GRAVITY DRAINAGE DISTRICT NO. ONE
OF WARD TWO OF ST. LANDRY PARISH
SUNSET, LOUISIANA
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

#### TABLE OF CONTENTS

	PAGE
Independent Accountant's Review Report	1-2
Basic Financial Statements	
Government-wide Financial Statements	2
Statement of Net Position Statement of Activities	3 4
Fund Financial Statements	_
Balance Sheet	5
Reconciliation of the Governmental Fund's Balance Sheet to the Statement of Net Position	6
Statement of Revenues, Expenditures, and Changes	O .
in Fund Balance	7
Reconciliation of the Statement of Revenues, Expenditures,	
and Changes in Fund Balance of the Governmental Fund to the	
Statement of Activities	8
Notes to Financial Statements	9-15
Required Supplementary Information	
Schedule of Revenues, Expenditures, and Changes in Fund	
Balance Budgetary Comparison Schedule	16
Other Supplementary Information	
Independent Accountant's Report on Applying	
Agreed-Upon Procedures	17-19
Louisiana Attestation Questionnaire	20-21
Schedule of Findings and Responses	22
Schedule of Prior Year Findings	23
Schedule of Compensation, Benefits and Other Payments to	
Agency Head or Chief Executive Officer	24

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#### JOHN S. DOWLING & COMPANY

A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS www.jsdc-cpas.com

#### INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Commissioners Gravity Drainage District No. One of Ward Two of St. Landry Parish Sunset, Louisiana John S. Dowling, CPA 1904-1984 John Newton Stout, CPA 1936-2005 Chizal S. Fontenot, CPA 1955-2012

Retired

Harold Dupre, CPA 1996 Dwight Ledoux, CPA 1998 Joel Lanclos, Jr., CPA 2003 Russell J. Stelly, CPA

2005

We have reviewed the accompanying financial statements of the governmental activities, and each major fund of Gravity Drainage District No. One of Ward Two of St. Landry Parish, a component unit of the St. Landry Parish Government as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of the management. A review is substantially less in scope than an audit, the objective of which is the expression of an

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

#### Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

#### **Accountant's Conclusion**

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the budgetary comparison schedule on page 16 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. The information is the representation of management. We have not audited or reviewed such required supplementary information, and, accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on it.

To the Board of Commissioners Gravity Drainage District No. One of Ward Two of St. Landry Parish Sunset, Louisiana Page 2

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Management has omitted the management's discussion and analysis information that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

#### Other Supplementary Information

The accompanying Schedule of Compensation, Benefits, and Other Payments to the Agency Head or Chief Executive Officer on page 24 is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. We have reviewed the information and, based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the supplementary information and, accordingly, do not express an opinion on such information.

Opelousas, Louisiana

May 16, 2018



# GOVERNMENT-WIDE FINANCIAL STATEMENTS

# GRAVITY DRAINAGE DISTRICT NO. ONE OF WARD TWO OF ST. LANDRY PARISH SUNSET, LOUISIANA STATEMENT OF NET POSITION DECEMBER 31, 2017

	GOVERNMENTAL ACTIVITIES
<u>ASSETS</u>	
Cash	\$ 340,062
Investments	400,000
Receivables Property taxes (net of allowances	
for uncollectibles)	252,355
State revenue sharing	15,341
Accrued interest receivable <u>Total assets</u>	99 1,007,857
<u>LIABILITIES</u>	
Payroll withholdings	889
Total liabilities	889
NET POSITON	
Unrestricted	_1,006,968_
Total net position	1,006,968

## GRAVITY DRAINAGE DISTRICT NO. ONE OF WARD TWO OF ST. LANDRY PARISH SUNSET, LOUISIANA STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2017

NET (EXPENSES)
REVENUES AND
CHANGES IN
NET POSITION
GOVERNMENTAL
ACTIVITIES

#### **FUNCTIONS/PROGRAMS**

#### **EXPENSES**

Governmental Activities	
Public works	\$ (194,022)
Total governmental activities	(194,022)
GENERAL REVENUES	,

Taxes
Property
263,244
Intergovernmental
State revenue sharing
Interest on property taxes
916

Interest on property taxes 916
Investment earnings 5,062
Total general revenues 284,575

<u>Changes in net position</u> 90,553

Net position – January 1, 2017 916,415

#### **FUND FINANCIAL STATEMENTS**

# GRAVITY DRAINAGE DISTRICT NO. ONE OF WARD TWO OF ST. LANDRY PARISH SUNSET, LOUISIANA BALANCE SHEET GENERAL FUND DECEMBER 31, 2017

#### <u>ASSETS</u>

Cash Investments Property taxes receivable (net) Revenue sharing receivable Accrued interest receivable	\$	340,062 400,000 252,355 15,341 99
Total assets		,007,857
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE		
<u>LIABILITIES</u>		
Payroll withholdings	_\$_	889
Total liabilities		889
DEFERRED INFLOWS OF RESOURCES		
Unavailable revenues - property taxes		23,009
Unavailable revenues - state revenue sharing		10,227
Total deferred inflows of resources		33,236
FUND BALANCE		
Fund balance		
Unassigned		973,732
Total fund balance		973,732
TOTAL LIABILITIES, DEFERRED INFLOWS		
OF RESOURCES, AND FUND BALANCE	1	,007,857

## GRAVITY DRAINAGE DISTRICT NO. ONE OF WARD TWO OF ST. LANDRY PARISH SUNSET, LOUISIANA RECONCILIATION OF THE GOVERNMENTAL FUND'S BALANCE SHEET TO THE STATEMENT OF NET POSITION

**DECEMBER 31, 2017** 

Total fund balance for the governmental fund at December 31, 2017

\$ 973,732

The Statement of Net Position reports receivables at their net realizable value. However, receivables not available to pay for current-period expenditures are deferred in governmental funds.

33,236

Net postion at December 31, 2017

1,006,968

# GRAVITY DRAINAGE DISTRICT NO. ONE OF WARD TWO OF ST. LANDRY PARISH SUNSET, LOUISIANA STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2017

REVENUES	
Taxes	2000 400
Property taxes	\$262,198
Intergovernmental	44 474
State revenue sharing	14,171
Interest	916
On property taxes On investments	5,062
Total revenues	282,347
Total leverides	
EXPENDITURES	
Current operating	
General and administrative	
Professional fees	4,000
Office expense	49
Per diem	8,250
Bank charges	294
Travel	416
Salary	6,000
Payroll taxes	1,120
Miscellaneous	1,360
Soil and conservation fees	600
Drainage	
Maintenance	161,197
Engineering expense	10,736
Total expenditures	194,022
NET CHANGE IN FUND BALANCE	88,325
	•
FUND BALALNCE, beginning of year	885,407
FUND BALANCE, end of year	973,732

## GRAVITY DRAINAGE DISTRICT NO. ONE OF WARD TWO OF ST. LANDRY PARISH SUNSET, LOUISIANA

## RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE OF THE GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2017

Total net change in fund balance for the year ended December 31, 2017 per Statement of Revenues, Expenditures and Changes in Fund Balance

\$ 88,325

Governmental funds defer revenues that do not provide current financial resources. However, the Statement of Activities recognizes such revenues at their net realizable value when earned, regardless of when received

2,228

Total change in net position for the year ended December 31, 2017 per Statement of Activities

90,553

#### NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the Gravity Drainage District No. One of Ward Two have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in the subsequent subsection of this note.

The following is a summary of certain significant accounting policies and practices of the District.

#### A. FINANCIAL REPORTING ENTITY

The Gravity Drainage District No. One of Ward Two of St. Landry Parish was established for the purpose of opening and maintaining all natural drains in the District, where drainage is accomplished using the natural force of gravity.

As the governing authority of the parish, for reporting purposes, the St. Landry Parish Government is the financial reporting entity for St. Landry Parish. The financial reporting entity consists of (a) the primary government (parish government), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards establish criteria for determining which component units should be considered part of the St. Landry Parish Government for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

- 1. Appointing a voting majority of an organization's governing body, and
  - a. The ability of the Parish Government to impose its will on that organization, and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Parish Government.
- 2. Organizations for which the Parish Government does not appoint a voting majority but are fiscally dependent on the Parish Government.
- 3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the Parish Government appoints the five commissioners of Gravity Drainage District No. One of Ward Two, and thus has the ability to impose its will on the Drainage District, the District was determined to be a component unit of the St. Landry Parish Government, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the District and do not present information on the Parish Government, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

#### NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### B. BASIS OF PRESENTATION

Government-wide Financial Statements (GWFS). The Statement of Net Position and the Statement of Activities display information on all of the nonfiduciary activities of Gravity Drainage District No. One of Ward Two, as a whole. They include all funds of the reporting entity. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Fiduciary funds are not included in the GWFS. Fiduciary funds are reported only in the Statement of Fiduciary Net Assets at the fund financial statement level.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the program, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

<u>Fund Financial Statements</u>. The accounts of the District are organized and operated on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The funds of the District are classified into one category – governmental.

The District reports the following governmental fund:

#### Governmental Fund

<u>General Fund</u>. The General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

#### C. MEASUREMENT FOCUS/BASIS OF ACCOUNTING

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

#### Measurement Focus

On the government-wide Statement of Net Position and the Statement of Activities, governmental activities are presented using the economic resources measurement focus as defined in item "b" on the next page.

#### NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### C. <u>MEASUREMENT FOCUS/BASIS OF ACCOUNTING</u> - CONTINUED

#### Measurement Focus - Continued

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate:

- a. All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on the balance sheet. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- b. The government-wide financial statements utilize an "economic resources" measurement focus. The accounting objective of this measurement focus is the determination of operating income, changes in net position and financial position. All assets and liabilities (whether current or noncurrent) associated with their activities are reported.

#### Basis of Accounting

In the government-wide Statement of Net Position and Statement of Activities, governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures (including capital outlay) generally are recorded when a liability is incurred, as under accrual accounting.

Revenues from local sources consist primarily of property taxes. Property tax revenues and revenues received from the State of Louisiana are recognized when susceptible to accrual. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available.

Purchases of various operating supplies are regarded as expenditures at the time purchased. The costs of governmental fund type inventories are recorded as expenditures when purchased and items on hand at year-end, if material, are recorded as assets. Expenditures for insurance and similar services which extend over more than one accounting period are accounted for as expenditures of the period of acquisition.

#### NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### C. MEASUREMENT FOCUS/BASIS OF ACCOUNTING - CONTINUED

#### **Equity Classifications**

In the government-wide statements, equity is classified as net position and displayed in three components:

- Net invested in capital assets Consist of net capital assets including restricted capital assets, net
  of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages,
  notes, or other borrowing that are attributable to the acquisition, construction, or improvement of
  those assets.
- 2. <u>Restricted net position</u> Consist of net position with constraints placed on the use either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- 3. <u>Unrestricted net position</u> All other net position that do not meet the definition of "restricted" or "net invested in capital assets."

In the fund financial statements, governmental fund equity is classified as fund balance. Fund balance reports aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources.

The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form – prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned and unassigned.

- Restricted fund balance This classification reflects the constraints imposed on resources either

   (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions for enabling legislation.
- 2. <u>Committed fund balance</u> These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the Board. Those committed amounts cannot be used for any other purpose unless the Board removes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.
- 3. <u>Assigned fund balance</u> This classification reflects the amounts constrained by the District's "intent" to be used for specific purposes, but are neither restricted nor committed. The Board has the authority to assign amounts to be used for specific purposes.
  - Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds that are not classified as nonspendable and are neither restricted nor committed.
- 4. <u>Unassigned fund balance</u> This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

#### NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### C. MEASUREMENT FOCUS/BASIS OF ACCOUNTING - CONTINUED

#### **Equity Classifications** - Continued

The District considers restricted amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as in grant agreements requiring dollar for dollar spending. Additionally, the District would first use committed, then assigned and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

When both restricted and unrestricted resources are available for use, it is the District's policy to use externally restricted resources first, then unrestricted resources – committed, assigned and unassigned – in order as needed.

#### D. BUDGETS

The District adopted a 2017 budget for the General Fund in December, 2016. The 2017 budget for the General Fund was later amended in December, 2017.

#### E. ENCUMBRANCES

The District does not employ the encumbrance system of accounting.

#### F. INVESTMENTS IN CASH

Investments are stated at cost or amortized cost, which approximates market.

Louisiana statutes authorize the District to invest in United States bonds, treasury notes or certificates, time certificates of deposit in state and national banks, the Louisiana Asset Management Pool, or any other federally insured investment.

#### G. FIXED ASSETS AND LONG-TERM DEBT

Prior to GASB No. 34, governments were not required to report public domain (infrastructure) general fixed assets. Although now required to capitalize infrastructure, the District, due to the nature of its operations, did not have infrastructure expenditures. Also, interest costs during construction are not capitalized.

#### H. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE (2) - CASH AND INVESTMENTS

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the District's deposits may not be recovered or will not be able to recover collateral securities that are in the possession of an outside party. The District does not have a policy for custodial credit risk, however, under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or similar federal security or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. No Deposits were exposed to custodial credit risk. These deposits are uninsured and collateralized with securities held by the pledging institution's trust department or agent, but not in the District's name.

Bank balances	_\$	740,062
Federal deposit insurance Pledged securities	\$	740,062
Total FDIC insurance and collateral		740,062

#### NOTE (3) - AD VALOREM TAXES

The District's ad valorem property tax is levied each October 1 on the assessed value listed as of the prior January 1 for all real and business personal property located in the District. Property taxes are due on October 1 and become delinquent by January 1 of the following year. The St. Landry Parish Sheriff bills, collects, and distributes the property taxes for the District using the assessed values determined by the Tax Assessor of St. Landry Parish.

For the year ended December 31, 2017, a tax millage of 7.76 was assessed for maintenance. As per state requirements, each taxing district of the parish must remit a portion of total ad valorem taxes per the tax roll to the pension fund. This amount is determined by the legislative auditor each year. Since the Sheriff collects all taxes for the parish, the tax collected in the first month is reduced by the Sheriff for the pension fund amount owed and the remainder is remitted to the taxing district. Therefore, property taxes are shown net of pension fund distributions as follows:

	Total Per Pension Fund Tax Roll Requirements			Allowance for Uncollectible Taxes		Tax Received in December		Tax Receivable	
2017	\$ 276,813	\$	(8,801)	\$	(4,284)	\$	(11,373)	\$	252,355

An estimated allowance for uncollectible property tax has been set up based on prior years' experience.

Governmental funds report deferred revenue in connection with receivables for revenues over 60 days that are not considered to be available to liquidate liabilities of the current period.

#### NOTE (4) - FUND BALANCE

The General Fund does not have a deficit fund balance for the year ended December 31, 2017.

#### NOTE (5) - PER DIEM

A schedule of per diem paid to the board members is presented below:

Governing Board Members	Office Held	Per <u>Diem</u>
Jerry Domengeaux Robert P. Fox	Chairman Co-Chairman	\$ 1,800 1,800
Charles Johnson	Board Member	1,650
Peter Smith	Board Member	1,500
Ronald Dugas	Board Member	1,500
		8,250

#### NOTE (6) - FUND BALANCE CONSTRAINTS

The constraints on fund balance as listed in aggregate in the Statement of Revenues, Expenditures, and Changes in Fund Balance are detailed according to balance classification and fund.

	Gene	eral Fund
Fund Balances:	<del></del>	
Nonspendable	\$	-
Restricted		-
Committed		-
Assigned		-
Total - Assigned		-
Unassigned		973,732
Total Fund Balances		973,732

#### NOTE (7) - OTHER POST-EMPLOYMENT BENEFITS (OPEB)

The Gravity Drainage District No. One of Ward Two of St. Landry Parish does not provide any post-employment benefits to retirees and therefore is not required to report under GASB Statement No. 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions.

#### NOTE (8) - SUBSEQUENT EVENTS

Subsequent events were evaluated through May 16, 2018, which is the date the financial statements were available to be issued. As of May 16, 2018, there were no subsequent events noted.

## REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGETARY COMPARISON SCHEDULE

# GRAVITY DRAINAGE DISTRICT NO. ONE OF WARD TWO OF ST. LANDRY PARISH SUNSET, LOUISIANA SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGETARY COMPARISON SCHEDULE FOR THE YEAR ENDED DECEMBER 31, 2017

	BUE	OGET AMENDED	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES	OT COUNTY LE	TWILLTOLD	71010712	(OIN MOINDEE)
Taxes				
Property taxes	\$ 270,000	\$ 256,813	\$ 262,198	\$ 5,385
Intergovernmental				
State revenue sharing	17,000	13,580	14,171	591
Interest				
On property taxes	900	5,186	916	(4,270)
On investments	2,000	4,519_	5,062	543
<u>Total revenues</u>	289,900	280,098	282,347	2,249
EXPENDITURES				
Current operating				
General and administrative				
Professional fees	4,000	4,000	4,000	•
Office expense	300	49	49	-
Per diem	9,000	8,550	8,250	300
Bank charges	300	298	294	4
Travel	600	405	416	(11)
Salary	6,000	6,000	6,000	-
Legal advertising	100	_	-	-
Payroll taxes	3,200	2,738	1,120	1,618
Miscellaneous	1,500	1,552	1,360	192
Insurance	300	270	-	270
Soil conservation fees	600	600	600	-
Engineering expense	-	-	10,736	(10,736)
Drainage				
Maintenance	235,000	228,987	161,197	67,790
Total expenditures	260,900	253,449	194,022	59,427
NET CHANGE IN FUND BALANCE	29,000	26,649	88,325	61,676
FUND BALANCE, beginning of year			885,407	
FUND BALANCE, end of year			973,732	

See independent accountant's review report.



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#### Retired

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#### INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors
Gravity Drainage District No. One of Ward Two
of St. Landry Parish
Sunset, Louisiana

We have performed the procedures included in the <u>Louisiana Government Audit Guide</u> and enumerated below, which were agreed to by the management of Gravity Drainage District No. One of Ward Two of St. Landry Parish and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the District's compliance with certain laws and regulations during the year ended December 31, 2017, included in the accompanying <u>Louisiana Attestation Questionnaire</u>. Management of the District is responsible for its financial records and compliance with applicable laws and regulations. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of <u>Government Auditing Standards</u>. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

#### Public Bid Law

1. Obtain documentation for all expenditures made during the year for material and supplies exceeding \$30,000, and public works exceeding \$154,450. Compare the documentation for these expenditures to Louisiana Revised Statue (R.s) 39:1551-39:1775 (the state procurement code) or RS 38:2211-2296 (the public big law), whichever is applicable; and report whether the expenditures were made in accordance with these laws.

No expenditures were made during the year for materials and supplies exceeding \$30,000 or public works exceeding \$154,450.

#### Code of Ethics for Public Officials and Public Employees

- 2. Obtain a list of the immediate family members of each board member as defined by R.S. 42:1101-1124 (the ethics law).
  - Management provided us with the required list including the noted information.
- 3. Obtain a list of all employees paid during the fiscal year.
  - Management provided us with the required list.

To the Board of Directors Gravity Drainage District No. One of Ward Two of St. Landry Parish Sunset, Louisiana Page 2

- 4. Report whether any employees' names appear on both lists obtained in Procedures 2 and 3.
  - None of the employees in procedure 3 were on the list from procedure 2.
- 5. Obtain a list of all disbursements made during the year, and a list of outside business interests of board members, employees, and board members' and employees' immediate families. Report whether vendors appear on both lists.

Management provided the requested information and vendors do not appear on both lists.

#### **Budgeting**

- 6. Obtain a copy of the legally adopted budget and all amendments.
  - Management provided us with a copy of the original budget and the amended budget.
- 7. Trace documentation for the adoption of the budgets and approval of any amendments to the minute book, and report whether there are any exceptions.
  - We traced the adoption of the original budget to the minutes of a meeting held on December 28, 2016, which indicated that the budget had been adopted by the commissioners of the District. We traced the amendment of the 2017 budget to the minutes of a meeting held on December 20, 2017.
- 8. Compare the revenues and expenditures of the final budget to actual revenues and expenditures. Report whether actual revenues failed to meet budgeted revenues by 5% or more, whether actual expenditures exceeded budgeted amounts by 5% or more. (For agencies that must comply with the Licensing Agency Budget Act only, compare the expenditures of the final budget to actual expenditures and report whether actual expenditures exceeded budgeted amounts by 1% or more per category or 5 % or more in total).

We compared the revenues and expenditures of the final budget to actual revenues and expenditures. Budgeted revenues for the year did not exceed actual amounts by more than 5 %. Actual expenditures did not exceed budgeted expenditures by more than 5%.

#### Accounting and Reporting

- 9. Obtain the list of all disbursements made during the fiscal year. Randomly select six disbursements and obtain documentation from management for these disbursements. Compare the selected disbursements to the supporting documentation, and:
  - (a) report whether the six disbursements agree to the amount and payee in the supporting documentation;
  - We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.
  - (b) report whether the six disbursements are coded to the correct fund and general ledger account, and;

The payments were properly coded to the correct fund and general ledger account.

(c) report whether the six disbursements were approved in accordance with management's policies and procedures.

Inspection of documentation supporting each of the six selected disbursements indicated approval by the board

To the Board of Directors Gravity Drainage District No. One of Ward Two of St. Landry Parish Sunset, Louisiana Page 3

#### Meetings

10. Obtain evidence from management to support that agendas for meetings recorded in the minute book were posted or advertised as required by R.S. 42:11 through 42:28 (the open meetings law); and report whether there are any exceptions.

The district is only required to post a notice of each meeting and the accompanying agenda on the door of its office building. Although management has asserted that such documents were properly posted, we could find no evidence supporting such assertion other than an unmarked copy of the notices and agendas.

#### Debt

11. Obtain bank deposit slips for the fiscal year and scan the deposit slips in order to identify and report whether there are any deposits that appear to be proceeds of bank loans, bonds, or like indebtedness. If any such proceeds are identified, obtain from management evidence of approval by the State Board Commission and report any exceptions.

We inspected copies of all bank deposit slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

#### Advances and Bonuses

12. Obtain the list of payroll disbursements and meeting minutes for the governing board if applicable. Scan these documents to identify and report whether there are any payments or approval of payments to employees that may constitute bonuses, advances, or gifts.

A reading of the minutes of the District for the year indicated no approval for the payments noted. We also inspected payroll records for the year and noted no instances which would indicate payments to employees which would constitute bonuses, advances, or gifts.

#### Prior Comments and Recommendations

13. Obtain and report management's representation as to whether any prior year suggestions, recommendations, and/or comments have been resolved.

Our prior year report, dated May 17, 2017, included no comments or unresolved matters.

We were not engaged to, and did not perform, an audit, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of Gravity Drainage District No. One of Ward Two of St. Landry Parish and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

John S Dowl Ha

May 16, 2018

LOUISIANA ATTESTATION QUESTIONNAIRE	- \
(For Attestation Engagements of Governmental Agencie	<b>S</b> )
(Date Transmitted)	
John S. Dowling & Company (CPA Fire	m Name)
	m Address)
Options05, LA 7057 (City, Sta	ite Zip)
In connection with your engagement to apply agreed-upon procedures to the contraditors identified below, as of/2/3/1/7(date) and for the year the required by Louisiana Revised Statute (R.S.) 24:513 and the <i>Louisiana Governme</i> make the following representations to you.	n ended, and as
Public Bid Law	
It is true that we have complied with the public bid law, R.S. Title 38:2211-2296, ar	nd, where applicable,
the regulations of the Division of Administration and the State Purchasing Office.	res [ ] No [ ]
Code of Ethics for Public Officials and Public Employees	ical I nol I
	the form of a consider
It is true that no employees or officials have accepted anything of value, whether in loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-112	
It is true that no member of the immediate family of any member of the governing a executive of the governmental entity, has been employed by the governmental entity under circumstances that would constitute a violation of R.S. 42:1119.	
Budgeting	
We have complied with the state budgeting requirements of the Local Government 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as approximately	
Accounting and Reporting	
All non-exempt governmental records are available as a public record and have be three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.	/
Y	/es [ / ] No [ ]
We have filed our annual financial statements in accordance with R.S. 24:514, and	I 33:463 where
applicable.	/es [ / ] No [ ]
We have had our financial statements reviewed in accordance with R.S. 24:513.	
Y	/es[
We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, r benefits and other payments to the agency head, political subdivision head, or chief	
Y	/es [ ] No [ ]
Meetings	
We have complied with the provisions of the Open Meetings Law, provided in R.S.	42:11.through 42:28. /es[ ] No[ ]

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It is true we have not incurred any indebtedness, other than credit for 90 da	ays or less to make purchases
in the ordinary course of administration, nor have we entered into any lease	e-purchase agreements,
without the approval of the State Bond Commission, as provided by Article	VII, Section 8 of the 1974
Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitu	ution, and R.S. 39:1410.60-
1410.65.	

Yes [ / ] No [ ]

#### **Advances and Bonuses**

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes [ No [ ]

#### **Prior-Year Comments**

We have resolved all prior-year recommendations and/or comments.

Yes [v] No [ ]

#### General

We are responsible for our compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes[/] No[]

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes [ No [ ]

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes [ No [ ]

We have made available to you all records that we believe are relevant to the foregoing agreed-upon procedures.

Yes [ No [ ]

We have provided you with any communications from regulatory agencies, internal auditors, other independent practitioners or consultants or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of your report.

Yes [ No [ ]

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance that may occur up to the date of your report.

Yes No

The previous responses have been made to the be	est of our belief and l	knowledge.	
Janeri Por	Secretary	12/20/17	Date
Ground at at	Treasurer	12/20/17	 Date
Sul Vornered	President	12/20	/2017 Date
F 71- 0/			

## GRAVITY DRAINAGE DISTRICT NO. ONE OF WARD TWO OF ST. LANDRY PARISH SUNSET, LOUISIANA SCHEDULE OF FINDINGS AND RESPONSES DECEMBER 31, 2017

SECTION I – <u>INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS</u>

N/A

SECTION II - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

N/A

SECTION III - MANAGEMENT LETTER

No findings

## GRAVITY DRAINAGE DISTRICT NO. ONE OF WARD TWO OF ST. LANDRY PARISH SUNSET, LOUISIANA SCHEDULE OF PRIOR YEAR FINDINGS FOR THE YEAR ENDED DECEMBER 31, 2017

## SECTION I – <u>INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS</u>

N/A

SECTION II - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

N/A

SECTION III - MANAGEMENT LETTER

No findings

## GRAVITY DRAINAGE DISTRICT NO. ONE OF WARD TWO OF ST. LANDRY PARISH SUNSET, LOUISIANA

## SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS TO AGENCY HEAD OR CHIEF EXECUTIVE OFFICER AS OF DECEMBER 31, 2017

Agency Head Name: Jerry Domengeaux, Chairman

Purpose	Amount
Salary	\$1,800
Benefits-insurance	0
Benefits-retirement	0
Benefits	0
Car allowance	0
Vehicle provided by government	0
Per diem	0
Reimbursements	0
Travel	153
Registration fees	0
Conference travel	0
Continuing professional education fees	0
Housing	0
Unvouchered expenses	0
Special meals	0

See independent accountant's review report.