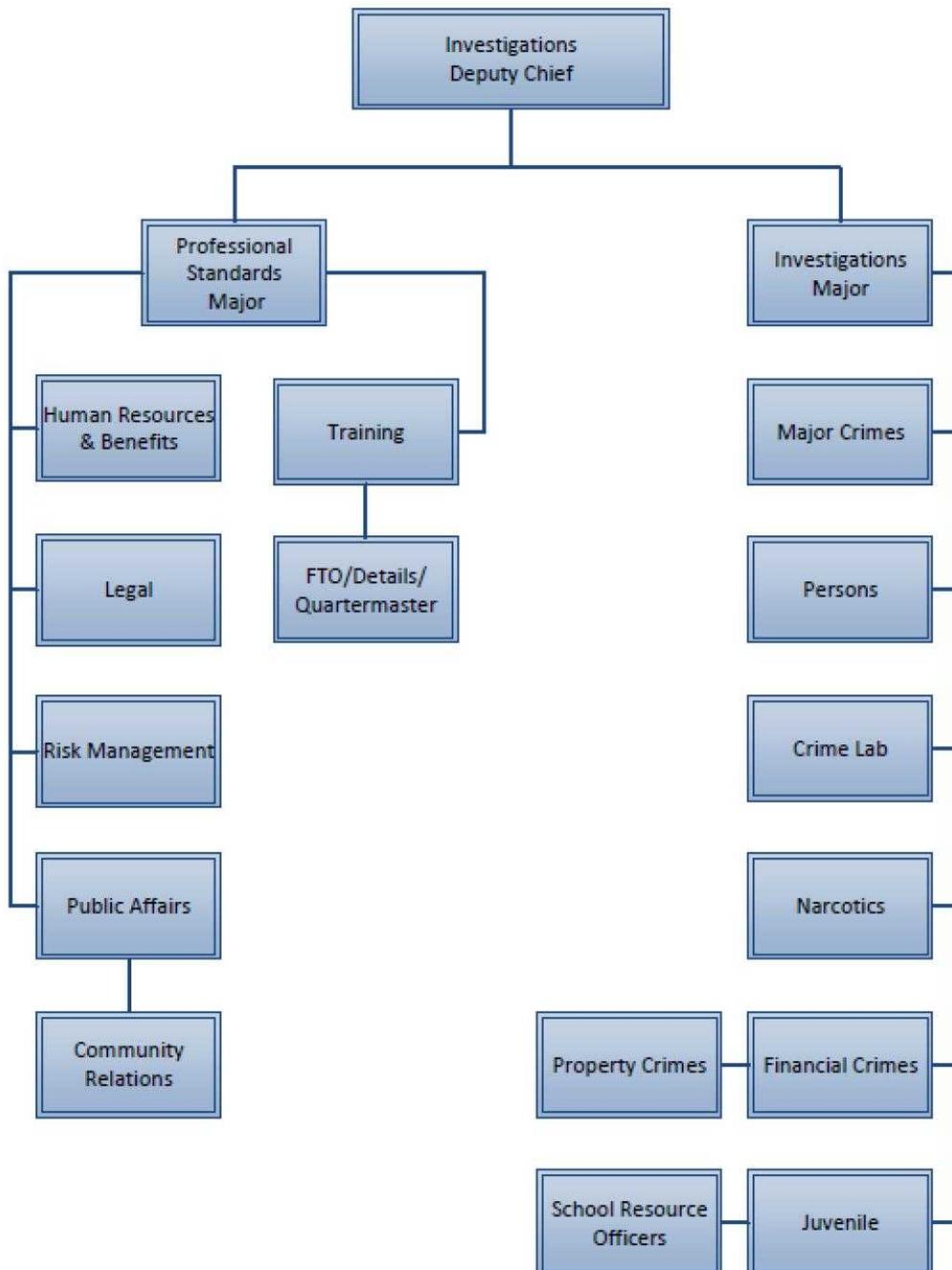


ST. TAMMANY PARISH SHERIFF ORGANIZATIONAL CHART

Enforcement



ST. TAMMANY PARISH SHERIFF ORGANIZATIONAL CHART INVESTIGATIONS





COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR YEAR ENDED JUNE 30, 2017

FINANCIAL SECTION

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INDEPENDENT AUDITOR'S REPORT

The Honorable Randy Smith
St. Tammany Parish Sheriff
St. Tammany Parish, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the St. Tammany Parish Sheriff (the Sheriff), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Sheriff's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Sheriff, as of June 30, 2017, and the respective changes in financial position, and, where applicable, cash flows thereof and the respective budgetary comparison for the General Fund and the Jail Special Revenue Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis (beginning on page 20), the schedule of funding progress (on page 89), the schedule of proportionate share of the net pension liability and the schedule of pension contributions (pages 90 and 91) and other information as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the St. Tammany Parish Sheriff's basic financial statements. The introductory section, combining and individual non-major fund financial statements, the schedule of expenditures of federal awards, and the statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying ad valorem tax affidavit and the schedule of compensation, benefits and other payments to agency head, are not a required part of the basic financial statements of the Sheriff but is additional information required by the Louisiana Legislative Auditor.

The combining and individual non-major fund financial statements, schedule of expenditures of federal awards, the ad valorem tax affidavit and the schedule of compensation, benefits and other payments to agency head are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual non-major fund financial statements, the schedule of expenditures of federal awards, the ad valorem tax affidavit and the schedule of compensation, benefits and other payments to agency head are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 27, 2017, on our consideration of the St. Tammany Parish Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering St. Tammany Parish Sheriff's internal control over financial reporting and compliance.

LeBlanc Hausknecht, L.L.P.

Metairie, LA
December 27, 2017

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COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR YEAR ENDED JUNE 30, 2017

REQUIRED SUPPLEMENTAL INFORMATION (PART I)

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**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Management's Discussion and Analysis

As management of the St. Tammany Parish Sheriff's Office, we prepared this narrative overview and analysis of the financial activities for fiscal year 2017 which ended June 30, 2017. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages 1-10 of this report.

Financial Highlights

- The assets of the St. Tammany Parish Sheriff's office exceeded its liabilities at the close of the 2017 fiscal year by \$8,288,642 (net position).
- The St. Tammany Parish Sheriff's Office's total net position increased by \$4,699,290. This is primarily due to reductions in expenditures implemented by the Sheriff and his administration to ensure fiscal sustainability in the wake of upcoming financial restraints. First, these reductions will enable the partial funding of Other Post-Employment Benefit (OPEB) liability during fiscal year 2018. Additionally, the Sheriff's Office is facing revenue loss in the Jail Special Revenue Fund due to an existing sales tax being rejected by the voters on April 29, 2017. Careful consideration was put into deciding where to cut costs and the Sheriff was forced to eliminate 106 full-time billets, representing 13% of the STPSO's workforce.
- At the close of the current fiscal year, the St. Tammany Parish Sheriff's Office governmental funds reported combined fund balances of \$29,256,863, an increase of \$3,873,992 in comparison with the prior year. Approximately 56% of this amount, \$16,285,769, is available for spending at the government's discretion (unassigned fund balance).
- At the end of the current fiscal year, unrestricted fund balance (the total of the committed, assigned, and unassigned components of fund balance) for the general fund was \$16,285,769 or approximately 35.8% of total general fund expenditures.
- The St. Tammany Parish Sheriff's Office total outstanding long-term debt disclosed a net increase of \$10,227,455 during the fiscal year 2017. This is due to an increase in our net Other Post-Employment Benefit (OPEB) obligation of \$2,151,342; an increase in the net pension liability obligation of \$9,374,184; and decreased payments on bonds. See Notes 10 and 11 for a detailed explanation of this change.

Overview of the Financial Statements

The discussion and analysis provided here are intended to serve as an introduction to the St. Tammany Parish Sheriff's Office basic financial statements. The St. Tammany Parish Sheriff's Office basic financial statements consist of three components:

- 1) Government-wide financial statements
- 2) Fund financial statements
- 3) Notes to financial statements

This report also includes supplementary information intended to furnish additional detail to support the basic financial statements themselves.

Government-Wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of the St. Tammany Parish Sheriff's Office finances, in a manner similar to a private-sector business.

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA

Management's Discussion and Analysis

The **statement of net position** presents financial information on all of the Sheriff's Office assets, liabilities, and deferred inflows/outflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the St. Tammany Parish Sheriff's Office is improving or worsening.

The **statement of activities** presents information showing how the St. Tammany Parish Sheriff's Office net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the St. Tammany Parish Sheriff's Office that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions. The governmental activities of the St. Tammany Parish Sheriff's Office include public safety and interest on long-term debt.

The government-wide financial statements can be found on pages 31-32 of this report.

Fund Financial Statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The St. Tammany Parish Sheriff's Office, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the St. Tammany Parish Sheriff's Office can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in assessing a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA

Management's Discussion and Analysis

The St. Tammany Parish Sheriff's Office maintains six individual governmental funds: General Fund, Jail Special Revenue Fund, Capital Projects Fund, Commissary Special Revenue Fund, Crime Lab Special Revenue Fund, and Bond Sinking Fund. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Jail Special Revenue Fund, and Capital Projects Fund, which are considered to be major funds. Data from the other governmental funds are combined into a single aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements in the combining and individual fund statements and schedules section of this report.

The St. Tammany Parish Sheriff's Office adopts an annual appropriated budget for its General Fund and Jail Special Revenue Fund. A budgetary comparison statement has been provided for the General Fund and Jail Special Revenue Fund to demonstrate compliance with these budgets.

The basic governmental fund financial statements can be found on pages 33-41 of this report.

Proprietary Funds. The St. Tammany Parish Sheriff's Office maintains one proprietary fund, the Internal Service Fund. The Internal Service Fund is used to account for the payment of liability claims and related expenses. Resources to fund the self-insurance plan are recorded as revenues. The cost of claims is recorded as an expense in the Internal Service Fund when claims arise.

The basic proprietary fund financial statements can be found on pages 42-45 of this report.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside of the government. Fiduciary funds are not reported in the government-wide financial statements because the resources of those funds are not available to support Sheriff programs. The accounting used for fiduciary funds is much like those used for proprietary funds.

The St. Tammany Parish Sheriff's Office maintains five fiduciary funds. Each fund is outlined below.

1. Sheriff's Fund Agency Fund – accounts for funds in connection with civil suits, Sheriff sales and garnishments. It also accounts for the collections of bonds, probation fines and disbursement of these collections, in accordance with applicable law.
2. Tax Collector Agency Fund – Article V, Section 27 of the Louisiana Constitution of 1974, provides that the Sheriff will serve as collector of state, parish, and local taxes and fees. The Tax Collector Agency Fund accounts for the collection and distribution of these taxes and fees to the appropriate taxing bodies. Examples include, ad valorem taxes, redemption fees, sales & use taxes, occupational license renewals, and state revenue sharing.

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA

Management's Discussion and Analysis

3. Jail Agency Fund – accounts for individual prisoner account balances. Funds are deposited in the name of the prisoner and payable upon completion of their jail sentence. The Jail Agency Fund also accounts for the collection and disbursement of certain fees charged to inmates upon incarceration.
4. Transitional Work Program Agency Fund – accounted for individual prisoner account balances that were in the Transitional Work Program. Funds were deposited in the name of the prisoner and payable upon request. Balances in the individual prisoner accounts were returned upon completion of their jail sentence. Effective July 1, 2013, the Transitional Work Program was privatized and remained privatized until June 30, 2016. On July 1, 2016 the Transitional Work Program was again operated by the Sheriff's Office. It was in operation until June 15, 2017 when the Transitional Work Program was closed. All funds owed to participants in the program were transferred in June and July of 2017.
5. Fines and Cost Agency Fund – accounts for the collection and disbursement of fines and costs that are reviewed by the courts, in accordance with applicable law.

The fiduciary fund financial statements can be found on pages 95-97 of this report.

Notes to the Financial Statements. The notes provide additional information that is necessary to acquire a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 48-88 of this report.

Other Information. In addition to the basic financial statements and accompanying notes, this report also presents required supplementary information concerning the St. Tammany Parish Sheriff's Office progress in funding its obligation to provide OPEB benefits to its employees. Required supplementary information can be found on page 89 of this report.

The St. Tammany Parish Sheriff's Office has included the required supplemental information for the Sheriff's Office net pension liability and contributions to the Sheriff's Pension and Relief Fund. The required supplementary information can be found on pages 90 and 91.

The combining statements referred to earlier in connection with non-major governmental funds and agency funds are presented immediately following the required supplementary information starting on page 92.

Government-Wide Overall Financial Analysis

As noted earlier, net position over time, may serve as a useful indicator of a government's financial position. In the case of the St. Tammany Parish Sheriff's Office, assets exceeded liabilities by \$8,288,642 at the close of the most recent fiscal year.

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA

Management's Discussion and Analysis

St. Tammany Parish Sheriff's Office Net Position

	Governmental activities	
	2017	2016
Current Assets	\$ 35,383,519	\$ 30,103,998
Capital Assets, Net of Accumulated Depreciation	\$ 40,278,835	\$ 40,670,707
Total Assets	\$ 75,662,354	\$ 70,774,705
Deferred Outflows of Resources	\$ 15,251,491	\$ 6,058,832
Current Liabilities	\$ 7,281,038	\$ 6,163,778
Long-Term Liabilities	\$ 71,655,887	\$ 61,428,432
Total Liabilities	\$ 78,936,925	\$ 67,592,210
Deferred Inflows of Resources	\$ 3,688,278	\$ 5,651,975
Net Position		
Net Investment in Capital Assets	\$ 21,340,059	\$ 21,629,125
Restricted for:		
Crime Lab Expenditures	\$ 918,588	\$ 642,766
Capital Projects Fund	\$ 1,159,373	
Debt Service	\$ 12,002	\$ 11,974
General Fund-Equitable Sharing	\$ 183,961	\$ -
Unrestricted	\$(15,325,341)	\$(18,694,513)
Total Net Position	\$ 8,288,642	\$ 3,589,352

By far, the largest portion of the St. Tammany Parish Sheriff's Office net position reflects its investment in capital assets (e.g., land, buildings, equipment, vehicles, etc.), less any related outstanding debt that was used to acquire those assets. The St. Tammany Parish Sheriff's Office uses these capital assets to provide a variety of services to its citizens. Accordingly, these assets are not available for future spending. Although the St. Tammany Parish Sheriff's Office investment in capital assets is reported net of related debt, it should be noted that the resources used to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the St. Tammany Parish Sheriff's Office net position (27%) represents resources that are subject to external restrictions on how they may be used. The remaining deficit in unrestricted net position of \$15,325,341, is substantially related to the net pension liability and the net Other Post-Employment Benefit (OPEB) obligation liability. See Notes 10 and 11 for further information.

The St. Tammany Parish Sheriff's Office overall net position increased \$4,699,290 from the prior fiscal year. The reasons for this overall increase are discussed in the following sections for governmental activities.

Governmental Activities. During the current fiscal year, net position for governmental activities increased \$4,699,290 from the prior fiscal year for an ending balance of \$8,288,642. The increase in the overall net position of governmental activities is primarily the result of the Sheriff's decision to reduce certain expenditures in anticipation of possible revenue losses.

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA

Management's Discussion and Analysis

St. Tammany Parish Sheriff's Office Changes in Net Position

Governmental Activities		
	2017	2016
Program Revenues		
Charges and Services	\$ 22,966,467	\$ 21,363,488
Operating Grants and Contributions	6,188,325	5,872,842
General Revenues		
Taxes		
Ad Valorem Taxes	21,894,548	21,124,931
Sales and Use Taxes	11,925,645	11,537,043
Intergovernmental Revenues		
Transfer from St. Tammany Parish Council	11,925,644	11,537,051
Interest and Investment Earnings	60,759	42,501
Other Revenues	1,083,018	2,735,817
Total Revenues	76,044,406	74,213,673
Expenses		
Public Safety	70,682,777	71,386,067
Interest on Long-Term Debt	662,339	919,375
Total Expenses	71,345,116	72,305,442
Change in Net Position	4,699,290	1,908,231
Net Position, Beginning of Year	3,589,352	1,681,121
Net Position, End of Year	\$ 8,288,642	\$ 3,589,352

Financial Analysis of Governmental Funds

As noted earlier, the St. Tammany Parish Sheriff's Office uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. The focus of the St. Tammany Parish Sheriff's Office governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the St. Tammany Parish Sheriff's Office financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for discretionary use as they represent the portion of fund balance which has not yet been limited to use for a particular purpose by either an external party or the Sheriff himself.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Management's Discussion and Analysis

On June 30, 2017, The St. Tammany Parish Sheriff's Office governmental funds reported combined fund balances of \$29,256,863; an increase of \$3,873,992 in comparison with the prior year. Approximately 56% of this amount, \$16,285,769, constitutes unassigned fund balance, which is available for spending at the government's discretion. The remainder of the fund balance is either nonspendable, restricted, committed, or assigned to indicate that it is:

- 1) Amount not in spendable form is \$215,443
- 2) Amount restricted for particular purposes is \$2,273,924
- 3) Amount committed for particular purposes is \$6,265,914
- 4) Amount assigned for particular purposes is \$4,215,813.

The general fund is the chief operating fund of the St. Tammany Parish Sheriff's Office. At the end of the fiscal year 2017, the unassigned fund balance in the general fund was \$16,285,769. The total fund balance increased to \$16,667,144. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Unassigned fund balance represents approximately 35.8 percent of total general fund expenditures. The total fund balance represents approximately 36.6 percent of that same amount.

During the current fiscal year, the fund balance of the St. Tammany Parish Sheriff's Office general fund increased by \$3,233,044. To remain fiscally responsible, the St. Tammany Parish Sheriff's Office reduced certain expenditures in the General Fund in anticipation of possible revenue losses.

During fiscal year 2017, the fund balance of the St. Tammany Parish Sheriff's Office Jail Special Revenue Fund increased by \$1,341,463. For fiscal year 2017, no transfers were made from the General Fund to the Jail Fund.

The Capital Projects Fund, a major fund, had a \$1,173,898 decrease in fund balance during the fiscal year 2017 which put the overall fund balance at \$6,690,136. The decrease in fund balance was a direct result of the continued expenditures on the new radio system; for which the Series 2014 certificates of indebtedness were issued. See Note 9 for further information.

Proprietary Funds. The Sheriff maintains one proprietary fund; the Internal Service Fund. The Internal Service Fund is used to account for the payment of liability claims and related expenses. Resources to fund the self-insurance plan are recorded as revenues. The cost of claims is recorded as an expense in the Internal Service Fund when the claims arise.

Unrestricted net position of the Internal Service Fund at the end of fiscal year 2017 was \$2,626,723. The increase in net position of the Internal Service Fund was \$868,823. The increase in net position is the result of a transfer from the General Fund totaling \$866,819 related to the decision to adjust the self-insured retention policy from \$1,750,000 to \$2,625,000 aggregate retention. As a result of this decision the Sheriff determined that it was prudent to increase the net position of the Internal Service Fund.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Management's Discussion and Analysis

General Fund Budgetary Highlights

The current year's revenues and expenditures warranted amendments to the original estimates based on the mid-year trends and more up to date short-term forecasting.

The most significant differences between estimated revenues and actual revenues were as follows:

<i>Revenue Source</i>	<i>Original Budget</i>	<i>Final Amended Budget</i>	<i>Actual Revenues</i>	<i>Difference Final Budget to Actual</i>
Ad Valorem Tax	\$21,300,000	\$21,830,000	\$21,894,548	\$64,548
Sales and Use Tax	11,500,000	11,820,000	11,925,645	105,645
Civil Fees	2,750,000	2,430,000	2,600,323	170,323
Keeping of Prisoners	0	2,195,396	2,318,591	123,195

Ad Valorem taxes have experienced a steady growth over the past few years. Uncollectible taxes at year end were lower than expected, resulting in a slight favorable variance.

Sales and Use taxes have been trending upward parish-wide. The amount of increase varies each year and is strictly dependent on consumer spending. We are in the midst of the third longest economic expansion in our nation's history. We choose to budget conservatively, as the exact time of an economic slowdown is unpredictable. This fiscal year performance exceeded our expectations with a favorable variance of 0.89%.

Civil fees are dictated by the court systems and decisions made by the assigned judges. The first half of the fiscal year presented a larger decline than anticipated, caused by the flooding events and declared disasters followed by an Executive Order issued by the Governor of Louisiana suspending all legal deadlines. As a result, several foreclosure sales set for August, September, and October were cancelled. Once the Executive Order expired, the Civil Department proceeded with sales resulting in an increase in revenue. The year ending with a favorable variance, but still below the original budget.

Keeping of Prisoners revenue is derived from multiple agreements related to housing detainees and operating the Transitional Workforce Program. This program was privatized by the previous administration and a decision to bring it in-house was made after the fiscal year 2017 original budget was adopted. Without any historical data, actual collections were slightly higher than revenue predictions, resulting in a favorable variance of 5.61%.

<i>Expenditures</i>	<i>Original Budget</i>	<i>Final Amended Budget</i>	<i>Actual Expenses</i>	<i>Difference Final Budget to Actual</i>
Personnel Services	\$25,343,194	\$27,261,551	\$25,557,617	(\$1,703,934)
Payroll Benefits	9,403,451	9,793,435	9,355,929	(437,506)
Operating Expenditures	4,489,270	4,861,193	4,411,408	(449,785)
Professional Fees	2,037,127	2,200,894	1,776,493	(424,401)
Materials and Supplies	854,687	1,373,742	1,194,840	(178,902)
Capital Outlays	-	2,056,133	1,664,763	(391,370)

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Management's Discussion and Analysis

In March 2018, the Sheriff's Office is facing a potential revenue loss in the Jail Special Revenue Fund. The existing 20-year sales tax originally approved by voters in 1998 failed to renew on April 29, 2017. St. Tammany Parish Government plans to bring this renewal to the voters once again. However, in order to be fiscally responsible, the Sheriff evaluated operations, reduced expenditures, and ended the year with a favorable variance in total expenditures.

As a result of the jail sales tax's failure to renew, positions were eliminated which resulted in savings in Personnel Services and Payroll Benefits. The year ended with a favorable variance. Other expenditure cuts were made across the organization in order to maintain jail operations in the succeeding year. The favorable variance in Professional Fees and Materials and Supplies is the result of conservative expenditure reductions in efforts to remain financially stable.

The variance in Capital Outlays is due to projects that began in fiscal year 2017, with remaining balances that rolled over to fiscal year 2018. The majority of the funds remaining at year end were allocated to the design and installation of a new software application for the Civil Department.

Capital Assets and Debt Administration

Capital Assets. The St. Tammany Parish Sheriff's Office investment in capital assets for its governmental activities as of June 30, 2017 amounts to \$40,278,835 (net of accumulated depreciation). This investment in capital assets includes construction in progress, land, leasehold improvements, buildings, other equipment, communication equipment, and vehicles. The total decrease in capital assets for the current fiscal year was approximately \$400,000 or 1%.

St. Tammany Parish Sheriff's Office Capital Assets (net of accumulated depreciation)

	Governmental Activities	
	2017	2016
Construction in Progress	\$ 14,443,776	\$ 13,316,582
Land	2,878,144	2,878,144
Leasehold Improvements	172,866	144,029
Buildings	16,802,811	17,547,545
Other Equipment	2,893,242	3,071,684
Communication Equipment	83,882	299,240
Vehicles	3,004,114	3,413,483
Totals	\$ 40,278,835	\$ 40,670,707

Major capital asset events during the current fiscal year included the following:

- Ongoing acquisition of a radio system with \$1,127,194 of costs incurred in fiscal year 2017.
- Vehicle replacements were purchased at a cost of \$1,237,755.
- Miscellaneous equipment and building improvements were made at a cost of \$655,938.

Additional information on the St. Tammany Parish Sheriff's Office capital assets can be found in Note 7 on page 64 of this report.

Long-term Debt

On August 1, 2011, the Sheriff issued Limited Tax Revenue Bonds, Series 2011, in the amount

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Management's Discussion and Analysis

of \$8,000,000, secured by excess revenue of the Sheriff. The bonds were issued for the purpose of building a new crime lab facility in Slidell, Louisiana; to include making capital improvements, comprising the acquisition of furnishings and equipment and paying the costs of issuance thereof. Standard & Poor's Public Financing Ratings, a Division of The McGraw-Hill Companies, Inc. has assigned the Series 2011 Bonds a municipal debt rating of "AA" (stable). S&P defines a "AA" rating as having a very strong capacity to meet financial commitments. Additionally, the Bond Sinking Fund accounts for all scheduled bond payments issued related to the Limited Tax Revenue Bonds, Series 2011. These funds are transferred from the General Fund to the Bond Sinking Fund prior to issuing payment.

On March 20, 2014, the Sheriff issued Limited Tax Revenue Bonds, Series 2014, in the amount of \$15,400,000, secured by excess revenue of the Sheriff. A bond premium was included at disbursement in the value of \$346,072. The bonds were issued for the purpose of acquiring a radio system and paying the costs incurred in connection with the issuance thereof. Standard & Poor's Public Financing Ratings, a Division of The McGraw-Hill Companies, Inc. has assigned the Series 2014 Bonds a municipal debt rating of "AA" (stable). S&P defines a "AA" rating as having a very strong capacity to meet financial commitments. Additionally, the Bond Sinking Fund accounts for all scheduled bond payments issued related to the Limited Tax Revenue Bonds, Series 2014. These funds will be transferred from the General Fund to the Bond Sinking Fund prior to issuing payment.

At the end of fiscal year 2017, the St. Tammany Parish Sheriff's Office had total bonded debt outstanding of \$20,171,859. The Bond premium is included with the General Obligation Bonds in the current year statements.

St. Tammany Parish Sheriff's Office Outstanding Debt

	Governmental Activities	
	2017	2016
General Obligation Bonds	\$20,171,859	\$21,424,930
Net Pension Liability	31,681,485	22,307,301
Net OPEB Obligation	21,100,614	18,949,272
Totals	\$72,953,958	\$62,681,503

In fiscal year 2017, the St. Tammany Parish Sheriff's Office total debt increased by \$10,272,455 or 16.4%. This was the result of a net increase in the OPEB obligation of \$2,151,342 and the increase in the pension liability of \$9,374,184. For more detail on the OPEB Obligation and the net pension liability see notes 10 and 11.

Additional information on the St. Tammany Parish's Sheriff's Office long-term debt can be found in Note 9 on pages 65-66 of this report.

Economic Factors and Next Year's Budget

The following economic factors impact the St. Tammany Parish Sheriff's Office and were considered in developing the 2017-2018 fiscal year budget.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Management's Discussion and Analysis

- The unemployment rate for St. Tammany Parish at fiscal year 2017 year-end (June 2017) was at 5.0 percent which slightly lower than the rate from the beginning year rate of 5.3 percent.
- Sales tax has continued to experience an increase as a result of the completion of the Fremaux Town Center. Although this commercial facility opened in March of 2014, this complex continues to expand and will continue to provide future revenue as the Sheriff will receive a portion of the sales tax revenue collected.
- The Sheriff is mandated to provide health insurance to full-time employees. Health insurance premiums will reflect an increase of 3.0 percent in fiscal year 2018. Employer pension rates will decrease to 12.75 percent in fiscal year 2018 from 13.25 percent in fiscal year 2017.
- The St. Tammany Parish Sheriff's Office continues to purchase an excess liability insurance policy to protect itself from unforeseen losses in excess of \$1 million in primary insurance. The Sheriff is responsible for funding any losses before this policy goes into effect and after its limits are exceeded.
- The Sheriff's office received a grant for hiring police officers for a period of three years from the COPS, Community Oriented Policing Services, U. S. Department of Justice in the amount of \$1,009,795. The initial award date of this grant was 11/13/2017.
- We anticipate a continual increase in the population of St. Tammany Parish residents. With any increase, aggregate revenues and expenditures will be reflective.
- Departmental budgeted expenditure reductions will be implemented in recognition of any decline in revenues.

Requests for Information

This financial report is designed to provide a general overview of the St. Tammany Parish Sheriff's Office finances for all those with an interest in the Sheriff's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Deputy Chief of Administration Tiffany Carrasco, 300 Brownswitch Road, Slidell, Louisiana, 70458.

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COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR YEAR ENDED JUNE 30, 2017

GOVERNMENT-WIDE FINANCIAL STATEMENTS

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ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Statement of Net Position
June 30, 2017

	Governmental Activities
Assets	
Cash and Cash Equivalents	\$ 26,780,539
Investments	666,501
Receivables	7,719,036
Prepaid Expenses	215,443
Other Assets	2,000
Capital Assets, Not Being Depreciated	17,321,920
Capital Assets, Net of Accumulated Depreciation	<u>22,956,915</u>
Total Assets	<u>75,662,354</u>
Deferred Outflows of Resources	<u>15,251,491</u>
Total Deferred Outflows of Resources	<u>15,251,491</u>
Liabilities	
Accounts Payable	1,579,629
Accrued Liabilities	1,920,304
Accrued Liabilities - Bond Interest	214,602
Compensated Absences	2,268,432
Long-Term Liabilities	
Certificates of Indebtedness Payable	
Current Portion	1,298,071
Noncurrent Portion	18,873,788
Net Pension Liability	31,681,485
Net Other Post-Employment Benefit Obligation	<u>21,100,614</u>
Total Liabilities	<u>78,936,925</u>
Deferred Inflows of Resources	<u>3,688,278</u>
Total Deferred Inflows of Resources	<u>3,688,278</u>
Net Position	
Net Investment in Capital Assets	21,340,059
Restricted for:	
Crime Lab	918,588
Capital Projects Fund	1,159,373
Debt Service	12,002
General Fund-Equitable Sharing	183,961
Unrestricted	<u>(15,325,341)</u>
Total Net Position	<u>\$ 8,288,642</u>

The accompanying notes are an integral part of these financial statements.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Statement of Activities
For the Year Ended June 30, 2017**

Activities	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	
Governmental Activities				Governmental Activities
Public Safety	\$ 70,682,777	\$ 22,966,467	\$ 6,188,325	\$ (41,527,985)
Interest on Long-Term Debt	662,339	-	-	(662,339)
Total Governmental Activities	\$ 71,345,116	\$ 22,966,467	\$ 6,188,325	(42,190,324)
General Revenues				
Taxes				
Ad Valorem Taxes				21,894,548
Sales and Use Taxes				11,925,645
Intergovernmental Revenues				
Transfer from St. Tammany Parish Council				11,925,644
Interest and Investment Earnings				60,759
Other Revenues				1,083,018
Total General Revenues				46,889,614
Change in Net Position				4,699,290
Net Position, Beginning of Year				3,589,352
Net Position, End of Year				\$ 8,288,642

The accompanying notes are an integral part of these financial statements.



COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR YEAR ENDED JUNE 30, 2017

FUND FINANCIAL STATEMENTS
GOVERNMENTAL FUNDS

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ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Major Fund Descriptions
Governmental Funds
June 30, 2017

General Fund

The General Fund accounts for resources traditionally associated with governments which are not required to be accounted for in another fund. The General Fund serves as the Sheriff's primary operating fund. The two major forms of revenue for the fund include Ad Valorem Taxes and Sales and Use Taxes, while the two major forms of expenditures include Personnel Services and Payroll Benefits. From time to time, the General Fund may also record transfers out to the Jail Special Revenue Fund, Capital Projects Fund and the Bond Sinking Fund.

Jail Special Revenue Fund

The Jail Special Revenue Fund accounts for the main operations of the St. Tammany Parish Jail. Revenues include a transfer from the St. Tammany Parish Council related to the proceeds of a dedicated $\frac{1}{4}$ cent Sales and Use tax approved on April 1, 1998, for the expansion of the existing jail and to fund ongoing operations of the jail. This $\frac{1}{4}$ Sales Tax expires in March, 2018. Revenues also include reimbursements from the Department of Corrections for the keeping of prisoners, and other grants and revenues. The fund also transfers monies to the St. Tammany Parish Council (the Parish Council) for repayment of a bond issue related to construction, maintenance, and ongoing operations of the jail.

Capital Projects Fund

The Sheriff maintains the Capital Projects Fund to account for the construction of new facilities and radio system infrastructure upgrades in St. Tammany Parish.

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Balance Sheet
Governmental Funds
June 30, 2017

	General Fund	Jail Special Revenue Fund	Capital Projects Fund	Total Nonmajor Governmental Funds	Total Governmental Funds
Assets					
Cash	\$ 14,456,909	\$ 1,197,517	\$ 6,695,086	\$ 1,709,057	24,058,569
Investments	666,501	-	-	-	666,501
Receivables	3,995,452	3,718,261	-	5,323	7,719,036
Prepaid Items	197,414	18,029	-	-	215,443
Other Assets	2,000	-	-	-	2,000
Total Assets	\$ 19,318,276	\$ 4,933,807	\$ 6,695,086	\$ 1,714,380	\$ 32,661,549
Liabilities					
Accounts Payable	\$ 1,136,324	\$ 298,378	\$ 4,950	\$ 44,730	\$ 1,484,382
Accrued Liabilities	1,514,808	\$ 401,587	-	3,909	1,920,304
Total Liabilities	\$ 2,651,132	699,965	4,950	48,639	3,404,686
Fund Balances					
Nonspendable	\$ 197,414	\$ 18,029	\$ -	\$ -	\$ 215,443
Restricted, reported in:					
Capital Projects Fund-Radio System 2014	-	-	1,159,373	-	1,159,373
Special Revenue Funds-Crime Lab Equipment and Maintenance	-	-	-	918,588	918,588
Bond Sinking Fund-Bond Payments Series 2011 and Series 2014	-	-	-	12,002	12,002
General Fund-Equitable Sharing	183,961				183,961
Committed, reported in:					
Capital Projects Fund-General Capital Projects	-	-	5,530,763	-	5,530,763
Special Revenue Funds-Jail Equipment and Maintenance	-	-	-	735,151	735,151
Assigned, reported in:					
Special Revenue Funds-Jail Fund Expenses	-	4,215,813	-	-	4,215,813
Unassigned	16,285,769	-	-	-	16,285,769
Total Fund Balances	\$ 16,667,144	\$ 4,233,842	\$ 6,690,136	\$ 1,665,741	\$ 29,256,863
Total Liabilities and Fund Balances	\$ 19,318,276	\$ 4,933,807	\$ 6,695,086	\$ 1,714,380	\$ 32,661,549

The accompanying notes are an integral part of these financial statements.

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Reconciliation of the Balance Sheet -
Governmental Funds to Government-wide Statement of Net Position
June 30, 2017

Amounts reported for Governmental Activities in the Statement of Net Position are different because:

Total Fund Balances	\$ 29,256,863
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	40,278,835
Deferred Outflows of Resources	15,251,491
Internal service funds are used by management to charge liability claims and related expenses to individual funds and are included in governmental activities in the Statement of Net Position.	2,626,723
Compensated Absences	(2,268,432)
Accrued Liabilities - Bond Interest	(214,602)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds:	
Certificates of Indebtedness	(20,171,859)
Net Pension Liability	(31,681,485)
Net Other Post-Employment Benefit Obligation	(21,100,614)
Deferred Inflows of Resources	<u>(3,688,278)</u>
Net Position of Governmental Activities	<u>\$ 8,288,642</u>

The accompanying notes are an integral part of these financial statements.

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Statement of Revenues, Expenditures,
and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2017

	General Fund	Jail Special Revenue Fund	Capital Projects Fund	Total Non-Major Governmental Funds	Total Governmental Funds
Revenues					
Ad Valorem Taxes	\$ 21,894,548	\$ -	\$ -	\$ -	\$ 21,894,548
Sales and Use Taxes	11,925,645	-	-	-	11,925,645
Intergovernmental Revenues	-				
Transfer from St. Tammany Parish Council	-	11,925,644	-	-	11,925,644
Federal Grants	289,893	-	-	-	289,893
Intergovernmental Agreement - 911 District	-	-	-	-	-
State Revenue Sharing	456,736	-	-	-	456,736
State Supplemental Pay	2,043,209	363,978	-	6,460	2,413,647
Other Intergovernmental Revenues	1,089,010	-	-	-	1,089,010
Fees, Charges and Commissions for Services	-				
Commissions					
Sales and Use Taxes	2,729,877	-	-	-	2,729,877
Other	728,522	752,259	-	333,944	1,814,725
Civil Fees	2,600,323	-	-	-	2,600,323
Criminal Fees	1,072,309	-	-	274,367	1,346,676
Sales to Inmates	-	-	-	135,020	135,020
Keeping of Prisoners	2,318,591	8,703,561	-	-	11,022,152
Tax Research and Other Services	512,008	-	-	-	512,008
Salary Reimbursements	2,724,666	81,020	-	-	2,805,686
Interest Earnings	46,301	1,877	8,962	1,615	58,755
Other Revenues	1,067,852	40,545	-	-	1,108,397
Total Revenues	51,499,490	21,868,884	8,962	751,406	74,128,742
Expenditures					
Public Safety					
Personnel Services	\$ 25,557,617	\$ 10,577,913	\$ -	\$ 77,609	\$ 36,213,139
Payroll Benefits	9,355,929	3,420,843	-	28,484	12,805,256
Operating Expenditures	4,411,408	3,344,088	-	48,353	7,803,849
Professional Fees	1,776,493	470,761	55,219	-	2,302,473
Materials and Supplies	1,194,840	430,189	-	75,206	1,700,235
Travel and Education	219,607	42,614	-	-	262,221
Insurance	1,317,364	178,245	-	-	1,495,609
Intergovernmental	-				
Transfer to St. Tammany Parish Council	-	1,882,656	-	-	1,882,656
Debt Service					
Principal	-	-	-	1,230,000	1,230,000
Interest	-	-	-	671,606	671,606
Capital Outlays	1,664,763	180,112	1,127,193	48,819	3,020,887
Total Expenditures	45,498,021	20,527,421	1,182,412	2,180,077	69,387,931
Excess (Deficiency) of Revenues Over Expenditures	\$ 6,001,469	\$ 1,341,463	\$ (1,173,450)	\$ (1,428,671)	\$ 4,740,811

The accompanying notes are an integral part of these financial statements.

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Statement of Revenues, Expenditures,
and Changes in Fund Balances
Governmental Funds (Continued)
For the Year Ended June 30, 2017

	General Fund	Jail Special Revenue Fund	Capital Projects Fund	Total Nonmajor Governmental Funds	Total Governmental Funds
Other Financing Sources (Uses)					
Transfers In	\$ -	-	\$ -	1,901,606	1,901,606
Transfers Out	(2,768,425)	-	(448)	448	(2,768,425)
Total Other Financing Sources (Uses)	(2,768,425)	-	(448)	1,902,054	(866,819)
Net Change in Fund Balances	3,233,044	1,341,463	(1,173,898)	473,383	3,873,992
Fund Balances, Beginning of Year	13,434,100	2,892,379	7,864,034	1,192,358	25,382,871
Fund Balances, End of Year	\$ 16,667,144	\$ 4,233,842	\$ 6,690,136	\$ 1,665,741	\$ 29,256,863

The accompanying notes are an integral part of these financial statements.

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Reconciliation of the Statement of Revenues, Expenditures,
and Changes in Fund Balances - Governmental Funds to
the Government-Wide Statement of Activities
For the Year Ended June 30, 2017

Amounts reported for governmental activities in the Statement of Activities are different because:

Net Changes in Fund Balances - Total Governmental Funds	\$ 3,873,992
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlays.	(366,493)
Gains/losses on the disposal of capital assets reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.	(25,379)
Governmental funds report employer contributions to its pension plan as expenditures. However, in the Statement of Activities, pension expense represents the Sheriff's proportionate share of the Sheriffs' Pension and Relief Fund's change in net pension liability.	(156,867)
Revenue reported in the Statement of Activities for the Sheriff's proportionate share of non-employer contributions to the pensions plan does not provide current financial resources and, therefore, is not reported as revenue in the governmental funds.	1,939,039
The issuance of long-term debt (e.g., certificates of indebtedness) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.	1,253,071
Change in accrued interest on long-term debt does not require the use of current financial resources and, therefore is not reported as an expenditure in governmental funds.	9,267
The change in due to other governmental agencies reported in the Statement of Activities does not require the use of current financial resources and, therefore is not reported as an expenditure in the governmental funds.	396,555

The accompanying notes are an integral part of these financial statements.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Statement of Revenues, Expenditures, and
Changes in Fund Balances – Budget and Actual
General Fund
For the Year Ended June 30, 2017**

The change in compensated absences reported in the Statement of Activities does not require the use of current financial resources and, therefore, is not reported as an expenditure in the governmental funds.	(941,376)
The change in the net other post-employment benefit obligation reported in the Statement of Activities does not require the use of current financial resources and, therefore, is not reported as an expenditure in the governmental funds.	(2,151,342)
Internal service funds are used to charge the costs of liability insurance to individual funds. This amount is the total change in net position in the internal service fund.	<u>868,823</u>
Change in Net Position	<u>\$ 4,699,290</u>

The accompanying notes are an integral part of these financial statements.

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Statement of Revenues, Expenditures, and
Changes in Fund Balances – Budget and Actual
General Fund
For the Year Ended June 30, 2017

	Budget		Actual	Variance with Final Budget
	Original	Final		
Revenues				
Ad Valorem Taxes	\$ 21,300,000	\$ 21,830,000	\$ 21,894,548	\$ 64,548
Sales and Use Taxes	11,500,000	11,820,000	11,925,645	105,645
Intergovernmental Revenues				
Federal Grants	126,239	315,773	289,893	(25,880)
State Revenue Sharing	460,000	456,737	456,736	(1)
State Supplemental Pay	2,081,556	2,121,403	2,043,209	(78,194)
Other Intergovernmental Revenues	971,714	1,123,966	1,089,010	(34,956)
Fees, Charges and Commissions for Services				
Commissions				
Sales and Use Taxes	2,650,000	2,650,000	2,729,877	79,877
Other	695,000	725,000	728,522	3,522
Civil Fees	2,750,000	2,430,000	2,600,323	170,323
Criminal Fees	847,700	1,046,426	1,072,309	25,883
Keeping of Prisoners	-	2,195,396	2,318,591	123,195
Tax Research and Other Services	559,000	555,000	512,008	(42,992)
Salary Reimbursements	2,699,766	2,742,331	2,724,666	(17,665)
Interest Earnings	24,500	33,500	46,301	12,801
Other Revenues	801,000	898,000	1,067,852	169,852
Total Revenues	47,466,475	50,943,532	51,499,490	555,958
Expenditures				
Public Safety	-	-	-	-
Personnel Services	25,343,194	27,261,551	25,557,617	1,703,934
Payroll Benefits	9,403,451	9,793,435	9,355,929	437,506
Operating Expenditures	4,489,270	4,861,193	4,411,408	449,785
Professional Fees	2,037,127	2,200,894	1,776,493	424,401
Materials and Supplies	854,687	1,373,742	1,194,840	178,902
Travel and Education	314,185	251,858	219,607	32,251
Insurance	1,497,801	2,091,559	1,317,364	774,195
Capital Outlays	-	2,056,133	1,664,763	391,370
Total Expenditures	43,939,715	49,890,365	45,498,021	4,392,344
Excess (Deficiency) of Revenues Over Expenditures	3,526,760	1,053,167	6,001,469	4,948,302
Other Financing Sources (Uses)				
Transfers In	-	-	-	-
Transfers Out	(1,901,606)	(1,901,606)	(2,768,425)	(866,819)
Total Other Financing Sources (Uses)	(1,901,606)	(1,901,606)	(2,768,425)	(866,819)
Net Changes in Fund Balance	\$ 1,625,154	\$ (848,439)	3,233,044	\$ 4,081,483
Fund Balance, Beginning of Year			13,434,100	
Fund Balance, End of Year			\$ 16,667,144	

The accompanying notes are an integral part of these financial statements.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Statement of Revenues, Expenditures, and
Changes in Fund Balances – Budget and Actual
Jail Special Revenue Fund
For the Year Ended June 30, 2017**

	Budget			Variance with Final Budget	
	Original	Final	Actual		
Revenues					
Intergovernmental Revenues					
Transfer from St. Tammany Parish Council	\$ 11,500,000	\$ 11,820,000	\$ 11,925,644	\$ 105,644	
State Supplemental Pay	605,871	406,668	363,978	(42,690)	
DOC Program Reimbursement	550,072	540,224	416,034	(124,190)	
Fees, Charges and Commissions for Services					
Other Commissions	800,000	762,000	752,259	(9,741)	
Keeping of Prisoners	8,221,249	8,188,726	8,287,527	98,801	
Salary Reimbursements	85,000	85,000	81,020	(3,980)	
Interest Earnings	-	-	1,877	1,877	
Other Revenues	132,000	47,000	40,545	(6,455)	
Total Revenues	21,894,192	21,849,618	21,868,884	19,266	
Expenditures					
Public Safety					
Personnel Services	10,994,495	11,038,250	10,577,913	460,337	
Payroll Benefits	3,737,231	3,599,961	3,420,843	179,118	
Operating Expenditures	4,025,077	3,659,942	3,344,088	315,854	
Professional Fees	377,662	513,830	470,761	43,069	
Materials and Supplies	552,100	514,717	430,189	84,528	
Travel and Education	71,500	74,686	42,614	32,072	
Insurance	265,000	500,000	178,245	321,755	
Intergovernmental					
Transfer to St. Tammany Parish Council	1,882,656	1,882,656	1,882,656	-	
Capital Outlays	-	212,335	180,112	32,223	
Total Expenditures	21,905,721	21,996,377	20,527,421	1,468,956	
Deficiency of Revenues Over Expenditures					
	(11,529)	(146,759)	1,341,463	1,488,222	
Net Changes in Fund Balance	\$ (11,529)	\$ (146,759)	\$ 1,341,463	\$ 1,488,222	
Fund Balance, Beginning of Year			2,892,379		
Fund Balance, End of Year			\$ 4,233,842		

The accompanying notes are an integral part of these financial statements.

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COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR YEAR ENDED JUNE 30, 2017

FUND FINANCIAL STATEMENTS
PROPRIETARY FUNDS

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**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Fund Description
Proprietary Fund
June 30, 2017**

Internal Service Fund (Risk Management)

The Sheriff's proprietary fund accounts for the payment of liability claims and related expenses. Resources to fund the self-insurance plan are recorded as revenues. The cost of claims is recorded as an expense in the Internal Service Fund when the claims arise. Accrued liabilities include provisions for claims reported but not yet paid as of the fiscal year end.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Statement of Net Position
Proprietary Fund - Internal Service Fund
June 30, 2017**

Current Assets	
Cash and Cash Equivalents	<u>\$ 2,721,970</u>
Total Current Assets	<u>2,721,970</u>
Current Liabilities	
Claims Payable	<u>95,247</u>
Total Current Liabilities	<u>95,247</u>
Net Position	
Unrestricted	<u>\$ 2,626,723</u>

The accompanying notes are an integral part of these financial statements.

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Statement of Revenues, Expenses, and
Changes in Net Position
Proprietary Fund - Internal Service Fund
For the Year Ended June 30, 2017

Operating Revenues	
Fund Premiums	<u>\$ 636,980</u>
 Total Operating Revenues	<u>636,980</u>
 Operating Expenses	
Claims and Legal Fees	<u>636,980</u>
 Total Operating Expenses	<u>636,980</u>
 Operating Income	<u>-</u>
 Nonoperating Revenues	
Interest Earned	<u>2,004</u>
 Total Nonoperating Expenses	
Transfers In	<u>866,819</u>
 Change in Net Position	<u>868,823</u>
 Net Position, Beginning of Year	<u>1,757,900</u>
 Net Position, End of Year	<u>\$ 2,626,723</u>

The accompanying notes are an integral part of these financial statements.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Statement of Cash Flows
Proprietary Fund - Internal Service Fund
For the Year Ended June 30, 2017**

Cash Flows from Operating Activities	
Fund Premiums	\$ 636,980
Claims and Legal Fees	<u>(559,223)</u>
 Net Cash Provided by Operating Activities	 <u>77,757</u>
 Cash Flows from Noncapital Financing Activities	
Transfers in	<u>866,819</u>
 Net Cash Provided by Noncapital Financing Activities	 <u>866,819</u>
 Cash Flows from Investing Activities	
Interest Earned	<u>2,004</u>
 Net Cash Provided by Operating Activities	 <u>2,004</u>
 Net Increase in Cash and Cash Equivalents	 946,580
 Cash and Cash Equivalents, Beginning of Year	 <u>1,775,390</u>
 Cash and Cash Equivalents, End of Year	 <u>\$ 2,721,970</u>
 Reconciliation of Operating Income to Net Cash Provided by Operating Activities	
Operating Income	\$ -
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities:	
Change in Claims Payable	<u>77,757</u>
 Net Cash Provided by Operating Activities	 <u>\$ 77,757</u>

The accompanying notes are an integral part of these financial statements.



COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR YEAR ENDED JUNE 30, 2017

FUND FINANCIAL STATEMENTS
FIDUCIARY FUNDS

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ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Fund Description
Fiduciary Fund
June 30, 2017

Fiduciary Fund

As the Ex-Officio Tax Collector of the Parish of St. Tammany, the Sheriff is responsible for collecting and disbursing ad valorem (property) taxes, parish occupational licenses, state revenue sharing funds, fines and costs, and bond forfeitures imposed by the district court. The Sheriff is also contracted to be the sole tax collector for the collection and distribution of sales and use taxes throughout the Parish. The Sheriff's Fiduciary Fund accounts for the collection and distribution of these funds.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Statement of Net Position
Fiduciary Fund
June 30, 2017**

	Agency Funds
Assets	
Cash and Interest-Bearing Deposits	<u>\$ 29,042,608</u>
Total Assets	<u>\$ 29,042,608</u>
Liabilities	
Due to Taxing Bodies, Prisoners and Others	<u>\$ 29,042,608</u>
Total Liabilities	<u>\$ 29,042,608</u>

The accompanying notes are an integral part of these financial statements.



COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR YEAR ENDED JUNE 30, 2017

NOTES TO THE FINANCIAL STATEMENTS

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**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the St. Tammany Parish Sheriff serves a four-year term as the Chief Executive Officer of the Law Enforcement District and Ex-Officio Tax Collector of St. Tammany Parish. The Sheriff administers the Parish jail operations and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, serving subpoenas, et cetera.

As the chief law enforcement officer of the Parish, the Sheriff has the responsibility for enforcing state and local laws and ordinances within the territorial boundaries of the parish. The Sheriff provides protection to the residents of the parish through on-site patrols, investigations and other law enforcement activities. In addition, the Sheriff, when requested, provides assistance to other law enforcement agencies within the parish, state or federal government.

As the Ex-Officio Tax Collector of the parish, the Sheriff is responsible for collecting and disbursing ad valorem taxes, parish occupational licenses, state revenue sharing funds, fines and costs, and bond forfeitures imposed by the district court. The Sheriff is also contracted to be the sole tax collector for the collection and distribution of sales and use taxes throughout the parish.

Reporting Entity

For financial reporting purposes, the Sheriff's basic financial statements include all funds that are controlled by the Sheriff as an independently elected parish official. As an independently elected official, the Sheriff is solely responsible for the operations of his office. Other than certain operating expenditures of the Sheriff that are paid or provided by the St. Tammany Parish Council (the Parish Council) as required by Louisiana law, the Sheriff is financially independent. Accordingly, the Sheriff is a primary government for reporting purposes.

The criteria for including organizations as component units within the Sheriff's reporting entity, as set forth in Section 2100 of GASB's *Codification of Governmental Accounting and Financial Reporting Standards*, include items such as whether the organization is legally separate, whether the Sheriff appoints a voting majority of the organization's board, whether the Sheriff is able to impose his will on the organization, et cetera.

Based on these criteria, the Sheriff has no component units.

Basis of Presentation

The accompanying basic financial statements of the St. Tammany Parish Sheriff have been prepared in conformity with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies (Continued)

Basis of Presentation (Continued)

funds and the Internal Service Fund. Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements.

Government-Wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the non-fiduciary activities of the Sheriff. The effect of interfund activity has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include:

- 1) Charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and
- 2) Grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

Taxes and other items not included among program revenues are reported instead as general revenues.

Fund Financial Statements

The fund financial statements provide information about the Sheriff's funds, including its fiduciary funds. Separate statements for each fund category – governmental, proprietary, and fiduciary – are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as non-major funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

The Sheriff reports the following major governmental funds:

- The General Fund is the primary operating fund of the Sheriff. It accounts for all the financial resources except those that are required to be accounted for in other funds.
- The Jail Special Revenue Fund accounts for the operations of the St. Tammany Parish Jail. Revenues include the proceeds of a dedicated $\frac{1}{4}$ cent Sales and Use tax approved on January 17, 1998, for the expansion of the existing jail and to fund ongoing operations of the jail. This St. Tammany Parish Sales Tax expires in March 2018. Revenues also include reimbursements from the Louisiana Department of Corrections for the keeping of prisoners, and other grants and revenues. The fund also transfers monies to the St. Tammany Parish Council (the Parish Council) for repayment of a bond issue related to construction, maintenance, and ongoing operations of the jail.
- The Capital Projects Fund accounts for construction of new facilities and radio system infrastructure upgrades in St. Tammany Parish.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies (Continued)

Fund Financial Statements (Continued)

Additionally, the Sheriff reports the following fund types:

- The Internal Service Fund is a proprietary fund used to account for the payment of liability claims and related expenses. Resources to fund the self-insurance plan are recorded as revenues. The cost of claims is recorded as an expense in the Internal Service Fund when the claims arise. Accrued liabilities include provisions for claims reported but not yet paid as of the fiscal year end. The self-insured retention policy was increased from \$1,750,000 to \$2,625,000 aggregate retention. Based on this decision the sheriff transferred \$866,819 to the Internal Service Fund.
- The Fiduciary Fund is used to report assets held in a trustee or agency capacity for others and, therefore, cannot be used to support the Sheriff's programs. The only funds accounted for in this category by the Sheriff are agency funds. The agency funds account for assets held by the Sheriff as an agent for various taxing bodies (tax collections) and for deposits held pending court action. These funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

During the course of operations, the Sheriff has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due to/from other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities (i.e., the governmental and internal service funds) are eliminated so that only the net amount is included as internal balances in the governmental activities column.

Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column.

Measurement Focus/Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as *current financial resources* or *economic resources*. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies (Continued)

Measurement Focus/Basis of Accounting (Continued)

earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Ad valorem taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Modified accrual accounting recognizes revenues when they become measurable and available. Measurable means that the dollar value of the revenue is known. Available means that it is collectible within the current period or soon enough after the end of the current period to pay liabilities of the current period. The Sheriff considers all revenues available if they are collected within 60 days after the fiscal year end. Expenditures are recorded generally when the related fund liability is incurred, except for interest and principal payment on general long-term debt, which are recognized when due, and certain compensated absences and claims and judgments, which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

Ad valorem taxes, sales and use taxes, occupational licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). All other revenue items are considered to be measurable and available only when cash is received by the Sheriff.

The proprietary fund is reported using the *economic resources measurement focus* and the *accrual basis of accounting*. The agency fund has no measurement focus but utilizes the *accrual basis of accounting* for reporting its assets and liabilities.

Annual Budget

The proposed 2016-2017 budgets for the General Fund and the Jail Special Revenue Fund were made available for public inspection at the Sheriff's office on May 20, 2016. A public hearing was held at the Sheriff's office for suggestions and comments from the general public on June 8, 2016. The budget, which includes proposed expenditures and the means of financing them, was published in the official journal prior to the public hearing. The Sheriff legally adopted the proposed budget on the date of the public hearing. The budget was amended on June 1, 2017 and was subsequently published in the official journal. All appropriations lapsed at year-end.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies (Continued)

Budgetary Basis of Accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the General Fund and the Jail Special Revenue Fund with three exceptions: sales and use taxes and commissions associated with the collection are recognized as revenue in the month they are collected by the Sheriff, not in the month collected by the vendor; expenditures represented by unpaid invoices after the year-end cut-off and which were not encumbered are recognized when paid; and amounts paid under capital leases are budgeted as expenditures.

Other funds do not have appropriated budgets since other means control the use of these resources.

The appropriated budget is prepared by fund, function, and department. Managers are allowed to transfer funds within their department's discretionary spending line items as long as the bottom line is not affected. Transfers of appropriations between departments require the approval of the Chief Financial Officer, Chief Deputy, or the Sheriff, as required. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the department level.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Investments

Cash includes amounts in demand deposits and interest-bearing demand deposits. Under state law, the Sheriff may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States. Deposits must be made in a bank domiciled or having branch offices in the parish where the funds are collected.

Investments are limited by Louisiana Revised Statute. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents. At June 30, 2017, the Sheriff's investments consisted of U.S. government agency bonds, which are reported at fair value based on published market prices.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies (Continued)

Cash and Investments (Continued)

The Sheriff will have the following objectives with regard to Investments:

- Safety of invested funds;
- Maintenance of sufficient liquidity to meet cash flow needs;
- Attainment of the maximum yield possible consistent with the first two objectives.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

Capital Assets

Capital assets are capitalized at historical cost, or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their acquisition value at the date of donation. The Sheriff maintains a threshold level of \$2,500 or more for capitalizing assets.

Capital assets are recorded as expenditures in the governmental funds, and are recorded as assets in the government-wide Statement of Net Position. All capital assets, other than land and construction in progress, are depreciated using the straight-line method over the following estimated useful lives:

Asset Class	Estimated Useful Lives
Other Equipment	3 - 5 Years
Vehicles	3 - 5 Years
Communication Equipment	10 Years
Leasehold Improvements	5 - 30 Years
Buildings	30 Years

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies (Continued)

Compensated Absences

Employees of the Sheriff earn from 128 to 208 hours of annual leave depending on the length of their service. Annual leave was earned in a lump sum on the employees' anniversary date until April 2017 when the policy changed and the lump sum earned to date was deposited to the employee annual leave account and thereafter annual leave is accrued each pay period. Annual leave cannot exceed the employees' maximum earned annually plus 40 hours at any time. If this occurs, the employee accrues no additional annual leave until the balance is below the annual threshold plus 40. All vacation leave earned at June 30, 2017 will be used in the following year. It cannot be accumulated. The following is a summary of the compensated absences liability for the fiscal year ended June 30, 2017.

Balance		Balance		Due within	
July 1, 2016	Additions	Deductions	June 30, 2017	One Year	
1,327,056	2,823,729	(1,882,352)	2,268,432	2,268,432	

Extended illness benefits (sick leave) is earned at the rate of 4.62 hours per pay period with a maximum allowed of 480 hours. EIB lapses upon termination. Employees are not compensated for any portion of their Extended illness benefits at their retirement or termination. Paid time off for earned sick leave is contingent on an illness – a specific event that is outside the control of the employer and employee and is therefore not included in the Compensated Absences.

Interfund Transactions

Interfund activity is reported as loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental funds or between proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element,

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies (Continued)

Deferred Outflows/Inflows of Resources (Continued)

deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

Net Position Classifications

In the government-wide and proprietary fund financial statements, equity is classified as net position and displayed in three components:

- Net Investment in Capital Assets – The net investment in capital assets component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt also should be included in this component of net position. If there are significant unspent related debt proceeds or deferred inflows of resources at the end of the reporting period, the portion of the debt or deferred inflow of resources attributable to the unspent amount should not be included in the calculation of net investment in capital assets. Instead, that portion of the debt or deferred inflow of resources should be included in the same net position component (restricted or unrestricted) as the unspent amount.
- Restricted Net Position – consists of net position with constraints placed on the use either by external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or law through constitutional provisions or enabling legislation. Restricted for other purposes on the Statement of Net Position consist of grant related cash.
- Unrestricted Net Position – all other net position that do not meet the definition of “restricted” or “net investment in capital assets”.

Net Position Flow Assumption

Sometimes the Sheriff will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied.

It is the Sheriff's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies (Continued)

Fund Balance Classifications

In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the Sheriff is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components – nonspendable, restricted, committed, assigned and unassigned.

- **Nonspendable** – This component includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact.
- **Restricted** – This component consists of amounts that have constraints placed on them either externally by third-parties (creditors, grantors, contributors, or laws or regulations of other governments) or by law through constitutional provisions or enabling legislation. Enabling legislation authorizes the Sheriff to assess, levy, charge or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement (compelled by external parties) that those resources be used only for the specific purposes stipulated in the legislation.
- **Committed** – This component consists of amounts that can only be used for specific purposes pursuant to constraints imposed by the Sheriff. Those committed amounts cannot be used for any other purpose unless the Sheriff removes or changes the specified use by taking the same type of action it employed previously to commit those amounts. Fund balance amounts are committed through a formal notification by the Sheriff.
- **Assigned** – This component consists of amounts constrained by the Sheriff's intent to be used for specific purposes, but are neither restricted nor committed. Fund balances may be assigned through the following: 1) The Sheriff assigns amounts for a specific purpose 2) All remaining positive spendable amounts in the governmental funds, other than the general fund, that are neither restricted nor committed.
- **Unassigned** – This classification represents amounts that have not been restricted, committed or assigned to specific purposes within the general fund. When both restricted and unrestricted resources are available for use, it is the Sheriff's policy to use restricted resources first, then unrestricted resources as they are needed. When unrestricted resources are available for use it is the Sheriff's policy to use committed resources first, then assigned, and then unassigned as they are needed.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies (Continued)

Fund Balance Flow Assumption

Sometimes the Sheriff will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Sheriff's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Proprietary Fund Operating and Nonoperating Revenues and Expenses

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from fund premiums and claims and legal fees. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Sheriff's Pension and Relief Fund ("Fund") and additions to/deductions from the Fund's fiduciary net position have been determined on the same basis as they are reported by the Fund. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Impact of Recently Issued Accounting Principles

The following statements of the Governmental Accounting Standards Board are effective for the Sheriff's 2017 fiscal year. The Sheriff has adopted and implemented these statements in the preparation of the financial statements for the year ended June 30, 2017.

1. *Statement No. 74 – Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans. (2017)*
2. *Statement No. 77 – Tax Abatement Disclosures. (2017)*
3. *Statement No. 78 – Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans. (2017)*
4. *Statement No. 80 – Blending Requirements for Certain Component Units—an amendment of GASB Statement No. 14. (2017)*
5. *Statement No. 82 – Pension Issues –an amendment of GASB Statements No. 67, No. 68, and No. 73. (2018)*

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies (Continued)

Impact of Recently Issued Accounting Principles (Continued)

The following statements of the Governmental Accounting Standards Board will be effective for years subsequent to the Sheriff's fiscal year 2017.

1. *Statement No. 75 – Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions (2018)*
2. *Statement No. 81- Irrevocable Split-Interest Agreements (2018)*
3. *Statement No. 83 – Certain Asset Retirement Obligations (2018)*
4. *Statement No. 84 – Fiduciary Activities (2020)*
5. *Statement No. 85 – Omnibus 2017 ((2018))*
6. *Statement No. 86 – Certain Debt Extinguishment Issues (2018)*
7. *Statement No. 87 – Leases (2021)*

The Sheriff is currently evaluating the effects that these statements will have in its financial statements for the years ended June 30, 2018 and later.

Note 2. Explanation of Certain Differences between the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances and the Government-Wide Statement of Activities

The Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances includes a reconciliation between the net changes in fund balances – total governmental funds and changes in net position of governmental activities as reported in the government-wide statement of activities. One element of that reconciliation explains that "Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of these assets is allocated over their estimated useful lives and reported as depreciation expense." The details of this \$366,493 difference are as follows:

Capital Outlays	\$ 3,020,887
Depreciation Expense	<u>(3,387,380)</u>

Net adjustment to decrease Net Changes in Fund Balances –
Total Governmental funds to arrive at Change in Net Position of \$ (366,493)
Governmental Activities

Another element of that reconciliation states that "Losses on the disposal of capital assets in the Statement of Activities do not require the use of current financial resources and,

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 2. Explanation of Certain Differences between the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances and the Government-Wide Statement of Activities (Continued)

therefore, are not reported as expenditures in the governmental funds." The detail of this \$25,379 is as follows:

Net book value of capital assets disposed	\$ 25,379
Losses on disposal of capital assets	\$ (25,379)

Governmental funds report employer contributions to its' pension plan as expenditures. However, in the Statement of Activities, pension expense represents the Sheriff's proportionate share of the Sheriffs' Pension and Relief Fund's change in net pension liability. See note 11 for more information. The detail of this \$156,867 is as follows:

Pension expense in excess of plan contributions	\$ (156,867)
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Revenue reported in the Statement of Activities for the Sheriff's proportionate share of non-employer contributions to the pension plan does not provide current financial resources and, therefore, is not reported as revenue in the governmental funds. See Note 11 for more detailed information. The detail of this \$1,939,039 is as follows:

Revenue from Sheriff's proportionate share of non-employer contributions to the pension plan	\$ 1,939,039
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Another element of that reconciliation states that "The issuance of long-term debt (e.g., certificates of indebtedness) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position." The details of the \$1,253,071 difference are as follows:

Principal Repayments and Premium Amortization on Certificates of Indebtedness Payable	\$ 1,253,071
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Accrued interest on long-term debt (e.g., certificates of indebtedness) does not require the use of current financial resources and, therefore is not reported as an expenditure in governmental funds.

Accrued Interest Bond Series 2011 and Bond Series 2014-Prior Year	\$ (223,869)
Accrued Interest Bond Series 2011 and Bond Series 2014-Current Year	\$ 214,602
Change in accrued interest Bond Series 2011 and Bond Series 2014	\$ (9,267)

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 2. Explanation of Certain Differences between the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances and the Government-Wide Statement of Activities (Continued)

The change in due to other governmental agencies reported in the Statement of Activities does not require the use of current financial resources and, therefore is not reported as expenditure in the governmental funds. (Note 13, page 81)

Due to other governmental agencies-Prior Year	\$ 396,555
Due to other governmental agencies-Current Year	-
	<u>\$ 396,555</u>

Another element of that reconciliation states that "The change in compensated absences reported in the Statement of Activities does not require the use of current financial resources and, therefore, is not reported as an expenditure in governmental funds." The detail of this \$941,376 difference is as follows:

Compensated Absences - Prior Year	\$ 1,327,056
Compensated Absences - Current Year	<u>(2,268,432)</u>

Net Adjustment to Decrease Net Changes in Fund Balances -
Total Governmental Funds to Arrive at Change in Net Position of \$ (941,376)
Governmental Activities

Another element of that reconciliation states that "The change in the net other post-employment benefit obligation reported in the Statement of Activities does not require the use of current financial resources and, therefore, is not reported as an expenditure in governmental funds." The detail of this \$2,151,342 difference is as follows:

Net Other Post-Employment Benefit Obligation – Prior Year	\$ 18,949,272
Net Other Post-Employment Benefit Obligation – Current Year	<u>(21,100,614)</u>

Net Adjustment to Decrease Net Changes in Fund Balances -
Total Governmental Funds to Arrive at Change in Net Position of \$ (2,151,342)
Governmental Activities

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 3. Levied Taxes

Ad Valorem taxes for the Law Enforcement District are levied on the assessed value of all real property, and business merchandise/movable property located in the Parish as of January 1st. These taxes are collected annually in arrears and are due by December 31st. Assessed values are established by the St. Tammany Parish Assessor's Office and the State Tax Commission at percentages of actual value as specified by Louisiana law. An evaluation of all property is required to be completed no less than every four years. The last evaluation was completed for the 2016 tax roll.

The following is a summary of authorized and levied ad valorem taxes for the year:

	Expiration
	Millage
	Date
1998 Law Enforcement District	4.69
Constitutional Law Enforcement District	6.56
	N/A

These millages were adopted for the purpose of general law enforcement support.

Note 4. Cash and Cash Equivalents

At June 30, 2017, the Sheriff had \$55,803,137 (book balance) in interest-bearing demand deposits as follows:

	Government-Wide Statement of Net Position	Fiduciary Funds Statement of Net Position	Total
Interest Bearing Deposits	\$ 26,780,539	\$ 29,042,608	\$ 55,823,147

These deposits are stated at cost, which approximates market.

Custodial Credit Risk – Custodial credit risk is the risk that in the event of a bank failure, the Sheriff's deposits may not be returned. As of June 30, 2017, the total bank balance of \$56,939,578 was secured from risk by \$408,835 of FDIC coverage and \$59,357,280 by a pledge of securities through a collateral agreement between Capital One, N.A. (the fiscal agent bank) and The Bank of New York. These securities are being held in the name of the pledging fiscal agent bank in a custodial bank that is mutually acceptable to the Sheriff and the fiscal agent bank.

Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 4. Cash and Cash Equivalents (Continued)

market value of the pledged securities, plus the federal deposit insurance, must at all times equal the amount on deposit with the fiscal agent. The custodial bank must advertise and sell the pledged securities within 10 days of being notified that the fiscal agent has failed to pay deposited funds upon demand.

Note 5. Investments

At June 30, 2017, the Sheriff had investments of \$666,501 in various securities.

Interest Rate Risk

Investment	Maturity	Fair Value
FHLMC NTS	May 24,2019	\$ 144,888
FHLB NTS	September 1, 2021	162,034
FHLB BOND	October 12, 2022	187,895
FFCB BOND	May 12, 2025	157,750
Other	None	<u>13,934</u>
Total		<u>\$ 666,501</u>

The Sheriff categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 are significant other observable inputs; Level 3 inputs are significant unobservable inputs considered to be Level 1 inputs.

The Sheriff does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk

Investment	Composite Rating	Percentage
FHLMC NTS	AA+	21.74%
FHLB NTS	AA+	24.31%
FHLB BOND	AA+	28.19%
FFCB BOND	AA+	23.67%
Other	Varies	2.09%

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 5. Investments (Continued)

The Sheriff does not have a formal investment policy regarding interest rate risk and investment credit risk.

The Sheriff has no formal limit on the amount the Sheriff may invest in any one issuer.

Note 6. Receivables

The receivables at June 30, 2017, were as follows:

	General Fund	Jail Special Revenue Fund	Commissary Special Revenue Fund	Government Activities Fund	Total
Sales and Use Taxes	\$ 2,025,854	\$ -	\$ -	\$ 2,025,854	
Ad Valorem Taxes	175,762			-	175,762
Due from St. Tammany Parish Council		2,025,854		-	2,025,854
Salary Rebursements	465,817	20,473		-	486,290
Federal Funds	190,910	61,157	923		252,990
Fees, Charges and Commissions for Services	699,308	1,610,663	4,400		2,314,371
Other	437,801	113	-		437,915
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	\$ 3,995,452	\$ 3,718,261	\$ 5,323	\$ 7,719,036	

All receivables are considered to be fully collected within one year of the end of the fiscal year. No allowance for doubtful accounts is deemed necessary.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 7. Capital Assets

Capital assets activity for the year ended June 30, 2017 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Capital Assets, Not Being Depreciated				
Construction in Progress	\$ 13,316,582	\$ 1,127,194	\$ -	\$ 14,443,776
Land	2,878,144	-	-	2,878,144
Total Capital Assets, Not Being Depreciated				
	16,194,726	1,127,194	-	17,321,920
Capital Assets, Being Depreciated				
Leasehold Improvements	187,941	41,533	-	229,474
Buildings	22,163,568	-	-	22,163,568
Other Equipment	10,537,256	614,405	(12,560)	11,139,101
Communication Equipment	10,396,884	-	(62,055)	10,334,829
Vehicles	14,230,860	1,237,755	(739,444)	14,729,171
Total Capital Assets, Being Depreciated				
	57,516,509	1,893,693	(814,059)	58,596,143
Less Accumulated Depreciation for:				
Leasehold Improvements	(43,912)	(12,696)	-	(56,608)
Buildings	(4,616,023)	(744,734)	-	(5,360,757)
Other Equipment	(7,465,572)	(792,847)	12,560	(8,245,859)
Communication Equipment	(10,097,644)	(215,358)	62,055	(10,250,947)
Vehicles	(10,817,377)	(1,621,745)	714,065	(11,725,057)
Total Accumulated Depreciation				
	(33,040,528)	(3,387,380)	788,680	(35,639,228)
Total Capital Assets Being Depreciated, Net				
	24,475,981	(1,493,687)	(25,379)	22,956,915
Governmental Activities - Capital Assets, Net				
	\$ 40,670,707	\$ (366,493)	\$ (25,379)	\$ 40,278,835

Depreciation expense of \$3,387,380 was charged to governmental activities- public safety for the year ended June 30, 2017.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 8. Leases

Operating Leases

The Sheriff is obligated under certain leases accounted for as operating leases. These operating leases do not give rise to property rights or lease obligations and, therefore, the results of the lease agreements are not reflected in the Sheriff's Statement of Net Position. Lease payments of \$279,420 were made during the year ended June 30, 2017 for rental of buildings and other infrastructure used in the operation of the Sheriff's office. These amounts are reported as Public Safety expenses in the Statement of Activities and Operating Expenditures in the Statement of Revenues, Expenditures, and Changes in Fund Balance.

The following is a schedule of future minimum lease payments at June 30th:

2018	\$ 272,027
2019	273,344
2020	266,400
2021	78,779
2022	79,099
Thereafter	<u>1,728,182</u>
Total Future Minimum Lease Payments	<u>\$ 2,697,831</u>

Note 9. Long-Term Debt

The following is a summary of long-term debt of the Sheriff for the year ended June 30, 2017:

**St. Tammany Parish Sheriff's Office
Long Term Debt**

Type of Debt	Balance July 1, 2016	Additions	Reductions	Balance June 30, 2017	Due Within One Year
Certificate of Indebtedness					
Series 2011	6,610,000	-	(320,000)	6,290,000	335,000
Certificate of Indebtedness					
Series 2014	14,814,930	-	(933,071)	13,881,859	963,071
Total Governmental Activities					
Long-term Liabilities	<u>21,424,930</u>	-	(1,253,071)	<u>20,171,859</u>	<u>1,298,071</u>

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 9. Long-Term Debt (Continued)

At June 30, 2017, the Sheriff was obligated under the following agreements:

On August 1, 2011, the Sheriff issued Limited Tax Revenue Bonds, Series 2011 in the amount of \$8,000,000, maturing on March 1, 2031. The bonds were issued for the purpose of building a new crime lab facility in Slidell, Louisiana, making capital improvements, including the acquisition of furnishings and equipment, and paying the costs of issuance thereof. Principal is payable in annual installments with semi-annual interest payments with variable rates. As of June 30, 2017, the bonds held a variable rate of 3.00%. The long-term debt is secured by excess revenue of the Sheriff.

On March 20, 2014, the Sheriff issued Limited Tax Revenue Bond, Series 2014 in the amount of \$15,400,000, maturing on March 1, 2029. A bond premium was included at disbursement in the value of \$346,072. The bonds were issued for the purpose of acquiring a radio system and paying the costs incurred in connection with the issuance thereof. Principal is payable in annual installments with semi-annual interest payments with variable rates. As of June 30, 2017, the bonds held a variable rate of 2.0%. The long-term debt is secured by excess revenue of the Sheriff.

Total future principal and interest payments under the certificates of indebtedness were as follows:

Year Ending June 30, 2017	Principal	Bond Premium	Total Principal and Bond Premium	Interest	Total
2018	1,275,000	23,071	1,298,071	643,806	1,941,877
2019	1,325,000	23,071	1,348,071	614,956	1,963,027
2020	1,370,000	23,071	1,393,071	584,956	1,978,027
2021	1,420,000	23,071	1,443,071	533,806	1,976,877
2022	1,475,000	23,071	1,498,071	480,806	1,978,877
Thereafter	13,030,000	161,504	13,191,504	1,990,964	15,182,468
Total	\$ 19,895,000	\$ 276,859	\$ 20,171,859	\$ 4,849,294	\$ 25,021,153

Standard & Poor's Public Financing Ratings, a Division of The McGraw-Hill Companies, Inc. ("S&P") has assigned the Series 2011 and the Series 2014 Bonds a municipal Debt rating of "AA" (stable). S&P defines a "AA" rating as having a very strong capacity to meet financial commitments.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 10. Post-Employment Benefits

Plan Description

The St. Tammany Parish Sheriff's Office's medical, dental and life insurance benefits are provided to employees upon actual retirement.

The employer pays 100% of the medical/dental coverage for the retiree only (not dependents) for retirees who retired prior to September 1, 2012. The employer pays a graded percentage of the premium for retirees who retire on and after September 1, 2012 equal to 3 1/3% multiplied by the number of years of service at retirement, to a maximum of 100% at 30 years. Employees are covered by the Louisiana Sheriffs' Pension and Relief Fund, whose retirement eligibility (Back-DROP entry) provisions are as follows: 30 years of service at any age; or, age 55 and 12 years of service. Complete plan provisions are included in the official plan documents on file with the Sheriff's Human Resource Department and Summary Plan on file with the Louisiana Sheriff's Association. There is no separate, audited GAAP-basis report issued for the OPEB plan.

Life insurance coverage is available to retirees after retirement by election. The retiree "pays" for 100% of the cost of the retiree life insurance, but it is a blended rate. Since GASB 45 requires the use of "unblended" rates, we have used the 94GAR mortality table described below to "unblend" the rates so as to reproduce the composite blended rate overall as the rate structure to calculate the actuarial valuation results for life insurance. Thus, the implicit employer subsidy is the unblended rate thus determined less the blended rate paid by the retiree. All of the assumptions used for the valuation of the medical benefits have been used except for the trend assumption; zero trend was used for life insurance. Insurance coverage amounts are reduced at to 75% of the original amount at age 65 and to 50% of the original amount at age 70.

It has been assumed that 15% of retirees' decline life insurance at time of retirement.

Contribution Rates

Employees do not contribute to their post-employment benefits costs until they become retirees and begin receiving those benefits. The plan provisions and contribution rates are contained in the official plan documents.

Fund Policy

Until 2008, the St. Tammany Parish Sheriff recognized the cost of providing post-employment medical and life insurance benefits (the St. Tammany Parish Sheriff's portion of the retiree medical and life insurance benefit premiums) as an expense when the benefit premiums were due and thus financed the cost of the post-employment benefits on a pay-as-you-go basis. In 2017 and 2016, the St. Tammany Parish Sheriff's portion of health care and life insurance funding cost for retired employees totaled \$1,183,941 and \$1,173,718, respectively.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 10. Post-Employment Benefits (Continued)

Effective July 1, 2008, the St. Tammany Parish Sheriff implemented Government Accounting Standards Board Codification Section P50, Accounting and Financial Reporting by Employers for Post-employment Benefits Other than Pensions (GASB Codification Section P50). This amount was applied toward the Net OPEB Benefit Obligation as shown in the following table.

Annual Required Contribution

The St. Tammany Parish Sheriff's Annual Required Contribution (ARC) is an amount actuarially determined in accordance with GASB Codification Section P50. The ARC is the sum of the Normal Cost plus the contribution to amortize the Unfunded Actuarial Accrued Liability (UAL). A level dollar, open amortization period of 30 years (the maximum amortization period allowed by GASB Codification Section P50) has been used for the post-employment benefits. The actuarially computed ARC is as follows:

	2017	2016
Normal Cost	\$ 1,287,885	\$ 1,899,894
30-Year UAL Amortization Amount	2,385,265	2,566,693
Annual Required Contribution (ARC)	<u>\$ 3,673,150</u>	<u>\$ 4,466,587</u>

Net Post-employment Benefit Obligation (Asset)

The table below shows the St. Tammany Parish Sheriff's Net Other Post-employment Benefit (OPEB) Obligation for fiscal years ending June 30:

	2017	2016
Beginning Net OPEB Obligation	\$ 18,949,272	\$ 15,940,626
Annual Required Contribution	3,673,150	4,466,587
Interest on Net OPEB Obligation	757,971	637,625
ARC Adjustment	(1,095,838)	(921,848)
OPEB Cost	<u>3,335,283</u>	<u>4,182,364</u>
Contribution to Irrevocable Trust	-	-
Current Year Retiree Premium	(1,183,941)	(1,173,718)
Change in Net OPEB Obligation	<u>2,151,342</u>	<u>3,008,646</u>
Ending Net OPEB Obligation	<u>\$ 21,100,614</u>	<u>\$ 18,949,272</u>

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 10. Post-Employment Benefits (Continued)

The following table shows the St. Tammany Parish Sheriff's annual other post-employment benefits (OPEB) cost, percentage of the cost contributed, and the net other post-employment benefits (OPEB) liability:

Fiscal Year Ended	Annual OPEB Cost	Percentage of Annual Cost Contributed	Net OPEB Liability (Asset)
June 30, 2017	\$ 3,335,283	35.50%	\$ 21,100,614
June 30, 2016	\$ 4,182,364	28.06%	\$ 18,949,272

Funded Status and Funding Progress

In 2017 and 2016, the St. Tammany Parish Sheriff made no contributions to its post-employment benefits plan. The plan is not funded, has no assets, and hence has a funded ratio of zero. Based on the July 1, 2016 actuarial valuation, the most recent valuation, the Actuarial Accrued Liability (AAL) at the end of the year June 30, 2017 was \$42,895,975 which is defined as that portion, as determined by a particular actuarial cost method (the St. Tammany Parish Sheriff uses the Projected Unit Credit Cost Method), of the actuarial present value of post-employment plan benefits and expenses which is not provided by normal cost.

	2017	2016
Actuarial Accrued Liability (AAL)	\$ 42,895,975	\$ 46,158,754
Actuarial Value of Plan Assets (AVP)	-	-
Unfunded Actuarial Accrued Liability (UAAL)	<u>\$ 42,895,975</u>	<u>\$ 46,158,754</u>
Funded Ratio (AVP/AAL)	0%	0%
Covered Payroll (Active Plan Members)	\$ 35,805,238	\$ 32,024,699
UAAL as a Percentage of Covered Payroll	119.80%	144.13%

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 10. Post-Employment Benefits (Continued)

Actuarial Methods and Assumptions

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. The actuarial valuation for post-employment benefits includes estimates and assumptions regarding (1) turnover rate; (2) retirement rate; (3) health care cost trend rate; (4) mortality rate; (5) discount rate (investment return assumption); and (6) the period to which the costs apply (past, current, or future years of service by employees). Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future.

The actuarial calculations are based on the types of benefits provided under the terms of the substantive plan (the plan as understood by the St. Tammany Parish Sheriff and its employee plan members) at the time of the valuation and on the pattern of sharing costs between the St. Tammany Parish Sheriff and its plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the St. Tammany Parish Sheriff and plan members in the future. Consistent with the long-term perspective of actuarial calculations, the actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial liabilities and the actuarial value of assets.

Actuarial Cost Method

The ARC is determined using the Projected Unit Credit Cost Method. The employer portion of the cost for retiree medical care in each future year is determined by projecting the current cost levels using the healthcare cost trend rate and discounting this projected amount to the valuation date using the other described pertinent actuarial assumptions, including the investment return assumption (discount rate), mortality and turnover.

Actuarial Value of Plan Assets

There are not any plan assets. It is anticipated that in future valuations, should funding take place, a smoothed market value consistent with Actuarial Standards Board ASOP 6, as provided in paragraph number 125 of GASB Codification Section P50.

Turnover Rate

An age-related turnover scale based on actual experience has been used. The rates, when applied to the active employee census, produce a composite average annual turnover of approximately 12%.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 10. Post-Employment Benefits (Continued)

Post-employment Benefit Plan Eligibility Requirements

Although employees may retire at age 55 and 12 years of service, historically they have tended to wait until 30 years of retirement. To accommodate this historical tendency, we have assumed that actual retirement (and commencement of OPEB benefits) occurs at the earlier of 30 years of service and age 60 and 15 years of service. Medical benefits are provided to employees upon actual retirement.

Investment Return Assumption (Discount Rate)

GASB Codification Section P50 states that the investment return assumption should be the estimated long-term investment yield on the investments that are expected to be used to finance the payment of benefits (that is, for a plan which is funded). Based on the assumption that the ARC will not be funded, a 4% annual investment return has been used in this valuation.

Health Care Cost Trend Rate

The expected rate of increase in medical cost is based on a graded schedule beginning with 8% annually, down to an ultimate annual rate of 5.0% for ten years out and later.

Mortality Rate

The 1994 Group Annuity Reserving (94GAR) table, projected to 2002, based on a fixed blend of 50% of the unloaded male mortality rates and 50% of the unloaded female mortality rates, is used. This is a recently published mortality table which has been used in determining the value of accrued benefits in defined benefit pension plans. Projected future mortality improvement has not been used since it is our opinion that this table contains sufficiently conservative margin for the population involved in this valuation.

Method of Determining Value of Benefits

The "value of benefits" has been assumed to be the portion of the premium after retirement date expected to be paid by the employer for each retiree and has been used as the basis for calculating the actuarial present value of OPEB benefits to be paid. The medical rates provided are "blended" rates for active and retired before Medicare eligibility, so we have estimated the "unblended" rates for retirees before Medicare as 130% of the blended rate, as required by GASB 45 for valuation purposes.

Inflation Rate

Included in both the Investment Return Assumption and the Healthcare Cost Trend rates above is an implicit inflation assumption of 2.50% annually.

Projected Salary Increases

This assumption is not applicable since neither the benefit structure nor the valuation methodology involves salary.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 10. Post-Employment Benefits (Continued)

Post-retirement Benefit Increases

The plan benefit provisions in effect for retirees as of the valuation date have been used and it has been assumed for valuation purposes that there will not be any changes in the future.

Below is a summary of OPEB cost and contributions for the last three fiscal calendar years.

	OPEB Costs and Contributions		
	2017	2016	2015
OPEB Cost	\$ 3,335,283	\$ 4,182,364	\$ 4,063,650
Contribution	-	-	-
Retiree premium	<u>1,183,941</u>	<u>1,173,718</u>	<u>1,086,776</u>
Total contribution and premium	1,183,941	1,173,718	1,086,776
Change in net OPEB obligation	<u>\$ 2,151,342</u>	<u>\$ 3,008,646</u>	<u>\$ 2,976,874</u>
% of contribution to cost	0.00%	0.00%	0.00%
% of contribution plus premium to cost	35.50%	28.06%	26.74%

Note 11. Pension Plan

Plan Description

Substantially all employees of the St. Tammany Parish Sheriff's office participate in the Sheriffs' Pension and Relief Fund ("Fund"). The Fund is a cost-sharing multiple-employer defined benefit pension plan established in accordance with the provisions of Louisiana Revised Statute 11:2171 to provide retirement, disability and survivor benefits to employees of sheriff's offices throughout the State of Louisiana, employees of the Louisiana Sheriffs' Association, and the employees of the Fund. The Sheriffs' Pension and Relief Fund issues a publically available financial report that includes its financial statements and required supplementary information. The report is available on the Louisiana Legislative Auditor's website at www.lla.la.gov or may be obtained by writing to the Sheriffs' Pension and Relief Fund, 1225 Nicholson Drive, Baton Rouge, Louisiana 70802.

Benefits Provided

All sheriffs and deputies who are found to be physically fit, who earn at least \$1,000 and

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 11. Pension Plan (Continued)

Benefits Provided (Continued)

who at the time of original employment was age 18 or older are required to participate in the pension plan. The Fund provides retirement, disability and survivor benefits as follows:

Retirement benefits

Members who became eligible for membership on or before December 31, 2011

Members with twelve years of creditable service may retire at age fifty-five; members with thirty years of service may retire regardless of age. The retirement allowance is equal to three and one-third percent of the member's average final compensation multiplied by his years of creditable service, not to exceed (after reduction for optional payment form) 100% of average final compensation. Active, contributing members with at least ten years of creditable service may retire at age sixty. The accrued normal retirement benefit is reduced actuarially for each month or fraction thereof that retirement begins prior to the member's earliest normal retirement date assuming continuous service.

Members who became eligible for membership on or after January 1, 2012

Members with twelve years of creditable service may retire at age sixty-two; members with twenty years of service may retire at age sixty; members with thirty years of creditable service may retire at age fifty-five. The benefit accrual rate for such members with less than thirty years of service is three percent; for members with thirty or more years of service, the accrual rate is three and one-third percent. The retirement allowance is equal to the benefit accrual rate times the member's average final compensation multiplied by his years of creditable service, not to exceed (after reduction for optional payment form) 100% of average final compensation. Members with twenty or more years of service may retire with a reduced retirement at age fifty.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 11. Pension Plan (Continued)

<u>Eligible for Membership</u>	<u>Calculation of Average Final Compensation</u>
On or Before June 30, 2006	Average monthly earnings during the highest thirty-six consecutive months or joined months if service was interrupted. Earnings to be considered for each twelve-month period within the thirty-six month period shall not exceed 125% of the preceding twelve-month period.
After June 30, 2006 and Before July 1, 2013	Average monthly earnings during the highest sixty consecutive months or joined months if service was interrupted. Earnings to be considered for each twelve-month period within the sixty-month period shall not exceed 125% of the preceding twelve-month period.
After July 1, 2013	Average monthly earnings during the highest sixty consecutive months or joined months if service was interrupted. Earnings to be considered for each twelve-month period within the sixty-month period shall not exceed 115% of the preceding twelve-month period.

Disability benefits

A member is eligible to receive disability benefits if he has at least ten years of creditable service when a non-service related disability occurs; there are no service requirements for a service related disability. Benefits shall be the lesser of 1) a sum equal to the greatest of 45% of average final compensation or the member's accrued retirement benefit at the time of the termination of employment due to disability, or 2) the retirement benefit which would be payable assuming continued service to the earliest normal retirement age. Members who become partially disabled receive 75% of the amount payable for total disability.

Survivor benefits

Survivor benefits for death solely as a result of injuries received in the line of duty are based on the following: For a spouse alone, a sum equal to 50% of the member's average final compensation with a minimum of \$150 per month. If a spouse is entitled to benefits and has a child or children under eighteen years of age (or over said age if physically or mentally incapacitated and dependent upon the member at the time of his death), an additional sum of 15% of the member's average final compensation is paid to each child with total benefits paid to spouse and children not to exceed 100%. If a member dies with no surviving spouse, surviving children under age eighteen will receive monthly benefits of 15% of the member's average final compensation up to a maximum of 60% of average

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 11. Pension Plan (Continued)

final compensation if there are more than four children. If a member is eligible for normal retirement at the time of death, the surviving spouse receives an automatic option 2 benefit. The additional benefit payable to children shall be the same as those for members who die in the line of duty. In lieu of receiving option 2 benefit, the surviving spouse may receive a refund of the member's accumulated contributions. All benefits payable to surviving children shall be extended through age twenty-three, if the child is a full time student in good standing enrolled at a board approved or accredited school, college, or university.

Deferred benefits

The Fund does provide for deferred benefits for vested members who terminate before being eligible for retirement. Benefits become payable once the member reaches the appropriate age for retirement.

Back Deferred Retirement Option Plan (Back-DROP)

In lieu of receiving a service retirement allowance, any member of the Fund who has more than sufficient service for a regular service retirement may elect to receive a "Back-DROP" benefit. The Back-DROP benefit is based upon the Back-DROP period selected and the average final compensation prior to the period selected. The Back-DROP period is the lesser of three years or the service accrued between the time a member first becomes eligible for retirement and his actual date of retirement. For those individuals with thirty or more years, the Back-DROP period is the lesser of four years or service accrued between the time a member first becomes eligible for retirement and his actual date of retirement. At retirement, the member's maximum monthly retirement benefit is based upon his service, average final compensation and plan provisions in effect on the last day of creditable service immediately prior to the commencement of the Back-DROP period. In addition to the monthly benefit at retirement, the member receives a lump-sum payment equal to the maximum monthly benefit as calculated above multiplied by the number of months in the Back-DROP period. In addition, the member's Back-DROP account will be credited with employee contributions received by the retirement fund during the Back-DROP period. Participants have the option to opt out of this program and take a distribution, if eligible, or to rollover the assets to another qualified plan.

Cost of Living Adjustments

Cost of living provisions for the Fund allows the board of trustees to provide an annual cost of living increase of 2.5% of the eligible retiree's original benefit if certain funding criteria are met. Members are eligible to receive a cost of living adjustment once they have attained the age of sixty and have been retired at least one year. Funding criteria for granting cost of living adjustments is dependent on the funded ratio.

Contributions

According to state statute, contribution requirements for all employers are actuarially

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 11. Pension Plan (Continued)

Contributions (Continued)

determined each year. The Sheriff was required to contribute 13.75% from July 1, 2015 to June 30, 2016 and 13.25% from July 1, 2016 to June 30, 2017. Employees are required to contribute 10.25% of their annual pay. In addition, the Fund also received non-employer contributions including ad valorem taxes, insurance premium taxes and state revenue sharing funds. The Sheriff's allocation percentage of these additional sources of income, which are not considered special funding situations, are recognized as revenue and excluded from pension expense.

The Sheriff's proportionate share of employer contributions for the measurement period was \$4,691,967 and the proportionate share of non-employer contributions was \$1,939,039.

The Sheriff's actual contributions to the pension for the years ended June 30, 2017, 2016, and 2015 were \$4,600,521, \$4,707,878, and \$4,741,007, respectively.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2017, the Sheriff's office reported a liability of \$31,681,485 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Sheriff's reported liability at June 30, 2017 increased by \$9,374,184 from the prior year liability of \$22,307,301 because of changes in the Fund's net pension liability and the Sheriff's proportionate share of that liability.

The Sheriff's allocation of the net pension liability was based on the Sheriff's projected contribution effort to the plan for the next fiscal year as compared to the total of projected contributions of all participants, actuarially determined. At June 30, 2016, the Sheriff's proportion was 4.991651%, which was a decrease of .012771% from the 5.004422% proportion measured as of June 30, 2015.

For the year ended June 30, 2017, the Sheriff recognized pension expense of \$4,757,388.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 11. Pension Plan (Continued)

At June 30, 2017, the Sheriff reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected expected and actual experience	\$ -	\$ 3,323,037
Changes of assumptions	2,588,279	
Net difference between projected and actual earnings on pension plan investments	7,934,636	
Changes in proportion and differences between Sheriff's contributions and proportionate share of contributions	128,055	365,241
Contributions made subsequent to the measurement date	4,600,521	
	<hr/>	<hr/>
	\$ 15,251,491	\$ 3,688,278

The Sheriff's office recognized in pension expense its proportionate share of the Fund's change in net pension liability as follows:

Differences between expected and actual experience with regard to economic or demographic factors in the measurement of the total pension liability were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan.

Differences between projected and actual investment earnings on pension plan investments were recognized in pension expense using the straight-line amortization method over a closed five-year period.

Changes in assumptions about future economic demographic factors or of other inputs were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan.

Changes in the Sheriff's proportionate share of the collective net pension liability and

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 11. Pension Plan (Continued)

collective deferred outflows of resources and deferred inflows of resources since the prior measurement date were recognized in Sheriff's pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan.

Differences between contributions remitted to the Fund during the measurement period and the employer's proportionate share of contributions are recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan.

Deferred outflows of resources related to pensions resulting from the sheriff's contributions subsequent to the measurement date in the amount of \$4,600,521 will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended June 30th	Amount
2018	\$ 774,047
2019	774,047
2020	3,085,247
2021	2,213,716
2022	57,815
2023	57,820
	<hr/>
	\$ 6,962,692

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 11. Pension Plan (Continued)

Actuarial Assumptions

The total net pension liability in the June 30, 2016 actuarial valuation of the Fund was determined using the following actuarial assumptions:

Actual Cost Method	Entry Age Normal
Investment Rate of Return	7.6%, net of investment expense
Projected Salary Increases	5.5% (2.875% inflation, 2.625% Merit)
Mortality Rates	RP-2000 Combined Healthy with Blue Collar Adjustment Sex Distinct Table for active members, healthy annuitants and beneficiaries RP-2000 Disabled Lives Mortality Table RP-2000 Healthy Annuitant Mortality Table (set back 1 year) 2016-7 years; 2015 and 2014-6 years
Expected Remaining Service Lives	The present value of future retirement benefits is based on benefits currently being paid by the Fund and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the board of trustees as they were deemed not to be substantively automatic.
Cost of Living Adjustments	

The mortality rate assumptions were set after reviewing an experience study performed over the period of July 1, 2009 through June 30, 2014. The data was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the Fund's liabilities. Annuity values calculated based on this mortality were compared to those produced by using a setback of standard tables. The result of the procedure indicated that these tables would produce liability values approximating the appropriate generational mortality tables used.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 11. Pension Plan (Continued)

Estimates of arithmetic real rates of return for each major asset class based on the fund's target asset allocation as of the June 30, 2016 valuation were as follows:

Asset Class	Long-Term Target Asset Allocation	Real Return Arithmetic Basis	Expected Portfolio Real Rate of Return
Equities	60.00%	6.40%	3.90%
Fixed Income	25.00%	1.90%	0.50%
Alternatives	15.00%	4.30%	0.60%
Total	<u>100.00%</u>		5.00%
Inflation			2.70%
Expected Real Rate of Return			<u>7.70%</u>

The discount rate used to measure the total pension liability was 7.5 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the Fund's actuary. Based on these assumptions the Fund's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. For the June 30, 2015 valuation, the discount rate used to measure the total pension liability was 7.6 percent.

Sensitivity of the Sheriff's proportionate share of the net pension liability to changes in the discount rate

The following presents the Sheriff's proportionate share of the net pension liability calculated using the discount rate of 7.5 percent, as well as what the Sheriff's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.5 percent) or 1 percentage point higher (8.5 percent) than the current rate:

	Current		
	1% Decrease	Discount Rate	1% Increase
	6.5%	7.5%	8.5%
	\$ 53,750,868	\$ 31,681,485	\$ 13,465,827

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 11. Pension Plan (Continued)

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Sheriffs' Pension and Relief Fund's financial report.

Note 12. Deferred Compensation Plan

Employees of the Sheriff may elect to participate in the Louisiana Public Employees Deferred Compensation Plan adopted under the provisions of the Internal Revenue Code Section 457. Complete disclosures relating to the Deferred Compensation Plan are included in the separately issued audit report for the Plan, available from the Louisiana Legislative Auditor, P.O. Box 94397, Baton Rouge, Louisiana 70804-9397.

Currently, the Sheriff does not contribute to the deferred compensation plan.

Note 13. Litigation and Contingency

From time to time the Sheriff is involved in litigation arising from normal day to day operations. In the opinion of the Sheriff's legal counsel, financial exposure to and the resolution of these lawsuits does not create a liability to the Sheriff in excess of insurance coverage, nor does any lawsuit present a materially adverse impact on the operations of the office.

During the fiscal year ended June 30, 2012, the Office of Inspector General audited grant award funds received from the Federal Emergency Management Agency (FEMA), whereas FEMA disallowed certain expenses submitted for reimbursement. The Sheriff disputed the results of that audit and further review was done. An agreement was reached to allow the Sheriff to net all balances of reimbursement funds due to the Sheriff and refunds due to Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) however grants due to the Sheriff are still under review. After the March 2016 flood Project 4263 and other closed and approved FEMA projects that were under review, the estimated amount due to FEMA as of June 30, 2017 is \$0.00.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 14. Changes in Agency Fund Balances

A summary of changes in balances due to taxing bodies, prisoners and others follows:

	Sheriff's Fund	Tax Collector Fund	Jail Agency Fund	Work Release Fund	Fines and Cost Fund	Total
Balance at June 30, 2016	\$ 1,775,563	\$ 23,787,025	\$ 436,532	\$ 3,365	\$ 456,632	\$ 26,459,117
Additions	18,357,036	540,938,370	765,839	1,887,925	4,694,757	566,643,927
Deductions	(17,963,520)	(538,888,119)	(760,262)	(1,779,243)	(4,669,292)	(564,060,436)
Balance at June 30, 2017	\$ 2,169,079	\$ 25,837,276	\$ 442,109	\$ 112,047	\$ 482,097	\$ 29,042,608

Note 15. Self-Insurance

The Sheriff is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Sheriff has contracted with various insurers to cover his risk of loss on assets, which he owns, with the exception of motor vehicles for which he retains the risk of loss. The Sheriff has retained a portion of his risks as to general and police professional liability for which he has established an internal service fund to account for and finance his portion of these risks.

Liability Risk Management

The Sheriff has established a self-insurance fund for his deductible for general liability, professional liability, and automobile liability. The Sheriff purchases insurance contracts for the coverage of general liability, professional liability, and automobile liability and buildings and contents.

Limit of coverage is \$2,000,000 for liability. The Sheriff self-insures retention of \$500,000 per occurrence for general liability, professional liability, and automobile liability. The insurance covers up to a maximum of \$3,000,000 aggregate per claim year for all occurrences. The cost of claims is recorded as an expense in the Internal Service Fund when the claims arise. Resources to fund the plan are recorded as revenues. Settlements did not exceed coverages in the current year. Insurance coverage's have not significantly changed from the prior year. Claim liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. Claim liabilities include an amount for claims that have been incurred but not paid as of June 30, 2017. These liabilities are recorded at their present value of **\$95,247**.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 15. Self-Insurance (Continued)

Liability Risk Management (Continued)

Changes in the balances of claim liabilities during fiscal years 2017, 2016 and 2015, are as follows:

	2017	2016	2015
Beginning of Year Liability	\$ 17,490	\$ 121,768	\$ 88,344
Claims and Legal Fees	636,980	1,498,782	766,518
Payments	(559,223)	(1,603,060)	(733,094)
Balance at Fiscal Year End	\$ 95,247	\$ 17,490	\$ 121,768

Note 16. Taxes Paid Under Protest

The unsettled balances due to taxing bodies and others at June 30, 2017, include taxes paid under protest, plus interest earned to date on the investment of these funds, totals \$988,032.

Note 17. Intergovernmental Agreement

On April 6, 2004, the Parish Council and the Sheriff entered into an intergovernmental agreement whereby the Sheriff has assumed responsibility for operation, maintenance, administrative, medical, and feeding and keeping of prisoners' expenditures of the jail. On April 1, 2012, the Parish Council and the Sheriff entered into a new agreement for the operation of the jail ending December 31, 2015. This agreement was extended through June 30, 2016.

A new agreement was entered into effective July 1, 2016 between the Sheriff and the St. Tammany Parish Government whereas the Parish recognizes its obligation to provide the expenses for the feeding, care and medical treatment of parish prisoners incarcerated in the St. Tammany Parish Jail and further recognizes its obligation to provide the expenses for maintenance and operation of the Jail and its buildings, structures and jail facilities, as per Louisiana law; and the Sheriff recognizes his obligation as keeper of the Jail, and to provide for the feeding and care of prisoners incarcerated in the Jail and to provide for the medical treatment of prisoners in the Jail. This agreement will terminate on March 31, 2018, the expiration of the current Jail Sales Tax.

Note 18. Expenditures of the Sheriff Paid by the Parish Council

The Sheriff occupies two facilities owned by the Parish. Both facilities are being utilized by the jail. The cost of maintaining and operating the jail, as required by Louisiana Revised Statute 33:4715, is paid by St. Tammany Parish with a sales and use tax that will expire on March 31, 2018.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 19. Expenditures Compared to Appropriations

For the year ended June 30, 2017, expenditures were below appropriations in the General Fund by \$3,233,044; budgeted expenditures exceeded actual expenditures during this fiscal year.

For the year ended June 30, 2017, expenditures were below appropriations in the Jail Special Revenue Fund by \$1,341,463; budgeted expenditures exceeded actual expenditures during this fiscal year.

Note 20. Interfund Transactions

Transfers between funds for the year ended June 30, 2017, are as follows:

	Transfers In	Transfers Out
General Fund	\$ -	\$ 2,768,425
Jail Special Revenue Fund	-	-
Capital Projects Fund	448	-
Bond Sinking Fund	1,901,606	-
Crime Lab Special Revenue Fund	-	448
Internal Service Fund (Risk Management)	<u>866,819</u>	-
 Total	 <u>\$ 2,768,873</u>	 <u>\$ 2,768,873</u>

Interfund transfers are used to fund the operating expenses of various funds.

Note 21. Jail Special Revenue Fund Financial Reporting

During the fiscal year ending June 30, 2012, the Sheriff's office began issuing Jail Financial Reports to the St. Tammany Parish Government on a quarterly basis, per the recommendation of the Louisiana Legislative Auditors draft report dated December 20, 2010. During the fiscal year ending June 30, 2017, the Sheriff's office issued quarterly Jail Financial Reports and an annual report.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 22. Ex-Officio Tax Collector

At June 30, 2017, the Tax Collector Fund had cash and interest-bearing deposits on hand totaling \$29,042,608. The Tax Collector Fund had collected ad-valorem taxes and had ad-valorem taxes uncollected for the year ended June 30, 2017, by taxing body as follows:

Taxing Bodies		Advalorem Tax Collected	Advalorem Tax Uncollected
Alimony 1	\$	4,048,530	\$ 191,107
Alimony 2		770,581	50,635
Animal Shelter		1,587,499	84,074
Assessor		5,033,476	263,609
City of Covington		2,817,132	86,066
City of Mandeville		1,925,427	64,410
City of Slidell		7,115,067	602,983
Coroner's Millage		6,311,305	327,491
Council on Aging/STARC		3,717,062	180,109
Drain District #2 Phs. 2		11,675	69
Drain District #5 Gravity		189,330	5,631
Drain District #5 Phs. 1		57,195	4,100
Drainage District #4		166,331	984
Drainage Maintenance		3,426,628	179,408
Fire District #1		18,723,814	1,340,674
Fire District #1 Parcel Fee		1,285,362	9,325
Fire District #11		1,351,560	79,846
Fire District #12		6,258,962	169,395
Fire District #13		2,472,001	161,927
Fire District #2		3,929,552	101,389
Fire District #3		1,591,772	126,522
Fire District #4		13,877,434	514,595
Fire District #5		861,999	40,510
Fire District #6		507,467	27,263
Fire District #7		755,370	68,997
Fire District #8		1,158,563	99,162
Fire District #9		811,390	62,085
Florida Parish Juvenile Ctr.		5,322,839	271,953
Law Enforcement		22,896,000	936,773

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 22. Ex-Officio Tax Collector (Continued)

Taxing Bodies	Advalorem Tax Collected	Advalorem Tax Uncollected
Library	11,751,333	553,957
Lighting Dist. #16	44,671	1,759
Lighting District # 6	286	855
Lighting District #1	188,164	14,484
Lighting District #11	7,122	68
Lighting District #14	-	-
Lighting District #15	7,150	213
Lighting District #4	299,494	26,371
Lighting District #5	17,171	408
Lighting District #7	292,291	13,276
LTC Assmnt Fee Other	4,647	20
LTC Assmnt/Public Ser.	54,091	2,404
Mosquito District #2	7,837,935	432,115
Northshore Harbor Center	2,102,697	214,061
Parish Code Enforcement	14,902	178,306
Parish Demolition	-	28,285
Public Health	3,426,628	178,618
Rec. Dist 1 Special 2	203,547	809
Recreation Dist. 1 Special	303,649	2,740
Recreation Dist. 6	292,811	19,066
Recreation District #1	4,326,003	166,070
Recreation District #11	604,970	28,223
Recreation District #12	341,199	17,639
Recreation District #14	2,607,759	99,322
Recreation District #2	18,545	6,413
Recreation District #4	364,631	29,479
Recreation District #7	916	10,126
Road Lighting District #10	1,550	4
Road Lighting District #9	83,104	604
School Add. Support II	5,595,043	150,986
School Bldg. Repair	6,388,699	332,908
School Contruction Tax	7,066,266	369,210

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 22. Ex-Officio Tax Collector (Continued)

Taxing Bodies	Advalorem Tax Collected	Advalorem Tax Uncollected
School District #12	34,646,775	1,894,841
School Maint. Operations	8,983,106	466,705
School Operation & Maint.	65,881,070	3,439,437
Sewerage District # 6	-	660
Slidell Grass Cutting	11,251	4,147
Slidell Demolition	-	38,644
Slidell Hospital District	4,550,580	354,643
Sub-Drainage Dist. 3 of Gravity	60,089	58
Sub-Drainage District #1	83,220	-
Sub-Drainage District #2	122,250	18
TBRLAND Fire Protection	16,812	-
Town of Abita Springs	339,470	19,812
Town of Madisonville	119,607	4,686
Town of Pearl River	295,823	81,590
Water District #2	110,653	4,603
Total	\$ 288,449,301	\$ 15,239,735

The majority of uncollected taxes consist of adjudications of immovable property and movable (business) taxes.

The total Occupational License collections on behalf of other taxing authorities for the year ended June 30, 2017 are as follows:

Taxing Authority	Total Collections	Collection Cost	Final Distribution
St. Tammany Parish Government	\$ 3,991,874	\$ 599,567	\$ 3,392,307

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA**

Notes to Financial Statements

Note 22. Ex-officio Tax Collector (Continued)

The total Sales Tax collections on behalf of other taxing authorities for the year ended June 30, 2017 is as follows:

Taxing Authority	Total Collections	Collection Cost	Final Distribution
St. Tammany Parish School Board 1966	\$ 48,318,550	\$ 553,752	\$ 47,764,798
St. Tammany Parish School Board 1977	\$ 48,318,550	553,752	47,764,798
Law Enforcement District	\$ 12,079,653	138,434	11,941,219
District No. 3	\$ 47,837,903	549,407	47,288,496
Motel Tourist Commission	\$ 1,664,581	19,148	1,645,433
Recreation District	\$ 17,587	194	17,393
St. Tammany Events Center Hotel Occupancy	\$ 347,911	3,973	343,938
City of Slidell	\$ 19,874,766	227,260	19,647,506
City of Mandeville	\$ 15,720,001	180,479	15,539,522
City of Covington	\$ 12,047,355	137,534	11,909,821
Town of Pearl River	\$ 1,502,043	17,023	1,485,020
Town of Madisonville	\$ 940,810	10,756	930,054
Town of Abita Springs	\$ 947,670	10,831	936,839
Nord Du Lac EDD	\$ 1,476,514	14,752	1,461,762
Rooms to Go	\$ 58,782	664	58,118
Summit Fremaux	\$ 602,456	6,935	595,521
Village of Folsom	\$ 726,406	8,348	718,058
City of Sun	\$ 62,375	724	61,651
Jail Expansion	\$ 12,079,651	138,435	11,941,216
New Courthouse	\$ 12,079,651	138,435	11,941,216
Northshore Square EDD	\$ 154,005	1,783	152,222
Camellia Square	\$ 63,635	741	62,894
Camellia Square Hotel	\$ 36,022	415	35,607
HWY 59 EDD	\$ 181,401	1,590	179,811
HWY 1077 EDD	\$ 123,254	1,088	122,166
HWY 434 EDD	\$ 22,113	180	21,933
HWY 1088 EDD	\$ 3,456	37	3,419
AIRPORT RD EDD	\$ 1,048	12	1,036
HWY 21 EDD ESCROW	\$ 68,408	641	67,767
HWY 59 EDD ESCROW	\$ 44,160	377	43,783
Total	\$ 237,400,717	\$ 2,717,700	\$ 234,683,017

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COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR YEAR ENDED JUNE 30, 2017

REQUIRED SUPPLEMENTAL INFORMATION (PART II)

SCHEDULE OF FUNDING PROGRESS
OTHER POST EMPLOYMENT BENEFITS

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**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Schedule of Funding Progress
Other Post-Employment Benefits**

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
6/30/2017	\$ -	\$ 42,895,975	\$ 42,895,975	0%	\$ 35,805,238	119.80%
6/30/2016	-	46,158,754	46,158,754	0%	32,024,699	144.13%
6/30/2015	-	44,383,418	44,383,418	0%	31,601,766	140.45%
6/30/2014	-	36,201,512	36,201,512	0%	31,686,247	114.25%
6/30/2013	-	34,809,146	34,809,146	0%	31,467,203	110.62%
6/30/2012	-	29,730,239	29,730,239	0%	31,789,192	93.52%
6/30/2011	-	28,586,768	28,586,768	0%	30,077,413	95.04%
6/30/2010	-	23,040,364	23,040,364	0%	29,040,198	79.34%
6/30/2009	-	21,302,112	21,302,112	0%	29,491,038	72.23%

Notes to Required Supplemental Information

Effective July 1, 2008, the Sheriff implemented GASB 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other than Pensions*. Refer to the notes of the financial statements for additional information.

See independent auditor's report.

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COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR YEAR ENDED JUNE 30, 2017

REQUIRED SUPPLEMENTAL INFORMATION (PART III)

SCHEDULE OF PENSION FUNDING

SHERIFFS' PENSION AND RELIEF FUND

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ST. TAMMANY PARISH, LOUISIANA
ST. TAMMANY PARISH SHERIFF
Schedule of Proportionate Share of the Net Pension Liability
Sheriffs' Pension and Relief Fund
Last Five Fiscal Years

	2017	2016	2015	2014
Measurement Period	6/30/2016	6/30/2015	6/30/2014	6/30/2013
Proportion of the net pension liability	4.991651%	5.004422%	4.979735%	5.071537%
Proportionate share of the net pension liability	\$ 31,681,485	\$ 22,307,301	\$ 19,719,771	\$ 33,989,159
Covered payroll during measurement period	\$ 34,239,113	\$ 33,270,225	\$ 32,164,226	\$ 32,130,574
Proportionate share of the net pension liability as a percentage of its covered payroll	92.53%	67.05%	61.31%	105.78%
Plan fiduciary net position as a percentage of the total pension liability	82.10%	86.61%	87.34%	77.22%

Notes:

Information related to 2013 through 2008 is not available.

Changes in Assumptions:

Effective measurement period ended June 30, 2016, the actuarial valuation of the Sheriffs' Pension and Relief Fund assumed seven years as the expected remaining service lives. Previously, six years was assumed. The report for the Sheriffs' Pension and Relief fund is available on the Louisiana Legislative Auditor's website at www.lia.la.gov or may be obtained by writing to the Sheriffs' Pension and Relief Fund, 1225 Nicholson Drive, Baton Rouge, Louisiana 70802.

ST. TAMMANY PARISH, LOUISIANA
ST. TAMMANY PARISH SHERIFF
Schedule of Pension Contributions
Sheriffs' Pension and Relief Fund
Last Five Fiscal Years

	2017	2016	2015	2014	2013	Fiscal Years
Statutorily required contributions	\$ 4,600,521	\$ 4,707,878	\$ 4,741,007	\$ 4,467,611	\$ 4,257,301	
Contributions in relation to the statutorily required contributions	4,600,521	4,707,878	4,741,007	4,467,611	4,257,301	
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	
Covered payroll during fiscal year	34,720,913	34,239,113	33,270,225	32,164,226	32,130,574	
Contributions as a percentage of covered payroll	13.25%	13.75%	14.25%	13.89%	13.25%	

Notes:

According to state statute, contribution requirements for all employers are actuarially determined each year.

Information related to 2012 through 2008 is not available.



COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR YEAR ENDED JUNE 30, 2017

COMBINING AND INDIVIDUAL FUND FINANCIAL
STATEMENTS NONMAJOR GOVERNMENTAL FUNDS

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**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Fund Descriptions
Nonmajor Governmental Funds
June 30, 2017**

Special Revenue Fund

The Commissary Special Revenue Fund accounts for the proceeds of sales of various goods to inmates of the Parish jail. Expenditures of the fund are for purchases of equipment, supplies and maintenance of the jail.

Crime Lab Special Revenue Fund

The Crime Lab Special Revenue Fund accounts for the proceeds of criminal fees dedicated to the crime lab. Expenditures of the fund are for the operation of the crime lab.

Bond Sinking Fund

The Bond Sinking Fund accounts for all schedule bond payments issued related to the Series 2011 Certificate of Indebtedness and the future payments of Series 2014 Certificate of Indebtedness. These funds are transferred from the General Fund, prior to issuing payment.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2017**

	Commissary Special Revenue Fund	Crime Lab Special Revenue Fund	Bond Sinking Fund	Total Nonmajor Governmental Funds
Assets				
Cash	\$ 778,467	\$ 918,588	\$ 12,002	\$ 1,709,057
Receivables	5,323	-	-	5,323
Total Assets	\$ 783,790	\$ 918,588	\$ 12,002	\$ 1,714,380
Liabilities				
Accounts Payable	\$ 44,730	\$ -	\$ -	\$ 44,730
Accrued Liabilities	3,909	-	-	3,909
Total Liabilities	48,639	-	-	48,639
Fund Balances				
Restricted, reported in:				
Special Revenue Fund	-	918,588	-	918,588
Bond Sinking Fund	-	-	12,002	12,002
Committed, reported in:				
Special Revenue Fund	735,151	-	-	735,151
Total Fund Balances	735,151	918,588	12,002	1,665,741
Total Liabilities and Fund Balances	\$ 783,790	\$ 918,588	\$ 12,002	\$ 1,714,380

See independent auditor's report.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Combining Statement of Revenues, Expenditures
and Change in Fund Balances
Nonmajor Governmental Funds
For the Year Ended June 30, 2017**

	Commissary Special Revenue Fund	Crime Lab Special Revenue Fund	Bond Sinking Fund	Total Nonmajor Governmental Funds
Revenues				
Intergovernmental Revenues				
State Supplemental Pay	\$ 6,460	\$ -	\$ -	\$ 6,460
Fees, Charges and Commissions for Services	-	-	-	-
Criminal Fees	-	274,367	-	274,367
Sales to Inmates	135,020	-	-	135,020
Commissions	333,944	-	-	333,944
Interest Earnings	580	1,007	28	1,615
Total Revenues	476,004	275,374	28	751,406
Expenditures				
Public Safety				
Personnel Services	77,609	-	-	77,609
Payroll Benefits	28,484	-	-	28,484
Operating Expenses	48,353	-	-	48,353
Materials and Supplies	75,206	-	-	75,206
Debt Service	-	-		
Principal	-	-	1,230,000	1,230,000
Interest	-	-	671,606	671,606
Capital Outlays	48,819	-	-	48,819
Total Expenditures	278,471	-	1,901,606	2,180,077
Excess (Deficiency) of Revenues Over Expenditures	197,533	275,374	(1,901,578)	(1,428,671)
Other Financing Sources (Uses)				
Operating Transfers In	-	-	1,901,606	1,901,606
Operating Transfers Out	-	448	-	448
Total Other Financing Sources (Uses)	-	448	1,901,606	1,902,054
Net Changes in Fund Balances	197,533	275,822	28	473,383
Fund Balances, Beginning of Year	537,618	642,766	11,974	1,192,358
Fund Balances, End of Year	\$ 735,151	\$ 918,588	\$ 12,002	\$ 1,665,741

See independent auditor's report.

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COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR YEAR ENDED JUNE 30, 2017

COMBINING AND INDIVIDUAL FUND FINANCIAL
STATEMENTS FIDUCIARY FUND - AGENCY FUNDS

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ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Fund Descriptions
Fiduciary Fund - Agency Funds
June 30, 2017

Sheriff's Agency Fund

The Sheriff's Agency Fund accounts for funds held in connection with civil suits, Sheriff's sales and garnishments. It also accounts for the collections of bonds, probation fines and disbursement of these collections, in accordance with applicable law.

Tax Collector Agency Fund

Article V, Section 27 of the Louisiana Constitution of 1974, provides that the Sheriff will serve as the collector of State and Parish taxes and fees. The Tax Collector Agency Fund accounts for the collection and distribution of these taxes and fees to the appropriate taxing bodies.

Jail Agency Fund

The Jail Agency Fund accounts for individual prisoner account balances. Funds are deposited in the name of the prisoner and payable upon request. Balances in the individual prisoner accounts are returned upon completion of their jail sentence. The Jail Agency Fund also accounts for collection and disbursement of certain fees charged to inmates upon incarceration.

Transitional Work Program Agency Fund

The Transitional Work Program Agency Fund accounted for the account balances of individual prisoners who were in the work release program. Funds were deposited in the name of the prisoner and payable upon request. Balances in the individual prisoner accounts are returned to the inmate upon completion of their jail sentence. This program was in operation from July 1, 2016 to June 15, 2017. The remaining balance in the Transitional Work Program Agency Fund consists of funds due to prisoners that were not yet final and that were received from contraband, sanctions and disciplinary actions. The current balance in the account for contraband and not due to prisoners is \$10,373.

Fines and Cost Agency Fund

The Fines and Cost Agency Fund accounts for the collection and settlement of fines and costs received by the courts, in accordance with applicable law.

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Combining Statement of Net Position
Fiduciary Fund - Agency Funds
June 30, 2017

	Agency Funds					Total
	Sheriff's Fund	Tax Collector Fund	Jail Agency Fund	Transitional Work Program Fund	Fines and Cost Fund	
Assets						
Cash and Interest-Bearing						
Deposits - Ad Valorem	\$ -	\$ 9,298,675	\$ -	\$ -	\$ -	\$ 9,298,675
Deposits - Other Taxes	\$ 2,169,079	\$ 16,538,601	\$ 442,109	\$ 112,047	\$ 482,097	\$ 19,743,933
Total Assets	\$ 2,169,079	\$ 25,837,276	\$ 442,109	\$ 112,047	\$ 482,097	\$ 29,042,608
Liabilities						
Due to Taxing Bodies and Others						
	\$ 2,169,079	\$ 25,837,276	\$ 442,109	\$ 112,047	\$ 482,097	\$ 29,042,608
Total Liabilities	\$ 2,169,079	\$ 25,837,276	\$ 442,109	\$ 112,047	\$ 482,097	\$ 29,042,608

See independent auditor's report.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Combining Schedule of Changes in Balances
Due to Taxing Bodies and Others
Fiduciary Fund - Agency Funds
For the Year Ended June 30, 2017**

	Agency Funds					Total
	Sheriff's Fund	Collector Fund	Tax Agency Fund	Transitional Work Program Fund	Fines and Cost Fund	
Balances, Beginning of Year	\$ 1,775,563	\$ 23,787,025	\$ 436,532	\$ 3,365	\$ 456,632	\$ 26,459,117
Additions						
Deposits						
Sheriff's Sales	17,644,428	-	-	-	-	17,644,428
Bonds	712,608	-	-	-	-	712,608
Fines and Costs	-	-	-	-	4,694,757	4,694,757
Other Deposits	-	-	763,548	1,887,925	-	2,651,473
Taxes, Fees, etc., Paid to Tax Collector	-	540,903,811	-	-	-	540,903,811
Interest	-	34,559	2,291	-	-	36,850
Total Additions	18,357,036	540,938,370	765,839	1,887,925	4,694,757	566,643,927
Subtotal	20,132,599	564,725,395	1,202,371	1,891,290	5,151,389	593,103,044
Reductions						
Taxes, Fees, etc., Distributed to						
Taxing Bodies and Others	-	538,888,119	-	-	-	538,888,119
Deposits Settled to:						
Sheriff's General Fund	2,041,764	-	330,531	1,305,148	548,898	4,226,341
Clerk of Court	1,064,549	-	-	-	455,703	1,520,252
Litigants and Appraisers	1,431,985	-	-	-	-	1,431,985
Others	285,785	-	71,548	-	524,320	881,653
Advertisements	80,368	-	-	-	-	80,368
District Attorney	4,391	-	131,890	-	627,221	763,502
Parish Council	-	-	-	-	1,458,953	1,458,953
Judicial Expense Fund	-	-	123,891	-	289,773	413,664
Indigent Defender Board	-	-	102,402	-	735,868	838,270
Refunds to Individuals	13,054,678	-	-	474,095	28,556	13,557,329
Total Reductions	17,963,520	538,888,119	760,262	1,779,243	4,669,292	564,060,436
Balances, End of Year	\$ 2,169,079	\$ 25,837,276	\$ 442,109	\$ 112,047	\$ 482,097	\$ 29,042,608

See independent auditor's report.

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COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR YEAR ENDED JUNE 30, 2017

OTHER SCHEDULES REQUIRED BY THE
LOUISIANA LEGISLATIVE AUDITOR

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ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Ad Valorem Tax Affidavit
For the Year Ended June 30, 2017

STATE OF LOUISIANA, PARISH OF ST. TAMMANY

AFFIDAVIT

Randy Smith, Sheriff of St. Tammany Parish

BEFORE ME, the undersigned authority, personally came and appeared, Randy Smith, the sheriff of St. Tammany Parish, State of Louisiana, who after being duly sworn, deposed and said:

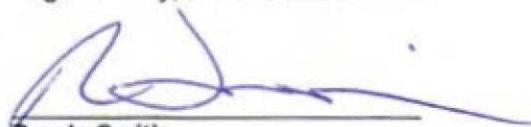
The following information is true and correct:

\$25,837,276 is the amount of cash on hand in the Tax Collector Fund on June 30, 2017.

He further deposed and said:

All itemized statements of the amount of taxes collected for tax year 2016, by taxing authority, are true and correct.

All itemized statements of all taxes assessed and uncollected, which indicate the reasons for the failure to collect, by taxing authority, are true and correct.



Randy Smith
Sheriff of St. Tammany Parish

SWORN to and subscribed before me, Notary, this 14th day of November 2017, In my office in St. Tammany Parish, Louisiana.

Tiffany M. Carrasco (Signature)

Tiffany M. Carrasco (Print), # 77183
Notary Public

at death (Commission)

See independent auditor's report.

ST. TAMMANY PARISH SHERIFF

ST. TAMMANY PARISH, LOUISIANA

Schedule of Compensation, Benefits and Other Payment to Agency Head

For the Year Ended June 30, 2017

Agency Head Name: Sheriff Randy Smith

Purpose	Amount
Salary	\$154,221.42
Benefits-insurance	\$0.00
Benefits-retirement	\$20,326.00
Benefits-Expense Account	\$0.00
Car allowance	-0-
Vehicle provided by government	Note 1
Per diem	-0-
Reimbursements	-0-
Travel	-0-
Registration fees	\$1,155.00
Conference travel	\$1,664.92
Continuing professional education fees	-0-
Housing	-0-
Unvouchered expenses	-0-
Special meals	-0-

Note 1: Use of a qualified nonpersonal use vehicle, including commuting, is excludable to the employee as a working condition fringe benefit if the specific requirements for the type of vehicle are met. Recordkeeping and substantiation by the employee are not required by the IRS. *Reg § 1.274-5T(k); Reg. §1.132-5(h).*

IRS Fringe Benefit Guide, Office of Federal, State and Local Governments, Publication 5137 (1-2014) excludes qualified nonpersonal use vehicles from employee income for unmarked vehicles used by law enforcement officers if the use is officially authorized. The Sheriff has complied with the requirements of this regulation.

Note: If the agency head served part of the fiscal year, indicate how many months were served, and include information on all agency heads who served during the fiscal year.

See independent auditor's report.



COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR YEAR ENDED JUNE 30, 2017

STATISTICAL SECTION - UNAUDITED

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**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH LOUISIANA
Statistical Section**

This part of the St. Tammany Parish Sheriff's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures and required supplementary information says about the Sheriff's office overall financial health.

Contents

Tables

Financial Trends

1-5

These schedules contain trend information to help the reader understand how the Sheriff's financial performance and well-being have changed over time.

Revenue Capacity

6-11

These schedules contain information to help the reader assess the fiduciary collections of revenues by the Sheriff as well as the revenues of the Sheriff.

Debt Capacity

12-13

These schedules present information to help the reader assess the affordability of the Sheriff's current levels of outstanding debt and the Sheriff's ability to issue additional debt in the future.

Demographic and Economic Information

14-15

These schedules contain service and infrastructure data to help the reader understand how the information in the Sheriff's financial report relates to the services the Sheriff provides and the activities his office performs.

Operating Information

16-19

These schedules contain service and infrastructure data to help the reader understand how the information in the Sheriff's financial report relates to the services the Sheriff provides and the activities it performs.

Table 1

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Net Position By Component
Last Ten Fiscal Years
(Accrual Basis of Accounting)

(Unaudited)

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Governmental Activities										
Net investment in Capital Assets	\$ 21,340,059	\$ 21,629,125	\$ 23,539,748	\$ 23,216,715	\$ 22,606,051	\$ 22,443,444	\$ 22,689,018	\$ 22,385,511	\$ 19,505,833	\$ 13,192,193
Restricted for:										
Crime Lab Expenditures	918,588	642,766	1,093,163	1,968,575	1,694,141	1,451,597	1,201,268	-	-	-
Capital Projects Fund	1,159,373	-	-	-	-	-	-	-	-	-
Debt Service	12,002	11,974	11,968	11,957	11,949	11,943	-	-	-	-
General Fund-Equitable Sharing	183,961	-	-	-	-	-	-	-	-	-
Unrestricted	(15,325,341)	(18,694,513)	(22,963,758)	(23,831,024)	(3,139,856)	(299,016)	559,113	2,027,473	1,601,908	4,577,564
Total Governmental Activities Net Position	\$ 8,288,642	\$ 3,589,352	\$ 1,681,121	\$ 1,366,223	\$ 21,172,285	\$ 23,607,968	\$ 24,449,399	\$ 24,412,984	\$ 21,107,741	\$ 17,769,757
Total Primary Government Net Position	\$ 8,288,642	\$ 3,589,352	\$ 1,681,121	\$ 1,366,223	\$ 21,172,285	\$ 23,607,968	\$ 24,449,399	\$ 24,412,984	\$ 21,107,741	\$ 17,769,757

NOTE:

Amounts reported in 2014 have been restated to comply with the requirements of GASB No. 68 "Accounting and Financial Reporting for Pensions." Total Net Position was decreased by \$29,521,548 from what was previously reported.

ST. TAMMANY PARISH SHERIFF
 ST. TAMMANY PARISH, LOUISIANA
Changes in Net Position
Last Ten Fiscal Years
(Accrual Basis of Accounting)

Table 2

(Unaudited)

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Expenses										
Governmental Activities										
Public Safety	\$ 70,682,777	\$ 71,386,067	\$ 70,086,867	\$ 70,407,737	\$ 71,352,944	\$ 67,896,375	\$ 65,167,731	\$ 59,749,995	\$ 58,321,813	\$ 55,464,891
Interest on Long-Term Debt	662,339	919,375	676,902	242,806	501,062	413,070	225,709	330,571	424,034	350,894
Total Governmental Activities Expenses	<u>\$ 71,345,116</u>	<u>\$ 72,305,442</u>	<u>\$ 70,763,769</u>	<u>\$ 70,650,543</u>	<u>\$ 71,854,006</u>	<u>\$ 68,309,445</u>	<u>\$ 65,393,440</u>	<u>\$ 60,080,566</u>	<u>\$ 58,745,847</u>	<u>\$ 55,815,785</u>
Total Primary Government Expenses	<u>\$ 71,345,116</u>	<u>\$ 72,305,442</u>	<u>\$ 70,763,769</u>	<u>\$ 70,650,543</u>	<u>\$ 71,854,006</u>	<u>\$ 68,309,445</u>	<u>\$ 65,393,440</u>	<u>\$ 60,080,566</u>	<u>\$ 58,745,847</u>	<u>\$ 55,815,785</u>
Program Revenues										
Governmental Activities										
Public Safety	\$ 22,966,467	\$ 21,363,488	\$ 20,113,687	\$ 20,205,527	\$ 25,570,788	\$ 23,931,774	\$ 22,660,659	\$ 19,016,809	\$ 20,642,906	\$ 12,648,663
Charges for Services	6,188,325	5,872,842	5,563,283	3,851,162	3,937,159	4,430,879	5,568,252	8,222,713	4,113,039	5,864,325
Operating Grants and Contributions	-	-	-	-	-	-	-	-	-	-
Capital Grants and Contributions	-	-	-	-	-	-	-	-	141,565	212,952
Total Governmental Activities Program Revenues	<u>\$ 29,154,792</u>	<u>\$ 27,236,330</u>	<u>\$ 25,676,970</u>	<u>\$ 24,056,689</u>	<u>\$ 29,507,947</u>	<u>\$ 28,362,653</u>	<u>\$ 28,228,911</u>	<u>\$ 27,239,522</u>	<u>\$ 24,897,510</u>	<u>\$ 18,725,940</u>
Total Primary Government Program Revenues	<u>\$ 29,154,792</u>	<u>\$ 27,236,330</u>	<u>\$ 25,676,970</u>	<u>\$ 24,056,689</u>	<u>\$ 29,507,947</u>	<u>\$ 28,362,653</u>	<u>\$ 28,228,911</u>	<u>\$ 27,239,522</u>	<u>\$ 24,897,510</u>	<u>\$ 18,725,940</u>
Net (Expense) Revenue										
Governmental Activities										
	<u>(42,190,324)</u>	<u>(45,069,112)</u>	<u>(45,086,799)</u>	<u>(46,593,854)</u>	<u>(42,346,059)</u>	<u>(39,946,792)</u>	<u>(37,164,529)</u>	<u>(32,841,044)</u>	<u>(33,848,337)</u>	<u>(37,089,845)</u>
Total Primary Government Net (Expense) Revenue	<u>\$ (42,190,324)</u>	<u>\$ (45,069,112)</u>	<u>\$ (45,086,799)</u>	<u>\$ (46,593,854)</u>	<u>\$ (42,346,059)</u>	<u>\$ (39,946,792)</u>	<u>\$ (37,164,529)</u>	<u>\$ (32,841,044)</u>	<u>\$ (33,848,337)</u>	<u>\$ (37,089,845)</u>
General Revenues and Other Changes in Net Position										
Governmental Activities										
Taxes	\$ 21,894,548	\$ 21,124,931	\$ 20,390,156	\$ 19,768,442	\$ 18,852,429	\$ 18,127,726	\$ 17,802,904	\$ 17,540,369	\$ 15,952,173	\$ 12,919,780
Ad Valorem Taxes	11,925,645	11,537,043	11,093,328	10,530,878	10,239,921	9,627,039	9,296,271	8,915,631	9,563,238	10,482,688
Sales and Use Taxes	-	-	-	-	-	-	-	-	-	-
Intergovernmental Revenues	\$ 11,925,644	\$ 11,537,051	\$ 11,091,107	\$ 10,530,878	\$ 10,239,921	\$ 9,628,014	\$ 9,296,066	\$ 8,915,631	\$ 9,563,238	\$ 10,483,711
Transfer from St. Tammany Parish Council	60,759	42,501	43,898	69,933	63,973	86,883	41,793	75,428	181,295	704,827
Interest and Investment Earnings	-	-	-	-	-	-	-	-	-	-
Miscellaneous	1,083,018	2,735,817	2,783,208	4,093,657	615,720	828,707	631,426	699,228	1,773,573	1,222,284
Other Revenues	-	-	-	11,315,552	-	-	-	-	-	-
Special Community Disaster Loan Forgiveness	-	-	-	-	(101,588)	-	(360,196)	-	152,804	182,452
Gain (loss) on Disposal of Assets	-	-	-	-	-	-	-	-	-	-
Total Governmental Activities General Revenues	<u>\$ 46,889,614</u>	<u>\$ 46,977,343</u>	<u>\$ 45,401,697</u>	<u>\$ 56,309,340</u>	<u>\$ 39,910,376</u>	<u>\$ 38,298,369</u>	<u>\$ 36,708,264</u>	<u>\$ 36,146,287</u>	<u>\$ 37,186,321</u>	<u>\$ 35,995,742</u>
Total Primary Government General Revenues	<u>\$ 46,889,614</u>	<u>\$ 46,977,343</u>	<u>\$ 45,401,697</u>	<u>\$ 56,309,340</u>	<u>\$ 39,910,376</u>	<u>\$ 38,298,369</u>	<u>\$ 36,708,264</u>	<u>\$ 36,146,287</u>	<u>\$ 37,186,321</u>	<u>\$ 35,995,742</u>

ST. TAMMANY PARISH SHERIFF
 ST. TAMMANY PARISH, LOUISIANA
Changes in Net Position
Last Ten Fiscal Years
 (Accrual Basis of Accounting)

Table 2 (Continued)

(Unaudited)

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Extraordinary items										
Special Community Disaster Loan Forgiveness	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 492,680	\$ -	\$ -	\$ -
Total Extraordinary Items										
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 492,680	\$ -	\$ -	\$ -
Changes in Net Position										
Governmental Activities	4,699,290	1,908,231	314,898	9,715,486	(2,435,683)	(1,648,423)	36,415	3,305,243	3,337,984	(1,094,103)
Total Primary Government	\$ 4,699,290	\$ 1,908,231	\$ 314,898	\$ 9,715,486	\$ (2,435,683)	\$ (1,648,423)	\$ 36,415	\$ 3,305,243	\$ 3,337,984	\$ (1,094,103)

NOTE

Amounts for 2008 that were previously classified as General Revenues have been restated to conform with the current financial statement presentation as Operating Grants and Contributions. In addition, the Sales and Use Tax Revenues for 2008 and 2009 have been restated to Intergovernmental Revenues to conform with the succeeding years financial statement presentation.

Table 3

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Fund Balances - Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

(Unaudited)

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
General Fund										
Reserved for:										
Inventory and Prepaid Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,184	\$ 11,184	\$ 11,184
Payment of Community Disaster Loan	-	-	-	-	-	-	-	-	7,028,008	7,028,008
Unreserved	-	-	-	-	-	-	-	-	1,857,892	870,447
Nonspendable	197,414	110,594	112,546	119,574	97,096	181,560	89,815	-	-	-
Restricted	183,961	-	-	-	-	-	-	-	-	-
Unassigned	16,285,769	13,323,506	10,177,511	9,847,360	9,905,682	9,861,837	9,942,365	-	-	-
Total General Fund	\$ 16,667,144	\$ 13,434,100	\$ 10,290,057	\$ 9,966,934	\$ 10,002,778	\$ 10,043,397	\$ 10,032,180	\$ 9,855,764	\$ 8,897,084	\$ 7,909,639
All Other Governmental Funds										
Reserved for:										
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,138,309	\$ 442,272	\$ 4,236,964
Payment of Community Disaster Loan	-	-	-	-	-	-	-	-	2,906,120	2,906,120
Unreserved, reported in:	-	-	-	-	-	-	-	-	-	-
Special Revenue Funds	-	-	-	-	-	-	-	4,100,300	622,298	49,570
Nonspendable	18,029	10,216	-	-	3,637	7,485	2,949	-	-	-
Restricted, reported in:	-	-	-	-	-	-	-	-	-	-
Capital Projects Fund	1,159,373	2,340,279	8,641,345	17,649,397	7,527,650	7,589,003	-	-	-	-
Special Revenue Funds	918,588	642,766	1,093,163	1,968,575	1,694,141	1,451,597	1,201,268	-	-	-
Bond Sinking Fund	12,002	11,974	11,968	11,957	11,949	11,943	-	-	-	-
Committed, reported in:	-	-	-	-	-	-	-	-	-	-
Capital Projects Fund	5,530,763	5,523,755	5,520,990	5,318,522	4,880,447	5,240,549	2,665,572	-	-	-
Special Revenue Funds	735,151	537,618	694,270	524,918	453,865	363,555	771,612	-	-	-
Assigned, reported in:	-	-	-	-	-	-	-	-	-	-
Special Revenue Funds	4,215,813	2,882,163	2,452,311	2,427,052	2,388,808	2,459,646	2,476,203	-	-	-
Total All Other Governmental Funds	\$ 12,589,719	\$ 11,948,771	\$ 18,414,047	\$ 27,900,421	\$ 16,960,497	\$ 17,123,778	\$ 7,117,604	\$ 5,238,609	\$ 3,970,690	\$ 7,192,654
Total All Funds	\$ 29,256,863	\$ 25,382,871	\$ 28,704,104	\$ 37,867,355	\$ 26,963,275	\$ 27,167,175	\$ 17,149,784	\$ 15,094,373	\$ 12,867,774	\$ 15,102,293

NOTE 1:

GASB Statement No. 54 was implemented for the fiscal year ended June 30, 2011. Amounts for earlier periods are not available for comparison purposes.

NOTE 2:

For 2011, Prepaid Expenses previously reported as Unassigned have been properly restated as Nonspendable.

Table 4

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Changes in Fund Balances - Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

(Unaudited)

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Revenues										
Taxes (See Table 5)	\$ 33,820,193	\$ 32,661,974	\$ 31,483,484	\$ 30,299,320	\$ 29,092,350	\$ 27,754,765	\$ 27,099,175	\$ 26,456,000	\$ 25,515,411	\$ 23,402,468
Intergovernmental Revenues	16,174,930	15,536,109	14,880,551	14,382,040	14,177,080	14,058,893	14,864,318	17,138,344	13,817,842	14,340,672
Fees, Charges, and Commissions for Services	22,966,467	21,363,488	20,113,687	20,205,527	25,570,788	23,931,774	22,860,659	19,016,809	20,642,906	14,868,979
Interest and Investment Earnings	58,755	41,657	42,594	68,504	62,510	85,145	36,953	70,379	171,614	704,827
Other Revenues	1,108,397	2,758,215	2,827,421	4,257,910	615,720	828,707	832,003	699,228	1,773,573	1,222,281
Total Revenues	\$ 74,128,742	\$ 72,361,443	\$ 69,347,737	\$ 69,213,301	\$ 69,518,448	\$ 66,659,284	\$ 65,493,108	\$ 63,380,760	\$ 61,921,346	\$ 54,539,227
Expenditures										
Current										
Public Safety	\$ 62,582,782	\$ 64,379,049	\$ 63,503,095	\$ 62,836,118	\$ 63,373,457	\$ 60,153,646	\$ 58,188,999	\$ 54,215,620	\$ 55,062,520	\$ 49,851,157
Intergovernmental										
Transfer to St Tammany Parish Council	1,882,656	1,877,357	1,865,570	1,852,363	1,690,881	1,531,850	1,522,250	1,513,100	1,511,000	1,471,933
Debt Service										
Principal	1,230,000	1,195,000	295,000	285,000	270,000	900,000	665,000	1,340,000	8,640,000	1,955,000
Interest	671,606	695,506	676,902	242,806	248,206	158,056	31,679	64,337	163,554	87,634
Capital Outlay	3,020,887	7,535,764	12,170,421	8,839,006	4,139,804	1,898,341	3,029,769	4,021,104	8,931,595	6,877,470
Total Expenditures	\$ 69,387,931	\$ 75,682,676	\$ 78,510,988	\$ 74,055,293	\$ 69,722,348	\$ 64,641,893	\$ 63,437,697	\$ 61,154,161	\$ 74,308,669	\$ 60,243,194
Excess (Deficiency) of Revenues Over Expenditures	\$ 4,740,811	\$ (3,321,233)	\$ (9,163,251)	\$ (4,841,992)	\$ (203,900)	\$ 2,017,391	\$ 2,055,411	\$ 2,226,599	\$ (12,387,323)	\$ (5,703,967)
Other Financing Sources (Uses)										
Transfers In	\$ 1,901,606	\$ 2,578,082	\$ 2,751,661	\$ 1,052,806	\$ 835,719	\$ 3,277,470	\$ 1,980,000	\$ 1,862,080	\$ 1,800,000	\$ 904,315
Transfers Out	(2,768,425)	(2,578,082)	(2,751,661)	(1,052,806)	(835,719)	(3,277,470)	(1,980,000)	(1,862,080)	(1,800,000)	(904,315)
Bond Proceeds	-	-	-	15,746,072	-	8,000,000	-	-	-	-
Proceeds from Sale of Assets	-	-	-	-	-	-	-	-	152,804	182,452
Other Debt Proceeds	-	-	-	-	-	-	-	-	10,000,000	-
Total Other Financing Sources (Uses)	\$ (866,819)	\$ -	\$ -	\$ 15,746,072	\$ -	\$ 8,000,000	\$ -	\$ -	\$ 10,152,804	\$ 182,452
Net Change in Fund Balances	\$ 3,873,992	\$ (3,321,233)	\$ (9,163,251)	\$ 10,904,080	\$ (203,900)	\$ 10,017,391	\$ 2,055,411	\$ 2,226,599	\$ (2,234,519)	\$ (5,521,515)
Fund Balances										
Beginning of Year	25,382,871	28,704,104	26,963,275	26,963,275	27,167,175	17,149,784	15,094,373	12,867,774	15,102,293	20,623,808
End of Year	\$ 29,256,863	\$ 25,382,871	\$ 17,800,024	\$ 37,867,355	\$ 26,963,275	\$ 27,167,175	\$ 17,149,784	\$ 15,094,373	\$ 12,867,774	\$ 15,102,293
Debt Service as a Percentage of Noncapital Expenditures	2.87%	2.77%	1.47%	0.81%	0.79%	1.69%	1.15%	2.46%	13.47%	3.83%

NOTE: Restated Bond Proceeds in Fiscal Year 2014 to combine the Bond Proceeds and the Bond Premium.

NOTE: The Sales and Use Taxes and Intergovernmental Revenues reported in 2008 and 2009 have been restated to conform with the succeeding years financial statement presentation.

Table 5

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Tax Revenues By Source - Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

(Unaudited)

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Tax Revenues By Source										
Taxes										
Ad Valorem Taxes	\$21,894,548	\$21,124,931	\$20,390,156	\$19,768,442	\$18,852,429	\$18,127,726	\$17,802,904	\$17,540,369	\$15,952,173	\$12,919,780
Sales and Use Taxes	11,925,645	11,537,043	11,093,328	10,530,878	10,239,921	9,627,039	9,296,271	8,915,631	9,563,238	10,482,688
Total Tax Revenues	\$33,820,193	\$32,661,974	\$31,483,484	\$30,299,320	\$29,092,350	\$27,754,765	\$27,099,175	\$26,456,000	\$25,515,411	\$23,402,468

NOTE: The Sales and Use Taxes and Intergovernmental Revenues reported in 2008 and 2009 have been restated for conform with the succeeding years financial statement presentation.

Table 6

ST. TAMMANY PARISH SHERIFF

ST. TAMMANY PARISH, LOUISIANA

Assessed Value and Estimated Actual Value of Taxable Property

Last Ten Fiscal Years

(Unaudited)

Fiscal Year	Real Estate	Commercial and Other Property	Public Service	Total Assessed Value	Less: Homestead Exemption	Total Taxable Assessed Value	Total Estimated Actual Value	Total Direct Tax Rate	Ratio of Total Assessed Value to Total Estimated Actual Value
	Assessed Value	Assessed Value	Assessed Value		Value	Assessed Value			Estimated Actual Value
2017	1,795,342,097	538,475,196	140,782,480	2,474,599,773	515,492,919	1,959,106,854	22,106,385,530	11.25	11.19%
2016	1,683,346,771	515,343,602	137,487,050	2,336,177,423	505,544,763	1,830,632,660	20,819,039,923	11.66	11.22%
2015	1,653,788,138	485,971,275	139,303,800	2,279,063,213	501,455,681	1,777,607,532	20,334,905,080	11.66	11.21%
2014	1,625,207,518	462,495,913	125,316,300	2,213,019,731	498,862,148	1,714,157,583	19,836,646,467	11.66	11.16%
2013	1,611,086,720	454,962,856	104,498,020	2,170,547,596	499,788,758	1,670,758,838	19,561,944,987	11.66	11.10%
2012	1,549,208,119	421,433,149	106,645,220	2,077,286,488	496,593,299	1,580,693,189	18,728,216,397	11.73	11.09%
2011	1,551,283,480	420,951,939	99,722,070	2,071,957,489	498,218,082	1,573,739,407	18,718,069,340	11.73	11.07%
2010	1,475,161,071	399,716,191	95,591,400	1,970,468,662	498,976,767	1,471,491,895	17,798,750,917	11.73	11.07%
2009	1,494,925,262	373,503,547	91,860,940	1,960,289,749	498,406,661	1,461,883,088	17,806,720,027	11.73	11.01%
2008	1,102,030,103	338,239,098	89,687,790	1,529,956,991	437,214,926	1,092,742,065	13,633,979,510	12.10	11.22%

NOTE:

Total assessed value is based on the following percentages of estimated actual value.

Real Estate	10%
Commercial and Other Property	15%
Public Service	25%

SOURCES:

St. Tammany Parish Assessor's Office; Louisiana Tax Commission Annual Reports

Table 7

ST. TAMMANY PARISH SHERIFF
 ST. TAMMANY PARISH, LOUISIANA
 Principal Property Taxpayers
 Current Year and Nine Years Ago
 (Unaudited)

Taxpayer	Type of Business	For the Fiscal Year Ending					
		June 30, 2017		June 30, 2008			
		Taxable Assessed Valuation	Rank	Percentage of Total Parish Taxable Assessed Valuation	Taxable Assessed Valuation	Rank	Percentage of Total Parish Taxable Assessed Valuation
Central La. Electric, Co.	Utility	\$ 52,749,150	1	2.69%	\$ 35,403,480	1	3.24%
Florida Marine Transporters	Transportation	15,114,210	2	0.77%			
AT&T Southeast	Telephone	14,506,220	3	0.74%			
Chevron USA Inc.	Oil	11,427,970	4	0.58%			
Associated Wholesale Grocers	Retailer	10,632,090	5	0.54%			
Parkway Pipeline, LLC	Oil	10,030,240	6	0.51%			
Atmos Energy Louisiana	Utility	9,602,180	7	0.49%	4,749,000	9	0.43%
Tri-States NGL Pipeline, Inc.	Gas	8,192,780	8	0.42%			
Wash.-St. Tammany Elec. Coop	Utility	8,026,020	9	0.41%	5,542,010	7	0.51%
J P Morgan Chase Bank	Bank	7,074,015	10	0.36%	8,238,170	4	0.75%
Bellsouth Telecommunications	Telephone				20,771,250	2	1.90%
Capital One Bank	Bank				14,472,480	3	1.32%
Verizon Wireless	Communications				7,157,380	5	0.65%
Parish National Bank	Bank				6,105,580	6	0.56%
Central Progressive Bank	Bank				4,955,591	8	0.45%
Epic Development, Inc	Developer				4,062,750	10	0.37%
		\$ 147,354,875		7.51%	\$ 111,457,691		10.18%

SOURCE:
 St. Tammany Parish Assessor's Office

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Direct and Overlapping Property Tax Rates
Last Ten Fiscal Years
(Rate per \$1,000 of Assessed Value, Unaudited)

Table 8

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
St. Tammany Parish Sheriff's Direct Rates:										
Law Enforcement	11.25	11.66	11.66	11.66	11.66	11.73	11.73	11.73	11.73	12.10
Overlapping Governments' Rates:										
Parish Government	19.94	20.67	19.01	19.01	19.43	19.54	19.54	19.54	19.54	23.05
School District	66.41	68.18	68.18	68.18	68.18	68.45	68.45	68.45	69.45	77.84
Other Parish-Wide	9.40	9.64	9.74	9.86	9.96	10.20	10.45	10.45	10.45	11.76
Cities, Towns and Villages	92.97	89.44	97.86	97.90	94.64	99.10	99.90	100.98	102.05	111.03
Fire Districts	351.71	352.54	342.62	346.82	352.66	354.68	353.31	374.92	379.62	383.87
Lighting Districts	15.30	17.65	17.65	17.65	18.44	18.58	18.58	18.58	18.58	20.75
Recreational Districts	60.20	70.88	67.68	72.98	70.83	66.13	74.90	73.00	76.40	74.57
Other Districts	16.95	17.90	19.00	19.75	20.00	20.00	19.15	19.48	19.48	21.00

SOURCE:

St. Tammany Parish Assessor's Office

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Property Tax Levies and Collections
Last Ten Fiscal Years
(Unaudited)**

Table 9

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Total Tax Levy	22,039,862	21,345,034	20,726,772	19,986,938	19,480,929	18,541,477	18,459,922	17,260,581	17,147,802	13,221,962
Current Tax Collections	21,760,572	20,930,650	20,265,465	19,676,861	18,569,039	18,024,948	17,709,879	*	15,900,039	12,831,838
Percent of Levy Collected	99%	98%	98%	98%	95%	97%	96%	*	93%	97%
Collections for Prior Years	133,976	194,281	124,691	91,581	283,390	102,778	93,025	*	52,134	87,942
Total Collections	21,894,548	21,124,931	20,390,156	19,768,442	18,852,429	18,127,726	17,802,904	17,540,369	15,952,173	12,919,780
Ratio of Total Collections to Tax Levy	99%	99%	98%	99%	97%	98%	96%	102%	93%	98%

NOTE:

Tax Collections for fiscal year ended June 30, 2010 totalled \$17,540,369. The allocation of current and prior year tax collections is not available.

SOURCE:

Total Tax Levy, St. Tammany Parish Assessor's Office

ST. TAMMANY PARISH SHERIFF
 ST. TAMMANY PARISH, LOUISIANA
 Principal Sales Taxpayers
 Current year and Nine Years Ago
 (Unaudited)

Table 10

TYPE OF BUSINESS	LAW ENFORCEMENT DISTRICT			
	June 30, 2017		June 30, 2008	
	PERCENTAGE OF TOTAL	TOTAL	PERCENTAGE OF TOTAL	TOTAL
Motor Vehicles	12.91%		11.98%	
Grocery / Discount Retailer	2.73%		3.66%	
Grocery / Discount Retailer	1.76%		2.53%	
Grocery / Discount Retailer	1.72%		2.26%	
Grocery / Discount Retailer	1.52%		1.99%	
Building Materials	1.40%		1.37%	
Grocery / Discount Retailer	1.17%		1.26%	
Grocery / Discount Retailer	1.02%		0.00%	
Building Materials	0.96%		1.02%	
Grocery / Discount Retailer	0.73%		0.00%	
Building Materials	0.00%		0.98%	
Electronics/Appliance Retailer	0.00%		0.71%	
 Total - 10 Largest Taxpayers	 25.92%	 \$ 3,090,712	 27.76%	 \$ 2,909,934
 Total - All Other Taxpayers	 74.08%	 \$ 8,834,933	 72.24%	 \$ 7,572,754
 Total - All Taxpayers	 100.00%	 \$ 11,925,645	 100.00%	 \$ 10,482,688

NOTE: The Sales and Use Taxes and Intergovernmental Revenues reported in 2008 have been restated to conform with the current year financial statement presentation.

SOURCE:
 St. Tammany Parish Sheriff's Office

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Direct and Overlapping Sales Tax Rates
Last Ten Fiscal Years
(Unaudited)

Table 11

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
St. Tammany Parish Sheriff's Direct Rates:										
Law Enforcement District	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%
Overlapping Parish-Wide Rates:										
State of Louisiana	5.00%	5.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
St. Tammany Parish School Board	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
St. Tammany Parish Jail	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%
St. Tammany Parish Court House	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%
City, Town, Village and Other Jurisdiction Rates:										
Sales Tax District No. 3 (unincorporated St. Tammany)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Slidell	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Covington	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Mandeville	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Pearl River	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%
Madisonville	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Abita Springs	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Folsom	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Sun	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Direct and Overlapping Sales Tax Rates
Last Ten Fiscal Years
(Unaudited)

Table 11 (Continued)

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Highway 21 Economic Development District	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%
Rooms To Go Economic Development District	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%
Fremaux Economic Development District	0.50%	0.50%	0.50%	0.50%	0.50%	1.00%	1.00%	1.00%	1.00%	1.00%
Camellia Square Economic Development District	1.00%	1.00%	1.00%	1.00%	-	-	-	-	-	-
Northshore Square Economic Development District	0.50%	0.50%	0.50%	-	-	-	-	-	-	-
Highway 1077 Economic Development District	0.75%	-	-	-	-	-	-	-	-	-
Highway 1088 Economic Development District	0.75%	-	-	-	-	-	-	-	-	-
Highway 59 Economic Development District	0.75%	-	-	-	-	-	-	-	-	-
Highway 434 Economic Development District	0.75%	-	-	-	-	-	-	-	-	-
Airport Road Economic Development District	0.75%	-	-	-	-	-	-	-	-	-

NOTES:

Act 26 of the 2016 First Extraordinary Session of the Louisiana Legislature enacted La. R.S. 47:321.1 which imposed an additional state sales tax in the amount of one percent (1%). The provisions of Act 26 were effective on April 1, 2016 and will end on June 30, 2018.

Highway 21 Economic Development District (formerly known as "Colonial Pinnacle Nord Du Lac Economic Development District") and Rooms to Go Economic Development District's sales tax rates became effective on January 1, 2008. Fremaux Economic Development District's sales tax rate became effective on April 1, 2008 and decreased July 1, 2012. Camelia Square Economic Development District's sales tax rate became effective July 1, 2013. Northshore Square Economic Development District's sales tax rate became effective on April 1,

SOURCE:

St. Tammany Parish Sheriff's Office

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years
(Unaudited)**

Table 12

Fiscal Year	Governmental Activities			Total Primary Government	Percentage of Personal Income	Per Capita	Percentage of Estimated Actual Value of Property
	Limited Tax Revenue Bonds	Certificates of Indebtedness	Community Disaster Loan				
2017	\$ 20,171,859	\$ -	\$ -	20,171,859	*	80	0.09%
2016	21,424,930	-	-	21,424,930	0.15%	86	0.10%
2015	22,643,001	-	-	22,643,001	0.17%	92	0.11%
2014	22,961,072	-	-	22,961,072	0.19%	95	0.12%
2013	7,500,000	-	9,441,448	16,941,448	0.14%	71	0.09%
2012	7,770,000	-	9,441,448	17,211,448	0.16%	73	0.09%
2011	-	670,000	9,441,448	10,111,448	0.09%	43	0.05%
2010	-	1,335,000	9,934,128	11,269,128	0.11%	49	0.06%
2009	-	2,675,000	9,934,128	12,609,128	0.12%	55	0.07%
2008	-	1,315,000	9,934,128	11,249,128	0.11%	50	0.08%

NOTE:

Details regarding the St. Tammany Parish Sheriff's outstanding debt can be found in the notes to the financial statements.

SOURCES:

See Table 6 for Estimated Actual Value of Property.

See Table 14 for Demographic Statistics.

* Information not available.

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Direct and Overlapping Governmental Activities Debt
As of June 30, 2017
(Unaudited)

Table 13

Governmental Unit	Debt Outstanding	Percentage Applicable	Share of Overlapping Debt
Direct Debt:			
St. Tammany Parish Sheriff	\$ 20,171,859	100%	\$ 20,171,859
Overlapping Debt To Be Repaid with Property Taxes:			
City of Covington	4,637,000	100%	4,637,000
City of Slidell	8,207,843	100%	8,207,843
Fire Protection District No. 1	2,390,000	100%	2,390,000
Fire Protection District No. 2	4,050,000	100%	4,050,000
Fire Protection District No. 4	415,000	100%	415,000
Fire Protection District No. 9	145,000	100%	145,000
Fire Protection District No. 11	12,000	100%	12,000
Fire Protection District No. 12	2,855,000	100%	2,855,000
Fire Protection District No. 13	110,000	100%	110,000
Gravity Drainage District No. 5	800,000	100%	800,000
Northshore Harbor Center	2,560,000	100%	2,560,000
Recreation District No. 1	8,957,148	100%	8,957,148
Recreation District No. 2	70,000	100%	70,000
Recreation District No. 6	1,450,000	100%	1,450,000
Recreation District No. 11	2,210,000	100%	2,210,000
Recreation District No. 12	145,000	100%	145,000
Recreation District No. 14	11,010,000	100%	11,010,000
Sub-drainage District No. 1 of 3	65,000	100%	65,000
Sub-drainage District No. 2 of GDD No. 5	31,000	100%	31,000
Sub-drainage District No. 3 of GDD No. 5	75,000	100%	75,000
St. Tammany Parish Communication District No. 1	6,245,000	100%	6,245,000
St. Tammany Parish Government	8,515,000	100%	8,515,000
St. Tammany Parish School Board	234,326,228	100%	234,326,228
St. Tammany Parish Hospital Service District No. 2	45,770,000	100%	45,770,000
Town of Abita Springs	1,092,000	100%	1,092,000
Water District No. 2	1,490,000	100%	1,490,000
	\$ 347,633,219		\$ 347,633,219
Other Debt:			
City of Covington	1,520,000	100%	1,520,000
City of Slidell	1,379,417	100%	1,379,417
City of Mandeville	1,485,000	100%	1,485,000
Fire Protection District No. 11	75,861	100%	75,861
Fire Protection District No. 12	513,375	100%	513,375
Sewerage District No. 4	96,000	100%	96,000
St. Tammany Parish Government	64,280,462	100%	64,280,462
St. Tammany Parish School Board	3,000,000	100%	3,000,000
St. Tammany Parish Hospital Service District No. 1	103,495,000	100%	103,495,000
St. Tammany Parish Hospital Service District No. 2	8,725,000	100%	8,725,000
Town of Abita Springs	43,000	100%	43,000
Water District No. 2	83,000	100%	83,000
St. Tammany Waterworks District No. 3	2,212,330	100%	2,212,330
Fremaux Economic Development District	10,647,014	100%	10,647,014
	\$ 197,555,459		\$ 197,555,459

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Direct and Overlapping Governmental Activities Debt
As of June 30, 2017
(Unaudited)**

Table 13 (Continued)

Governmental Unit	Debt Outstanding	Percentage Applicable	Share of Overlapping Debt
Capital Leases/Notes Payable:			
Fire Protection District No. 1	*	19,371	19,371
Fire Protection District No. 2	*	722,220	722,220
Fire Protection District No. 4	*	597,113	597,113
Fire Protection District No. 5	*	189,067	189,067
Fire Protection District No. 8	*	106,073	106,073
Fire Protection District No. 11	*	559,357	559,357
Fire Protection District No. 13	*	1,093,249	1,093,249
Recreation District No. 14	*	117,572	117,572
St. Tammany Parish School Board	***	1,394,297	1,394,297
Town of Abita Springs	*	161,556	161,556
Town of Pearl River	*	65,228	65,228
	\$ 5,025,103	\$ 5,025,103	\$ 5,025,103
Total Overlapping Debt			
Total Direct and Overlapping Debt			

NOTE 1:

The Debt Outstanding Balance represents the amount reported as of June 30, 2017 or on the most current financial statements as indicated below.

* as of 12/31/16

** as of 8/31/16

*** as of 6/30/16

**** as of 12/31/15

NOTE 2:

Overlapping governments are those that coincide at least in part, with the geographic boundaries of the parish. This disclosure recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government. The percentage overlap is calculated by dividing the amount of the revenue base from which the debt will be repaid contained within the overlapping area by the total revenue base of the overlapping government.

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Demographic Statistics
Last Ten Fiscal Years
(Unaudited)**

Table 14

Fiscal Year	Population	Total Personal Income	Per Capita Personal Income	Unemployment Rate
2017	253,602	*	*	5.0%
2016	250,088	\$ 14,312,266,000	\$ 57,229	5.3%
2015	246,056	13,265,754,000	53,914	5.7%
2014	242,470	11,936,091,000	49,227	5.1%
2013	239,344	11,883,840,000	49,652	5.2%
2012	236,844	10,952,024,000	46,242	5.7%
2011	234,565	11,023,437,000	46,995	5.7%
2010	231,224	10,359,196,000	44,802	5.3%
2009	229,252	10,619,863,000	46,324	3.6%
2008	226,294	10,594,219,000	46,816	2.9%

SOURCES:

Population, US Census Bureau- July 2016

Population, Personal Income, and Per Capita Personal Income, Bureau of Economic Analysis 2008-2016

Unemployment Rate, Bureau of Labor Statistics

* Information is not available.

Table 15

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Principal Employers
Current year and Nine Years Ago
(Unaudited)

Employer	For the Fiscal Year Ending			June 30, 2008		
	June 30, 2017			Percentage of Total St. Tammany Parish Employment		
	Employees	Rank	Percentage of Total St. Tammany Parish Employment	Employees	Rank	Percentage of Total St. Tammany Parish Employment
St. Tammany Parish School Board	5,620	1	5.08%	5,362	1	4.76%
St. Tammany Parish Hospital	2,036	2	1.84%	1,688	2	1.50%
Ochsner Medical Center- Northshore	1,352	3	1.22%			
Slidell Memorial Hospital	1,325	4	1.20%	1,158	3	1.03%
St. Tammany Parish Sheriff	810	5	0.73%	743	4	0.66%
St. Tammany Parish Government	807	6	0.73%	513	7	0.46%
Lakeview Regional Medical Center	745	7	0.67%	721	5	0.64%
Textron Systems Marine & Land Systems	427	8	0.39%			
City of Slidell	389	9	0.35%	358	9	0.32%
Cross Gates Family Fitness	350	10	0.32%			
Southeast Louisiana Hospital				517	6	0.46%
Northshore Regional Medical Center				427	8	0.38%
Gilsbar Inc.				309	10	0.27%
Total - 10 Largest Employers	13,861		12.53%	11,796		10.48%
Total - All Employers	110,624			112,699		

SOURCES:

2017: 2016-2017 New Orleans CityBusiness 2016-2017 Northshore Book of Lists; 2016 Bureau of Labor Statistics; St. Tammany Parish Sheriff's Office; St. Tammany Parish Government

2008: New Orleans CityBusiness 2006-2007 Book of Lists; 2007 Bureau of Labor Statistics; St. Tammany Parish Sheriff's Office; St. Tammany Parish Government; St. Tammany Parish School Board; City of Slidell

ST. TAMMANY PARISH SHERIFF
 ST. TAMMANY PARISH, LOUISIANA
 Full-Time Equivalent Employees By Function
 Last Ten Fiscal Years
 (Unaudited)

Table 16

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Public Safety										
Full-Time Positions										
Financial Administration										
Accounting	16	18	17	17	18	18	19	18	18	16
Civil	20	21	23	21	21	21	21	21	20	17
Occupational License	4	4	4	4	4	4	4	4	4	3
Property Tax	9	8	8	8	9	9	9	9	9	9
Purchasing	3	2	2	2	2	2	2	2	3	2
Sales Tax	14	13	13	13	13	13	13	12	12	12
Support Services										
Administration	7	6	5	6	6	6	7	7	6	7
Building Maintenance	6	4	4	3	3	3	0	0	0	0
Communications	44	43	40	40	40	40	40	36	36	36
Criminal Records	21	21	19	19	18	17	17	17	18	16
Human Resources	10	9	10	10	9	9	9	9	9	8
Information Systems	14	13	13	13	13	13	13	13	13	13
Internal Affairs	3	4	3	2	3	3	3	2	2	2
Professional Standards	6	0	0	0	0	0	0	0	0	0
Public Affairs	5	4	4	4	4	4	4	4	3	3
Radio Maintenance	0	3	5	5	5	5	5	3	3	3
Training	10	11	11	11	12	12	12	13	12	12
Vehicle Maintenance	11	9	8	8	7	7	6	7	7	7
Law Enforcement Operations										
Canine (K-9)	7	10	10	10	9	9	9	9	8	8
Court Security/Sex Offender	45	45	46	47	46	45	46	45	45	43
Crime Laboratory	20	21	21	21	21	21	21	21	21	21
Criminal Investigations-Persons	30	27	27	26	27	26	27	21	24	26
Criminal Investigations-Property	27	28	26	26	25	25	25	29	26	30
Criminal Patrol District II	60	60	59	59	59	60	60	62	62	58
Criminal Patrol District III	52	48	50	50	50	50	50	49	49	54
Criminal Patrol District IV	33	31	31	31	31	30	31	27	27	27
Narcotics	19	19	21	20	20	20	20	19	19	19
Special Operations	17	17	15	15	16	16	16	15	14	14
Street Crimes	0	8	7	7	7	7	7	7	7	7
Traffic	13	15	13	13	13	13	13	13	13	13
Corrections										
Commissary	2	2	2	2	2	2	2	2	2	2
Jail Facility	188	187	185	186	177	177	177	169	190	196
Re-Entry Program	7	0	0	0	0	0	0	0	0	0
Jail Medical	34	35	30	28	28	27	27	27	27	27
Transitional Work Program	23	0	0	4	18	18	17	18	16	14
Total Full-Time Positions	780	746	732	731	736	732	732	710	725	725

ST. TAMMANY PARISH SHERIFF
 ST. TAMMANY PARISH, LOUISIANA
 Full-Time Equivalent Employees By Function
 Last Ten Fiscal Years
 (Unaudited)

Table 16 (Continued)

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Part-Time Positions										
School Crossing Guards	23	23	23	23	23	23	23	21	18	18
All Other Departments	7	*	*	*	*	*	*	*	*	*
Total Part-Time Positions	30	*	*	*	*	*	*	*	*	*
Total	810	769	755	754	759	755	755	731	743	743

NOTE:

Classifications of Employees by Function were restated to conform with the current year presentation, with the exception of certain part-time employees. Effective July 1, 2016, part-time employees are segregated from their departments and tracked separately (See *). Information related to part-time employees for previous fiscal years was unavailable; as a result, these amounts have not been restated.

SOURCE:

St. Tammany Parish Sheriff's Office

Table 17

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Operating Indicators
Last Ten Fiscal Years
(Unaudited)

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Population - Total	253,602	250,088	246,056	242,470	239,344	236,844	234,565	231,224	229,252	226,294
Calls for Service	215,586	305,412	297,025	292,747	279,330	274,036	271,683	288,700	323,943	299,245
Response to Calls for Service	224,424	183,008	182,309	170,105	148,522	148,360	158,301	165,241	161,993	169,935
Assigned Cases	13,690	20,218	21,289	21,221	22,567	23,267	24,396	25,294	24,772	26,978
Traffic Tickets Issued	5,006	4,255	5,680	5,074	6,007	7,858	11,209	12,951	14,661	9,219
Crime Statistics:										
Murders	9	2	3	3	4	5	7	5	4	8
Rapes	28	32	25	5	6	21	19	28	37	40
Assaults	733	794	782	800	892	1,105	1,164	1,356	1,606	1,528
Total Persons Crimes	770	828	810	808	902	1,131	1,190	1,389	1,647	1,576
Robberies	20	19	20	23	15	24	24	17	27	34
Burglary	416	322	364	405	601	654	555	583	719	868
Theft	1,215	1,295	1,193	1,254	1,663	1,772	1,665	1,630	1,813	1,948
Vehicle Theft	130	106	115	117	158	155	148	145	189	267
Arson	9	8	14	7	14	10	12	10	23	19
Total Property Crimes	1,790	1,750	1,706	1,806	2,451	2,615	2,404	2,385	2,771	3,136
Total	2,560	2,578	2,516	2,614	3,353	3,746	3,594	3,774	4,418	4,712
Estimated Value of Property Stolen	\$ 2,461,075	\$ 2,178,410	\$ 2,951,434	\$ 2,217,988	\$ 3,281,155	\$ 3,080,039	\$ 3,788,694	\$ 3,163,869	\$ 3,040,179	\$ 3,790,747
Estimated Value of Property Recovered	\$ 271,852	\$ 298,904	\$ 871,571	\$ 465,829	\$ 459,175	\$ 215,988	\$ 483,323	\$ 257,556	\$ 299,242	\$ 329,143
Crime Rate per 1,000 Residents	10.09	10.31	10.23	10.78	14.01	15.82	15.32	16.32	19.27	20.82

SOURCES:

St. Tammany Parish Sheriff's Office
 See Table 14 for Demographic Statistics.

ST. TAMMANY PARISH SHERIFF
 ST. TAMMANY PARISH, LOUISIANA
 Capital Assets By Classification
 Last Six Fiscal Years
 (Unaudited)

Table 18

	Land	Leasehold Improvements	Buildings	Communication Equipment	Other Equipment	Vehicles	Construction in Progress	Total
Public Safety								
Financial Administration								
Accounting	-	-	-	-	8	1	-	9
Civil	-	-	-	-	2	12	-	14
Occupational License	-	-	-	-	1	-	-	1
Property Tax	-	-	-	-	-	-	-	-
Purchasing	-	-	-	-	-	1	-	1
Sales Tax	-	-	-	-	1	5	-	6
	-	-	-	-	12	19	-	31
Support Services								
Administration	3	-	3	-	8	3	-	17
Building Maintenance	-	1	1	-	37	8	-	47
Communications	-	-	-	2	1	1	1	5
Criminal Records	-	-	-	-	2	1	-	3
Human Resources	-	-	-	-	2	3	-	5
Information Systems	-	-	-	1	139	7	-	147
Internal Affairs	-	-	-	-	1	1	-	2
Professional Standards	-	-	-	-	-	4	-	4
Public Affairs	-	-	-	-	6	3	-	9
Radio Maintenance	-	-	-	144	15	1	-	160
Training	-	-	-	-	387	9	-	396
Vehicle Maintenance	-	-	1	-	41	73	-	115
	3	1	5	147	639	114	1	910

ST. TAMMANY PARISH SHERIFF
 ST. TAMMANY PARISH, LOUISIANA
 Capital Assets By Classification
 Last Six Fiscal Years
 (Unaudited)

Table 18 (Continued)

	Land	Leasehold Improvements	Buildings	Communication Equipment	Other Equipment	Vehicles	Construction in Progress	Total
Law Enforcement Operations:								
Canine (K-9)	-	-	-	-	-	5	-	5
Court Security/Sex Offender	-	-	-	-	-	6	-	6
Crime Laboratory	-	-	1	1	89	13	-	104
Criminal Investigations-Persons	-	-	-	-	1	28	-	29
Criminal Investigations-Property	-	-	1	-	1	34	-	36
Criminal Patrol District II	-	-	-	-	27	63	-	90
Criminal Patrol District III	-	-	1	-	9	53	-	63
Criminal Patrol District IV	-	-	-	-	6	33	-	39
Narcotics	-	-	-	5	46	26	-	77
School Crossing Guards	-	-	-	-	-	1	-	1
Special Operations	-	-	-	-	78	96	-	174
Street Crimes	-	-	-	-	7	-	-	7
Traffic	-	-	-	1	18	28	-	47
	-	-	3	7	282	386	-	678
Corrections Division:								
Jail Facility	1	5	-	1	144	58	-	209
Transitional Work Program	-	-	-	-	13	5	-	18
	1	5	-	1	157	63	-	227
Total - 2017	4	6	8	155	1,090	582	1	1,846
Total - 2016	4	5	8	169	1,053	573	1	1,813
Total - 2015	4	5	8	178	1,024	598	11	1,828
Total - 2014	4	5	7	179	987	634	16	1,832
Total - 2013	4	5	7	179	973	609	4	1,781
Total - 2012	4	3	6	188	884	527	3	1,615

NOTES:

The number of Capital Assets by Classification was compiled beginning in fiscal year ended June 30, 2012.

Certain prior year statistical information has been restated to conform with the current year presentation.

SOURCE:

St. Tammany Parish Sheriff's Office

ST. TAMMANY PARISH SHERIFF
 ST. TAMMANY PARISH, LOUISIANA
 Capital Assets By Function
 Last Six Fiscal Years
 (Unaudited)

Table 19

	2017	2016	2015	2014	2013	2012
Public Safety						
Financial Administration						
Accounting	9	9	12	12	11	11
Civil	14	13	14	14	14	14
Occupational License	1	1	1	1	1	1
Property Tax	-	-	1	1	1	1
Purchasing	1	1	1	1	1	1
Sales Tax	6	6	6	6	6	6
	31	30	35	35	34	34
Support Services						
Administration	17	18	14	18	17	17
Building Maintenance	47	45	36	27	18	11
Communications	5	5	15	8	4	4
Criminal Records	3	3	2	2	3	3
Human Resources	5	6	3	3	3	3
Information Systems	147	133	127	139	129	113
Internal Affairs	2	2	10	3	4	4
Professional Standards	4	-	-	-	-	-
Public Affairs	9	8	8	8	8	7
Radio Maintenance	160	173	181	181	189	199
Training	396	398	392	384	387	378
Vehicle Maintenance	115	78	76	96	95	86
	910	869	864	869	857	825
Law Enforcement Operations:						
Canine (K-9)	5	-	-	-	-	-
Court Security/Sex Offender	6	7	8	6	6	6
Crime Laboratory	104	103	102	104	103	100
Criminal Investigations-Persons	29	30	12	38	26	26
Criminal Investigations-Property	36	33	52	54	32	32
Criminal Patrol District II	90	93	96	100	104	82
Criminal Patrol District III	63	61	60	69	72	52
Criminal Patrol District IV	39	38	37	45	45	28
Narcotics	77	77	85	83	76	69
School Crossing Guards	1	1	1	1	1	1
Special Operations	174	184	192	160	160	139
Street Crimes	7	9	6	14	11	10
Traffic	47	49	62	45	54	40
	678	685	713	719	690	585

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Capital Assets By Function
Last Six Fiscal Years
(Unaudited)

Table 19 (Continued)

	2017	2016	2015	2014	2013	2012
Corrections Division:						
Jail Facility	209	209	203	194	181	157
Transitional Work Program	18	20	13	15	19	14
	227	229	216	209	200	171
Total	1,846	1,813	1,828	1,832	1,781	1,615

NOTES:

The number of Capital Assets by Function was compiled beginning in fiscal year ended June 30, 2012.

Certain prior year statistical information has been restated to conform with the current year presentation.

SOURCE:

St. Tammany Parish Sheriff's Office



COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR YEAR ENDED JUNE 30, 2017

OTHER GOVERNMENTAL REPORTING INFORMATION

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Randy Smith
St. Tammany Parish Sheriff
St. Tammany Parish, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the St. Tammany Parish Sheriff (the Sheriff), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Sheriff's basic financial statements, and have issued our report thereon dated December 27, 2017.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Sheriff's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff's internal control. Accordingly, we do not express an opinion on the effectiveness of the Sheriff's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Sheriff's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Sheriff's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Sheriff's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

LeBlanc Hausknecht, L.L.P.

Metairie, Louisiana

December 27, 2017

ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2017

Federal Grantor/Pass-Through Grantor	Program Title	CFDA Number	Grant or Other Number	2017 Expenditures
United States Department of Justice				
Passed through the Louisiana Commission on Law Enforcement				
ARRA Violence Against Women Formula Grant Program	16.588	2015-WF-01-3082		4,698
ARRA Violence Against Women Formula Grant Program	16.588	2016-WF-01 3636		1,924
Multi-Jurisdictional Task Force	16.738	2015-DJ-01-3048		20,855
Multi-Jurisdictional Task Force	16.738	2016-DJ-01-3499		5,633
Edward Byrne Memorial Justice Assistance Grant Program	16.738	2015-DJ-BX-0468		15,308
Paul Coverdell Forensic Sciences Improvement Grant Program	16.742	2015-CD-01-2951		875
Paul Coverdell Forensic Sciences Improvement Grant Program	16.742	2016-CD-BX-0051		9,280
Paul Coverdell Forensic Sciences Improvement Grant Program	16.742	2016-CD-01-3541		13,926
Equitable Sharing Program (Asset Forfeiture Program)	16.922	Unknown		66,831
Total United States Department of Justice				\$ 139,330
United States Department of Transportation				
Passed through the State of Louisiana				
Alcohol Impaired Driving Countermeasures Incentive Grants I	20.601	2016-30-43		84,289
Alcohol Impaired Driving Countermeasures Incentive Grants I	20.601	2017-30-52		121,113
Total United States Department of Transportation				\$ 205,402
Total Federal Expenditures				\$ 344,732
Notes to the Schedule of Expenditures of Federal Awards				
A.	The Schedule of Expenditures of Federal Awards was prepared on the accrual basis of accounting.			
B.	The Sheriff has elected not to use the 10% de minimis indirect cost rate allowed under Uniform Guidance.			
C.	The following is a reconciliation of total federal grant expenditures to the federal grant revenues reported on page 16 of the financial statements:			
	Total Federal Expenditures			\$ 344,732
	Asset Forfeiture Expenditures for which no Revenue was received in the Current Year			(54,839)
	Total			\$ 289,893

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2017**

SUMMARY OF AUDITOR'S RESULTS

Financial Statements

1. Type of auditor's report	Unmodified
2. Compliance and internal control over financial reporting:	
a. Material weaknesses identified.	None
b. Significant deficiencies disclosed during the audit of the financial statements, not considered to be material weaknesses.	None
c. Instances of noncompliance material to the financial statements of St. Tammany Parish Sheriff, which would be required to be reported in accordance with Government Auditing Standards.	None

Federal Awards (Single Audit Not Required in Current Year)

3. Internal control over major federal award programs:	
a. Material weaknesses identified.	N/A
b. Significant deficiencies identified not considered to be material weaknesses.	N/A
4. Type of auditor's report issued on compliance for major programs.	N/A
5. Audit findings disclosed that are required in accordance with 2 CFR section 200.516(a).	N/A
6. Identification of major programs:	N/A
7. Dollar Threshold used to distinguish between Type A and B programs.	N/A
8. Auditee qualified as a low-risk auditee under 2 CFR section 200.520.	N/A

Financial Statement Findings

None

Federal Awards Findings and Questioned Costs

N/A

No management letter was issued

**ST. TAMMANY PARISH SHERIFF
ST. TAMMANY PARISH, LOUISIANA
Schedule of Prior Year Findings and Questioned Costs
For the Year Ended June 30, 2017**

Financial Statement Findings

None

Federal Awards Findings and Questioned Costs

None

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ST. TAMMANY PARISH SHERIFF'S OFFICE

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AGREED-UPON PROCEDURES REPORT

St. Tammany Parish Sheriff
Independent Accountant's Report
On Applying Agreed-Upon Procedures

For the Period of July 1, 2016 – June 30, 2017

To the St. Tammany Parish Sheriff

and,

the Louisiana Legislative Auditor:

We have performed the procedures enumerated below, which were agreed to by the St. Tammany Parish Sheriff (STPS) and the Louisiana Legislative Auditor (LLA) solely to assist the users in assessing certain controls and in evaluating management's assertions about the STPS's compliance with certain laws and regulations during the period of July 1, 2016 through June 30, 2017, in accordance with Act 774 of 2014 Regular Legislative Session. We are required to perform each procedure and report the results, including any exceptions. Management is required to provide a corrective action plan that addresses all exceptions noted. For any procedures that do not apply, we have marked "not applicable."

The management of the STPS is responsible for its financial records, establishing internal controls over financial reporting, and compliance with applicable laws and regulations. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

FUELING STATION (*follow-up*)

Procedures to be Performed:

1. Obtain and review the entity's written policies and procedures for fuel use and fuel transactions and determine if the following are addressed:
 - Individuals authorized to dispense fuel
 - Documentation requirements

St. Tammany Parish Sheriff
Agreed-Upon Procedures
For the Period July 1, 2016 – June 30, 2017

- Required approvers and form submission

2. Determine whether fuel records are reviewed monthly by management. If so, determine if there is written documentation of this supervisory review (such review should include consideration of the reasonableness of fuel dispensed per vehicle).

Fueling Station Procedures Performed and Findings:

Procedure # 1:

LH obtained and reviewed the entity's written policies and procedures for fuel use and fuel transactions to determine that the following were addressed:

- Fuel is to be obtained at the tanks in Covington and Slidell unless the fuel tanks are down or the employee is out of town on Sheriff's business, in which case authorized gas stations can be used to obtain fuel.
- All authorized employees are given a pin number and the employee is required to sign a statement that they will never give their pin number out.
- Each unit is assigned a fuel card.
- Fuel cards are to be used for fuel only; no car washes, oil, etc.
- Fuel cards are not to be used for other units without authorization.

Fuel in the storage tanks can be accessed only with the use of a fuel card. Employees who are authorized to operate agency vehicles, and/or who have been assigned an agency vehicle are provided with a pin number for being authorized to fuel agency vehicles. All fuel cards are assigned to a specific vehicle and must be retained with that specific vehicle until that asset is disposed, or until a new credit card is issued due to lost, stolen or damaged card. The credit card is associated with the vehicle and the pin number is associated with an employee, and all transactions can be identified as to which vehicle is being fueled by which employee.

Procedure # 2:

Within the policies and procedures, LH viewed a document, "Finance – Fuel Bill Policy", which discusses the procedures in place for reviewing fuel records monthly. Each month the fuel bill is received by email in an excel document and includes transaction date, employee name, department, vehicle number, odometer, merchant name, gallons and cost per fill-up for the month. The Finance Department will check and investigate for unusually large amounts for gallons and for cost per gallon.

Once finance has done the initial review, the fuel bill will be sorted by department and employee and sent to each department head for approval. Each department head will check for accuracy and email finance with any discrepancies or with their approval to pay. The fuel bill is not paid until each department head has responded and approved usage. The Controller will then review and approve before payment is made.

St. Tammany Parish Sheriff
Agreed-Upon Procedures
For the Period July 1, 2016 – June 30, 2017

LH obtained and reviewed monthly invoices, approval emails, and payment dates to test that the procedures were in place and being executed monthly; no exceptions were noted.

FUEL CREDIT CARDS (follow-up)

Procedures to be Performed:

1. Obtain and review the entity's written policies and procedures for fuel cards and determine if the following is addressed:
 - How cards are to be controlled
 - Procedures for lost cards
 - Procedures for removal of signatory authorization upon employment termination
 - Documentation requirements
 - Required approvers and authorized users
 - Monitoring card usage
 - Approval required to open a fuel card account

Fuel Credit Card Procedures Performed and Findings:

Procedure #1:

The entity's written policies and procedures include the following documents: "Assignment & Operation – Agency Vehicles", "Vehicle Maintenance Procedures", "Vehicle Issues Orientation".

The Assignment & Operation, Agency Vehicle policy manual covers assignment of vehicles, employee/driver responsibilities, operations of a vehicle including specific practices that are prohibited, safety requirements, personalized vehicles program, and general regulations regarding vehicle use. This policy manual does not address any issues regarding fuel usage.

The Vehicle Issue Orientation documentation provides vehicle maintenance requirements, what to do in the event of an accident and the policy for fuel usage. This document must be signed by the employee when initially issued a fuel card and vehicle. The fuel section of this document includes the following items:

- Only fuel at main tanks in Covington & Slidell.
- Never share your pin number with anyone.
- Keep the fuel card in the unit.
- Fuel card is for fuel only; no car washes, oil, etc.

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- Do not use your fuel card to fuel other units without authorization.
- Only fill up at a gas station when onsite tanks are down.
- If your fuel card is lost or stolen, email vehicle maintenance and your Captain requesting a new one.
- If your fuel card is damaged, bring it to vehicle maintenance and they will order a new card.

The Vehicle Maintenance Procedures covers what to do with cards in special circumstances and states that fuel cards are controlled by each department and their major. These special circumstances include:

- Lost or stolen fuel cards - email vehicle maintenance and your Captain to request a new card.
- Damaged fuel cards - the card needs to be brought to vehicle maintenance so they can order a new card. Once the new card is ordered, the old card will immediately be deleted in the fuel vendor's system.
- Terminated employees – Once employee is terminated, H/R will send a confirmation email to all employees. At this point, the terminated employee's name and personal pin number will be immediately deleted out of the fuel vendor's system.
- Additions of new fuel cards – New fuel cards will only be opened when a new unit is added to inventory.

PUBLIC BID LAW

Procedures to be Performed:

1. Obtain a listing of entity disbursements from management or, alternately, obtain the general ledger and sort/filter for entity disbursements. Obtain management's representation that the listing or general ledger population is complete.
2. Using the listing above, aggregate the disbursements by vendor, and select the five vendors that were paid the most money during the fiscal period. Exclude vendor payments for professional service contracts and purchases on state contract.
3. Compare total payments for each vendor to the thresholds set in the Louisiana Public Bid Law (R.S. 38:2211-2296) or Procurement Code (R.S. 39:1551-39:1755), if adopted.
4. For each vendor that met the legal thresholds in #3 above, obtain supporting vendor documentation, compare to legal requirements (e.g., solicited quotes or bids, advertisement, selected lowest bid), and report whether purchases/payments were made in accordance with the Louisiana Public Bid Law or Procurement Code, if adopted.

Public Bid Law Procedures Performed and Findings:

Procedure #1:

LH obtained a listing of all disbursements from management. Management represented that the listing was complete.

Procedure #2:

LH selected the five vendors that were paid the most money during the fiscal period. The selections **excluded** vendor payments for professional service contracts and purchases under a state contract.

Procedure #3:

LH compared total payments for each of the five highest paid vendors to the thresholds set in the Louisiana Public Bid Law (R.S. 38:2211-2296) or Procurement Code (R.S. 39:1551-39:1755). All five of the vendors selected were paid over the threshold set in the Louisiana Public Bid law.

Procedure #4:

LH obtained supporting documentation for the highest paid vendors, compared to legal requirements, and observed whether purchases and payments were made in accordance with Louisiana Bid Law. Requested documentation included the solicitation for bids, bids submitted, selected lowest bid, contracts, invoices and purchase orders for the five selected vendors. LH found that STPS has complied with the Louisiana Public Bid Law regarding the selected vendors reviewed.

CAPITAL ASSETS

Procedures to be Performed:

1. Obtain the entity's written policies and procedures over capital assets (or report that the entity does not have any written policies and procedures over capital assets) and report whether those written policies and procedures address the process for tagging assets, performing an annual inventory, and disposing of assets.
2. Report the last date on which assets were inventoried.
3. Obtain a listing of capital assets and obtain management's representation that the listing is complete. Randomly select 10 assets from each service area (i.e., work release, administration, etc.) shown on the listing, locate the assets, and report whether the asset is

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tagged and whether information on the listing matches the location, description, manufacturer, model, and serial number of the asset.

4. Randomly select 10 physical assets meeting the asset capitalization threshold, in two physical locations (if applicable). Report whether the asset is tagged, trace to the listing from #3 above for completeness, and report whether the asset is included on the listing.

Capital Assets Procedures Performed and Findings:

Procedure #1:

The entity's written policies and procedures over capital assets address the process for tagging assets, performing an annual inventory, and disposing of assets.

Procedure #2:

The policy manual states that the entity does an annual inventory of assets. The date of the last inventory was January 3, 2017.

Procedure #3:

LH obtained a listing of capital assets and obtained management's representation that the listing was complete. LH randomly selected 10 assets from each service area. The select assets were located and checked for existence of a tag, verifying that the information on the entity's listing matched the location, description, manufacturer, model and serial number of the asset.

Findings on Procedure #3 are as follows:

- *Of the Eighty-Seven assets selected for testing, seven of the selected assets were not tagged or the tag number did not agree to the asset listing provided by management.*
- *Five of the tested assets were found at a different location than the location asset listing provided by management.*

Procedure #4:

LH selected two locations to trace selected assets to the asset inventory listing. The Auction Containers (stored behind the jail) and the Crime Lab were the locations selected. LH went to the locations to select 10 assets from each and found we were not able to use the Auction Containers location for this test, therefore; LH selected the Narcotics Facility to complete the testing.

Findings on Procedure #4 are as follows:

- *An attempt was made to select assets in the auction containers. LH was unable to locate any asset tags on the assets in the containers, and therefore a replacement location was selected. We suggest that employees moving assets into the*

storage containers verify that the asset has a tag, and keep a log of assets moved into the containers.

- ***Out of the twenty assets tested, there was one exception. One asset was not tagged; however, LH checked three other assets with the same description and found a tag on each.***

Management's Response:

See the attached letter from STPS dated December 22, 2017

TRAVEL AND EXPENSE REIMBURSEMENT

Procedures to be Performed:

1. Obtain the entity's written policies and procedures over travel and expense reimbursements (or report that the entity does not have any written policies and procedures over travel and expense reimbursements) and report whether those written policies and procedures address (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.
2. Obtain from management a listing of all travel and related expense reimbursements, by person, during the fiscal period or, alternately, obtain the general ledger and sort/filter for travel reimbursements. Obtain management's representation that the listing or general ledger is complete.
3. Obtain the entity's written policies related to travel and expense reimbursements. Compare the amounts in the policies to the per diem and mileage rates established by the U.S. General Services Administration (www.gsa.gov) and report any amounts that exceed GSA rates.
4. Using the listing or general ledger from #2 above, select the three persons who incurred the most travel costs during the fiscal period. Obtain the expense reimbursement reports or prepaid expense documentation of each selected person, including the supporting documentation, and choose the largest travel expense for each person to review in detail. For each of the three travel expenses selected:
 - a) Compare expense documentation to written policies and report whether each expense was reimbursed or prepaid in accordance with written policy (e.g., rates established for meals, mileage, lodging). If the entity does not have written policies, compare to the GSA rates (#3 above) and report each reimbursement that exceeded those rates.
 - b) Report whether each expense is supported by:

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- An original itemized receipt that identifies precisely what was purchased. [Note: An expense that is reimbursed based on an established per diem amount (e.g., meals) does not require a receipt.]
- Documentation of the business/public purpose (Note: For meal charges, there should also be documentation of the individuals participating).
- Other documentation as may be required by written policy (e.g., authorization for travel, conference brochure, certificate of attendance).

c) Compare the entity's documentation of the business/public purpose to the requirements of Article 7, Section 14 of the Louisiana Constitution, which prohibits the loan, pledge, or donation of funds, credit, property, or things of value, and report any exceptions (e.g. hotel stays that extend beyond conference periods or payment for the travel expenses of a spouse). If the nature of the transaction precludes or obscures a comparison to the requirements of Article 7, Section 14, the practitioner should report the transaction as an exception.

d) Report whether each expense and related documentation was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

Travel and Expense Procedures Performed and Findings

Procedure #1

LH obtained the STPS's written policies on business travel and expenses. The written policy addresses the following: (1) allowable expenses, (2) dollar thresholds for meals and lodging, and use of personal vehicles, (3) documentation requirements, and (4) required approvers.

Procedure #2

LH obtained from management a general ledger for the fiscal period of all travel and related expenses and sorted the list by person. Management represented to LH that the listing was complete.

Procedure #3

LH obtained the written policies and procedures for travel and expense reimbursement. The STPS's policies provide for a per diem rate for meals and lodging that are in line with the per diem rates established by the U.S. General Service Administration. While the use of personally owned vehicles is permitted, STPS discourages this practice and prior authorization is required. The preferable means of ground transportation as stated in the STPS's policies is to utilize a pool vehicle. If employee use of a personal vehicle is approved, the yearly established IRS mileage rate would be used for reimbursement, which are the same as the GSA rates for

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mileage. Employees using a personal vehicle for business travel are required to provide proof of insurance as the employee's insurance will be sole and primary.

Procedure #4

LH selected the three persons who incurred the most travel costs during the fiscal period. We obtained prepaid expense documentation and expense reports of the three selected employees and reviewed the highest travel expense report for each person in detail.

- a) After reviewing each expense in detail, it was determined that the expenses were reimbursed or prepaid in accordance with the written policy.
- b) Each expense had the proper documentation. The necessary documentation includes itemized receipts that identifies exactly what was purchased, the business/public purpose, travel request package, if necessary, and authorized signatures.
- c) All the expense documentation was in accordance with the business/public purpose rules and regulations of Article 7, Section 14 of the Louisiana Constitution.
- d) The written policies state that all business travel must be approved through a travel pack by the employee's immediate Supervisor, the Division Commander, Division Chief, Chief Deputy and the Sheriff.

Purpose of This Report:

We were not engaged to perform, and did not perform, an audit, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of the STPS and the LLA, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

LeBlanc Hausknecht, L.L.P.

Metairie, LA
December 27, 2017



St. Tammany Parish Sheriff's Office

RANDY SMITH, Sheriff

PROFESSIONALISM • INTEGRITY • ACCOUNTABILITY • PUBLIC TRUST

December 22, 2017

Agreed Upon Procedures Report
Management's Response to findings
Period July 1, 2016 – June 30, 2017

FUELING STATION (follow-up)

1. NO RESPONSE NECESSARY
2. NO RESPONSE NECESSARY

FUEL CREDIT CARDS (follow-up)

1. NO FINDINGS

Management's Response: While there were no findings on this procedure, it was noted the "Assignment & Operation – Agency Vehicle" policy manual did not address any issues regarding fuel usage. As noted, the fuel usage is addressed in the "Vehicle Issue Orientation" which each employee is required to acknowledge and sign. In an effort to be abundantly clear, the following fuel usage requirements will be added to the "Assignment & Operation – Agency Vehicle" policy manual as well.

- Only fuel at main tanks in Covington & Slidell.
- Never share your pin number with anyone.
- Keep the fuel card in the unit.
- Fuel card is for fuel only; no car washes, oil, etc.
- Do not use your fuel card to fuel other units without authorization.
- Only fill up at a gas station when onsite tanks are down.
- If your fuel card is lost or stolen, email vehicle maintenance and your Captain requesting a new one.
- If your fuel card is damaged, bring it to vehicle maintenance and they will order a new card.

PUBLIC BID LAW

1. NO RESPONSE NECESSARY
2. NO RESPONSE NECESSARY
3. NO RESPONSE NECESSARY
4. NO RESPONSE NECESSARY

CAPITAL ASSETS

1. NO RESPONSE NECESSARY
2. NO RESPONSE NECESSARY

3. **Finding:** Of the Eighty-Seven assets selected for testing, seven of the selected assets were not tagged or the tag number did not agree to the asset listing provided by management. Five of the tested assets were found at a different location than the location asset listing provided by management.

Management's Response: STPSO's procedure is to replace missing tags and correct changed locations during the annual inventory of the fixed assets. Some agency assets are used in undercover operations which are not tagged due to the sensitivity and clandestineness of their use. Any missing tags, under our policy will be corrected or replaced at the completion of this year's inventory. All fixed assets are issued asset numbers prior to the equipment going into use.

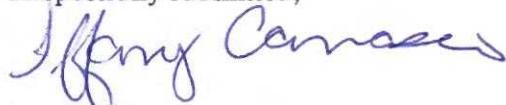
4. **Finding:** An attempt was made to select assets in the auction containers. LH was unable to locate any asset tags on the assets in the containers, and therefore a replacement location was selected. We suggest that employees moving assets into the storage containers verify that the asset has a tag, and keep a log of assets moved into the containers. Out of the twenty assets tested, there was one exception. One asset was not tagged; however, LH checked three other assets with the same description and found a tag on each.

Management's Response: Management has adopted a process whereas all assets that are obsolete or no longer useful to our office are to be placed in storage. It is the current procedure to list all assets prior to storing them for auction. Two containers are actual buildings which were outside radio communications system tower sites. Each of these buildings house the equipment from that radio tower site. Each of these sites had one asset tag/number issued to the tower equipment located on the tower and in the building. Each item was not tagged individually, but for the entire site. Each tower site is on our Fixed Asset list as an individual asset.

TRAVEL AND EXPENSE REIMBURSEMENT

1. NO RESPONSE NECESSARY
2. NO RESPONSE NECESSARY
3. NO RESPONSE NECESSARY
4. NO RESPONSE NECESSARY

Respectfully submitted,



Tiffany Carrasco
Deputy Chief of Administration